

City of Scottsbluff, Nebraska

Monday, April 6, 2015

Regular Meeting

Item Public Inp1

Council to consider a Business Promotional Event Permit for the “Farmers Market” at the mini-park and a portion of East 18th St. from Broadway 1st Ave. on Saturday mornings, 6-6-15 through 9-26-15, 7 a.m. to noon. The permit includes closure of 18th St. between Broadway and 1st Ave.

Staff Contact: Cindy Dickinson, City Clerk

**APPLICATION
COMMUNITY FESTIVAL, BUSINESS PROMOTIONAL EVENT, CARNIVAL
PERMIT**

To be filed with the city Clerk at least 14 days, but no more than one year before proposed event.

1. Downtown Scottsbluff Association
(name of sponsoring organization)
PO Box 28 Scottsbluff, NE 308-632-6407
(street) (city) (state) (telephone number)
Katrina Tylee 308-225-0822
(chairperson responsible for event) (day telephone number)

2. _____
(name of co-sponsoring organization)

(street) (city) (state) (telephone number)

(contact person) (day telephone number)

3. **Event Information**
Downtown Scottsbluff Farmers' Market (18th Street Farmers' Market)
(name of event)
Every Saturday June 6 - Sept 27th (time(s) of event) 8am - 11am
(date(s) of event)
Mini-park Downtown/Parking lot/18th Street from Broadway to 1st AVE
(location of event)

4. **Activity Information**
Describe general activities including whether there will be any vendors, music, loudspeakers. Serving or selling of alcoholic beverages*, etc.)

Vendors selling produce, baked goods, meat and eggs, and other misc items.

*If alcoholic beverages will be sold or served, a special permit will be required. The applicant should contact the City Clerk for more information.

5. **Street Closure**
7am. - 12pm 18th Street from Broadway to 1st AVE

Please note any streets to be closed and the times required for closure

6. **Flags/Banners/Signs**

7. **Carnivals - If event includes a carnival, the next sheet should be completed.**

8. Have you provided for a public liability insurance policy naming the City as additional insured? Yes X No _____

Community Festival/Business Promotion

Street Carnival

\$200,000 for one person
\$500,000 for any one accident
\$ 50,000 for injuries to property

\$ 800,000 for one person
\$2,000,000 for any one accident
\$ 200,000 for injuries to property

9. Have you provided either a \$2,500.00 cash deposit or surety bond for clean up. (This will be returned after it is determined that no repairs or clean up is required by City).


Yes _____ No X _____

I (We) agree to abide by all regulations as stated in the Scottsbluff Municipal code regulating this permit.

Dated: 03/16/2015

Signed:

Downtown Scottsbluff Assoc.
(name of sponsoring organization)


(signature of authorized representative of sponsoring organization)

(name of co-sponsoring organization)

(signature of authorized representative of co-sponsoring organization)