



Le Sueur County, MN

Tuesday, December 15, 2015

Board Meeting

Item 9

5:40 p.m. Human Resources (10 min)

Staff Contact:



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057
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Cindy Westerhouse – Human Resources Director

HUMAN RESOURCES AGENDA ITEMS December 15, 2015

Present certificate to Dr. John H. Berg in recognition of the 26 years of service as Le Sueur County's County Corner.

Recommendation to accept the resignation request from Dawn Giesen, full time Recreational Therapist in Human Services, effective December 28, 2015. Dawn has been an employee with Le Sueur County since June 2015.

Recommendation to post and request the merit list for a full time Recreational Therapist in Human Services as a Grade 7, Step 1 at \$18.09 per hour.

Recommendation to hire Bryan Tupy as a part time Jailer/Dispatcher in the Sheriff's Office as a Grade 6, Step 1 at \$17.07 per hour, effective December 21, 2015.

Recommendation to hire Trisha Chimal Simonette as a full time Administrative Assistant III in Public Health, as a Grade 5, Step 2 at \$17.11 per hour, effective January 4, 2016.

Recommendation to post and advertise for a full time Recovery Support Specialist in Drug Court, as a Grade 9, Step 1 at \$20.33 per hour.

Recommendation to transfer Julie Factor, full time Deputy Auditor-Treasurer II Accounting Specialist in the Auditor-Treasurer's Department, Grade 7, Step 2 at \$18.75 per hour to a full time Administrative Assistant III in the Recorder's Office, as a Grade 5, effective December 21, 2015. Effective January 1, 2016, will be Grade 5, Step 5, at \$19.03 per hour.

Recommendation to post and advertise for a full time Deputy Auditor-Treasurer II Accounting Specialist in the Auditor-Treasurer's Department, Grade 7, Step 1 at \$18.09 per hour.

Equal Opportunity Employer



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Recommendation to transfer Jody Kubiszewski, full time Administrative Assistant III in Veterans Services as a Grade 5, Step 1 at \$16.11 per hour to a full time Administrative Assistant III in the Recorder's Office as a Grade 5, Step 2 at \$17.11 per hour, effective January 4, 2016.

Recommendation to post and advertise for a full time Administrative Assistant III in Veterans Services as a Grade 5, Step 1 at \$16.11 per hour.

Recommendation to approve and sign the Memorandum of Understanding with Le Sueur County and the Teamsters Local No. 320 Court House union revising Article XXI, Severance, to add unused vacation hours be paid into the Minnesota State Retirement System Health Care Savings Plan.

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