

# **City of Scottsbluff, Nebraska**

**Monday, June 2, 2014**

**Regular Meeting**

## **Item Public Inp3**

**Council to receive a report from Lane Danielzuk, Gering City Administrator, on a proposal from the Sports Facility Advisory on the development of a regional recreation master plan.**

**Staff Contact: Rick Kuckkahn, City Manager**



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April 16th, 2014

Lane Danielzuk  
City Administrator  
1025 "P" Street  
P.O. Box 687  
Gering, Nebraska 69341

Dear Mr. Danielzuk:

We would like to thank you for the opportunity to serve the City of Gering. The Sports Facilities Advisory (SFA) responded to a Request for Proposal (RFP) for the development of a regional recreation and leisure services master plan. This work will include a review of the existing assets, a detailed market study, feasibility analysis, and economic impact analysis for the development of new recreation assets and improvement of existing amenities.

After a review of SFA's RFP submission and in-person interview, The City of Gering selected SFA as the firm to conduct the master plan and entered negotiations. As a result of these negotiations, SFA has provided an amendment to the original scope to include an assessment of aquatics facilities in both The City of Gering and Scottsbluff, as well as, review and make recommendations to improve the operations of the Five Rocks Amphitheater.

SFA will complete these additional analyses under the original scoped base fee of \$69,000 with additional travel expenses not to exceed \$6,000 for a total of \$75,000. On the following pages, SFA has provided additional detail on these expanded services, including the inclusion of Councilman-Hunsaker as a sub-consultant and aquatics expert.

SFA is hopeful that these additional services will meet and exceed the City of Gering's expectations. We are excited to serve you through this master planning process. Please let me know if there is anything we can do to further support council's decision or answer any questions.

Sincerely,

**Eric Sullivan, MBA, CAO**  
*Principal/Executive Vice President*  
The Sports Facilities Advisory  
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