



Le Sueur County, MN

Tuesday, March 15, 2016

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: March 1, 2016 Minutes and Summary Minutes

RE: Gustavus Adolphus Ducks Unlimited Gambling Application

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting March 1, 2016

The Le Sueur County Board of Commissioners met in regular session on Tuesday, March 1, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlffing, Lance Wetzel and Joe Connolly. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the February 23, 2016 County Board Minutes and Summary Minutes
- Approved the CD #65 Repair Request

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the claims for Human Services:

Financial:	\$ 22,949.42
Soc Serv:	\$ 34,975.42

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to hire James David as a full time Mechanic I in the Highway Department, as a Grade 7, Step 8 at \$23.74 per hour, effective March 21, 2016.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the recommendation to hire Mindy Blaschko as a full time Administrative Assistant III in Environmental, Planning and Zoning, as a Grade 5, Step 1 at \$16.51 per hour, effective March 14, 2016.

On motion by Wetzel, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to advertise for a full time Administrative Assistant II in the County Attorney's Office.

Amy Beatty, Environmental Programs Specialist appeared before the Board with one item for consideration.

On motion by Rohlffing, seconded by Wetzel and unanimously approved, the Board approved and authorized the Chair to sign the 2015 Feedlot Annual Report.

Al Christensen, Tri-County Solid Waste appeared before the Board with a Tri-County update.

Administrator Pettis appeared before the Board with a several items for consideration and approval.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the Waseca – Le Sueur Regional Library Joint Powers Agreement.

On motion by Rohlfing, seconded by Wetzel and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the Contract for Local Improvement between Le Sueur County and MVEC.

On motion by Wetzel, seconded by Connolly and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
39705	Alternative Business Furniture	\$ 8,464.00
39706	APG Media of Southern MN LLC	\$ 4,513.80
39709	Blue Earth Environmental Services	\$ 6,275.33
39710	Bolton & Menk Inc.	\$ 4,440.00
39711	Boyer Truck Parts	\$ 2,173.05
39715	Cargill Inc.	\$ 9,372.33
39725	Force America	\$ 4,474.46
39728	Genesis	\$ 9,696.67
39731	Havel Land Improvement	\$ 16,360.00
39732	Herness Construction Co. LLC	\$ 3,376.00
39742	Kris Engineering Inc.	\$ 12,895.68
39744	Richard Lea	\$ 2,437.50
39751	Anthony Nerud	\$ 2,144.67
39763	S.E.H. Inc.	\$ 18,060.37
39766	South Central Tech Service Area	\$ 3,803.34
39777	Waseca County SWCD	\$ 17,998.00
39783	Wornson, Goggings, Zard	\$ 3,202.00
65 Claims paid less than \$2,000.00:		\$ 25,004.59
17 Claims paid more than \$2,000.00:		\$129,687.20
82 Total all claims paid:		\$154,691.79

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday March 15, 2016 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, March 1, 2016

● This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

● The Le Sueur County Board of Commissioners met in regular session on Tuesday, March 1, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlffing, Lance Wetzel and Joe Connolly. Darrell Pettis and Brent Christian were also present.

● The Board approved the agenda for the business of the day. (Connolly-Rohlffing)

● The Board approved the consent agenda. (Wetzel-Gliszinski)

● The Board approved the claims for Human Services: Financial: \$ 22,949.42 and Soc Serv: \$ 34,975.42 (Rohlffing-Gliszinski)

● The Board approved to hire James David as a full time Mechanic. (Rohlffing-Gliszinski)

● The Board approved to hire Mindy Blaschko as a full time Administrative Assistant III. (Connolly-Wetzel)

● The Board approved to advertise for a full time Administrative Assistant II in the County Attorney’s Office. (Wetzel-Rohlffing)

● The Board approved the 2015 Feedlot Annual Report. (Rohlffing-Wetzel)

● The Board approved the Waseca – Le Sueur Regional Library Joint Powers Agreement. (Gliszinski-Connolly)

● The Board approved the Contract for Local Improvement between Le Sueur County and MVEC. (Rohlffing-Wetzel)

● The following claims were approved for payment: (Wetzel-Connolly)

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ATTEST: Le Sueur County Administrator Le Sueur County Chairman

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

Phone: 320-226-1237

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
 Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
 Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: ~~Gustavus~~ Adolphus Ducks Unlimited Previous Gambling Permit Number: _____
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 46-3126717
 Mailing Address: 800 West College Ave
 City: St. Peter State: MN Zip: 56082 County: Nicollet
 Name of Chief Executive Officer (CEO): _____
 Daytime Phone: _____ Email: _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
 60 Empire Drive, Suite 100 www.sos.state.mn.us
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Whiskey River
 Address (do not use P.O. box): Hwy 99 E
 City or Township: St. Peter Zip: 56082 County: LeSueur
 Date(s) of activity (for raffles, indicate the date of the drawing): April 6, 2016
 Check each type of gambling activity that your organization will conduct:
 Bingo* Paddlewheels* Pull-Tabs* Tipboards*
 Raffle (total value of raffle prizes awarded for the calendar year: \$ 5,000 4,000)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Adam Peters Date: 3/2/16

(Signature must be CEO's signature; designee may not sign)

Print Name: Adam Peters

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

a copy of your proof of nonprofit status, and

application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An Equal Opportunity Employer