

City of Seward, NE
Tuesday, September 20, 2016
Regular Session

Item G1

**CONSIDERATION OF APPROVAL OF DRAFT MINUTES OF
SEPTEMBER 6, 2016 - City Clerk Otte**

Administrative Report: A motion to approve the minutes as written or with modifications would be in order.

Staff Contact:

September 6, 2016

The Seward City Council met at 7:00 p.m. on Tuesday, September 6, 2016, with Mayor Joshua Eickmeier presiding and Deputy Clerk/Finance Director/Assistant Treasurer Marilyn D. Varner recording the proceedings. Upon roll call, the following Councilmembers were present: Jonathon Wilken, Ellen Beck, Dean Fritz, Sid Kamprath, Karl Miller, John Singleton, Chris Schmit, Richard Hans. Other officials present: City Administrator Bruce Smith, City Attorney Kelly Hoffschneider. Absent: Assistant Administrator/Clerk-Treasurer/Budget & Human Resource Director Bonnie Otte.

Notice of the meeting was given in advance thereof by the method of communicating advance notice of the regular and special meetings of the City Council of the City of Seward, Nebraska, as stated in Ordinance No. 2015-08, which was adopted on the 5th day of May, 2015; said method stating that the notice of such meeting, with the agenda thereon, be posted in the following places: City Hall, Seward County Courthouse, Municipal Building, and Seward Public Library. The certificate of posting notice is attached to these minutes. Notice of this meeting was simultaneously given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

THE PLEDGE OF ALLEGIANCE

Mayor Eickmeier announced that a copy of the Agenda for this meeting is posted on the north wall of the Municipal Building and copies are available on the north wall where a copy of the Open Meetings Act is also posted for public inspection. He also noted that any citizen wishing to address the Council should come to the podium, state their name and address and limit their comments to five minutes. All remarks should be directed to the Mayor/Chairperson, who will then determine who will make any appropriate response. The City of Seward reserves the right to adjust the order of items on this agenda if necessary and may elect to take action on any of the items listed.

1. APPROVAL OF MINUTES OF AUGUST 16, 2016 BUDGET WORK SESSION

Councilmember Wilken moved, seconded by Councilmember Schmit, that the minutes of the August 16, 2016 Budget Work Session be approved.

Aye: Beck, Kamprath, Fritz, Miller, Singleton, Schmit, Hans, Wilken

Nay: None

Absent: None. Motion carried.

2. APPROVAL OF MINUTES OF AUGUST 16, 2016 CITY COUNCIL MEETING

A motion was made by Councilmember Singleton, seconded by Councilmember Fritz, that the minutes of the August 16, 2016 City Council meeting be approved.

Aye: Schmit, Hans, Wilken, Beck, Kamprath, Fritz, Miller, Singleton

Nay: None

Absent: None. Motion carried.

3. CONSENT AGENDA CONSIDERATION ITEMS

The following Consent Agenda items were approved in one single motion made by Councilmember Singleton, seconded by Councilmember Wilken:

- A. Claims & Payables Reports
- B. Dowding Pool End of Season Report

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C. Infrastructure Cost Items Reimbursable Back to the City

CLAIMS LIST
9-6-16
COUNCIL MEETING

Abbreviations: Bu, Building Upkeep; Eq, Equipment; Ex, Expense; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries, Se, Services; Su, Supplies; Ut, Utilities, CI, Capital Improvements; GU, Grounds Upkeep.

911 Custom	Tools, Eq	272.89
Alamar Uniforms	Uniforms	98.48
Ameritas Life Ins.	Ins	5,967.22
Aqua-Chem Inc	Su	944.95
Battery Universe	Su	262.39
Black Hills Energy	Ut	28.21
Blue River Umpires Assoc.	Ex	165.00
Blue Valley Contracting	Se	585.00
Bryan Medical Center	Misc	813.00
Carroll Dist/Const Supply	Su	225.00
Cattle National Bank/Trust	Eq	12,903.18
Chase Card Service		1,161.92
Walmart	Su/Gu/Bu	208.92
Lou & Mary Annes Bee	Meals	137.35
Runza	Meals	156.08
Zoomshift	Software	130.09
Elifeguard	Eq	232.90
Dog Waste Depot	Eq	158.00
Hockenbergs Foodservice	Bu	151.25
Red Cross Store	Trng	145.33
City Seward Library Petty	Bu/Su	159.09
City Seward Payroll Account	Payroll	139,530.60
City of Seward		
Buildings/Grounds	Operations	3,000.00
City of Seward Electric	Utility	52,194.39
Commonwealth Electric	GU	629.29
Constellation NewEnergy	Utility	305.05
Delta Dental	Ins	1,360.45
Emergency Medical Prod.	Su	131.23
Fastenal	Su/Re	498.80
Gerhold Concrete	Re/Su	3,250.97
Graham Tire	Re	291.44
Grainger Inc	Su	23.31
Great Plains Comm.	Se	730.00
Grill	Meals	73.34
Hartmann Custom Service	Re	3,812.75
Hawkins Inc	Su	861.03
Helmlink Printing	Su	78.00
Hireright LLC	Se	35.85
Huffman Engineering Inc	Re	8,551.44
Husker Elec. Supp.	Re	1,457.36
Hydraulic Eq.	Eq	3,317.81
Interstate All Battery	Su	326.25
Jackson Serv.	Ma	33.92
Jones Automotive	Eq	4,351.62
Kahler Daniel	Gu	66.94
Kriz-Davis	Re	2,383.25
Last Mile Network	Se	145.30
Law Enforcement Syst.	Su	25.00

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Lincoln Winwater	Re	2,016.79
Memorial Health-Meals	Meals	2,230.66
Mid-American Benefits	Ins	1,169.44
Midwest Automotive	Re	395.70
Nebraska Eq.	Re/Su	1,356.05
NE Health Environment	Se	162.00
NE Mosquito/Vector	Trng	150.00
NE Revenue	Fees	25.00
Niemann's Port-A-Pot	Se	100.00
Oberhauser Doug	Re	72.54
Odeys	Gu	815.70
Office Depot	Eq	171.59
Olsson Assoc.	Re/Ma	1,194.57
O'Reilly Auto	Su/Tools	81.05
Orscheln	Gu/Su	553.87
Otte Bonnie	Mi	116.64
Overhead Door Columbus	Bu	262.00
Pavers Inc	Ma	1,323.30
Plains Eq.	Re	42.18
Power Service	Re	89.95
Principal Fin. Group	Ins	690.66
Quill	Su	422.09
Reams Sprinkler Supp.	Su	407.66
Richtig Tim	Misc	27.19
Rose Eq.	Re/Eq	3,187.30
Rumery Lawn	Re	1,265.92
Sam's Club (Lib-Rec-Pool)	Su	179.63
Sam's Club (Sen Center)	Su	151.18
Sargent Drilling	Re	29,721.00
Seward Electronics	Gu	159.50
Siteone Landscape Su	Gu	311.60
Smith Bruce	Ex	100.00
Speidell Monuments	Se	120.00
Sports Express	Un	92.00
St P J Supply	Su	43.75
Suhr & Lichty Ins.	Ins	30.00
Time Warner Cable	Se	260.85
U S Cellular	Se	223.45
United Health Care	Ins	49,750.95
Verizon Wireless	Se	98.90
Wesco	Tools	115.56
Wolter Gary	Ex	171.88
CLAIMS TOTAL		\$350,911.82

Aye: Schmit, Hans, Wilken, Beck, Kamprath, Fritz, Miller, Singleton

Nay: None

Absent: None. Motion carried.

4. PUBLIC HEARING - 7:00 P.M. - NOTICE OF 2016-2017 BUDGET HEARING AND BUDGET SUMMARY ON ADOPTING A DIFFERENT PROPERTY TAX LEVY FROM PRIOR YEAR

City Administrator Smith presented the proposed 2016-2017 City Budget, stating the levy remains as it was for the current year budget of 0.3530. The City's valuation has increased slightly, which will result in slightly higher tax revenues.

Councilmember Schmit expressed that Staff did a good job compiling the budget. Some changes in processes (updates quarterly) will be completed in the upcoming year.

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Mayor Eickmeier opened the public hearing to receive support, opposition, criticism, suggestions, or observations regarding the proposed 2016-2017 Budget and to hear support, opposition, criticism, suggestions or observations relating to setting the Final Tax Request at a different amount than the prior year tax request, which includes an additional one percent (1%) increase in restricted funds. No comments were received, whereupon Mayor Eickmeier closed the public hearing.

Councilmember Hans moved, seconded by Councilmember Kamprath, that an additional one percent (1%) increase in restricted funds be approved.

Aye: Wilken, Beck, Kamprath, Fritz, Miller, Singleton, Schmit, Hans
Nay: None
Absent: None. Motion carried.

A motion was made by Councilmember Schmit, seconded by Councilmember Wilken, that the 2016-2017 Budget be approved as presented and that all budget forms be authorized for filing.

Aye: Hans, Wilken, Beck, Kamprath, Fritz, Miller, Singleton, Schmit
Nay: None
Absent: None. Motion carried.

Councilmember Singleton introduced the following resolution:

RESOLUTION NO. 2016-19

WHEREAS, pursuant to Section 77-1601.02 of the Nebraska Revised Statutes, the Governing Body of the City of Seward Nebraska held a public hearing on Tuesday, September 6, 2016 at 7:00 p.m. at the Council Chambers, 142 North 7th Street, Seward for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the 2016-2017 final property tax request at a different amount than the 2015-2016 property tax request, and

WHEREAS, said hearing was published in a legal newspaper as required by law, and,

WHEREAS, the following requirements were in said published notice:

2015-2016 Property Tax Request	\$1,409,153.94
2015 Tax Rate	0.318000
Property Tax Rate (2015-2016 Request/2016 Valuation)	.312786
2016-2017 Proposed Property Tax Request	\$1,432,642.13
Proposed 2016 Tax Rate	0.318000

WHEREAS, 0 people were present to comment on the proposed modification of said tax request at said hearing.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

The final levy of 0.318000 for fiscal year 2016-2017 for the City of Seward Nebraska is hereby approved.

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All previous resolutions in conflict with this resolution are hereby revoked.

Councilmember Kamprath moved, seconded by Councilmember Singleton, that the resolution be adopted.

Aye: Fritz, Miller, Singleton, Schmit, Hans, Wilken, Beck, Kamprath

Nay: None

Absent: None. Motion carried.

The Mayor declared the resolution adopted.

Dated: September 6, 2016

THE CITY OF SEWARD, NEBRASKA

ATTEST:

Joshua Eickmeier, Mayor

Marilyn D. Varner
Deputy Clerk/Finance Director
Assistant Treasurer

Ordinance No. 2016-15 was passed, adopting the 2016-2017 Budget for the City of Seward.

Councilmember Schmit moved, seconded by Councilmember Kamprath, that the minutes of the proceedings of the Mayor and Council of the City of Seward, Seward County, Nebraska in the matter of passing and approving Ordinance No. 2016-15, "AN ORDINANCE TO ADOPT THE BUDGET STATEMENTS TO BE TERMED THE BUDGET AND ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES, WHICH INCLUDES AN ADDITIONAL ONE PERCENT (1%) INCREASE IN RESTRICTED FUNDS; TO PROVIDE FOR AN EFFECTIVE DATE; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM" be preserved and kept in a separate and distinct volume known as "Ordinance Record, City of Seward, Nebraska", and that said separate and distinct volume be incorporated in and made a part of these proceedings the same as though it were spread at large herein.

Aye: Hans, Wilken, Beck, Kamprath, Fritz, Miller, Singleton, Schmit

Nay: None

Absent: None. Motion carried.

5. CONSIDERATION OF CLAIM - JESSIE BREMER, 233 E ROBERTS ST., FOR PERSONAL PROPERTY DAMAGE

City Administrator Smith stated Jessie Bremer, 233 East Roberts Street, submitted a claim in the amount of \$5,700.00 for personal property damage. Ms. Bremer states in the claim that a large tree branch from a street tree fell on top of two personal vehicles parked in the driveway during a storm.

Councilmember Singleton moved, seconded by Councilmember Schmit, that the claim of Jessie Bremer, 233 East Roberts Street, for personal property damage be denied and forwarded to the City's insurance carrier for their determination.

Aye: Schmit, Hans, Wilken, Beck, Kamprath, Fritz, Miller, Singleton

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Nay: None

Absent: None. Motion carried.

6. CONSIDERATION OF STREET CLOSURE CROSSING HIGHWAY 15 FOR SEWARD COUNTY CHAMBER & DEVELOPMENT PARTNERSHIP ANNUAL HOLIDAY PARADE PERMIT ON NOVEMBER 26, 2016

Councilmember Schmit moved, seconded by Councilmember Wilken, that the street closing request to cross Highway 15 for the Seward County Chamber and Development Partnership Annual Holiday Parade to be held November 26, 2016 be approved.

Aye: Hans, Wilken, Beck, Kamprath, Fritz, Miller, Singleton, Schmit

Nay: None

Absent: None. Motion carried.

7. CITY ADMINISTRATOR REPORT

Moved by Councilmember Wilken, seconded by Councilmember Kamprath, that the City Administrator's Report for September 6, 2016 be accepted.

Aye: Beck, Kamprath, Fritz, Miller, Singleton, Schmit, Hans, Wilken

Nay: None

Absent: None. Motion carried.

8. FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION

Councilmember Singleton asked for an update and agenda item regarding the condition of houses on S. Columbia Avenue.

9. ANNOUNCEMENT OF UPCOMING EVENTS

- A. September 23, 2016 (1:30 p.m.) - Seward Student Council Homecoming Parade- East of High School on Pinewood Ave. to Elementary School and back to High School
- B. September 30, 2016 (6:00-9:00 p.m.) - Kasey's Quest Zombie Walk - Begins at 5th St. between Highway 34 and Seward St., north on 5th St. to Roberts St., east on Roberts St. to 3rd St., south on 3rd St. to Bradford St., east on Bradford St. to 1st St., South on 1st St. to Seward St., west on Seward St. to 3rd St.
- C. November 26, 2016 (5:30 p.m.) - Annual Holiday Lighted Parade - 1st and Seward Streets, west to 13th St.

10. MOTION TO ADJOURN

A motion was made by Councilmember Singleton, seconded by Councilmember Kamprath, that the September 6, 2016 City Council Meeting be adjourned.

Aye: Schmit, Hans, Wilken, Beck, Kamprath, Fritz, Miller, Singleton

Nay: None

Absent: None. Motion carried.

THE CITY OF SEWARD, NEBRASKA

Joshua Eickmeier, Mayor

Marilyn D. Varner
Deputy Clerk/Finance Director/
Assistant Treasurer