

City of Seward, NE
Tuesday, August 4, 2015
Regular Session

Item G2

CONSIDERATION OF CONSENT AGENDA

Claims & Payables Reports

Publication of Salaries in Accordance with Section 19-1102 of the Nebraska State Statute

Approve Refuse Hauler's License - Callaway Rolloffs, LLC - David City

Seward County Economic Development Corporation Director's Report

Infrastructure Cost Items Reimbursable Back to the City

Administrative Report: After review of listed Consent Agenda items and supporting documents/reports, one motion to approve the consent agenda would be in order. Council may choose to pull any item from the Consent Agenda and consider/act on it separately.

Staff Contact:

CLAIMS LIST
8-4-15
COUNCIL MEETING

Abbreviations: Bu, Building Upkeep; Eq, Equipment; Ex, Expense; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries, Se, Services; Su, Supplies; Ut, Utilities, CI, Capital Improvements, Gu, Grounds Upkeep.

Alliance Technologies	Se		\$ 3,790.00
Allied Surveying & Mapping	Se		\$ 110.00
Ameritas Life Insurance Co	Retirement		\$ 5,942.41
Aqua-Chem Inc	Su		\$ 1,730.05
Awards Unlimited Inc	Misc		\$ 45.00
Blue Cross Blue Shield Ne	Ins		\$ 51,520.84
Campbell Cleaning & Restoration	Re		\$ 135.19
Capital Business Systems	Ma		\$ 322.70
Carroll Dist/Const Supply	Su, Re		\$ 920.00
Chase Card Service			\$ 1,614.53
DLT Solutions	Su	\$1,046.37	
Walmart	Su	\$453.36	
Zoomshift, Inc	Se	\$70.00	
ARC*Services/Training	Trng	\$27.00	
RepairClinic.com	Gu	\$17.80	
City Seward Buildings/Gr	Operations		\$ 2,000.00
City Seward Electric Fund	Ut		\$ 86,747.21
City Seward Library Petty	Su		\$ 105.24
City Seward Payroll Account	Payroll 07-17-15		\$140,609.42
Consolidated Management	Meals		\$ 157.00
Constellation Newengergy	Ut		\$ 90.79
Core Robert	Ex		\$ 90.00
Danko Emergency Equipment	Re, Su		\$ 376.67
Delta Dental	Ins		\$ 1,333.10
Dillon Jason	Se		\$ 100.00
Dutton-Lainson Co	Ci		\$ 34,600.00
Elifeguard Inc	Su		\$ 104.72
Else Regan	Refnd		\$ 30.00
Fastenal Company	Su, Re		\$ 206.01
Fields Kevin / Deidra	Refnd		\$ 30.00
Fyr-Tek	Re		\$ 1,400.00
General Fire & Safety Equipment	Bu		\$ 488.85
Gerdes Jared	Mi		\$ 184.00
Gerhold Concrete Co Inc	Su, Re, Ci		\$ 6,647.12
Great Plains Communications	Se		\$ 850.00
H & S Plumbing Heating & Hawkins Inc	Bu		\$ 282.00
Helmink Printing Inc	Su		\$ 2,268.77
Hobson Automotive & Tire	Su		\$ 489.00
Husker Automotive & Tire	Re		\$ 106.51
Husker Electric Supply Co	Re, Equip		\$ 617.17
Hydraulic Equipment Service	Re		\$ 409.73
Jackson Amanda	Refnd		\$ 35.00
Jackson Services Inc	Ma		\$ 108.68
Klute Truck Equipment	Eq		\$ 4,833.80
Kriha Fluid Power	Re		\$ 67.37
Kriz-Davis Co	Su		\$ 902.01

L T R Products Llc	Bu		\$ 19,670.00
Last Mile Network Consult	Bu, Se		\$ 454.00
Latsch'S	Su		\$ 13.02
Matheson Tri-Gas Inc	Su		\$ 7.70
Memorial Health-Meals	Meals		\$ 2,094.96
Menards	Bu, Gu		\$ 74.62
Merle'S Garden Center	Re		\$ 161.70
Mid-American Benefits Inc	Ins		\$ 1,866.52
Midwest Turf & Irrigation	Re		\$ 385.00
Nebraska Equipment Inc	Su		\$ 30.46
Nebraska Health Environment	Se		\$ 1,664.00
Nebraska Notary Association	Ex		\$ 100.00
Northern Safety Co Inc	Su		\$ 274.07
Olsson Associates	Se		\$ 27,428.66
O'Reilly Auto Parts	Re		\$ 6.62
Orscheln Farm & Home	Su,Bu, Ma		\$ 195.85
Pitney Bowes Inc	Ex		\$ 105.00
Plains Equipment Group In	Re, Su, Gu		\$ 93.50
Plunkett'S Pest Control	Bu		\$ 57.32
Poley Jennifer	Refnd		\$ 35.00
Precision Tool & Machine	Su		\$ 30.00
Principal Financial Group	Ins		\$ 662.66
Reams Sprinkler Supply	Su		\$ 245.10
Ri-Tec Industrial Product	Su		\$ 220.00
Sack Lumber Company	Re		\$ 75.00
Sam'S Club (Lib-Rec-Pool)	Su		\$ 207.48
Sam'S Club (Sen Center)	Su		\$ 481.41
Seward Electronics	Re		\$ 37.45
Seward Kiwanis Club	Su		\$ 42.00
Shelton James	Refnd		\$ 68.75
Smith Bruce	Ex		\$ 100.00
Smith Michael	Ex		\$ 90.00
Superior Lamp Inc	Bu		\$ 323.87
Tiger Direct Inc	Su		\$ 453.35
Time Warner Cable	Se		\$ 79.38
U S Cellular	Se		\$ 228.32
Visa - Pinnacle Bank			\$ 196.73
WPUS CC NSP Crime	Misc	\$54.00	
Hobby-Lobby	Su	\$32.77	
Gift Theory Clockway	Ma	\$97.98	
Walmart	Su	\$11.98	
Vrbka Amy	Refnd		\$ 35.00
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	CLAIMS TOTAL		\$410,695.39

SALARY CERTIFICATION LIST (UPDATED JULY, 2015)

Consent Agenda Item - Publication of Salaries

Minutes:

a. Publication of Salaries - Publication of Salaries in accordance with Section 19-1102 of the Nebraska State Statutes:

<u>Class Title</u>	<u>No. of Employees</u>	<u>Pay Range</u>
Account Clerk I	1	\$ 15.43
Util. Billing Clerk/Cust. Serv. Rep.	1	19.15
Account Clerk III	1	16.65
Assistant Library Director	1	3,727.00
Library Assistant II/Social Media/IT	1	17.24
PT Library Assistant I/Children's Outreach	1	12.99
PT Library Assistant I/Community Outreach	1	12.99
PT Library Assistant I	1	11.62
Library Clerk	6	8.65 - 11.22
Bldg./Zoning/Code Enforcement Officer	1	4,359.00
Permits Technician	1	11.77
Civic Center Live-in Caretaker	1	8.15 - 9.86
Custodian	3	12.40 - 17.32
Asst. Power Director/Line Crew Chief	1	30.41
Lineman First Class	4	25.66 - 27.87
Meter Reader	1	18.92
Seasonal Electric Groundman	1	18.71
Pub. Prop. Caretaker II	4	17.63 - 19.07
Asst. Park Dir.	1	21.14
Pub. Prop. Summer Laborer	3	9.03 - 9.27
Street Maint. Worker II	1	19.23
Street Maint. Worker I	3	13.68 - 17.28
Street Foreman	1	22.48
Street Seasonal Laborer	1	9.75
Recycling Center Worker	1	13.15
Facility Maint. Supervisor	1	22.54
Wastewater Treatment/Water Plant Operator	1	23.79
Utility Maint. Worker I	2	16.62 - 19.22
Utility Maint. Worker II	1	26.19
Water/Wastewater Summer Laborer	1	9.03
Aging Service Commission Asst.	1	13.11
Recreation Director Assistant	1	3,456.00
Recreation Summer Laborer	2	9.03 - 9.99
Pool Manager	1	11.16
Assistant Pool Manager	5	9.23 - 10.98
Lifeguard	35	8.00 - 9.25
Pool Office Worker	8	8.00 - 9.73
Swim Program Coordinator	1	10.39
Pool Lesson/Water Safety Instructor	2	9.00 - 10.00
Police Officer I	2	18.45 - 19.20
Police Officer II	5	20.85 - 24.02
Police Sergeant	1	27.87
Asst. Police Chief	1	5,358.00
Admin. Secretary/Records Clerk	1	18.09
Community Service Officer	1	16.21
City Administrator	1	8,497.00
Asst. Admin/Clerk-Treas./Budget/HR Dir.	1	6,256.00
Deputy Clerk/Finance Dir./Asst. Treasurer	1	4,676.00
Electric & Power Resource Dir.	1	6,286.00
Water/Wastewater Supt.	1	5,980.00
Police Chief	1	6,706.00
Street/Trans. & Recycling Supt.	1	6,455.00
Parks/Recreation/Cemetery Dir.	1	5,282.00
Civic Center Manager	1	3,083.00
Library Dir.	1	4,885.00
Pub. Fac./Cap. Imp. & GIS Dir.	1	5,542.00
Mayor	1	5,000.00 per yr.
Councilmember	8	2,400.00 per yr.

APPEARS ON CONSENT AGENDA FIRST MEETING IN AUGUST (ALL SALARIES)
(WP, PAYROLL FORMS, "SAL-CERT")

**PLEASE RETURN THIS FORM, ALONG WITH \$25.00 PER TRUCK, TO CITY OF SEWARD,
P.O. BOX 38, SEWARD NE 68434 - NO LATER THAN DECEMBER 31, 2014**

**2015 APPLICATION FOR LICENSE
TO COLLECT, HAUL OR CONVEY GARBAGE
OR REFUSE FOR HIRE**

Name of Applicant Callaway Rolloffs LLC
Residence Address 216 N 4th St.
Business Location David City NE 68432
Telephone Number 402-367-3867

<u>Ownership of Vehicle(s) to be used</u>	<u>Number & Kind of Vehicles</u>	<u>Description</u>
<u>LLC</u>	<u>2</u>	<u>Rolloff trucks 1-RedKW, 1-White Pete</u>

**Bond filed with the Administrator Assistant/City Clerk-Treasurer in the sum of
\$1,000.00.**

Name of Bonding Company: Old Republic Surety Company

Date Filed: 7-31-15

Approved by the Seward City Council on _____

License Fee 50.00 Date Paid 7-31-15

License valid from 7-31-15 to 12-31-15

License Issued _____

Bronie Little
Assistant Administrator
Clerk-Treasurer/Budget & HR Director

**Seward County Economic Development Corporation
Activities Report – Jonathan Jank**

Director's Report – July 31, 2015

Report period: 5/24/2015-7/31/2015

Presentations

- Submitted articles, quotes, and/or press releases for the Seward County Independent
- Promoting SCEDC via Facebook page and website updates
- Seward/Lincoln Regional Rail Campus meetings (Multiple)
- Presentations for EntrepreneurShip Investigation (ESI) Camp for Middle School Students in Seward County (Multiple)
- Presentations to City of Milford, Seward County Commissioners, and Village of Utica to present annual report and funding request for the SCEDC (Multiple)
- Quoted in Omaha World Herald Rural Futures Institute article (7/27)

Financial Information

- Seward County Economic Development Corporation Primary Account Balance: \$35,960.95
- Seward County Economic Development Corporation Secondary Account Balance: \$41,580.36
- Fundraising:
 - ➔ Recent donations/grants:
 - Private Sector Annual Contributions (Pledges, Cash, and Donation of Facilities) to the SCEDC – Ayars and Ayars (\$833.36) and Edward Jones (\$125)
 - Debit Card Dime-A-Time – \$0.60 and \$0.30
- Events:
 - SCEDC Grant Funded Economic Development Research Trip in Europe – May 23 – June 13
 - EntrepreneurShip Investigation (ESI) Camp for Middle School Students in Seward County – June 23 – 27
- Upcoming Events:
 - SCEDC Come and Learn Events about the Seward County Justice Center – August 3
 - Community Venture Network – August 21 and December 18
 - National Manufacturing Day – October 2
 - Rural Opportunities Fair – October 21
 - University of Oklahoma Economic Development Institute – December 6 – 10

Administration

- Meetings:
 - Seward County Bridges Board (Board Meeting – 6/23 and 7/28)
 - Seward Area Development Corporation (Luncheon Meeting – 6/25 and 7/30)
 - Seward County Economic Development Corporation (Board Meeting – 6/25; Committee Meetings – 6/25 and 7/10)
 - Seward City Council Meeting (Bi-Monthly Meeting – 6/16, 7/7, 7/21)
 - Milford City Council Meeting (Presentation about SCEDC – 7/7)
 - Village of Utica Trustees Meeting (Presentation about SCEDC – 7/6)
 - Seward County Commissioners Meeting (Presentation about SCEDC – 6/30)

Membership Meetings

- Milford Chamber of Commerce (Monthly Luncheon – 7/9)
- Utica Commercial Club (Monthly Luncheon – None)
- Seward Area Chamber of Commerce (Monthly Luncheon – 7/14)
- Seward Kiwanis Club (Monday Meetings)
- Seward County Interagency Council (None)
- Milford Community Development (Downtown Revitalization Meetings – Multiple)
- Utica NEDED Downtown Revitalization Application (Meeting – Multiple)
- Lincoln Area Development Partnership (None)
- Southeast Nebraska Development District/Southeast Resource Network (None)
- UNL President's Advisory Council (None)
- Community Change Catalyst with the Sherwood Foundation (7/17)

Trainings

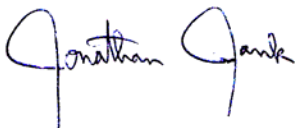
- None

Projects (works in progress)

- Working on Project Hot Mill for the Seward/Lincoln Regional Rail Campus – Multiple meetings, conference calls, and written correspondence
- Hosted a site visit in Seward County for an interested restaurateur
- Working on building a fiber optic network to the home for Seward County communities
- Hosted site visits for downtown revitalization grant applications in Milford and Utica with the Nebraska Department of Economic Development
- Conducting Seward downtown consumer surveys and planning for downtown building and business owner interviews
- Working on hiring an assistant director for Seward County Economic Development Corporation
- Planning Connecting Young Professionals Regional training/networking event in Seward County
- Working on annual SCEDC audit
- Working on annual SCEDC membership campaign
- Working with multiple new recruitment projects and entrepreneurs across Seward County to find suitable sites and buildings
- Provided job opening information to multiple contacts inside and outside of Seward County
- Answered multiple phone calls and e-mails about suitable housing in Seward County
- Working with multiple businesses to find and hire the quality talent for their businesses to grow in Seward County
- Working on submitting the Leadership Community application for City of Milford
- Responded to dozens of e-mails regarding requests for information about future development opportunities in Seward County
- Working on planning for many upcoming events (see above) in Seward County and to promote Seward County...

Holiday and Vacation – Grant Funded Research Trip from May 23 through June 15 (Two Weeks' Vacation); May 25 and July 3 (Holidays); July 31 (Half-Day Vacation)

Signature:



Date: 7/31/15

