

City of Seward, NE

Tuesday, April 5, 2016

Regular Session

Item G13

CITY ADMINISTRATOR'S REPORT- Bruce Smith

Administrative Report: The City Council will receive an update on capital and other on-going projects. Following review, a motion to approve the City Administrator's report would be in order.

Staff Contact:

CITY ADMINISTRATORS REPORT - 4-5-16

- Department head meetings as well as many individual meetings with employees through the week.
- Attended the 3/15 Council Meeting.
- Met with Blue Stem to discuss the proposed wind turbine.
- I met with a fiber optic company about bringing fiber to the entire City.
- Met with Doug Holle of Schemmer on the Waverly Road project and the trail project.
- Had a meeting with our NPPD Director.
- Attended the going away social for Kathy Evert of the Chamber.
- Had a conference call with Bonnie and Paul Greiger of DA Davidson concerning EMMA Filings.
- Attended the Civic Center Meeting.
- Attended the silent auction for the advertising on the Golf Course Tee Markers and scorecards.
- Attended the Aging Services Committee meeting.
- Had a conference call with CodeRed.
- Met with Emily Bausch of Olsson Associates and Jonathan Jank of SCCDP on downtown revitalization and funding opportunities.
- Attended a Downtown Business Owners meeting with the Mayor.
- Attended the general employees pension meeting.
- Attended the NCEA meeting in Lincoln.
- Bonnie and I met with Mark Kolterman, and Shane Baack of the Kolterman Agency to discuss health insurance.
- Had a Downtown Seward Revitalization Application meeting.
- Had a meeting on the St. Johns Child Development Center drainage issues.
- Met with JEO about an updated comprehensive plan.
- Attended the final SADC Member meeting.
- Beginning work on the 2016-2017 Budget.

The departments are working on the following projects to name a few:

- Trimming street trees and trees in parks and cemetery.
- Patching streets.
- Finished the Ox Bow cleanout.
- Working on utilities for a proposed new subdivision.
- Continuing the installation of LED street lights.
- Work continues on the 14th Street Substation project.
- New Police officer, Ross Peterson is at the Police Academy.
- Miscellaneous police training.
- Seward County Justice Center inspections.
- Met with a developer on a new housing development.
- Working on updating property maintenance code violation list.
- Working on getting the golf course and ballfields ready for the season.
- Refurbishing equipment at golf course.

- Inspecting water wells at the golf course and adding flow meters to them per the Upper Big Blue River NRD.
- Finished grinding stumps at the golf course.
- Registration has begun for baseball programs.
- Men's basketball program continues.
- Women's 6 on 6 volleyball continues.
- Youth soccer starts April 5th
- High School and Concordia Baseball and Concordia Softball has begun.
- Refurbishing and building new signage for the parks.
- Pulled pump at swimming pool for repairs.
- Continuing with library programs including computer class, Tai Chi, after school programs, etc.
- Working on repairs to the muffin monster at the WWTP.
- General maintenance of all facilities, doing utility locates.
- Finishing up spring library programs.
- Preparing for the NLW Parking Lot Party at the Library.
- Still taking applications for the accountant position.
- Working on liquor license renewals.
- Preparing for police and general employee pension committee meetings.
- Had a Police Pension meeting.
- Had a Civil Service meeting to look at new police candidates.