

# City of Seward, NE

Tuesday, May 17, 2016

Regular Session

## Item G6

### **REQUEST FOR STREET CLOSURES/PARADE PERMIT FOR JULY 4TH FESTIVITIES - July 4th Committee**

*Consideration of a Resolution approving closing of east lane of Highway 15 from Main to Seward Street, the North Lane of Hwy 34 from 5th to 6th Street, and the Hwy 15/34 intersection during the Parade for the Fourth of July Festivities*

**Administrative Report:** The 4th of July Committee is requesting a parade permit and street closing for July 4: Closing Highway 15 at the Intersection of Seward Street and Highway 15 for the parade, closure of the north lane of Highway 34 Between 5th and 6th Streets, and the east lane of Highway 15 from Main to Seward Street for the craft/vendor fair. Following review and discussion, a motion to approve the parade permit and street closures by passage of the resolution would be in order.

Staff Contact:

**APPLICATION FOR PARADE, MARCH OR SPECIAL EVENT PERMIT**

**IF THIS PARADE, MARCH OR SPECIAL EVENT WILL INVOLVE THE TEMPORARY USE OF ANY PORTION OF THE STATE HIGHWAY SYSTEM, FORMAL ACTION BY THE CITY COUNCIL IS REQUIRED AND THE CITY IS REQUIRED TO PROVIDE 30 DAYS NOTICE TO THE STATE OF NEBRASKA. THE COUNCIL MEETS THE 1ST & 3RD TUESDAYS OF EVERY MONTH AND AGENDA REQUESTS MUST BE RECEIVED BY NOON ON THE WEDNESDAY PRIOR TO THE NEXT COUNCIL MEETING AND MUST INCLUDE A COPY OF THE INSURANCE POLICY FROM THE SPONSORING ORGANIZATION.**

We, the undersigned, hereby apply for a permit for a parade, March or Special Event.

SPONSORING ORGANIZATION: Seward Fourth of July  
DATE: July 4, 2016 TIME: 4pm Start / 2pm LineUp  
APPROXIMATE DURATION: 2-4 Hours  
ROUTE: 1st & Bradford to Seward Street, Seward Street to Hughes Brothers

We also agree to, and understand the terms of City Code, 5-704 & 5-705, and have filed a certificate of liability insurance with the City (copy attached), with sufficient personal sureties as a condition to the granting of such permit, conditioned to indemnify the City for any loss, damage or liability incurred or caused by the conduct of such parade or march.

The City reserves the right to cancel such parade, march or special event permit if the terms of the City Code are not met.

SUBMITTED BY: Tonia Nantkas [Signature]  
(Print Name) (Signature)  
P.O. Box 68 Utoia, Neb. 68456  
(Address: City, State, Zip Code)  
402-641-8912 nantkas@windstream.net  
(Phone Number) (Print - Email Address)

**APPROVAL OF APPLICATION**  
**(FOR OFFICE USE ONLY)**

\_\_\_\_\_  
Mayor Chief of Police  
ATTEST:  
\_\_\_\_\_  
Administrator Assistant/ Clerk-Treasurer Date Approved

Date submitted to State of Nebraska: \_\_\_\_\_  
(attach copy of Council action)



# Parade Map



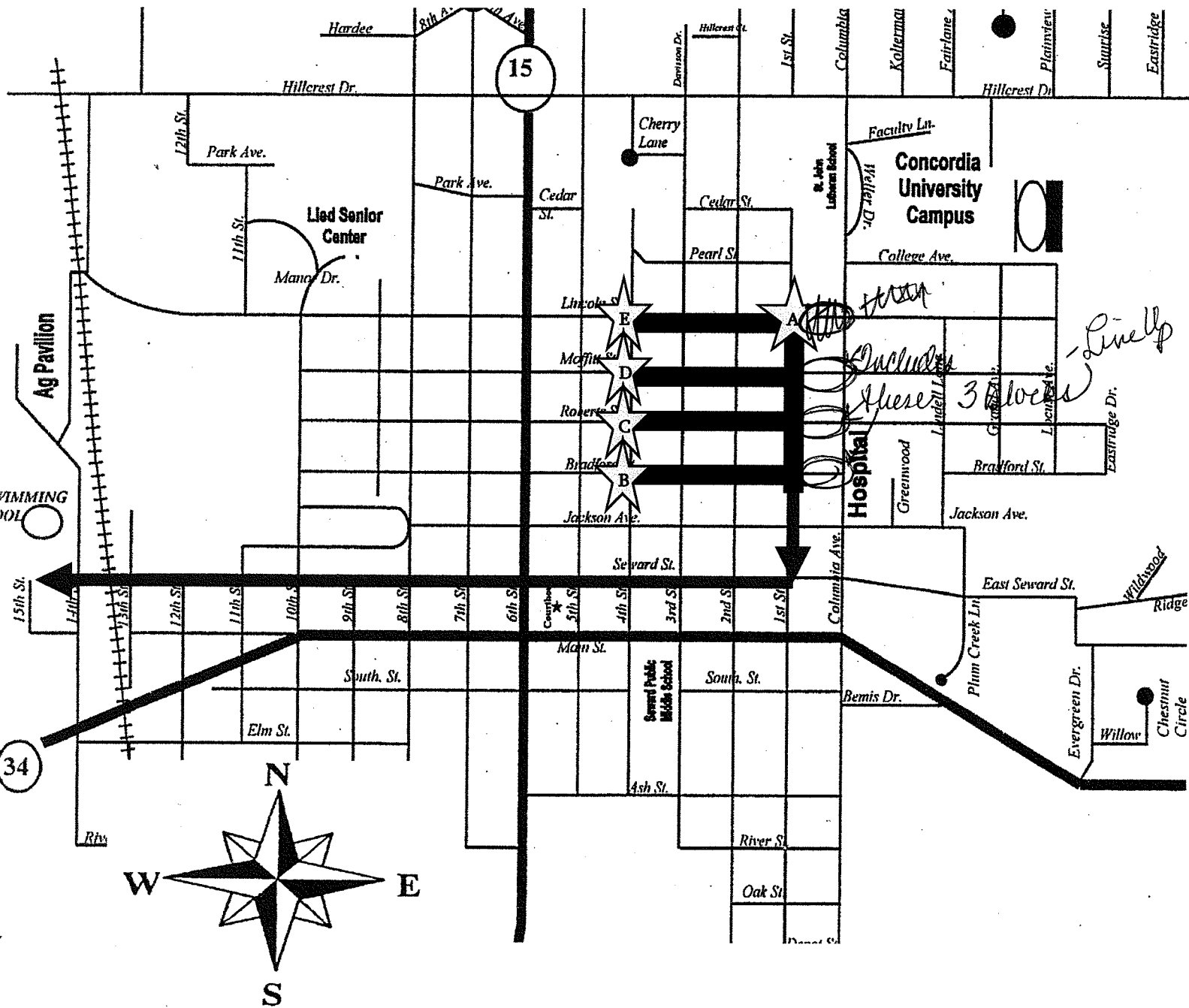
Section Entry



Parade Sections



Parade Route



**STREET CLOSING PERMIT**

- For Line Up

NAME: Parade Chair  
Tonia Nantkes DATE: 7-21-16

ADDRESS: P.O. Box 68 Utica, Neb. 68456

TELEPHONE NO. 402-534-2360 E-MAIL ADDRESS nantkes@windstream.net  
402 641 8912

LOCATION OF STREET CLOSING: Please see attached map.

DATE & HOURS OF CLOSING: July 4 ~~2016~~ 6:00 AM - 4:30 pm

REASON/EVENT FOR CLOSING: Parade Line Up

**ADJACENT PROPERTY OWNERS' SIGNATURES:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REGULATIONS:** No alcoholic beverages in street or public right-of-way, no excessive/prolonged noise/music




Dated: \_\_\_\_\_  
\_\_\_\_\_  
Mayor

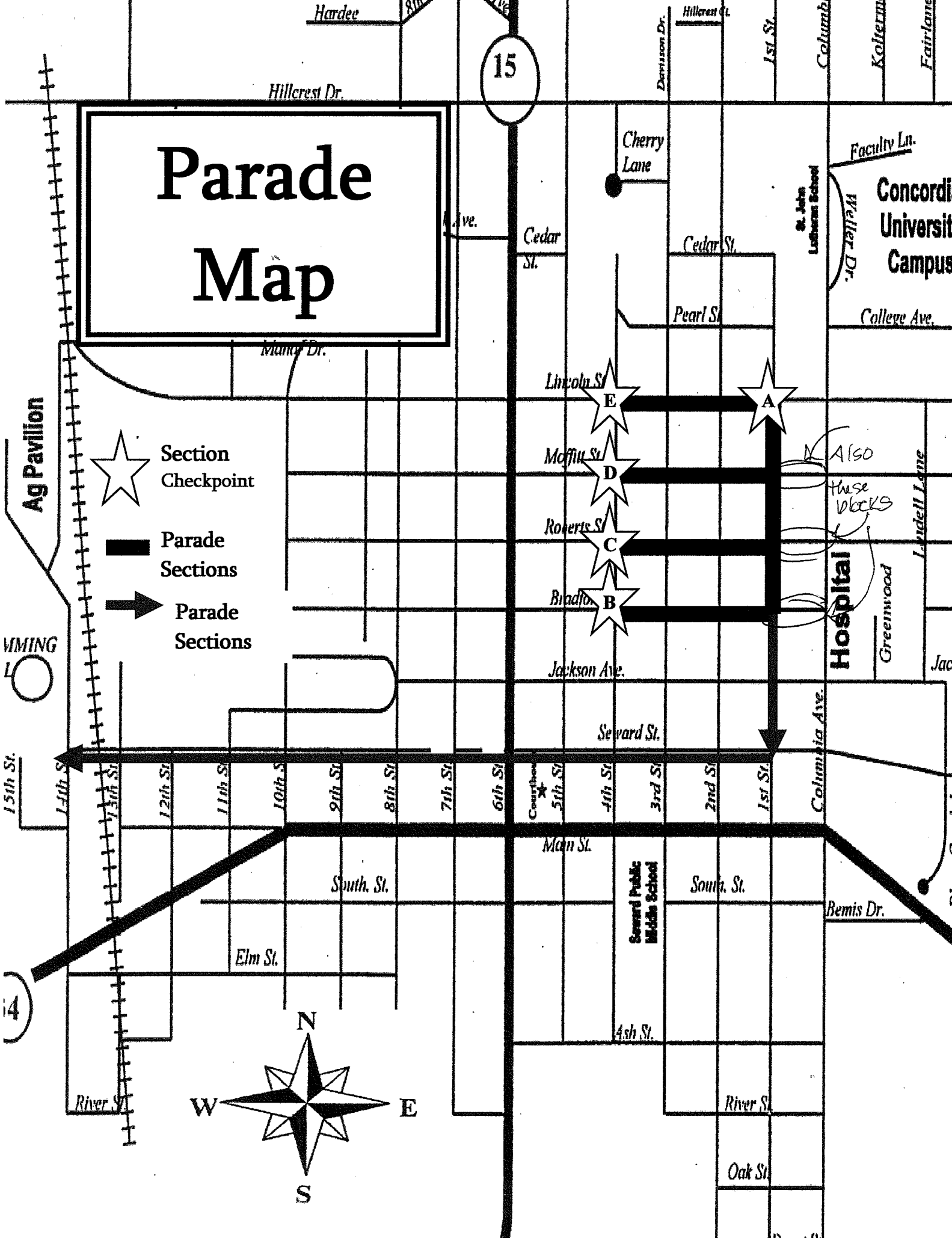
\_\_\_\_\_  
Street, Transportation & Recycling Supt. Police Chief

A Certificate of Liability Insurance naming the City of Seward as additionally insured in the amount of \$1,000,000.00 is required. The Certificate of Insurance should be delivered to the City before the event date.

Date insurance certificate filed with City: \_\_\_\_\_

# Parade Map

-  Section Checkpoint
-  Parade Sections
-  Parade Sections



RESOLUTION NO.

WHEREAS, the City of Seward's Annual FOURTH OF JULY CELEBRATION is scheduled for July 4, 2016; and

WHEREAS, the City of Seward wishes to support this annual event; and

WHEREAS, it is necessary to close the north lane of Highway 34 between 4<sup>th</sup> & 6<sup>th</sup> Streets from 5:00 a.m. to 7:00 p.m. for the festivities to be held on the Courthouse square; and

WHEREAS, it is necessary to close Highway 15 at the intersection of Seward Street and Highway 15 for the Parade from 3:30 p.m. to 7:00 p.m.; and

WHEREAS, the road closure described above must be approved by the State of Nebraska Department of Roads;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

The Assistant Administrator/Clerk-Treasurer/Budget & Human Resource Director is hereby authorized to forward this resolution to the State of Nebraska Department of Roads for the closing of Highway 34 between 4<sup>th</sup> & 6<sup>th</sup> Streets from 5:00 a.m. to 7:00 p.m.; and the intersection of Highway 15 and Seward Street from 3:30 p.m. to 7:00 p.m. for the festivities to be held on the Fourth of July in Seward, Nebraska.

The Mayor declared the resolution adopted.

Dated: May 17, 2016

THE CITY OF SEWARD, NEBRASKA

ATTEST:

\_\_\_\_\_  
Joshua Eickmeier, Mayor

\_\_\_\_\_  
Bonnie Otte  
Assistant Administrator/  
Clerk-Treasurer/  
Budget & HR Director

(SEAL)