

# **City of Seward, NE**

**Tuesday, June 21, 2016**

**Regular Session**

## **Item G9**

### **CITY ADMINISTRATOR'S REPORT- Bruce Smith**

**Administrative Report:** The City Council will receive an update on capital and other on-going projects.

**Staff Contact:**

## **CITY ADMINISTRATORS REPORT - 6-21-16**

- Department head meetings as well as many individual meetings with employees and members of the public throughout the weeks.
- Attended the 6/7 Council Meeting.
- Continuing discussions with Blue Stem on the wind turbine. Also working with the airport to make sure the turbine will not affect airport operations.
- I met with another fiber optic company about bringing fiber to the entire City.
- Attended a Downtown Business Owners meeting.
- Bonnie and I continue working with our bond company, getting information to them for the Water/WWTP Bond Issues. This will be the last of the bond issues. Paul Grieger of DA Davidson will be attending a future council meeting to discuss the results of the new bond issues and the bond refinancing.
- Continue working on the 2016-2017 Budget. Have had budget meetings with all of the departments.
- Attended the SCCDP membership meeting.
- Attended the Four Corners District Health - Local Public Health System Assessment Meeting.
- Did a webinar with Charge Point on the electric charging stations.
- Bonnie and I attended the League of Nebraska Municipalities Accounting and Finance Conference in Kearney.

The departments are working on the following projects to name a few:

- Patching streets.
- Mowing of dikes and right-of-way's.
- Sweeping streets.
- Painting crosswalks and striping parking lots.
- Grading of alleys and gravel roads.
- Spraying for mosquitos.
- Repaired a washout by Bridge #2 on Seward Trail.
- Working with Schmader Electric on the Roberts Street Project.
- Switched out Ash Street Substation 12.5KV transformer.
- Continuing the installation of LED street lights.
- Started the hiring process for 2 new police officers.
- Had a radio communications and E911 meetings.
- Seward County Justice Center inspections.
- Plan reviews on CU - Ruth Dormitory remodel.
- Plan reviews on St. Gregory addition.
- Working on updating property maintenance code violation list.
- Working on Code Red.
- Youth golf academy was held the week of June 6<sup>th</sup>.
- Golf Leagues continue.
- Had a baseball and softball tournament utilizing all fields.
- Swimming lessons have started.

- Spraying fields and parks for weeds as well as trying to keep up with the mowing with all of the rain we have had in Seward.
- Summer concerts at the Band Shell have started.
- Working on the new dog park.
- Summer programs and summer hours are in effect at the Library.
- Astronaut Clayton Anderson gave a program and had a book signing at the library.
- Jetting sewers.
- Tim went to the Big Blue NRD grant meeting. Our \$35,000 grant for new filters for the water treatment plant was approved by the staff and will be sent to the BBNRD Board for their approval.
- General maintenance of all facilities, doing lots of utility locates.
- Working on NMPP Rate update information for budget.
- Working with a contractor on a review of the City's telecom bills and services.
- Working on wage and benefit survey.
- All departments are working on their 2016/17 budgets.
- All departments are preparing for the 4<sup>th</sup> of July celebration.