



Le Sueur County, MN

Tuesday, December 20, 2016

Board Meeting

Item 1

4:30 p.m. Agenda and Consent Agenda

RE: December 13, 2016 Minutes and Summary Minutes

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting December 13, 2016

The Le Sueur County Board of Commissioners met in regular session on Tuesday, December 13, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlring, Lance Wetzel and Joe Connolly. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the agenda.

On motion by Rohlring, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the November 22, 2016 County Board Minutes and Summary Minutes
- Approved the November 2016 Transfers:
 - #1625 Transfer 2,728.00 from Agency to Revenue (November landshark)
 - #1626 Transfer 2,792.00 from Human Services to Revenue (A87 qtr ending 9-30-16)
 - #1627 Transfer 13,250.68 from Revenue to Road & Bridge (Law Enf fuel—August, September & October)

On motion by Gliszinski, seconded by Rohlring and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$ 152,487.61
Financial:	\$ 36,000.65

Dean Otto appeared before the Board to discuss the Lake Washington trails.

The Board consensus was to move forward with establishing a committee through the Parks Department to develop a trail system plan.

Josh Mankowski appeared before the Board with one item for approval.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a Cannon River 1W1P Memorandum of Agreement.

Miranda Rosa, Drug Court Coordinator appeared before the Board with two items for approval.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved and authorized the Board Chair to sign a contract for services with Wornson, Goggins, Morris & Berver, PC.

On motion by Rohlring, seconded by Wetzel and unanimously approved, the Board approved the renewal lease agreement contract for the Le Sueur County Drug Court.

Cindy Westerhouse, Human Resources Director appeared before the Board with several items for discussion and approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to grant regular status to Erin Linscheid, full time Recreational Therapist in Human Services, effective December 13, 2016. Erin has completed the six-month probationary period.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to grant regular status to Danielle Blaschko, full time Accounting/License Clerk in the Auditor-Treasurer's Office, effective November 25, 2016. Dani has completed the six-month probationary period.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to accept the resignation from Anthony Larson, part time Correctional Officer/Dispatcher in the Sheriff's Office, effective December 19, 2016.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to advertise for three part time Correctional Officer/Dispatchers in the Sheriff's Office, as a Grade 6, Step 1 at \$17.50 per hour.

On motion by Wetzel, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to hire Michael Thelemann as a full time Deputy Sheriff in the Sheriff's Office, as a Grade 10, Step 6 at \$27.06 per hour, effective January 9, 2017.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the recommendation to post and advertise for a full time Network Administrator in the Information Technology Department, as a Grade 10, Step 1 at \$22.09 per hour.

On motion by Rohlffing, seconded by Wetzel and unanimously approved, the Board approved the recommendation approve and sign to renew the Le Sueur County Telecommute Agreement with Miranda Rosa, part time Drug Court Coordinator, effective January 15, 2017 to January 15, 2018.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to approve the changes to the Le Sueur County Personnel Policy.

Kathy Brockway appeared before the Board with one item for approval.

On motion by Wetzel, seconded by Rohlffing and unanimously approved, the Board approved to set a public hearing date for January 17th, 2017 at 11:00 a.m. to take public comment on proposed P&Z Committee changes.

Darrell Pettis, Administrator appeared before the Board with several items for discussion and approval.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the final payment to S.M. Hentges for SAP 40-603-025 in the amount of \$139,658.92.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to install a 4-way stop with flashing STOP signs at the CSAH 29 and Tenth Avenue intersection and to leave the speed limit at 55 mph.

On motion by Rohlfling, seconded by Wetzel and unanimously approved, the Board approved to start paying the utilities for the County owned 4H Building.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the proposal from American Engineering Testing, Inc. in the amount of \$8,500 for geotechnical services for the West Jefferson project.

On motion by Wetzel, seconded by Connolly and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
43307	A'Viands	\$ 8,388.04
43309	Advanced Correctional Healthcare Inc.	\$ 2,297.99
43317	APG Media of Southern MN LLC	\$ 7,293.20
43325	Bolton & Menk Inc.	\$ 15,059.50
43329	Cargill Inc.	\$ 47,658.68
43334	Christin, Keogh, Moran & King	\$ 2,524.40
43338	Contech Engineered Solutions LLC	\$ 12,300.32
43339	CPS Technology Solutions	\$ 2,200.00
43347	Election Systems & Software Inc.	\$ 9,576.52
43359	Genesis	\$ 5,299.75
43367	Gregg Kocina Construction LLC	\$ 11,502.27
43378	I & S Group Inc.	\$ 2,100.00
43381	ITsavvy LLC	\$ 2,434.00
43383	Johnson Aggregates	\$ 2,101.06
43391	Kris Engineering Inc.	\$ 16,342.50
43394	Lake Region Hydroseeding LLC	\$ 2,160.00
43401	Richard Lea	\$ 3,375.00
43403	Little Falls Machine Inc.	\$ 2,384.45
43410	Minn St Admin ITG Telecom	\$ 5,480.00
43412	MN Counties Computers Coop	\$ 34,832.98
43425	Nielsen Blacktopping	\$ 25,503.80
43433	Paragon Printing & Mailing Inc.	\$ 10,319.78
43451	S.E.H. Inc.	\$ 66,348.43
43452	Selly Excavating Inc.	\$ 21,441.40
43455	SHI International Corp.	\$ 36,520.00
43457	S.M.C. Co. Inc.	\$ 7,574.12
43463	Suel Printing Co.	\$ 4,030.50

43466	Technical Solutions of Madison Lake Inc.	\$ 2,551.55
43476	Traxler Construction Inc.	\$ 15,035.12
43488	Waterford Oil Co. Inc.	\$ 11,059.48
43489	Wenck Associates Inc.	\$ 6,148.68
43494	Wondra Automotive Inc	\$ 9,037.23
43497	Ziegler Inc.	\$ 2,584.03
43498	Zimmerman Construction	\$ 32,746.22
159 Claims paid less than \$2,000.00:		\$ 56,587.77
34 Claims paid more than \$2,000.00:		\$446,211.00
193 Total all claims paid:		\$502,798.77

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday, December 20, 2016 at 4:30 p.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**

Summary Minutes of Le Sueur County Board of Commissioners Meeting, December 13, 2016

• This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda. (Connolly-Wetzel)
- Approved the consent agenda. (Rohlfing-Gliszinski)
- The following cases and claims were approved: Soc Serv: \$ 152,487.61 and Financial: \$ 36,000.65 (Gliszinski-Rohlfing)
- Approved a Cannon River 1W1P Memorandum of Agreement. (Wetzel-Gliszinski)
- Approved a contract for services with Wornson, Goggins, Morris & Berver, PC. (Gliszinski-Connolly)
- Approved the renewal lease agreement contract for the Le Sueur County Drug Court. (Rohlfing-Wetzel)
- Approved to grant regular status to Erin Linscheid in Human Services. (Rohlfing-Gliszinski)
- Approved to grant regular status to Danielle Blaschko in the Auditor-Treasurer’s Office. (Connolly-Rohlfing)
- Approved to accept the resignation from Anthony Larson in the Sheriff’s Office. (Wetzel-Gliszinski)
- Approved to advertise for three part time Correctional Officer/Dispatchers in the Sheriff’s Office. (Connolly-Rohlfing)
- Approved to hire Michael Thelemann in the Sheriff’s Office. (Wetzel-Rohlfing)
- Approved to post and advertise for a full time Network Administrator in the Information Technology Department. (Gliszinski-Connolly)
- Approved to renew the Le Sueur County Telecommute Agreement with Miranda Rosa. (Rohlfing-Wetzel)
- Approved changes to the Le Sueur County Personnel Policy. (Rohlfing-Gliszinski)
- Approved to set a public hearing date for January 17th, 2017 at 11:00 a.m. on proposed P&Z Committee changes. (Wetzel-Rohlfing)
- Approved the final payment to S.M. Hentges for SAP 40-603-025. (Connolly-Wetzel)
- Approved to install a 4-way stop with flashing STOP signs at the CSAH 29 and Tenth Avenue intersection and to leave the speed limit at 55 mph. (Gliszinski-Wetzel)
- Approved to start paying the utilities for the County owned 4H Building. (Rohlfing-Wetzel)
- Approved the proposal from American Engineering Testing, Inc. for geotechnical services for the West Jefferson project. (Rohlfing-Gliszinski)
- The following claims were approved for payment: (Wetzel-Connolly)

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•Adjourned until Tuesday, December 20, 2016 at 4:30 p.m. (Connolly-Wetzel)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman