



Le Sueur County, MN

Tuesday, November 24, 2015

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

RE: November 17, 2015 Minutes and Summary Minutes

RE: CD #59 Repair Request

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting November 17, 2015

The Le Sueur County Board of Commissioners met in regular session on Tuesday, November 17, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfling, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Rohlfling and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the November 3, 2015 County Board Minutes and Summary Minutes
- Approved the Ladies of Ducks Unlimited Gambling Permit

On motion by King, seconded by Rohlfling and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$ 147,423.10
Financial:	\$ 46,728.04

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved and authorized the Chair to sign the TRIMIN Systems, Inc. contract.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the purchase of two RealCare Baby 3's with accessories in the amount of \$2,135.45.

Cindy Westerhouse, Human Resources appeared before the Board with several items for approval.

On motion by Connolly, seconded by King and unanimously approved, the Board approved the recommendation to accept the retirement request from Maureen Tuma, full time Administrative Assistant III in the Records Office, effective November 30, 2015. Maureen has been employed with Le Sueur County since November 1983.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved the recommendation to post and advertise for a full time Administrative Assistant III in the Records Office as a Grade 5, Step 1 at \$16.11 per hour.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved the recommendation to accept the resignation request from Nicole Hanson, full time Administrative

Assistant III in the Records Office, effective December 2, 2015. Nicole has been employed with Le Sueur County since April 2013.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to post and advertise for a full time Administrative Assistant III in the Records Office as a Grade 5, Step 1 at \$16.11 per hour.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved the recommendation to hire Amanda Worrell, full time Agency Social Worker in Human Services as a Grade 10, Step 1 at \$21.55 per hour, effective November 30, 2015.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the recommendation to accept the resignation request from Kayla Wagner, full time GIS Specialist in the Land Records Department, effective November 30, 2015. Kayla has been employed with Le Sueur County since December 2014.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved the recommendation to post and advertise for a full time GIS Technician in the Land Records Department as a Grade 6, Step 1 at \$17.07 per hour.

Pam Simonette, Auditor-Treasurer and Shayne Bender, Assessor appeared before the Board with two items for discussion and approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the tax forfeited parcel values.

On motion by Rohlfing, seconded by Connolly and unanimously approved, the Board approved to set the tax forfeited parcel auction date for Wednesday, December 9, 2015 at 10:00 a.m.

Cindy Shaughnessy, Public Health Director appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the request to purchase a software upgrade from CHAMP in the amount of \$8,971.00 and materials for a cubicle reconfiguration at the front desk area from Alternative Business Solutions in the amount of \$893.00 using the Community Health reserve fund.

Darrell Pettis, Administrator appeared before the Board with several items for discussion and approval.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved the bond sale date change to November 30, 2015.

On motion by Connolly, seconded by Rohlfing and unanimously approved, the Board approved the software maintenance services from Houston Engineering for the Le Sueur Drainage database in the amount of \$4,000.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Chair to sign the 2015-16 Agreement for CLIMB Theatre Services.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved and authorized the Chair to sign the Contract for Local Improvement between Benco Electric and Le Sueur County for the construction and installation of Rural Intersection Lighting Improvements, SP 040-070-004 in the amount of \$15,334.60.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Chair and County Administrator to sign the County Program Aid Resolution.

On motion by Rohlfing, seconded by Connolly and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
38300	A'Viands	\$ 3,198.44
38301	Advanced Correctional Healthcare Inc.	\$ 2,201.92
38304	American Engineering Testing	\$ 18,619.20
38318	Blue Water Science	\$ 17,300.00
38319	Bolton & Menk Inc.	\$ 41,516.21
38321	Cargill Inc.	\$ 33,162.97
38325	Chader Business Equipment	\$ 5,810.00
38327	Christian, Keogh, Moran & King	\$ 2,950.55
38331	Code 4 Services LLC	\$ 5,043.15
38334	D-A Lubricants co. Inc.	\$ 4,509.98
38342	Frattalone Companies	\$ 9,477.96
38347	Genesis	\$ 11,703.75
38359	I & S Group Inc.	\$ 7,433.00
38362	John & Jean Woodcrafts	\$ 3,200.00
38368	Kris Engineering Inc.	\$ 2,518.99
38370	Law Enforcement Technology Group	\$ 8,363.65
38374	Richard Lea	\$ 2,190.00
38385	Minn St Admin ITG Telecom	\$ 5,213.00
38386	MN Dept of Transportation	\$ 6,168.57
38401	Paragon Printing & Mailing Inc.	\$ 5,906.47
38405	Pro-West & Associates Inc.	\$ 4,500.00
38409	Rinke-Noonan Law Firm	\$ 3,103.50
38416	Sand Creek Group Ltd.	\$ 2,290.00
38423	S.M.C. Co. Inc.	\$ 4,313.10
38425	St.Peter Lumber Co.	\$ 2,267.47
38429	Stoufer's Auto Sales	\$ 3,127.75

38430 **Suel Printing Co.** **\$ 2,091.50**

124 Claims paid less than \$2,000.00: \$ 38,283.78
27 Claims paid more than \$2,000.00: \$218,181.13
151 Total all claims paid: \$256,464.91

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, November 24, 2015 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, November 17, 2015

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- The Le Sueur County Board of Commissioners met in regular session on Tuesday, November 17, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfiing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Darrell Pettis and Brent Christian were also present.
- The Board approved the agenda for the business of the day. (Connolly-Rohlfiing)
- The Board approved the consent agenda: (Gliszinski-King)
 - Approved the November 3, 2015 County Board Minutes and Summary Minutes
 - Approved the Ladies of Ducks Unlimited Gambling Permit
- The following cases and claims were approved: Soc Serv: \$ 147,423.10 and Financial: \$46,728.04 (King-Rohlfiing)
- The Board approved and authorized the Chair to sign the TRIMIN Systems, Inc. contract. (King-Rohlfiing)
- The Board approved the purchase of two RealCare Baby 3's with accessories in the amount of \$2,135.45. (Connolly-Gliszinski)
- The Board approved the retirement request from Maureen Tuma, full time Administrative Assistant III in the Records Office, effective November 30, 2015. (Connolly-King)
- The Board approved to post and advertise for a full time Administrative Assistant III in the Records Office as a Grade 5, Step 1 at \$16.11 per hour. (King-Rohlfiing)
- The Board approved to accept the resignation request from Nicole Hanson, full time Administrative Assistant III in the Records Office, effective December 2, 2015. (King-Rohlfiing)
- The Board approved the recommendation to post and advertise for a full time Administrative Assistant III in the Records Office as a Grade 5, Step 1 at \$16.11 per hour. (King-Gliszinski)
- The Board approved to hire Amanda Worrell, full time Agency Social Worker in Human Services as a Grade 10, Step 1 at \$21.55 per hour, effective November 30, 2015. (Rohlfiing-King)
- The Board approved to accept the resignation request from Kayla Wagner, full time GIS Specialist in the Land Records Department, effective November 30, 2015. (Gliszinski-Connolly)
- The Board approved to post and advertise for a full time GIS Technician in the Land Records Department as a Grade 6, Step 1 at \$17.07 per hour. (King-Rohlfiing)
- The Board approved the tax forfeited parcel values. (King-Gliszinski)
- The Board approved to set the tax forfeited parcel auction date for Wednesday, December 9, 2015 at 10:00 a.m. Rohlfiing-Connolly)
- The Board approved the request to purchase a software upgrade from CHAMP in the amount of \$8,971.00 and materials for a cubicle reconfiguration at the front desk area from Alternative Business Solutions in the amount of \$893.00 using the Community Health reserve fund. (Gliszinski-Connolly)
- The Board approved the bond sale date change to November 30, 2015. (Rohlfiing-Gliszinski)
- The Board approved the software maintenance services from Houston Engineering for the Le Sueur Drainage database in the amount of \$4,000. (Connolly-Rohlfiing)
- The Board approved and authorized the Chair to sign the 2015-16 Agreement for CLIMB Theatre Services. (King-Rohlfiing)
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124	Claims paid less than \$2,000.00:	\$ 38,283.78
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151	Total all claims paid:	\$256,464.91

●The Board adjourned until Tuesday, November 24, 2015 at 9:00 a.m. (Connolly-King)
 ATTEST: Le Sueur County Administrator Le Sueur County Chairman

REPAIR REQUEST

We, the undersigned land owners, do hereby request the Le Sueur County Board Of Commissioners to clean out and repair Le Sueur County Ditch # 59 located in Sec 11 Elysian township(s).

Signed

Address & Phone No.

Paul Dornoch

45848 Rice Lake Rd
WATERVILLE, MN
56096

Date: 10-23-15

Description of problem: Repair a large hole out on ditch bank.

Needs to be repaired.
Roger Ruben
11-18-15



ELYSIAN



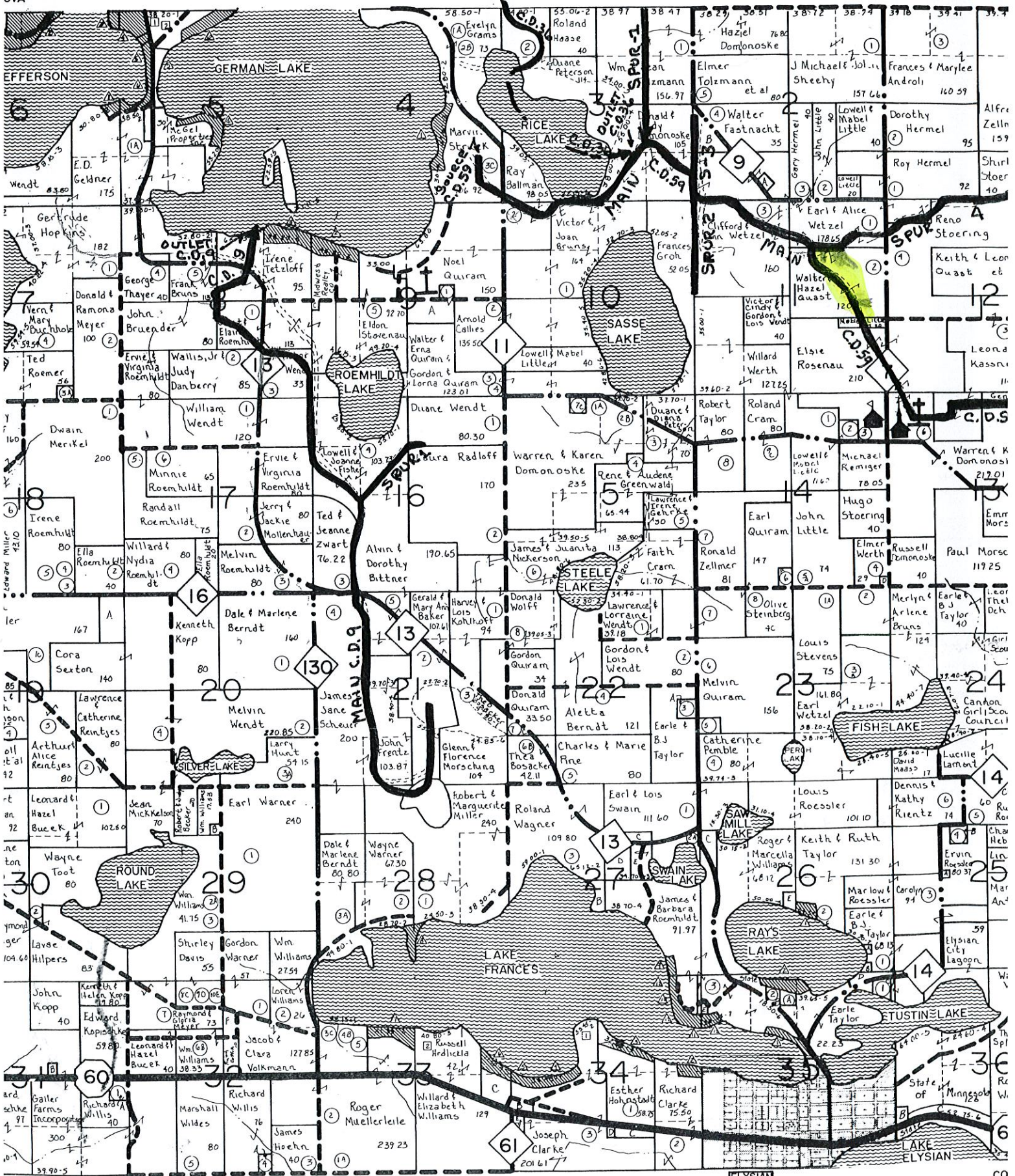
TOWNSHIP: 109 N.

RANGE: 24 W.

CODE: EL

TOWNS

OVA



SECA

SMALL TRACT OWNERS

ELYSIAN

CO