



# **Le Sueur County, MN**

**Tuesday, January 26, 2016**

**Board Meeting**

## **Item 1**

**9:00 a.m. Agenda and Consent Agenda (5 min)**

*RE: January 19, 2016 Minutes and Summary Minutes*

Staff Contact:

## Minutes of Le Sueur County Board of Commissioners Meeting January 19, 2016

The Le Sueur County Board of Commissioners met in regular session on Tuesday, January 19, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlffing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the amended agenda and consent agenda:

- Approved the January 5, 2016 County Board Minutes and Summary Minutes
- Approved the CD #22, Spur B Repair Request

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$ 210,684.93
Financial:	\$ 69,348.85

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign the 2016-17 Child Support Cooperative Agreement.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the Minnesota Valley Action Council Contract and Notice of Funds.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the Counseling Services of Southern Minnesota Contract.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the Blue Earth County Human Services Psychiatry Contract.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board recessed the Board meeting and convened the public hearing on County Ditch #28.

Darrell Pettis, County Administrator gave an overview of County Ditch #28.

John Kolb, Attorney with Rinke Noonan gave information regarding County Ditch #28 and was available to answer questions.

There were 2 public comments.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board closed the public hearing and reconvened the Board Meeting at 10:20 a.m.

Commissioner Rohlfing made a motion to adopt the following Findings and Order:

**WHEREAS**, the Le Sueur County Board of Commissioners, Drainage Authority for Le Sueur County Ditch (LCD) 28, upon staff recommendation and upon the request of landowners within the benefitted area of LCD 28, investigated whether conditions exist to warrant the redetermination of benefits of LCD 28; and

**WHEREAS**, the Board noticed and held a hearing on Tuesday, January 19, 2016, for the purpose of soliciting and gathering public comment on the need for a redetermination of benefits for LCD 28; and

**WHEREAS**, upon investigation and the receipt of public comment, the Board has determined the following:

LCD 28 was established in 1906 and the current benefits roll reflects the benefitted and damaged properties and benefitted and damaged areas as determined in the original proceedings.

Since the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase to flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of LCD 28.

Since the original determination of benefits and damages, modification to the outlet of Renneberg Lake, in section 15 of Derrynane Township has changed the nature of benefits accruing from the original construction of LCD 28.

Since the original determination of benefits and damages additional lands, not previously determined to be benefitted have improved drainage to take advantage of LCD 28 as an outlet for drainage.

Since the original determination of benefits and damages land values have substantially changed within the benefitted area of LCD 28.

**THEREFORE**, the Le Sueur County Board of Commissioners, Drainage Authority for LCD 28, finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values and the benefitted areas have changed.

### **ORDER**

**IT IS HEREBY ORDERED** that a Redetermination of Benefits, pursuant to Minnesota Statutes 103E.351 is ordered to be completed and that viewers be appointed by subsequent order to redetermine and report the benefits and damages for LCD 28.

The motion was seconded by Commissioner Connolly and after discussion, the motion passed and the Findings and Order were adopted by a vote of 5 yes and 0 no.

On motion by Connolly and seconded by Gliszinski, the Board recessed the Board meeting and convened the public hearing on County Ditch #69 at 10:25 a.m.

Darrell Pettis, County Administrator gave an overview of County Ditch #69.

John Kolb, Attorney with Rinke Noonan gave information regarding County Ditch #69 and was available to answer questions.

There was 1 public comment.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board closed the public hearing and reconvened the Board Meeting at 10:35 a.m.

Commissioner Gliszinski made a motion to adopt the following Findings and Order:

**WHEREAS**, the Le Sueur County Board of Commissioners, Drainage Authority for Le Sueur County Ditch (LCD) 69, upon staff recommendation and upon the request of landowners within the benefitted area of LCD 69, investigated whether conditions exist to warrant the redetermination of benefits of LCD 69; and

**WHEREAS**, the Board noticed and held a hearing on Tuesday, January 19, 2016, for the purpose of soliciting and gathering public comment on the need for a redetermination of benefits for LCD 69; and

**WHEREAS**, upon investigation and the receipt of public comment, the Board has determined the following:

LCD 69 was established in 1964.

LCD 69 outlets to Renneberg Lake, in section 15 of Derrynane Township.

LCD 28 provides the outlet to Renneberg Lake.

Upon landowner petition and findings of the drainage authority, benefits for LCD 69 were redetermined in 1992.

The current benefits roll reflects the benefitted and damaged properties and benefitted and damaged areas as determined in the 1992 redetermination proceedings.

Since the 1992 redetermination of benefits and damages, land uses and drainage practices have changed to accelerate and increase to flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of LCD 69.

Since the 1992 redetermination, modification to the outlet of Renneberg Lake has changed the nature of benefits accruing from the original construction of LCD 69.

Since the original determination of benefits and damages additional lands, not previously determined to be benefitted have improved drainage to take advantage of LCD 69 as an outlet for drainage.

Since the original determination of benefits and damages land values have substantially changed within the benefitted area of LCD 69.

**THEREFORE**, the Le Sueur County Board of Commissioners, Drainage Authority for LCD 69, finds that the conditions required for the initiation of a redetermination of benefits exist, that the

original benefits and damages do not reflect reasonable present day land values and the benefitted areas have changed.

## **ORDER**

**IT IS HEREBY ORDERED** that a Redetermination of Benefits, pursuant to Minnesota Statutes 103E.351 is ordered to be completed and that viewers be appointed by subsequent order to redetermine and report the benefits and damages for LCD 69.

The motion was seconded by Commissioner Rohlfing, and after discussion, the motion passed and the Findings and Order were adopted by a vote of 5 yes and 0 no.

Becky Pollack and Earl Gransee appeared before the Board with the Ney Center Annual Report.

Scott Gerr, MIS appeared before the Board with three items for approval.

On motion by Wetzel, seconded by Rohlfing and unanimously approved, the Board approved the 3 year contract with SHI for Veeam backup and replication support in the amount of \$22,471.60.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the email encryption maintenance 1 year renewal with SHI in the amount of \$1,371.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the purchase of user workstation replacements from ITsavvy in the amount of \$38,257.10

Miranda Rosa appeared before the Board with one item for approval.

On motion by Rohlfing, seconded by Connolly and unanimously approved, the Board approved the contract for professional services between Le Sueur County Drug Court and Wagner & Wagner Evaluation and Consulting Services.

Cindy Westerhouse, Human Resources appeared before the Board with several items for approval.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved the recommendation to hire Julie Hartwig, part time Registered Nurse (WIC Nutrition Educator) in Public Health as a Grade 10, Step 6 at \$26.40 per hour, effective January 20, 2016.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to hire Julie Ulrich, part time Jailer/Dispatcher in the Sheriff's Office as a Grade 6, Step 1 at \$17.50 per hour, effective January 20, 2016.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the recommendation to post and advertise for a Septic Inspector in Environmental, Planning and Zoning as a Grade 10, Step 1 at \$22.09 per hour.

On motion by Rohlfling, seconded by Wetzel and unanimously approved, the Board approved the recommendation to post and advertise for two full time Accounting/Licensing Clerks in the Auditor – Treasurers Office as a Grade 7, Step 1 at \$18.54 per hour.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to approve and sign the Le Sueur County Telecommute Agreement with Miranda Rosa effective January 15, 2016 to January 15, 2017.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the recommendation to accept the resignation of Sara Junker, full time Agency Social Worker in Human Services, effective January 28, 2016. Sara has been with Le Sueur County since November 2015.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to post and request the merit list for a full time Agency Social Worker in Human Services as a Grade 10, Step 1 at \$22.09.

On motion by Rohlfling, seconded by Wetzel and unanimously approved, the Board approved the recommendation to request Springsted to conduct a comprehensive market survey for Le Sueur County.

The following bids were received for the Human Services Remodeling Project:

APX Const.	\$379,608.12
Brennan Co.	\$335,275.00
Ebert Const.	\$396,009.00
JS Cates Const.	\$349,000.00
Met Con Co.	\$392,900.00
Mohs Const.	\$278,471.00
Wilcon Const.	\$392,742.00

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to award the bid for the Human Services Remodel Project to Mohs Construction in the amount of \$278,471.

Darrell Pettis, Administrator appeared before the Board with several items for discussion and approval.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved the out-of-state travel for Tom Beer to attend the ATSSA Conference in Fargo, ND in March 2016.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the purchase of a 2016 Towmaster T-50TA Air Tilt Trailer from Titan Machinery in the amount of \$35,045.

On motion by Connolly, seconded by Rohlfing and unanimously approved, the Board approved and authorized the County Administrator and Board Chair to sign the Contract for Local Improvement for Rural Intersection Lighting Improvements, SP 040-070-004, HSIP 4015 (116) between Le Sueur County and the City of Le Sueur.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
39157	A'Viands	\$ 3,926.12
39158	Advanced Correctional Healthcare Inc.	\$ 2,215.13
39162	Baker, Tilly, Virchow & Krause LLP	\$ 3,200.00
39171	Boarman, Kroos, Vogel Group Inc.	\$ 17,139.45
39172	Bolton & Menk Inc.	\$ 30,400.10
39179	Christian, Keogh, Moran & King	\$ 2,561.44
39181	Cleveland City	\$ 17,739.28
39183	Contech Engineered Solutions LLC	\$ 15,261.94
39186	Don Hanks Construction	\$ 2,770.00
39187	Elysian City	\$ 7,746.00
39188	Elysian City	\$ 10,457.65
39198	Genesis	\$ 3,502.39
39203	Havel Land Improvement	\$ 12,335.00
39211	I & S Group Inc.	\$ 5,598.00
39219	Kasota City	\$ 18,591.38
39222	Kris Engineering Inc.	\$ 44,397.70
39223	Le Center City	\$ 16,499.85
39225	Le Sueur City	\$ 31,372.96
39230	Richard C Lea	\$ 2,422.50
39239	Maximus Inc.	\$ 4,800.00
39243	Minn St Admin ITG Telecom	\$ 5,419.60
39244	MN Counties Computers Coop	\$ 12,009.43
39247	MN Sheriff's Assoc	\$ 8,641.80
39248	Montgomery City	\$ 26,027.94
39255	Ney Environmental Education Foundation	\$ 85,700.00
39262	Paragon Printing & Mailing Inc.	\$ 5,709.95
39273	Selly Excavating Inc.	\$ 24,695.00
39275	SHI International Corp.	\$ 7,030.00
39277	Smith Schafer & Assoc. LTD	\$ 3,275.00
39284	Suel Printing Co.	\$ 6,746.88
39298	Waterville City	\$ 26,725.11
39302	Williams Scotsman Inc.	\$ 5,786.00
39309	Wornson, Goggins Zard	\$ 3,950.00
<b>121 Claims paid less than \$2,000.00:</b>		<b>\$ 44,124.60</b>

**33 Claims paid more than \$2,000.00:**  
**154 Total all claims paid:**

**\$474,653.60**  
**\$518,778.20**

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday, January 26, 2016 at 9:00 a.m.

**ATTEST:**

\_\_\_\_\_  
**Le Sueur County Administrator**

\_\_\_\_\_  
**Le Sueur County Chairman**



### **Summary Minutes of Le Sueur County Board of Commissioners Meeting, January 19, 2016**

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).
- The Le Sueur County Board of Commissioners met in regular session on Tuesday, January 19, 2016 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfiing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Darrell Pettis and Brent Christian were also present.
- The Board approved the amended agenda and consent agenda: (Connolly-Rohlfiing)
  - Approved the January 5, 2016 County Board Minutes and Summary Minutes
  - Approved the CD #22, Spur B Repair Request
- The following cases and claims were approved: Soc Serv: \$ 210,684.93 and Financial: \$ 69,348.85 (Gliszinski-Wetzel)
- The Board approved and authorized the Board Chair to sign the 2016-17 Child Support Cooperative Agreement. (Wetzel-Gliszinski)
- The Board approved and authorized the Board Chair and County Administrator to sign the Minnesota Valley Action Council Contract and Notice of Funds. (Connolly-Rohlfiing)
- The Board approved and authorized the Board Chair and County Administrator to sign the Counseling Services of Southern Minnesota Contract. (Gliszinski-Wetzel)
- The Board approved and authorized the Board Chair and County Administrator to sign the Blue Earth County Human Services Psychiatry Contract. (Rohlfiing-Connolly)
- The Board recessed the Board meeting and convened the public hearing on County Ditch #28. (Rohlfiing-Connolly)
- The Board closed the public hearing and reconvened the Board Meeting. (Gliszinski-Wetzel)
- The Board approved the Redetermination of Benefits for County Ditch #28. (Rohlfiing-Connolly)
- The Board recessed the Board meeting and convened the public hearing on County Ditch #69. (Connolly-Gliszinski)
- The Board closed the public hearing and reconvened the Board Meeting. (Connolly-Wetzel)
- The Board approved the Redetermination of Benefits for County Ditch #69. (Gliszinski-Rohlfiing)
- The Board approved the 3 year contract with SHI for Veeam backup and replication support in the amount of \$22,471.60. (Wetzel-Rohlfiing)
- The Board approved the email encryption maintenance 1 year renewal with SHI in the amount of \$1,371. (Gliszinski-Connolly)
- The Board approved the purchase of user workstation replacements from ITsavvy in the amount of \$38,257.10 (Wetzel-Gliszinski)
- The Board approved the contract for professional services between Le Sueur County Drug Court and Wagner & Wagner Evaluation and Consulting Services. (Rohlfiing-Connolly)
- On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved to hire Julie Hartwig, part time Registered Nurse (WIC Nutrition Educator) in Public Health as a Grade 10, Step 6 at \$26.40 per hour, effective January 20, 2016.
- The Board approved to hire Julie Ulrich, part time Jailer/Dispatcher in the Sheriff's Office as a Grade 6, Step 1 at \$17.50 per hour, effective January 20, 2016. (Rohlfiing-Gliszinski)
- The Board approved to post and advertise for a Septic Inspector in Environmental, Planning and Zoning as a Grade 10, Step 1 at \$22.09 per hour. (Connolly-Wetzel)
- The Board approved to post and advertise for two full time Accounting/Licensing Clerks in the Auditor – Treasurers Office as a Grade 7, Step 1 at \$18.54 per hour. (Rohlfiing-Wetzel)
- The Board approved to sign the Le Sueur County Telecommute Agreement with Miranda Rosa effective January 15, 2016 to January 15, 2017. (Rohlfiing-Gliszinski)
- The Board approved to accept the resignation of Sara Junker, full time Agency Social Worker in Human Services, effective January 28, 2016. (Connolly-Wetzel)

- The Board approved to post and request the merit list for a full time Agency Social Worker in Human Services as a Grade 10, Step 1 at \$22.09. (Rohlfing-Gliszinski)
- The Board approved to request Springsted to conduct a comprehensive market survey for Le Sueur County. (Rohlfing-Wetzel)
- The Board approved to award the bid for the Human Services Remodel Project to Mohs Construction in the amount of \$278,471. (Wetzel-Gliszinski)
- The Board approved out-of-state travel for Tom Beer to attend the ATSSA Conference in Fargo, ND in March 2016. (Wetzel-Connolly)
- The Board approved the purchase of a 2016 Towmaster T-50TA Air Tilt Trailer from Titan Machinery in the amount of \$35,045. (Rohlfing-Gliszinski)
- The Board approved and authorized the County Administrator and Board Chair to sign the Contract for Local Improvement for Rural Intersection Lighting Improvements, SP 040-070-004, HSIP 4015 (116) between Le Sueur County and the City of Le Sueur. (Connolly-Rohlfing)
- The following claims were approved for payment: (Gliszinski-Wetzel)

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121	Claims paid less than \$2,000.00:	\$ 44,124.60
33	Claims paid more than \$2,000.00:	\$474,653.60
154	Total all claims paid:	\$518,778.20

●The Board adjourned until Tuesday, January 26, 2016 at 9:00 a.m. (Connolly-Wetzel)  
ATTEST: Le Sueur County Administrator                      Le Sueur County Chairman