

City of Seward, NE
Tuesday, January 5, 2016
Regular Session

Item G12

CITY ADMINISTRATOR'S REPORT- Bruce Smith

Administrative Report: The City Council will receive an update on capital and other on-going projects.

Staff Contact:

CITY ADMINISTRATORS REPORT - 1-5-16

- Numerous meetings on the Seward Country Club. Working on fees, getting an appraisal, golf cart lease, etc.
- Department head meetings as well as many individual meetings with employees through the week.
- Working on employee targets.
- Attended the Seward Country Club meeting.
- Attended the City Council Meeting.
- Attended the Safety Committee Meeting.
- Attended a TIF meeting.
- Met with Chad from NPPD about Power Contract.
- Met with Paul Grieger of DA Davidson about re-financing existing bonds, issuing a new street bond for projects already completed, and the golf course financing.
- Met with Garrett Klein of Olsson on Roberts Street Project.
- Conference call on Siphon Project.
- Met and worked with Mueller's (Sharon Hartman) on subdivision requirements.
- Participated in new Police officer interviews

The departments are working on the following projects to name a few:

- Working on a surplus property list for a future sale
- Working on 2016 contractor registration renewals
- Conduct interviews with officer candidates and made employment offers to two individuals
- Trimming street trees and trees in parks and cemetery.
- Cleaned streets after storms
- Helped move furniture at the Senior Center so the floor could be cleaned
- Put up a fence on the north side of the retention cell on highway 15
- Continuing the installation of LED street lights.
- Met with Olsson on Roberts Street Project.
- Replaced a transformer at the college
- Installed a switch on East Seward Street
- Repaired Muffin Monster at WWTP
- Hauled sludge to city owned fields
- Seward County Justice Center inspections.
- Working on updating property maintenance code violation list.
- Working with bonding agent on funding/refunding for general, electrical and wastewater projects
- Registrations for Youth Wrestling and Youth Basketball is underway
- Programs continue including 3 on 3 volleyball, and men's basketball.
- Painted trash cans and picnic tables.
- General maintenance of all facilities, doing utility locates.