

City of Seward, NE
Tuesday, September 6, 2016
Regular Session

Item G7

CITY ADMINISTRATOR'S REPORT- City Administrator Smith

Administrative Report: The City Council will receive an update on capital and other on-going projects.

Staff Contact:

CITY ADMINISTRATORS REPORT - 9-6-16

- Department head meetings as well as many individual meetings with employees, council members, and members of the public throughout the weeks.
- Attended the 8/16 Council Meeting.
- Attended the NCEA Annual Meeting in Central City.
- Attended the NPPD Annual Customers Meeting in Kearney.
- Met with Jonathan Jank about any grant funding available for the rail campus as well as other projects in Seward.
- Met with Kolterman insurance concerning employee health insurance.
- Met with Schemmer Associates about Waverly Road project.
- Attended the pre-construction meeting with JR Seltzer on the water tower project.
- Met with a representative from Tenneco and JEO engineers about flood plain map.
- The 2016-2017 Budget is completed. Bonnie and I worked on the budget nearly every day.

The departments are working on the following projects to name a few:

- Working on several projects at the recycling center in preparation for the new cardboard bailer.
- Tree trimming.
- Painting school crosswalks.
- Continue with concrete removal and replacement.
- Working with Schmader Electric on the Roberts Street Project.
- Converted the voltage at Pac N Save.
- Hooked up new service at Bottle Rocket.
- Energized the meter stack at the Gamble building.
- Replaced broken street light pole on Karol Kay.
- Advertising closed for 2 new police officers. 13 signed up to take the test.
- PD attended the Law Enforcement Appreciation Luncheon at the Methodist Church.
- Met with engineers on Tenneco map revision.
- Working on transferring data from Beehive to GIS Workshop.
- Review City Code Codification possible changes.
- Seward County Justice Center inspections.
- Working on a survey on charges for permits.
- Right-of-way permit reviews.
- Fall Golf Leagues have started.
- Concordia Baseball and Softball seasons have started.
- Setting poles for the new batting cage on West Field.
- Shingled both shelters at Four Plex.
- Pool is closed for the season.
- Continue work on the new dog park.
- The Library celebrated their 13 year anniversary with cake on September 2.
- Registration has begun for fall programs at the Library.
- Working on Preserving Seward County's History project.
- Jetting sewers.

- Fixed a 14" water main break by Tenneco on Saturday the 13th. The crew worked about 12 hours that day to get the main repaired.
- Had issues with the SCADA monitoring system on both the water and wastewater systems. They were fixed and everything is operating in normal mode.
- Working on a security grant application.
- General maintenance of all facilities, doing lots of utility locates.
- Setting up police officer testing.
- Working on 2016-17 budgets.
- Attended the 8-16 City Council Meeting.
- Departments are busy with locates for companies digging in our right of way.