



Le Sueur County, MN

Tuesday, June 28, 2016

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

RE: June 21, 2016 Minutes and Summary Minutes

RE: Tobacco Licenses

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting June 21, 2016

The Le Sueur County Board of Commissioners met in regular session on Tuesday, June 21, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Steve Rohlffing, Lance Wetzel and Joe Connolly. Darrell Pettis and Brent Christian were also present. Dave Gliszinski was excused.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the amended agenda.

On motion by Rohlffing, seconded by Wetzel and unanimously approved, the Board approved the consent agenda:

- Approved the June 7, 2016 County Board Minutes and Summary Minutes
- Approved the June 15, 2016 Board of Equalization Minutes and Summary Minutes
- Approved the CD # 6, 45 and 59 Repair Requests

On motion by Wetzel, seconded by Rohlffing and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$254,160.99
Financial:	\$101,580.70

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved and authorized the Board Chair to sign the Master Subscriber Agreement for MN Court Data Services for Government Agencies.

Cindy Westerhouse, Human Resources appeared before the Board with several items for approval.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved the recommendation to hire Catherine Weniger as a full time Assistant County Attorney in the County Attorney's Office, as a Grade 12, Step 1 at \$24.82 per hour, effective June 22, 2016.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the recommendation to grant regular status to Julie Factor, full time Administrative Assistant III in the Records Office, effective June 21, 2016. Julie has completed the six-month probationary period.

On motion by Rohlffing, seconded by Wetzel and unanimously approved, the Board approved the recommendation to post the reclassification announcement for a full time Support Enforcement Aide in Human Services, as a Grade 5, Step 1 at \$16.51 per hour.

On motion by Rohlfing, seconded by Connolly and unanimously approved, the Board approved the recommendation to post and request the merit list for a full time Team Lead Social Worker in Human Services, as a Grade 12, Step 1 at \$24.82 per hour.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the recommendation to hire Austin Buss as a full time Jailer/Dispatcher in the Sheriff's Office, as a Grade 6, Step 1 at \$17.50 per hour, effective June 22, 2016.

On motion by Rohlfing, seconded by Wetzel and unanimously approved, the Board approved the recommendation to advertise for a part time Jailer/Dispatcher in the Sheriff's Office as a Grade 6, Step 1 at \$17.50 per hour.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved the recommendation to hire Patty Shankey as a part time Home Health Aide in Public Health, as a Grade 2, Step 1 at \$13.87 per hour, effective June 29, 2016.

On motion by Rohlfing, seconded by Connolly and unanimously approved, the Board approved the recommendation to accept the resignation of Zachary Johnson, part time Compliance Specialist in Drug Court, effective July 1, 2016.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the Board approved the recommendation to advertise for a part time Compliance Specialist, in Drug Court, as a Grade 4, Step 1 at \$15.58 per hour.

Jim McMillen appeared before the Board with one item for discussion.

The consensus of the Board was to get the paperwork and contracts together to move forward with the Retrofit Lighting project.

Mike Schultz, Soil & Water appeared before the Board with one item for discussion.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved to add a Farm Bill Assistance position to the SWDC office.

Justin Lutterman, GIS appeared before the Board with one item for approval.

On motion by Rohlfing, seconded by Connolly and unanimously approved, the Board approved the out of state travel request for Justin Lutterman to attend the ESRI Conference in San Diego, CA from June 26 – July 2, 2016.

Josh Mankowski, Environmental Services appeared before the Board with one item for approval.

On motion by Rohlfing, seconded by Wetzel and unanimously approved, the Board tabled the request to use gravel tax funds for a Jefferson Shores retention pond repair to request and review association by-laws.

Darrell Pettis, Administrator appeared before the Board with several items for discussion and approval.

On motion by Wetzel, seconded by Rohlfling and unanimously approved, the Board approved the out of state travel request for Darrell Pettis to attend the NACE Board of Director's meeting in Denver, CO from September 7-9, 2016.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved to accept the VINE transit proposal.

On motion by Rohlfling seconded by Connolly and unanimously approved, the Board approved to set a future date for a redetermination informational public hearing for County Ditch #18.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the CSAH 23 Right of Way Plat No. 2.

On motion by Wetzel, seconded by Connolly and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
41094	A'Viands	\$ 2,785.64
41097	APG Media of Southern MN LLC	\$ 3,349.00
41107	Bolton & Menk Inc.	\$ 12,362.50
41108	Borneke Construction	\$ 19,490.40
41117	Christian, Keogh, Moran and King	\$ 2,721.43
41118	City of Waterville	\$153,823.49
41129	Election Systems & Software Inc.	\$ 4,935.00
41155	I & S Group Inc.	\$ 6,106.00
41172	Richard Lea	\$ 2,505.00
41177	Mankato Landshapes Inc.	\$ 3,061.50
41178	Mariska Enterprises	\$ 3,960.00
41180	Max Johnson Trucking	\$ 76,306.32
41220	SeaChange Print Innovations	\$ 6,028.19
41221	S.E.H. Inc.	\$ 14,158.17
41222	Selly Excavating Inc.	\$ 68,727.50
41226	S.M.C. Co. Inc.	\$ 19,494.76
41230	Suel Printing Co.	\$ 2,381.50
41231	Technical Solutions of Madison Lake Inc.	\$ 4,065.61
41241	Traxler Construction Inc.	\$ 5,585.71
41252	Wenck Associates Inc.	\$ 5,178.17
41257	Wondra Automotive Inc.	\$ 2,133.54
41259	Wornson, Goggins, Zard	\$ 2,709.75
41260	WW Blacktopping Inc.	\$ 71,290.00
41262	Zimmerman Construction	\$ 2,168.00

145 Claims paid less than \$2,000.00:	\$ 47,377.85
24 Claims paid more than \$2,000.00:	\$495,327.18
169 Total all claims paid:	\$542,705.03

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday, June 28, 2016 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**

Summary Minutes of Le Sueur County Board of Commissioners Meeting, June 21, 2016

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- The Le Sueur County Board of Commissioners met in regular session on Tuesday, June 21, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Steve Rohlffing, Lance Wetzel and Joe Connolly. Darrell Pettis and Brent Christian were also present. Dave Gliszinski was excused.
- Approved the agenda. (Connolly-Wetzel)
- Approved the consent agenda: (Rohlffing-Wetzel)
- On motion by Wetzel, seconded by Rohlffing and unanimously approved, the following cases and claims were approved: Soc Serv: \$254,160.99 and Financial: \$101,580.70
- Approved and authorized the Board Chair to sign a Master Subscriber Agreement for MN Court Data Services for Government Agencies. (Rohlffing-Connolly)
- Approved to hire Catherine Weniger as a full time Assistant County Attorney. (Rohlffing-Connolly)
- Approved to grant regular status to Julie Factor. (Connolly-Wetzel)
- Approved to post the reclassification announcement for a full time Support Enforcement Aide in Human Services. (Rohlffing-Wetzel)
- Approved to post for a full time Team Lead Social Worker. (Rohlffing-Connolly)
- Approved to hire Austin Buss as a full time Jailer/Dispatcher. (Connolly-Wetzel)
- Approved to advertise for a part time Jailer/Dispatcher. (Rohlffing-Wetzel)
- Approved to hire Patty Shankey. Wetzel-Connolly)
- Approved to accept the resignation of Zachary Johnson. (Rohlffing-Connolly)
- Approved to advertise for a part time Compliance Specialist. (Wetzel-Rohlffing)
- Approved to add a Farm Bill Assistance position to the SWDC office. (Wetzel-Connolly)
- Approved an out of state travel request for Justin Lutterman. (Rohlffing-Connolly)
- Tabled the request to use gravel tax funds for a Jefferson Shores retention pond repair. (Rohlffing-Wetzel)
- Approved an out of state travel request for Darrell Pettis. (Wetzel-Rohlffing)
- Approved to accept the VINE transit proposal. (Wetzel-Connolly)
- Approved to set a future date for a redetermination informational public hearing for County Ditch #18. (Rohlffing-Connolly)
- Approved the CSAH 23 Right of Way Plat No. 2. (Connolly-Wetzel)
- The following claims were approved for payment: (Wetzel-Connolly)

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24	Claims paid more than \$2,000.00:	\$495,327.18
169	Total all claims paid:	\$542,705.03

●The Board adjourned until Tuesday, June 28, 2016 at 9:00 a.m. (Connolly-Wetzel)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

Le Sueur County Tobacco Licenses 2016-2017

1. The Pit Stop, Elysian
2. Casey's General Store #2589, Elysian
3. The Liquor Hole, Kilkenney
4. Beer Oil & Tire, LeCenter
5. Dollar General #14798, Le Center
6. Genesis Cenex, Le Center
7. Little Dandy, Le Center
8. Radermacher's Foods of Le Center, Le Center
9. Casey's General Store, Le Center
10. Le Center Municipal Liquor Store, Le Center
11. Mac's Green Mill Bar, Le Sueur
12. Valley Lanes DBA- The Bar, Le Sueur
13. Radermacher's Foods of Le Sueur, Le Sueur
14. Holiday Station #233, Le Sueur
15. Froggy's Liquor Store, Le Sueur
16. Scoop's Liquor, Le Sueur
17. Vet's Super America, Le Sueur
18. Davis Marketplace, Waterville
19. Phil Mart, Waterville
20. Kamp Dels, Waterville
21. Denny's Bar, Inc., Waterville
22. Casey's General Store # 2570, Waterville
23. J&L Bottle's, Inc., Waterville
24. Woods Grill and Bar, St Peter