

**AGENDA**  
**SEWARD CITY COUNCIL MEETING**  
**Tuesday, December 1, 2015 @ 7:00 PM**

**NOTICE IS HEREBY GIVEN** that a meeting of the City Council of the City of Seward, Nebraska will be held at 7:00 PM on Tuesday, December 1, 2015, in the Municipal Building Council Chambers, 142 North 7th Street, Seward, Nebraska, which meeting will be open to the public. The Mayor and City Council reserve the right to adjourn into Closed Session as per Section 84-1410 of the Nebraska Revised Statutes. An Agenda for such meeting, kept continually current, is available at the Office of the City Clerk, 537 Main Street, Seward, Nebraska, during normal business hours. Individuals requiring physical or sensory accommodations, who desire to attend or participate, please contact the City Clerk's Office at 402.643.2928 no later than 3:30p.m.on the Friday preceding the Council Meeting.

City financial claims and related invoices will be available for Councilmember review, audit and voluntary signatures at Council Chambers beginning 30 minutes prior to the scheduled meeting time.

**AGENDA ITEMS**

**CALL TO ORDER** – Mayor Eickmeier

**PLEDGE OF ALLEGIANCE-MOMENT OF SILENCE** - Mayor Eickmeier

**DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS** - Mayor Eickmeier  
This is an Open Meeting of the Seward Nebraska Governing Body. The City of Seward abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the north wall of this meeting room facility as required. Disclosure of meeting recording processes is posted in the Meeting Room. A participant sign-in sheet is available for use by any Citizen addressing the Council. Presenters shall approach the podium, state their name & address for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Mayor who shall determine by whom any appropriate response shall be made. The City of Seward reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.

**ROLL CALL** - Mayor Eickmeier

- 1. CONSIDERATION OF APPROVAL OF DRAFT MINUTES OF NOVEMBER 17, 2015 - Marilyn Varner**
- 2. CONSIDERATION OF CONSENT AGENDA**
  - A. Claims & Payables Reports
  - B. Infrastructure Cost Items Reimbursable Back to the City
- 3. ELECTION OF PRESIDENT OF THE CITY COUNCIL**
- 4. UPDATE ON LOCAL EMERGENCY OPERATIONS PLAN ORIENTATION AND EMERGENCY MANAGEMENT ACTIVITIES -EMA Director Gary Petersen**
- 5. APPROVAL OF REQUEST FOR PUBLIC FINANCE PROPOSALS AND**

**QUALIFICATIONS FOR PURCHASE OF SEWARD COUNTRY CLUB - Bruce Smith**

**6. CONSIDERATION OF NEW AND AMENDED JOB DESCRIPTIONS FOR SEWARD GOLF COURSE - Bruce Smith**

- A. Amended - Park/Recreation/Cemetery Director
- B. New - Golf Course Grounds Superintendent
- C. New - Golf Shop Manager
- D. New - Golf Shop Seasonal Employee
- E. Amended - Public Properties/Recreation/Golf and Street Summer Laborer

**7. CONSIDERATION OF AN ORDINANCE AMENDING THE COMPREHENSIVE PAY PLAN EFFECTIVE JANUARY 1, 2016 - Bruce Smith**

**8. CITY ADMINISTRATOR'S REPORT- Bruce Smith**

**9. FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION - Mayor Eickmeier**

**10. ANNOUNCEMENT OF UPCOMING EVENTS - Mayor Eickmeier**

- A. December 5 from 8:00 a.m. to 11:00 a.m. - Chamber of Commerce Rudolph's Red Nose Run - Middle School to Plum Creek Trail

**11. MOTION TO ADJOURN**

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I, Bonnie Otte, the duly appointed, qualified and acting Assistant Administrator/Clerk-Treasurer/Budget & Human Resource Director of the City of Seward, Nebraska, hereby certify:

That the foregoing Notice of Meeting and Agenda for such meeting has been posted in the following places: Seward City Hall, Seward County Courthouse, Seward Memorial Library and CityofSewardNE.com

IN WITNESS WHEREOF, I have hereunto set my hand officially and affixed the seal of the City this 25th day of November, 2015.

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Bonnie Otte  
Assistant Administrator/Clerk-Treasurer/Budget & Human Resource Director