



Le Sueur County, MN

Tuesday, June 21, 2016

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: June 7, 2016 Minutes and Summary Minutes

RE: June 15, 2016 Board of Equalization Minutes and Summary Minutes

RE: CD #6 Repair Request

RE: Two CD #45 Repair Requests

RE: CD #59 Repair Request

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting June 7, 2016

The Le Sueur County Board of Commissioners met in regular session on Tuesday, June 7, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlfling, Lance Wetzel and Joe Connolly. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the May 24, 2016 County Board Minutes and Summary Minutes
- Approved the following May 2016 Transfers:
 - #1601 Transfer 638.51 Human Services to Road & Bridge (Fuel – 1st Qtr)
 - #1602 Transfer 120.54 from Env Services to Road & Bridge (Fuel – 1st Qtr)
 - #1603 Transfer 200.00 from Revenue to Env Services (correct rect #5153)
 - #1604 Transfer 4,386.00 from Agency to Revenue (May Landshark)
 - #1605 Transfer 6,000.00 from Revenue to Human Services
(Assessor purchased 2008 Ford Edge)
 - #1606 Transfer 9,695.06 from Revenue to Road & Bridge
(Fuel Assessor 226.64; Sheriff 8527.06; Maintenance 332.43; Emerg Mngt 91.06; Veterans 517.87)

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the claims for Human Services:

Financial:	\$ 66,842.80
Soc Serv:	\$151,153.87

Kathy Brockway, Zoning Administrator appeared before the Board with 1 item for approval.

On motion by Wetzel, seconded by Connolly and approved via roll call vote 5-0, the Board granted a Conditional Use Permit to Waterville Solar Holdings, LLC, Minneapolis, MN, (Applicant); Jay & Betsy Chambers, Waterville, MN, (Owner) to allow the applicant to construct a 5 MW Solar Garden in an Agriculture “A” District. Property is located in the SE 1/4 SE 1/4, Section 34, Waterville Township. The application was approved and findings are on file at the Planning and Zoning Office.

On motion by Connolly, seconded by Rohlfling and unanimously approved, the Board convened the Public Hearing to take testimony on a proposed user fee at 9:15 a.m. There were no members of the general public present and 0 public comments.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board declared the Public Hearing closed at 9:17 a.m.

Cindy Shaughnessy, Public Health appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved the following new fee for Public Health:

A re-inspection fee equal to the base fee shall be assessed for each subsequent inspection to establishments which are deemed necessary to visit a third or fourth time in less than 12 months due to a failure to comply with corrective orders issued during previous inspections.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved to accept a \$5,000 Blue Plus Grant.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved to accept a \$4,000 WIC Clinic Renovation Grant.

Luann Verduzco and Pete Schneider with Retrofit Companies appeared before the Board with a lighting presentation.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved the recommendation to hire Erin Linscheid as a full time Recreational Therapist in Human Services, as a Grade 7, Step 1 at \$18.54 per hour, effective June 13, 2016.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to grant regular status to Amanda Worrell, full time Agency Social Worker in Human Services, effective May 30, 2016. Amanda has completed the six-month probationary period.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the recommendation to accept the resignation from Ashlee Sames, part time Jailer-Dispatcher in the Sheriff's Office, effective May 27, 2016.

On motion by Connolly, seconded by Rohlfling and unanimously approved, the Board approved the recommendation to advertise for a part time Jailer-Dispatcher in the Sheriff's Office as a Grade 6, Step 1 at \$17.50 per hour.

On motion by Rohlfling, seconded by Wetzel and unanimously approved, the Board approved the recommendation to post for a full time Payroll-Human Resources Technician in the Human Resources Department, as a Grade 10, Step 1 at \$22.09 per hour.

Jerry Cooney appeared before the Board to discuss Le Sueur County Fair parking. Don Reak, Parks Director was available to answer questions.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board directed Jerry Cooney to work with Don Reak to level, disc and seed an area of Bradshaw Woods and report back to the Board with project costs in two weeks.

Chad Washa, Fair Board President appeared before the Board with one item for approval.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved to accept the 2016 Le Sueur County Fair Board Budget.

Josh Mankowski appeared before the Board to discuss the Cannon River One Watershed One Plan project.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved and authorized the County Administrator to sign a resolution to support a Cannon River One Watershed, One Plan project.

Administrator Pettis appeared before the Board with a several items for consideration and approval.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved and authorized the Chair to sign the Crane Creek Paving Contract for SAP 040-632-007; SAP 040-632-008; and CP 2116.

On motion by Connolly, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Chair to sign a resolution authorizing Dave Tietz to sign the Master Subscriber Agreement for MN Court Data Services for Government Agencies.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
40909	A'Viands	\$ 6,736.64
40911	Advanced Correctional Healthcare Inc.	\$ 2,215.13
40915	Baker, Tilly, Virchow & Krause, LLP	\$ 6,029.00
40917	Beehive Industries	\$ 3,600.00
40918	Blue Earth Co. Sheriff	\$ 3,295.92
40919	Boarman, Kroos, Vogel Group Inc.	\$ 2,062.93
40921	Bolton & Menk Inc.	\$ 11,744.00
40923	Brock White Co. LLC	\$ 4,800.02
40932	Contech Engineered Solutions LLC	\$ 9,895.82
40944	G & K Rental	\$ 2,455.00
40947	Genesis	\$ 4,182.81
40965	Kris Engineering Inc.	\$ 2,633.66
40969	Little Falls Machine Inc.	\$ 2,958.89

40971	M-R Sign Co. Inc.	\$ 3,843.86
40972	Mariska Enterprises	\$ 5,610.00
40987	Paragon Printing & Mailing Inc.	\$ 4,717.23
40992	Pro-West Associates Inc.	\$ 10,807.50
40994	Ramsey County	\$ 4,200.00
40997	Ronald Ringquist	\$ 2,493.54
41003	S.E.H. Inc.	\$ 2,117.95
41004	Selly Excavating Inc.	\$ 38,171.50
41006	S.M.C. Co. Inc.	\$ 17,718.30
41009	Streicher's Inc.	\$ 10,893.94
41010	Structural Specialties Inc.	\$ 6,595.00
41013	Survey Systems	\$ 3,700.00
41014	Tactical Solutions	\$ 8,027.92
41016	Technical Solutions of Madison Lake Inc.	\$ 2,420.40
41023	Traxler Construction Inc.	\$ 21,062.92
41033	Wayne's Auto Body	\$ 5000.74
41035	Widseth Smith Nolting & Assoc. Inc.	\$ 16,646.90
41039	WW Blacktopping Inc.	\$ 56,764.50

101 Claims paid less than \$2,000.00:	\$ 37,390.35
31 Claims paid more than \$2,000.00:	\$283,402.02
132 Total all claims paid:	\$320,792.37

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday, June 21, 2016 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, June 7, 2016

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- The Le Sueur County Board of Commissioners met in regular session on Tuesday, June 7, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlffing, Lance Wetzel and Joe Connolly. Darrell Pettis and Brent Christian were also present.
- Approved the agenda for the business of the day. (Connolly-Wetzel)
- Approved the consent agenda. (Rohlffing -Gliszinski)
- The following cases and claims were approved: Soc Serv: \$151,153.87 and Financial: \$66,842.80 (Wetzel-Gliszinski)
- Granted a Conditional Use Permit to Waterville Solar Holdings, LLC, Minneapolis, MN, (Applicant); Jay & Betsy Chambers, Waterville, MN, (Owner). (Wetzel-Connolly)
- Convened the Public Hearing to take testimony on a proposed user fee at 9:15 a.m. There were no members of the general public present and 0 public comments. (Connolly-Rohlffing)
- Declared the Public Hearing closed at 9:17 a.m. (Wetzel-Gliszinski)
- Approved the following new fee for Public Health: A re-inspection fee equal to the base fee shall be assessed for each subsequent inspection to establishments which are deemed necessary to visit a third or fourth time in less than 12 months due to a failure to comply with corrective orders issued during previous inspections. (Gliszinski-Rohlffing)
- Approved to accept a \$5,000 Blue Plus Grant. (Wetzel-Connolly)
- Approved to accept a \$4,000 WIC Clinic Renovation Grant. (Gliszinski-Rohlffing)
- Approved to hire Erin Linscheid. (Wetzel-Connolly)
- Approved to grant regular status to Amanda Worrell. (Rohlffing-Gliszinski)
- Approved to accept the resignation from Ashlee Sames. (Gliszinski-Wetzel)
- Approved to advertise for a part time Jailer-Dispatcher. (Connolly-Rohlffing)
- Approved to post for a full time Payroll-Human Resources Technician. (Rohlffing-Wetzel)
- The Board directed Jerry Cooney to work with Don Reak to level, disc and seed an area of Bradshaw Woods and report back to the Board with project costs in two weeks. (Gliszinski-Rohlffing)
- Approved to accept the 2016 Le Sueur County Fair Board Budget. (Wetzel-Connolly)
- Approved a resolution to support a Cannon River One Watershed, One Plan project. (Gliszinski-Connolly)
- Approved the Crane Creek Paving Contract for SAP 040-632-007; SAP 040-632-008; and CP 2116. (Wetzel-Connolly)
- Approved a resolution authorizing Dave Tietz to sign the Master Subscriber Agreement for MN Court Data Services for Government Agencies. (Connolly-Rohlffing)
- The following claims were approved for payment: (Wetzel-Rohlffing)

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101	Claims paid less than \$2,000.00:	\$ 37,390.35
31	Claims paid more than \$2,000.00:	\$283,402.02
132	Total all claims paid:	\$320,792.37

•The Board adjourned until Tuesday, June 21, 2016 at 9:00 a.m. (Connolly-Wetzel)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

Board of Equalization Minutes
Wednesday, June 15, 2016

The Le Sueur County Board of Equalization met in special session on Wednesday, June 15th at 6:30 p.m. in the Courthouse at Le Center, Minnesota. Those members present were: David Gliszinski, Joe Connolly, John King, Lance Wetzel, Steve Rohlring, and Pam Simonette. Also present were Shayne Bender and Carol Blaschko. Darrell Pettis was excused.

Carol Blaschko, Finance Director called the 2016 Board of Equalization to order and issued the oath to the Equalization Board.

Carol Blaschko then called for nominations for Chairman. Commissioner Rohlring nominated King for Chairman, seconded by Wetzel and approved.

On motion by Wetzel, seconded by Connolly and unanimously approved, nominations ceased and King was elected Chairman of the 2016 of the Board of Equalization.

Commissioner Connolly nominated Gliszinski for Vice Chairman, seconded by Wetzel and approved.

On motion by Rohlring, seconded by Connolly and unanimously approved, nominations ceased and Gliszinski was elected Vice Chair of the 2016 Board of Equalization.

Shayne Bender, County Assessor gave an overview of the process and the work that has been done in his office to prepare for the 2016 Board of Equalization. After this discussion, the Chair called for presentations by those in attendance.

The following individuals appeared before the Board:

1. Kevin Vrieze, Boat Doctor & Marine, Montgomery

Having no other persons to come before the Board, on motion by Connolly, seconded by Wetzel and unanimously approved, the Board of Equalization was recessed until Tuesday, June 28, 2016 at 10:00 a.m.

ATTEST: _____
Le Sueur County Finance Director **Le Sueur County Chairman**

Board of Equalization Summary Minutes
Wednesday, June 15, 2016

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
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 - King was nominated for Chairman. (Rohlfing-King)
 - King was elected Chairman of the 2016 of the Board of Equalization. (Wetzel-Connolly)
 - Gliszinski was nominated for Vice Chairman. (Connolly-Wetzel)
 - Gliszinski was elected Vice Chair of the 2016 Board of Equalization. (Rohlfing-Connolly)
 - The following individuals appeared before the Board: Kevin Vrieze
 - The Board of Equalization was recessed until Tuesday, June 28, 2016 at 10:00 a.m. (Connolly-Wetzel)
- ATTEST: Le Sueur County Finance Director Le Sueur County Chairman

REPAIR REQUEST

We, the undersigned landowners, do hereby request the Le Sueur County Board of Commissioners to clean out and repair Le Sueur County Ditch # 6 located in Montgomery township.

Signed

Carol Vasek

Address/Phone #

34250 Av 301, 36K, T696
Montg, Minn

Date: 6-13, 16

Description of problem: ditch is plugged

Needs to be cleaned
Roger Rubland

REPAIR REQUEST

We, the undersigned landowners, do hereby request the Le Sueur County Board of Commissioners to clean out and repair Le Sueur County Ditch # 45 located in Sec 3 Lexington township.

Signed	Address/Phone #
<u>[Signature]</u>	<u>34276 211th LE CENTER HW.</u>
<u>Robert Malinski</u>	_____
_____	_____
_____	_____

Date: 6-10-16

Description of problem: BOG IN DITCH NEEDS TO BE CLEANED

Needs to be repaired.
Roger Rutland
6-14-16

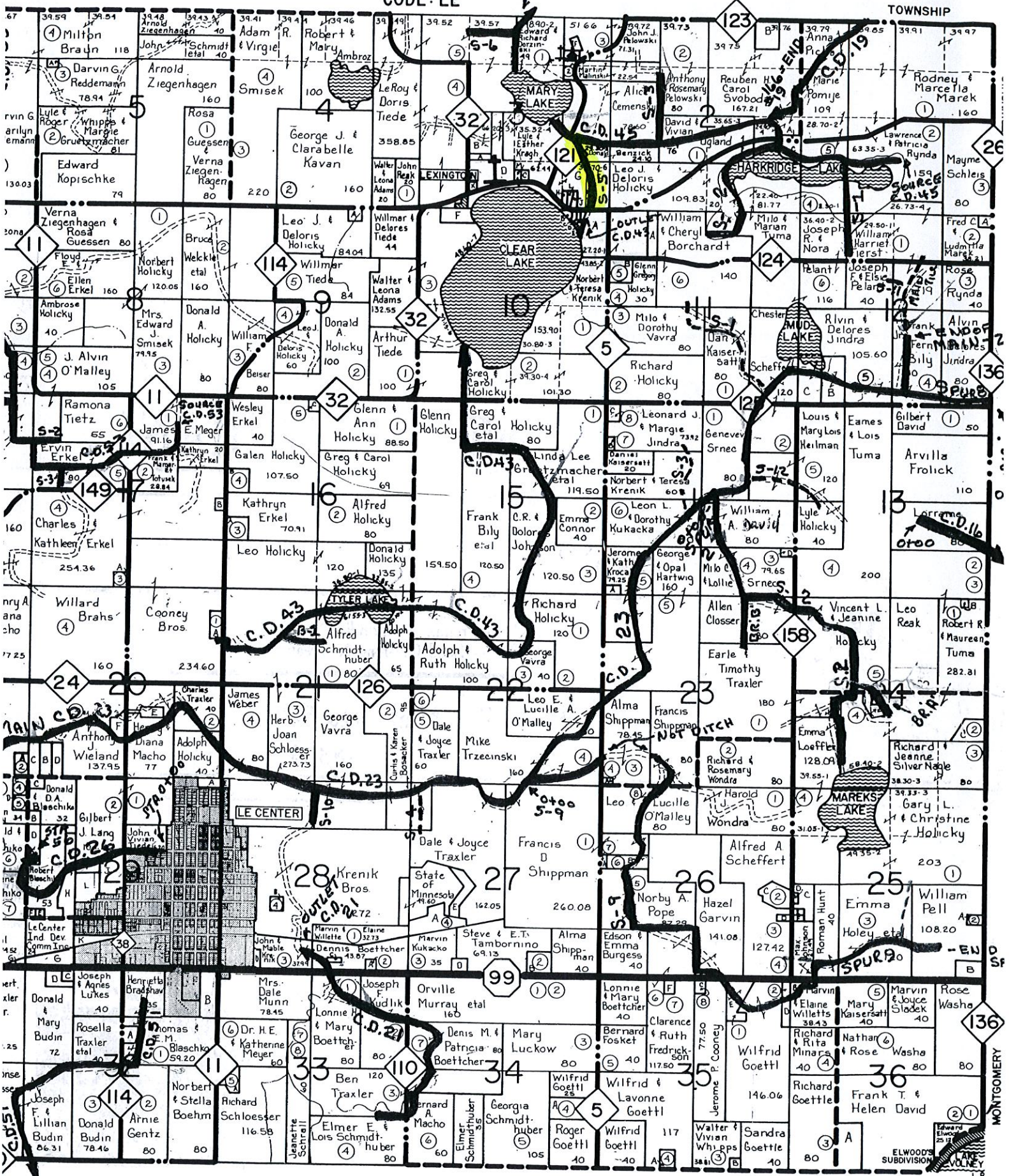
LEXINGTON

TOWNSHIP: 111 N.

RANGE: 24 W.



CODE: LE



SMALL TRACT OWNERS

TOWNSHIP

SEE SMALL TRACT SECTION FOLLOWING TOWNSHIP MAPS

REPAIR REQUEST

We, the undersigned landowners, do hereby request the Le Sueur County Board of Commissioners to clean out and repair Le Sueur County Ditch # 45 located in Derrymane township.

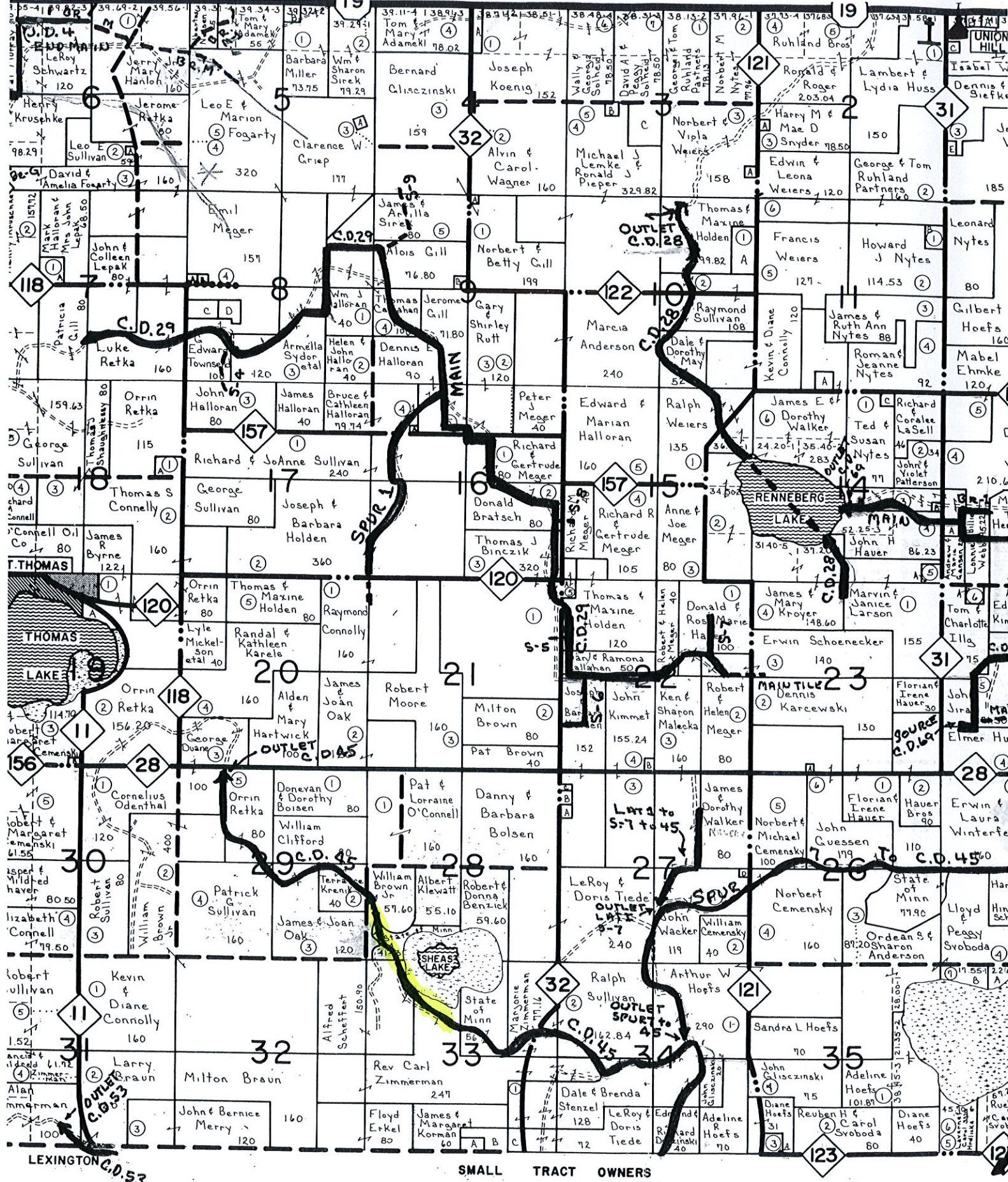
Signed
Rusty Reed

Address/Phone #
34415 221st Ave LeCenter

Date: 6-13-16

Description of problem: ditch is plugged with debris

Needs to be cleaned.
Roger Ruben
6-14-16



SEE SMALL TRACT SECTION FOLLOWING TOWNSHIP MAPS

See JD4 File for photo of county TILE SEC. 6 (Chuck Retka 7.2.08)

REPAIR REQUEST

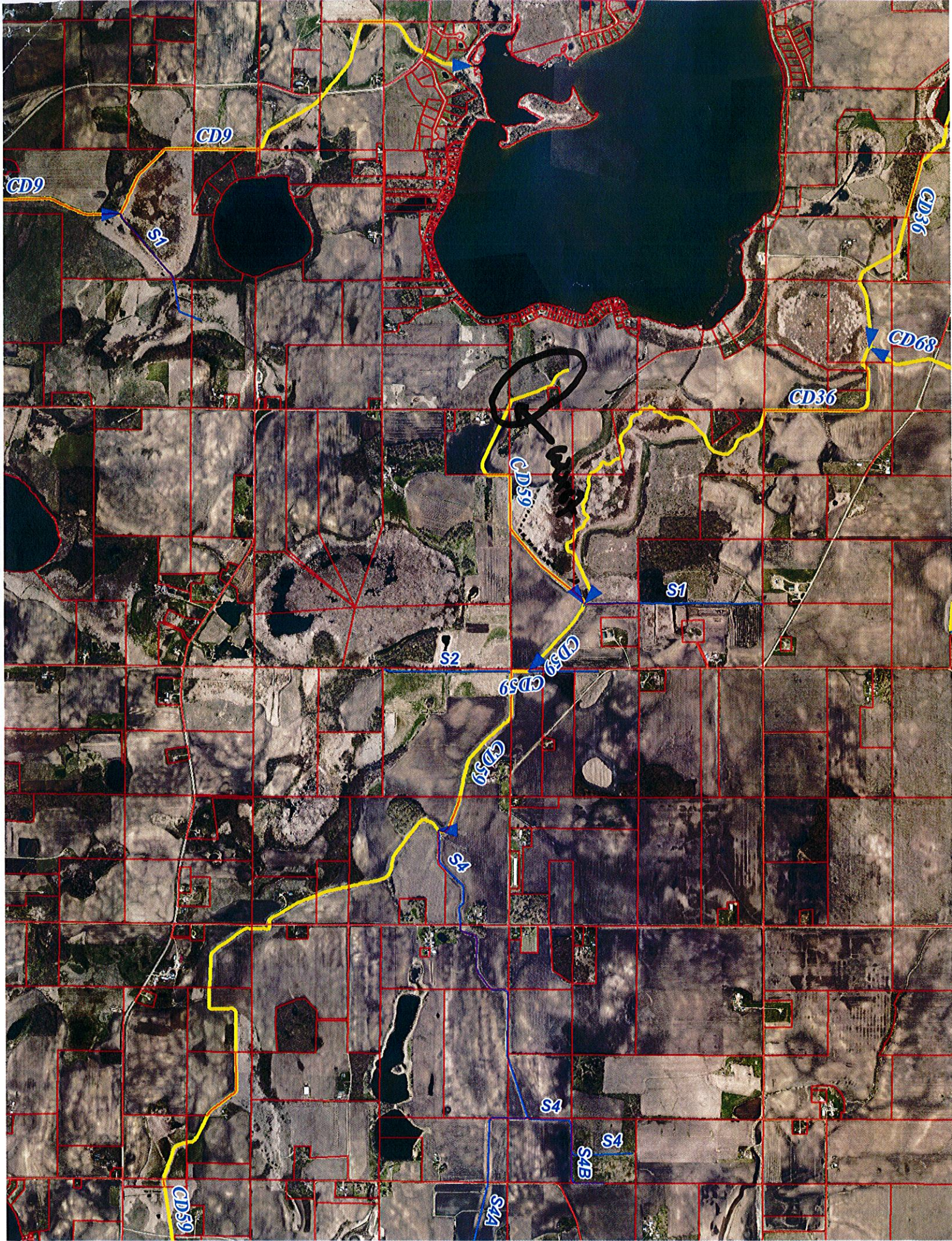
We, the undersigned landowners, do hereby request the Le Sueur County Board of Commissioners to clean out and repair Le Sueur County Ditch # 59 located in Sec 4 Elysian township.

Signed	Address/Phone #
<u>Edwin Staron</u>	<u>22771-476 St. Elysian Sec 4 - 507-848-0007</u> <i>cell</i> <i>762-8174</i> <i>home</i>
_____	_____
_____	_____
_____	_____

Date: 6/7/16

Description of problem: Ditch is plugged, Bank, sloughing.

Needs to be repaired
Roger Ruhlman
6-10-16



MAP OF ELYSIAN



NSHIP: 109 N.

RANGE: 24 W.

CODE: E L

TOWNSHIP

