

AGENDA
AMENDED 03-31-16
SEWARD CITY COUNCIL MEETING
Tuesday, April 5, 2016 @ 7:00 PM

NOTICE IS HEREBY GIVEN that a meeting of the City Council of the City of Seward, Nebraska will be held at 7:00 PM on Tuesday, April 5, 2016, in the Municipal Building Council Chambers, 142 North 7th Street, Seward, Nebraska, which meeting will be open to the public. The Mayor and City Council reserve the right to adjourn into Closed Session as per Section 84-1410 of the Nebraska Revised Statutes. An Agenda for such meeting, kept continually current, is available at the Office of the City Clerk, 537 Main Street, Seward, Nebraska, during normal business hours. Individuals requiring physical or sensory accommodations, who desire to attend or participate, please contact the City Clerk's Office at 402.643.2928 no later than 3:30p.m. on the Friday preceding the Council Meeting.

City financial claims and related invoices will be available for Councilmember review, audit and voluntary signatures at Council Chambers beginning 30 minutes prior to the scheduled meeting time.

AGENDA ITEMS

CALL TO ORDER – Mayor Eickmeier

PLEDGE OF ALLEGIANCE-MOMENT OF SILENCE - Mayor Eickmeier

DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS - Mayor Eickmeier

This is an Open Meeting of the Seward Nebraska Governing Body. The City of Seward abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the north wall of this meeting room facility as required. Disclosure of meeting recording processes is posted in the Meeting Room. A participant sign-in sheet is available for use by any Citizen addressing the Council. Presenters shall approach the podium, state their name & address for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Mayor who shall determine by whom any appropriate response shall be made. The City of Seward reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.

ROLL CALL - Mayor Eickmeier

1. CONSIDERATION OF APPROVAL OF DRAFT MINUTES OF MARCH 15, 2016 - Marilyn Varner

2. CONSIDERATION OF CONSENT AGENDA

- A. Claims & Payables Reports
- B. Infrastructure Cost Items Reimbursable Back to the City

3. CONFIRMATION OF MAYOR'S APPOINTMENTS - Mayor Eickmeier

- A. Appointment of Corey Gray to the Civil Service Commission for a 5-year term (replace Mary Meyer)

4. CONFIRMATION OF APPOINTMENT OF BOB CORE TO THE POSITION OF

PARK/RECREATION/CEMETERY/GOLF DIRECTOR - Mayor Eickmeier

A. Declaration of Oath of Office

- 5. CONSIDERATION OF SPECIAL DESIGNATED LIQUOR PERMITS FOR BOTTLE ROCKET BREWING, LLC & HAIN-WIEMER LLC DBA RED PATH GALLERY TO SERVE ALCOHOL AT PLUM CREEK PARK BASEBALL FIELD, 2111 KAROL KAY BLVD FOR LINCOLN SALTDogs EXHIBITION GAME - Gerald Homp & Jeanne Wiemer**
 - 6. PRESENTATION ON SEWARD FOUNDATION - Ryne Seaman**
 - 7. CONSIDERATION OF SEWARD FOUNDATION APPLICATION - Bob Core**
 - A. Consideration of joint application by Seward Parks Department and Seward Public Schools for \$19,604 grant to purchase an 80" Aera-Vator with seedbox to be used for aeration and reseeding of the Public School and City grass turf areas.
 - 8. CONSIDERATION OF PARTNERSHIP WITH BLUE RIVER PET RESCUE IN OPERATION OF AN ANIMAL SHELTER - Dr. Daniel Ellis**
 - 9. CONSIDERATION OF AGREEMENT WITH JEO CONSULTING GROUP FOR PRELIMINARY ENGINEERING SERVICES FOR THE KAROL KAY BLVD, BADER-HILLCREST PROJECT - Bruce Smith**
 - A. Consideration of a Resolution approving Supplemental Services Agreement No. 2 - BK1329
 - 10. CONSIDERATION OF APPLICATION OF ROSS PACKETT AS MANAGER OF COBBLESTONE HOTEL & SUITES RETAIL CLASS I LIQUOR LICENSE - Bruce Smith**
 - 11. CONSIDERATION OF APPROVAL TO ADVERTISE FOR BIDS TO POWER WASH, INSPECT AND PAINT THE INTERIOR AND EXTERIOR OF THE NORTH WATER TOWER - Tim Richtig**
 - 12. CONSIDERATION TO ADD 6 ADDITIONAL GOLF CRTS TO GOLF CART LEASE - Bruce Smith**
 - 13. CITY ADMINISTRATOR'S REPORT- Bruce Smith**
 - 14. FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION - Mayor Eickmeier**
 - 15. ANNOUNCEMENT OF UPCOMING EVENTS - Mayor Eickmeier**
 - A. National Library Week Finale - April 16; 8:00 a.m. - 2:00 p.m., located on 5th Street and parking lot east of Seward Memorial Library
 - B. Run to Restore 5K Run/Walk - April 16; 9:00 a.m. - 10:30 p.m., Plum Creek Trail, E Pinewood, N Columbia Ave, College Ave, Brommer Dr., Hillcrest Dr
 - 16. MOTION TO ADJOURN**
-

I, Bonnie Otte, the duly appointed, qualified and acting Assistant Administrator/Clerk-Treasurer/Budget & Human Resource Director of the City of Seward, Nebraska, hereby certify:

That the foregoing Notice of Meeting and Agenda for such meeting has been posted in the following places: Seward City Hall, Seward County Courthouse, Seward Memorial Library and CityofSewardNE.com

IN WITNESS WHEREOF, I have hereunto set my hand officially and affixed the seal of the City this 30th day of March, 2016.

Bonnie Otte
Assistant Administrator/Clerk-Treasurer/Budget & Human Resource Director

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G1

CONSIDERATION OF APPROVAL OF DRAFT MINUTES OF MARCH 15, 2016 - Marilyn Varner

Administrative Report: A motion to approve the minutes as written or with modifications would be in order.

Staff Contact:

March 15, 2016

The Seward City Council met at 7:00 p.m. on Tuesday, March 15, 2016, with Mayor Joshua Eickmeier presiding and Assistant Administrator /Clerk-Treasurer /Budget & Human Resources Director Bonnie Otte recording the proceedings. Upon roll call, the following Councilmembers were present: Jon Wilken, Ellen Beck, Dean Fritz, Barbara Pike, John Singleton, and Chris Schmit. Other officials present: City Administrator Bruce Smith and City Attorney Kelly Hoffschneider. Absent: Councilmember Dick Hans and Councilmember Sid Kamprath.

Notice of the meeting was given in advance thereof by the method of communicating advance notice of the regular and special meetings of the City Council of the City of Seward, Nebraska, as stated in Ordinance No. 2015-08, which was adopted on the 5th day of May, 2015; said method stating that the notice of such meeting, with the agenda thereon, be posted in the following places: City Hall, Seward County Courthouse, Municipal Building, and Seward Public Library. The certificate of posting notice is attached to these minutes. Notice of this meeting was simultaneously given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

THE PLEDGE OF ALLEGIANCE

Mayor Eickmeier announced that a copy of the Agenda for this meeting is posted on the north wall of the Municipal Building and copies are available on the north wall where a copy of the Open Meetings Act is also posted for public inspection. He also noted that any citizen wishing to address the Council should come to the podium, state their name and address and limit their comments to five minutes. All remarks should be directed to the Mayor/Chairperson, who will then determine who will make any appropriate response. The City of Seward reserves the right to adjust the order of items on this agenda if necessary and may elect to take action on any of the items listed.

1. APPROVAL OF MINUTES OF MARCH 1, 2016 COUNCIL MEETING

Councilmember Pike moved, seconded by Councilmember Singleton, that the minutes of the March 1, 2016 City Council meeting be approved.

Aye: Wilken, Pike, Fritz, Schmit, Beck, Singleton

Nay: None

Absent: Hans, Kamprath. Motion carried.

2. CONSENT AGENDA CONSIDERATION ITEMS

Councilmember Pike moved, seconded by Councilmember Singleton, that the following Consent Agenda items be approved in one single motion:

- A. Claims & Payables Reports
- B. City Clerk-Treasurer Report
- C. Police Department Report
- D. City Codes Director Report
- E. Infrastructure Cost Items Reimbursable Back to the City.

CLAIMS LIST
3-15-16
COUNCIL MEETING

Abbreviations: Bu, Building Upkeep; Eq, Equipment; Ex, Expense; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries, Se,

March 15, 2016

Services; Su, Supplies; Ut, Utilities, CI, Capital Improvements; GU, Grounds Upkeep.

Accu Cut	Su	127.00
Alamar Uniforms	Uniforms	207.56
All Road Barricades Inc	Su	3,975.75
Alliance Technologies	Se, Eq	967.42
Amazon.Com Credit Service	Su, Bu	1,314.02
Ameritas Life Insurance Co	Ins	5,642.11
Archi + Etc LLC	Se, Eq	1,517.50
Associated Bag Co	Su	1,022.11
Baker & Taylor	Su, Se	1,843.48
Baker Becky J	Mi	28.00
Baldinger Charlotte	Mi	26.46
Baumbach Ronda	Ins	163.00
Black Hills Energy	Ut	1,995.86
Blue River Electric LLC	Se	1,105.86
Bookpage	Su	300.00
Burlington Northern Santa	Ex	579.63
Capital Business-Cheyenne	Ma	181.00
Capital Business-Dallas	Eq	225.00
Cash-Wa Distributing Co	Su	80.00
Cattle National Bank/Trust	Eq	12,657.50
Celiac Sprue Association	Ex	25.00
Center Point Large Print	Su	150.00
City Seward Electric Fund	Incentive	5,825.00
City Seward Library Petty	Su	127.11
City Seward Merchant Serv	Ex	1,637.05
City Seward Payroll Account	Payroll	115,861.61
Continental Fire/Alarm/De	Se	190.00
Cornhusker International	Re	553.04
Danko Emergency Equipment	Re	73.82
Demco Inc	Su	389.61
Duffek Daniel D	Eq	162.50
Dutton-Lainson Co	Su	17,300.00
Electronic Contracting Co	Se	240.00
Emergency Medical Product	Su	279.23
Farmers Coop Seward	Re, Su	3,530.37
Fast Mart	Su	35.44
Fastenal Company	Su, Re	617.29
Firefox Rescue Equipment	Re	114.02
Gabriel Burger Else CPA, PE	Se	5,000.00
General Fire & Safety Equip	Bu	87.50
Gerhold Concrete Co Inc	Re	865.30
Gilmore & Bell PC	Se	5,000.00
Gottschalk Cohl	Ex	120.00
Graybar	Eq	4,147.32
Hanson Alec	Ex	160.00
Highlands Golf Academy	Eq	600.00
Hronik Franklin	Re	53.57
Husker Electric Supply Co	Re, Su	2,124.05
Int'L Assoc Law Enforcement	Dues	55.00
J E O Consulting Group Inc	Se	1,900.00
J K Energy Consulting LLC	Se	700.00
J R Welding Inc	Su	405.19
Jackson Services Inc	Ma	33.00
Janousek Bryson	Ex	150.00
Johnson Joy	Su	25.00
Kolterman Jessica	Ex	25.00
Kovar Dan	Re	155.00

March 15, 2016

Krause Joseph	Ex	170.00
Kriz-Davis Co	Su	3,768.25
Langner Electric	Su	35.00
Last Mile Network Consult	Se	90.00
Lee'S Refrigeration	Re	404.72
Lincoln Winwater Works	Re	1,637.04
Lliterus Nathan	Ex	130.00
Log Home Living Magazine	Su	19.95
Matheson Tri-Gas Inc	Su	101.00
Mead Lumber & Rental-York	Re	64.03
Memorial Health Care Systems	Ex	25.00
Memorial Health-Drug	Se	535.00
Memorial Health-Meals	Su	1,548.33
Meyer Automotive	Misc	5.00
Meyer Brett R	Ex	170.00
Mid-American Benefits Inc	Ins	426.12
Midland Scientific Inc	Eq	1,689.14
Midwest Auto Parts	Su, Re	635.69
Midwest Laboratories Inc	Se	767.19
Midwest Turf & Irrigation	Su, Re	564.76
Motor Trend Magazine	Su	30.00
Nebraska Bounce	Misc	300.00
Nebraska Environmental	Re	137.17
Nebraska Health Environment	Se	105.00
Nebraska Law Enforcement	Trng	155.00
Nebraska Municipal Power	Ex	110.00
	Incentive,	
Nebraska Pub Pow-DesMoine	Ut	472,844.31
Nebraska Roads Dept	Su	1,194.52
Niemann'S Port-A-Pot LLC	Gu	100.00
Northern Safety Co Inc	Su	67.45
O C L C Inc	Su	180.69
O The Oprah Magazine	Su	34.97
Oates David	Ex	25.00
Odeys Inc	Su	870.00
Olsson Associates	Se	510.27
Omaha World Herald	Ex	372.33
One Call Concepts Inc	Se	32.88
One Source Background Check	Se	38.00
O'Reilly Automotive Inc	Re, Su	411.65
Orscheln Farm & Home	Su, Re	941.20
Otte Donna	Mi	35.10
Pac 'N' Save Discount Food	Su	706.45
Pankoke Henry W	Se	220.00
Plains Equipment Group Inc	Re, Su	887.09
Plunkett'S Pest Control	Bu	114.64
Precision Tool & Machine	Su	91.00
Quill Corp	Su	315.13
Real Simple Magazine	Su	52.00
Reams Sprinkler Supply	Su	34.18
Richters Inc	Bu	68.95
Richtig Tim L	Incentive	255.00
Rolling Acres Complex	Misc	270.00
Rolling Stone Magazine	Su	29.95
Ruzicka Kathy	Ex	100.00
Sam'S Club (Sen Center)	Su	25.84
Seward County Clerk/Reg Deeds	Se	16.00
Seward County Independent	Ex	831.85
Seward County Public Power	Ut	2,637.87
Seward County Treasurer	Se	15,188.50

March 15, 2016

Seward Lumber & Home Center	Re, Su	901.30
Seward School District	Fines	90.00
Siteone Landscape Supply	Gu	342.52
Sleight Austin	Ex	140.00
Sleight Bill	Ex	200.00
Slepicka Max	Ex	140.00
Sloup Brevin	Ex	160.00
Sloup Shane	Ex	50.00
Southeast Library System	Trng	20.00
Supplyworks	Su	178.95
Taser International	Eq	746.29
Taylor Made Golf Co Inc	Merchandise	752.40
Time Warner Cable	Ut	88.57
Tools Plus Industries LLC	Su	254.52
U S A Bluebook - Cust 812	Re	884.19
U S Postal Service	Su	168.00
University Nebraska-Tree	Trng	215.00
Verizon Wireless	Se	149.38
Visa - Pinnacle Bank		528.81
Menards	Su	21.36
Advanced Workstations	Equip	60.00
Carbonite Backup	Se	343.94
GoDaddy.com	Ex	33.51
Nebraska Library Assn	Trng	70.00
Warrior Mindset.Com	Trng	250.00
Waste Connections	Se	383.50
Watchguard Video	Eq	9,740.00
Windstream Nebraska Inc	Se	2,417.95
Wolter Gary	Ex	171.88
Woodhouse Auto	Pu	35,452.00
Woods & Aitken LLP	Se	504.00
York County Emergency M	Su	25.60
Zootles Magazine	Su	29.95
	CLAIMS TOTAL	<u>\$770,787.30</u>

Aye: Fritz, Wilken, Beck, Pike, Schmit, Singleton

Nay: None

Absent: Hans, Kamprath. Motion carried.

3. CONFIRMATION OF MAYOR'S APPOINTMENTS

Councilmember Pike moved, seconded by Councilmember Fritz, that Mayor Eickmeier's reappointment of Dick Miers, Brad Bowen and Norm Schulz to the Housing Appeals Board for a 3-year term be approved.

Aye: Fritz, Wilken, Beck, Pike, Schmit, Singleton

Nay: None

Absent: Hans, Kamprath. Motion carried.

Councilmember Beck moved, seconded by Councilmember Fritz, that Mayor Eickmeier's reappointment of Ryne Seaman to the Community Redevelopment Authority For Tax Increment Financing (CRA) for a 5-year term be approved.

Aye: Fritz, Wilken, Beck, Pike, Schmit, Singleton

Nay: None

Absent: Hans, Kamprath. Motion carried.

Councilmember Schmit moved, seconded by Councilmember Singleton, that Mayor Eickmeier's appointment of Sue McHugh to the Civic Center Commission for a 3-year term (replace Janice Rolfsmeier) be approved.

March 15, 2016

Aye: Fritz, Wilken, Beck, Pike, Schmit, Singleton
Nay: None
Absent: Hans, Kamprath. Motion carried.

4. CONSIDERATION OF A RESOLUTION PLACING A LIEN ON PROPERTY LOCATED AT 611 N 6TH STREET FOR UNPAID WATER AND SEWER BILLING

Councilmember Singleton introduced the following resolution:

RESOLUTION NO. 2016-05

WHEREAS, the water and sewer bill for the residence located at 611 N 6th Street in the City of Seward, Nebraska owned by James A. Noe and Rebecca A. Noe, has remained unpaid for a period of three (3) months after it became due; and

WHEREAS, Section 16-682 of the Nebraska Revised Statutes authorized Cities of the First Class to place a lien upon the premises or real estate upon which water and sewer bills remain unpaid for a period of three (3) months after they become due;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

The delinquent water and sewer bill in the amount of \$259.20 for the residence located at 611 N 6th Street, or

Lots 14-15 & 7' Vacant Alley, Block 1, Mary R. Spears Addition, City of Seward, Seward County, Nebraska,

be assessed as a lien against said premises and the City Clerk is directed to certify said special assessment to the County Clerk of Seward County.

Councilmember Schmit moved, seconded by Councilmember Singleton, that the resolution be adopted. Upon vote, the following Councilmembers voted Aye: Wilken, Beck, Fritz, Pike, Singleton, Schmit. Nay: None. Absent: Hans, Kamprath.

The Mayor declared the resolution adopted.

Dated: March 15, 2016

THE CITY OF SEWARD, NEBRASKA

Joshua Eickmeier
Mayor

ATTEST:

Bonnie Otte
Assistant Administrator/Clerk-Treasurer
Budget & HR Director

(SEAL)

5. CONSIDERATION OF AN AGREEMENT WITH GABRIEL, BURGER, ELSE, P.C. EXTENDING CURRENT AUDIT SERVICES CONTRACT FOR ONE ADDITIONAL YEAR

City Administrator Schmit stated the 3-year contract for audit services agreement with Gabriel, Burger, Else, P.C. ended with the most recent audit. He

March 15, 2016

stated, typically the City would rebid the service; however, with the intent to hire an accountant for the City and for the sake of consistency for accounting and audit purposes, he recommended the contract be renewed for one additional year at the same cost.

Councilmember Singleton moved, seconded by Councilmember Beck, that the agreement with Gabriel, Burger, Else, P.C. extending the current audit services contract for one additional year be approved.

Aye: Fritz, Wilken, Beck, Pike, Schmit, Singleton

Nay: None

Absent: Hans, Kamprath. Motion carried.

6. CONSIDERATION OF AWARDING THE BID FOR WAGE AND BENEFIT COMPARABILITY STUDY SERVICES

City Administrator Smith stated the City advertised for proposals to provide the wage and benefit comparability study. Two proposals were received: one from Capital City Concepts - \$12,000, including expenses, and the other from Nebraska Pay Surveys - \$11,500, plus expenses. Mr. Smith stated the City has worked with both companies in the past, but recommended awarding the bid for services to Capital City Concepts.

Councilmember Schmit stated he was not impressed with the past services and presentation by Capital City Concepts. He stated Sheila Schukei with Nebraska Pay Surveys has taught comparability and felt her presentation was much better. He added that it may be time to have the labor attorney provide a presentation on comparability.

Councilmember Singleton agreed that having additional training would be beneficial. He said he can't remember when the City Council denied the recommended proposal increases based on comparability, but it would be good to have the additional information from the labor attorney.

Councilmember Beck moved, seconded by Councilmember Pike, that Capital City Concepts, Inc. be awarded the bid for conducting a wage and benefit comparability study for an amount of \$12,000, including expenses.

Aye: Fritz, Wilken, Beck, Pike, Singleton

Nay: Schmit

Absent: Hans, Kamprath. Motion carried.

7. CONSIDERATION OF APPROVING A GOLF CART LEASE AGREEMENT WITH BRUNING STATE BANK AND AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT AND RELATED DOCUMENTS

City Administrator Smith stated the City approved a lease arrangement with Nebraska Golf & Turf, Inc. on January 5, 2016 for 20 golf carts. After this agreement was approved, he decided to add a windshield and ball/club washer to each cart. He stated these options are of great benefit to the players and felt the additional \$5.37 per cart per month was worth the benefit. He stated the lease being presented includes the increased amount.

Councilmember Fritz moved, seconded by Councilmember Wilken, that the golf cart lease agreement with Bruning State Bank for twenty golf carts be approved and that Mayor Eickmeier be authorized to execute said agreement and related documents.

Aye: Fritz, Wilken, Beck, Pike, Schmit, Singleton

Nay: None

Absent: Hans, Kamprath. Motion carried.

March 15, 2016

8. CONSIDERATION OF A RESOLUTION AMENDING THE GOLF FEES AT THE SEWARD COMMUNITY GOLF COURSE

Councilmember Schmit introduced the following resolution:

RESOLUTION NO. 2016-06

WHEREAS, the City Council of the City of Seward, Nebraska may by resolution fix the amount of Golf Course fees, and

WHEREAS, it is deemed advisable to establish Golf Course use fees;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

The amount of Golf Course fees shall henceforth be and are hereby fixed as follows to be in full force and effect on and after January 5, 2016:

<u>Daily Green Fees</u>		
9 Holes		\$ 18.00
18 Holes		\$ 25.00
<u>Annual Golf Fee</u>		
Single		\$ 600.00
Family		\$ 775.00
Age 19-25		\$ 275.00
Grade/High School		\$ 150.00
<u>Daily Golf Cart Rental Per Player</u>		
9 Holes		\$ 6.00
18 Holes		\$ 10.00
<u>Annual Golf Cart Lease</u>		
Single		\$ 300.00
Family		\$ 400.00
<u>Annual Golf Cart Storage With Trail Fee</u>		
Gas Cart (Does not include gas)		\$ 375.00
Electric Cart		\$ 400.00
<u>Daily Trail Fee Only</u>		
Cart Stored Off-Site		\$ 10.00
<u>Annual Trail Fee Only</u>		
Cart Stored Off-Site		\$ 200.00
<u>Miscellaneous</u>		
Annual Locker Rent		\$ 35.00
Annual Single Driving Range Pass		\$ 100.00
Annual Family Driving Range Pass		\$ 150.00

All previous resolutions in conflict with this resolution are hereby revoked.

Councilmember Wilken moved, seconded by Councilmember Pike, that the resolution be adopted. Upon vote, the following Councilmembers voted Aye: Wilken, Beck, Fritz, Pike, Singleton, Schmit. Nay: None. Absent: Hans, Kamprath.

The Mayor declared the resolution adopted.

Dated: March 15, 2016

March 15, 2016

THE CITY OF SEWARD, NEBRASKA

ATTEST:

Joshua Eickmeier, Mayor

Bonnie Otte
Asst Administrator/Clerk-Treasurer
Budget & HR Director

(SEAL)

9. STRATEGY SESSION WITH CITY ATTORNEY WITH RESPECT TO POSSIBLE ACQUISITION OF A TEMPORARY CONSTRUCTION AND GRADING EASEMENT FROM THE SEWARD PUBLIC SCHOOL DISTRICT FOR CONSTRUCTION OF A DRAINAGE SWALE ON THE SEWARD ELEMENTARY SCHOOL PROPERTY

City Attorney Hoffschneider stated this agenda item references prior discussions of the ongoing drainage dispute with the Seward Public Schools and Star Street property owners. He stated the City is proposing a temporary construction and grading easement which would allow for the City to construct a drainage swale to improve drainage off the school property and hopefully, move water away from the Star Street properties. He recommended the City Council consider going into closed session for any additional information.

Councilmember Beck moved, seconded by Councilmember Schmit, that the City Council go into Closed Session with the City Attorney, Mayor, City Administrator and John Hughes to discuss the possible acquisition of a temporary construction and grading easement from the Seward Public School District for a period not to exceed 30 minutes.

Mayor Eickmeier stated that a motion has been made and seconded to go into Closed Session with the City Attorney, Mayor, City Administrator and John Hughes to discuss the possible acquisition of a temporary construction and grading easement from the Seward Public School District for a period not to exceed 30 minutes. There was no additional discussion.

Mayor Eickmeier stated that the pending motion is to go into Closed Session with the City Attorney, Mayor, City Administrator and John Hughes to discuss the possible acquisition of a temporary construction and grading easement from the Seward Public School District for a period not to exceed 30 minutes.

Aye: Fritz, Wilken, Beck, Pike, Schmit, Singleton
Nay: None
Absent: Hans, Kamprath. Motion carried.

Mayor Eickmeier restated that the motion and second to go into Closed Session with the City Attorney, Mayor, City Administrator and John Hughes to discuss the possible acquisition of a temporary construction and grading easement from the Seward Public School District for a period not to exceed 30 minutes has been adopted. The executive closed session began at 7:22 p.m.

At 7:40 p.m., Mayor Eickmeier and the following Councilmembers returned to open session: Wilken, Beck, Fritz, Pike, Singleton, Schmit. Absent: Hans, Kamprath. Mayor Eickmeier stated no action was taken while in closed session.

10. CITY ADMINISTRATOR REPORT

Councilmember Fritz moved, seconded by Councilmember Pike, that the City Administrator's Report dated March 15, 2016 be accepted.

March 15, 2016

Aye: Fritz, Wilken, Beck, Pike, Schmit, Singleton

Nay: None

Absent: Hans, Kamprath. Motion carried.

11. FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION

None.

12. ANNOUNCEMENT OF UPCOMING EVENTS

National Library Week Finale - April 16; 8:00 a.m. - 2:00 p.m. , located on 5th Street and parking lot east of Seward Memorial Library

13. MOTION TO ADJOURN

Councilmember Pike moved, seconded by Councilmember Schmit, that the March 15, 2016 City Council Meeting be adjourned.

Aye: Fritz, Wilken, Beck, Pike, Schmit, Singleton

Nay: None

Absent: Hans, Kamprath. Motion carried

THE CITY OF SEWARD, NEBRASKA

Joshua Eickmeier, Mayor

Bonnie Otte
Assistant Administrator
Clerk-Treasurer
Budget & Human Resources Director

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G2

CONSIDERATION OF CONSENT AGENDA

Claims & Payables Reports

Infrastructure Cost Items Reimbursable Back to the City

Administrative Report: After review of listed Consent Agenda items and supporting documents/reports, one motion to approve the consent agenda would be in order. Council may choose to pull any item from the Consent Agenda and consider/act on it separately.

Staff Contact:

CLAIMS LIST
4-5-16
COUNCIL MEETING

Abbreviations: Bu, Building Upkeep; Eq, Equipment; Ex, Expense; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries, Se, Services; Su, Supplies; Ut, Utilities, CI, Capital Improvements, Gu, Grounds Upkeep.

A 1 Janitorial Supply	Su		346.23
Acushnet Company	Su		802.37
Alamar Uniforms	Se		258.44
Aldrich Melvin L	Ex		90.00
Alliance Technologies	Se		2,728.79
Ameritas Life Insurance Co	Ins		5,787.75
Bloebaum Nickalas	Ex		90.00
Bruning State Bank	Lease		2,200.00
Callaway Golf	Su		1,413.14
Capital Business-Cheyenne	Ma		90.00
Chase Card Service			3,995.77
Ted's Montana Grill	Meal	35.18	
Intl Code Council	Trng	93.00	
Cenex CRVS	Ex	46.43	
Hyatt	Meal, Trng	903.11	
Twin Peaks Rest	Meal	30.00	
Pappadeaux	Meal	100.00	
Jay Bros	Meal	46.00	
Wendys	Meal	8.08	
Alley Rose	Meal	23.59	
Red Lobster	Meal	67.11	
Hampton Inn	Trng	407.88	
Amazon	Su	316.79	
Avanquest.com	Su	19.99	
Chargepoint	Misc	25.00	
Walmart	Su, Eq,	324.87	
Home Depot	Su	66.30	
Tractor Supply	Re	371.06	
Menards	Eq	75.05	
Weathertech MacNeil	Su	248.37	
Lou & Mary Anne's, Bee	Su	738.25	
Appleonlinestore	Bu	31.03	
Befour Inc	Su	79.50	
Paypal Supersas	Su	61.60	
Durham Ellis	Su	223.90	
Redemption Credit	Misc	-346.32	
City Seward Buildings/Grounds	Operations		3,000.00
City Seward Library Petty	Su		206.45
City Seward Payroll Account	Payroll		117,317.70
Constellation Newengergy	Ut		1,845.65
Continental Fire/Alarm	Bu		497.85
Creative Prod Sourcing	Su		844.09
Danko Emergency Equipment	Re		407.09
Delta Dental	Ins		1,515.35
Dutton-Lainson Co	Re		10,584.42
Emergency Medical Product	Su		251.07
Fast Mart	Se		8.00
Fastenal Company	Re, Su		358.65

Gene'S Electric	Su	20.00
Gerhold Concrete Co Inc	Ma, Re	1,927.02
Graham Tire	Re	75.00
Graybar	Ci	2,965.76
Great Plains Communication	Se	586.00
Hansen Dan	Ex	90.00
Hawkins Inc	Su	835.57
Helmlink Printing Inc	Su	208.00
Hireright LLC	Se	98.70
Hobson Automotive & Tire	Re	186.33
Hughes Brothers	Su	161.00
Husker Electric Supply Co	Re, Bu	303.59
Hutcheson Engineering Pro	Re	981.00
Hydraulic Equipment Service	Re	115.10
J E O Consulting Group Inc	Se	1,110.00
Jackson Services Inc	Ma	8.37
Janicek Gary M	Ex	90.00
Johner Randy	Ex	90.00
Kriz-Davis Co	Uniforms	3,122.67
Last Mile Network Consult	Se	145.30
Latsch'S	Su	9.49
League Ne Municipalities	Trng	394.00
League Ne Mun-Utilities	Trng	2,835.00
Lincoln Journal-Star	Ex	315.00
Lincoln Winwater Works	Su	239.72
Macneil Automotive Prod	Eq	248.37
Memorial Health-Meals	Su, Trng	3,289.01
Menards	Su	231.81
Merle'S Flower Shop	Misc	30.98
Merle'S Garden Center	Su, Gu	107.48
Mid-American Benefits Inc	Ins	3,181.66
Midwest Turf & Irrigation	Re	250.45
Miers Robert M	Ex	90.00
Nate's On The Nine	Ex	326.35
Nebraska Door & Window	Bu	2,325.00
Nebraska Equipment Inc	Su, Re	153.32
Nebraska Health Environment	Se	229.00
Nebraska Property/Evidence	Dues	50.00
Nebraska Roads Dept	Ci	9,342.73
Nebraska Rural Water Asso	Dues	275.00
Nebraska Treasurer	Ex	52.38
Net-Tech Technology Inc	Re	1,357.89
Odeys Inc	Su	606.00
O'Keefe Elevator Co Inc	Ma	1,833.12
O'Kief John F	Ex	90.00
Olsson Associates	Ma	6,563.73
O'Reilly Automotive Inc	Su	145.71
Orscheln Farm & Home	Su, Re, Gu	588.74
Overhead Door Co Of Columbus	Bu	360.25
Peavey Lynn Co	Su	258.25
Peterson Ross	Trng Equip	182.32
Plains Equipment Group Inc	Re	22.99
Policky Brandon A	Ex	90.00
Pollak Cody	Ex	90.00
Pollak Douglas W	Ex	90.00
Power Service Inc	Re	262.63
Precision Tool & Machine	Su	200.26

Principal Financial Group	INs	704.39
Quill Corp	Su	210.44
Resco Electric Utility	Eq	56.88
Richtig Tim L	Ex	90.00
Sack Lumber Company	Bu	15.79
Salt Creek Software Inc	Eq	6,141.87
Sam'S Club (Lib-Rec-Pool)	Su	161.43
Sam'S Club (Sen Center)	Su	578.15
Schaefer Troy	Ex	90.00
Seward Electronics	Bu	139.20
Seward Kiwanis Club	Ma	282.00
Seward Machine & Tool	Re	93.00
Seward Volunteer Fire Dep	Operations	7,500.00
Smith Bruce	Ex	100.00
Smith Michael	Ex	90.00
Sports Express	Su	2,187.80
St P J Supply Inc	Su	312.22
Suhr & Lichty Insurance A	Ins	3,478.00
Supplyworks	Su	359.65
Time Warner Cable	Se	80.69
U S Cellular	Ex	223.49
United Health Care	Ins	49,913.95
Verizon Wireless	Se	117.32
Watchguard Video	Eq	39.00
Wesco Distribution Inc	To	134.82
Claims Total		<u>\$277,576.95</u>

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G3

CONFIRMATION OF MAYOR'S APPOINTMENTS - Mayor Eickmeier

Appointment of Corey Gray to the Civil Service Commission for a 5-year term (replace Mary Meyer)

Administrative Report: Following review and discussion, a motion to confirm the Mayor's appointment would be in order.

Staff Contact:

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G4

CONFIRMATION OF APPOINTMENT OF BOB CORE TO THE POSITION OF PARK/RECREATION/CEMETERY/GOLF DIRECTOR - Mayor Eickmeier

Declaration of Oath of Office

Administrative Report: The position of Park/Recreation/Cemetery/Golf Director is an appointed position. Steve Ferguson is retiring effective April 15, 2016 and upon confirmation of Mr. Core, he will begin his duties as Director effective April 16, 2016.

Following discussion, a motion to confirm the Mayor's appointment would be in order.

Staff Contact:

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G5

CONSIDERATION OF SPECIAL DESIGNATED LIQUOR PERMITS FOR BOTTLE ROCKET BREWING, LLC & HAIN-WIEMER LLC DBA RED PATH GALLERY TO SERVE ALCOHOL AT PLUM CREEK PARK BASEBALL FIELD, 2111 KAROL KAY BLVD FOR LINCOLN SALTDogs EXHIBITION GAME - Gerald Homp & Jeanne Wiemer

Administrative Report: These are two Special Designated Liquor License requests for alcohol to be served at Plum Creek Park on May 12, 2016 during the Saltdogs Exhibition game. The event is being held on City property. The request must come before the Council for review and consideration.

After review and discussion, a motion to recommend approval of the two SDL's would be in order.

Staff Contact:

**APPLICATION FOR SPECIAL
DESIGNATED LICENSE**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov/
Email Applications: michelle.porter@nebraska.gov

DO YOU NEED POSTERS? YES X NO

NON PROFIT APPLICANTS

(Check one that best applies)

Municipal Political Fine Arts Fraternal Religious Charitable Public Service

LIQUOR LICENSE HOLDERS

Liquor license number and class (i.e. C-55441)

LK - 112988

COMPLETE ALL QUESTIONS

1. Type of alcohol to be served and/or consumed: Beer X Wine Distilled Spirits

2. Licensee name (last, first,), corporate name or limited liability company (LLC) name
(As it reads on your liquor license)

NAME: **Bottle Rocket Brewing LLC**

ADDRESS: **230 S. 5th St**

CITY **Seward** ZIP **NE**

3. Location where event will be held; name, address, city, county, zip code

BUILDING NAME **Plum Creek Park - Baseball field**

ADDRESS: **2111 Karol Kay** CITY **Seward**

ZIP **68434** COUNTY and COUNTY # **Seward 16**

a. Is this location within the city/village limits? YES NO X

b. Is this location within the 150' of church, school, hospital or home
for aged/indigent or for veterans and/or wives? YES NO X

c. Is this location within 300' of any university or college campus? YES NO X

FORM 108

4. Date(s) and Time(s) of event (no more than six (6) **consecutive** days on one application)

Date 05-12-2016	Date	Date	Date	Date	Date
Hours	Hours	Hours	Hours	Hours	Hours
From 5:00pm	From	From	From	From	From
To 10:00pm	To	To	To	To	To

- a. Alternate date: N/A
- b. Alternate location: N/A
(Alternate date or location must be specified in local approval)

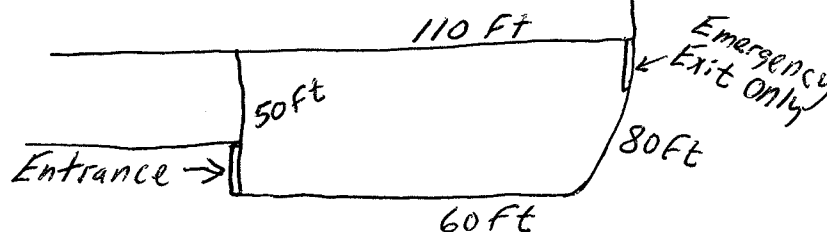
5. Indicate type of activity to be carried on during event:

Dance___ Reception___ Fund Raiser___ Beer Garden^x Sampling/Tasting___
Other _____

6. Description of area to be licensed chain link fence (6 Foot)
Inside building, dimensions of area to be covered **IN FEET** _____ x _____
(not square feet or acres)

*Outdoor area dimensions of area to be covered **IN FEET** ● 80 x 110

*SKETCH OF OUTDOOR AREA (or attach copy of sketch) (sample sketch)



If outdoor area, how will premises be enclosed?

___ Fence; ___ snow fence ☒ chain link ☐ cattle panel
___ Tent
___ other _____

7. How many attendees do you expect at event? 500

8. If over 150 attendees. Indicate the steps that will be taken to prevent underage persons from obtaining alcohol beverages. (Attach separate sheet if needed)
Event Personnel will check I.D.'s and wristband age 21 and older

9. Will premises to be covered by license comply with all Nebraska sanitation laws? YES ☒ NO ☐

- a. Are there separate toilets for both men and women? YES ☒ NO ☐

FORM 100

10. Where will you be purchasing your alcohol?

Wholesaler _____ Retailer _____ Both _____ BYO X
(includes wineries)

11. Will there be any games of chance operating during the event? YES ___ NO X

If so, describe activity _____

NOTE: Only games of chance approved by the Department of Revenue, Charitable Gaming Division are permitted. All other forms of gambling are prohibited by State Law. There are no exceptions for Non Profit Organizations or any events raising funds for a charity. This is only an application for a Special Designated License under the Liquor Control Act and is not a gambling permit application.

12. Any other information or requests for exemptions: _____

13. Name and telephone number/cell phone number of immediate supervisor. This person will be at the location of the event when it occurs, able to answer any questions from Commission and/or law enforcement before and during the event, and who will be responsible for ensuring that any applicable laws, ordinances, rules and regulations are adhered to. **PLEASE PRINT LEGIBLY**

Print name of Event Supervisor Gerald Homp

Signature of Event Supervisor _____

Event Supervisor phone: Before 402-304-5673 During Same
Email address gerald@bottlerocketbrewing.com

Consent of Authorized Representative/Applicant

14. I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

sign
here

Gerald Homp
Authorized Representative/Applicant

President

Title

3-29-2016

Date

Gerald Homp

Print Name

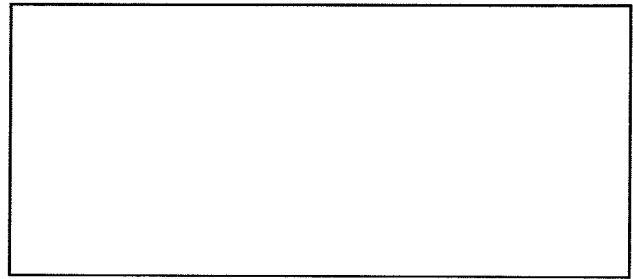
This individual must be listed on the application as an officer or stockholder unless a letter has been filed appointing an individual as the catering manager allowing them to sign all SDL applications.

The law requires that no special designated license provided for by this section shall be issued by the Commission without the approval of the local governing body. For the purposes of this section, the local governing body shall be the city or village within which the particular place for which the special designated license is requested is located, or if such place is not within the corporate limits of a city or village, then the local governing body shall be the county within which the place for which the special designated license is requested is located.

FORM 100

**APPLICATION FOR SPECIAL
DESIGNATED LICENSE**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov/
Email Applications: michelle.porter@nebraska.gov



DO YOU NEED POSTERS? YES ___ NO ___

NON PROFIT APPLICANTS

(Check one that best applies)

Municipal ___ Political ___ Fine Arts ___ Fraternal ___ Religious ___ Charitable ___ Public Service

LIQUOR LICENSE HOLDERS

Liquor license number and class (i.e. C-55441)

C-103303

COMPLETE ALL QUESTIONS

1. Type of alcohol to be served and/or consumed: Beer ___ Wine X Distilled Spirits X

2. Licensee name (last, first,), corporate name or limited liability company (LLC) name
(As it reads on your liquor license)

NAME: Hain-Wiemer LLC dba Red Path Gallery

ADDRESS: 514 Seward Street PO Box 271

CITY Seward ZIP 68434

3. Location where event will be held; name, address, city, county, zip code

BUILDING NAME Plum Creek Park - Baseball Field

ADDRESS: 2111 Karol Kay Blvd CITY Seward

ZIP 68434 COUNTY and COUNTY # Seward #16

a. Is this location within the city/village limits? YES X NO ___

b. Is this location within the 150' of church, school, hospital or home
for aged/indigent or for veterans and/or wives? YES ___ NO X

c. Is this location within 300' of any university or college campus? YES ___ NO X

10. **Where will you be purchasing your alcohol?**

Wholesaler X Retailer X Both _____ BYO _____
(includes wineries)

11. Will there be any games of chance operating during the event? YES ___ NO X

If so, describe activity NO

NOTE: Only games of chance approved by the Department of Revenue, Charitable Gaming Division are permitted. All other forms of gambling are prohibited by State Law. There are no exceptions for Non Profit Organizations or any events raising funds for a charity. This is only an application for a Special Designated License under the Liquor Control Act and is not a gambling permit application.

12. Any other information or requests for exemptions: _____

13. Name and **telephone number/cell phone number** of immediate **supervisor**. This person will be at the location of the event when it occurs, able to answer any questions from Commission and/or law enforcement before and during the event, and who will be responsible for ensuring that any applicable laws, ordinances, rules and regulations are adhered to. **PLEASE PRINT LEGIBLY**

Print name of Event Supervisor Jeanne Wiemer

Signature of Event Supervisor Jeanne Wiemer

Event Supervisor phone: Before 402-540-6929 During _____
Email address jeanne.redpathgallery@gmail.com

Consent of Authorized Representative/Applicant

14. I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

sign
here

Jeanne Wiemer
Authorized Representative/Applicant

Owner/Director 04/01/2016
Title Date

Jeanne Wiemer

Print Name

This individual must be listed on the application as an officer or stockholder unless a letter has been filed appointing an individual as the catering manager allowing them to sign all SDL applications.

The law requires that no special designated license provided for by this section shall be issued by the Commission without the approval of the local governing body. For the purposes of this section, the local governing body shall be the city or village within which the particular place for which the special designated license is requested is located, or if such place is not within the corporate limits of a city or village, then the local governing body shall be the county within which the place for which the special designated license is requested is located.

4. Date(s) and Time(s) of event (no more than six (6) **consecutive** days on one application)

Date 5-12-2016	Date	Date	Date	Date	Date
Hours From 5:00 PM	Hours From	Hours From	Hours From	Hours From	Hours From
To 10:00 PM	To	To	To	To	To

a. Alternate date: N/A

b. Alternate location: N/A
(Alternate date or location must be specified in local approval)

5. Indicate type of activity to be carried on during event:

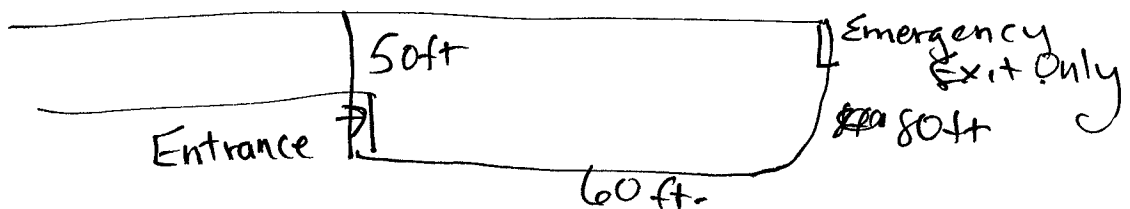
Dance ___ Reception ___ Fund Raiser ___ Beer Garden^x ___ Sampling/Tasting ___

Other _____

6. Description of area to be licensed chain link fence (6 feet)
Inside building, dimensions of area to be covered **IN FEET** _____ x _____
(not square feet or acres)

*Outdoor area dimensions of area to be covered **IN FEET** 80 x 110

***SKETCH OF OUTDOOR AREA (or attach copy of sketch) (sample sketch)**



If outdoor area, how will premises be enclosed?
 ___ Fence; ___ snow fence ☒ chain link ☐ cattle panel
 ___ other _____
 ___ Tent

7. How many attendees do you expect at event? 500 total 100 in Beer Garden

8. If over 150 attendees. Indicate the steps that will be taken to prevent underage persons from obtaining alcohol beverages. (Attach separate sheet if needed)
 event personnel will check I.D.'s and wristband age 21 and older

9. Will premises to be covered by license comply with all Nebraska sanitation laws? YES ☒ NO ☐

a. Are there separate toilets for both men and women? YES ☒ NO ☐

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G6

PRESENTATION ON SEWARD FOUNDATION - Ryne Seaman

Administrative Report: This is a presentation only. No action is anticipated or required.

Staff Contact:

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G7

CONSIDERATION OF SEWARD FOUNDATION APPLICATION - Bob Core

Consideration of joint application by Seward Parks Department and Seward Public Schools for \$19,604 grant to purchase an 80" Aera-Vator with seedbox to be used for aeration and reseeding of the Public School and City grass turf areas.

Administrative Report: Following review and discussion, a motion to approve the application would be in order.

Staff Contact:

SEWARD FOUNDATION, INC. GRANT REQUEST FORM

NAME OF PROJECT:

80" Aera-Vator with seedbox

NAME/ADDRESS/PHONE # OF CONTACT PERSON:

Bob Core

City of Seward 142 N 7th St. Seward, NE 68434

(402)643-0247

THIS PROJECT IS BEING SUBMITTED TO THE:

☒ CITY COUNCIL ☒ SCHOOL BOARD (Please check one)

**FOR FURTHER CONSIDERATION. IT IS UNDERSTOOD THAT UPON
APPROVAL BY THE AFOREMENTIONED ENTITY THIS GRANT REQUEST
FORM WILL IN TURN BE SUBMITTED TO THE SEWARD FOUNDATION,
INC. FOR FINAL DETERMINATION.**

**DESCRIPTION OF PROJECT: Please provide a brief description of the project
under consideration and the proposed use of Seward Foundation, Inc. grant monies.**

This grant request will be a joint venture between the Seward Public Schools and the City of Seward Recreational City Parks Department to purchase an 80" Aera-Vator with a seed box and multi tine shaft. This piece of equipment will be used for a aeration and reseeding of all Public School and City of Seward grass turf areas.

ADDITIONAL INFORMATION: Please provide additional information regarding the project including the need that the project fulfills within the community and the target market for the project. How will this project be promoted to the community at large?

Aera-Vators have become the leading edge of maintaining turf and soil. With the vast amount of sporting events and recreation in the City of Seward and with the Public School system there is a need for turf maintenance.

Aeration of grass turf areas is one of the most important aspects of turf maintenance. Aera-Vators help improve air and water exchange in the soil, improves fertilizer effectiveness, helps improve turf rooting which in turn will help with water runoff, especially in high clay soils and heavily compacted soil areas. Aera-Vators use a pto driven multi-tine shaft to puncture and loosen the soil followed by seeding directly behind in the holes to help promote better plant establishment. By using an Aera-Vator you will help soften the soil and have an improved plant life to reduce the number of turf related injuries.

FINANCIAL INFORMATION: Please provide financial information for the proposed project detailing out the overall estimated cost of the project and the sources and uses of funds including this grant application. Note: The Seward Foundation, Inc. prefers and encourages investment and support from other outside entities to fund projects.

TOTAL PROJECT COST: \$19,604 _____

SOURCES OF FUNDS:

USES OF FUNDS:

OPERATING BUDGET: Please attach and provide an on-going budget for this program/project.

Who will continue to fund and maintain this program/project on an on-going basis?

School District of Seward and City of Seward will co-fund any repairs and maintenance to the Aera-Vator.

Describe how the budget figures were arrived at?

Communication between both City of Seward and Seward School District.

Will this grant be sufficient to start/continue this program/project?

Yes

Are you submitting this request elsewhere for funding considerations? If so, to whom and for how much?

No

Has this request been made elsewhere and turned down? If so, why?

No

After grant monies from the Seward Foundation, Inc. has been expended what plans are being made to ensure the ongoing operation of the project/program?

Both parties will be held accountable for repairs and maintenance due to normal equipment use.

OTHER INFORMATION:

Is this project application related to a new or on-going program?

The Aera-Vator would be a new piece of equipment for both parties to help ensure better turf management for the Public Schools and City of Seward turf areas.

Who was involved in the development and planning of this program/project?

Tom Vajgrt, Adam Dowling, Troy Vlasin-Seward Public Schools
Bob Core-City of Seward Parks and Rec. Dept.

Will this program/project be evaluated regularly and if so by whom?

Yes. The community of Seward will have a positive feedback to both the Public Schools and City of Seward on the improved quality of turf areas.

Is the project/program ready to begin immediately? Yes _____ If not, what is the target date for completion and/or readiness?

FOR CITY COUNCIL/BOARD OF EDUCATION USE:

Is this particular request part of the City Council/Board of Education long range planning? _____

How does this request help fulfill the mission of the City/School District and why should Seward Foundation, Inc. consider funding this grant application? _____

List in priority order all of the spring/fall (circle one) Seward Foundation, Inc. grant requests from the City Council/Board of Education (circle one).

1. _____

2. _____

3. _____

This application was approved for submission by the City Council/Board of Education at its _____ (date) meeting by a vote of _____ (vote results). I have read the entire grant request application and believe it meets the mission of Seward Foundation, Inc. for funding.

Date: _____

Signed: _____

**Signature of President of City Council
or Board of Education required.**

3/16/16

Seward Schools
Tom Vajgrt
410 South St
Seward, NE 68434
tom.vajgrt@sewardschools.org

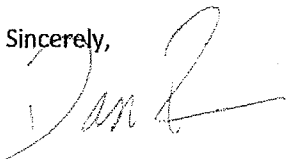
Tom

Below, please find the requested pricing.

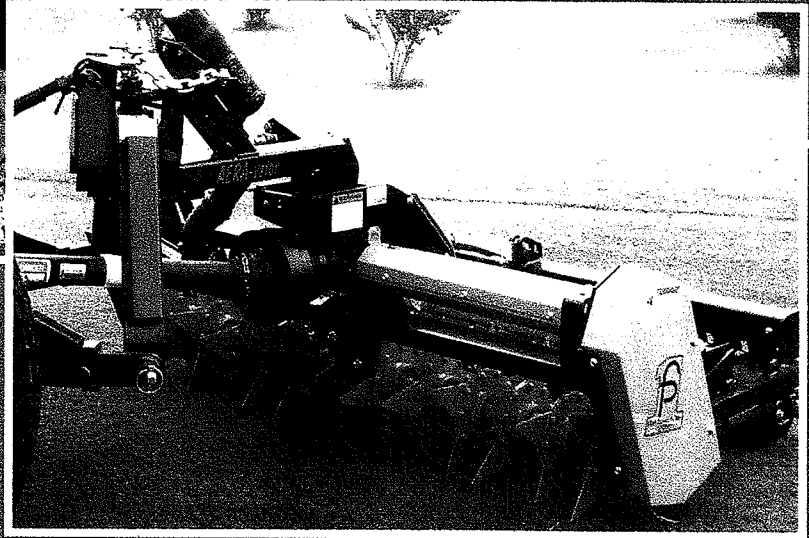
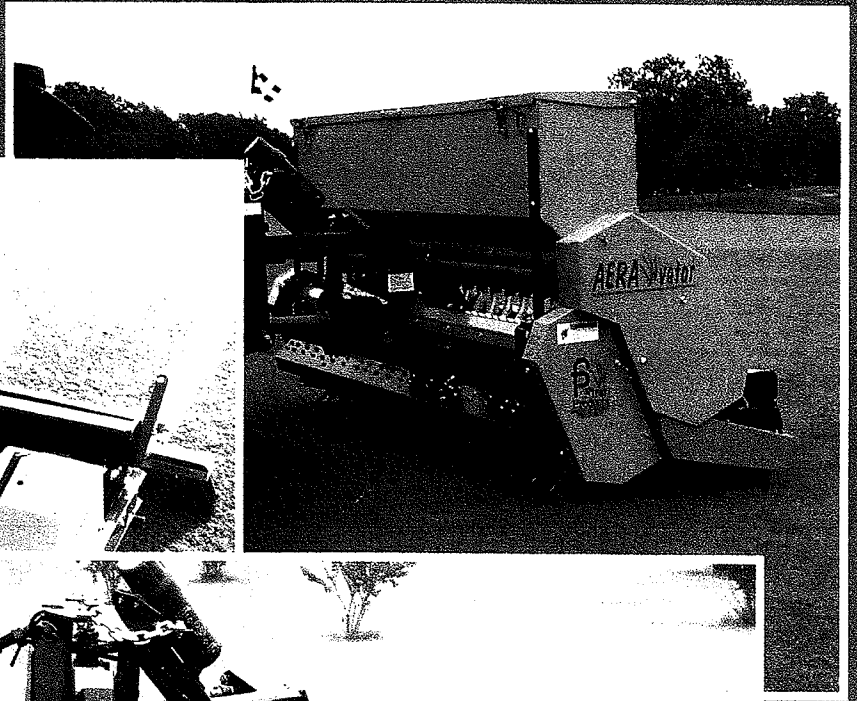
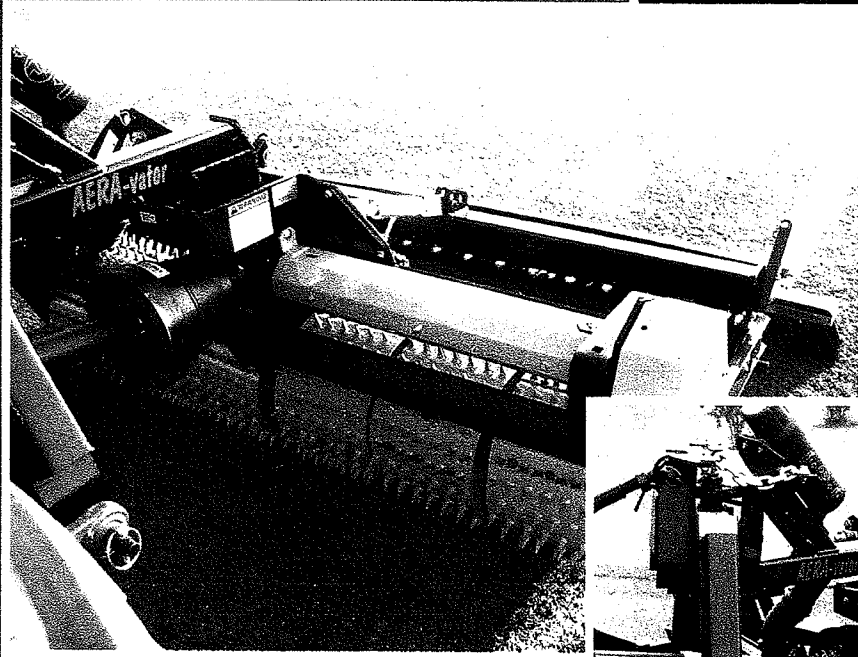
Model	Description	Your Cost
UA82-022	80" First Product Frame	
UA82-018	Aeravator Shaft (2)	
		\$11,278.00
	<u>Option</u>	
SB82-002	Seedbox	\$3,936.00
UA82-050	Multi Tine Shaft (2)	\$4,390.00

If you need more information, give us a call.

Sincerely,



Dan Parr, Commercial Turf Sales



AERA-Vator

UNIVERSAL UA-60 & UA-80

AERA-vator Shaft • Multi-Tine Shaft • Slicer Shaft

f First
Products
INNOVATIVE TURF EQUIPMENT

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G8

CONSIDERATION OF PARTNERSHIP WITH BLUE RIVER PET RESCUE IN OPERATION OF AN ANIMAL SHELTER - Dr. Daniel Ellis

Administrative Report: Following review and discussion, a motion or Council direction would be in order.

Staff Contact:



SEWARD

P.O. Box 38 • 537 Main Street
Seward, Nebraska 68434
Phone 402-643-2928
Fax 402-643-2087

PUBLIC REQUEST FOR COUNCIL AGENDA ITEM OR ADMINISTRATIVE ACTION

DATE: For meeting April 5th, 2016 submitted 3/11/16

NAME: Daniel Ellis

ADDRESS: 1187 Auguste Dr. Seward

EMAIL ADDRESS: dellisdm@gmail.com TELEPHONE NO. (402) 641-4287

EXPLANATION OF REQUEST: Blue River Pet Rescue wishes to approach the city council to explore a "partnership" with the city in regards to future operation of an animal shelter in Seward.

ACTION REQUESTED: We would ask the council to consider what level of support/involvement the city wishes to commit and one month later ask for action on said consideration.

Will this agenda item require the expenditure of funds? Yes ☒ No ☐
Unknown ☒

D. P. Well
(Signature of requester)

Daniel Ellis
(Print Name)

Council meetings are held on the 1st & 3rd Tuesdays of every month. All requests for the Agenda must be submitted by noon on the Wednesday preceding the Council meeting, any item received after this time would have to be of an emergency nature. Once a request is received, Administration will review it and determine whether or not it requires Mayor/Council action, or whether it is an item that needs to be handled by staff.

Received by: Randy Baumbach Date: 3-11-16
(City employee)

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G9

CONSIDERATION OF AGREEMENT WITH JEO CONSULTING GROUP FOR PRELIMINARY ENGINEERING SERVICES FOR THE KAROL KAY BLVD, BADER- HILLCREST PROJECT - Bruce Smith

Consideration of a Resolution approving Supplemental Services Agreement No. 2 - BK1329

Administrative Report: Following review and discussion, a motion to adopt the resolution would be in order.

Staff Contact:

SUPPLEMENTAL AGREEMENT #2

CITY OF SEWARD
JEO CONSULTING GROUP, INC.
PROJECT NO. URB-6763(1)
CONTROL NO. 13161
KAROL KAY BLVD., BADER - HILLCREST

THIS SUPPLEMENTAL AGREEMENT is between the City of Seward ("LPA") and JEO Consulting Group, Inc. ("Consultant"), collectively referred to as the "Parties".

WHEREAS, Consultant and LPA entered into an agreement ("Original Agreement") BK1329 providing for Consultant to provide preliminary engineering and NEPA Categorical Exclusion for LPA's Federal Aid project, and

WHEREAS, it is necessary that realignment and final design work be added under this Supplemental Agreement, and

WHEREAS, it is necessary to increase Consultant's compensation by this Supplemental Agreement for the additional work necessary to complete the project.

WHEREAS, it is the desire of LPA that the project be constructed under the designation of Project No. URB-6763(1), as evidenced by the Resolution of LPA, attached as EXHIBIT "A" and incorporated herein by this reference, and

NOW THEREFORE, in consideration of these facts and mutual promises, the Parties agree as follows:

SECTION 1. SCOPE OF SERVICES

Consultant will perform the additional work as set out in Exhibit "B", Scope of Services and Consultants Fee Proposal, attached and incorporated herein by this reference.

SECTION 2. NOTICE TO PROCEED AND COMPLETION SCHEDULE

LPA will issue Consultant a written Notice-to-Proceed upon full execution of this Supplemental Agreement. Any work or services performed by Consultant on the project prior to the date specified in the written Notice-to-Proceed is not eligible for reimbursement.

Consultant will complete all work stipulated in the Original Agreement, Supplemental Agreement(s) #1, and this Supplemental Agreement by July 1, 2017.

SECTION 3. FEES AND PAYMENTS

For the work required, SECTION 9 FEES AND PAYMENTS of the Original Agreement is hereby amended in accordance with Exhibit "B" so that the fixed-fee-for-profit is increased from \$15,083.49 to \$18,727.75, an increase of \$3,644.26. Actual costs are increased from \$126,333.87 to \$153,993.95, an increase of \$27,660.08. The total agreement amount is increased from \$141,417.36 to \$172,721.70, an increase of \$31,304.34 which Consultant must not exceed without the prior written approval of LPA.

Project No. URB-6763(1)
Control No. 13161
Karol Kay Blvd., Bader - Hillcrest
Template T-AGR-1S Revised 8-4-14

Page 1 of 3
AGREEMENT # BK1329 Sup # 2

SECTION 4. ENTIRE AGREEMENT

The Original Agreement, any and all other previous supplements thereto, and this Supplemental Agreement, constitute the entire agreement ("The Agreement") between the Parties. The Agreement supersedes any and all other previous communications, representations, or other understandings, either oral or written; all terms and conditions of the Original Agreement and all previous supplements thereto, to the extent not superseded, remain in full force and effect, and are incorporated herein as if set forth in their entirety.

SECTION 5. CONSULTANT CERTIFICATION AND REAFFIRMATION

The undersigned duly authorized representative of Consultant, by signing this Supplemental Agreement, hereby reaffirms, under penalty of law, the truth of the certifications set out in the Original Agreement and all Supplements thereto, including this Supplement. Further, Consultant has a duty to inform LPA of any material changes in the accuracy of all assertions set out in the Original Agreement and all Supplements thereto.

SECTION 6. CERTIFICATION OF LPA

By signing this Supplemental Agreement, I do hereby certify that, to the best of my knowledge, Consultant or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this agreement to:

- (a) employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay or agree to pay to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind.

I acknowledge that this certification is to be furnished to the FHWA, upon their request, in connection with this agreement involving participation of Federal-Aid highway funds and is subject to applicable LPA and federal laws, both criminal and civil.

IN WITNESS WHEREOF, the Parties hereby execute this Supplemental Agreement pursuant to lawful authority as of the date signed by each party. Further, the Parties, by signing this Supplemental Agreement, attest and affirm the truth of each and every certification and representation set out herein.

EXECUTED by Consultant this _____ day of _____, 2016.

JEO CONSULTING GROUP, INC.
Robert S. Brigham

President

STATE OF NEBRASKA)
)ss.
SAUNDERS COUNTY)

SUBSCRIBED AND SWORN to before me this _____ day of _____, 2016.

Notary Public

EXECUTED by LPA this _____ day of _____, 2016.

CITY OF SEWARD
Joshua Eickmeier

Mayor

Subscribed and sworn to before me this _____ day of _____, 2016.

Clerk

STATE OF NEBRASKA
DEPARTMENT OF ROADS
Form of Agreement Approved for
Federal Funding Eligibility:

Date

AGRS-1S

Project No. URB-6763(1)
Control No. 13161
Karol Kay Blvd., Bader - Hillcrest
Template T-AGR-1S Revised 8-4-14

Page 3 of 3
AGREEMENT # BK1329 Sup # 2

**Exhibit B
SCOPE OF SERVICES**

**Amendment #2 (revised roadway alignment)
Project Name: Karol Kay Boulevard, Bader-Hillcrest in Seward
Project Number: URB-6763(1)
Control Number: 13161**

A. DESCRIPTION OF WORK

The proposed project will impact a future park as shown in the City of Seward Master Land Use Plan. The roadway must be re-aligned to minimize these impacts. Since the project is currently at the 90% design stage, the plans for the new alignment will need to be brought to that stage if the new alignment is found to meet a 4(f) de minimis standard.

B. SCOPE OF WORK:

- 1 Final Design. This task covers the preparation of the final design plans to 90% for the project on the revised alignment to minimize impacts to future park lands as per the city of Seward Master Plan.
 - 1.1 Roadway Horizontal & Vertical Alignment. This task includes the design and drafting of the horizontal alignment(s) and vertical alignment(s) to minimize the impacts to the future park ground.
 - 1.2 Review of Alignment Meeting. Conduct a meeting with NDOR and FHWA to review the alignments proposed and confirm that the changes made will qualify under a de Minimis finding for park property.
 - 1.3 Template Trail Cross-Sections. Develop the templates necessary to process cross sections for the narrow width street.
 - 1.4 Earthwork. Process the earthwork for the new alignment, including the adjusted sidewalk location.
 - 1.5 Roadway Geometric Design. This task includes the geometric design of all roadway alignments, intersections, driveways, etc., which includes setting up all the geometric sheets for the project and labeling. Labeling the geometric points with Station and Offsets will not be completed in this phase.
 - 1.6 Storm Sewer Design. This task includes the effort to complete the final storm sewer design and draft the appropriate storm sewer plan data on the Construction sheets and storm sewer profiles on the Plan and Profile sheets respectively. The consultant will follow NDOR's Drainage Design & Erosion Control Manual.
 - 1.7 Street Lighting Design. This task includes the final design of street lighting.
 - 1.8 Construction and Removal. Development of separate Removal plan sheets and Construction plan sheets with appropriate notes detailing construction and removal items not specifically identified elsewhere in the this scope.
 - 1.9 Limits of Construction. The Consultant will define and draft the limits of construction on the plan sheets. These limits will be used to determine environmental and right of way impacts.
 - 1.10 Erosion Control. The Consultant will design and draft the erosion control items on the Construction Plan Sheets.
 - 1.11 Right of Way Strip Map. The Consultant will layout and show property ownership for the limits of the project on an updated map for the new alignment.

Project Number: URB-6763(1)
Control Number: 13161
Project Name: Karol Kay Boulevard, Bader-Hillcrest in Seward

- 1.12 Typical Sections. This includes design and drafting the updated typical sections.
 - 1.13 Striping and Signing. The Consultant will design and draft the permanent markings for the trail as well as any signs required.
 - 1.14 90% Plans. Address NDOR/FHWA review comments from the alignment review meeting. Submit updated plans, updated quantities (DR343E, DR-342 and summary of quantities forms), updated estimate of probable costs using recent bid tabulations and other information, and special provisions (if any).
 - 1.15 Quantities/Estimates. Develop and tabulate all of the preliminary quantities. Quantities will be submitted to the Client for each submittal, including the Plan-in-Hand and Functional Plans, using NDOR standard bid items and NDOR quantities forms. Estimates of probable cost will be prepared by the Consultant using recent bid tabulations and other information.
 - 1.16 Utility Coordination / Verification. The Consultant will draft utilities on the plans that weren't included in the preliminary plotting and for limited coordination with the utilities to verify the location and type of utility. In addition, the Consultant will coordinate and schedule a Utilities meeting to identify and work through potential conflicts identified in the preliminary plans.
 - 1.17 ROW Tract Map & Description. The Consultant will prepare one (1) tract map for use in acquiring additional right of way for the proposed project. The tract map will include the legal description of the acquisition area and will be provided in word document format.
- 2 Categorical Exclusion Document and Resource Reviews. This task covers the additional needs for 4(f) documentation and resource reviews for the revised alignment and updated NEPA Document.
 - 2.1 Resource Review. Using the Form and NDOR guidance, Consultant provide updated information for NDOR to determine if additional consultation is required for the revised alignment.
 - 2.2 Section 4(f) Evaluation. The proposed project will impact an adjacent future park and a 4(f) de minimis evaluation will be required. The proposed sidewalk will require completion of the 4(f) exemption form for construction on the proposed park and for connection to the existing Plum Creek Trail.
 - 3 Public Involvement. This task covers the additional public involvement needs for 4(f) documentation and change to the alignment.
 - 3.1 Public Information Mailer. Consultant will Coordinate with NDOR and FHWA to prepare and mail out additional information on the alignment change to minimize impacts to future park property.
 - 4 Project Management and QC.
 - 4.1 Project Management. This task includes manage services for the proposed supplemental agreement tasks listed above.
 - 4.2 Quality Assurance/Quality Control. The Consultant will perform QA/QC checks at the 90% plan stage for the plans prepared under this supplemental agreement.

C. DELIVERABLES:

1. Initial Alignment plan and grades
2. 90% Plans for revised alignment
3. 4(f) Documentation (one de Minimis and one exception)
4. Public Information Mailer

Project Number: URB-6763(1)
 Control Number: 13161
 Project Name: Karol Kay Boulevard, Bader-Hillcrest in Seward

D. SCHEDULE

- | | | |
|----|----------------------------------|--|
| 1. | Notice to Proceed: | April 11, 2016 |
| 2. | Initial Alignment review meeting | December 8, 2015
(can be completed under current agreement) |
| 3. | 90% Plans: | July 1, 2017 |

*Project Number: URB-6763(1)
Control Number: 13161
Project Name: Karol Kay Boulevard, Bader-Hillcrest in Seward*

NEPA Categorical Exclusion and Preliminary Engineering Consultant Estimate of Hours

Project Name: **Karol Kay Boulevard, Bader-Hillcrest in Seward**
 Project Number: **URB-6763(1)**
 Control Number: **13161**
 Location (City, County): **Seward, Seward County**
 Firm Name: **JEO Consulting Group Inc.**
 Consultant Project Manager: **Julie Ogden, PE**
 Phone/Email: **402.443.7483 jogden@jeo.com**
 LPA Responsible Charge: **Melvin Aldrich**
 Phone/Email: **402.643.4000 x2 / melvin.aldrich@cityofsewardne.com**
 NDOR Project Coordinator: **River Hwang**
 Phone/Email:
 Date: **February 26, 2016**



TASKS	PERSONNEL CLASSIFICATIONS										Total		
	PR	SENV	ENV	SENG	ENG	SDSE	EE	UC	ADM	QC		SCC	SCM
For Engineering Services:													
1. Final Design													
1.1 Roadway Horizontal & Vertical Alignment					3	2							5
1.2 Review of Alignment Meeting						2							2
1.3 Template Roadway Cross-Sections													10
1.4 Earthwork													30
1.5 Roadway Geometric Design						4	6						18
1.6 Storm Sewer Design						6	24						30
1.7 Street Lighting Design						4	14						18
1.8 Construction and Removal								10					20
1.9 Limits of Construction					2	6	17						25
1.10 Erosion Control							4						4
1.11 Right of Way Strip Map					2	8	12						22
1.12 Typical Sections					2		4						6
1.13 Striping & Signing						1	2						3
1.14 90% Plans						2	2	8					12
1.15 Quantities/Estimates	6					8	6	8					28
1.16 Utility Coordination / Verification						4	8	4					16
1.17 ROW Tract Map & Description					2		10	4		2			18
							8					4	12

Consultant Independent Cost Estimate
 Estimate of Hours

EXHIBIT "B"
 Page 4 of 9

NEPA Categorical Exclusion and Preliminary Engineering Consultant Estimate of Hours

Project Name: **Karol Kay Boulevard, Bader-Hillcrest in Seward**
 Project Number: **URB-6763(1)**
 Control Number: **13161**
 Location (City, County): **Seward, Seward County**
 Firm Name: **JEO Consulting Group Inc.**
 Consultant Project Manager: **Julie Ogden, PE**
 Phone/Email: **402.443.7483 jogden@jeo.com**
 LPA Responsible Charge: **Melvin Aldrich**
 Phone/Email: **402.643.4000 x2 / melvin.aldrich@cityofsewardne.com**
 NDOR Project Coordinator: **River Hwang**
 Phone/Email:
 Date: **February 26, 2016**



TASKS	PERSONNEL CLASSIFICATIONS**											Total
	PM	SENV	ENV	SENG	ENG	SDES	EEUC	ADM	QC	SCC	SCM	
For Engineering Services:												
2. Categorical Exclusion document & Resource Reviews												
2.1 Resource Review			2									2
2.2 Section 4(f) Evaluation	15		4									19
3. Public Involvement												
3.1 Public Information Mailer	2			4				4				10
4. Project Management & QC												
4.1 Project Management	15											15
4.2 Quality Assurance/Quality control				2	2	4			1			9
Total Hours	40		6	26	60	133	10	7		4		286
Total Days (8 hrs)	5.0		0.8	3.3	7.5	16.6	1.3	0.9		0.5		35.8

CLASSIFICATIONS*

PM = Project Manager
 SENV = Senior Environmental Scientist
 ENV = Environmental Scientist
 ADM = Administrative
 SENG = Associate/ Senior Engineer
 ENG = Engineer
 SDES = Senior Designer/Technician
 EEUC = Electrical Engineer/Utility Coordinator
 QC = Quality Control Reviewer
 SCC = Survey Crew Chief
 SCM = Survey Crew Member

* For Project Manager, use one of the technical classifications

** For User-Defined Classifications, you will need to edit the Classifications Legend located above. To enter a new classification, replace "UD1" with its abbreviation (ex. GRA) and replace "User Defined 1" with the corresponding title (ex. Graphic Artist). Once the user-definitions are added, they will self-populate the Estimate of Hours table, as well as the remaining sheets.

Consultant Independent Cost Estimate
 Estimate of Hours

EXHIBIT "B"
 Page 5 of 9

Project Name: **Karol Kay Boulevard, Bader-Hillcrest in Se**
 Project Number: **URB-6763(1)**
 Control Number: **13161**
 Location (City, County): **Seward, Seward County**
 Firm Name: **JEO Consulting Group Inc.**
 Consultant Project Manager: **Julie Ogden, PE**
 Phone/Email: **402.443.7483 jogden@jeo.com**
 LPA Responsible Charge: **Melvin Aldrich**
 Phone/Email: **402.643.4000 x2 / melvin.aldrich@cityofsewardne.com**
 NDOR Project Coordinator: **River Hwang**
 Phone/Email: _____
 Date: **February 26, 2016**



Code	Contract Description	Hours	Daily Rate	Amount
PM	Project Manager			
SENV	Senior Environmental Scientist	40	\$41.85	\$1,674.00
ENV	Environmental Scientist			
SENG	Associate/ Senior Engineer	6	\$22.62	\$135.72
ENG	Engineer	26	\$41.85	\$1,088.10
SDES	Senior Designer/Technician	60	\$39.37	\$2,362.20
EE/UC	Electrical Engineer/Utility Coordinator	133	\$23.76	\$3,160.08
ADM	Administrative	10	\$29.64	\$296.40
QC	Quality Control Reviewer	7	\$20.96	\$146.72
SCC	Survey Crew Chief	4	\$54.04	\$216.16
SCM	Survey Crew Member	4	\$29.04	\$116.16
TOTALS		286		\$8,975.34

Overhead Rate: 207.46%

Fixed Fee: 13.20%

PM = Project Manager
SENV = Senior Environmental Scientist
ENV = Environmental Scientist
ADM = Administrative

SENG = Associate/ Senior Engineer

ENG = Engineer

SDES = Senior Designer/Technician
EE/IC = Electrical Engineer/Technician

EEUC = Electrical Engineer/Utility Coordinator

QC = Quality Control Review

SCC = Survey Crew Chief

SCM = Survey Crew Member

[illegible]

Input actual employee classification as designated by firm.

² Total of "% Assigned" must equal 100% for each personnel classification category. If one person in classification, list them as 100% for "% Assigned".

EXHIBIT "B"
Page 6 of 9

NEPA Categorical Exclusion and Preliminary Engineering Direct Expenses

Project Name: **Karol Kay Boulevard, Bader-Hillcrest in Seward**
 Project Number: **URB-6763(1)**
 Control Number: **13161**
 Location (City, County): **Seward, Seward County**
 Firm Name: **JEO Consulting Group Inc.**
 Consultant Project Manager: **Julie Ogden, PE**
 Phone/Email: **402.443.7483 jogden@jeo.com**
 LPA Responsible Charge: **Melvin Aldrich**
 Phone/Email: **402.643.4000 x2 / melvin.aldrich@cityofsewardne.com**
 NDOR Project Coordinator: **River Hwang**
 Phone/Email: _____
 Date: **February 26, 2016**



Subconsultants:	Quantity	Unit Cost	Amount
Subtotal			
Printing and Reproduction:	Quantity	Unit Cost	Amount
Subtotal			
Mileage/Travel:	Quantity	Unit Cost	Amount
Subtotal			
Lodging/Meals:	Quantity	Unit Cost	Amount
Subtotal			
Other Miscellaneous Costs:	Quantity	Unit Cost	Amount
Facilities Capital (0.58% of Direct Labor)	1	\$52.08	\$52.08
Subtotal			\$52.08
TOTAL DIRECT EXPENSES			\$52.08

2011 Standard Rates		
Type	Rate	
Company Automobile	Prevailing standard rate as established by the IRS, currently \$0.51 /mi	
Survey Vehicle	Prevailing standard rate as established by the IRS, currently \$0.535 /mi	
Black and White Copies	Actual reasonable cost	
Color Copies	Actual reasonable cost	
Miscellaneous Postage, Mailing, Deliveries Etc.	Actual reasonable cost	
Equipment	Actual reasonable cost	
Privately Owned Vehicle	Actual reimbursement amount to employee, not to exceed rates for company vehicles outlined above	
Automobile Rental	Actual reasonable cost	
Air fare	Actual reasonable cost, giving the State all discounts	
Lodging	Actual cost, (excluding taxes & fees), not to exceed federal GSA reimbursement guidelines, not to exceed \$77 per person daily statewide; not to exceed \$104 in Omaha/Douglas County.	
Meals	Actual cost, not to exceed federal GSA reimbursement guidelines, currently:	
	Statewide	Omaha/Douglas County
Breakfast	\$7.00	\$10.00
Lunch	\$11.00	\$15.00
Dinner	\$23.00	\$31.00
Incidentals	\$5.00	\$5.00
Totals	\$46.00	\$61.00

* A full list of rates can be found at the following website: www.gsa.gov/perdiem

Consultant Independent Cost Estimate
 Direct Expenses

EXHIBIT "B"
 Page 7 of 9

NEPA Categorical Exclusion and Preliminary Engineering Cost by Task

Project Name: **Karol Kay Boulevard, Bader-Hillcrest in Seward**
 Project Number: **URB-6763(1)**
 Control Number: **13161**
 Location (City, County): **Seward, Seward County**
 Firm Name: **JEO Consulting Group Inc.**
 Consultant Project Manager: **Julie Ogden, PE**
 Phone/Email: **402.443.7483 jogden@jeo.com**
 LPA Responsible Charge: **Melvin Aldrich**
 Phone/Email: **402.643.4000 x2 / melvin.aldrich@cityofsewardne.com**
 NDOR Project Coordinator: **River Hwang**
 Phone/Email: _____
 Date: **February 26, 2016**



Tasks	Total Hours	Direct Labor Cost	Overhead 207.46%	Fixed Fee 13.20%	Total Project Cost
For Engineering Services:					
1. Final Design	231	\$6,974.78	\$14,469.88	\$2,830.70	\$24,275.36
2. Categorical Exclusion document & Resource Reviews	21	\$763.47	\$1,583.89	\$309.85	\$2,657.21
3. Public Involvement	29	\$334.94	\$694.87	\$135.93	\$1,165.74
4. Project Management & QC	34	\$906.19	\$1,879.98	\$367.77	\$3,153.94
Direct Expenses					\$52.08
TOTAL	315	\$8,979.38	\$18,628.62	\$3,644.25	\$31,304.33

Consultant Independent Cost Estimate
Cost by Task

EXHIBIT "B"
Page 8 of 9

NEPA Categorical Exclusion and Preliminary Engineering Project Cost

Project Name: **Karol Kay Boulevard, Bader-Hillcrest in Seward**
 Project Number: **URB-6763(1)**
 Control Number: **13161**
 Location (City, County): **Seward, Seward County**
 Firm Name: **JEO Consulting Group Inc.**
 Consultant Project Manager: **Julie Ogden, PE**
 Phone/Email: **402.443.7483 jogden@jeo.com**
 LPA Responsible Charge: **Melvin Aldrich**
 Phone/Email: **402.643.4000 x2 / melvin.aldrich@cityofsewardne.com**
 NDOR Project Coordinator: **River Hwang**
 Phone/Email: _____
 Date: **February 26, 2016**



Direct Labor Costs			
Personnel Classification	Hours	Rate	Amount
Project Manager	40	\$41.85	\$1,674.00
Senior Environmental Scientist			
Environmental Scientist			
Associate/ Senior Engineer	6	\$22.62	\$135.72
Engineer	26	\$41.85	\$1,088.10
Senior Designer/Technician	60	\$38.37	\$2,302.20
Electrical Engineer/Utility Coordinator	133	\$23.76	\$3,160.08
Administrative	10	\$29.64	\$296.40
Quality Control Reviewer	7	\$20.96	\$146.72
Survey Crew Chief		\$54.04	
Survey Crew Member	4	\$29.04	\$116.16
TOTALS	286		\$8,979.38

Direct Expenses	
Subconsultants	Amount
Printing and Reproduction Costs	
Mileage/Travel	
Lodging/ Meals	
Other Miscellaneous Costs	\$52.08
TOTALS	\$52.08

Total Project Costs	
	Amount
Direct Labor Costs	
Overhead @ 207.46%	\$8,979.38
Total Labor Costs	\$18,628.62
Fixed Fee @ 13.20%	\$2,439.00
Direct Expenses	\$52.08
PROJECT COST	\$21,119.70

Consultant Independent Cost Estimate
Project Cost

EXHIBIT "B"
Page 9 of 9

RESOLUTION NO. 2016-

Whereas: City of Seward and JEO Consulting Group, Inc., have previously executed a Preliminary Engineering Services Agreement (BK1329) for a transportation project for which the Local Public Agency (LPA) would like to obtain Federal funds;

Whereas: City of Seward understands that it must continue to strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of this Federal-aid project; and

Whereas: City of Seward and JEO Consulting Group, Inc., wish to enter into a preliminary engineering services supplemental agreement setting out modifications and/or additional duties and/or funding responsibilities for the Federal-aid project.

Be It Resolved: by the City Council of the City of Seward, Nebraska that:

Joshua Eickmeier, Mayor of the City of Seward, is hereby authorized to sign the attached Final Design Engineering Services Supplemental Agreement No. 2 between the City of Seward, and JEO Consulting Group, Inc.

NDOR Project Number: URB-6763(1)

NDOR Control Number: 13161

NDOR Project Description: Karol Kay Blvd., Bader-Hillcrest

Adopted this _____ day of _____, 2016 at Seward, Nebraska.

THE CITY OF SEWARD, NEBRASKA

ATTEST:

Joshua Eickmeier, Mayor

Bonnie Otte
Assistant Administrator/
Clerk-Treasurer
Budget & HR Director

(SEAL)

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G10

CONSIDERATION OF APPLICATION OF ROSS PACKETT AS MANAGER OF COBBLESTONE HOTEL & SUITES RETAIL CLASS I LIQUOR LICENSE - Bruce Smith

Administrative Report: Cobblestone Hotel & Suites is applying for a manager change of their current Retail Class I liquor license. Following review and discussion, a motion to recommend approval of the manager's application would be in order.

Staff Contact:

**MANAGER APPLICATION
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

RECEIVED

MAR 24 2016

NEBRASKA LIQUOR
CONTROL COMMISSION

MUST BE:

- ✓ **Citizen of the United States. Include copy of US birth certificate, naturalization paper or current US passport**
- ✓ **Nebraska resident. Include copy of voter registration in the State of Nebraska**
- ✓ **Fingerprinted. See Form 147 for further information, this form MUST be included with your application.**
- ✓ **21 years of age or older**

Corporation/LLC information

Name of Corporation/LLC: Seward Hotel Group LLC

Premise information

Liquor License Number: 099697 Class Type I (if new application leave blank)

Premise Trade Name/DBA: Cobblestone Hotel & Suites

Premise Street Address: 2575 Progressive Road Inside

City: Seward County: Seward Zip Code: 68434

Premise Phone Number: 402-646-1004

Email address: rpackett@staycobblestone.com

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. Click on this link to see authorized individuals.
http://www.lcc.ne.gov/license_search/licsearch.cgi

SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER

(Faxed signatures are acceptable)



Form 103
REV JUNE 2015
Page 2 of 6

Manager's information must be completed below PLEASE PRINT CLEARLY

Last Name: Packett First Name: Ross MI: J

Home Address (include PO Box if applicable): _____

City: Lincoln County: Lancaster Zip Code: 68504

Home Phone Number: _____ Business Phone Number: _____

Social Security Number: _____ Drivers License Number & State: _____

Date Of Birth: _____ Place Of Birth: Lincoln, Nebraska

Email address: rpackett@staycobblestone.com

Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted)

☒ YES

☐ NO

RECEIVED

MAR 24 2016

NEBRASKA LIQUOR
CONTROL COMMISSION

Spouse's information

Spouses Last Name: Packett First Name: Malerie MI: E

Social Security Number: _____ Drivers License Number & State: _____

Date Of Birth: _____ Place Of Birth: Lincoln, Nebraska

APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS
APPLICANT SPOUSE

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
Lincoln, NE	1987	2016	Lincoln, NE	1991	2016



City of Seward, Police Department

Chief of Police

Alan D. Baldwin

148 South First Street

Seward Nebraska 68434

Phone and TDD 402-643-2579 Fax 402-643-6785

March 28, 2016

Liquor license manager's application

Ross J. Packett

Cobblestone Hotel & suites

2575 Progressive Road

Seward, NE

There were no pertinent negative local contacts

Recommendation is to issue license

Chief Alan D. Baldwin

Chief Alan D. Baldwin

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G11

CONSIDERATION OF APPROVAL TO ADVERTISE FOR BIDS TO POWER WASH, INSPECT AND PAINT THE INTERIOR AND EXTERIOR OF THE NORTH WATER TOWER - Tim Richtig

Administrative Report: Per Department of Health and Human Services rules, the water tower needs to be inspected and cleaned every five years. The last cleaning was in 2010. The plan is to complete this work in the 2016-2017 budget year (October, 2016).

Following review and discussion, a motion to authorize the City to advertise for bids would be appropriate.

Staff Contact:

March 28, 2016

City of Seward
Attn: Mr. Bruce Smith
P.O. Box 38
Seward, Nebraska 68434-0038

Re: Seward Water Tower Rehabilitation
Seward, Nebraska - 2016
Olsson Project No. 016-0511

Dear Mr. Smith:

Design is presently underway for the above referenced project, which will include a complete blast, prime, re-coat of the interior and a power wash and overcoat of the exterior of Seward's existing 750,000 Gallon Water Tower. The preliminary estimate for the base project, based upon information from both recently bid projects and coatings suppliers, is \$300,000. The bid will include alternate bid items for repairs to the overflow system and an exterior logo, in addition to the base bid.

This letter shall serve as a request for permission to bid the project once approval has been obtained from the Nebraska State Department of Health and Human Services (NDHHS).

Please feel free to contact us with any additional questions that you may have.

Sincerely,



Owen Killham, PE

Encls.

cc: Bonnie Otte, City of Seward
Tim Richtig, City of Seward

F:\2016\0501-1000\016-0511\20-MANAGEMENT\COMMUNICATION\16-03-28_PBIN_PERMISSION TO BID PROJECT.DOC

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G12

CONSIDERATION TO ADD 6 ADDITIONAL GOLF CRTS TO GOLF CART LEASE - Bruce Smith

Administrative Report: We believe we will be short of rental carts for several reasons including more new annual cart lease customers, and the club was short of carts many times last year. The price per month (cart) is the same for the new 6 as the original 20. The lease addendum shows will have 5 monthly payments this year, then 6 payments each year for the remaining 5 years.

Staff Contact:

“ADDENDUM”

**City of Seward, Nebraska
Lease #615126**

Addition of Leased Equipment

6 - 2016 Club Car Precedent Model Gas Golf Cars.

Initial rent schedule:

Seasonal monthly payments of \$2,200.00 each, on or before the 1st day of April, May, June, July, August, and September in years 2016, 2017, 2018, 2019, 2020 and 2021. The total rental amount (sum of monthly payments) is \$79,200.00.

Final payment for purchase is \$32,000.00 and is due April 1, 2022.

New rent schedule:

5 Seasonal monthly payments of \$3,550.00 each, on or before the 1st day of May, June, July, August, and September in the year 2016. Followed by 30 Seasonal monthly payments of \$2,860.00 each, on or before the 1st day of April, May, June, July, August, and September in years 2017, 2018, 2019, 2020 and 2021. The total rental amount (sum of monthly payments) is \$103,550.00

Final payment for purchase is \$41,600.00 and is due April 1, 2022.

New Lease Number Assigned

Lease shall now be identified by #616135

Bruning State Bank:

City of Seward, Nebraska:

By: _____
Title: Vice President

By: _____
Title: Mayor

Date: _____

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G13

CITY ADMINISTRATOR'S REPORT- Bruce Smith

Administrative Report: The City Council will receive an update on capital and other on-going projects. Following review, a motion to approve the City Administrator's report would be in order.

Staff Contact:

CITY ADMINISTRATORS REPORT - 4-5-16

- Department head meetings as well as many individual meetings with employees through the week.
- Attended the 3/15 Council Meeting.
- Met with Blue Stem to discuss the proposed wind turbine.
- I met with a fiber optic company about bringing fiber to the entire City.
- Met with Doug Holle of Schemmer on the Waverly Road project and the trail project.
- Had a meeting with our NPPD Director.
- Attended the going away social for Kathy Evert of the Chamber.
- Had a conference call with Bonnie and Paul Greiger of DA Davidson concerning EMMA Filings.
- Attended the Civic Center Meeting.
- Attended the silent auction for the advertising on the Golf Course Tee Markers and scorecards.
- Attended the Aging Services Committee meeting.
- Had a conference call with CodeRed.
- Met with Emily Bausch of Olsson Associates and Jonathan Jank of SCCDP on downtown revitalization and funding opportunities.
- Attended a Downtown Business Owners meeting with the Mayor.
- Attended the general employees pension meeting.
- Attended the NCEA meeting in Lincoln.
- Bonnie and I met with Mark Kolterman, and Shane Baack of the Kolterman Agency to discuss health insurance.
- Had a Downtown Seward Revitalization Application meeting.
- Had a meeting on the St. Johns Child Development Center drainage issues.
- Met with JEO about an updated comprehensive plan.
- Attended the final SADC Member meeting.
- Beginning work on the 2016-2017 Budget.

The departments are working on the following projects to name a few:

- Trimming street trees and trees in parks and cemetery.
- Patching streets.
- Finished the Ox Bow cleanout.
- Working on utilities for a proposed new subdivision.
- Continuing the installation of LED street lights.
- Work continues on the 14th Street Substation project.
- New Police officer, Ross Peterson is at the Police Academy.
- Miscellaneous police training.
- Seward County Justice Center inspections.
- Met with a developer on a new housing development.
- Working on updating property maintenance code violation list.
- Working on getting the golf course and ballfields ready for the season.
- Refurbishing equipment at golf course.

- Inspecting water wells at the golf course and adding flow meters to them per the Upper Big Blue River NRD.
- Finished grinding stumps at the golf course.
- Registration has begun for baseball programs.
- Men's basketball program continues.
- Women's 6 on 6 volleyball continues.
- Youth soccer starts April 5th
- High School and Concordia Baseball and Concordia Softball has begun.
- Refurbishing and building new signage for the parks.
- Pulled pump at swimming pool for repairs.
- Continuing with library programs including computer class, Tai Chi, after school programs, etc.
- Working on repairs to the muffin monster at the WWTP.
- General maintenance of all facilities, doing utility locates.
- Finishing up spring library programs.
- Preparing for the NLW Parking Lot Party at the Library.
- Still taking applications for the accountant position.
- Working on liquor license renewals.
- Preparing for police and general employee pension committee meetings.
- Had a Police Pension meeting.
- Had a Civil Service meeting to look at new police candidates.

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G14

FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION - Mayor Eickmeier

Administrative Report: This item is to allow Council members an opportunity to request future agenda items. To remain in compliance with the open meetings law, no discussion of an item will be allowed beyond what is necessary to clarify the request.

Staff Contact:

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G15

ANNOUNCEMENT OF UPCOMING EVENTS - Mayor Eickmeier

National Library Week Finale - April 16; 8:00 a.m. - 2:00 p.m., located on 5th Street and parking lot east of Seward Memorial Library

Run to Restore 5K Run/Walk - April 16; 9:00 a.m. - 10:30 p.m., Plum Creek Trail, E Pinewood, N Columbia Ave, College Ave, Brommer Dr., Hillcrest Dr

Staff Contact:

City of Seward, NE
Tuesday, April 5, 2016
Regular Session

Item G16

MOTION TO ADJOURN

Staff Contact: