



Le Sueur County, MN

Tuesday, May 24, 2016

Board Meeting

Item 4

9:20 a.m. Darrell Pettis, County Administrator/Engineer

RE: Review 2016 Board Goals

RE: Rental Rehabilitation Deferred Loan Resolution

RE: JD #1

RE: Le Sueur Shop

RE: TH 112

RE: 2016 Federal Boating Enforcement Supplemental Grant

RE: CSAH 53

Staff Contact:

2016 BOARD GOALS

1. Priority based budgeting and levy; needs vs. wants
2. Complete Space Study
3. County Ditches
4. Le Sueur Shop
5. Environmental Services Database

Additional Goals

Probation Delivery

Juvenile Placements/Work Program

Soil & Water

Multifamily Preservation Programs

Contact your local administrator to apply today and visit www.mnhousing.gov to learn more:

Arrowhead Economic Opportunity Agency, Virginia

Barbara Ackerson
barbara.ackerson@aeoa.org
218.749.2912, ext. 127

Central Minnesota Housing Partnership, St. Cloud

Jason Krebsbach
jason@cmhp.net
320.259.0393

Clay County HRA, Dilworth

Kendra Ferencak
kferencak@claycohra.com
218.443.6789

One Roof Community Housing, Duluth

Cliff Knettel
cknettel@1roofhousing.org
218.727.5372, ext. 201 or 218.461.4397

St. Cloud HRA

Mike Haehn
mhaehn@stcloudhra.com
320.252.0880

Southeastern Multi-County HRA, Wabasha

Karen DuCharme
commdevhra@wabasha.net
651.565.2638, ext. 213

Southwest Minnesota Housing Partnership, Slayton

Michele Clarke
michelec@swmhp.org
507.836.1617



Rental Rehabilitation Deferred Loan

Program Reference Guide

for Owners and Housing Professionals



400 Sibley St., Suite 300
Saint Paul, MN 55101
651.296.9832 | 800.657.3701
TTY 651.297.2361



Improve Your Affordable Rental Property with Help from Minnesota Housing

We want to help you sustain affordable housing options in your community for years to come. If you own a small or midsize rental property in Greater Minnesota, there's now an affordable option to help you make important improvements and repairs to your building.

*The Minnesota Housing Rental Rehabilitation Deferred Loan (RRDL) provides **zero interest** deferred loans of **up to \$300,000** through local administrators around the state.*

Features and Benefits

- Zero interest deferred loan
- Flexible loan terms
- Up to 10% loan forgiveness for qualified owners and 100% forgiven for qualified 1-4 unit buildings
- Simple application process

Borrower Eligibility

- Individuals, developers, nonprofits, units of government and tribal housing corporations
- Individuals, sole proprietorships and legal entities:
 - Minimum equity requirements: 3%
 - Minimum credit score: 640
 - Assistance available from local administrator
- Limited partnerships and corporations:
 - Compatible with existing commercial debt
 - Meet minimum credit worthiness and financial requirements

Property Eligibility

- Single family, duplex, and larger permanent residential rental housing
- Tenant maximum gross annual income of \$62,000 (subject to change)
- Fifty-one percent of floor space used for residential rental purposes
- Meet minimum financial feasibility and selection requirements

Note: RRDL cannot be combined with funds from the Minnesota Housing Consolidated RFP for 5 years.

Loan Amount and Terms

- Up to \$25,000 per unit; \$35,000 for single family and duplex units
- Maximum loan of \$300,000 per project
- Term of 10-30 years based on loan amount
- End loan or construction loan
- Five percent forgiven each year over final two years of the loan term (if requirements are met each year)

Eligible Improvements

- Permanent general improvements that have not been started prior to loan closing
- Renovations or repairs to an existing structure that preserve or improve the basic livability, safety or utility of the property
 - Roof
 - Windows
 - Boilers and mechanical systems
 - Energy and water saving improvements
- Must be in compliance with all applicable health, fire prevention, building and housing codes and standards, and the *Minnesota Housing Abbreviated Design Standards and Sustainability Requirements for Limited Scope Rehabilitation Projects*



“The RRDL Program provides multiple benefits to both participating rental businesses and to the community. It saves money and energy, and the savings stimulate further investments in rental improvements and growth.”

- Arrowhead Economic Opportunity Agency, RRDL Administrator

Resolution for Southwest Minnesota Housing Partnership to administer the Rental Rehabilitation Deferred Loan (RRDL) Pilot Program on behalf of Minnesota Housing (MHFA) in Le Sueur County.

WHEREAS, **Le Sueur County** has made significant progress in meeting the need for housing rehabilitation in the cities and rural areas of the county, and

WHEREAS, an unmet need remains for the repair and rehabilitation of rental housing units, and

WHEREAS, the Rental Rehabilitation Deferred Loan Program, sponsored by Minnesota Housing (MHFA), may provide a means for rehabilitating rental housing units in **Le Sueur County**, and

WHEREAS, **Southwest Minnesota Housing Partnership** has been selected and found to have the capacity to administer the Rental Rehabilitation Loan Program for Minnesota Housing, and

WHEREAS, there is no cost to the County to participate in the Rental Rehabilitation Deferred Loan Program, sponsored by Minnesota Housing,

NOW, THEREFORE, BE IT RESOLVED that **Southwest Minnesota Housing Partnership** is hereby approved to act as the administrative body for the implementation of this program in **Le Sueur County**.

Whereupon the resolution was declared duly passed and adopted.

APPROVED AND ADOPTED this _____ day of June, 2016.

John King, Chair
Le Sueur County Board of Commissioners

ATTEST:

Pam Simonette
Le Sueur County Auditor-Treasurer

Selly Excavating, Inc.

525 W. Derrynane St.
Le Center, MN 56057

QUOTATION

Quote Number: 16011
Quote Date: May 18, 2016
Page: 1

Voice: 507-357-6200
Fax: 507-357-6200

| |
|--|
| Quoted To: |
| L.S. COUNTY DITCH SYSTEM 181 MINNESOTA ST W. LE CENTER, MN 56057 |

| Customer ID | Good Thru | Payment Terms | Sales Rep |
|-------------------|-----------|---------------|-----------|
| L.S. COUNTY DITCH | 6/17/16 | Net 15 Days | |

| Quantity | Item | Description | Unit Price | Amount |
|-----------|------|--|------------|-----------|
| 12,187.00 | LF | DITCH CLEANING OF JD #1 FROM HWY 169 TO HWY 19. CLEANING OF DITCH JD#1 WITH 60 FOOT LONG REACH BACKHOE AND SPREAD SPOILS. | 2.50 | 30,467.50 |

PLEASE SIGN AND RETURN UPON ACCEPTANCE

| | |
|--------------|------------------|
| Subtotal | 30,467.50 |
| Sales Tax | |
| TOTAL | 30,467.50 |

4/24/16

Invoice # 9084

Ken Theis and Sons Excavating LLC
18126 Kelly Lake Road
Carver, MN 55315
952-873-6706 or 952-292-5264

Bill: Le Sueur County Ditches
Re: Ditch Repair and Installing new outlet pipes at
(Joint ditch 1 / Merlin Stier Property)

West side of ditch

| | |
|--|--------|
| 18" 40' Daul wall pipe | 570.00 |
| 18" T | 200.00 |
| Picking up and Installing Pipe with T and building up burm | 580.00 |

South area

| | |
|--------------------------------|--------|
| Rip Rap 12" to 18" (20.27 ton) | 668.00 |
| Trucking Rip Rap | 140.00 |
| Placing Rip Rap | 260.00 |
| Fabric (24'x15') | 50.00 |

East side of ditch

| | |
|---|--------|
| 18" 40' Daul wall pipe | 570.00 |
| Picking up and Installing Pipe and building up burm | 720.00 |

North area

| | |
|--------------------------------|--------|
| Rip Rap 12" to 18" (25.75 ton) | 849.00 |
| Trucking Rip Rap | 260.00 |
| Placing Rip Rap | 280.00 |
| Fabric (27'x15') | 54.00 |

| | |
|---------------------------------------|--------|
| Repair Washouts along ditch with clay | 140.00 |
| Trucking Clay | 40.00 |

| | |
|------------------|--------|
| Moving Equipment | 200.00 |
|------------------|--------|

Total \$ 5,581.00

Thank you for your business

REPAIR REQUEST

We, the undersigned land owners, do hereby request the Le Sueur County Board Of Commissioners to clean out and repair Le Sueur County Ditch # JD 1 located in Section 33 Blakeley township(s).
Lat 1

Signed

Address & Phone No.

Merlin J. Stier

15490 W. 280th St.

Bella Plaine Minn 56011

507 665-2931

Date: 11-2-15

LESUEUR CO.
THEY DO PUT
(SIDE INLETS IN)
ON WASHWAYS

Description of problem: A. Surface inlet was put in last

spring & is now eroding ditch bank on other side

Roger Rubland looked at it & said it needs fabric & rocks
on that side.

Needs repair.
Roger Rubland
11-2-15

H 952 873-6706
C 952 292 5264

KEN THIES

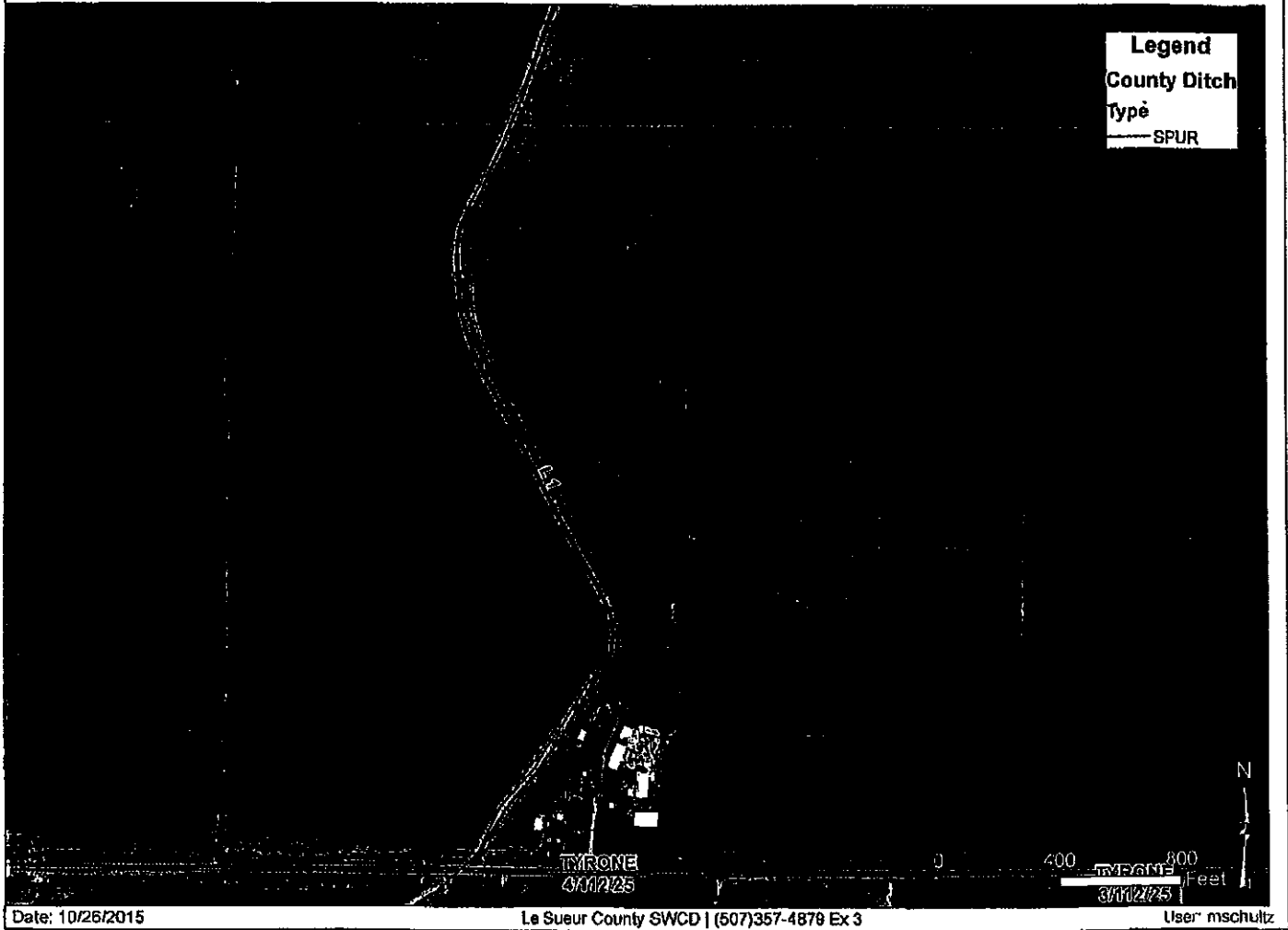
1 SAN EX LLC
18126 KENN LAKES RD
CANDOR MN 55315 over

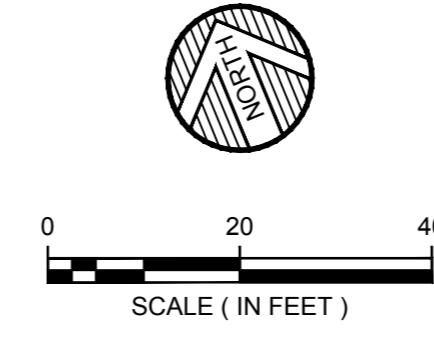
B. Needs a 18" Pipe + stand pipe for surface inlet.
because it is washing over ditch bank all long Ditch Bank

C. Has a surface inlet but needs a stand pipe +
get ready for Buffer Strips.

D. Needs ditch clean out in low areas because
of Clarks Lake being drained.

Le Sueur County, MN





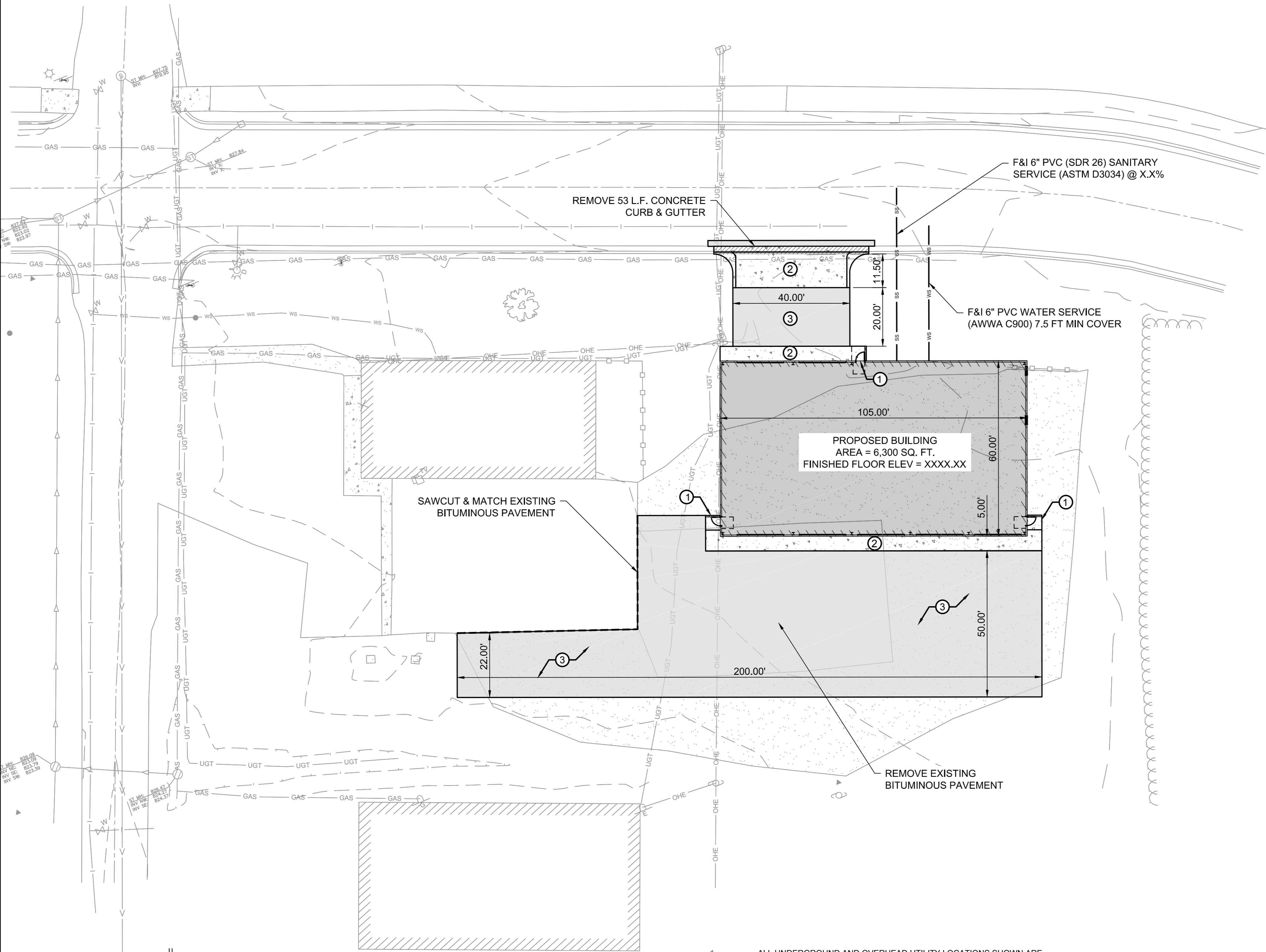
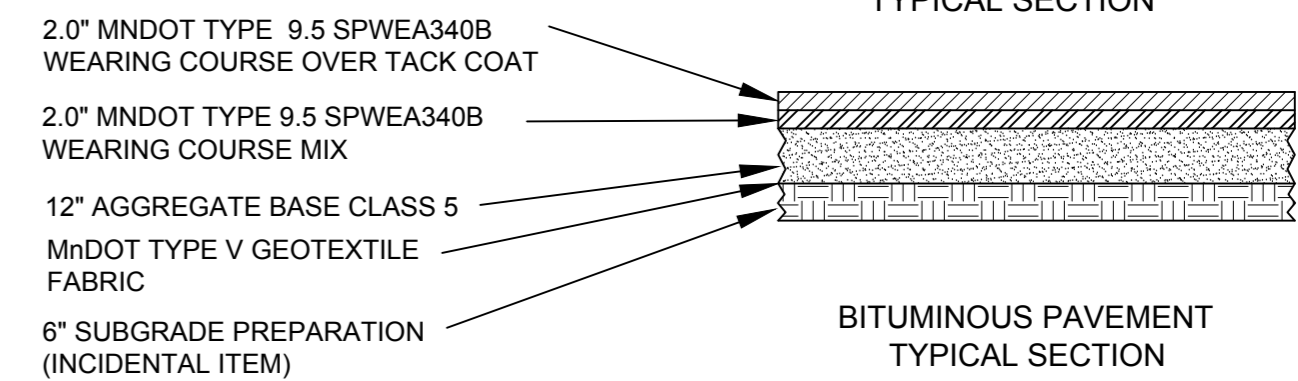
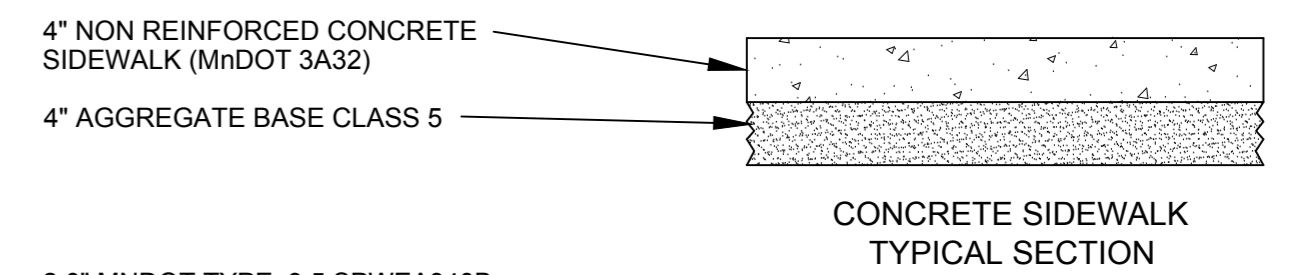
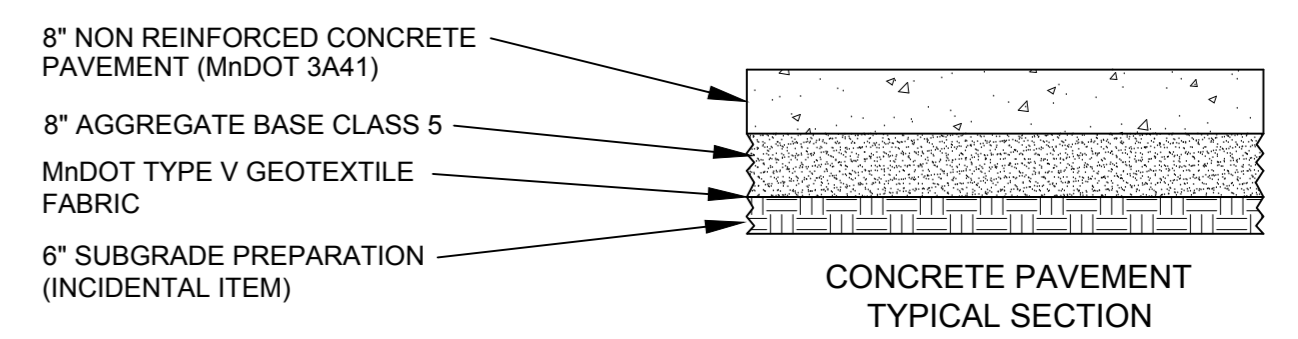
EXISTING FEATURES LEGEND

- GUARD POST
- LP TANK
- ⊗ WATER HYDRANT
- ⊗ WATER VALVE
- ⊗ GAS VALVE
- ⊞ ELEC TRANSFORMER BOX
- ⊞ TELE PEDESTAL
- ⊞ ELEC METER
- ⊞ ELEC POLE
- ⊞ GUY ANCHOR
- ⊞ TREE DECIDUOUS
- ⊞ SIGN SINGLE POST
- ⊞ SANITARY MANHOLE
- ⊞ STORM INLET
- ⊞ STORM MANHOLE
- UGE — UNDERGROUND ELECTRIC
- UGT — UNDERGROUND TELE
- FOC — UNDERGROUND FIBER OPTIC
- GAS — UNDERGROUND GAS
- SANITARY SEWER
- WATERMAIN
- FENCE WOOD
- EDGE OF WOODS
- EASEMENT LINE
- CONTROLLED ACCESS LINE
- ▨ BLDG WALL HATCH

| | |
|--------|---|
| —> | DENOTES EXISTING SANITARY SEWER |
| —> | DENOTES EXISTING STORM SEWER |
| - - - | DENOTES EASEMENT LINE |
| — WS — | DENOTES EXISTING WATER MAIN SERVICE |
| — | DENOTES EXISTING WATER MAIN |
| — SS — | DENOTES PROPOSED STORM SEWER |
| — SS — | DENOTES PROPOSED SANITARY SERVICE |
| — WS — | DENOTES PROPOSED WATER SERVICE |
| ▨ | DENOTES PROPOSED CONCRETE PAVING |
| ▨ | DENOTES PROPOSED BITUMINOUS PARKING LOT |
| - - - | DENOTES PROPOSED BITUMINOUS SAWCUT |

KEYED NOTES:

- ① CONCRETE SIDEWALK - 4" THICKNESS
- ② CONCRETE DRIVEWAY PAVEMENT - 8" THICKNESS
- ③ BITUMINOUS PAVEMENT - SEE TYPICAL SECTIONS



ALL UNDERGROUND AND OVERHEAD UTILITY LOCATIONS SHOWN ARE APPROXIMATE. THERE MAY BE ADDITIONAL UNDERGROUND AND OVERHEAD UTILITIES NOT SHOWN ON THE PLAN THAT MAY BE REQUIRED TO BE REMOVED. IT IS THE CONTRACTORS RESPONSIBILITY TO REQUEST A GOPHER STATE ONE CALL PRIOR TO THE START OF ANY CONSTRUCTION.



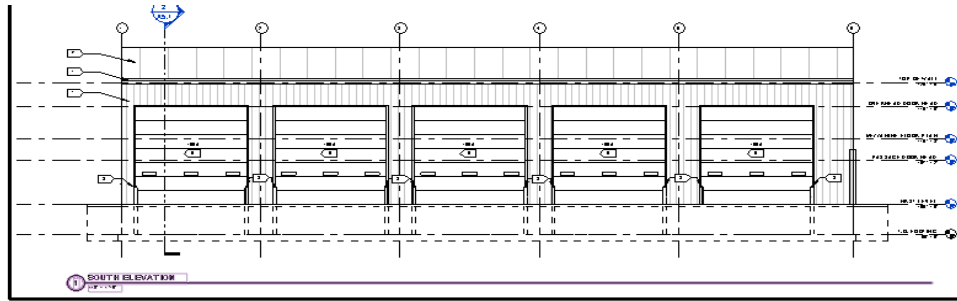
DATE: #
JOB NUMBER: #
DRAWN BY: #
CHECKED BY: #
SCALE: #
DATE: #

| REVISIONS DESCRIPTION | DATE | REV# |
|-----------------------|------|------|
| | | |
| | | |
| | | |

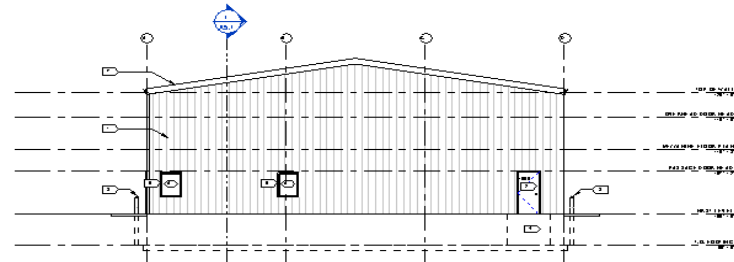
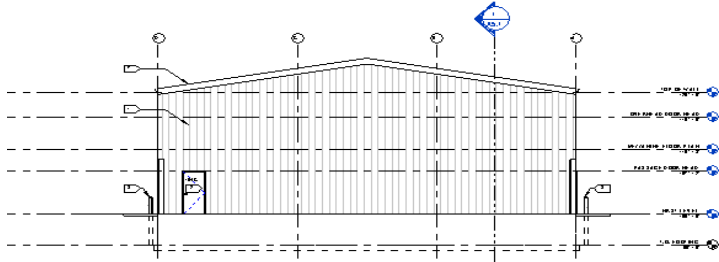
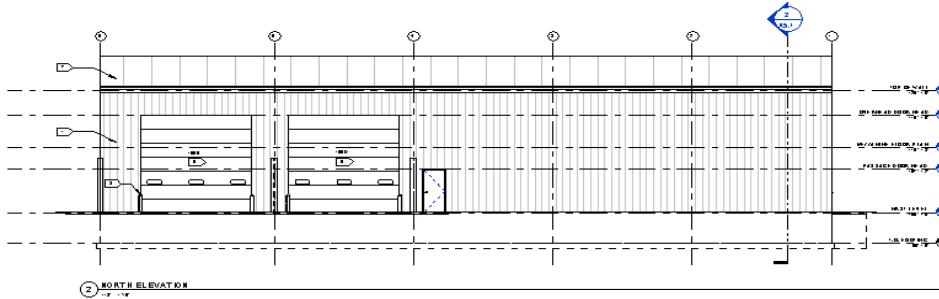
DATE: MAY 2016
SCALE: AS SHOWN
DRAWN BY: B.R.B.
CHECKED BY: V.L.H.
JOB NUMBER: 1080R0064

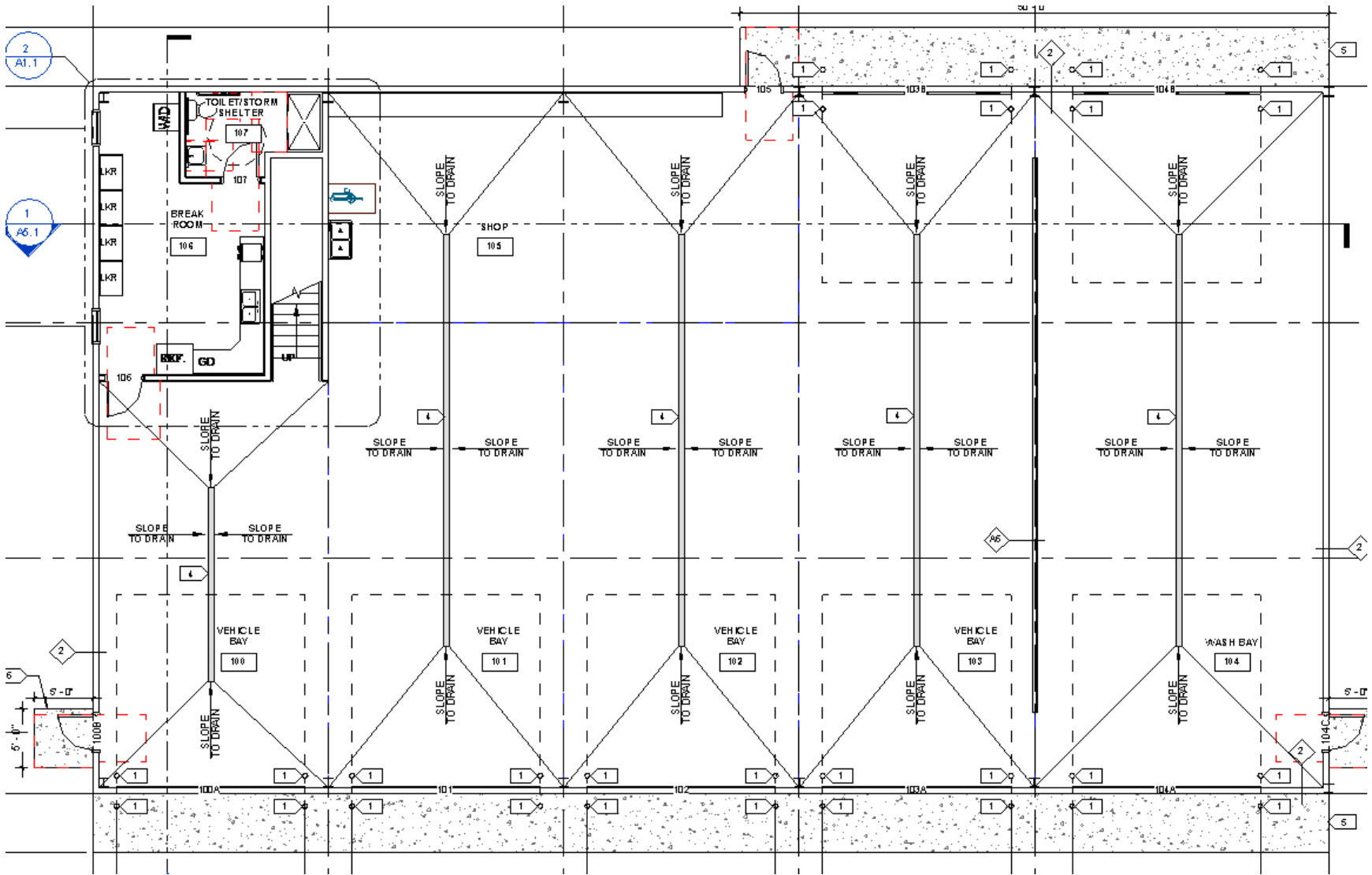
LeSUEUR COUNTY HIGHWAY MAINTANCE BUILDING
LeSUEUR COUNTY
LeSUEUR, MINNESOTA
SITE PLAN

SHEET NO. **1**



| # | Material or System | Description | Comments |
|---|---------------------------------------|-------------|----------|
| 1 | PRE-FINISHED METAL WALL PANELS | | |
| 2 | INSULATED HOLLOW METAL DOOR AND FRAME | | |
| 3 | SPONGE FILLER FIBER BOLLARDS | | |
| 4 | CONCRETE STOOP (SEE STRUCTURAL) | | |
| 5 | HOLLOW METAL FIXED WINDOWS | | |
| 6 | INSULATED OVERHEAD DOOR | | |
| 7 | PRE-FINISHED METAL ROOF PANELS | | |







Le Sueur County Highway Department

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

TEL: 507-357-2251 or 507-357-8204; FAX: 507-357-4520

dpettis@co.le-sueur.mn.us

Darrell Pettis, County Highway Engineer

May 23, 2016

RE: Le Sueur County Highway Department
Trunk Highway 112 Reconstruction -
Planning, Preliminary Design and Early
Notification of Acquisition
SEH No. LESUR 135615 14.00

<recipient>

Dear Property Owner:

This letter is to advise you of the impending improvement on Trunk Highway 112 in Le Sueur County, which includes the 10 mile segment of roadway between Le Center and Le Sueur. The purpose of this improvement is to reconstruct the highway to better serve the needs and safety of the traveling public. Improvements will include widening of the roadway to add shoulders, widening roadside ditches, and resurfacing. Two small segments of the roadway are anticipated to only require a mill and overlay.

This project is tentatively proposed for phased construction in 2018 and 2019. Le Sueur County has hired the engineering consulting firm of Short Elliott Hendrickson Inc. (SEH) to begin preliminary planning and design of the project. We are tentatively anticipating a public open house to be held in early September to give the public a chance to learn more about the project. (Future notification pending.)

This proposed shoulder widening and ditch grading may likely involve the acquisition of a strip of your property along the roadway corridor. Monetary compensation will be provided. The impact may include both temporary easements and permanent right-of-way. The additional property will allow the corridor to be widened to accommodate the roadway shoulder and required ditch slopes.

In the near future, a representative of SEH may likely be contacting you to explain the project in greater detail, answer questions you may have regarding the acquisition process, and obtain information regarding your property ownership in the corridor. In advance of contacting you, we are enclosing a brochure entitled "Guidebook for Property Owners". This booklet outlines right-of-way acquisition procedures, and provides answers to some of the most frequently asked questions.

We sincerely appreciate your time in this important matter and ask that you contact Brad King of SEH at 507.316.6627 (office), 507.259.3141 (cell) or bking@shinc.com, or the SEH Receptionist at 507.288.6464 to provide the best method to contact you. With many people having unlisted numbers or cell phones, your help in providing contact information would be greatly appreciated. If you have any questions, please do not hesitate to call.

Sincerely,

Brad King, SEH
Consultant to Le Sueur County

cmc
Enclosure

c: Jeff Rhoda, SEH
Chris Cavett, SEH



Office of
David D Tietz

Sheriff of Le Sueur County
Le Center, Minnesota 56057

CHIEF DEPUTY
Brett V.P. Mason

INVESTIGATORS
Bruce Collins
Bob Vollmer
Todd Waldron

PHONE 507-357-4440
Fax 507-357-4627

May 17, 2016

MN Department of Natural Resources
Attn: Ms Deb Either
500 Lafayette Road Box 47
St Paul, MN 55155-4046

Re: Federal Boat and Water Grant

Dear Ms. Either:

Attached please find the required signed resolution and signed contractual agreements authorizing the Le Sueur County Sheriff's Office to enter into an agreement with the Minnesota Department of Natural Resources for the 2016 Federal Boating Enforcement Supplemental Grant in the amount of \$3875.00.

The Le Sueur County Sheriff's Boat and Water Patrol and Enforcement Division work plan for 2016 will focus on patrolling the lakes and the Minnesota River located within Le Sueur County and allows time for boat and water enforcement. Our Water Patrol Unit will consist of 1 full time licensed officer and 1 licensed part-time officer who will work with the full time officer as the need arises. The Water Patrol Unit will be patrolling the lakes in Le Sueur County an average of 40 hours a week on various days with emphasis on the weekends and holidays when the boat traffic is the heaviest and as weather allows.

The Water Patrol Unit has access to 3 boats which allows officers to access all the lakes in various conditions and activities as needed to ensure safety on the water.

Should you or your staff need any additional documents or have other questions please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Tietz', with a long, sweeping flourish extending to the right.

Sheriff David Tietz



**2016 STATE OF MINNESOTA
FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL
GRANT AGREEMENT**

ENCUMBRANCE WORKSHEET

Contract #: 108884

PO #: 3000093784

State Accounting Information

| | | | | |
|-------------------------|----------------------------|--------------------------------|----------------------|---------------------------------|
| Dept. ID R29 | PC Bus. Unit R2901 | Fiscal Year 2016 | Source Type REIMB | Vendor Number 0000197299-001 |
| Total Amount \$3,875 | Project ID R29G4CGSFY15 | Billing Location R297000221 | DUNS 052381993 | |

Accounting Distribution

| | | | | | |
|--------------|---------------------------|-----------------------|----------------------|-------------------|---------------------|
| Fund 3000 | Fin. Dept. ID R2937715 | Approp. ID R294203 | Category 84101501 | Account 441302 | Activity A4CG002 |
|--------------|---------------------------|-----------------------|----------------------|-------------------|---------------------|

| | |
|----------------------------------|-------------------------------------|
| Grant Begin Date May 13, 2016 | Grant End Date September 5, 2016 |
|----------------------------------|-------------------------------------|

Grantee Name and Address:

Le Sueur Co. Sheriff
88 S. Park Av.
Le Center, MN 56057

Payment Address:
(where DNR sends the check)

Le Sueur Co. Treasurer
88 S. Park Ave.
Le Center, MN 56057

**2016 STATE OF MINNESOTA
FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL
GRANT AGREEMENT**

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources ("State") and Le Sueur Co. Sheriff, 88 S. Park Av., Le Center, MN 56057 ("Grantee"). The payment address for this grant agreement is Le Sueur Co. Treasurer, 88 S. Park Ave., Le Center, MN 56057.

Recitals

1. Under Minnesota Statute § 84.085, Subdivision 1(c) the State is empowered to enter into this grant.
2. This grant will be used to cover the cost of additional boating safety patrol of lakes and rivers in the county.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1 Term of Grant Agreement

- 1.1 **Effective date:** May 13, 2016 or the date the State obtains all required signatures under Minnesota Statutes § 16B.98, Subdivision 5, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for 2016 grant expenditures incurred back to the effective date. Reimbursements will only be made for expenditures made according to the terms of this grant agreement.
- 1.2 **Expiration date:** September 5, 2016. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide additional boating safety patrol hours during high watercraft use periods through the payment of overtime or the addition of enforcement personnel. The Grantee will submit to the State a written plan to carry out the provisions of this grant. Provisions of Chapter 86B, the provisions of Chapter 169A pertaining to motorboats and the Boat and Water Safety Rules, hereinafter referred to as the "Minn. Rules" will be enforced. Refer to Exhibit "A" which is attached and incorporated into this agreement for more information on allowable expenses.

Reporting Requirements: The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant agreement as follows:

- (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Three thousand eight hundred seventy-five dollars (\$3,875).
- (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Three thousand eight hundred seventy-five dollars (\$3,875).

4.2 **Payment**

- (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices may be submitted at the end of the grant period or as often as monthly. Each invoice shall be accompanied by log sheets or activity sheets as described in Exhibit A. The final invoice and required narrative report must be submitted to the State not later than October 5, 2016, unless an extension is granted in writing from the State.
- (b) **Federal funds.** Payments under this grant agreement will be made from federal funds obtained by the State through the U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (CFDA number 97.012) in U.S.C. 13101-13110. Exhibit "B" is attached and incorporated into this grant agreement. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

- 4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:
- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).
 - (c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
 - (e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is Rodmen Smith, Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5042, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is the County Sheriff or designee. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Agreement Complete**

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

- 9 **State Audits**
Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.
- 10 **Government Data Practices and Intellectual Property**
10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.
- If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.
- 11 **Workers' Compensation**
The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.
- 12 **Publicity and Endorsement**
12.1 **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.
12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.
- 13 **Governing Law, Jurisdiction, and Venue**
Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 14 **Termination**
14.1 **Termination by the State.** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
14.2 **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
14.3 **Termination for Insufficient Funding.** The State may immediately terminate this grant contract if:
a) It does not obtain funding from the Minnesota Legislature
b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 15 **Data Disclosure**
Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 **Invasive Species Prevention**

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: Garraadmuss

Date: 5/3/16

SWIFT Contract # 108884

Purchase Order # 3000093784

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: [Signature]

Title: County Sheriff

Date: 5/18/2016

By: _____

Title: Chairperson of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Director, Enforcement Division – Central Office

Date: _____

Attachments: Exhibits "A" & "B"

Distribution:

- 1. DNR - OMBS
- 2. Grantee
- 3. State's Authorized Representative

**2016 FEDERAL BOATING ENFORCEMENT
SUPPLEMENTAL AGREEMENT
(CFDA #97.012)**

1. The purpose of this program is to provide supplementary funding to the County to provide for additional boating safety patrol hours during high-use periods through the payment of straight time, overtime, or the addition of enforcement personnel on a temporary basis. Other activities such as rental boat inspections, training, extended search and rescue operations, aids-to-navigation work, aquatic invasive species (AIS) enforcement or inspections, talks and displays do not qualify for reimbursement under this program. Incidental on-scene accident investigation, assistance to the public and immediate search and rescue operations by personnel assigned to this program are authorized.
2. Unless otherwise noted in this exhibit, the program shall begin on Friday, May 13, 2016 and end at midnight, Monday, September 5, 2016. Grant return deadline is Wednesday, June 15, 2016 unless an extension is granted in writing from the state.
3. Reimbursable hours and days of operation shall occur during the following days and hours:

The schedule of hours shall be left to the county. Scheduling, however, should be made to coincide with periods of activity or complaints and night patrols are encouraged. *If at all possible, schedules should be canceled or delayed if inclement weather is expected.*

4. Emphasis on this program shall be placed on the following violations:
 - Boating while intoxicated
 - Personal watercraft operation
 - Careless and reckless operation
 - Speed and wake violations
 - Use of navigation lights
 - Other boating equipment and registration violations
5. Allowable costs include overtime patrol hours, additional personnel salary and appropriate fringe benefits associated with patrol. No indirect costs will be paid by the state. Invoices may be submitted at the end of the grant period or as often as monthly. A copy of the daily logs of each deputy involved - showing hours on duty, water body patrolled, boats stopped, citations or warnings issued and other pertinent information on a daily basis must be submitted with the monthly reimbursement invoice. The deputy and his or her supervisor must sign each log sheet. Reimbursement requests must also include a summary of the times and hours worked and total costs for each deputy by date.

All other expenses, such as fuel, training, repairs, boats, meals etc. must be paid by the county (use of the regular 2016 state boat and water safety grant funds for these other expenses is an allowable cost). The county will be responsible for any unemployment or worker's compensation costs associated with the program.
6. Each participating county, with the last payment request, will submit a written review of the program. Final payment will not be made without this narrative, which shall include a summary of the county's activities, accomplishments and suggested changes for future funding.
7. **Deadline for the final invoice and narrative is Wednesday, October 5, 2016. Any invoice submitted after that date will not be reimbursed, unless an extension is granted in writing from the State.**
8. Hours from this program will be excluded in determining the regular 2018 county grant allocation.
9. These funds are not designed to take the place of existing funding, but rather to supplement it. A copy of the 2016 county supplemental patrol work plan must be submitted to the State for approval before the grant may be processed.

**2016 FEDERAL ASSURANCES
NON-CONSTRUCTION PROGRAMS**

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508) and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction sub-agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (1) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et. seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1et seq.).
14. Will comply with P.L. 93-248 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular A-133, "Audits of State, Local Governments and Non-Profit Organizations." *(see below).
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

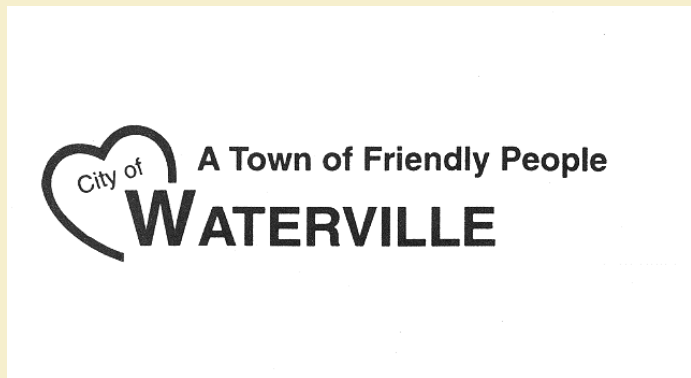
**If the COUNTY (as defined on page 1 of this grant) expends more than \$500,000 in federal assistance per year; it agrees to have a program-specific or single audit made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133 - "Audits of States, Local Governments and Non-Profit Organizations." Copies of the audit report are required to be sent to the following: 1) Office of the State Auditor - Single Audit Division, Suite 400, 525 Park Street, St. Paul, MN 55103, 2) Minnesota Department of Natural Resources, Internal Audit Section - Office of Management & Budget Services 500 Lafayette Road, St. Paul, MN 55155 and 3) The Federal Single Audit Clearinghouse located at: Bureau of the Census, Data Preparation Division, 1201 East 10th Street, Jeffersonville, IN 47132.*



Preliminary Engineering Report for 2016 Paquin Street Improvements

City of Waterville, MN

May 4, 2016 (Revised)



Submitted by:
Bolton & Menk, Inc.
1960 Premier Drive
Mankato, MN 56001-5900
P: 507-625-4171
F: 507-625-4177
BMI No. M15.108114

BOLTON & MENK, INC.
Consulting Engineers & Surveyors



Preliminary Engineering Report
2016 Paquin Street Improvements
in
Waterville, Minnesota

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

By: 

Jason L. Femrite, P.E.

License No. 43869

Date: 5-3-16

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| I. PROJECT DISCRPTION..... | 1 |
| II. ESTIMATED COSTS | 1 |
| III. ASSESSMENTS..... | 1 |
| IV. PROJECT SCHEDULE..... | 2 |
| V. RECOMMENDATIONS..... | 2 |

APPENDIX:

| | |
|--------------|--|
| Figure No. 1 | Typical Section, Proposed Improvements & Location Map |
| Exhibit A | Preliminary Cost Estimate – Paquin Street |
| Exhibit B | Option A - Preliminary Assessment Roll – Per Parcel |
| Exhibit C | Option B - Preliminary Assessment Roll – Front Footage |

M15.108114
May 3, 2016

I. PROJECT DESCRIPTION

This report has been prepared at the request of the City of Waterville for street reconstruction improvements to **Paquin Street** from First Street S. to Second Street S.

The existing street surface and curb & gutter has degraded to a point where replacement is the most feasible option. The street will be replaced to match the existing street opening of 34-feet wide from curb face to curb face. The proposed street construction will consist (7-ton seasonal axle loading) of 3 ½-inches of bituminous, 8-inches of Class 5 aggregate base and 6-inches of Select Granular Borrow over Biaxial Geogrid as required by the engineer in the field. Type B-618 (high back) concrete curb and gutter is proposed on a majority of the street section, however we would recommend 'drive-over' style curb adjacent to the parking stalls within the Tradition's parking lot.

Complete sidewalk replacement is not proposed with this project, due to the fact that a majority is in good condition. However, a portion of sidewalk on the northside of Paquin is adjacent to the proposed curb & gutter replacement, which we propose for replacement. We also proposed to replace the concrete driveway aprons and associated sidewalk related to the driveway replacement. The pedestrian ramps are not in ADA compliance and are included for replacement. Disturbed turf areas will be restored with seed and hydraulic mulch stabilizer.

Figure No. 1 illustrates proposed project.

II. ESTIMATED COSTS

Estimated costs for individual items are contained in the Appendix of this report. Actual costs would be determined through the public bidding process and a reconciliation of all project related costs. The unit prices for each item of work are estimated based on similar previous projects and are subject to change. A 10% contingency factor has been included to account for items of work not included in the estimate and for variances in unit prices. Estimated design and construction engineering costs have also been included. Estimated total project cost is \$131,288.33.

Exhibit A is the *Preliminary Project Cost Estimate*.

III. ASSESSMENTS

The City's Assessment Policy 91.43 SURFACE IMPROVEMENTS (adopted in 2011) states the following:

- The assessment rate to be applied against all properties and against each individual property shall be equal to the assessable cost of the project divided by the total number of assessable units benefited by the improvements.
- Street reconstructions are assessed 50% of the project costs
- For rectangular corner lots the assessment shall be ½ unit assessment for each side of the lot abutting the improvement. Provided however that the ½ unit assessment is limited only to those lots of 100 feet or less in width on the short side and 300 feet in length or less on the long side.

The street reconstruction in the past projects (outside of the USDA-RD project) have been based on a front footage basis. Included for consideration are a couple of preliminary assessment rolls including:

- Option A – Prepared under the current City Assessment Policy on a per unit basis
- Option B - Prepared utilizing the front footage basis, due to the fact that the City of Waterville property has a large length of street frontage.

City Council should discuss the assessment policy for this project and direct the City Engineer to modify as they feel appropriate.

Exhibit B is the *Preliminary Assessment Roll – Option A*

Exhibit C is the *Preliminary Assessment Roll – Option B*

IV. ‘TENATIVE’ PROJECT SCHEDULE

The infrastructure improvements financed through the assessment of property owners are regulated by Minnesota Statutes, Chapter 429 (MS 429). The schedule for advertisements and hearings will follow MS 429 process.

1. City Council Authorizes Preparation of the Preliminary Engineering Report 4-26-16
2. Present Preliminary Engineering Report & Assessment Roll to City Council..... 5-3-16
 - City Council to Accept Report and Call for Improvement Hearing
3. Advertise Improvement Hearing in Lake Region LIFE5-19-16 & 5-26-16
4. Mail Improvement Hearing Notice to Affected Property Owners 5-19-16
5. Hold Improvement Hearing..... 6-7-16
 - City Council Orders Improvement and Authorizes Preparation of Plans & Specifications
6. City Council Approves Plans & Specifications and Authorizes Advertise for Bids..... 7-5-16
7. Advertise in Lake Region LIFE & Finance/Commerce 7-14-16, 7-21-16 and 7-28-16
8. Open Bids 7-29-16
9. City Council to Review the Bids – Order Advertisement of Assessment Hearing 8-2-16
10. Advertise Assessment Hearing in Lake Region LIFE..... 8-18-16 and 8-25-16
11. Mail Assessment Hearing Notice to Affected Property Owners 8-19-16
12. Hold Assessment Hearing 9-6-16
 - City Council Approves the Final Assessment Roll
 - City Council Accepts the Low Bid and Awards the Contract
13. Construction September 2016

V. RECOMMENDATIONS

Based on the findings presented in this report, the proposed improvements are feasible from the perspective of accepted engineering principles and construction procedures. The proposed projects are cost effective and necessary to maintain the City's infrastructure.

Bolton & Menk, Inc. recommends that, if these improvements are determined to be financially feasible, the City Council formally receive this report and call for a hearing on the improvements. Upon completing the improvement hearing, and if the City Council is in favor of proceeding with the proposed improvements, the Council should pass a resolution ordering the preparation of the plans and specifications.

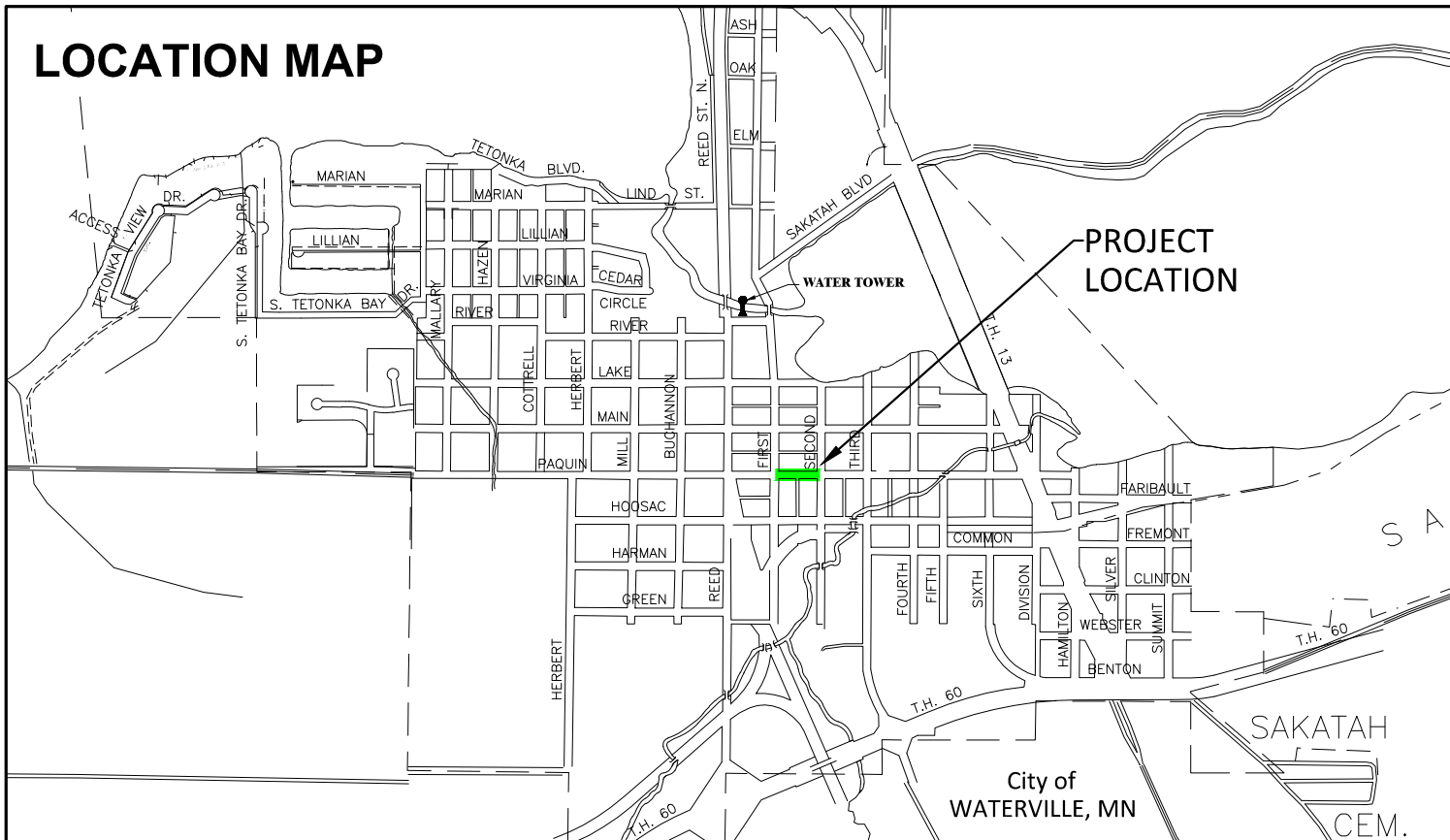
Assessments will be certified following the formal assessment hearing process estimated dates are outlined above.

APPENDIX

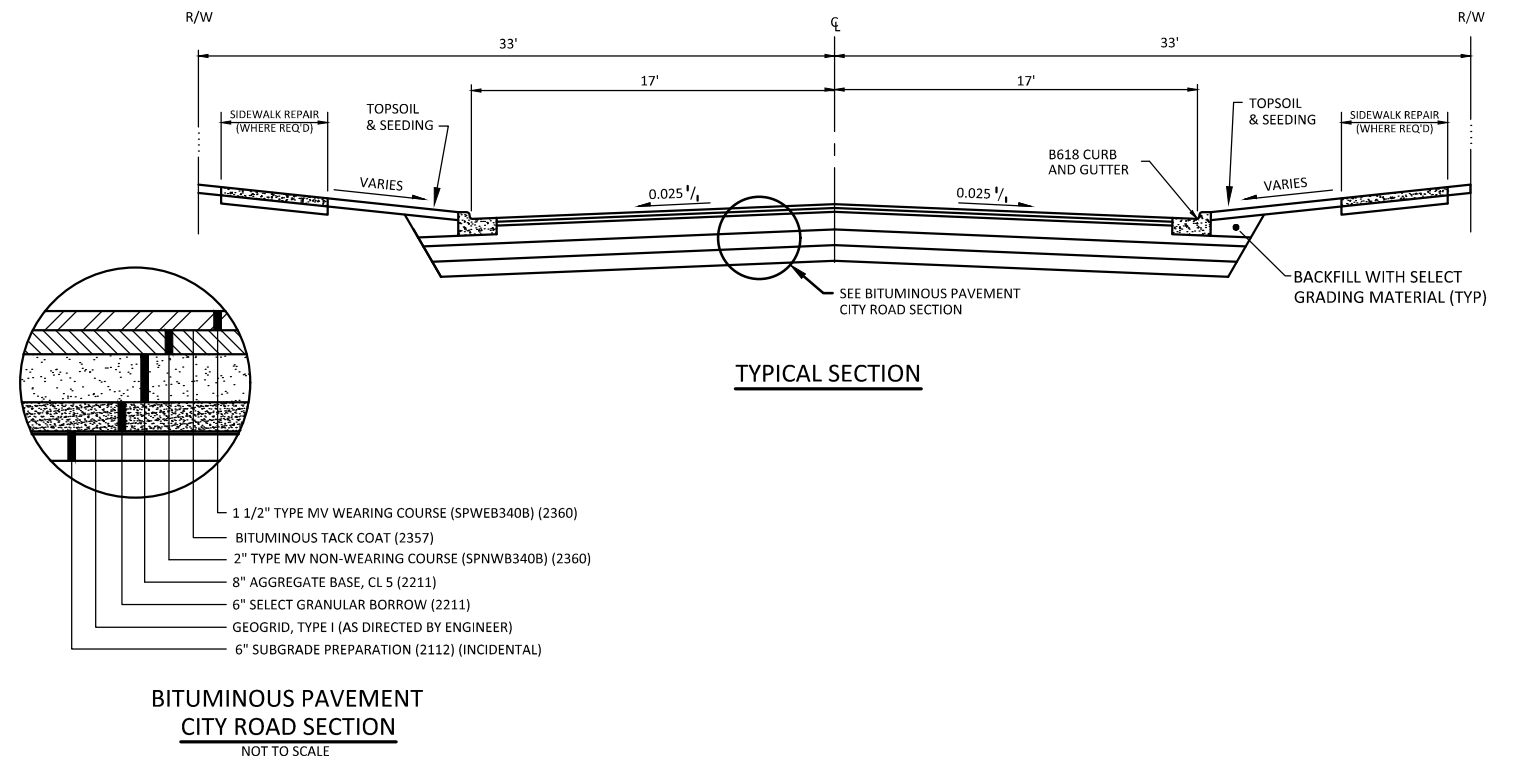
Appendix

M15.108114
May 3, 2016

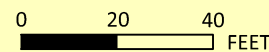
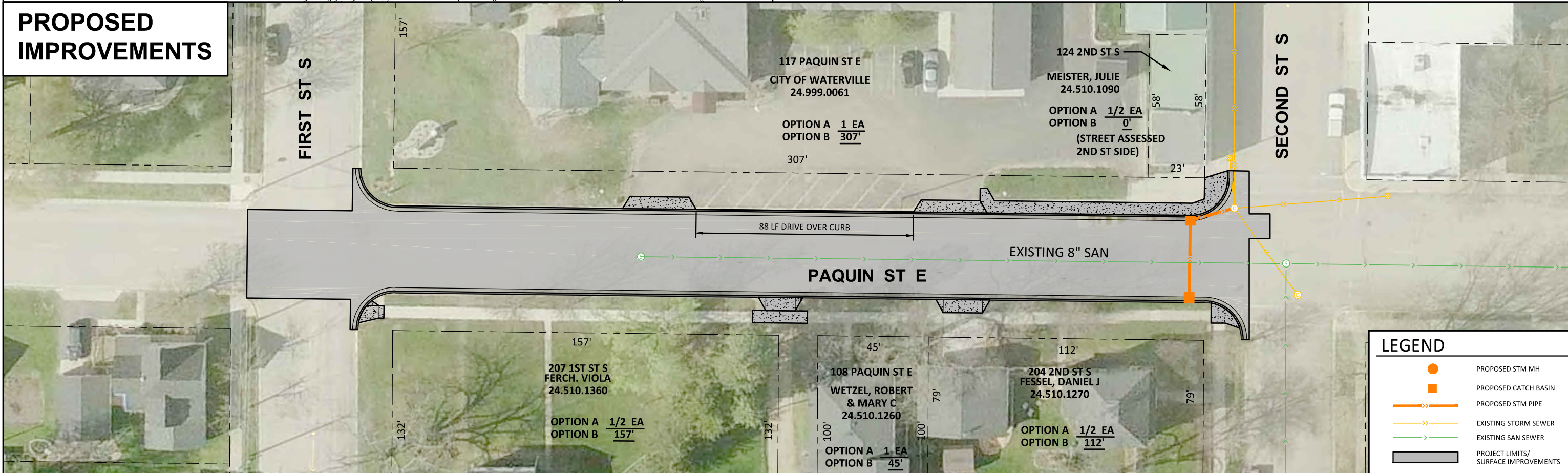
LOCATION MAP



DETAILS



PROPOSED IMPROVEMENTS



CITY OF WATERVILLE, MINNESOTA
PAQUIN ST E

Figure 1
May, 2016

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Exhibit A



ENGINEER'S PRELIMINARY COST ESTIMATE

2014 PAQUIN STREET IMPROVEMENTS

City of Waterville

BMI Project No. M14.108114

H:\WATE\M15108114\2_Preliminary Design\A_Calculations\[Paquin St_PreQuant_2016.xls]Estimate

5/3/2016

| Item | Estimated Quantity | Unit | Unit Price | Amount |
|--|--------------------|------|------------|-------------|
| MOBILIZATION | 1 | LS | \$5,000.00 | \$5,000.00 |
| TRAFFIC CONTROL | 1 | LS | \$1,000.00 | \$1,000.00 |
| REMOVE CONCRETE CURB AND GUTTER | 750 | LF | \$3.10 | \$2,325.00 |
| REMOVE CONCRETE WALK OR DRIVEWAY | 130 | SY | \$8.00 | \$1,040.00 |
| COMMON EXCAVATION(CV, P) | 990 | CY | \$12.00 | \$11,880.00 |
| SUBGRADE EXCAVATION (EV) | 100 | CY | \$12.00 | \$1,200.00 |
| STABILIZING AGGREGATE (CV) | 100 | CY | \$25.00 | \$2,500.00 |
| 1 1/2" WEAR COURSE MIXTURE | 124 | TONS | \$80.00 | \$9,906.67 |
| 2" TYPE MV NON-WEAR COURSE MIXTURE | 165 | TONS | \$75.00 | \$12,383.33 |
| AGGREGATE BASE, CLASS 5, 100% CRUSHED (CV) (P) | 400 | CY | \$30.00 | \$12,000.00 |
| SELECT GRANULAR BORROW (CV) (P) | 300 | CY | \$25.00 | \$7,500.00 |
| GEOGRID, TYPE I | 750 | SY | \$3.00 | \$2,250.00 |
| 7" CONCRETE DRIVEWAY | 65 | SY | \$55.00 | \$3,575.00 |
| 4" CONCRETE SIDEWALK | 700 | SF | \$4.00 | \$2,800.00 |
| PEDESTRIAN RAMP | 3 | EA | \$500.00 | \$1,500.00 |
| CONCRETE CURB AND GUTTER, DES B618 | 662 | LF | \$13.00 | \$8,606.00 |
| CONCRETE CURB AND GUTTER, DES MOUNTABLE | 88 | LF | \$13.00 | \$1,144.00 |
| TOPSOIL BORROW (LV) | 54 | CY | \$30.00 | \$1,613.33 |
| EROSION & SEDIMENT CONTROL | 1 | LS | \$1,000.00 | \$1,000.00 |
| INLET PROTECTION | 4 | EA | \$250.00 | \$1,000.00 |
| ROCK CONSTRUCTION EXIT | 1 | EA | \$750.00 | \$750.00 |
| TURF ESTABLISHMENT | 400 | SY | \$5.00 | \$2,000.00 |
| CONNECT TO EXISTING STORM SEWER | 1 | EA | \$500.00 | \$500.00 |
| 12" STORM SEWER PIPE | 50 | LF | \$35.00 | \$1,750.00 |
| CONSTRUCT DRAINAGE STRUCTURE DES R-1 | 9 | LF | \$325.00 | \$2,925.00 |
| CASTING ASSEMBLY, STORM | 2 | EA | \$650.00 | \$1,300.00 |

| | |
|--|---------------------|
| Subtotal | \$99,448.33 |
| 10% Contingency | \$9,940.00 |
| Total Estimated Construction Cost | \$109,388.33 |
| Design and Construction Engineering | \$21,900.00 |
| Total Estimated Project Cost | \$131,288.33 |

| | |
|------------------------|-------------|
| ASSESSABLE PERCENTAGE: | 50% |
| TOTAL ASSESSABLE COST: | \$65,644.17 |

| | |
|---------------------------------------|-------------|
| OPTION A - TOTAL PROJECT UNITS: | 3.5 |
| TOTAL ASSESSABLE COST PER UNIT BASIS: | \$18,755.48 |

| | |
|---|----------|
| OPTION B - TOTAL PROJECT FRONTAGE: | 644 |
| TOTAL ASSESSABLE COST PER FOOT OF FRONTAGE: | \$101.93 |

Exhibit B


PRELIMINARY ASSESSMENT ROLL - OPTION A (Revised 5-4-16)
 2014 PAQUIN STREET IMPROVEMENTS
 City of Waterville
 BMI Project No. M15.108114

H:\WATE\M15108114\2_Preliminary Design\A_Calculations\Paquin St_PreQuant_2016 Revised.xls\Assessment Option A


5/4/2016

| LINE | PARCEL NUMBER | PROPERTY OWNER NAME | HOUSE NUMBER | STREET NAME | ASSESSABLE STREET (UNIT) | NON-ASSESSABLE STREET (UNIT) | NON-ASSESSABLE (CITY COST) | TOTAL ASSESSMENT |
|---|---------------|-----------------------|--------------|------------------|--------------------------|------------------------------|----------------------------|--------------------|
| 1 | 24.999.0061 | CITY OF WATERVILLE | 117 | PAQUIN STREET | 1 | 0 | \$0.00 | \$13,128.83 |
| 2 | 24.510.1090 | MIESTER, JULIE | 124 | SECOND STREET S. | 0.5 | 0.5 | \$6,564.42 | \$6,564.42 |
| 3 | 24.510.1360 | FERCH, VIOLA | 207 | FIRST STREET S. | 0.5 | 0.5 | \$6,564.42 | \$6,564.42 |
| 4 | 24.510.1260 | WETZEL, ROBERT & MARY | 108 | PAQUIN STREET | 1 | 0 | \$0.00 | \$13,128.83 |
| 5 | 24.510.1270 | FESSEL, DANIEL | 204 | SECOND STREET S. | 0.5 | 0.5 | \$6,564.42 | \$6,564.42 |
| SUBTOTAL: | | | | | | | \$19,693.25 | \$45,950.92 |
| Total Estimated Assessment Cost (Assessable & City Cost) | | | | | | | | \$65,644.17 |

| | |
|----------------------------------|-------------|
| ASSESSABLE PERCENTAGE OF PROJECT | 50% |
| TOTAL ESTIMATED ASSESSABLE COST: | \$65,644.17 |

| | |
|---------------------------------------|-------------|
| TOTAL PROJECT UNITS: | 5 |
| TOTAL ASSESSABLE COST PER UNIT BASIS: | \$13,128.83 |

Exhibit C


PRELIMINARY ASSESSMENT ROLL - OPTION B
 2014 PAQUIN STREET IMPROVEMENTS
 City of Waterville
 BMI Project No. M15.108114

H:\WATE\M15108114\2_Preliminary Design\A_Calculations\Paquin St_PreQuant_2016 Revised.xls\Assessment Option A

5/3/2016

| LINE | PARCEL NUMBER | PROPERTY OWNER NAME | HOUSE NUMBER | STREET NAME | ASSESSABLE STREET (FRONTAGE) | NON-ASSESS STREET (FRONTAGE) | NON-ASSESS (CITY COST) | TOTAL ASSESSMENT |
|---|---------------|-----------------------|--------------|------------------|------------------------------|------------------------------|------------------------|--------------------|
| 1 | 24.999.0061 | CITY OF WATERVILLE | 117 | PAQUIN STREET | 307 | 0 | \$0.00 | \$31,293.10 |
| 2 | 24.510.1090 | MIESTER, JULIE | 124 | SECOND STREET S. | 0 | 23 | \$2,344.43 | \$0.00 |
| 3 | 24.510.1360 | FERCH, VIOLA | 207 | FIRST STREET S. | 157 | 0 | \$0.00 | \$16,003.31 |
| 4 | 24.510.1260 | WETZEL, ROBERT & MARY | 108 | PAQUIN STREET | 45 | 0 | \$0.00 | \$4,586.94 |
| 5 | 24.510.1270 | FESSEL, DANIEL | 204 | SECOND STREET S. | 112 | 0 | \$0.00 | \$11,416.38 |
| SUBTOTAL: | | | | | | | \$2,344.43 | \$63,299.73 |
| Total Estimated Assessment Cost (Assessable & City Cost) | | | | | | | | \$65,644.17 |

| | |
|----------------------------------|-------------|
| ASSESSABLE PERCENTAGE OF PROJECT | 50% |
| TOTAL ESTIMATED ASSESSABLE COST: | \$65,644.17 |

| | |
|---|----------|
| TOTAL PROJECT FRONTAGE: | 644 |
| TOTAL ASSESSABLE COST PER FOOT OF FRONTAGE: | \$101.93 |