

City of Seward, NE

Tuesday, June 7, 2016

Regular Session

Item G10

CITY ADMINISTRATOR'S REPORT- Bruce Smith

Administrative Report: The City Council will receive an update on capital and other on-going projects.

Staff Contact:

CITY ADMINISTRATORS REPORT - 6-7-16

- Department head meetings as well as many individual meetings with employees and members of the public throughout the weeks.
- Attended the 5/17 Council Meeting.
- Sat in on a conference call with NPPD.
- Continuing discussions with Blue Stem on the proposed wind turbine.
- The Mayor and I met with a fiber optic company about bringing fiber to the entire City.
- Attended a Downtown Business Owners meeting.
- Had training with several staff members on Code Red communication program.
- Did RFP to re-finance loan on land at rail campus.
- Attended the pre-construction conference on the Roberts Street Electric rebuild.
- Met with project managers at St Johns Development Center.
- Met with President of the Kiwanis about the Parade of Flags.
- Had a meeting with school officials and city officials on the Star Street drainage issues. Also met with home owners and Council Members Beck and Fritz to discuss this issue.
- Bonnie and I are working with our bond company, getting information to them for the Water/WWTP Bond Issues.
- Continue working on the 2016-2017 Budget. Have had budget meetings with most of the departments.
- The Police Department and several employees of the City as well as Mayor Eickmeier attended the funeral of former police officer John Kildare.

The departments are working on the following projects to name a few:

- Patching streets.
- Mowing of dikes and right-of-way's.
- Cleaning up trail and other areas after flooding.
- Sweeping streets.
- Painting crosswalks and striping parking lots.
- Grading of alleys and gravel roads.
- Equipment repairs.
- Hooked up Big Cobb service.
- Installed streetlights in new subdivision.
- Continuing the installation of LED street lights.
- Started the hiring process for 2 new police officers.
- Had a radio communications and E911 meetings.
- Seward County Justice Center inspections.
- Plan reviews on CU - Ruth Dormitory remodel.
- Working on updating property maintenance code violation list.
- Working on Code Red.
- Golf Leagues continue.
- Have had several baseball and softball tournaments at all fields.
- Pool opened on Saturday, May 28.
- Spraying fields and parks for weeds as well as trying to keep up with the mowing with all of the rain we have had in Seward.
- Summer programs and summer hours are in effect at the Library.

- Completed repairs to the muffin monster at the WWTP.
- Jetting sewers.
- General maintenance of all facilities, doing utility locates.
- Closed in abandoned well at golf course.
- Working on NMPP Rate update information for budget.
- Working with a contractor on a review of the City's telecom bills and services.
- Working on wage and benefit survey.
- All departments are working on their 2016/17 budgets.