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# **Le Sueur County, MN**

**Tuesday, March 22, 2016**

**Board Meeting**

## **Item 5**

**10:10 a.m. Human Resources (10 min)**

**Staff Contact:**



# Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057  
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Cindy Westerhouse – Human Resources Director

## HUMAN RESOURCES AGENDA ITEMS March 22, 2016

Recommendation to grant regular status to Tricia Christensen, full time Administrative Assistant III in Public Health, effective March 21, 2016. Tricia has completed the six-month probationary period.

Recommendation to post and advertise for a full time Licensing/Accounting Clerk in the Auditor-Treasurer's Office, as a Grade 7, Step 1 at \$18.54 per hour.

Recommendation to change procedure to reimburse advisory committee members. Advisory committee members shall be compensated based on the per diem rate set by the county board. Per diem payments and mileage reimbursement will be handled by the Auditor-Treasurer's Office. To receive payment, the advisory committee members shall submit the per diem claim form and mileage reimbursement form to Accounts Payable.

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