

City of Scottsbluff, Nebraska

Monday, December 16, 2013

Regular Meeting

Item Consent3

Council to approve Request For Proposals for playground equipment and authorize the City Clerk to advertise for bids to be received by January 8, 2014 at 2:00 p.m.

Staff Contact: Perry Mader, Park and Rec Director

**CITY OF SCOTTSBLUFF
NOTICE TO BIDDERS**

The City of Scottsbluff is requesting proposals to design and provide playground equipment in Neighbor, Northwood, and Pioneer Parks. The City will select one (1) Supplier to provide equipment and materials for these parks.

Sealed bids will be received by the City of Scottsbluff, Nebraska at the office of the City Clerk, 2525 Circle Drive, Scottsbluff, NE 69361 until 2:00 P.M. (MST), January 8, 2014. Specifications and Instructions to Bidders are available at the office of the City Clerk. The Council reserves the right to reject any and all bids and to waive irregularities.

/s/Cindy Dickinson
City Clerk

Publish – 3 times:

Friday, December 20, 2013

Friday, December 27, 2013

Friday, January 3, 2014

One Affidavit of publication requested

REQUEST FOR PROPOSALS (RFP) TO DESIGN AND PROCURE PLAYGROUND EQUIPMENT AT NEIGHBOR, NORTHWOOD, AND PIONEER PARKS

The City of Scottsbluff (City) is requesting proposals to design and provide playground equipment in Neighbor, Northwood, and Pioneer Parks. The City will select one (1) Supplier to provide equipment and materials for the park as outlined in this request.

SCOPE OF PROJECT

This project consists of the design and procurement of playground systems at Neighbor Park (1102 9th Avenue), Northwood Park (801 West 31st Street), and Pioneer Park (102 East 27th Street). Work is to include the design of a play system within the constructed play area boundaries. All equipment will be assembled and installed by the City.

The City of Scottsbluff requires Suppliers to design a play system that meets or exceeds all current federal CPSC, ASTM, IPEMA standards and ADA requirements. The proposals shall include the costs of delivered play systems as designed, inclusive of the equipment structures, components, hardware, detailed technical installation instructions and maintenance & operations manuals from manufacturer.

Questions concerning the bid should be directed to:

Perry Mader
Director of Parks & Recreation
2525 Circle Drive
Scottsbluff, NE 69361
308-632-0057
pmader@scottsbluff.org

The City of Scottsbluff shall be exempt for any liability for costs incurred by unsuccessful Suppliers in preparation of the proposals.

DESIGN ELEMENT GUIDELINES & PLAY SYSTEM SPECIFICATIONS

Suppliers should base their playground equipment designs on meeting all accessibility and safety standards as well as the guidelines & specifications listed in this RFP. Quality of equipment components, quality of design, play value, cost, and appropriateness to location and target demographic must be taken into consideration in the design of the play system. The total dollar amount allocated to the project is \$60,000.00.

Required Items:

1. All play system elements must meet and/or exceed all federal, CPSC, ASTM & IPEMA guidelines.
2. Play systems should target largest scope of ages possible, ages 2-12.

NEIGHBOR PARK - \$18,000 APPROXIMATE

This park proposal will contain one structure that will include (but will not be limited to):

1. One large slide not to exceed 10 feet in height.
2. One small slide not to exceed 6 feet in height.
3. Two Swings
4. At least one climbing structure such as a rock wall, ribbon style wall, climbing ropes, etc.
5. Hanging/swinging structure such as "monkey bars", rings, etc.
6. Balancing piece, such as balancing beam, balancing pods, etc.
7. All structures will require four and one half diameter structural poles minimum.
8. Do NOT include roofs and/or canopies.

***This unit should incorporate elements of ADA accessibility. Please include which piece will fit this requirement.

NORTHWOOD PARK - \$22,000 APPROXIMATE

This park proposal will contain one playground unit and one large climbing boulder.

Playground will include:

1. One large slide not to exceed 10 feet in height.
2. One small slide not to exceed 6 feet in height.
3. Two Swings
4. At least one climbing structure such as a rock wall, ribbon style wall, climbing ropes, etc.
5. Hanging/swinging structure such as "monkey bars", rings, etc.
6. Balancing piece, such as balancing beam, balancing pods, etc
7. All structures will require four and one half diameter structural poles minimum.
8. Do NOT include roofs and/or canopies.

Boulder Structure - \$15,000 Approximate

1. Large Boulder that will not exceed safety or industry standards.
2. Boulder must have realistic appearance to real rock/boulder.

PIONEER PARK - \$5,000 APPROXIMATE

This Park will need one single swing structure.

1. "Bowl style" (Elephant, Oodle, etc.) swing.

Preferred Play System Qualities:

1. All play system elements must demonstrate the highest level of durability in materials and finishes selected in consideration of child health and safety.
2. Structures should provide a variety of built-in activity panels and climbers.

In the proposal, provide a list of the components proposed for the park's play system. Include structure and component model numbers, materials, color choices and recommendations, protective area requirements, target age ranges and developmental levels, target play type or activity, estimated lifetime of equipment including manufacturers warrantee and any other relevant descriptive information.

Play system design shall safely fit in the playground area. Suppliers are encouraged to be creative in their designs and to maximize the role of unstructured play in their proposals. Suppliers may submit proposals from non-traditional type playground structures, if desired, in whole or as components of the overall playground. Suppliers shall provide to the City the manufacturer's warranty of installed equipment.

PROPOSAL SUBMITTAL AND CONTENT

Sealed proposals must be submitted to the Scottsbluff City Clerk's Office by **2:00 pm MST, January 8, 2014** and must be addressed as follows:

Playground Equipment Proposal for Northwood, Pioneer, and Neighbor Parks
Attn: Cindy Dickinson, City Clerk
Scottsbluff City Hall
2525 Circle Drive
Scottsbluff, NE 69361

Proposals must include complete drawings for each design, specifications and pictures for each component in designs and colors available. Proposals must include a bid price for each design presented. Bids must list the cost of the equipment. The City reserves the right to reject any and all proposals with or without cause, and to accept proposals which it

considers most favorable.

Delivery costs must be included in the proposal. Payment for equipment and materials will be sent within sixty (60) days after delivery and invoicing of the play system.

All proposal amounts shall be guaranteed for not less than ninety (90) days after the proposal submittal deadline date.

No proposal may be withdrawn within a period of sixty (60) days after the bid opening date. Prices shall include delivery f.o.b., freight paid by the bidder to the jobsite.

The Supplier must submit three (3) hard copies and one (1) electronic copy, on a CD, of the proposal to the address listed above. All Proposals must comply with the specifications and guidelines provided in this document.

The City of Scottsbluff reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate at the sole discretion of the City.

EVALUATION AND SELECTION PROCESS

Proposals will be evaluated by a selection committee based on the following criteria: Criteria

	<u>Points</u>
1. ADA, ASTM, IPEMA & CPSC compliance	Yes/No
2. Proposal addresses design guidelines and specifications	0-25
3. Quality of design, play value and target demographic	0-20
4. Quality and durability of equipment	0-20
5. Uniqueness of equipment and materials/construction	0-15
6. Reputation and reliability of manufacturer	0-10
7. <u>Overall quality of Proposal</u>	<u>0-10</u>
Maximum Points:	100

The award will be made to the qualified Supplier whose proposal is deemed most advantageous to the City, all factors considered. Unsuccessful Suppliers will be notified in writing as soon as possible.

Any objections to published specifications must be filed in written form with the City Clerk prior to the RFP due date of **2:00 p.m., January 8, 2014.**

Cindy Dickinson, City Clerk