

City of Seward, NE
Tuesday, September 20, 2016
Regular Session

Item G7

CITY ADMINISTRATOR'S REPORT- City Administrator Smith

Administrative Report: The City Council will receive an update on projects and department activity. Following review and discussion, a motion to approve the report would be in order.

Staff Contact:

CITY ADMINISTRATORS REPORT - 9-20-16

- Department head meetings as well as many individual meetings with employees, council members, and members of the public throughout the weeks.
- Attended the 9/6 Council Meeting.
- Attended a meeting with the Mayor, City Attorney, and building and zoning staff on nuisance properties.
- Attended the NCEA Annual Meeting in Central City.
- Attended the SCCDP Luncheon.
- Met with NPPD representatives concerning future rates, and the Bluestem Energy project.
- Met with Keith Ellis of NPPD about economic development opportunities for Seward.
- Had a conference call with the Mayor, City Attorney and the League of Nebraska Municipalities on Open Records Requests and possible future legislation.
- Had several calls with Jonathan Jank about any grant funding available for the rail campus as well as other projects in Seward.
- Met with Kolterman insurance concerning employee health insurance.
- Attended a meeting on Dental and Vision insurance changes.
- Met with AEP Energy to discuss solar energy.
- Finishing up reports on the Budget.

The departments are working on the following projects to name a few:

- Attended pre-construction conference on Highway 15 from interstate to Seward.
- Tree trimming.
- Painting school crosswalks.
- Continue with concrete removal and replacement.
- Working with Schmader Electric on the Roberts Street Project.
- Converted the voltage at Pac N Save.
- Worked on voltage conversion
- Advertising closed for 2 new police officers. 13 signed up to take the test.
- PD attended an Emergency Vehicle Operations Training at the airport.
- Full scale exercise will be held on September 18.
- Planning Commission is September 12.
- Working on transferring data from Beehive to GIS Workshop.
- Review City Code Codification possible changes.
- Seward County Justice Center inspections.
- Working on a survey on charges for permits.
- Right-of-way permit reviews.
- Fall Golf Leagues continue.
- Concordia Baseball and Softball seasons have continue as well as High School softball.
- Soccer and Flag Football started on September 3rd.
- Volleyball for 3-6 grade started Saturday.
- Fall programs continue at the Library.
- Working on Preserving Seward County's History project.
- Jetting sewers.

- VFD installed on third pump at lift station. Also a VFD was installed on SW Well #2.
- Repairs and repainting the North Water Tower has started.
- Repaired a collapsed sewer line at 4th and South Street.
- General maintenance of all facilities, doing lots of utility locates.
- Completed police officer testing. 7 passed the test and 6 are going to interview.
- Working on new Agenda program.
- Attended the 9-6 City Council Meeting.