

**City of Seward, NE**  
**Tuesday, January 20, 2015**  
**Regular Session**

**Item G7**

**CITY ADMINISTRATOR'S REPORT - John Hughes**

**Administrative Report:** After review and discussion, a motion to approve the report would be in order.

**Staff Contact:**

## **City Project Report 01/20/2015**

1. Administration –
  - a) Continue to gather information for Wage Comparability Study
  - b) Signed agreement with Alliance Technologies for Email Achieve software
  - c) Signed agreement for replacement of City Hall Server Kick off call on Jan 20, 2015
  - d) Farm Lease Auction scheduled for February 6, 2015
  
2. TIF Projects -
  - a) Roger Lindner TIF agreement – Closing on Jan 26- 9:30.
  - b) CRA meeting for B&M Seed and True Value Hardware held Jan 13, 2015
  
3. Building & Planning Department –
  - a) Meeting with RDG on Comprehensive Plan update, future annexation, and Blight Study.
  - b) Permit Technician interviews and applicant selection Jan 15, 2015
  - c) Nuisance Complaints – Seward Middle School drainage – Feb 18<sup>th</sup> response  
LCMS NE District drainage – Met with LCMS and Mr. Wattier,  
and will be meeting onsite next  
week to get some field elevations  
to work out a solution for the  
drainage problem.
  
4. Street Department –
  - a) Working with JEO on 1 & 6 year Street Plan
  - b) Working with JEO and NDOR on Karol Kay submitting paving NEPA documents
  - c) Working on Grant application for new cardboard baler through Nebraska Recycling
  - d) Install Speed notification sign – Columbia by Hospital
  
5. Electric Department –
  - a) 14<sup>th</sup> Street Sub Station installed new transformer
  - b) LED Street light replacement vender selection
  - c) Take down Holiday decorations
  
6. Water Department –
  - a) New pickup procurement CIP item
  - b) Working on Well Permit regulations
  
7. Building & Grounds –
  - a) Remodel Entrance to Municipal Building

8. Civic Center –

ADA Interior Accessibility Ramp project has been put on hold. Plans for the project have been delivered to the Building Department and are 75% complete at this time. Payment for all work to date has been paid.