



Le Sueur County, MN

Tuesday, May 3, 2016

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: April 19, 2016 Minutes and Summary Minutes

RE: CD #23 and #43 Repair Requests

RE: MN Sporting Clays Association Gambling Application

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting April 19, 2016

The Le Sueur County Board of Commissioners met in regular session on Tuesday, April 19, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlffing and Joe Connolly. Lance Wetzel was excused. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the amended agenda.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the consent agenda:

- Approved the April 5, 2016 County Board Minutes and Summary Minutes
- Approved the Best Point Resort 3.2 Beer License

On motion by Connolly, seconded by Gliszinski and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$170,499.69
Financial:	\$ 45,539.58

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved and authorized the Board Chair to sign the updated Estate Recovery and Funeral Policy.

Cindy Westerhouse, Human Resources appeared before the Board with several items for approval.

The Employee Recognition Committee and the Le Sueur County Commissioners wish to recognize the following employees celebrating their significant length of service anniversaries.

Jeff Thelemann	25 Years	Sheriff's Office
Galen Holicky	15 Years	Highway
Pam Dunkelbeck	15 Years	Attorney's Office
Scott Blaschko	5 Years	Building Maintenance
Shari Solheim	5 Years	Human Services
Megan Wiyninger	5 Years	Public Health

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to reappoint Darrell Pettis as the County Highway Engineer. This appointment is a four-year term beginning May 1, 2016 through May 1, 2020.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the recommendation to hire Austin Buss as a part time Jailer/Dispatcher in the Sheriff's Office, as a Grade 6, Step 1 at \$17.50 per hour, effective May 5, 2016.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to hire Nicole Wegner as a part time Jailer/Dispatcher in the Sheriff's Office, as a Grade 6, Step 1 at \$17.50 per hour, effective April 26, 2016.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the recommendation to hire Shawn Boyle as a part time Jailer/Dispatcher in the Sheriff's Office, as a Grade 6, Step 1 at \$17.50 per hour, effective April 20, 2016.

On motion by Rohlfing, seconded by Connolly and unanimously approved, the Board approved the recommendation to hire Zachary Johnson as a part time Compliance Specialist in Drug Court, as a Grade 4, Step 1 at \$15.58 per hour, effective April 20, 2016.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to grant regular status to Talia Gilster, Community Support Technician in Human Services, effective April 12, 2016. Talia has completed the six-month probationary period.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to grant a personal leave to Amber Lazzari, full time Social Worker in Human Services, effective April 8 to June 20, 2016.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to approve the 2016 Le Sueur County Wellness Program Plan.

Kathy Burns, Le Sueur County Historical Society appeared before the Board with updates on the Ottawa Stone Church and Geldner Saw Mill.

On motion by Rohlfing, seconded by Connolly and unanimously approved, the Board approved the final bill in the amount of \$16,400 from Goodrich Construction for the Ottawa Stone Church Project.

Miranda Rosa appeared before the Board with a Drug Court update.

Dennis Fredrickson, Minnesota DNR Regional Director appeared before the Board to discuss the DNR Conservation Agenda and Strategic Land Asset Management.

Dave Tietz, Sheriff and Josh Mankowski, Water Resources Specialist appeared before the Board with one item for discussion and approval.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to increase the AIS sub-grant funding amounts available to smaller Lake Associations from \$3,000 up to \$5,000 and larger Lake Associations from \$3,000 up to \$10,000.

Jim Goltart, Veteran Services appeared before the Board with one item for approval.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the release of funds in the amount of \$1,200 to Le Sueur County Service Clubs to offset Memorial Day expenses.

Pam Simonette, Auditor-Treasurer appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the request for a County issued credit card for Scott Gerr, MIS Director.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to set a public hearing date of May 24, 2016 at 10:00 a.m. for County Ditches #16, 18, 19, 22, 34, 45, 46, 51, 52 and 53.

Darrell Pettis, Administrator appeared before the Board with several items for discussion and approval.

On motion by Rohlfing, seconded by Connolly and unanimously approved, the Board approved and authorized the Chair to sign the CSAH 50 Cooperative Agreement between Le Sueur County and the City of Elysian.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved a \$500 donation to the New Prague Historical Society.

On motion by Rohlfing, seconded by Connolly and unanimously approved, the Board approved to continue the tax abatement agreement for the Guardian Inn with the First National Bank of Le Center.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved to move forward with the Clear Lake Lane Project.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the request for an additional assistant attorney in the Le Sueur County Attorney's Office.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
40244	Advanced Correctional Healthcare Inc.	\$ 2,254.60
40247	Alternative Business Furniture	\$ 2,497.40
40248	American Engineering Testing	\$ 5,000.00
40249	APG Media of Southern MN LLC	\$ 12,225.60
40250	Applied Concepts Inc.	\$ 4,081.60

40260	Boarman, Kroos, Vogel Group Inc.	\$ 5,947.15
40261	Bolton & Menk Inc.	\$ 4,685.00
40270	Christian, Keogh, Moran & King	\$ 2,073.41
40278	Earl F Anderson	\$ 3,675.00
40295	Havel Land Improvement	\$ 14,520.00
40304	I & S Group Inc.	\$ 15,019.00
40324	M.B. McGee P.A.	\$ 2,500.00
40332	Minn St Admin Itg Telecom	\$ 5,213.00
40333	MN Counties Computers Coop	\$ 14,239.30
40334	MN Dept of Transportation	\$ 8,312.67
40345	Norchem Drug Testing	\$ 2,030.25
40351	Paragon Printing & Mailing Inc.	\$ 11,304.25
40368	S.M.C. Co. Inc.	\$ 6,779.11
40372	Sunde Engineering PLLC	\$ 5,288.13
40375	Tactical Solutions	\$ 9,795.00
40381	Titan Machinery	\$ 2,818.00
40385	Trimin Systems Inc.	\$ 12,600.00

115	Claims paid less than \$2,000.00:	\$ 55,264.33
22	Claims paid more than \$2,000.00:	\$152,858.47
158	Total all claims paid:	\$208,122.80

On motion by Connolly, seconded by Rohlfing and unanimously approved, the Board adjourned until Tuesday, May 3, 2016 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, April 19, 2016

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- The Le Sueur County Board of Commissioners met in regular session on Tuesday, April 19, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlfsing and Joe Connolly. Lance Wetzel was excused. Darrell Pettis and Brent Christian were also present.
- Approved the agenda for the business of the day. (Connolly-Rohlfsing)
- Approved the consent agenda. (Gliszinski-Rohlfsing)
- The following cases and claims were approved: Soc Serv: \$170,499.69 and Financial: \$45,539.58 (Connolly-Gliszinski)
- Approved the updated Estate Recovery and Funeral Policy. (Rohlfsing-Connolly)
- Approved to reappoint Darrell Pettis as the County Highway Engineer. (Rohlfsing-Gliszinski)
- Approved to hire Austin Buss. (Gliszinski-Rohlfsing)
- Approved to hire Nicole Wegner. (Rohlfsing-Gliszinski)
- Approved to hire Shawn Boyle. (Gliszinski-Connolly)
- Approved to hire Zachary Johnson. (Rohlfsing-Connolly)
- Approved to grant regular status to Talia Gilster. (Connolly-Gliszinski)
- Approved to grant a personal leave to Amber Lazzari. (Rohlfsing-Gliszinski)
- Approved the 2016 Le Sueur County Wellness Program Plan. (Rohlfsing-Gliszinski)
- Approved the final bill from Goodrich Construction for the Ottawa Stone Church Project. (Rohlfsing-Connolly)
- Approved to increase the AIS sub-grant funding amounts available to smaller Lake Associations from \$3,000 up to \$5,000 and larger Lake Associations from \$3,000 up to \$10,000. (Rohlfsing-Gliszinski)
- Approved the release of funds to Le Sueur County Service Clubs to offset Memorial Day expenses. (Connolly-Gliszinski)
- Approved the request for a County issued credit card for Scott Gerr. (Gliszinski-Rohlfsing)
- Approved to set a public hearing date of May 24, 2016 at 10:00 a.m. for County Ditches #16, 18, 19, 22, 34, 45, 46, 51, 52 and 53. (Rohlfsing-Gliszinski)
- Approved the CSAH 50 Cooperative Agreement between Le Sueur County and the City of Elysian. (Rohlfsing-Connolly)
- Approved a \$500 donation to the New Prague Historical Society. (Gliszinski-Rohlfsing)
- Approved to continue the tax abatement agreement for the Guardian Inn with the First National Bank of Le Center. (Rohlfsing-Connolly)
- Approved to move forward with the Clear Lake Lane Project. (Connolly-Gliszinski)
- Approved the request for an additional assistant attorney in the Le Sueur County Attorney's Office. (Gliszinski-Rohlfsing)
- The following claims were approved for payment: (Gliszinski-Connolly)

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●The Board adjourned until Tuesday, May 3, 2016 at 9:00 a.m. (Connolly-Rohlfing)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

REPAIR REQUEST

We, the undersigned landowners, do hereby request the Le Sueur County Board of Commissioners to clean out and repair Le Sueur County Ditch # 23 spur 9 located in Lexington township.

Signed

Edwin Haley

Address/Phone #

Stop out and see him

Date: 4/22/16

Description of problem: County tile needs repair, also
ditch slide after cleaning, needs sediment
removed. Selly told him to come in

Needs repair.
Roger Rubland
4-25-16



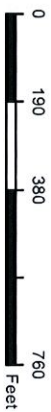
Farm 608

Tract 1371



2016 Program Year

Map Created April 09, 2016



Unless otherwise noted: crops are non-irrigated

Corn = yellow for grain

Soybeans = common soybeans for grain

Wheat = HRS for grain or HRW for grain

Oats and Barley = Spring for grain

Rye = for grain

Peas = process

Alfalfa, Mixed Forage AGM, GMA, IGS = for forage

Beans = Dry Edible





NAG = for GZ

Canola = Spring for seed

Sunflower = oil or non-oil for grain





Roads

Common Land Unit

-  Non-Cropland
-  Cropland
-  Tract Boundary
-  PLSS

Wetland Determination

Identifiers

-  Restricted Use
-  Limited Restrictions
-  Exempt from Conservation
-  Compliance Provisions

Tract Cropland Total: 49.60 acres

USDA FSA maps are for FSA Program administration only. This map does not represent a legal survey or reflect actual ownership; rather it depicts the information provided directly from the producer and/or the 2015 NAD imagery. The producer accepts the data 'as is' and assumes all risks associated with its use. The USDA Farm Service Agency assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data outside FSA Programs. Wetland identifiers do not represent the size, shape, or specific determination of the area. Refer to your original determination (CPA-026 and attached maps) for exact boundaries and determinations or contact NRCS.

REPAIR REQUEST

We, the undersigned landowners, do hereby request the Le Sueur County Board of Commissioners to clean out and repair Le Sueur County Ditch # 43 located in Lexington township.

Signed

Address/Phone #

Neil Holicky

507-420-3806

Date: 4/21/16

Description of problem: Ditch needs cleaning, not flowing

properly

Needs to be cleaned,
Roger Rubel
4-25-16



Landowner: Neil Holicky

507-420-3806

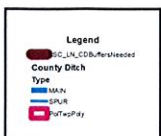
Le Sueur Soil and Water Conservation District
Township & Section: Lexington 21

Date: 4/21/2016
Assisted By: Joe Jirik



1 inch = 833.33 feet

0 440 880
Feet



Le Sueur County Soil & Water
Conservation District

Le Sueur SWCD Tel. (507)-357-4879 Ext. 3
181 W. Minnesota St. Fax. (507)-357-6982
Le Center, MN 56057

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: MINNESOTA SPORTING CLAYS ASSOCIATION

Previous Gambling Permit Number: X-33670-15-008

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 1547 WESTERN AVE N. #

City: ST. PAUL State: MN Zip: 55117 County: RAMSEY

Name of Chief Executive Officer (CEO): ANNA WEBBER

Daytime Phone: 651-335-3706 Email: ANNA.MARIE.WEBBER@GMAIL.COM

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): CARIBOU GUN CLUB

Address (do not use P.O. box): 30649 380th ST.

City or Township: LESUEUR Zip: 56044 County: LESUEUR

Date(s) of activity (for raffles, indicate the date of the drawing): SATURDAY, AUGUST 27, 2016

Check each type of gambling activity that your organization will conduct:

☐ Bingo* ☐ Paddlewheels* ☐ Pull-Tabs* ☐ Tipboards*

☒ Raffle (total value of raffle prizes awarded for the calendar year: \$ _____)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)


Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 4-23-2016
(Signature must be CEO's signature; designee may not sign)

Print Name: ANNA WEBBER

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status, and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An Equal Opportunity Employer