



Le Sueur County, MN

Tuesday, May 17, 2016

Board Meeting

Item 7

11:05 a.m. Cindy Shaughnessy, Public Health Director (10 minutes)

Staff Contact:



Public Health
Prevent. Promote. Protect.

LE SUEUR COUNTY PUBLIC HEALTH

88 South Park Avenue
Le Center, MN 56057
Phone (507) 357-8246
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Le Sueur County Board of Commissioners Meeting
May 17, 2016

Cindy Shaughnessy, Public Health Director

Agenda:

- 1) Resolution for adding a Re-Inspection Fee as discussed at the Le Sueur – Waseca Community Health Board (CHB) meeting May 3rd
 - Public Hearing scheduled for June 7, 2016 for the purpose of taking public comment on the proposed fee (Notice attached)
 - Le Sueur County proposed Resolution (attached)
 - Plan to request approval of the Resolution following the Public Hearing on June 7, 2016
- 2) Public Health & Community Health 2015 Financial Summary
- 3) Thank you!
 - Thank you for 100% attendance at the MDH Videoconference and CHB meeting last week
 - Thank you for the opportunity to attend the New Mexico Tech *Incident Response to Terrorist Bombing* training in April
- 4) Other

**LE SUEUR COUNTY BOARD OF COMMISSIONERS
88 SOUTH PARK AVE
LE CENTER MN 56057**

PUBLIC NOTICE

The Le Sueur County Board of Commissioners will conduct a Public Hearing at the Le Sueur County Courthouse, 88 South Park Ave, Le Center, MN on Tuesday, June 7, 2016 at 9:15 a.m., for the purpose of taking public comment on a proposed user fee for residents of Le Sueur County.

Copies of the proposed fee are available for review by any person during regular office hours of 8:00 a.m. to 4:30 p.m., Monday through Thursday and 8:00 a.m. to 4:00 p.m. on Fridays, at the County Auditor-Treasurer's Office located in the Le Sueur County Courthouse.

Darrell Pettis, County Administrator

PLEASE PRINT ONE TIME FOR THE WEEK OF MAY 15TH.

LE SUEUR COUNTY BOARD OF COMMISSIONERS

RESOLUTION

WHEREAS, Ordinance 2010-3, the Food and Beverage Ordinance, Ordinance 2010-2, the Lodging Ordinance, Ordinance 2010-4, the Public Swimming Pool Ordinance, Ordinance 2010-5, the Youth Camp Ordinance, and Ordinance 2010-1, the Mobile Home Park/Recreational Camping Area Ordinance, provide for the licensing of food service establishments, lodging establishments, and mobile home parks and recreational camping areas;

WHEREAS, Ordinance 2010-3, Ordinance 2010-2, Ordinance 2010-4, Ordinance 2010-5, and Ordinance 2010-1 all provide that the County Board of Commissioners shall, by resolution, establish the license fees and penalty fees of such establishments;

WHEREAS, the Le Sueur-Waseca Community Health Board passed a motion to implement the Minnesota Department of Health fee schedule and any subsequent adjustments.

THEREFORE BE IT RESOLVED that the annual fees shall be as per Minnesota Statute 157.16, effective June 1, 2016.

FURTHER BE IT RESOLVED that the following procedures shall apply to food service establishments, beverage service establishments, lodging establishments, and mobile home parks/recreational camping areas:

- a) License category definitions shall follow those of the Minnesota Department of Health.
- b) The license period shall run from June 1 to May 31 of each year.
- c) A late fee shall be added when application is made and license fee paid on or after June 1.
- d) The license fee for a new operator purchasing an establishment previously licensed in this license year is one-half the annual license fee, plus any penalty that may be required.
- e) The license fee for operators opening on or after March 1 is one-half the appropriate license fee, plus any penalty fee that may be required. In no case shall the fee be reduced lower than one-half the regular annual fee.
- f) A re-inspection fee equal to the base fee shall be assessed for each subsequent inspection to establishments which are deemed necessary to visit a third or fourth time in less than 12 months due to a failure to comply with corrective orders issued during previous inspections.
- g) As the Minnesota Department of Health Food, Beverage and Lodging and Mobile Home Park and Recreational Camping Area fee schedules are revised, so shall the corresponding Le Sueur County fees.

PASSED AND APPROVED THIS 7th DAY OF JUNE 2016

John King, Chair
Le Sueur County Board of Commissioners

Darrell Pettis
Le Sueur County Administrator

LE SUEUR COUNTY PUBLIC HEALTH

FINANCIAL SUMMARY FOR 2015

INCOME

Grants

Local Public Health Grant (LPHG)	\$ 80,526
Maternal Child Health (MCH)	\$ 33,385
PH Emerg. Preparedness (PHEP)	\$ 17,341
Cities Readiness Initiative (CRI)	\$ 14,467
TANF	\$ 22,877
SHIP	\$ 5,587
IPI, EHDI and EHD	\$ 2,488
UCare Grant	\$ 25,000
Total	\$ 201,671

Fees For Home Care

Medicare	\$ 24,540
Medical Assistance	\$ 76,391
Private Pay	\$ 35,047
Veterans Administration	\$ 86,215
Waivered Services (AC, HM)	\$ 55,408
Insurance	\$ -
UCare MSHO, MSC+	\$ 91,716
Blues MSHO, MSC+	\$ 125,394
Medica MSHO, MSC+	\$ 3,520
Total	\$ 498,231

Fees Waiver Team/ Case Management

UCare MSHO, MSC+	\$ 98,630
Blues MSHO, MSC+	\$ 198,954
Medica MSHO, MSC+	\$ 1,233
Waiver (CM + Case Aide)	\$ 209,616
MnCHOICES (time study)	\$ 126,172
PCA - MA	\$ 822
Waiver Pass thru(chore, bus, mods)	\$ 18,485
Total	\$ 653,912

Miscellaneous

Supplies, Refunds & Misc Revenue	\$ 76
Total	\$ 76

Fees for Health Promotion

CTC Contract	\$ 64,675
CTC Clinic	\$ -
Immunizations	\$ 999
WIC	\$ 155,536
Early Childhood Screening	\$ 3,405
Hepatitis Vaccinations	\$ 720
Donations	\$ -
Flu Vaccinations	\$ 23,713
Family Health MA	\$ 9,618
Buccal Swabs	\$ -
Total	\$ 258,666

INCOME GRAND TOTAL \$ 1,612,556

EXPENSES

Salaries

Nurses	\$ 1,065,372
Nutrition Educator	\$ 23,915
Support Staff	\$ 115,295
Home Health Aides	\$ 124,988
Homemakers	\$ 42,837
Fringe Benefits	\$ 430,365
Payroll adjustment (HR)	\$ 2,712
Fringe Benefits adjustment (HR)	\$ 3,056
Unemployment	\$ -
Per Diem	\$ 150
Total	\$ 1,808,690

Transportation Costs

\$ 63,287

Professional Services

\$ 24,907

Program expenses

Waivered Services program expense	\$ 1,655
Waivered Pass through (chore, bus)	\$ 21,563
MCH	\$ 4,391
Medicare	\$ 2,841
CTC Outreach supplies	\$ 1,874
LPHG	\$ 7,451
WIC	\$ 2,511
PHEP/ PH Preparedness	\$ 318
CRI	\$ 435
PAS	\$ -
TANF	\$ 213
Flu Vaccine	\$ 10,775
SHIP	\$ 6,742
UCare Grant	\$ 16,135
Total	\$ 76,904

Operating Expenses

Staff Expenses, Training, Education	\$ 4,383
Printing & Advertising	\$ 5,544
Agency Dues & Licensing & Subscr.	\$ 6,063
Refunds	\$ 204
Office Supplies; UPS	\$ 2,736
Nursing Supplies	\$ 5,105
Equipment	\$ 3,612
Sales Tax	\$ -
MN Care Tax	\$ 191
Repairs & Maintenance	\$ -
Total	\$ 27,838
Misc Auditor's expense-reconcile	\$ 2

EXPENSES GRAND TOTAL \$ 2,001,628

County Tax dollars needed to operate \$389,072

Public Health under budget by \$35,639

**LE SUEUR COUNTY PUBLIC HEALTH
COMMUNITY HEALTH PROGRAM - FINANCIAL SUMMARY FOR 2015**

INCOME

Grants

Local Public Health Grant	\$ 14,502
Total	\$ 14,502

Fees

Water, Wells	\$ 5,400
Food, Beverage & Lodging	\$ 107,747
MHP / RCA licenses	\$ 5,670
Total	\$ 118,817

Misc. Reimbursement

Property Tax - delinquent	\$ -
Misc. reimbursement (Pools)	\$ 2,600
Total	\$ 2,600

EXPENSES

Salaries

EHS and Office Assistant	\$ 77,766
Fringe Benefits	\$ 29,566
Weekend compensation	\$ -
Total	\$ 107,332

<u>Transportation Costs</u>	\$ 3,854
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<u>Payment to Waseca County</u>	\$ 36,205
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Program/ Operating expenses

Printing, Publishing & Advertising	\$ 207
Dues & Subscriptions	\$ 130
Postage	\$ 376
Lab expenses	\$ 64
Training	\$ 450
Repairs & Maintenance	\$ -
Convention Expense	\$ 30
Sales Tax	\$ -
Miscellaneous	\$ 12
Core Function Fee Payment	\$ 1,005
Refunding	\$ -
Books, Ledgers	\$ -
Stationary & Forms	\$ -
Office Supplies	\$ 351
Educational Materials	\$ -
Equipment	\$ 10,506
Total	\$ 13,131

Auditor's Office Reconcile	\$ (1)
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INCOME GRAND TOTAL **\$ 135,919**

EXPENSES GRAND TOTAL **\$ 160,521**

County Tax dollars used: 0 Dollars used from CH cash reserves to balance: \$24,602

Community Health over budget by \$20,990 in 2015

Note: \$10,506 under equipment was used for software upgrade and front desk area redesign for PH.
CH cash reserve was eliminated 12-31-15. \$42,997.44 added to the 2016 PH / CH combined budget.
PH & CH budgets were combined effective Jan. 1, 2016.