

City of Seward, NE
Tuesday, September 6, 2016
Regular Session

Item G6

**CONSIDERATION OF STREET CLOSURE CROSSING HWY
15 FOR SEWARD COUNTY CHAMBER & DEVELOPMENT
PARTNERSHIP ANNUAL HOLIDAY PARADE PERMIT ON
NOVEMBER 26, 2016 - Sue McHugh**

Administrative Report: The Seward County Chamber & Development Partnership is sponsoring this holiday parade and plans on conducting the parade on a similar route as last year; 1st Street Bradford to Seward; Seward 1st to 13th (ended at 14th Street in the past). The event is to be held on November 26, 2016 beginning at 5:30 p.m., ending around 6:00 p.m. Because this parade route crosses Hwy 15, Council action is required.

After review and discussion, a motion to approve the permit would be in order.

Staff Contact:

APPLICATION FOR PARADE, MARCH OR SPECIAL EVENT PERMIT

IF THIS PARADE, MARCH OR SPECIAL EVENT WILL INVOLVE THE TEMPORARY USE OF ANY PORTION OF THE STATE HIGHWAY SYSTEM, FORMAL ACTION BY THE CITY COUNCIL IS REQUIRED AND THE CITY IS REQUIRED TO PROVIDE 30 DAYS NOTICE TO THE STATE OF NEBRASKA. THE COUNCIL MEETS THE 1ST & 3RD TUESDAYS OF EVERY MONTH AND AGENDA REQUESTS MUST BE RECEIVED BY NOON ON THE WEDNESDAY PRIOR TO THE NEXT COUNCIL MEETING AND MUST INCLUDE A COPY OF THE INSURANCE POLICY FROM THE SPONSORING ORGANIZATION.

We, the undersigned, hereby apply for a permit for a parade, March or Special Event.

SPONSORING ORGANIZATION: SEWARD County Chamber + Development PARTNERSHIP

DATE: 11/26/16 TIME: 5:30

APPROXIMATE DURATION: 1/2 hour

ROUTE: Staging on 1ST + Bradford, south 1ST Street to Seward St
West on Seward St. to 13th St. and ending on 13th Seward St.

We also agree to, and understand the terms of City Code, 5-704 & 5-705, and have filed a certificate of liability insurance with the City (copy attached), with sufficient personal sureties as a condition to the granting of such permit, conditioned to indemnify the City for any loss, damage or liability incurred or caused by the conduct of such parade or march.

The City reserves the right to cancel such parade, march or special event permit if the terms of the City code are not met.

SUBMITTED BY: SUE McHugh Sue McHugh
(Print Name) (Signature)

616 BRADFORD St. SEWARD NE 68434
(Address: City, State, Zip Code)

402-643-4189 SUE.McHUGH@SEWARDNE.COM
(Phone Number) (Print - Email Address)

APPROVAL OF APPLICATION
(FOR OFFICE USE ONLY)

Mayor
ATTEST:

Chief of Police

Administrator Assistant/
Clerk-Treasurer

Date Approved

Date submitted to State of Nebraska: _____
(attach copy of Council action)