

**City of Seward, NE**  
**Tuesday, August 18, 2015**  
**Regular Session**

**Item G1**

**CONSIDERATION OF APPROVAL OF DRAFT MINUTES OF  
AUGUST 4, 2015 - Bonnie Otte**

**Administrative Report: A motion to approve the minutes as written or with modifications would be in order.**

**Staff Contact:**

August 4, 2015

The Seward City Council met at 7:00 p.m. on Tuesday, August 4, 2015, with Mayor Joshua Eickmeier presiding and Assistant Administrator /Clerk-Treasurer /Budget & Human Resources Director Bonnie Otte recording the proceedings. Upon roll call, the following Councilmembers were present: Jon Wilken, Ellen Beck, Sid Kamprath, Dean Fritz, Barbara Pike, John Singleton, Chris Schmit, Dick Hans. Other officials present: City Administrator Bruce Smith and Attorney Patricia Vannoy, in place of City Attorney Kelly Hoffschneider. Absent: None.

Notice of the meeting was given in advance thereof by the method of communicating advance notice of the regular and special meetings of the City Council of the City of Seward, Nebraska, as stated in Ordinance No. 2015-08, which was adopted on the 5th day of May, 2015; said method stating that the notice of such meeting, with the agenda thereon, be posted in the following places: City Hall, Seward County Courthouse, Municipal Building, and Seward Public Library. The certificate of posting notice is attached to these minutes. Notice of this meeting was simultaneously given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

THE PLEDGE OF ALLEGIANCE

Mayor Eickmeier announced that a copy of the Agenda for this meeting is posted on the north wall of the Municipal Building and copies are available on the north wall where a copy of the Open Meetings Act is also posted for public inspection. He also noted that any citizen wishing to address the Council should come to the podium, state their name and address and limit their comments to five minutes. All remarks should be directed to the Mayor/Chairperson, who will then determine who will make any appropriate response. The City of Seward reserves the right to adjust the order of items on this agenda if necessary and may elect to take action on any of the items listed.

1. APPROVAL OF MINUTES OF JULY 21, 2015 COUNCIL MEETING

Councilmember Pike moved, seconded by Councilmember Singleton, that the minutes of the July 21, 2015 City Council meeting be approved.

Aye: Hans, Beck, Pike, Fritz, Wilken, Kamprath, Singleton, Schmit  
Nay: None  
Absent: None. Motion carried.

2. CONSENT AGENDA CONSIDERATION ITEMS

Councilmember Singleton moved, seconded by Councilmember Pike, that the following Consent Agenda items be approved in one single motion:

- A. Claims & Payables Reports
- B. Publication of Salaries in Accordance with Section 19-1102 of the Nebraska State Statute
- C. Approve Refuse Hauler's License - Callaway Rolloffs, LLC - David City
- D. Seward County Economic Development Corporation Director's Report
- E. Infrastructure Cost Items Reimbursable Back to the City.

CLAIMS LIST  
8-4-15  
COUNCIL MEETING

August 4, 2015

Abbreviations: Bu, Building Upkeep; Eq, Equipment; Ex, Expense; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries, Se, Services; Su, Supplies; Ut, Utilities, CI, Capital Improvements; GU, Grounds Upkeep.

Alliance Technologies	Se		\$ 3,790.00
Allied Surveying & Mapping	Se		\$ 110.00
Ameritas Life Insurance Co	Retirement		\$ 5,942.41
Aqua-Chem Inc	Su		\$ 1,730.05
Awards Unlimited Inc	Misc		\$ 45.00
Blue Cross Blue Shield Ne	Ins		\$ 51,520.84
Campbell Cleaning & Restoration	Re		\$ 135.19
Capital Business Systems	Ma		\$ 322.70
Carroll Dist/Const Supply	Su, Re		\$ 920.00
Chase Card Service			\$ 1,614.53
DLT Solutions	Su	\$1,046.37	
Walmart	Su	\$453.36	
Zoomshift, Inc	Se	\$70.00	
ARC*Services/Training	Trng	\$27.00	
RepairClinic.com	Gu	\$17.80	
City Seward Buildings/Gr	Operations		\$ 2,000.00
City Seward Electric Fund	Ut		\$ 86,747.21
City Seward Library Petty	Su		\$ 105.24
City Seward Payroll Account	Payroll 07-17-15		\$140,609.42
Consolidated Management	Meals		\$ 157.00
Constellation Newengergy	Ut		\$ 90.79
Core Robert	Ex		\$ 90.00
Danko Emergency Equipment	Re, Su		\$ 376.67
Delta Dental	Ins		\$ 1,333.10
Dillon Jason	Se		\$ 100.00
Dutton-Lainson Co	Ci		\$ 34,600.00
Elifeguard Inc	Su		\$ 104.72
Else Regan	Refnd		\$ 30.00
Fastenal Company	Su, Re		\$ 206.01
Fields Kevin / Deidra	Refnd		\$ 30.00
Fyr-Tek	Re		\$ 1,400.00
General Fire & Safety Equipment	Bu		\$ 488.85
Gerdes Jared	Mi		\$ 184.00
Gerhold Concrete Co Inc	Su, Re, Ci		\$ 6,647.12
Great Plains Communications	Se		\$ 850.00
H & S Plumbing Heating &	Bu		\$ 282.00
Hawkins Inc	Su		\$ 2,268.77
Helminck Printing Inc	Su		\$ 489.00
Hobson Automotive & Tire	Re		\$ 106.51
Husker Electric Supply Co	Re, Equip		\$ 617.17
Hydraulic Equipment Service	Re		\$ 409.73
Jackson Amanda	Refnd		\$ 35.00
Jackson Services Inc	Ma		\$ 108.68
Klute Truck Equipment	Eq		\$ 4,833.80
Kriha Fluid Power	Re		\$ 67.37
Kriz-Davis Co	Su		\$ 902.01
L T R Products Llc	Bu		\$ 19,670.00
Last Mile Network Consult	Bu, Se		\$ 454.00
Latsch'S	Su		\$ 13.02
Matheson Tri-Gas Inc	Su		\$ 7.70
Memorial Health-Meals	Meals		\$ 2,094.96
Menards	Bu, Gu		\$ 74.62
Merle'S Garden Center	Re		\$ 161.70

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Mid-American Benefits Inc	Ins		\$ 1,866.52
Midwest Turf & Irrigation	Re		\$ 385.00
Nebraska Equipment Inc	Su		\$ 30.46
Nebraska Health Environment	Se		\$ 1,664.00
Nebraska Notary Association	Ex		\$ 100.00
Northern Safety Co Inc	Su		\$ 274.07
Olsson Associates	Se		\$ 27,428.66
O'Reilly Auto Parts	Re		\$ 6.62
Orscheln Farm & Home	Su,Bu, Ma		\$ 195.85
Pitney Bowes Inc	Ex		\$ 105.00
Plains Equipment Group In	Re, Su, Gu		\$ 93.50
Plunkett'S Pest Control	Bu		\$ 57.32
Poley Jennifer	Refnd		\$ 35.00
Precision Tool & Machine	Su		\$ 30.00
Principal Financial Group	Ins		\$ 662.66
Reams Sprinkler Supply	Su		\$ 245.10
Ri-Tec Industrial Product	Su		\$ 220.00
Sack Lumber Company	Re		\$ 75.00
Sam'S Club (Lib-Rec-Pool)	Su		\$ 207.48
Sam'S Club (Sen Center)	Su		\$ 481.41
Seward Electronics	Re		\$ 37.45
Seward Kiwanis Club	Su		\$ 42.00
Shelton James	Refnd		\$ 68.75
Smith Bruce	Ex		\$ 100.00
Smith Michael	Ex		\$ 90.00
Superior Lamp Inc	Bu		\$ 323.87
Tiger Direct Inc	Su		\$ 453.35
Time Warner Cable	Se		\$ 79.38
U S Cellular	Se		\$ 228.32
Visa - Pinnacle Bank			\$ 196.73
WPUS CC NSP Crime	Misc	\$54.00	
Hobby-Lobby	Su	\$32.77	
Gift Theory Clockway	Ma	\$97.98	
Walmart	Su	\$11.98	
Vrbka Amy	Refnd		\$ 35.00
	CLAIMS TOTAL		\$410,695.39

SALARY CERTIFICATION LIST (UPDATED JULY, 2015)

Publication of Salaries in accordance with Section 19-1102 of the Nebraska State Statutes:

<u>Class Title</u>	<u>No. of Employees</u>	<u>Pay Range</u>
Account Clerk I	1	\$ 15.43
Util. Billing Clerk/Cust. Serv. Rep.	1	19.15
Account Clerk III	1	16.65
Assistant Library Director	1	3,727.00
Library Assistant II/Social Media/IT	1	17.24
PT Library Assistant I/Children's Outreach	1	12.99
PT Library Assistant I/Community Outreach	1	12.99
PT Library Assistant I	1	11.62
Library Clerk	6	8.65 - 11.22
Bldg./Zoning/Code Enforcement Officer	1	4,359.00
Permits Technician	1	11.77
Civic Center Live-in Caretaker	1	8.15 - 9.86
Custodian	3	12.40 - 17.32
Asst. Power Director/Line Crew Chief	1	30.41
Lineman First Class	4	25.66 - 27.87

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Meter Reader	1		18.92
Seasonal Electric Groundman	1		18.71
Pub. Prop. Caretaker II	4	17.63 -	19.07
Asst. Park Dir.	1		21.14
Pub. Prop. Summer Laborer	3	9.03 -	9.27
Street Maint. Worker II	1		19.23
Street Maint. Worker I	3	13.68 -	17.28
Street Foreman	1		22.48
Street Seasonal Laborer	1		9.75
Recycling Center Worker	1		13.15
Facility Maint. Supervisor	1		22.54
Wastewater Treatment/Water Plant Operator	1		23.79
Utility Maint. Worker I	2	16.62 -	19.22
Utility Maint. Worker II	1		26.19
Water/Wastewater Summer Laborer	1		9.03
Aging Service Commission Asst.	1		13.11
Recreation Director Assistant	1		3,456.00
Recreation Summer Laborer	2	9.03 -	9.99
Pool Manager	1		11.16
Assistant Pool Manager	5	9.23 -	10.98
Lifeguard	35	8.00 -	9.25
Pool Office Worker	8	8.00 -	9.73
Swim Program Coordinator	1		10.39
Pool Lesson/Water Safety Instructor	2	9.00 -	10.00
Police Officer I	2	18.45 -	19.20
Police Officer II	5	20.85 -	24.02
Police Sergeant	1		27.87
Asst. Police Chief	1		5,358.00
Admin. Secretary/Records Clerk	1		18.09
Community Service Officer	1		16.21
City Administrator	1		8,497.00
Asst. Admin/Clerk-Treas./Budget/HR Dir.	1		6,256.00
Deputy Clerk/Finance Dir./Asst. Treasurer	1		4,676.00
Electric & Power Resource Dir.	1		6,286.00
Water/Wastewater Supt.	1		5,980.00
Police Chief	1		6,706.00
Street/Trans. & Recycling Supt.	1		6,455.00
Parks/Recreation/Cemetery Dir.	1		5,282.00
Civic Center Manager	1		3,083.00
Library Dir.	1		4,885.00
Pub. Fac./Cap. Imp. & GIS Dir.	1		5,542.00
Mayor	1	5,000.00 per yr.	
Councilmember	8	2,400.00 per yr.	

Aye: Hans, Beck, Pike, Fritz, Singleton, Wilken, Kamprath, Schmit

Nay: None

Absent: None. Motion carried.

### 3. CONSIDERATION OF MAYOR'S APPOINTMENTS

Councilmember Singleton moved, seconded by Councilmember Pike, that Mayor Eickmeier's reappointment of Betty Jean Kolterman and the appointment of Juanita Goings to the Civic Center Commission for a 3-year term to replace Gerald Rathje (deceased) be approved.

Aye: Hans, Beck, Pike, Fritz, Singleton, Wilken, Kamprath, Schmit

Nay: None

Absent: None. Motion carried.

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Councilmember Pike moved, seconded by Councilmember Singleton, that Mayor Eickmeier's reappointment of Cory Mueller, Ed Gonzalez and Larry Ruether and the appointment of Mike Langner to the Electrician's Board for a 2-year term to replace Donald Baack (deceased) be approved.

Aye: Hans, Beck, Pike, Fritz, Singleton, Wilken, Kamprath, Schmit

Nay: None

Absent: None. Motion carried.

Councilmember Fritz moved, seconded by Councilmember Pike, that Mayor Eickmeier's appointment of Jessica Kolterman to the LB840 Sales Tax Application Review Board for Economic Development for a 3-year term to replace Gary Fett (resigned) be approved.

Aye: Hans, Beck, Pike, Fritz, Singleton, Wilken, Kamprath, Schmit

Nay: None

Absent: None. Motion carried.

4. CONSIDERATION OF APPROVAL OF KAYLA EISENMENGER AS MANAGER OF VETERAN'S FW POST #4755, 243 S 9<sup>TH</sup> ST, CLASS C LIQUOR LICENSE

Councilmember Singleton moved, seconded by Councilmember Pike, to approve Kayla Eisenmenger as Manager of the Veteran's FW Post #4755, Class C Liquor License.

Aye: Hans, Beck, Pike, Fritz, Singleton, Wilken, Kamprath, Schmit

Nay: None

Absent: None. Motion carried.

5. CONSIDERATION OF SUPPLEMENTAL AGREEMENT NO. 2 WITH SCHEMMER ASSOCIATES FOR NEBRASKA DEPARTMENT OF ROADS "SEWARD TRAIL PROJECT" FOR PRELIMINARY ENGINEERING

Public Facilities/Capital Improvements & GIS Director John Hughes explained that the proposed agreement is to redesign a portion of the trail project that was conflicting with some of the requirements of receiving federal funding for the project. He stated the new proposed design is reduced in length and has been approved by the Fair Board.

Councilmember Singleton introduced the following resolution:

RESOLUTION NO. 2015-20

**Whereas:** City of Seward and The Schemmer Associates, Inc., have previously executed a Preliminary Engineering Services Agreement (BK1313) for a transportation project for which the Local Public Agency (LPA) would like to obtain Federal funds;

**Whereas:** City of Seward understands that it must continue to strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of this Federal-aid project; and

**Whereas:** City of Seward and The Schemmer Associates, Inc. wish to enter into a preliminary engineering services supplemental agreement setting out modifications and/or additional duties and/or funding responsibilities for the Federal-aid project.

**Be It Resolved:** by the City Council of the City of Seward, Nebraska that:

Joshua Eickmeier, Mayor of the City of Seward, is hereby authorized to sign the attached Preliminary Engineering Services Supplemental Agreement No. 2

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between the City of Seward, and The Schemmer Associates, Inc.

NDOR Project Number: ENH-80(33)

NDOR Control Number: 13225

NDOR Project Description: Seward Trail

Councilmember Fritz moved, seconded by Councilmember Pike, that the resolution be adopted. Upon vote, the following Councilmembers voted Aye: Wilken, Beck, Kamprath, Fritz, Pike, Singleton, Schmit, Hans. Nay: None. Absent: None.

Adopted this 4th day of August, 2015 at Seward, Nebraska.

THE CITY OF SEWARD, NEBRASKA

ATTEST:

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Joshua Eickmeier, Mayor

\_\_\_\_\_  
Bonnie Otte  
Assistant Administrator/  
Clerk-Treasurer  
Budget & HR Director

(SEAL)

6. CONSIDERATION OF APPROVING THE UPDATED SEWARD URBAN AREA MAP FOR THE NEBRASKA DEPARTMENT OF ROADS AND THE U.S. DEPARTMENT OF TRANSPORTATION

Councilmember Kamprath moved, seconded by Councilmember Pike, that the updated Seward Urban Area Map for the Nebraska Department of Roads and the U.S. Department of Transportation, to include the South Hwy 15 section, which was annexed on September 1, 2009 be approved.

Aye: Hans, Beck, Pike, Fritz, Singleton, Wilken, Kamprath, Schmit.

Nay: None

Absent: None. Motion carried.

7. PRESENTATION OF SEWARD COUNTY ECONOMIC DEVELOPMENT CORPORATION (SCEDC) ANNUAL REPORT AND ANNUAL FUNDING REQUEST

Jonathan Jank, Seward County Economic Development Corporation Executive Director presented the annual report and thanked the City for their investment and participation on the Board. Mr. Jank provided a copy of the current funding agreement and stated he would not be asking for any changes, with the funding request remaining at \$40,000.00.

David Kumm, Treasurer for the SCEDC stated he conducted the annual audit and found no discrepancies or concerns.

Councilmember Kamprath requested that the annual report include information on the number of new jobs created based on new business that was generated through SCEDC activities.

Councilmember Beck offered her support of the SCEDC and Mr. Jank's positive

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efforts.

Councilmember Pike moved, seconded by Councilmember Schmit, that the Seward County Economic Development Corporation annual report be accepted.

Aye: Hans, Beck, Pike, Fritz, Singleton, Wilken, Kamprath, Schmit

Nay: None

Absent: None. Motion carried.

8. CITY ADMINISTRATOR REPORT

Councilmember Pike moved, seconded by Councilmember Kamprath, that the City Administrator's Report dated August 4, 2015 be accepted.

Aye: Hans, Beck, Fritz, Pike, Singleton, Wilken, Kamprath, Schmit

Nay: None

Absent: None. Motion carried.

9. FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION

None

10. ANNOUNCEMENT OF UPCOMING EVENTS

None

11. MOTION TO ADJOURN

Councilmember Singleton moved, seconded by Councilmember Pike, that the August 4, 2015 City Council Meeting adjourn.

Aye: Hans, Beck, Fritz, Pike, Singleton, Wilken, Schmit, Kamprath

Nay: None

Absent: None. Motion carried.

THE CITY OF SEWARD, NEBRASKA

\_\_\_\_\_  
Joshua Eickmeier, Mayor

\_\_\_\_\_  
Bonnie Otte  
Assistant Administrator  
Clerk-Treasurer  
Budget & Human Resources Director