



---

# **Le Sueur County, MN**

**Tuesday, April 19, 2016**

**Board Meeting**

## **Item 1**

### **9:00 a.m. Agenda and Consent Agenda**

*RE: April 5, 2016 Minutes and Summary Minutes*

*RE: 3.2 Beer License, Best Point Resort*

Staff Contact:

## Minutes of Le Sueur County Board of Commissioners Meeting April 5, 2016

The Le Sueur County Board of Commissioners met in regular session on Tuesday, April 5, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlffing, Lance Wetzel and Joe Connolly. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the March 22, 2016 County Board Minutes and Summary Minutes
- Approved the 3.2 Beer Licenses for Waterville Baseball Club, St. Thomas Sportsmen and Beaver Dam Resort
- Approved a Repair Request for CD #48

On motion by Wetzel, seconded by Rohlffing and unanimously approved, the Board approved the purchase of materials for a Child Protection Interview Room in the amount of \$7,411.99

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the claims for Human Services:

Financial:	\$ 32,620.05
Soc Serv:	\$ 97,010.25

Dennis Dvorak, President of the New Prague Historical Society appeared before the Board with a construction funding request.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to grant regular status to Meghan Houlihan, full time Sheriff's Administrative Assistant in the Sheriff's Office, effective April 5, 2016. Meghan has completed the six-month probationary period.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved the recommendation to hire Bryan Dauk, part time Deputy Sheriff in the Sheriff's Office, as a Grade 10, Step 1 at \$22.09 per hour, effective April 11, 2016.

On motion by Rohlffing, seconded by Wetzel and unanimously approved, the Board approved the recommendation to hire Jessica Schwartz, full time Agency Social Worker in Human Services, as a Grade 10, Step 1 at \$22.09 per hour, effective April 25, 2016.

Don Reak, Parks Director appeared before the Board with several items for consideration.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Chair and County Administrator to sign a Ney Park Designation Resolution.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the purchase of a 2015 Polaris Ranger Crew 900 for the amount of \$15,359.47 from Vetter Sales and Service less the trade in of a 2005 Polaris Ranger.

On motion by Rohlfing, seconded by Wetzel and unanimously approved, the Board approved to advertise for the sale of a 1952 Jeep.

Dave Tietz, Sheriff appeared before the Board with two items for consideration.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved and authorized the Chair and County Administrator to sign the 2016 State Boating Grant Agreement.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the Board approved the purchase of 2 radar units from Applied Concepts in the amount of \$4,081.60.

Justin Lutterman, GIS appeared before the Board with one item for consideration.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved the purchase of Permitting through Schneider Corp with a one-time \$3,000 startup cost and a yearly maintenance cost of \$5,600.

Administrator Pettis appeared before the Board with a several items for consideration and approval.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the following CD #38 Amended Order Appointing Viewers:

**WHEREAS**, on December 1, 2015, the Le Sueur County Board of Commissioners, Drainage Authority for Le Sueur County Ditch (LCD) 38, adopted findings and an order initiating a redetermination of benefits for LCD 38 and appointing viewers to conduct the redetermination; and

**WHEREAS**, the Board has learned that one of the viewers may not be available to perform viewing duties.

**THEREFORE**, the Le Sueur County Board of Commissioners, Drainage Authority for LCD 38, amends its viewer appointment as follows:

## **ORDER**

**IT IS HEREBY ORDERED** that Ron Ringquist, Bill Anderson and Allen Kerber are appointed viewers, with John Dotolo and Brad Wick as alternate viewers, to redetermine and report the benefits and damages for LCD 38.

Board Chairman King passed the gavel to Vice Chairman Gliszinski. On motion by Wetzel, seconded by King and unanimously approved, the Board approved the design services proposal from Widseth Smith Nolting in the amount of \$66,520 for a new garage/maintenance facility for the Le Sueur County Highway Department in the city of Le Sueur. Vice Chairman Gliszinski passed the gavel to Board Chairman King.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to set a bid opening date for CSAH 32, CR 126 and Countywide Restriping for May 13<sup>th</sup> at 1:00 p.m.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the proposal from American Engineering Testing, Inc. in the amount of \$88,750 for geotechnical soil boring and laboratory testing for the reconstruction and turnback of TH 112.

On motion by Rohlfing, seconded by Wetzel and unanimously approved, the Board approved the final payment in the amount of \$152,313.27 to Barnett Bros. for SAP 40-614-009.

On motion by Wetzel, seconded by Connolly and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
40052	A'Viands	\$ 4,853.58
40056	American Engineering Testing	\$ 3,450.00
40065	Blue Earth Co Hwy Dept	\$ 3,821.35
40067	Bolton & Menk Inc.	\$ 54,459.50
40076	City of Waterville	\$ 11,087.00
40085	Everbridge Inc.	\$ 10,295.00
40092	Genesis	\$ 3,895.29
40096	Greg's Auto LLC	\$ 2,119.32
40110	Le Center Ambulance Service	\$ 4,500.00
40123	MN Counties Computers Coop	\$ 2,275.00
40132	Norchem Drug Testing	\$ 5,249.25
40139	Pro-West & Associates Inc.	\$ 7,528.35
40142	Ramsey County	\$ 2,800.00
40144	Regents of the University of MN	\$ 28,284.75
40151	S.E.H. Inc.	\$ 20,926.44
40153	S.M.C. Co. Inc.	\$ 7,462.70
40159	Technical Solutions of Madison Lake Inc.	\$ 3,359.58
40163	Thomson Reuters	\$ 2,689.37

<b>40174</b>	<b>Waterford Oil Co. Inc.</b>	<b>\$ 9,517.50</b>
<b>40176</b>	<b>Wenck Associates Inc.</b>	<b>\$ 4,517.62</b>
<b>40180</b>	<b>Wornson, Goggins, Zard</b>	<b>\$ 3,097.50</b>
<b>40181</b>	<b>Ziegler Inc.</b>	<b>\$ 2,273.65</b>
<b>40182</b>	<b>Zimmerman Construction</b>	<b>\$ 2,790.00</b>

<b>108 Claims paid less than \$2,000.00:</b>	<b>\$ 38,343.64</b>
<b>23 Claims paid more than \$2,000.00:</b>	<b>\$201,252.75</b>
<b>131 Total all claims paid:</b>	<b>\$239,596.39</b>

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday April 19, 2016 at 9:00 a.m.

<b>ATTEST:</b>	_____	_____
	<b>Le Sueur County Administrator</b>	<b>Le Sueur County Chairman</b>

### Summary Minutes of Le Sueur County Board of Commissioners Meeting, April 5, 2016

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).
- The Le Sueur County Board of Commissioners met in regular session on Tuesday, April 5, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlfsing, Lance Wetzel and Joe Connolly. Darrell Pettis and Brent Christian were also present.
- Approved the agenda for the business of the day. (Connolly-Wetzel)
- Approved the consent agenda. (Wetzel-Gliszinski)
- Approved the purchase of materials for a Child Protection Interview Room. (Wetzel-Rohlfsing)
- Approved the claims for Human Services: Financial: \$ 32,620.05 and Soc Serv: \$ 97,010.25 (Gliszinski-Rohlfsing)
- Approved to grant regular status to Meghan Houlihan. (Wetzel-Gliszinski)
- Approved to hire Bryan Dauk. (Rohlfsing-Connolly)
- Approved to hire Jessica Schwartz. (Rohlfsing-Wetzel)
- Approved a Ney Park Designation Resolution. (Wetzel-Gliszinski)
- Approved the purchase of a 2015 Polaris Ranger Crew 900 for the amount of \$15,359.47 from Vetter Sales and Service less the trade in of a 2005 Polaris Ranger. (Connolly-Gliszinski)
- Approved to advertise for the sale of a 1952 Jeep. (Rohlfsing-Wetzel)
- Approved the 2016 State Boating Grant Agreement. (Gliszinski-Connolly)
- The Board approved the purchase of 2 radar units in the amount of \$4,081.60. (Wetzel-Rohlfsing)
- Approved the purchase of Permitting through Schneider Corp. (Rohlfsing-Gliszinski)
- Approved the CD #38 Amended Order Appointing Viewers. (Wetzel-Gliszinski)
- Approved the design services proposal from Widseth Smith Nolting in the amount of \$66,520 for a new Le Sueur garage/maintenance facility. (Wetzel-King)
- Approved to set a bid opening date for CSAH 32, CR 126 and Countywide Restriping for May 13<sup>th</sup> at 1:00 p.m. (Rohlfsing-Gliszinski)
- Approved the proposal from American Engineering Testing, Inc. for geotechnical soil boring and laboratory testing. (Wetzel-Gliszinski)
- Approved the final payment to Barnett Bros. for SAP 40-614-009. (Rohlfsing-Wetzel)
- The following claims were approved for payment: (Wetzel-Connolly)

Warrant #	Vendor Name	Amount
40052	A'Viands	\$ 4,853.58
40056	American Engineering Testing	\$ 3,450.00
40065	Blue Earth Co Hwy Dept	\$ 3,821.35
40067	Bolton & Menk Inc.	\$ 54,459.50
40076	City of Waterville	\$ 11,087.00
40085	Everbridge Inc.	\$ 10,295.00
40092	Genesis	\$ 3,895.29
40096	Greg's Auto LLC	\$ 2,119.32
40110	Le Center Ambulance Service	\$ 4,500.00
40123	MN Counties Computers Coop	\$ 2,275.00
40132	Norchem Drug Testing	\$ 5,249.25
40139	Pro-West & Associates Inc.	\$ 7,528.35
40142	Ramsey County	\$ 2,800.00
40144	Regents of the University of MN	\$ 28,284.75
40151	S.E.H. Inc.	\$ 20,926.44
40153	S.M.C. Co. Inc.	\$ 7,462.70
40159	Technical Solutions of Madison Lake Inc.	\$ 3,359.58
40163	Thomson Reuters	\$ 2,689.37

40174	Waterford Oil Co. Inc.	\$ 9,517.50
40176	Wenck Associates Inc.	\$ 4,517.62
40180	Wornson, Goggins, Zard	\$ 3,097.50
40181	Ziegler Inc.	\$ 2,273.65
40182	Zimmerman Construction	\$ 2,790.00
108 Claims paid less than \$2,000.00:		\$ 38,343.64
23 Claims paid more than \$2,000.00:		\$201,252.75
131 Total all claims paid:		\$239,596.39

●The Board adjourned until Tuesday April 19, 2016 at 9:00 a.m. (Connolly-Wetzel)

**ATTEST: Le Sueur County Administrator      Le Sueur County Chairman**