



Le Sueur County, MN

Tuesday, August 16, 2016

Board Meeting

Item 5

10:15 a.m. Cindy Shaughnessy, Public Health Director (10 min)

Staff Contact:



LE SUEUR COUNTY PUBLIC HEALTH

Public Health
Prevent. Promote. Protect.

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Le Sueur County Board of Commissioners Meeting
August 16, 2016

Cindy Shaughnessy, Public Health Director

Agenda:

1) Appointment of an alternate to the South Central Immtrack (Regional Immunization Registry) Governing Board

- Following the June 2016 Governing Board meeting, direction was given to the public health directors to discuss appointing an alternate at respective county board meetings
- The group is small and at times they face the issue of not having a quorum for meetings
- Attached is the governance portion of the Immtrack Joint Powers Agreement section 4.1.1 that covers the appointment of an alternate to attend meetings if the designated appointee is unable to attend

2) Other

- E. Establishment of a mechanism whereby additional and/or alternative programs and services may be developed for the benefit of the Parties and in furtherance of the objectives of the Parties.

Article 3 Name

The name of this entity shall be South Central Regional Immtrack hereinafter sometimes referred to as the Immtrack.

Article 4 Governance

- 4.1 Governing Board. A governing board shall be formed to oversee the operation of the Immtrack and shall be known as the Board.
- 4.1.1. The Membership of the Governing Board shall be composed of one representative appointed by each participating county's governing body. The representative need not be a member of the governing body of the participating county but must be an agent thereof. An alternate can be designated by each participating county's governing body, in the event the member appointed to the Governing Board is temporarily unable to attend. An alternate shall possess the same qualifications as the Governing Board Member. Any designation of an alternate shall be in writing, signed by the appropriate county, and delivered to the Secretary of the Governing Board.
- 4.1.2. Documentation. Resolutions or other documentation of designation shall be filed with the Secretary of the Board.
- 4.1.3. Members not Employees. Members of the Board shall not be deemed to be employees of the Immtrack and will not be compensated, including per diem allowance, for serving on the Board. For all purposes, including workers compensation, each member of the Board shall be considered to be an employee of the Party that made the appointment.
- 4.2. Terms; Vacancies. Board members shall serve until the appointing authority makes a change. The appointing entity shall appoint a designee and/or alternate as soon as a vacancy occurs.
- 4.3. Officers of the Board. The Board shall elect a Chair and Vice Chair from its membership who shall serve for one year.
- 4.3.1. Election of Officers. The election of the Chair and Vice-Chair shall be conducted at the first board meeting of every year. There is no restriction as to the number of terms.



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Appointment of Alternate Immtrack Joint Powers Governing Board

Whereas, the South Central Regional Immtrack Joint Powers Agreement bylaws section 4.1.1 under Governing Board states:

The Membership of the Governing Board shall be composed of one representative appointed by each participating county's governing body. The representative need not be a member of the governing body of the participating county but must be an agent thereof. An alternate can be designated by each participating county's governing body, in the event the member appointed to the Governing Board is temporarily unable to attend. An alternate shall possess the same qualifications as the Governing Board Member. Any designation of an alternate shall be in writing, signed by the appropriate county, and delivered to the Secretary of the Governing Board.

Therefore, the Le Sueur County Board of Commissioners hereby appoints the following person as the alternate to Le Sueur County's appointed Immtrack Governing Board representative. This person shall attend Immtrack Joint Powers Governing Board meetings when the representative is unable to attend. The alternate shall serve until the appointing authority (Le Sueur County Board of Commissioners) makes a change.

Le Sueur County's Alternate to the Immtrack Governing Board:

Signed on August 16, 2016

John King, Chair
Le Sueur County Board of Commissioners