

City of Seward, NE
Tuesday, January 19, 2016
Regular Session

Item G10

CITY ADMINISTRATOR'S REPORT- Bruce Smith

Administrative Report: The City Council will receive an update on capital and other on-going projects.

Staff Contact:

CITY ADMINISTRATORS REPORT - 1-19-16

- Numerous meetings on the Seward Country Club. Working on golf cart lease, Nate's on the Nine lease, etc.
- Department head meetings as well as many individual meetings with employees through the week.
- Talked with Don Olson of Utica about the RTSD. Has a study he is sending to me.
- Completed employee targets.
- Met with Chad from NPPD about Power Contract.
- Conference call on Siphon Project.
- Attended the Table Top exercise for Seward County Emergency Management with our Department heads.
- Employee interviews for the two open position and made offers of employment that were accepted.
- Attended the Chamber/SCEDC Vision Group meeting
- Attended the Chamber of Commerce lunch
- Attended the Siphon Project construction kick-off meeting
- Attended the CAR LB840 oversight committee meeting

The departments are working on the following projects to name a few:

- Working on a surplus property list for a future sale
- Finalized targets for the prior 6 months
- Working on 2016 contractor registration renewals
- Completed open records request
- Conduct interviews with golf course applicants and made employment offers to two individuals
- Trimming street trees and trees in parks and cemetery.
- Cleaned streets after storms
- Patching streets
- Working on Ox Bow clean out
- Continuing the installation of LED street lights.
- Removed Christmas lights
- One of the officers began teaching DARE classes
- Repaired Muffin Monster at WWTP
- Continued Hauling sludge to city owned fields
- Seward County Justice Center inspections.
- Attended the Planning Commission Meeting
- Working on updating property maintenance code violation list.
- Attended the Park and Rec Board meeting
- Programs continue including 3 on 3 volleyball, and men's basketball.
- Youth basketball games begin January 24.
- Painted trash cans and picnic tables.
- General maintenance of all facilities, doing utility locates.