

City of Seward, NE
Tuesday, March 15, 2016
Regular Session

Item G10

CITY ADMINISTRATOR'S REPORT- Bruce Smith

Administrative Report: This report will be made available prior to the meeting. The City Council will receive an update on capital and other on-going projects.

Staff Contact:

CITY ADMINISTRATORS REPORT - 3-15-16

- Department head meetings as well as many individual meetings with employees through the week.
- Attended the 3/1 Council Meeting.
- Mayor Eickmeier and I interviewed candidates for the Park/Rec/Golf/Cemetery Director. The Mayor intends to appoint Bob Core to the position and will have the appointment on the agenda for council's confirmation at the April 5th Council Meeting. In anticipation of this appointment, we are accepting applications for the Assistant Parks Director position that is currently being held by Bob Core.
- Went to Concordia for the Women in Business lunch honoring Suzanne Kolterman.
- Attended the Cemetery Board meeting.
- Attended the Union Bank Open House.
- Attended the Seward Downtown Merchants and Building Owners meeting.
- Gave speeches at Rotary and Optimist on the City.
- Met with NPPD to discuss the proposed wind turbine.
- The Mayor and I met with a fiber optic company about bringing fiber to the entire City.
- Met with a business owner and Jonathan Jank concerning a TIF project.
- Attended the SCEDC Board Meeting.
- Attended the safety committee meeting.
- Attended the Aging Services Committee meeting.

The departments are working on the following projects to name a few:

- Trimming street trees and trees in parks and cemetery.
- Patching streets
- Working on Ox Bow clean out
- Attended NPZA in Kearney.
- Working on utilities for a proposed new subdivision.
- Continuing the installation of LED street lights.
- Work continues on the 14th Street Substation project.
- Working with BlueStem Energy on a route for the power line for the proposed wind turbine.
- Siphon project is completed with the exception of planting grass on site.
- Training new Police officer.
- Attended drug task force
- Seward County Justice Center inspections.
- Working on updating property maintenance code violation list.
- Working on getting the golf course and ballfields ready for the season.
- Refurbishing equipment at golf course.
- Inspecting water wells at the golf course and adding flow meters to them per the Upper Big Blue River NRD.
- Grinding stumps at the golf course.

- Registration has begun for baseball programs.
- Men's basketball program continues.
- Women's 6 on 6 volleyball continues.
- Youth basketball games continue.
- Refurbishing and building new signage for the parks.
- Pulled pump at swimming pool for repairs.
- Continuing with library programs including computer class, Tai Chi, after school programs, etc.
- General maintenance of all facilities, doing utility locates.
- Closed on sale of lot for the Kocian family.
- Still taking applications for the accountant position.
- Working on liquor license renewals.
- Preparing for police and general employee pension committee meetings.
- Building Police Department Eligibility list. Applications are being taken through March 18.