

City of Scottsbluff, Nebraska

Monday, June 2, 2014

Regular Meeting

Item Reports3

Council to authorize Mayor to sign the contract with Copier Connection for a Police Department copy machine.

Staff Contact: Chief Kevin Spencer

COPIER CONNECTION INC.

1916 Broadway
Scottsbluff Nebraska 69361

COPIER FULL SERVICE CONTRACT TONER INCLUSIVE

Purchased By: City of Scottsbluff Police Department
1801 Avenue B
Scottsbluff NE 69361

This contract will be for one year.

Contract purchased date: March 7, 2014

One each copier model Savin C2525

Beginning meter reading (Black)

318,882

(color)

153,030

Copier Connection Inc. will perform all required maintenance on the copier described above as required through normal and customary usage of said copier including the following:
All service checks, replacement of damaged or worn parts, including the photosensitive drum, and all intervening service calls. Included under the terms of the contract are all charges for service labor. Service is to be performed between the hours of 8:00 A.M. and 5:00 P.M. Monday through Friday, excluding holidays.

This contract shall be limited to parts, labor and toner as a result of customary and normal use of said copier. Specifically excluded from coverage under this agreement are the following:
Damage to the said copier due to negligence, accidents or misuse by purchaser, its employees or its agents, damage as a result of any crime or vandalism, damage due to the effects of fire, damage as a result of natural forces, and damage caused from the use of toner and paper that does not meet Savin specifications. Purchaser is responsible for providing adequate space and electrical wiring for the machine.

This contract does include Black and Color Toner.

This contract may be terminated by either party with 30 days prior written notice. The charges for this contract are as follows:


\$520.00 per year (\$44.00 per month) plus \$.018 per copy over 40,000 copies per year for black copies.

Color copies are to be billed monthly at \$.069 per copy.

Signed and agreed this _____ Day of _____, 2014.

Title _____

Purchaser Firm Name



Service Manager

Copier Connection Inc.

Please return signed contract.