

City of Scottsbluff, Nebraska
Monday, December 2, 2013
Regular Meeting

Item Bids4

Council to consider awarding the proposal for a streetscape master plan for the downtown business district to Dropseed Studio in the amount of \$24,340.00.

Staff Contact: Nathan Johnson, Assistant City Manager

Agenda Statement

Item No.

For meeting of: December 2, 2013

AGENDA TITLE: Recommendation of Landscape Architect for Downtown Landscape Master Plan

SUBMITTED BY DEPARTMENT/ORGANIZATION:

PRESENTATION BY: Nathan Johnson

SUMMARY EXPLANATION: The City received two proposals for our Downtown Landscaping Master Plan, one from Dropseed Studios and one from Big Muddy Workshop, both of Omaha. Both proposals were reviewed by Nathan Johnson, Annie Folck, and Amy Seiler with the Nebraska Forest Service. After checking references and phone interviews with both firms, the review committee determined that both firms would be well qualified for this project. Due to their superior experience with irrigation systems and their lower cost, Dropseed Studios is the firm that the committee is recommending for the project.

Bids Received:

Dropseed Studio: \$24,340

Big Muddy Workshop: \$42,558

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION:

EXHIBITS

Resolution

Ordinance

Contract

Minutes

Plan/Map

Other (specify) _____

NOTIFICATION LIST: Yes No Further Instructions

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

Project Fee Worksheet

PROJECT DATA												
Client:	City of Scottsbluff											
Project Name:	Downtown Business District Landscape Master Plan											
Project Location:	14th - 20th Streets, 1st Ave to Ave A											
Date:	10/321/13											

Scope of Services & Personnel

CLASSIFICATION	Phase 1: Data Gathering and Stakeholder Input (Public pre-design meeting)	Phase 2: Concept Design Workshop	Phase 3: Preliminary Design Development	Phase 3: Preliminary Design Presentation (Staff and Public)	Phase 4: Master Plan Final Document (Green Solutions)	Phase 4: Landscape Plan Constructon Documentation	Travel	No. of Units	Unit	Unit Rate	Cost	Subtotal
Landscape Architect	12.00	8.00	20.00	12.00	14.00	22.00	42.00	130.00	/hour	\$90.00	\$11,700.00	
Senior Horticulturalist	12.00	8.00	4.00			4.00	14.00	42.00	/hour	\$80.00	\$3,360.00	
Landscape Architect in Training			12.00	12.00	16.00	12.00		52.00	/hour	\$75.00	\$3,900.00	
Design Horticulturalist								0.00	/hour	\$70.00	\$0.00	
												\$18,960.00
SUBTOTAL:												

Subcontracted Services

CLASSIFICATION	Cost
Waterscape Irrigation Analysis and Design	\$3,600.00
SUBTOTAL:	\$3,600.00

Direct Costs

CLASSIFICATION	Total	Rate	Cost
Reproduction / Printing	1.0	/lump sum	\$100.00
Automobile / Travel	3.0	/trip	\$200.00
Lodging / Subsistence	9.0	/night	\$120.00
SUBTOTAL:			\$1,780.00

Budget Summary

											TOTAL LUMP SUM FEE:	\$24,340.00
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RE: Dropseed Studio design team proposed Scottsbluff Downtown Business District Landscape Design and Green Solution Master Plan fee:

Please find below our proposed fee to accompany the proposed Project Approach within our narrative. It is our position that this fee structure corresponds directly to the proposed phased activities and is subject to revision by any negotiated modifications if selected. We would ask that this information is received with our assumptions prior to the opportunity to meet with and discuss the desired objective and extents preferred by the City.

Accompanying this summary is our fee worksheet used to arrive at our numbers for your review in transparency of our approach.

Phase 1:

Review of City provided data, site review and data gathering, staff and stakeholder input sessions (pre-design public meeting), travel. Assumed 2 Dropseed Studio individuals participating.

\$3230

Phase 2:

One day concept generation workshop in Scottsbluff with 'pin up session' to City staff. Assumed 2-3 Dropseed Studio individuals participating.

\$2550

Phase 3:

Preliminary design of landscape plan, green solution master plan, and preliminary Opinion of Probable Cost based on City preferred concept directions presented in 'pin up session'. Digital submittals of incremental design progress to City staff. Travel and presentation to City staff and public meeting to present final preliminary design.

Assumed 2 Dropseed Studio individual participating and participation of Irrigation Design subconsultant.

\$7860

(Submit Invoice 1 up to 45% complete)

Phase 4:

Final design, submittal of final green solution master plan document, submittal of landscape and irrigation construction documents (sealed drawings, technical specifications, and final Opinion of Probable Cost). Travel and presentation to City staff and City Council public hearing to present final design. Assumed 1 Dropseed Studio individual (Bentley) participating.

\$8975

(Submit Invoice 2 for final completion, 55%)

Expenses include vehicle rental, hotel accommodation, modest per diem, and necessary materials and reproductions conducted during the design. An allowance of **\$1725** is included to cover project expenses. Our commitment is to proceed through the most economical avenues for travel, lodging, and materials. Expenses will be charged at actual cost.

Total Proposed Project Fee: \$24,340 (LA and Irrigation + Expenses)

Respectfully submitted,
Thomas Bentley, PLA

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