

City of Seward, NE

Tuesday, August 2, 2016

Regular Session

Item G18

CITY ADMINISTRATOR'S REPORT- City Administrator Smith

Administrative Report: The City Council will receive an update on capital and other on-going projects.

Staff Contact:

CITY ADMINISTRATORS REPORT - 8-2-16

- Department head meetings as well as many individual meetings with employees, council members, and members of the public throughout the weeks.
- Attended the 7/18 Finance, Audit, and Personnel
- Attended the 7/19 Council Meeting.
- Attended the NPPD Customer Meeting in Columbus. There will be no rate increase this year for purchased power but there will be a 5.7% increase for transmission services. Overall there will be a .6% increase in rates from NPPD.
- Met with Jonathan Jank and representatives of USDA about any grant funding available for the rail campus as well as other projects in Seward.
- Continue work on an agreement with Olsson Associates to do a site plan for the 30 acres the city owns at the industrial tract.
- Met with Windstream concerning a new telephone system for the police that will work in conjunction with the phone at the new justice facility. Also discussed a new system for all city buildings.
- Met with Olsson Associates concerning the building of Allo Communications fiber system in Seward.
- Met with Rod DeBuhr and Jack Wergin of the Upper Big Blue NRD concerning the grant for the future Walking/Biking Trail.
- The 2016-2017 Budget has consumed much of our time. Had several meetings with department heads during the last 2 weeks, and Bonnie and I work on the budget every day.

The departments are working on the following projects to name a few:

- Had the surplus auction of equipment and materials.
- Concrete removal and replacement at fire station and on N. 1st Street.
- Sweeping streets.
- Tree removals from the storm.
- Spraying weeds.
- Working with Schmader Electric on the Roberts Street Project.
- Took possession of new bucket truck.
- Set 4 poles on East Bradford Street.
- Assisted Hughes Brother for fault current study.
- Energize Owens Building.
- Big Cobb service installation.
- Advertising for 2 new police officers.
- Attended Shield and Scale.
- Met with engineers on Tenneco map revision.
- Working on possible new phone system.
- Seward County Justice Center inspections.
- CU - Ruth Dormitory remodel inspections.
- Right-of-way permit reviews.
- Golf Leagues continue.
- Put the fence back up that had blown down on West Field.
- Checked out equipment for 5th and 6th grade football.
- Had Junior Legion Districts here.
- Putting in a new batting cage on West Field.
- Summer concerts at the Band Shell continue on Sunday's at 7 p.m.

- Continue work on the new dog park.
- Summer programs and summer hours are in effect at the Library. Working on Preserving Seward County's History project.
- Had NET at the library on 7-13 to film the unveiling of the S150 painting for Seward County to be part of a documentary they are doing for Nebraska's S150 celebration.
- Jetting sewers.
- Dug up a manhole and replaced the valve on a distribution line on Columbia.
- Working on a security grant application.
- General maintenance of all facilities, doing lots of utility locates.
- Working on NMPP Rate update information for budget.
- Working on wage and benefit survey.
- Compiled and sent employee health questionnaires to Kolterman Agency to get new costs for health insurance.
- Working on 2016-17 budgets.
- Attended the 7/18 Finance, Audit, and Personnel
- Attended the 7/19 Council Meeting.
- The Clerk's office continues to fulfill Open Records Requests from a former employee. So far there have been 17 requests from this person.
- Departments are busy with locates for companies digging in our right of way.