

City of Scottsbluff, Nebraska

Tuesday, January 21, 2014

Regular Meeting

Item Consent5

Council to approve Request For Proposals for a floating bridge and fishing docks for Riverside Park.

Staff Contact: Perry Mader, Park and Rec Director

REQUEST FOR PROPOSALS (RFP) TO DESIGN AND PROCURE FLOATING BRIDGE AND DOCS AT RIVERSIDE PARK

The City of Scottsbluff (City) is requesting proposals to design and provide for one floating bridge and two docks in Riverside Park. The City will select one (1) Supplier to provide equipment and materials for the park as outlined in this request.

SCOPE OF PROJECT

This project consists of the design, and procurement of a bridge and two docks at Riverside Park at 1514 South Beltline Highway West. Work is to include the design of a bridge and 2 docks. All equipment will be assembled and installed by the City.

The proposals shall include the costs of delivered systems as designed, inclusive of the equipment structures, components, hardware, detailed technical installation instructions and maintenance & operations manuals from manufacturer.

Questions concerning the bid should be directed to:

Perry Mader
Director of Parks & Recreation
2525 Circle Drive
Scottsbluff, NE 69361
308-632-0057
pmader@scottsbluff.org

The City of Scottsbluff shall be exempt for any liability for costs incurred by unsuccessful Suppliers in preparation of the proposals.

DESIGN ELEMENT GUIDELINES & SPECIFICATIONS

Suppliers should base their bridge and dock designs on meeting all accessibility and safety standards as well as the guidelines & specifications listed in this RFP. Quality of equipment components, quality of design, cost, and appropriateness to location and target demographic must be taken into consideration in the design of these systems. The total dollar amount allocated to the project is \$40,000.

Required Specifications:

FLOATING BRIDGE

1. The bridge should be 5 feet wide, 135 feet long, and have two 6 feet x 5 feet bump outs.
2. Ramps will be located on both ends of the bridge
3. Railings on bridge and bump outs
4. Aluminum deck materials only, no wood.
5. Utilize a cable anchoring system for easy removal in winter months.
6. Polyfloat style flotation system.
7. Installation manual required

4 DOCKS

1. Docks should measure 8 feet x 5 feet
2. Accessibility ramp centered on one 8 foot sides

3. Railings on platforms
4. Aluminum deck materials, no wood.
5. Cable anchoring system for easy removal in winter months.
6. Polyfloat style flotation system
7. Installation manual required

In the proposal, provide a list of the components proposed for the system. Include structure and component model numbers, materials, color choices and recommendations, protective area requirements, estimated lifetime of equipment including manufacturers warrantee and any other relevant descriptive information.

PROPOSAL SUBMITTAL AND CONTENT

Sealed proposals must be submitted to the Scottsbluff City Clerk's Office by **2:00 pm MST, February 12, 2014** and must be addressed as follows:

Proposal for Floating Bridge and Docks
Attn: Cindy Dickinson, City Clerk
Scottsbluff City Hall
2525 Circle Drive
Scottsbluff, NE 69361

Proposals must include complete drawings for each design, specifications and pictures for each component in designs and colors available. Proposals must include a bid price for each design presented. Bids must list the cost of the equipment. The City reserves the right to reject any and all proposals with or without cause, and to accept proposals which it considers most favorable.

Delivery costs must be included in the proposal. Payment for equipment and materials will be sent within sixty (60) days after delivery and invoicing of the systems.

All proposal amounts shall be guaranteed for not less than ninety (90) days after the proposal submittal deadline date.

No proposal may be withdrawn within a period of sixty (60) days after the bid opening date. Prices shall include delivery f.o.b., freight paid by the bidder to the jobsite.

The Supplier must submit three (3) hard copies and one (1) electronic copy, on a CD, of the proposal to the address listed above. All Proposals must comply with the specifications and guidelines provided in this document.

The City of Scottsbluff reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate at the sole discretion of the City.

EVALUATION AND SELECTION PROCESS

Proposals will be evaluated by a selection committee based on the following criteria:

<u>Criteria</u>	<u>Points</u>
1. Proposal addresses design guidelines and specifications	0-25
2. Quality of design	0-20
3. Quality and durability of equipment	0-20

4. Reputation and reliability of manufacturer	0-10
5. <u>Overall quality of Proposal</u>	<u>0-10</u>
Maximum Points:	75

The award will be made to the qualified Supplier whose proposal is deemed most advantageous to the City, all factors considered. Unsuccessful Suppliers will be notified in writing as soon as possible.

Any objections to published specifications must be filed in written form with the City Clerk prior to the RFP due date of **2:00 p.m. February 12, 2014.**

Cindy Dickinson, City Clerk

Floataction Dock Systems
P.O. Box 178
Cedarville, MI 49719

The Floating Dock Shop
882 Pecan Drive
Marksville, LA 71351

SuperDeck Systems
8365 Sunset Road NE
Minneapolis, MN 55432

Gatordock
Crane Materials International
4501 Circle 75 Parkway, STE E-5370
Atlanta, GA 30339