

**City of Seward, NE**  
**Tuesday, November 17, 2015**  
**Regular Session**

**Item G7**

**CITY ADMINISTRATOR'S REPORT- Bruce Smith**

**Administrative Report: The City Council will receive an update on capital and other on-going projects.**

**Staff Contact:**

## CITY ADMINISTRATORS REPORT - 11-17-15

- Numerous meetings on the Seward Country Club.
- Attended employee committee meeting.
- Bid opening on Plum Creek Syphon Project - on agenda.
- Department head meetings as well as many individual meeting with employees through the week.
- Meeting on fiber optic throughout the City.
- Attended the Chamber Lunch for Veteran's Day.
- Several meetings on health insurance costs.
- Working on employee targets.
- Meetings on the Web site with City Staff.

The departments are working on the following projects to name a few:

- Working on re-codifying the City Code
- Auditors were here and completed their work in the office. Audit will be completed in January.
- Public records requests.
- Reviewing storm water issues and easement for Star Street work.
- Following up on Q-3 concrete work on the Black Hills gas line project to. make sure areas are put back to same condition as before project.
- Trimming street trees and trees in parks and cemetery.
- Continuing the installation of LED street lights.
- Working on Web 4<sup>th</sup> service installations.
- Installed new fire hydrant at fire hall and doing concrete work in the parking lot for the FD.
- Bored a new water line to the Parade of Flags.
- The Library Fall Programs are completed.
- Seward County Justice Center inspections.
- Working on updating property maintenance code violation list.
- Reviewing and updating Unified Land Development Ordinance.
- Women's 3 on 3 Volleyball program has begun.
- General maintenance of all facilities, doing utility locates.