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# **Le Sueur County, MN**

**Tuesday, February 23, 2016**

**Board Meeting**

## **Item 1**

**9:00 a.m. Agenda and Consent Agenda (5 min)**

*RE: February 16, 2016 Minutes and Summary Minutes*

**Staff Contact:**

## Minutes of Le Sueur County Board of Commissioners Meeting February 16, 2016

The Le Sueur County Board of Commissioners met in regular session on Tuesday, February 16, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Steve Rohlfsing was excused. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the agenda.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the February 2, 2016 County Board Minutes and Summary Minutes
- Approved the Renewal of Consumption and Display Permit for Caribou Gun Club.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$ 211,190.04
Financial:	\$ 67,998.43

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved and authorized the Board Chair to sign the 2016 Clubhouse Lease between Le Sueur County Soil & Water Conservation and Le Sueur County Human Services.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved and authorized the Chair to sign the Adult Mental Health CSP Grant Award.

At 10:00 a.m. on motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to accept the Annual Seasonal Bids for asphalt, aggregate, equipment rentals and materials.

Kathy Brockway, Planning & Zoning appeared before the Board with three requests for action.

On motion by Connolly, seconded by Wetzel and approved via roll call vote 4-0 with Rohlfsing absent, the Board declared a negative declaration on the Mandatory Environmental Worksheet in order to move forward with the Conditional Use Permit process for Traxler Construction, Pat Traxler, (Applicant) Le Center, MN; Betty Ann Mollenhauer C/O Ralph & Eva Fix, (Owner) Edina, MN: Request that the County grant a Conditional Use Permit to allow mineral extraction of 50 acres of a 76.63 acre parcel in an Agriculture "A" District, in the Mineral Resources "MR" Overlay District and the Airport Zoning "AZ" Overlay District. Property is located in the S half of the SE1/4 and the E half of the SE1/4, Section 11, Ottawa Township. The application was

tabled at the June 11, 2015 meeting for a Mandatory Environmental Review. The 30-day public comment period for the Mandatory Environmental Assessment Worksheet ended on January 6, 2016. A recommendation to approve the adequacy of this document and recommend a negative declaration on this project. Concluding that any potential environmental effects, which may result from this project, have been addressed.

After review of the findings of facts and conclusions the Planning Commission recommends that there are no potential significant environmental effects reasonably expected to occur from the Traxler Construction Inc. Gravel Mine Expansion and there is no need for an Environmental Impact Statement.

On motion by Gliszinski, seconded by Connolly and approved via roll call vote 4-0 with Rohlfing absent, the Board granted a Conditional Use Permit to Daniel Hanlon, St Paul, MN, (Applicant); JMH Partnership LLC, St Paul, MN, (Owner): Request that the County grant a Conditional Use Permit to allow the applicant to establish and operate a self-serve storage facility in an Agriculture "A" District. Property is located in the NE 1/4 NE 1/4, Section 6, Derrynane Township.

The application was approved with the following conditions and findings are on file at the Planning and Zoning Office:

- Construct 3 buildings per application submitted;
- Abide by Section 19, Subdivision 9, Nuisance Control of the Le Sueur County Zoning Ordinance;
- No outside storage;
- Excess topsoil to be removed from the site, therefore no stockpiling of material onsite.

On motion by Wetzel, seconded by Gliszinski and approved via roll call vote 4-0 with Rohlfing absent, the Board granted a Conditional Use Permit to Kamp Dels, Waterville, MN, (Applicant); Pope Properties, Waterville, MN, (Owner): Request that the County grant a Conditional Use Permit to allow the applicant an expansion to an of an existing campground to relocate 7 existing sites and create an additional 4 sites in an Agriculture "A" District. Property is located in the NW 1/4 SE 1/4, Section 23, Waterville Township. The application was approved and findings are on file at the Planning and Zoning Office.

Kathy Burns, Le Sueur County Historical Society appeared before the Board with an Ottawa Church Restoration Project Update.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the use of funds from the Ottawa Area Historical Project Fund in the amount of \$34,900 for the Building Stabilization Phase of the Ottawa Stone Church Restoration Project by Goodrich Construction.

Jeff Neisen, MIS appeared before the Board with one item for approval.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved the 1 year contract with SHI for AirWatch support renewal in the amount of \$787.50.

Mike Schultz, Soil & Water appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the use of \$15,000 of gravel tax funds for the Puffer Streambank Stabilization Project.

Cindy Westerhouse, Human Resources appeared before the Board with two items for approval.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to advertise for a part time Drug Court Compliance Specialist, in Drug Court, as a Grade 4, Step 1 at \$15.58 per hour.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to post and advertise for a full time Investigative Sergeant, in the Sheriff's Office, as a Grade 12, Step 1 at \$24.82 per hour.

Dave Tietz, Sheriff appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the purchase of a 2016 Ford F150 Super Cab 4x4 in the amount of \$29,903 and two 2016 Ford Interceptors (Explorer) 4x4 in the amount of \$52,546 from New Prague Auto.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the purchase of a Prodigy 23 Message/Radar Trailer in the amount of \$9,795.

Darrell Pettis, Administrator appeared before the Board with several items for discussion and approval.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved and authorized the Chair to sign the Contract for Services between Le Sueur County Drug Court and Wormson, Neisen, Morris & Brevet.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Chair to sign a resolution for a Ney Nature Center sign request on TH 169.

On motion by Connolly, seconded by Wetzel and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
<b>39541</b>	<b>A'Viands</b>	<b>\$ 3,739.52</b>
<b>39542</b>	<b>Advanced Correctional Healthcare Inc.</b>	<b>\$ 2,159.41</b>
<b>39550</b>	<b>Bolton &amp; Menk Inc.</b>	<b>\$ 46,201.60</b>
<b>39554</b>	<b>Carquest of Le Center</b>	<b>\$ 4,861.86</b>
<b>39555</b>	<b>Champ Software Inc.</b>	<b>\$ 12,439.00</b>
<b>39556</b>	<b>Christian, Keogh, Moran &amp; King</b>	<b>\$ 3,842.77</b>
<b>39558</b>	<b>D-A Lubricants Co. Inc.</b>	<b>\$ 6,691.60</b>

39568	Genesis	\$ 3,549.29
39581	Information Systems Co.	\$ 2,728.00
39588	Cindra Kamphoff	\$ 2,000.00
39594	Law Enforcement Tech Group	\$ 5,900.00
39596	Le Sueur Co 4-H Federation	\$ 2,005.74
39600	Little Falls Machine Inc.	\$ 2,923.75
39606	Minn St Admin ITG Telecom	\$ 5,006.40
39617	Paragon Printing & Mailing Inc.	\$ 4,465.20
39621	Rinke-Noonan Law Firm	\$ 2,457.00
39623	RTVision Inc.	\$ 3,616.00
39626	Selly Excavating Inc.	\$ 5,425.00
39631	Suel Printing Co.	\$ 2,194.00
39634	The Free Press	\$ 2,919.32
39641	Twist Op-Office Etc	\$ 2,961.91
39646	Waseca Co SWCD	\$ 7,061.00

95	Claims paid less than \$2,000.00:	\$ 31,123.72
22	Claims paid more than \$2,000.00:	\$135,148.37
117	Total all claims paid:	\$166,272.09

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday, February 23, 2016 at 9:00 a.m.

ATTEST: \_\_\_\_\_  
Le Sueur County Administrator      Le Sueur County Chairman

### **Summary Minutes of Le Sueur County Board of Commissioners Meeting, February 16, 2016**

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).
- The Le Sueur County Board of Commissioners met in regular session on Tuesday, February 16, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Steve Rohlfing was excused. Darrell Pettis and Brent Christian were also present.
- The Board approved the agenda. (Connolly-Gliszinski)
- The Board approved the consent agenda: February 2, 2016 County Board Minutes and Summary Minutes and Renewal of Consumption and Display Permit for Caribou Gun Club. (Wetzel-Gliszinski)
- The following cases and claims were approved: Soc Serv: \$ 211,190.04 and Financial: \$ 67,998.43 (Gliszinski-Connolly)
- The Board approved and authorized the Board Chair to sign the 2016 Clubhouse Lease between Le Sueur County Soil & Water Conservation and Le Sueur County Human Services. (Gliszinski-Connolly)
- The Board approved and authorized the Chair to sign the Adult Mental Health CSP Grant Award. (Wetzel-Connolly)
- The Board approved to accept the Annual Seasonal Bids for asphalt, aggregate, equipment rentals and materials. (Wetzel-Gliszinski)
- The Board declared a negative declaration on the Mandatory Environmental Worksheet in order to move forward with the Conditional Use Permit process for Traxler Construction, Pat Traxler, (Applicant) Le Center, MN; Betty Ann Mollenhauer C/O Ralph & Eva Fix, (Owner) Edina, MN. (Connolly-Wetzel)
- The Board granted a Conditional Use Permit to Daniel Hanlon, St Paul, MN, (Applicant); JMH Partnership LLC, St Paul, MN, (Owner): Request that the County grant a Conditional Use Permit to allow the applicant to establish and operate a self-serve storage facility in an Agriculture "A" District. Property is located in the NE 1/4 NE 1/4, Section 6, Derrynane Township. The application was approved with conditions and findings are on file at the Planning and Zoning Office. (Gliszinski-Connolly)
- The Board granted a Conditional Use Permit to Kamp Dels, Waterville, MN, (Applicant); Pope Properties, Waterville, MN, (Owner): Request that the County grant a Conditional Use Permit to allow the applicant an expansion to an of an existing campground to relocate 7 existing sites and create an additional 4 sites in an Agriculture "A" District. Property is located in the NW 1/4 SE 1/4, Section 23, Waterville Township. The application was approved and findings are on file at the Planning and Zoning Office. (Wetzel-Gliszinski)
- The Board approved the use of funds from the Ottawa Area Historical Project Fund in the amount of \$34,900 for the Building Stabilization Phase of the Ottawa Stone Church Restoration Project by Goodrich Construction. (Gliszinski-Connolly)
- The Board approved the 1 year contract with SHI for AirWatch support renewal in the amount of \$787.50. (Wetzel-Connolly)
- The Board approved the use of \$15,000 of gravel tax funds for the Puffer Streambank Stabilization Project. (Gliszinski-Wetzel)
- The Board approved the recommendation to advertise for a part time Drug Court Compliance Specialist, in Drug Court, as a Grade 4, Step 1 at \$15.58 per hour. (Connolly-Gliszinski)
- The Board approved the recommendation to post and advertise for a full time Investigative Sergeant, in the Sheriff's Office, as a Grade 12, Step 1 at \$24.82 per hour. (Wetzel-Gliszinski)
- The Board approved the purchase of a 2016 Ford F150 Super Cab 4x4 in the amount of \$29,903 and two 2016 Ford Interceptors (Explorer) 4x4 in the amount of \$52,546 from New Prague Auto. (Gliszinski-Wetzel)
- The Board approved the purchase of a Prodigy 23 Message/Radar Trailer in the amount of \$9,795. (Connolly-Wetzel)

- The Board approved and authorized the Chair to sign the Contract for Services between Le Sueur County Drug Court and Wormson, Neisen, Morris & Brevet. (Connolly-Wetzel)
- The Board approved and authorized the Chair to sign a resolution for a Ney Nature Center sign request on TH 169. (Wetzel-Gliszinski)
- The following claims were approved for payment: (Connolly-Wetzel)

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117 Total all claims paid:		\$166,272.09

- The Board adjourned until Tuesday, February 23, 2016 at 9:00 a.m. (Connolly-Wetzel)

**ATTEST: Le Sueur County Administrator      Le Sueur County Chairman**