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# Le Sueur County, MN

Tuesday, July 19, 2016

Board Meeting

## Item 1

### 9:00 a.m. Agenda and Consent Agenda

*RE: July 5, 2016 Minutes and Summary Minutes*

*RE: Annual Kilkenny Fire Department ATV Ride - August 6, 2016*

*RE: CD #45 and 60 Repair Requests*

Staff Contact:

## Minutes of Le Sueur County Board of Commissioners Meeting July 5, 2016

The Le Sueur County Board of Commissioners met in regular session on Tuesday, July 5, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlffing and Joe Connolly. Lance Wetzel was excused. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the consent agenda:

- Approved the June 28, 2016 County Board Minutes and Summary Minutes
- Approved the June 28, 2016 Board of Equalization Minutes and Summary Minutes
- Approved the two CD #23 and JD #5 Repair Requests
- Approved a gambling application for Cleveland Fire Relief Association
- Approved the following June 2016 Transfers:

#1607	Transfer 162.10 from Revenue(Parks) to Ditch (#51 Lien)
#1608	Transfer 20.00 from Revenue to Agency (correct war #37996)
#1609	Transfer 39,696.69 from Env Services to Revenue (correct various warrants on German-Jefferson)
#1610	Transfer 3,215.00 from Human Services to Revenue (A87 Q1, 2016)
#1611	Transfer 26,400.33 from Road & Bridge to Ditch (Various Ditch Liens)

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the claims for Human Services:

Financial:	\$ 34,848.64
Soc Serv:	\$ 47,306.68

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

The Employee Recognition Committee and the Le Sueur County Commissioners wish to recognize the following employees celebrating their significant length of service anniversaries.

Scott Schmidt	40 years	Highway Department
Abby Beer	10 years	Public Health
Lori Krekelberg	10 years	Public Health
Nick Cesafsky	5 years	Sheriff's Office
Shawn O'Malley	5 years	Human Services

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved the recommendation to reclassify Maria Frederick, full time Support Enforcement Aide in

Human Services, from a Grade 3, Step 3 at \$15.77 per hour to a Grade 5, Step 1 at \$16.51 per hour, effective July 11, 2016.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to promote Roxanne Billings-Braun, full time Agency Social Worker in Human Services, Grade 10, Step 11 at \$31.35 per hour to a full time Team Lead Social Worker in Human Services, Grade 12, Step 9 at \$32.89 per hour, effective July 11, 2016.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to post and request the merit list for a full time Agency Social Worker in Human Services, Grade 10, Step 1 at \$22.09 per hour.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved the recommendation to reclassify Kim Fillmore, full time Payroll/Benefit Specialist in Human Resources, Grade 7, Step 7 at \$22.94 per hour to a full time Payroll/Human Resources Technician, Grade 10, Step 3 at \$23.72 per hour, effective July 11, 2016.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the recommendation to grant regular status to Trisha Chimal-Simonette, full time Administrative Assistant III in Public Health, effective July 4 2016. Trisha has completed the six-month probationary period.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to grant regular status to Jody Kubiszewski, full time Administrative Assistant III in the County Recorder's Office, effective July 4, 2016. Jody has completed the six-month probationary period.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to hire Willis (Bill) Collins as a part time Building and Grounds Worker in the Building Maintenance Department, as a Grade 3, Step 1 at \$14.69 per hour, effective July 11, 2016.

Jim McMillen, Maintenance appeared before the Board with one item for approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the lighting contract with Retrofit Companies in the amount of \$83,488.

Josh Mankowski, Environmental Services appeared before the Board with one item for discussion.

At the recommendation of the County Attorney, it was the consensus of the Board to direct Environmental Services to continue considering project improvements, not repairs for possible use of Gravel Tax funds.

Jim Connelly appeared before the Board to introduce himself, as he is running for State Representative in District 20A.

Administrator Pettis appeared before the Board to discuss the space needs study options. Bruce Schwartzman with BKV gave an overview and was available for questions.

On motion by Rohlfig, seconded by Connolly and unanimously approved, the Board convened a closed meeting per MN Stat. 13D.05 (3)(c)(3) at 10:30 a.m.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board closed the closed meeting at 11:05 a.m.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
41303	A'Viands	\$ 3,809.06
41306	Ahlman's	\$ 4,730.00
41310	Bolton & Menk Inc.	\$ 15,082.50
41319	Contech Engineered Solutions LLC	\$ 8,090.08
41330	Genesis	\$ 5,949.34
41342	Kris Engineering Inc.	\$ 2,813.16
41343	Law Enforcement Technology Group	\$ 28,389.00
41345	Little Falls Machine Inc.	\$ 2,881.92
41347	Malterer Mechanical Inc.	\$ 12,978.53
41362	Regents of the University of Minnesota	\$ 28,284.75
41364	RMS Rentals	\$ 2,570.12
41367	S.E.H. Inc.	\$ 37,301.90
41377	The Retrofit Co. Inc.	\$ 4,200.00
41383	Traxler Construction Inc.	\$ 7,090.86
41390	Waterford Oil Co. Inc.	\$ 11,606.33
41391	Wenck Associates Inc.	\$ 4,457.46
41393	Widseth Smith Nolting & Assoc. Inc.	\$ 8,995.30
78 Claims paid less than \$2,000.00:		\$ 28,270.63
17 Claims paid more than \$2,000.00:		\$189,230.31
95 Total all claims paid:		\$217,500.94

On motion by Connolly, seconded by Rohlfig and unanimously approved, the Board adjourned until Tuesday, July 19, 2016 at 9:00 a.m.

ATTEST: \_\_\_\_\_  
**Le Sueur County Administrator**                      **Le Sueur County Chairman**

**Summary Minutes of Le Sueur County Board of Commissioners Meeting, July 5, 2016**

● This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).

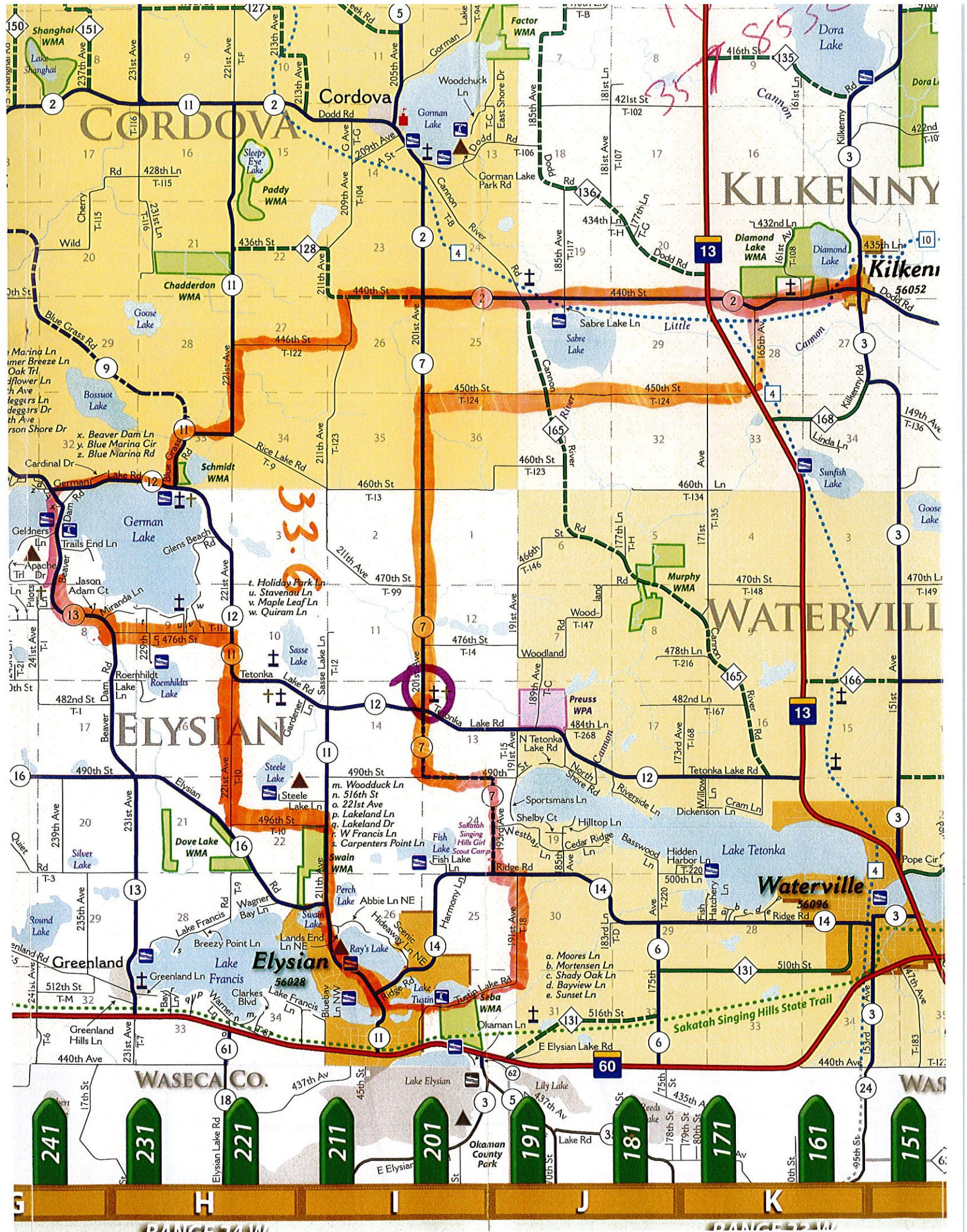
● The Le Sueur County Board of Commissioners met in regular session on Tuesday, July 5, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlffing and Joe Connolly. Lance Wetzel was excused. Darrell Pettis and Brent Christian were also present.

- Approved the agenda. (Connolly-Rohlffing)
- Approved the consent agenda. (Gliszinski-Connolly)
- Approved the claims for Human Services: Financial: \$ 34,848.64 and Soc Serv: \$ 47,306.68 (Rohlffing-Gliszinski)
- Approved to reclassify Maria Frederick in Human Services. (Rohlffing-Connolly)
- Approved to promote Roxanne Billings-Braun to a full time Team Lead Social Worker in Human Services. (Connolly-Rohlffing)
- Approved to post and request the merit list for a full time Agency Social Worker in Human Services. (Gliszinski-Rohlffing)
- Approved to reclassify Kim Fillmore in Human Resources. (Rohlffing-Connolly)
- Approved to grant regular status to Trisha Chimal-Simonette. (Gliszinski-Connolly)
- Approved to grant regular status to Jody Kubiszewski. (Rohlffing-Gliszinski)
- Approved to hire Willis (Bill) Collins as a part time Building and Grounds Worker. (Connolly-Rohlffing)
- Approved a lighting contract with Retrofit Companies in the amount of \$83,488. (Rohlffing-Gliszinski)
- The Board convened a closed meeting per MN Stat. 13D.05 (3)(c)(3) at 10:30 a.m. (Rohlffing-Connolly)
- The Board closed the closed meeting at 11:05 a.m. (Gliszinski-Connolly)
- The following claims were approved for payment: (Gliszinski-Connolly)

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95 Total all claims paid:		\$217,500.94

● Adjourned until Tuesday, July 19, 2016 at 9:00 a.m. (Connolly-Rohlffing)

ATTEST: Le Sueur County Administrator                      Le Sueur County Chairman



# REPAIR REQUEST

We, the undersigned landowners, do hereby request the Le Sueur County Board of Commissioners to clean out and repair Le Sueur County Ditch # CD 45 located in Damyanne township.

Section 29

Signed

Address/Phone #

Brad Theis

952-290-0788

Brad Theis

Date: 6-13, 16

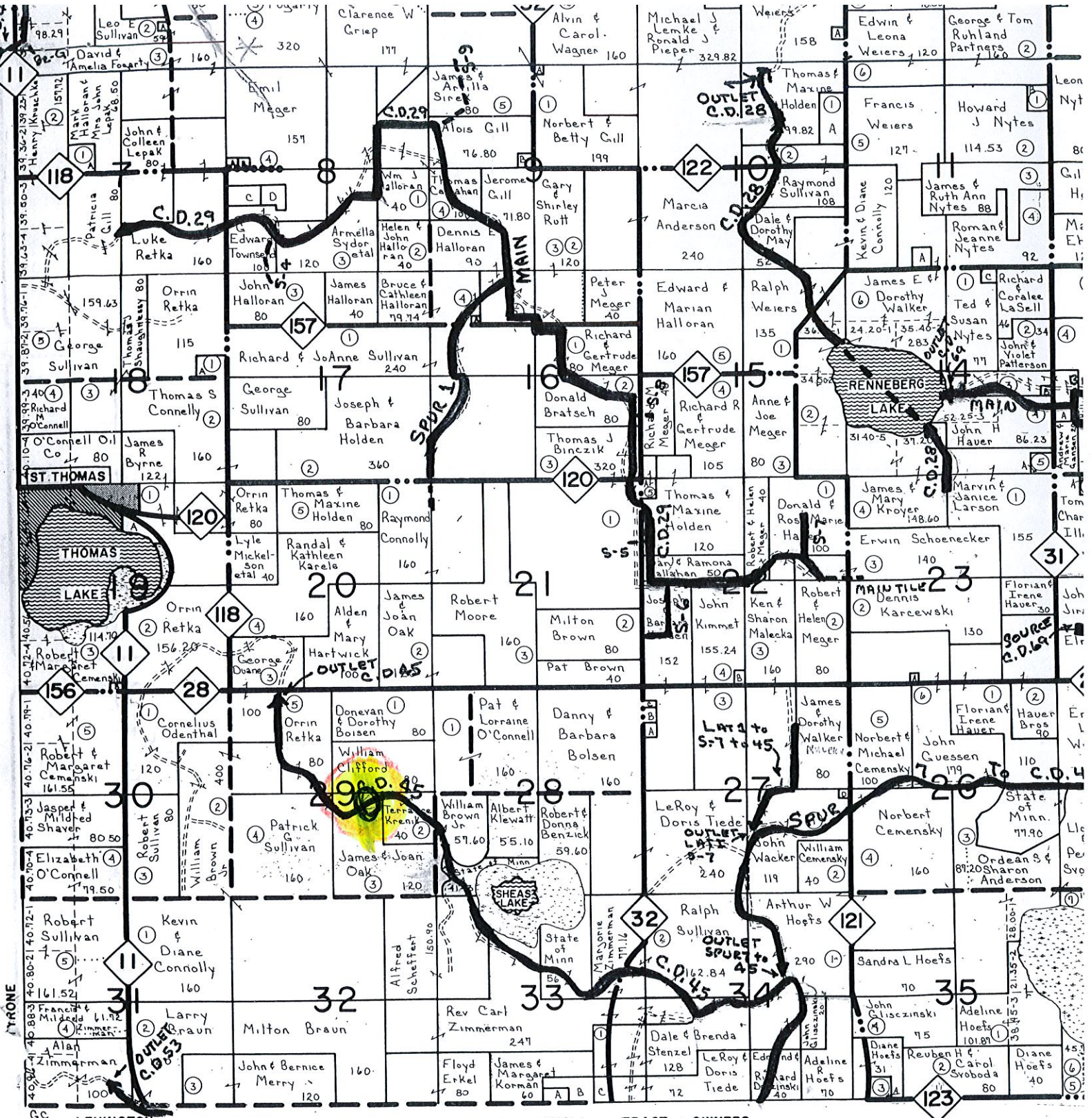
Description of problem: CMP ~~bridge~~ collapsed field

Crossing will be taken out.

Farmer does not need the crossing.

Roger Ruben

6-29-16



SEE SMALL TRACT SECTION FOLLOWING TOWNSHIP MAPS

\* See JD4 File for photo of county tile SBC.6 (Chuck Retka 7-2-08)



# REPAIR REQUEST

We, the undersigned landowners, do hereby request the Le Sueur County Board of Commissioners to clean out and repair Le Sueur County Ditch # 60 located in Cleveland township.

Signed  
Dale Rogers

Address/Phone #  
507 931-1769 P.O. Box 151  
CLEVELAND MN  
56017

Date: 6-28, 16

Description of problem: trees need to be removed from ditch

Trees need to be removed.  
Roger Rubland  
7-6-16

# MAP OF N. CLEVELAND



RANGE: 25 W.

IN.

CODE: CL

TOWNSHIP

