

City of Seward, NE
Tuesday, December 1, 2015
Regular Session

Item G8

CITY ADMINISTRATOR'S REPORT- Bruce Smith

Administrative Report: The City Council will receive an update on capital and other on-going projects.

Staff Contact:

CITY ADMINISTRATORS REPORT – 12-1-15

- Numerous meetings on the Seward Country Club. Worked on job descriptions and pay scales with the City Clerk. Also, RFP for a loan to purchase the SCC assets
- Held employee meeting on the change of health insurance providers
- Department head meetings as well as many individual meeting with employees through the week.
- Meeting on fiber optic throughout the City.
- Working on employee targets.
- Met with Jonathan Jank, SCEDC, on several issues.
- Worked on all pay scales with the City Clerk
- Had a meeting with MEAN on wholesale power contract
- Met with JEO to discuss projects
- Had an LB840 meeting with a discussion on guidelines for the committee
- Conference call with Olsson and the Rail Campus Committee
- Working with utility departments and Seward County Rural on utilities in Highway 15 ROW that may have to be moved for an NDOR future project
- Meeting to discuss possible TIF application

The departments are working on the following projects to name a few:

- Working on re-codifying the City Code
- Reviewing storm water issues and easement for Star Street work.
- Following up on Q-3 concrete work on the Black Hills gas line project to make sure areas are put back to same condition as before project.
- Trimming street trees and trees in parks and cemetery.
- Preparing equipment for winter storms
- Moved the Santa House
- Continuing the installation of LED street lights.
- Attended a joint AMI (Automated Meter Reading) meeting in York with NPPD
- Working on Web 4th service installations.
- Departments worked on preparations for the Winter Parade
- Working on a new pump for the raw water lift station for waste water

- Installed new fire hydrant at fire hall and doing concrete work in the parking lot for the FD.
- Bored a new water line to the Parade of Flags.
- Seward County Justice Center inspections.
- Working on updating property maintenance code violation list.
- Reviewing and updating Unified Land Development Ordinance.
- Registrations for Youth Wrestling and Youth Basketball is underway
- Teams have been scheduled for the Cattle Training Building
- General maintenance of all facilities, doing utility locates.