

**City of Seward, NE**  
**Tuesday, February 16, 2016**  
**Regular Session**

**Item G9**

**CITY ADMINISTRATOR'S REPORT- Bruce Smith**

**Administrative Report: The City Council will receive an update on capital and other on-going projects.**

**Staff Contact:**

### CITY ADMINISTRATORS REPORT - 2-16-16

- Closed on the golf course. Now named Seward Community Golf Course. Still working on permanent financing. Should close on that the week of the 15<sup>th</sup>.
- Hired Dan Kahler to be the golf course superintendent and Drew Marr to be the golf shop manager
- Department head meetings as well as many individual meetings with employees through the week.
- Purchased a Point of Sale system for SCGC. Attended training on the new system with Drew.
- Attended the 2/9 Council Meeting.
- Met with Ryan Burger to discuss the audit.
- Met with a local business person to discuss a project he is working on and the possibility of using TIF.
- Attended a meeting on the proposed new joint Chamber/SCEDC organization.
- Received applications for a new Parks/Recreation/Golf/Cemetery Director to replace Steve Ferguson who is retiring on April 15.
- Attended a meeting with a local developer who is interested in developing housing lots in Seward.
- Met with BizCo to begin the change in IT companies. This change should save Seward \$20k+ per year.
- Met with Jill Martin of the Seward Independent to do a story on the golf course.
- Attended the Annual Employee Recognition Dinner.
- Attended the Aging Services Committee meeting.
- Met with Doug Brand of the Fair Board to discuss the proposed bike trail and the route it will go along the fairgrounds.
- Met with BlueStem Energy on the proposed wind project.

The departments are working on the following projects to name a few:

- The street department, along with help from the other departments, cleaned up Seward after snow storm.
- Did snow removal around all the City buildings and parking lots.
- All departments helped with the Employee Recognition Event.
- Trimming street trees and trees in parks and cemetery.
- Patching streets
- Working on Ox Bow clean out
- Public hearings on 1 & 6 Street Plan
- Drafting new Notice and Orders on open property maintenance cases
- Working with BizCo on future IT contract.
- Continuing the installation of LED street lights.
- Work continues on the 14<sup>th</sup> Street Substation project
- Continued Hauling sludge to city owned fields
- Seward County Justice Center inspections.
- Attended the Planning Commission Meeting
- Working on updating property maintenance code violation list.
- Constructed and erected the new golf course sign.
- Doing some work on the golf shop.
- Registration has begun for baseball programs.
- Men's basketball program continues.

- Women's 6 on 6 volleyball begins 2/14.
- Youth basketball games continue.
- Refurbishing and building new signage.
- Continuing with library programs
- General maintenance of all facilities, doing utility locates.