

City of Seward, NE
Tuesday, February 9, 2016
Regular Session

Item G11

CITY ADMINISTRATOR'S REPORT- Bruce Smith

Administrative Report: The City Council will receive an update on capital and other on-going projects.

Staff Contact:

CITY ADMINISTRATORS REPORT - 2-2-16

- Numerous meetings on the Seward Country Club. Amended Nate's on the Nine lease so we can get our financing completed.
- Department head meetings as well as many individual meetings with employees through the week.
- Attended the Personnel, Finance, and Audit Committee meeting.
- Attended the NPPD customers meeting in Columbus. I was elected to the Customers Rate Review Committee.
- Attended the NDOR Stakeholders meeting to discuss long range project planning in Columbus.
- Purchased a Point of Sale system for SCGC (Seward Community Golf Course)
- Attended the 1/19 Council Meeting

The departments are working on the following projects to name a few:

- Attended the Nebraska Concrete Paving Workshop in Lincoln
- Attended a meeting on changes to Standards for County and Municipal Streets
- Did snow removal and sanding and worked on Walker road
- Working on Affordable Care Act Forms for employee health insurance benefits.
- Attended the Personnel, Finance, and Audit Committee meeting.
- Working with Nate's on the Nine for the Employee Recognition Event
- Trimming street trees and trees in parks and cemetery.
- Patching streets
- Working on Ox Bow clean out
- Creating new maps for city website
- Drafting new Notice and Orders on open property maintenance cases
- Working on a flood map amendment for Tenneco
- Continuing the installation of LED street lights.
- Work continues on the 14th Street Substation project
- Attended NPPD meeting.
- Working on DMR report due 1/28.
- Repaired a service line on Maple Street on a Saturday due to a faulty installation by a contractor.
- Continued Hauling sludge to city owned fields
- Seward County Justice Center inspections.
- Attended the Planning Commission Meeting
- Working on updating property maintenance code violation list.
- Attended the Park and Rec Board meeting
- Men's basketball program continues.
- Women's 3 on 3 volleyball has been completed. Women's 6 on 6 volleyball begins 2/14.
- Youth basketball games began January 23.
- Refurbishing and building new signage.

- Attended CASTL (library) meeting in Milford
- General maintenance of all facilities, doing utility locates.