



Le Sueur County, MN

Tuesday, September 27, 2016

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

RE: September 20, 2016 Minutes and Summary Minutes

RE: Sheriff's Youth Project Gambling Application

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting September 20, 2016

The Le Sueur County Board of Commissioners met in regular session on Tuesday, September 20, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlffing, Lance Wetzel and Joe Connolly. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the amended agenda.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the September 6, 2016 County Board Minutes and Summary Minutes

On motion by Rohlffing, seconded by Connolly and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$ 156,618.61
Financial:	\$ 121,047.05

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign a purchase of service agreement between Le Sueur County Human Services and Paul Dietzman.

Cindy Westerhouse, Human Resources appeared before the Board with several items for approval.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to grant regular status to Mindy Blaschko, full time Administrative Assistant III in Environmental Planning and Zoning, effective September 14, 2016. Mindy has completed the six-month probationary period.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to grant regular status to James (Jamie) David, full time Mechanic I in the Highway Shop, effective September 21, 2016. Jamie has completed the six-month probationary period.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved the recommendation to grant regular status to Molly Trieschman, full time Recovery Support Specialist in Drug Court, effective September 21, 2016. Molly has completed the six-month probationary period.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to accept the resignation request from Scott Gerr, Information Technology Director in the Information Technology Department, effective September 13, 2016.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved the recommendation to post and advertise for a full time Information Technology Director in the Information Technology Department, as a Grade 14, Step 1 at \$27.89.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the recommendation to approve the temporary transfer of Jeff Neisen, full Network Administrator in the Information Technology Department, to a full time Information Technology Director in the Information Technology Department, as a Grade 14, Step 9 at \$36.95, effective September 13, 2016.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to accept the resignation request from Megan Winyninger, full time Public Health Nurse in Public Health, effective November 30, 2016.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to post and advertise for a full time Public Health Nurse in Public Health, as a Grade 11, Step 1 at \$23.42 per hour.

Pam Simonette, Auditor-Treasurer appeared before the Board with several items for approval.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the FY2017 Snowmobile Maintenance Grant Agreement.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the following tax forfeited property auction sale prices:

Parcel	Basic Sale Price
21.800.2780	\$15,000
24.510.1530	\$2,500
24.510.0410	\$50,000
24.510.0890	\$5,000
24.450.0450	\$1,000
23.611.0370	\$1,000

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved a tax forfeited property auction, which will be held on November 18th, 2016 at 10:00 a.m. in the Auditor-Treasurer's Office.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved a credit card request for Brad Smith with the Sheriff's Office.

Darrell Pettis, Administrator appeared before the Board with several items for approval and discussion.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a Memorandum Of Understanding for the partial revocation of CSAH 53.

On motion by Rohlfling, seconded by Connolly and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a resolution for the partial revocation of CSAH 53.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved a County Ditch #70 repair request quote from Selly Excavating in the amount of \$22,260.

On motion by Gliszinski seconded by Rohlfling and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
42264	A”Viands	\$ 8,711.44
42266	Advanced Correctional Healthcare Inc.	\$ 2,215.14
42271	Baker, Tilly, Virchow, Krause, LLP	\$ 3,570.00
42279	Bolton & Menk Inc.	\$ 5,621.50
42303	Genesis	\$ 18,874.70
42314	Houston Engineering Inc.	\$ 4,000.00
42316	I & S Group Inc.	\$ 7,587.00
42317	Information Systems Co.	\$ 13,596.05
42320	ITsavvy LLC	\$ 2,108.65
42330	Kris Engineering Inc.	\$ 15,895.58
42334	Richard Lea	\$ 3,390.00
42337	Lexisnexis Matthew Bender	\$ 2,310.24
42341	Matheson Tri-Gas Inc.	\$ 3,798.61
42343	Minn St Admin ITG Telecom	\$ 5,480.00
42344	MN Earthworks LLC	\$ 9,156.01
42352	Nicollet Co Sheriff	\$ 5,064.03
42353	Norchem Drug Testing	\$ 3,402.00
42369	Regents of the University of MN	\$ 3,612.00
42372	Rivers Edge Hospital Clinic	\$ 3,750.56
42381	Selly Excavating Inc.	\$ 15,325.00
42400	Traxler Construction Inc.	\$ 8,301.74
42409	Wayne’s Auto Body	\$ 6,460.77
42410	Wenck Associates Inc.	\$ 11,024.38
132 Claims paid less than \$2,000.00:		\$ 47,322.12
23 Claims paid more than \$2,000.00:		\$163,255.40

155 Total all claims paid:

\$210,577.52

On motion by Connolly, seconded by Rohlfing and unanimously approved, the Board adjourned until Tuesday, September 27, 2016 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, September 20, 2016

● This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

● The Le Sueur County Board of Commissioners met in regular session on Tuesday, September 20, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota.

● Approved the agenda. (Connolly-Wetzel)

● Approved the consent agenda: (Rohlfing -Gliszinski)

● Approved the following cases and claims: Soc Serv: \$156,618.61 and Financial: \$121,047.05 (Rohlfing-Connolly)

● Approved a purchase of service agreement between Le Sueur County Human Services and Paul Dietzman. (Rohlfing-Gliszinski)

● Approved to grant regular status to Mindy Blaschko in Environmental Planning and Zoning. (Connolly-Gliszinski)

● Approved to grant regular status to James (Jamie) David in the Highway Shop. (Rohlfing-Gliszinski)

● Approved to grant regular status to Molly Trieschman in Drug Court. (Rohlfing-Connolly)

● Approved the resignation request from Scott Gerr in the Information Technology Department. (Gliszinski-Rohlfing)

● Approved to post and advertise for a full time Information Technology Director in the Information Technology Department. (Rohlfing-Connolly)

● Approved the temporary transfer of Jeff Neisen to Information Technology Director in the Information Technology Department. (Gliszinski-Connolly)

● Approved the resignation request from Megan Wyingner in Public Health. (Rohlfing-Gliszinski)

● Approved to post and advertise for a full time Public Health Nurse in Public Health. (Connolly-Gliszinski)

● Approved the FY2017 Snowmobile Maintenance Grant Agreement. (Rohlfing-Connolly)

● Approved the tax forfeited property auction sale prices. (Rohlfing-Gliszinski)

● Approved a tax forfeited property auction date of November 18th, 2016 at 10:00 a.m. in the Auditor-Treasurer's Office. (Connolly-Gliszinski)

● Approved a credit card request for Brad Smith with the Sheriff's Office. (Gliszinski-Connolly)

● Approved a Memorandum Of Understanding for the partial revocation of CSAH 53. (Gliszinski-Rohlfing)

● Approved a resolution for the partial revocation of CSAH 53. (Rohlfing-Connolly)

● Approved a County Ditch #70 repair request quote from Selly Excavating. (Gliszinski-Connolly)

● The following claims were approved for payment: (Gliszinski-Rohlfing)

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42264	A"Viands	\$ 8,711.44
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132	Claims paid less than \$2,000.00:	\$ 47,322.12
23	Claims paid more than \$2,000.00:	\$163,255.40
155	Total all claims paid:	\$210,577.52

●Adjourned until Tuesday, September 27, 2016 at 9:00 a.m. (Connolly-Rohlfing)
 ATTEST: Le Sueur County Administrator and Le Sueur County Chairman

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Sheriff's Youth Project of Le Sueur County Previous Gambling Permit Number: X-92998

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 80-0800938

Mailing Address: 610 North Park Avenue

City: Le Center State: MN Zip: 56057 County: Le Sueur

Name of Chief Executive Officer (CEO): Brett V.P. Mason

Daytime Phone: 612-414-7636 Email: bmason@co.le-sueur.mn.us

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Traxler's Hunting Preserve

Address (do not use P.O. box): 37699 Hunting Preserve Lane

City or Township: Le Center (Lexington Twp) Zip: 56057 County: Le Sueur

Date(s) of activity (for raffles, indicate the date of the drawing): October 25, 2016

Check each type of gambling activity that your organization will conduct:

Bingo* Paddlewheels* Pull-Tabs* Tipboards*

Raffle (total value of raffle prizes awarded for the calendar year: \$ 6,000.00)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

<p>REQUIREMENTS</p> <p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days, or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>MAIL APPLICATION AND ATTACHMENTS</p> <p>Mail application with:</p> <p><input type="checkbox"/> a copy of your proof of nonprofit status, and</p> <p><input type="checkbox"/> application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

An Equal Opportunity Employer