

**City of Seward, NE**  
**Tuesday, August 16, 2016**  
**Regular Session**

**Item G9**

**CITY ADMINISTRATOR'S REPORT- City Administrator Smith**

**Administrative Report:** The City Council will receive an update on capital and other on-going projects.

**Staff Contact:**

## CITY ADMINISTRATORS REPORT - 8-16-16

- Department head meetings as well as many individual meetings with employees, council members, and members of the public throughout the weeks.
- The department heads and I had a demonstration from GIS Workshop, a company we currently use for mapping, platting, etc. It was determined after that meeting that we stop using Beehive software which is similar to GIS Workshop. Savings to the City will be approximately \$30,000 per year.
- Attended the 8/2 Council Meeting.
- Bonnie and I met with Paul Grieger of D.A. Davidson to review bond savings. He is on the 8-16 agenda to present a report on the bond sales/ refinancing.
- Bonnie and I had a demo with Accela for a new agenda management program.
- Bluestem Energy Solutions received zoning approval from Seward County Commissioners for the wind turbine.
- Met with Jonathan Jank and representatives of USDA about any grant funding available for the rail campus as well as other projects in Seward.
- Had a preconstruction conference with Bluestem Fiber. They have started construction of their system in Seward.
- There was a group of volunteers from Monsanto that stained shelters at the 4-plex and Plum Creek part as part of a Volunteer Day.
- Attended the summer city employee's picnic at the Library.
- The 2016-2017 Budget continues. Bonnie and I work on the budget every day.

The departments are working on the following projects to name a few:

- Worked with the state on grinding and asphaltting Highway 15.
- Tree trimming.
- Painting school crosswalks.
- Continue with concrete removal and replacement.
- Working with Schmader Electric on the Roberts Street Project.
- Safety meeting with Seward County PPD on pole top rescue.
- Moved overhead transformer 900 block N 6<sup>th</sup>.
- Assisted Hughes Brother for fault current study.
- Energize Owens Building.
- Big Cobb service installation.
- Advertising closed for 2 new police officers. Working on initial background checks.
- Attended Shield and Scale.
- Met with engineers on Tenneco map revision.
- Working on possible new phone system.
- Review City Code Codification possible changes.
- Seward County Justice Center inspections.
- CU - Ruth Dormitory remodel inspections.
- Right-of-way permit reviews.
- Golf Leagues continue.
- High School softball season started.
- Setting poles for the new batting cage on West Field.

- Last summer concert at the Band Shell was held.
- Continue work on the new dog park.
- Summer programs are completed at the Library.
- Working on Preserving Seward County's History project.
- Jetting sewers.
- Painting and repairs at WWTP.
- Worked on specs for RO filters at Water Treatment Plant.
- Working on a security grant application.
- General maintenance of all facilities, doing lots of utility locates.
- Working on wage ordinance.
- Working on 2016-17 budgets.
- Attended the 8-2 City Council Meeting.
- Departments are busy with locates for companies digging in our right of way.