



Le Sueur County, MN

Tuesday, November 22, 2016

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

RE: November 15, 2016 Minutes and Summary Minutes

RE: Ladies of Ducks Unlimited Gambling Permit

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting November 15, 2016

The Le Sueur County Board of Commissioners met in regular session on Tuesday, November 15, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlfing, Lance Wetzel and Joe Connolly. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the agenda.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the consent agenda:

- Approved the November 1, 2016 County Board Minutes and Summary Minutes

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Board Chair to sign a TRIMIN, Inc. Contract for professional computer programming and technical assistance for collections and social welfare systems.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$ 90,906.53
Financial:	\$ 45,279.14

Josh Mankowski appeared before the Board with an update on the Cannon 1W1P.

Cindy Westerhouse, Human Resources appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Connolly and approved with Lance Wetzel abstaining, the Board approved a recommendation to grant regular status to Jennifer Wetzel, full time Administrative Assistant II in the County Attorney's office, effective November 4, 2016. Jennifer has completed the six-month probationary period.

Pam Simonette, Auditor-Treasurer appeared before the Board with one item for approval.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the Board approved a credit card request for Jeff Neisen.

Darrell Pettis, Administrator appeared before the Board with several items for approval and discussion.

On motion by Rohlfing, seconded by Connolly and unanimously approved, the Board approved and authorized the Board Chair to sign a MnDOT Cooperative Agreement and Resolution for Intersection Lighting.

On motion by Connolly, seconded by Wetzel and unanimously approved, at 10:20 a.m. the Board approved to recess until 11:00 a.m.

At 11:00 a.m. the Board opened a public hearing for the purpose of taking public comment on the proposed Resolution Recommending a Petition Process for the Creation of a Subordinate Sewer District to provide sanitary sewer service to a portion of West Jefferson Lake in Le Sueur County.

Darrell Pettis gave an overview of the proposed project.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved to close the public hearing at 11:15 a.m. with three comments from the public.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Le Sueur County Board approved and authorized the Board Chair and County Administrator to sign and adopt the proposed Resolution Recommending a Petition Process for the Creation of a Subordinate Sewer District to provide sanitary sewer service to a portion of West Jefferson Lake in Le Sueur County.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
43036	Advanced Correctional Healthcare Inc.	\$ 2,215.14
43040	APG Media of Southern MN LLC	\$ 3,614.60
43051	Carquest of Le Center	\$ 9,045.09
43055	Christian, Keogh, Moran & King	\$ 3,420.39
43063	Dwyer Plumbing & Heating	\$ 2,019.63
43064	Earl F Anderson	\$ 3,550.00
43071	Genesis	\$ 14,952.26
43072	Geo-Comm Corp	\$ 7,225.00
43096	Richard Lea	\$ 2,587.50
43098	M.B. McGee P.A.	\$ 2,500.00
43104	Minn St Admin ITG Telecom	\$ 5,480.00
43124	Paragon Printing & Mailing Inc.	\$ 4,226.18
43130	Ronald Ringquist	\$ 6,594.39
43131	Rinke-Noonan Law Firm	\$ 2,091.00
43138	Scott County Treasurer	\$ 12,000.00
43139	S.E.H. Inc.	\$100,955.84
43140	Selly Excavating Inc.	\$ 46,331.25
43143	SHI International Corp.	\$ 2,328.00

43145	S.M.C. Co. Inc.	\$ 15,870.75
43151	Suel Printing Co.	\$ 5,810.00
43160	Traxler Construction Inc.	\$ 8,607.90
43165	Valley Asphalt Products Inc.	\$ 6,507.00
43172	Wondra Automotive Inc.	\$ 3,124.22
43175	WW Blacktopping Inc.	\$ 19,315.80
119	Claims paid less than \$2,000.00:	\$ 39,788.63
24	Claims paid more than \$2,000.00:	\$290,371.94
143	Total all claims paid:	\$330,160.57

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday, November 22, 2016 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**

Summary Minutes of Le Sueur County Board of Commissioners Meeting, November 15, 2016

● This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda. (Connolly-Wetzel)
- Approved the consent agenda: (Rohlfing-Gliszinski)
- The following cases and claims were approved: Soc Serv: \$ 90,906.53 and Financial: \$ 45,279.14 (Rohlfing-Gliszinski)
- Approved a TRIMIN, Inc. Contract for professional computer programming and technical assistance for collections and social welfare systems. (Wetzel-Rohlfing)
- Approved to grant regular status to Jennifer Wetzel in the County Attorney’s office. (Gliszinski-Connolly)
- Approved a credit card request for Jeff Neisen. (Wetzel-Rohlfing)
- Approved a MnDOT Cooperative Agreement and Resolution for Intersection Lighting. (Rohlfing-Connolly)
- Approved to recess until 11:00 a.m. for a public hearing for the purpose of taking public comment on the proposed Resolution Recommending a Petition Process for the Creation of a Subordinate Sewer District to provide sanitary sewer service to a portion of West Jefferson Lake in Le Sueur County. (Connolly-Wetzel)
- Approved to close the public hearing at 11:15 a.m. with three comments from the public. (Connolly-Wetzel)
- Approved to sign and adopt the proposed Resolution Recommending a Petition Process for the Creation of a Subordinate Sewer District to provide sanitary sewer service to a portion of West Jefferson Lake in Le Sueur County. (Gliszinski-Wetzel)
- The following claims were approved for payment: (Gliszinski-Rohlfing)

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43036	Advanced Correctional Healthcare Inc.	\$ 2,215.14
43040	APG Media of Southern MN LLC	\$ 3,614.60
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119	Claims paid less than \$2,000.00:	\$ 39,788.63

24 Claims paid more than \$2,000.00: \$290,371.94
143 Total all claims paid: \$330,160.57

●Adjourned until Tuesday, November 22, 2016 at 9:00 a.m. (Connolly-Wetzel)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

9/16
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An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
 Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
 Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Ladies of Duck Unlimited Girls with Guns Previous Gambling Permit Number: X-92456-16-005
 Minnesota Tax ID Number, if any: 27-2774986 Federal Employer ID Number (FEIN), if any: _____
 Mailing Address: 20676 340th St
 City: LeCenter State: MN Zip: 56057 County: LeSueur
 Name of Chief Executive Officer (CEO): Ruth Hoefs
 Daytime Phone: 612-756-1500 Email: rushoefs@frontier.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
 60 Empire Drive, Suite 100 www.sos.state.mn.us
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Next Chapter Winery
 Address (do not use P.O. box): 16945 320th St
 City or Township: New Prague Zip: 56071 County: LeSueur
 Date(s) of activity (for raffles, indicate the date of the drawing): Jan 21 2017
 Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards
 Raffle (total value of raffle prizes awarded for the calendar year: \$ _____)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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<p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days, or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>Mail application with:</p> <p><input type="checkbox"/> a copy of your proof of nonprofit status, and</p> <p><input type="checkbox"/> application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An Equal Opportunity Employer