

CITY OF SCOTTSBLUFF
Scottsbluff City Council Chambers
2525 Circle Drive
CITY COUNCIL AGENDA

Regular Meeting
September 3, 2013
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Consent Calendar:
 - a) Approve the minutes of the August 19, 2013 Regular Meeting.
 - b) Set a Public Hearing for September 16, 2013 at 6:05 p.m. to consider a zone change request for proposed Block 1, Sugar Factory Subdivision situated in the East half of the NE $\frac{1}{4}$ of Section 1, T22N, R55W of the 6th p.m. Scotts Bluff, Co. from Agricultural to R-1B Rural Residential.
 - c) Set a Public Hearing for September 16, 2013 at 6:05 p.m. to consider a zone change request for proposed Lot 1, Block 2, Windbreak Subdivision situated in the SE $\frac{1}{4}$ of Section 13, T22N, R55W of the 6th p.m. City of Scottsbluff, Scotts Bluff, Co. from Agricultural to R-1 Single Family Residential
 - d) Set a Public Hearing for September 16, 2013 at 6:05 p.m. to consider an annexation request for proposed Lot 1, Block 2, Windbreak Sub. situated in the SE $\frac{1}{4}$ of Section 13, T22N, R55W of the 6th p.m. City of Scottsbluff, Scotts Bluff, Co.
7. Claims:
 - a) Council to approve the Regular Claims.
8. Public Hearings:
 - a) Council to conduct a public hearing as advertised for 6:05 p.m. for authorizing the final tax request for the 2013-2014 year at a different amount than the prior year request.
 - b) Council to consider a Resolution setting the final tax request for the 2013-2014 year at a different amount than the prior year request.

- c) Council to conduct a public hearing for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the FY 2013-2014 budget.
 - d) Council to consider an Ordinance adopting the budget statement to be termed the annual appropriation bill for FY 2013-2014.
 - e) If necessary, Council to adopt FY 2013-2014 budget statement as required by the Nebraska State Auditors Office.
 - f) Council to conduct a Public Hearing at 6:05 p.m. to consider a zone change request for Part of Block 2, & Blocks 3- 8 Rugger Hospital Addition from R-1A Single Family Residential to O & P Office and Professional, and consider the Ordinance.
 - g) Council to conduct a Public Hearing at 6:05 p.m. for the purpose of considering the report of the Economic Development Citizen's Advisory Committee.
 - h) Council to conduct a Public hearing at 6:05 p.m., for a Class X Liquor License application for PIVO Inc. DBA High Plains Budweiser.
 - i) Exhibit #1 – Application of PIVO Inc. DBA High Plains Budweiser
 - ii) Exhibit #2 – City Council Check List for Neb. Rev. Stat. §53-132 Cum Supp 2002
 - iii) Exhibit #3 – Written Statement of Police Chief
 - iv) Exhibit #4 – Written Statement of City Clerk
 - v) Exhibit #5 – Written Statement of Planning Administrator
9. Petitions, Communications, Public Input:
- a) Council to consider approving the request from Lucky One LLC dba Frontside, 1001 Avenue I, to add an outdoor area to their existing liquor license.
10. Bids & Awards:
- a) Council to consider approving the bid from Benjamin Franklin Plumbing for a sewer project at Riverside Campground.
11. Reports from Staff, Boards & Commissions:
- a) Council to consider an Inter-local Agreement and Resolution for Mark Bohl, Public Works Director to be the Responsible Charge (RC) for the City of Alliance for their 10th Street project and authorize Mayor to sign Agreement and Resolution.
 - b) Council to consider an Inter-local Agreement and Resolution for Mark Bohl, Public Works Director to be the Responsible Charge (RC) for the City of Alliance for their Emerson Avenue project and authorize Mayor to sign Agreement and Resolution.
 - c) Council to consider an Inter-local Agreement and Resolution for Mark Bohl, Public Works Director to be the Responsible Charge (RC) for the City of Alliance for their South Potash Street project and authorize Mayor to sign Agreement and Resolution.
12. Resolution & Ordinances:

- a) Council to consider the FY 2013 – 2014 Pay Resolution.
 - i) Resolution includes a 2.2% cost of living increase for classified positions, fire and police.
 - b) Council to consider an Ordinance authorizing the sale of city owned property located at Block Two, Webber Manor subdivision (second reading).
 - c) Council to receive a presentation from a representative of the League Association of Risk Management.
 - d) Council to remove from the table the Resolution regarding participation in the League Association of Risk Management.
 - e) Council to consider a Resolution extending the date for written notice of termination in participation in the League Association of Risk Management (LARM) and consider the contribution credits for multi-year commitments.
13. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person
14. Council reports (informational only):
15. Scottsbluff Youth Council Representative report (informational only):
16. Executive Session: (Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda.)

Following passage of motion to enter into executive session, presiding officer must state purpose of executive session.

- 17. Action Items:
- 18. Adjournment.

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Consent1

Approve the minutes of the August 19, 2013 Regular Meeting.

Staff Contact: Cindy Dickinson

The Scottsbluff City Council met in a regular meeting on Monday, August 19, 2013 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on August 16, 2013, in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the council meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the city council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and KDUH, and the Star Herald. The notice was also available on the City's website on August 16, 2013. An agenda kept continuously current was available for public inspection at the office of the city clerk at all times from publication of the notice to the time of the meeting.

Mayor Randy Meininger presided and City Clerk Dickinson recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the council meeting asking those wishing to speak to come to the microphone and state their name and address for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska Open Meetings Act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: David Boeckner, Raymond Gonzales, Randy Meininger, Mike Deibert, and Scott Shaver. Absent: None.

Mayor Meininger asked if there were any changes to the agenda. There were none. Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Moved by Council Member Boeckner, seconded by Mayor Meininger, that:

1. "The minutes of the August 5, 2013 Regular Meeting be approved,"
2. "The claim from Cherry Cooper for property damage be acknowledged and forward to the city's insurance carrier,"
3. "September 3, 2013 at 6:05 p.m. be set as the date for a Public Hearing for the FY 2013-2014 Budget,"
4. "September 3, 2013 at 6:05 p.m. be set as the date for a Public Hearing to consider a zone change request for Part of Block 2, & Blocks 3, 4, 5, 6, 7, and 8 Rugger Hospital Addition from R-1A Single Family Residential to O & P Office and Professional,"
5. "A Public Hearing be set for September 3, 2013 at 6:05 p.m. for the purpose of considering the report of the Economic Development Citizen's Advisory Committee,"
6. "A Public Hearing be set for September 3, 2013, 6:05 p.m., for a Class X Liquor License application for PIVO Inc. DBA High Plains Budweiser," "YEAS", Boeckner, Gonzales, Deibert, Shaver and Meininger, "NAYS" None. Absent: None.

Moved by Council Member Boeckner, seconded by Council Member Deibert, "that the following claims be and hereby are approved and should be paid as provided by law out of the respective funds designated in the list of claims dated August 19, 2013, as on file with the City Clerk and submitted to the City Council," "YEAS", Boeckner, Gonzales, Deibert, Shaver, and Meininger, "NAYS" None. Absent: None.

CLAIMS

PAYROLL \$62,418.20 W/H; REGIONAL CARE \$118,860.83 INS CLAIMS; WELLS FARGO \$26,666.93 RETIREMENT; PVNB-HEALTH SAVINGS \$11,965.96 EMP DED; STATE OF NE \$20,899.55 PAYROLL TAX; NEBRASKA CHILD SUPPORT PAYMENT CENTER \$2,374.79; 1ST IMPRESSIONS \$20.80 REFUND; 3M CENTER-TRAFFIC CONTROL \$2,601.50 SUPP; 911 CUSTOM \$516.00 SUPP; ACTION COMM \$19.53 RENTAL; MARISELA AGUILAR \$42.01 REFUND; ALAMAR UNIFORMS \$879.99 UNIFORMS; ALLO COMMUNICATIONS \$4,673.88 PHONE; AMP-TECH INC \$580.00 EQUIP; AQUA PRODUCT KC \$56.51 SUPP; B&C STEEL \$452.28 PARTS; BAKER & TAYLOR \$37.18 BOOKS; BAKER & TAYLOR \$1,154.48 BOOKS; BANNER CO. SHERIFF \$24.50 CONTRACTUAL; BANNER HEALTH \$625.30 PHYSICAL; BLUFFS SAN SUPPLY \$210.10 SUPP; FARM PLAN \$512.44 SUPP; CAPITAL BUSINESS SYST \$147.37 MAINT; CASH-WA DISTRIBUTING \$728.26 CONCESSIONS; CENCON \$650.00 CONSTRUCT; NATHANIEL CHERRY \$23.40 FEES; CITY OF GERING \$40,357.12 DISPOSAL; CITY OF SCOTTSBLUFF \$118.50 SUPP; COLONIAL LIFE \$48.70 INS; CONNECTING POINT \$48.07 RENTAL; CONTRACTORS MAT \$517.89 SUPP; CORNHUSKER HOTEL \$95.00 TRNG; CREATIVE SIGNS BY COZAD \$1,300.00 CAR SIGNS; CULLIGAN \$191.00 MAINT; DALES TIRE & RETREAD \$35.00 DISPOSAL; DITCH-WITCH \$122.56 SUPP; JACOB DOUGLAS \$64.17 REFUND; DUHAMEL BROADCASTING ENT. \$325.00 PUB ED; ENVIRO SERV \$45.00 SAMPLES; FARMERS IRRIGATION DIST \$105.30 WATER; FASTENAL \$79.02 SUPP; FEDERAL EXPRESS \$80.56 SAMPLES; FERGUSON SIGNS \$4,307.00 SIGNS; LORI FERTIG \$23.40 FEES; FLOYDS SALES & SERV \$167.34 REPAIRS; FRANK IMP \$235.30 REPAIRS; ROGER FRANK \$30.67 REFUND; FREMONT MOTOR COMPANY \$1,967.71 PARTS; MONICA M GARCIA \$3.62 REFUND; GENERAL TRAFFIC CONTROLS \$637.00 REPAIRS; GERING VALLEY PLUMBING & HTG. \$26,086.50 REPAIRS; GOLD WATCH LLC \$750.00 TRANSP RECYCLE; ROBERT GOMEZ \$252.00 UMPIRE FEES; TROY GREENE \$162.00 UMPIRE FEES; HAWKINS \$3,758.25 SUPP; HEILBRUN FARM IND SUPP \$1,444.12 PARTS; JERRY HIGEL \$1,350.00 PARTS; EVERGREEN PROPERTIES \$310.00 SUPP; DAVID MICHAEL HOSPODKA \$72.00 UMPIRE FEES; BRANT HUDSON \$64.17 REFUND; MATTHEW M HUTT, PH-D \$450.00 COND OFFER; ICMA RETIREMENT TRUST \$1,106.94 RETIRE; IDEAL LINEN \$2,000.59 SUPP; IND PLMBG & HTG \$93.94 PARTS; INLAND TRUCK PARTS \$876.00 PARTS; JACK'S UNIFORM & EQUIPMENT \$2,955.47 VEHICLES; JIRDON AGRI CHEM \$58.44 SUPP; JOHNSON CASHWAY \$43.84 REPAIRS; JEFFREY JOHNSON \$31.27 REFUND; JWC ENVIROMENTAL INC \$682.32 PARTS; KAREN SUE BRUNTZ \$75.00 CONTRACTUAL; KEMBEL SAND & GRAVEL \$445.95 SUPP; KIMBALL MIDWEST \$1,241.15 SUPP; KLM ENTERPRISES \$1,400.00 HARVEST NIGHT; KRIZ DAVIS \$954.72 PARTS; DON KRUG \$4.16 REFUND; KUSTOM SIGNALS \$46.00 SUPP; JAMY A LAWSON \$54.00 UMPIRE FEES; LINCOLN JOURNAL STAR \$585.52 PAPER; LITTLE CRITTERS \$1,027.60 SUPP; LONG'S EXTERIOR DESIGN LLC \$198.75 MAINT; LYNN PEAVEY CO \$250.00 SUPP; HASLER FINANCIAL SVC,LLC \$153.09 POSTAGE LEASE; MAIN STREET APPLIANCE \$70.00 REPAIRS; MENARDS \$448.55 SUPP; PAUL MENDOZA \$216.00 SUPP; MONEY WISE OFFICE SUPPLIES \$61.80 SUPP; PETE J MORENO \$72.00 UMPIRE FEES; MURDOCHS RANCH & HOME SUPPLY \$26.23 SUPP; NE DEPT OF REV \$287.48 TAX; NE LIBRARY COMMISSION \$1,260.00 TRNG; NEBRASKA SALT AND GRAIN \$10,481.90 SUPP; NEOPOST USA INC \$599.40 POSTAGE RENTAL; NEW YORK TIMES \$426.40 SUBSCPT; O'REILLY AUTO PARTS \$16.99 PARTS; OCLC \$1,204.01 CONTRACTUAL; UPSTART ENTERPRISES, LLC \$221.00 SUPP; ONE CALL CONCEPTS \$148.00 LOCATES; OREGON TRAIL PLBG & HTG \$2,950.00 REPAIRS; PANHANDLE COOP \$36,226.39 FUEL; PANHANDLE HUMANE SOC \$4,776.24 CONTRACTUAL; PEPSI COLA \$428.50 CONCESSIONS; LESLI PERSON \$26.15 REFUND; POSTMASTER \$400.71 POSTAGE; PRAISE WINDOWS \$420.00 MAINT; PRINT BROKER \$483.28 SUPP; PRINT EXPRESS \$402.19 SUPP; PRO TIRE \$4,861.28 MAINT; QUICK CARE MED \$105.00 PHYSICAL; QUILL

CORP \$98.91 SUPP; REAMS SPRINKLER SUPP \$936.13 PARTS; RGN 1 OFC HUMAN DVLPMNT \$825.00 CONTRACTUAL; REGISTER OF DEEDS \$50.00 RECORDING; WY FIRST AID/SAFETY \$48.73 SUPP; ESQUIO RIOS JR \$72.00 UMPIRE FEES; ROBINSON ELECTRIC \$76.40 REPAIRS; SMEC \$328.50 UNITED WAY; ALESIA SALDIVAR \$250.00 REFUND; SCOTTSBLUFF BODY & PAINT \$495.00 CONTRACTUAL; SCB COUNTY \$184.00 PERMITS; SCB FIREFIGHTERS UNION LOCAL 1 \$195.00 DUES; SCOTTSBLUFF LANDSCAPING \$425.00 CONTRACTUAL; SCB POLICE OFFICERS ASS'N \$378.00 DUES; SHERIFFS OFFICE \$792.33 PAPERS SERVED; SHERWIN WILLIAMS \$3,891.50 SUPP; MARY ANN SHOCKLEY \$130.00 REFUND; SIMMONS, OLSEN, EDIGER, SELZER \$12,467.12 CONTRACTUAL; SIRCHIE \$51.63 SUPP; SLAFTER OIL \$55.65 FUEL; MAKALA SNOVER \$23.40 WITNESS FEE; SOCIETY FOR HUMAN RESOURCE MAN \$180.00 MBSHIP; STAPLES \$66.46 SUPP; STAR HERALD \$20.23 PUB NOTICE; STATE HEALTH LAB \$14.00 SAMPLES; TETRA TECH, INC \$6,395.15 STUDY; THOMMY JOHNNYS \$1,265.00 SUPP; TOTAL FUNDS BY HASLER \$1,700.00 POSTAGE; JOHN TRAPP \$162.00 UMPIRE FEES; TRI-STATE CARPORTS \$970.20 LABOR; TAMEKA UNZICKER \$20.00 FEES; US BANK-CPS \$908.67 SUPP; VAN DIEST SUPP. \$492.70 SUPP; JONATHAN VANGALDER \$54.00 UMPIRE FEES; VERIZON WIRELESS \$128.43 PHONE; MIGUEL ANGEL VILLAGRANA JR \$252.00 UMPIRE FEES; TROY WALKER \$67.84 REFUND; WALMART \$123.28 SUPP; WATCHGUARD VIDEO \$21,180.00 PATROL CAR ADD; WESTERN PATHOLOGY \$89.00 SCREENING; WINNELSON \$218.74 SUPP; MONTY ZEILER \$36.00 UMPIRE FEES; ZMLUMBER \$124.66 EQUIP.

Council reviewed the June 2013 Financial Report. There were no questions or comments from Council.

City Manager Kuckkahn presented information on the general fund projects as it relates to the 2013-2014 Fiscal Year. Finance Director Griffiths provided various projections, which increased the Code Enforcement position from part-time to full-time and an additional firefighter position to show the effects to the budget.

These projections show a reserve of \$2.3 to \$2.9 million in 10 years, depending on each scenario presented. At this time, staff is recommending increasing the Code Enforcement position to full – time and will work on scheduling with the current fire department staff. Mr. Kuckkahn noted that there are no other big changes to the budget. The bottom line is that the reserve looks very good for the next years. Council Member Boeckner was supportive of looking at alternate scheduling for the Fire Department. Council Member Shaver was not supportive of increasing the Code Enforcement activity. Mayor Meininger recommended keeping both positions plugged into the budget and continue to look at alternative scheduling for the Fire Department. Mr. Kuckkahn noted that we need to keep the reserve close to \$1.8 million, which these projections provide.

Mayor Meininger opened the Public Hearing at 6:10 p.m., which was scheduled for this date, to consider a proposal to declare a portion of the City blighted and substandard. Mike Bacon, City Attorney for the City of Gothenburg, addressed the Council, explaining that he has done a number of Tax Increment Financing (TIF) projects for his community and others. TIF financing can only occur in areas that have been designated as “blighted and substandard”. Mr. Bacon explained the reason for adding the pristine neighborhood close to the college, is because the streets are gravel, therefore qualifying for the designation. The development planned for the vacant lot being considered would include the new Reganis Car lot and a potential hotel. One of the major developments included in the blight study is the current Monument Mall. Mr. Bacon sited some of the successful developments in Omaha and Gothenburg that have utilized tax increment financing. He stressed that the designation of “Blighted and Substandard does not reduce the property value, but rather, it enables the surrounding properties to be improved. Council Member Shaver asked why the agricultural land and property by the Residency were included. Mr. Bacon explained that these may be potential properties for residential development, and stated that you can't grow commercial development without growing rooftops. TIF can be used for

affordable housing. The City of Scottsbluff cannot have more than 35% of its property designated as blighted and substandard. We are not close to this maximum with the new proposed area. This particular blight study is for the development of Reganis Auto and a hotel, however, if the entire area isn't included in the Blight and Substandard, the area would not qualify on its own. Council Member Gonzales asked if the proposed development was a part of the city's comprehensive plan. Staff will report back on the proposed use of this land.

There were no comments from the public during this Public Hearing. The Public Hearing was closed at 6:35 p.m. Council Member Boeckner added that this designation is basically a tool for development. Moved by Council Member Boeckner, seconded by Council Member Deibert, "to accept the Blighted and Substandard plan for Area #7 by Resolution No. 13-08-01," "YEAS", Boeckner, Deibert, and Meininger, "NAYS" Shaver. "ABSTAIN", Gonzales; Absent: None.

RESOLUTION 13-08-01

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Recitals:

a. It is necessary, desirable, advisable, and in the best interests of the City of Scottsbluff, Nebraska (the "City"), for the City to undertake and carry out redevelopment projects in certain areas of the City that are determined to be blighted and substandard and in need of redevelopment;

b. The Community Development Law, Chapter 18, Article 21, Reissue Revised Statutes of Nebraska, as amended (the "Act"), prescribes the requirements and procedures for the planning and implementation of redevelopment projects;

c. Section 18-2109 of the Act requires that, prior to the preparation of a redevelopment plan for a redevelopment project, the Mayor and City Council shall, by resolution, declare the area to be blighted and substandard;

d. At its regular City Council meeting on August 19, 2013, the Mayor and City Council of the City held a public hearing (the "Public Hearing") to determine whether the area more fully described on Attachment 1 (the "Redevelopment Area") should be declared blighted and substandard, and in need of redevelopment, as required by the Act;

e. The City published and mailed notices of a public hearing regarding the consideration of declaring property to be blighted and substandard pursuant to Section 18-2115 of the Act;

f. The Public Hearing was conducted and all interested parties were afforded a reasonable opportunity to express their views respecting the declaration of the Redevelopment Area as blighted and substandard and in need of redevelopment, and the Mayor and City Council reviewed and discussed a blight and substandard determination analysis (the "Blight Study") prepared by Charles K. Bunger, Attorney at Law;

g. The Blight Study was forwarded to the Planning Commission of the City for its review and recommendation and the Mayor and City Council reviewed the recommendations received from the Planning Commission; and

h. The Mayor and City Council desire to determine whether the Redevelopment Area is blighted and substandard and in need of redevelopment in accordance with the Act.

Resolved that:

1. The Redevelopment Area is declared to be substandard and in need of redevelopment pursuant to the Act, in that conditions now exist in the Redevelopment Area for meeting the criteria set forth in Section 18-2103(10) of the Act, as described and set forth in the Blight Study. The Redevelopment Area is more particularly described on Attachment 1.

2. The Redevelopment Area is further declared to be blighted and in need of redevelopment pursuant to the Act, in that conditions now exist in the Redevelopment Area meeting the criteria set forth in Section 18-2103(11) of the Act, as described and set forth in the Blight Study.

3. The blighted and substandard conditions existing in the Redevelopment Area are beyond remedy and control solely through the regulatory process and the exercise of police power and cannot be dealt with effectively by the ordinary operations of private enterprise without the aids provided by the Act, and the elimination of the blighted and substandard conditions under the authority of the Act is found to be a public purpose and declared to be in the public interest.

4. The Redevelopment Area is in need of redevelopment and is or will be an eligible site for a redevelopment project under the provisions of the Act at the time of the adoption of any redevelopment plan with respect to the Redevelopment Area.

5. This Resolution shall become effective immediately upon its adoption.

PASSED and APPROVED on August 19, 2013.

Mayor

ATTEST:

City Clerk (Seal)

Assistant City Manager Nathan Johnson presented quotes for a new server for the Lied Scottsbluff Public Library. The current server is 8 years old and an upgrade is required. Staff reviewed the three local bids and recommended Connecting Point as the best and lowest quote of \$6,273.00 for this server. Moved by Council Member Boeckner, seconded by Council Member Deibert, "to award the bid for the server for the Lied Scottsbluff Public Library to Connecting Point in the amount of \$6,273.00 as the best and lowest quote," "YEAS", Boeckner, Deibert, Gonzales and Meininger, "NAYS" Shaver. Absent: None.

City Manager Kuckkahn explained the final plat located in the city's extraterritorial. Moved by Council Member Boeckner, seconded by Mayor Meininger, "to approve the final Plat for Tracts 18A and 19A, Weber's Tracts, a replat of Tracts 17, 18, and 19, Weber's Tracts and replat of Tracts 16 and 17 Weber's Tracts and approve Resolution No. 13-08-02, "YEAS", Boeckner, Deibert, Gonzales, Shaver and Meininger, "NAYS" None. Absent: None.

RESOLUTION NO. 13-08-02

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the final plat of Tracts 18A and 19A, Weber's Tracts, a replat of Tracts 17, 18, and 19, Weber's Tracts, and replat of Tracts 16 and 17, Weber's Tracts, situated in part of Government Lot 5, in the Southeast Quarter of Section 20, T22N, R55W, of the 6th P.M, Scotts Bluff County, Nebraska dated July 17, 2013, duly made, acknowledged and certified, is approved. Such Plat is ordered filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska.

Passed and approved this 19th day of August 2013.

Mayor

Attest:

City Clerk

SEAL

City Attorney Howard Olsen gave a presentation on the Council's Code of Conduct. He developed guidelines in 2003, which have been reviewed and minor changes made. Many of the items are based on common sense, civility and commitment to each other to conduct business productively. He reminded the Council that there are no laws that require a Code of Conduct be adopted. The City Council is comprised of a wide variety of backgrounds with varying opinions. A healthy Council can agree to disagree and maintain order while making important decisions. The Council is to be reminded that all comments are public, and the media may report comments.

Scottsbluff has a City Manager form of government, so any issues with employees need to be handled by the City Manager.

Council Members should not make promises to the public unless directed to do so by the City Council.

Regarding conflict of interest, there are accountability statutes which require the Council Member to declare a conflict if they serve on a board or have a personal conflict with an item being discussed. The Council has addressed this and the proper forms and actions are in place.

Mr. Olsen also discussed the use of email among Council Members, which should only be used for informational purposes. Mayor Meininger voiced his appreciation to the Legal staff for the continued support they provide to the City Council.

Mr. Kuckkahn presented a contract from Scott Rempe for the purchase of property located on Avenue B, Block Two, Webber Manor Subdivision, for \$20,000.00. Since this property is located adjacent to the Scottsbluff Drain Stormwater Lift Station, Council previously asked for a recommendation from the Scottsbluff Drain Board regarding the sale of this city-owned property. The Drain Board provided a positive recommendation under the conditions that the loss of retention in the drain is mitigated and the city is able to keep access for maintenance and operations of the drain and lift

station. The purchaser must be willing to fill in the drain for every square yard built, that amount would need to be removed from the drain.

Mr. Kuckkahn noted that we want to avoid selling properties for future profit by the purchaser. In this case, Mr. Rempe has provided a letter stating his intention of developing the property and his commitment to keeping the property maintained. Moved by Mayor Meininger, seconded by Council Member Shaver, "to approve the contract from Scott Rempe to purchase the city-owned property located at Block Two, Webber Manor Subdivision, for \$20,000.00," "YEAS", Boeckner, Deibert, Gonzales, Shaver and Meininger, "NAYS" None. Absent: None.

Mayor Meininger introduced the Ordinance which was read by title on first reading: AN ORDINANCE AUTHORIZING THE SALE OF BLOCK 2, WEBBER MANOR SUBDIVISION TO THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA.

City Manager Kuckkahn presented a resolution for construction of Avenue I from South Beltline to 27th Street. Moved by Council Member Boeckner, seconded by Mayor Meininger, "to approve Resolution No. 13-08-03 authorizing the construction of Federal aid Project URB-5703(2), Avenue I from South Beltline to 27th Street," "YEAS", Boeckner, Deibert, Gonzales, Shaver and Meininger, "NAYS" None. Absent: None.

Regarding the insurance renewal with the League Association of Risk Management (LARM), Council Member Boeckner declared a conflict of interest as he is a member of the LARM Board. Moved by Mayor Meininger, seconded by Council Member Shaver, "to declare a conflict of interest for Council Member Boeckner regarding the insurance renewal with the League Association of Risk Management and excuse him from discussing or voting on the item," "YEAS", Boeckner, Deibert, Gonzales, Shaver and Meininger, "NAYS" None. Absent: None.

City Manager Kuckkahn explained that our insurance rates have increased as a result of two recent hail storms and additional claims. The LARM Board had voted on a 15% increase in premiums including a 3% inflationary increase, however, our increase was much greater. Mr. Kuckkahn explained that the reason we originally joined LARM was because we had a few years with high claims, and our private carrier did not want to cover us any longer. The advantages of LARM includes additional services beyond what the private companies can provide. Council agreed that they would like to have a presentation by a LARM representative to explain the increase, concentrating only on our policy. Moved by Mayor Meininger, seconded by Council Member Gonzales, "to table the Resolution regarding the renewal of participation in the League Association of Risk Management (LARM)," "YEAS" Deibert, Gonzales, Shaver and Meininger, "NAYS" None. Absent: None. Abstain: Boeckner.

Moved by Council Member Deibert, seconded by Council Member Gonzales, "to adjourn the meeting at 7:05 p.m.," "YEAS", Boeckner, Deibert, Gonzales, Shaver and Meininger, "NAYS" None. Absent: None.

Mayor

ATTEST:

City Clerk

"SEAL"

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Consent2

Set a Public Hearing for September 16, 2013 at 6:05 p.m. to consider a zone change request for proposed Block 1, Sugar Factory Subdivision situated in the East half of the NE ¼ of Section 1, T22N, R55W of the 6th p.m. Scotts Bluff, Co. from Agricultural to R-1B Rural Residential.

Staff Contact: Annie Urdiales

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Consent3

Set a Public Hearing for September 16, 2013 at 6:05 p.m. to consider a zone change request for proposed Lot 1, Block 2, Windbreak Subdivision situated in the SE ¼ of Section 13, T22N, R55W of the 6th p.m. City of Scottsbluff, Scotts Bluff, Co. from Agricultural to R-1 Single Family Residential

Staff Contact: Annie Urdiales

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Consent4

Set a Public Hearing for September 16, 2013 at 6:05 p.m. to consider an annexation request for proposed Lot 1, Block 2, Windbreak Sub. situated in the SE ¼ of Section 13, T22N, R55W of the 6th p.m. City of Scottsbluff, Scotts Bluff, Co.

Staff Contact: Annie Urdiales

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Claims1

Council to approve the Regular Claims.

Staff Contact: Renae Griffiths, Finance Director

CLAIMS
September 3, 2013

Pay Period
8/12/13 - 8/25/13

Federal Withholding	EE	\$ 24,575.56		EE				
FICA	EE	\$ 12,897.19	ER \$ 12,897.19	EE		ER		
Medicare	EE	\$ 3,470.66	ER \$ 3,470.66	EE		ER		
							Total	\$ 57,311.26
<u>Regional Care Inc. (RCI)</u>		\$ 166.05	(Aug 20, 2013)			Flex Benefit plan		
		\$ 16,375.06	(Aug 23, 2013)			Medical Claims Expense		
		\$ 301.82	(Aug 27, 2013)			Flex Benefit plan		
		\$ 41,623.36	(Aug 30, 2013)			Medical Claims Expense		
							Total	\$ 58,466.29
<u>Wells Fargo (retirement)</u>								
General Retirement		\$ 12,718.11						
Fire Retirement		\$ 5,987.81						
Police Retirement		\$ 7,567.97						
							Total	\$ 26,273.89
<u>Nebr Child Support Payment Center</u>		\$ -						
							Total	\$ -
<u>PVNB-Health Savings Acct</u>								
	EE	\$ 9,763.46						
	ER	\$ -						
							Total	\$ 9,763.46
<u>State of Nebraska Payments (pd via ACH)</u>								
Sales & Use Tax	Paid		8/20/2013	\$ 27,752.30				
State Payroll W/H	Paid							
							Total	\$ 27,752.30

City of Scottsbluff
City Council Claims for September 3, 2013

911 CUSTOM - \$241.80

GENERAL	POLICE	1 EA EQUIP MAINT/INV# 4006	\$241.80
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LEXISNEXIS RISK DATA MANAGMNT INC - \$400.00

GENERAL	POLICE	1 EA APR 13/INV# 1610881-20130430	\$100.00
GENERAL	POLICE	1 EA MAY 13/INV# 1610881-20130531	\$100.00
GENERAL	POLICE	1 EA JUN 13/INV# 1610881-20130630	\$100.00
GENERAL	POLICE	1 EA JUL 13/INV# 1610881-20130731	\$100.00

ALAMAR UNIFORMS - \$697.63

GENERAL	POLICE	1 EA UNIFORMS/INV# 422186	\$509.66
GENERAL	POLICE	1 EA EQUIP MAINT/INV# 422186	\$187.97

AMAZON.COM HEADQUARTERS - \$234.28

GENERAL	LIBRARY	1 BOOKS - YOUNG ADULT	\$140.23
REGIONAL LIBRARY	LIBRARY	1 BOOKS - ADULT COLLECTION	\$94.05

HUGH ANDERSON - \$32.50

WATER		UTILITY REFUND	\$32.50
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ANITA'S GREENSCAPING - \$60.00

BUSINESS IMPROVEMENT	DEVELOPMENT SERVICES	1 EA AVE A PRKG LT - JULY MAINTENANCE	\$60.00
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ANITA'S GREENSCAPING - \$264.20

KENO	PARKS	1 3028 Contract Landscaping - Broadwa	\$264.20
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ARTISTRY-LINNEA JOHN - \$1,132.43

SPECIAL PROJECTS	COUNCIL	REIMBURSEMENT OF GRANT EXPENSES	\$1,132.43
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ATCO INTERNATIONAL INC - \$25.00

GENERAL	PARKS	1 I0382894 Gloves	\$25.00
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B & C STEEL CORPORATION - \$5.44

GENERAL	PARKS	1 430395 Rebar	\$5.44
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B & C STEEL CORPORATION - \$321.42

TRANSPORTATION	TRANSPORTATION	1 EA FLAT BAR FOR D. TRUCK REPAIR/TRANS	\$321.42
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BAKER & TAYLOR CO - \$110.30

GENERAL	LIBRARY	1 BOOKS - YOUNG ADULT COLLECTION	\$70.14
REGIONAL LIBRARY	LIBRARY	1 BOOKS - YOUNG ADULT COLLECTION	\$40.16

BLUE OX BUILDING - \$900.00

GENERAL	RECREATION	1 170 Westmoor Door Replacemnt	\$900.00
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BLUFFS SANITARY SUPPLY INC. - \$22.95

ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA OFFICE SUPPLIES	\$22.95
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BLUFFS SANITARY SUPPLY INC. - \$45.00

GENERAL	RECREATION	1 284616 Trash liners	\$45.00
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BLUFFS SANITARY SUPPLY INC. - \$107.22

GENERAL	LIBRARY	1 JANITORIAL SUPPLIES	\$107.22
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JOHN DEERE FINANCIAL - \$80.73

GENERAL	PARKS	1 53049365 Paint	\$10.78
GENERAL	PARKS	1 53045076 RR Ties	\$69.95

ZEKE BOWEN - \$270.00

GENERAL	FIRE	ADV TRVL/ST FIRE MARSHAL INPSECTOR CLASS	\$270.00
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ROBERTA J BOYD - \$94.58

GENERAL	LIBRARY	1 POSTAGE REIMBURSEMENT	\$94.58
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CARR TRUMBULL LBR INC. - \$5.33

WATER	WATER	1 EA WIRE HOLDERS FOR METER REMOTES/WA	\$5.33
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City of Scottsbluff

City Council Claims for September 3, 2013

LYNDA CLARK - \$50.00

GENERAL	PARKS	1 Shelter Reservation Refund	\$50.00
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COMMUNITY HEALTH-RWMC - \$87.00

GENERAL	CITY MANAGER	NATHAN JOHNSON-HEALTH FAIR VACCINATION	\$87.00
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CONNECTING POINT INC - \$2,975.75

GENERAL	LIBRARY	1 MCAFEE VIRUSSCAN-LIBRARY	\$941.17
GENERAL	POLICE	1 MCAFEE VIRUSSCAN-POLICE	\$672.32
GENERAL	FINANCE	1 MCAFEE VIRUSSCAN-ADMINISTRATION	\$295.82
GENERAL	DEVELOPMENT SERVICES	1 MCAFEE VIRUSSCAN-DS	\$215.14
TRANSPORTATION	TRANSPORTATION	1 MCAFEE VIRUSSCAN-TRANSPORTATION	\$107.58
GENERAL	FIRE	1 MCAFEE VIRUSSCAN-FIRE	\$107.58
WATER	WATER	1 MCAFEE VIRUSSCAN-WATER	\$80.69
GENERAL	PARKS	1 MCAFEE VIRUSSCAN-PARK	\$53.79
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 MCAFEE VIRUSSCAN-ES	\$53.79
GENERAL	MIS	1 MCAFEE VIRUSSCAN-MIS	\$80.69
GENERAL	RECREATION	1 MCAFEE VIRUSSCAN-RECREATION	\$26.90
CEMETERY	CEMETERY	1 MCAFEE VIRUSSCAN-CEMETERY	\$26.90
GIS SERVICES	GIS	1 MCAFEE VIRUSSCAN-GIS	\$80.69
WASTEWATER	WASTEWATER	1 MCAFEE VIRUSSCAN-WW	\$80.69
GENERAL	MIS	(2) CART LTO ULTRUM TAPES	\$152.00

CONNECTING POINT INC - \$257.95

PUBLIC SAFETY	POLICE	1 EA CIP-SUPPL/INCAR VIDEO/INV# 216125	\$257.95
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CRESCENT ELECT. SUPPLY COMP INC - \$192.57

GENERAL	LIBRARY	1 DPT SUPPLIES - FLUORESCENT LAMPS	\$192.57
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CULLIGAN INC. - \$32.40

GENERAL	FIRE	1 EA BLDG MAINT/INV# 445172/FIRE	\$8.10
GENERAL	POLICE	1 EA BLDG MAINT/INV# 445172/POLICE	\$8.10
GENERAL	FIRE	1 EA BLDG MAINT/INV# 446333/FIRE	\$8.10
GENERAL	POLICE	1 EA BLDG MAINT/INV# 446333/POLICE	\$8.10

D & H ELECTRONICS INC. - \$131.83

TRANSPORTATION	TRANSPORTATION	1 EA TRAFFIC SIGNAL REPAIR PARTS/TRANS	\$131.83
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DALE'S TIRE & RETREADING, INC. - \$78.26

GENERAL	PARKS	1 (3) Tire Repair, sealants	\$63.26
GENERAL	PARKS	1 49908 Flat Repair	\$15.00

DALE'S TIRE & RETREADING, INC. - \$25.00

TRANSPORTATION	TRANSPORTATION	1 EA TRUCK TIRE REPAIR/TRANS	\$25.00
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DALE'S TIRE & RETREADING, INC. - \$1,230.76

ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA NEW TIRES & REPAIRS	\$1,230.76
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RICK DEEDS - \$240.00

GENERAL	PARKS	ADV TRAVEL/HUSKER HARVEST DAYS	\$240.00
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DEPT OF NATURAL RESOURCES - \$70.00

WATER	WATER	1 EA WELL REGISTRATION-LACY PARK IRRIG.	\$70.00
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DARLENE DIEDRIC - \$3.88

WATER		UTILITY REFUND	\$3.88
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DOGGIE DO'S - \$5,500.00

SPECIAL PROJECTS	COUNCIL	REIMBURSEMENT OF GRANT EXPENSES	\$5,500.00
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ENERGY LABORATORIES, INC - \$108.00

City of Scottsbluff
City Council Claims for September 3, 2013

WATER	WATER	1 EA SPECIAL URANIUM SAMPLES/WA	\$108.00
<u>ENVIRO SERV INC - \$135.00</u>			
WATER	WATER	1 EA SAMPLES/WA	\$135.00
<u>BOB ESCAMILLA - \$27.12</u>			
GENERAL	PARKS	REIMB FOR MILEAGE FROM JURY DUTY CHECK	\$27.12
<u>FEDERAL EXPRESS CORP. - \$397.16</u>			
WASTEWATER	WASTEWATER	1 EA DMR-QA STUDY SHIPMENT/WW	\$14.90
WATER	WATER	1 EA SAMPLE SHIPMENTS/WA	\$382.26
<u>FEDERAL EXPRESS CORP. - \$13.45</u>			
GENERAL	PERSONNEL	TESTING MATERIALS/POLICE CAPTAIN	\$13.45
<u>FEDERAL EXPRESS CORP. - \$13.62</u>			
GENERAL	PERSONNEL	TESTING MATERIALS/POLICE SERGEANT	\$13.62
<u>FEDERAL EXPRESS CORP. - \$92.56</u>			
GENERAL	POLICE	1 EA SHIPPING/INV# 236174994	\$92.56
<u>D&D COMMUNICATIONS - \$813.12</u>			
GENERAL	POLICE	1 EA EQUIP MAINT/INV# 36617	\$340.00
GENERAL	POLICE	1 EA EQUIP MAINT/INV# 37152	\$377.00
GENERAL	POLICE	1 EA EQUIP MAINT/INV# 37285	\$96.12
<u>ANDREA FOLCK - \$40.72</u>			
STORMWATER	STORMWATER	REIMB TRAVEL EXP/NE H2O MEETING	\$40.72
<u>FRANK IMPLEMENT INC. - \$155.49</u>			
GENERAL	PARKS	1 (3) Nut, Fuel Protector,	\$155.49
<u>GOLD WATCH LLC - \$1,500.00</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA HAULING RECYCLING 8/20 & 8/22	\$1,500.00
<u>HARDING & SHULTZ, PC, LLO - \$53.30</u>			
GENERAL	CITY MANAGER	POLICE CIR SERVICES	\$53.30
<u>ANTHONY HARRIS - \$20.50</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA TITLE FEE FOR TRAILERS	\$20.50
<u>JIM HARRISON - \$120.00</u>			
GENERAL	PARKS	ADVANCE TRAVEL/HUSKER HARVEST DAYS	\$120.00
<u>HAWKINS, INC. - \$1,285.85</u>			
WATER	WATER	1 EA SODIUM HYPO/WA	\$1,285.85
<u>HEILBRUN FARM IND SUPP.INC. - \$41.61</u>			
WATER	WATER	1 EA HOUR METER REPLACEMENT WELL 11/WA	\$41.61
<u>HELENA CHEMICAL COMPANY - \$799.14</u>			
INDUSTRIAL SITES	MIS	CORN FERTILIZER 1/3 SHARE	\$799.14
<u>HOME DEPOT CREDIT SERVICES - \$100.34</u>			
CEMETERY	CEMETERY	1 9026293,6581316 glasses, glue, line	\$100.34
<u>ICMA RETIREMENT TRUST-457 - \$1,106.94</u>			
CASH & INVESTMENT POOL		DEFERRED COMP	\$1,106.94
<u>IDEAL LINEN SUP INC. - \$25.10</u>			
WATER	WATER	1 EA MATS/WA	\$25.10
<u>IDEAL LINEN SUP INC. - \$20.38</u>			
WATER	WATER	1 EA MATS/WA	\$20.38
<u>INDEPENDENT PLUMBING & HEATING, INC - \$62.65</u>			
GENERAL	PARKS	1 (4) Sprinkler Parts	\$62.65
<u>INLAND TRUCK PARTS - \$380.73</u>			

City of Scottsbluff
City Council Claims for September 3, 2013

TRANSPORTATION	TRANSPORTATION	1 EA PARTS FOR D.TRUCK/TANK,TUBE/CLAMP/T	\$380.73
<u>INTRALINKS, INC - \$66.91</u>			
GENERAL	MIS	SUPPLIES-HP 3.6V BATTERY	\$66.91
<u>RICHARD JOHNSON - \$650.00</u>			
GENERAL	PARKS	1 Campground Host Stipend for August	\$650.00
<u>KIMBALL MIDWEST - \$285.25</u>			
TRANSPORTATION	TRANSPORTATION	1 EA SUPP/COTTER PINS/BOLTS/TRANS	\$285.25
<u>SAM KLASSERT - \$1,463.40</u>			
GENERAL	DEVELOPMENT SERVICES	1 EA COMM ELECTRICAL PERMITS/INSPECTIONS	\$1,463.40
<u>BOBBI KUHLMAN - \$86.29</u>			
GENERAL	POLICE	REIMB TRAVEL EXP/EVOC APPRENTICE/NLETC	\$86.29
<u>LEAGUE ASSOC OF RISK MANAGEMENT - \$393.00</u>			
GENERAL	POLICE	VEHICLE/POLICE-2-2013 DODGE CHARGERS	\$393.00
<u>LEADERSHIP SCOTTS BLUFF, INC. - \$500.00</u>			
GENERAL	CITY MANAGER	JOHNSON-LEADERSHIP SCOTTS BLUFF TUITION	\$500.00
<u>LEAGUE OF NE MUNICIPALIT - \$2,557.00</u>			
WATER	WATER	1 EA MEMBERSHIP DUES/WA	\$1,278.50
WASTEWATER	WASTEWATER	1 EA MEMBERSHIP DUES/WW	\$1,278.50
<u>LEAGUE OF NE MUNICIPALIT - \$26,271.00</u>			
GENERAL	CITY MANAGER	ANNUAL DUES-3.75% DECREASE	\$26,271.00
<u>HOPE FARMS LIMITED PARTNERSHIP - \$44.83</u>			
WATER		UTILITY REFUND	\$44.83
<u>MENARDS - \$15.56</u>			
SPECIAL PROJECTS	POLICE	1 EA FIREARMS RANGE SUPPL/INV# 35240	\$15.56
<u>MENARDS - \$5,384.75</u>			
WASTEWATER	WASTEWATER	1 EA EAST END BLDG LUMBER/INSOLATION/WW	\$5,292.37
WASTEWATER	WASTEWATER	1 EA GLOVES/POSTS FOR MANHOLE MARKERS/WW	\$92.38
<u>MENARDS - \$195.70</u>			
GENERAL	PARKS	1 35013 Repellant	\$15.98
KENO	RECREATION	1 34502 Tiki Torches & Fuel Harvest N	\$142.15
CEMETERY	CEMETERY	1 35068 Sprinkler Parts	\$37.57
<u>MENARDS - \$24.68</u>			
TRANSPORTATION	TRANSPORTATION	1 EA SUPP/LUGS/GLASS CLEANER/TRANS	\$24.68
<u>MES - MIDAM - \$42.34</u>			
GENERAL	FIRE	FIRE HELMET REPAIR PARTS	\$42.34
<u>MIKE'S SCREEN PRINTING - \$690.00</u>			
GENERAL	RECREATION	1 12218 Softball Tournament Trophies	\$690.00
<u>MIKE'S TREE SERVICE - \$150.00</u>			
GENERAL	PARKS	1 Tree Limb Removal at Campground	\$150.00
<u>MONEY WISE OFFICE SUPPLIES - \$43.38</u>			
GENERAL	LIBRARY	1 DEPT. SUPPLIES - ENVS & PKG TAPE	\$43.38
<u>MONEY WISE OFFICE SUPPLIES - \$42.28</u>			
GENERAL	DEVELOPMENT SERVICES	1 EA HP PRINTER CARTRIDGE	\$42.28
<u>MONUMENT PREVENTION COALITION - \$880.00</u>			
GENERAL	COUNCIL	AUGUST '13 FUNDING	\$880.00
<u>MUNICIPAL PIPE TOOL CO, LLC - \$794.23</u>			
WASTEWATER	WASTEWATER	1 EA SEWER CAMERA TIRES/CABLES/PARTS/WW	\$794.23

City of Scottsbluff

City Council Claims for September 3, 2013

JOHN DEERE FINANCIAL - \$51.48

CEMETERY	CEMETERY	1 68137 Oil	\$51.48
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JOHN DEERE FINANCIAL - \$11.98

TRANSPORTATION	TRANSPORTATION	1 EA SUPP/FITTINGS/TRANS	\$11.98
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MWC ENTERPRISES INC - \$2,977.33

ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA DUMPSTERS LIDS AND BOTTOMS	\$2,977.33
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N.T.C. - \$252.41

WATER	WATER	REIMB MISAPPLIED PAYMENT	\$252.41
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STATE OF NE. - \$735.00

GENERAL	POLICE	1 EA BLOOD TEST/13-06939/INV# 442067	\$105.00
GENERAL	POLICE	1 EA BLOOD TEST/13-07009/INV# 442067	\$105.00
GENERAL	POLICE	1 EA BLOOD TEST/13-07453/INV# 442067	\$105.00
GENERAL	POLICE	1 EA BLOOD TEST/13-08049/INV# 442067	\$105.00
GENERAL	POLICE	1 EA BLOOD TEST/13-08012/INV# 442067	\$105.00
GENERAL	POLICE	1 EA BLOOD TEST/13-08204/INV# 442067	\$105.00
GENERAL	POLICE	1 EA BLOOD TEST/13-08335/INV# 442067	\$105.00

NE LIBRARY COMMISSION - \$10.00

GENERAL	LIBRARY	1 BASIC SKILLS-PRESTON -READERS ADV	\$10.00
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NEBRASKA MACHINERY COMPANY - \$810.85

WATER	WATER	1 EA BACKHOE MTNCE/WA	\$810.85
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NEBR. RURAL WATER ASSOC. - \$530.00

WATER	WATER	1 EA FALL CONF IN GERING - VICKY/DAN/WA	\$120.00
WASTEWATER	WASTEWATER	1 EA FALL CONF IN GERING - LYNN/DAVE/RAN	\$410.00

NORTHWEST PIPE FITTINGS, INC. OF SCB - \$40.34

GENERAL	PARKS	1 (2) Caps and couplings	\$40.34
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N P P D - \$79,513.85

BUSINESS IMPROVEMENT		BUSINESS DIST-ST LIGHTS	\$85.42
GENERAL	FINANCE	ELECTRIC	\$820.55
GENERAL	FIRE	ELECTRIC	\$917.44
GENERAL	POLICE	ELECTRIC	\$814.88
GENERAL	LIBRARY	ELECTRIC	\$2,690.08
GENERAL	PARKS	STREET LIGHTS-PARK	\$100.40
GENERAL	PARKS	ELECTRIC	\$5,870.01
GENERAL	RECREATION	ELECTRIC	\$3,464.02
TRANSPORTATION	TRANSPORTATION	STREET LIGHTS	\$27,986.94
TRANSPORTATION	TRANSPORTATION	TRAFFIC SIGNALS	\$1,976.14
TRANSPORTATION	TRANSPORTATION	ELECTRIC	\$587.22
CEMETERY	CEMETERY	ELECTRIC	\$842.40
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	ELECTRIC	\$951.22
WASTEWATER	WASTEWATER	ELECTRIC	\$354.07
WASTEWATER	WASTEWATER	PUMPING POWER	\$14,884.03
WATER	WATER	PUMPING POWER	\$16,171.95
WATER	WATER	ELECTRIC	\$20.08
GENERAL	PARKS	ELECTRIC-SOCCER FIELD COMPLEX	\$977.00

NSA/POAN CONFERENCE - \$95.00

GENERAL	POLICE	1 EA SPENCER/2013 CONFERENCE	\$95.00
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UPSTART ENTERPRISES, LLC - \$290.00

City of Scottsbluff

City Council Claims for September 3, 2013

GENERAL	POLICE	1 EA DEPT SUPPL/INV# 26223	\$290.00
<u>UPSTART ENTERPRISES, LLC - \$22.99</u>			
STORMWATER	STORMWATER	1 EA FOOT REST-STORMWATER SPEC DESK/WW	\$22.99
<u>PANHANDLE CONCRETE PROD INC. - \$105.00</u>			
WASTEWATER	WASTEWATER	1 EA MANHOLE RINGS E 8TH & 13TH AVE/WW	\$105.00
<u>ELISEO PEREZ - \$150.00</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA DELIVERY OF NEW TRAILERS	\$150.00
<u>THE PLAYHOUSE SKATE & FUN CENTER - \$290.00</u>			
KENO	RECREATION	1 Bouncers for Harvest Night	\$290.00
<u>POSTMASTER - \$255.43</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	POSTAGE FOR UTILITY BILLS	\$85.14
WASTEWATER	WASTEWATER	POSTAGE FOR UTILITY BILLS	\$85.14
WATER	WATER	POSTAGE FOR UTILITY BILLS	\$85.15
<u>POSTMASTER - \$200.00</u>			
GENERAL	FINANCE	PERMIT #1-STANDARD MAIL	\$200.00
<u>QUILL CORP - \$422.64</u>			
GENERAL	POLICE	1 EA INVEST SUPPL/INV# 4867197	\$422.64
<u>R&C WELDING & FABRICATION - \$531.76</u>			
GENERAL	RECREATION	1 101248 Splash Heater Repair	\$531.76
<u>ASHLEY RAHMIG - \$26.61</u>			
WATER		DEPOSIT REFUND	\$26.61
<u>ASHLEY RAHMIG - \$22.73</u>			
WATER		UTILITY REFUND	\$22.73
<u>REAMS SPRINKLER SUPPLY CO., INC - \$617.03</u>			
GENERAL	PARKS	1 S1188605.001 Sprinkler Parts	\$617.03
<u>JON REITER - \$442.00</u>			
GENERAL	FINANCE	ADVANCE TRAVEL ON ESRI TRAINING CLASS	\$442.00
<u>RESPOND FIRST AID SYSTEMS - \$27.41</u>			
WATER	WATER	1 EA SAFETY CABINET SUPPLIES/WA	\$13.71
WASTEWATER	WASTEWATER	1 EA SAFETY CABINET SUPPLIES/WW	\$13.70
<u>BRANDON RITTERBUSH - \$100.00</u>			
WATER		DEPOSIT REFUND	\$100.00
<u>ROOSEVELT P P DIST - \$1,930.70</u>			
WATER	WATER	1 EA WELL #11 ELECTRIC PUMPING FEES/WA	\$1,930.70
<u>JASON M ROSS - \$7.21</u>			
WATER		UTILITY REFUND	\$7.21
<u>RV'S 4 U - \$550.00</u>			
GENERAL	POLICE	1 EA EOD HITCH-EQUALIZER/INV# 636947	\$550.00
<u>S M E C - \$267.50</u>			
CASH & INVESTMENT POOL		EMPLOYEE DEDUCTIONS	\$267.50
<u>SANDBERG IMPLEMENT, INC - \$87.56</u>			
GENERAL	PARKS	1 IV44281 Blower/Trimmer Parts	\$87.56
<u>SANDBERG IMPLEMENT, INC - \$77.57</u>			
TRANSPORTATION	TRANSPORTATION	1 EA SUPP.FOR WEED EATERS/FILTER/LINE/TR	\$77.57
<u>SCB PARKS & CEMETERY FOUNDATION - \$37.50</u>			
KENO	RECREATION	1 786966 Popcorn Reimbursement	\$37.50
<u>M.C. SCHAFF & ASSOC, INC - \$13,120.00</u>			

City of Scottsbluff

City Council Claims for September 3, 2013

TRANSPORTATION	TRANSPORTATION	1 EA ENG. SERV. FOR OVRLAY/BDWY.20-27/TR	\$13,120.00
<u>DAVE SCHLEVE - \$10,000.00</u>			
SPECIAL PROJECTS	COUNCIL	REIMBURSEMENT OF GRANT EXPENSES	\$10,000.00
<u>MIKE SCHWARTZKOPF - \$29.81</u>			
WATER		DEPOSIT REFUND	\$29.81
<u>MIKE SCHWARTZKOPF - \$19.03</u>			
WATER		UTILITY REFUND	\$19.03
<u>THE SHERWIN-WILLIAMS CO - \$38.60</u>			
GENERAL	RECREATION	1 0242-7 Paint	\$38.60
<u>SIMON CONTRACTORS - \$196,132.76</u>			
TRANSPORTATION	TRANSPORTATION	1 EA MILL/OVERLAY BDWY. 20TH - 27TH/TRAN	\$196,132.76
<u>SIMON CONTRACTORS - \$7,338.75</u>			
TRANSPORTATION	TRANSPORTATION	1 EA CONCRETE FOR STREET REPAIRS/TRANS	\$7,338.75
<u>SIMON CONTRACTORS - \$803.00</u>			
GENERAL	PARKS	1 114951 Concrete for Carpenter Pads	\$264.00
CEMETERY	CEMETERY	1 124765 Continuous Pour	\$539.00
<u>SNELL SERVICES INC. - \$1,830.00</u>			
GENERAL	LIBRARY	1 EQUIPMENT MAINTENANCE - HVAC	\$1,830.00
<u>SOURCE GAS - \$4,027.56</u>			
GENERAL	FINANCE	ENERGY FUEL	\$29.79
GENERAL	FIRE	ENERGY FUEL	\$45.26
GENERAL	POLICE	ENERGY FUEL	\$70.02
GENERAL	LIBRARY	ENERGY FUEL	\$71.03
GENERAL	PARKS	ENERGYL FUEL	\$24.76
GENERAL	RECREATION	ENERGY FUEL	\$3,458.31
TRANSPORTATION	TRANSPORTATION	ENERGY FUEL	\$162.96
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	ENERGY FUEL	\$27.77
WATER	WATER	ENERGY FUEL	\$137.66
<u>KEVIN SPENCER - \$173.00</u>			
GENERAL	POLICE	ADV TRVL/NE SLEUTH USER'S CONFERENCE	\$173.00
<u>STAPLES - \$96.95</u>			
GENERAL	POLICE	1 EA DEPT SUPPL/INV# 827522621	\$51.96
GENERAL	POLICE	1 EA DEPT SUPPL/INV# 15583	\$44.99
<u>STAPLES - \$14.04</u>			
GENERAL	LIBRARY	1 PSTGE- BK RETURN -UPS REQUIRED	\$14.04
<u>STAPLES - \$26.01</u>			
GENERAL	CITY CLERK	DVD RCRDR-COUNCIL MTGS-COUPONS REDUCED C	\$26.01
<u>STAR HERALD - \$2,758.59</u>			
GENERAL	PERSONNEL	CIVIL SERVICE	\$47.33
GENERAL	PERSONNEL	RECRUITMENT	\$1,929.93
GENERAL	CITY CLERK	LEGAL PUBLISHING	\$590.76
GENERAL	DEVELOPMENT SERVICES	LEGAL PUBLISHING	\$89.31
GENERAL	LIBRARY	LEGAL PUBLISHING	\$12.59
WASTEWATER	WASTEWATER	LEGAL PUBLISHING	\$10.68
WATER	WATER	LEGAL PUBLISHING	\$61.96
ECONOMIC DEVELOPMENT	CITY MANAGER	LEGAL PUBLISHING	\$16.03
<u>STATE HEALTH LAB - \$16.00</u>			

City of Scottsbluff
City Council Claims for September 3, 2013

WATER	WATER	1 EA SAMPLES/WA	\$16.00
<u>STATE OF NEBR-DEPT OF ADMIN SVC - \$138.87</u>			
GENERAL	FINANCE	LONG DISTANCE	\$6.64
GENERAL	PERSONNEL	LONG DISTANCE	\$2.95
GENERAL	CITY MANAGER	LONG DISTANCE	\$0.81
GENERAL	CITY CLERK	LONG DISTANCE	\$2.20
GENERAL	MIS	LONG DISTANCE	\$1.34
GENERAL	DEVELOPMENT SERVICES	LONG DISTANCE	\$10.20
GIS SERVICES	GIS	LONG DISTANCE	\$0.47
GENERAL	FIRE	LONG DISTANCE	\$11.13
GENERAL	POLICE	LONG DISTANCE	\$49.04
GENERAL	LIBRARY	LONG DISTANCE	\$17.01
GENERAL	PARKS	LONG DISTANCE	\$6.32
GENERAL	RECREATION	LONG DISTANCE	\$2.64
TRANSPORTATION	TRANSPORTATION	LONG DISTANCE	\$7.30
CEMETERY	CEMETERY	LONG DISTANCE	\$5.29
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	LONG DISTANCE	\$5.70
WASTEWATER	WASTEWATER	LONG DISTANCE	\$2.67
WATER	WATER	LONG DISTANCE	\$3.40
STORMWATER	STORMWATER	LONG DISTANCE	\$3.76
<u>SUBWAY - \$49.25</u>			
GENERAL	PERSONNEL	LUNCH-CIVIL SERVICE POLICE SGT EXAM	\$49.25
<u>SWANK MOTION PICTURES INC - \$321.00</u>			
KENO	RECREATION	1 RG1838052 Despicable ME" Movies i"	\$321.00
<u>TARGETS ONLINE - \$124.88</u>			
SPECIAL PROJECTS	POLICE	1 EA FIREARMS RANGE TARGETS/INV# 73794	\$124.88
<u>KATHERINE TEMPLEMAN - \$31.27</u>			
WATER		DEPOSIT REFUND	\$31.27
<u>THOMPSON GLASS INC - \$395.00</u>			
TRANSPORTATION	TRANSPORTATION	1 EA GLASS REP/E-Z PAWN/BROADWAY PROJ/TR	\$395.00
<u>TODAY'S DISTRIBUTOR, LLC - \$6,900.00</u>			
WASTEWATER	WASTEWATER	1 EA SEWER PIPE PATCH KITS/WW	\$6,900.00
<u>TYLER TECHNOLOGIES, INC - \$12,120.41</u>			
GENERAL	MIS	CONSULTING FEES-INCODE SFTWRE CNVRSION/S	\$12,120.41
<u>U S BANK - \$1,450.00</u>			
DEBT SERVICE	FINANCE	BOND TRUSTEE FEE-RNTAL/REVENUE '10 BONDS	\$1,450.00
<u>ULTRAMAX INC - \$1,190.00</u>			
GENERAL	POLICE	1 EA AMMUNITION/INV# 139013	\$1,190.00
<u>US BANK-CPS - \$1,515.00</u>			
GIS SERVICES	GIS	REITER-ESRI TRAINING CLASS	\$1,515.00
<u>US BANK-CPS - \$123.09</u>			
GENERAL	FIRE	REPAIRS FOR MICROWAVES IN PSB	\$123.09
<u>VERIZON WIRELESS - \$481.12</u>			
GENERAL	EMERGENCY MANAGEMENT	AUG '13 CELL PHONE	\$22.32
GENERAL	POLICE	AUG '13 CELL PHONE	\$458.80
<u>VISTABEAM - \$57.95</u>			
GENERAL	PARKS	1 853591 Campground Internet	\$49.95

City of Scottsbluff

City Council Claims for September 3, 2013

SPECIAL PROJECTS	RECREATION	1 Westmoor Internet Hibernation #854098	\$8.00
<u>AMY WAKEMAN - \$31.27</u>			
WATER		DEPOSIT REFUND	\$31.27
<u>AMY WAKEMAN - \$61.88</u>			
WATER		UTILITY REFUND	\$61.88
<u>WALMART COMMUNITY/GEMB - \$241.34</u>			
GENERAL	PARKS	1 015204 Office supplies	\$153.43
GENERAL	RECREATION	1 (2) Plates, tape, bleach	\$79.97
KENO	RECREATION	1 023186 Ice for Movies in the Park	\$7.94
<u>BRIAN WASSON - \$48.00</u>			
GENERAL	POLICE	ADV TRAVEL/NE SLEUTH USER'S CONFERENCE	\$48.00
<u>WATER ENVIRONMENT FEDERATION - \$55.00</u>			
WASTEWATER	WASTEWATER	1 EA MEMBERSHIP DUES/WW	\$55.00
<u>WESTCO - \$52.63</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA SOIL SAMPLES- TREE DUMP	\$52.63
<u>WESTERN TRAIL SPORTS - \$375.00</u>			
GENERAL	FIRE	SCUBA CLASS FOR FF KUNZ	\$375.00
<u>WESTERN TRAIL SPORTS - \$6,383.81</u>			
SPECIAL PROJECTS	COUNCIL	REIMBURSEMENT OF GRANT EXPENSES	\$6,383.81
<u>YMCA OF SCOTTSBLUFF - \$1,764.00</u>			
GENERAL	FIRE	CAREER FITNESS PROGRAM-JUNE	\$472.50
GENERAL	FIRE	CAREER FITNESS PROGRAM-JULY	\$472.50
GENERAL	FIRE	CAREER FITNESS PROGRAM-AUG	\$472.50
GENERAL	FIRE	VOLUNTEER FITNESS PROGRAM-JUNE	\$94.50
GENERAL	FIRE	VOLUNTEER FITNESS PROGRAM-JULY	\$94.50
GENERAL	FIRE	VOLUNTEER FITNESS PROGRAM-AUG	\$157.50
<u>ZAMARRIPA, TOM - \$74.99</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA NEW BOOTS	\$74.99
<u>GRAND TOTAL</u>			\$425,719.33

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Pub. Hear.1

Council to conduct a public hearing as advertised for 6:05 p.m. for authorizing the final tax request for the 2013-2014 year at a different amount than the prior year request.

Staff Contact: Renae Griffiths, Finance Director

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Pub. Hear.2

Council to consider a Resolution setting the final tax request for the 2013-2014 year at a different amount than the prior year request.

Staff Contact: Renae Griffiths, Finance Director

RESOLUTION NO. _____

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the City of Scottsbluff passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interests of the City of Scottsbluff that the property tax request for the current year be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the Governing Body of the City of Scottsbluff, by a majority vote, resolves that:

1. The 2013-2014 property tax request be set at \$1,687,535 for the City of Scottsbluff.
2. The 2013-2014 property tax request be set at \$54,100 for the Business Improvement District.
3. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2013.

PASSED AND APPROVED this 3rd day of September, 2013.

Mayor

ATTEST:

City Clerk

“seal”

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Pub. Hear.3

Council to conduct a public hearing for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the FY 2013-2014 budget.

Staff Contact: Renae Griffiths, Finance Director

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Pub. Hear.4

Council to consider an Ordinance adopting the budget statement to be termed the annual appropriation bill for FY 2013-2014.

Staff Contact: Renae Griffiths, Finance Director

ORDINANCE NO. _____

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2013 through September 30, 2014. All sums of money contained in the budget statement are appropriated for the necessary expenses and liabilities of the City of Scottsbluff.

2. The Council determines that it is necessary to exceed the allowable growth for restricted funds for the next fiscal year by an additional one percent as permitted under §13-519 of the Nebraska statutes, and as approved by at least 75% of the Council.

3. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerk of Scotts Bluff County, Nebraska, for use by the levying authority.

4. This Ordinance shall become effective upon its passage, approval and publication as provided by law.

PASSED AND APPROVED on September ___, 2013.

Mayor

Attest:

City Clerk (Seal)

Approved as to form:

Deputy City Attorney

The General Fund is a conglomerate that provides the core, tax-supported activities of the City. The General Fund includes the departments of Administrative Services, Development Services, Fire, Police, Parks/Recreation, Riverside Zoo, Scottsbluff Public Library, and non-departmental expenditures. These activities are grouped in the General Fund because, while they each do generate some revenue, they cannot support the full extent of their operations on the revenues they raise.

The General Fund of a City is often its budgetary focus and is the City fund able to be used for the most flexible and diverse purposes.

The General Fund is supported significantly by sales tax receipts and electric system lease payments (via transfer); other significant funding categories include state-shared, franchise payments, and user fees/charges.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
UNENCUMBERED CASH BALANCE OCT. 1	1,307,950	2,400,956	2,808,277		3,342,101	3,643,259
RECEIPTS	8,290,742	8,367,833	8,471,300	4,623,401	8,874,172	8,675,018
REVENUES	9,598,692	10,768,789	11,279,577	4,623,401	12,216,273	12,318,277
ADMINISTRATIVE SERVICES DEPT	454,766	508,956	809,132	209,165	688,282	711,085
DEVELOPMENT SERVICES DEPT	341,763	369,853	475,910	210,600	475,327	522,093
FIRE DEPARTMENT	1,288,258	1,262,665	1,354,022	733,258	1,353,989	1,486,611
POLICE DEPARTMENT	2,853,706	2,946,442	3,426,338	1,900,567	3,457,310	3,575,612
PARKS AND RECREATION DEPT	1,598,562	1,667,279	2,091,024	743,325	1,819,998	2,252,371
SCOTTSBLUFF PUBLIC LIBRARY	541,732	554,090	628,108	306,677	628,108	650,488
CONTINGENCY 58111	168,062	162,350	250,000	12,269	150,000	250,000
TOTAL EXPENDITURES	7,181,849	7,471,635	9,064,534	4,115,861	8,573,014	9,448,260
ACCRUAL ADJUSTMENT	15,887	(44,947)	-	-	-	-
TOTAL EXPENDITURES AFTER ACCRUAL	7,197,736	7,426,688	9,064,534	4,115,861	8,573,014	9,448,260
Assigned fund balance-Pathways Project	-	-	100,000		90,000	490,000
UNENCUMBERED FUND BALANCE SEP. 30	2,400,956	3,342,101	2,114,983		3,553,259	2,380,017
TOTAL FUND BALANCE	2,400,956	3,342,101	2,214,983		3,643,259	2,870,017

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	97	97	85	86	86
Part - Time	6	6	6	5	5

General Fund		Fund 111				Revenue	
Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
General Government							
PROPERTY TAX—GENERAL	41111	160,365	163,714	175,000	29,936	175,000	175,000
CITY SALES TAX	41112	4,330,569	4,501,263	4,455,000	2,330,931	4,590,175	4,636,075
POLITICAL SUBDIVISION TAX	41114	120,433	-	-	513	513	-
FRANCHISE TAX	41115	183,641	240,411	180,000	133,074	194,000	194,000
OTHER OCCUPATION TAX	41116	23,890	24,076	23,000	8,350	23,000	23,000
HOMESTEAD EXEMPTION	41118	31,615	31,583	30,000	7,214	31,500	31,500
PRORATA MOTOR VEHICLE TAX	41119	3,295	3,553	3,500	1,018	3,500	3,500
MUNICIPAL EQUALIZATION PYMT	41120	-	533	-	527	527	47,558
STATE PROPERTY TAX CREDIT	41130	6,180	5,831	-	4,075	4,075	-
MOTOR VEHICLE TAX	41141	58,987	61,329	60,000	24,362	60,000	60,000
IN LIEU OF TAXES	45115	41,899	47,079	42,000	-	69,615	69,615
Total General Government		4,960,874	5,079,372	4,968,500	2,540,000	5,151,905	5,240,248
Public Safety							
VEHICLE IMPOUNDING FEES	42118	9,401	10,662	10,000	4,482	10,000	10,000
FIRE INSPECTIONS	42119	2,648	1,742	2,500	1,102	2,500	2,500
FINGERPRINTS	42141	1,215	997	1,100	592	1,100	1,100
HANDGUN PERMITS	42142	867	1,125	850	987	1,200	1,200
ALCOHOL TEST	42143	4,255	4,045	3,000	1,696	4,000	4,000
ALARMS	42145	1,000	1,100	1,600	950	1,600	1,600
WITNESS FEES	42146	349	113	500	93	500	500
MONEY ESCORTS	42148	1,160	1,090	1,200	450	1,000	1,000
POLICE SERVICE-TERRYTOWN	42149	92,200	92,380	92,200	46,100	92,200	92,200
HAZMAT	42153	6,515	7,595	7,000	2,987	7,000	7,000
ATV PERMITS	42154	300	525	350	175	350	350
WING	43148	27,538	674	-	-	-	-
HIDTA GRANT	43152	84,069	31,311	-	52,113	52,113	-
SCHOOL SRO MATCH	43153	23,203	24,042	20,000	15,752	23,000	23,000
CROSSING GUARD REIMB-SCHOOL	49224	7,016	4,932	8,000	-	7,000	7,000
EMERGENCY MGMT REIMB	42150	67,332	66,105	65,000	35,993	65,000	65,000
Total Public Safety		329,068	248,438	213,300	163,472	268,563	216,450
Public Works							
FILING FEES	42116	2,397	1,935	2,400	1,490	2,400	2,400
PERMITS	42117	134,296	131,821	90,000	39,543	124,543	95,000
COMMERCIAL ELEC PERMITS	42120	7,384	7,124	5,000	608	5,608	5,000
Total Public Works		144,077	140,880	97,400	41,641	132,551	102,400
Culture & Recreation							
PHOTOCOPIES	42111	5,844	9,300	8,000	4,765	8,000	8,000
LOST BOOKS & FINES	42112	3,840	5,489	4,000	1,438	4,000	4,000
CAMPGROUND FEES	42113	15,171	31,595	25,000	472	25,000	25,000
RECREATION FEES	42114	21,477	25,430	20,000	-	20,625	20,600
POOL REVENUES	42115	60,561	64,434	60,500	2,556	60,500	60,500
POOL REVENUES-NON-TAXABLE	42135	10,472	11,937	10,500	2,941	10,500	10,500
POOL PASSES	42151	34,568	39,665	34,600	133	34,600	34,600
PARK SHELTER/EVENT FEE	42155	1,910	6,671	2,000	500	2,000	2,000
OTHER CONCESSION SALES	42719	14,230	17,657	14,000	63	15,000	15,000
SPLASH REIMB-SCHOOL	49224	10,114	21,458	10,000	21,764	21,764	20,000
BALLFIELD MAINT CHARGE	49231	5,500	5,500	2,500	-	4,000	4,000
Total Culture & Recreation		183,687	239,136	191,100	34,632	205,989	204,200
Other Revenue							
TRANSFER FROM OTHER FUNDS	45111	167,000	178,200	177,000	88,500	177,000	177,000
TRANSFER FROM ELECTRIC	45116	2,179,785	2,397,458	2,797,500	1,700,531	2,865,663	2,708,220
SALE OF TAXABLE ASSETS	46121	-	400	-	-	-	-
SALE OF ASSETS	46131	246,415	45,252	5,000	15	100	5,000
INTEREST EARNINGS	47111	10,266	12,442	11,000	7,348	11,000	11,000
MISCELLANEOUS	49111	68,913	25,769	10,000	23,759	25,000	10,000
REFUND MISCELLANEOUS	49121	709	486	500	10,201	10,201	500
REIMB/CITY OF ALLIANCE - PLANNER	49221	-	-	-	12,644	25,200	-
DAMAGE REIMBURSE	49227	(52)	-	-	658	1,000	-
Total Other Revenue		2,673,036	2,660,007	3,001,000	1,843,656	3,115,164	2,911,720
General Fund Revenues 111		8,290,742	8,367,833	8,471,300	4,623,401	8,874,172	8,675,018

Mission Statement

To provide the foundation and support for other city departments, assisting them in delivering high quality services to Scottsbluff citizens. The Department assures the mayor and council's policy initiatives are implemented, provides day to day administrative oversight, projects, reports, and informs the community at large, city departments and the mayor and council.

The Administrative Services Department, comprised of the divisions of City Manager, City Council, City Clerk, Risk Management, Management Information Systems, Finance, Human Resources, and City Attorney, provides services internally and externally to the organization. Administrative Services provides general policy implementation, administrative oversight, management indicators, and informational reports and program initiatives to the City Council, City departments, and members of the public.

The Administrative Services Department provides specific services including: accounting; accounts payable and receivable; utility billing; investing idle funds; computer purchasing, training and maintenance; insurance purchasing and monitoring; maintaining official City records; providing legal assistance to the City Council and City departments; human resources administration, recruiting, and payroll processing; and budget development and administration.

Public hearing 9-3-13

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Personal Services	152,172	161,452	187,074	83,293	186,640	191,544
Operations & Maintenance	291,679	299,052	397,508	123,872	397,092	365,541
Capital Outlay	5,365	43,902	250,000	-	100,000	150,000
Transfers	5,550	4,550	4,550	2,000	4,550	4,000
Total Administrative Services	454,766	508,956	839,132	209,165	688,282	711,085

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	10	11	10	11	11
Part - Time	-	-	-	-	-

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	98,905	108,401	115,602	50,858	115,150	115,488
OVERTIME SALARIES	51121	-	-	-	-	-	2,096
PART-TIME SALARIES	51131	19,600	19,600	19,600	9,800	19,600	24,312
RETIREMENT	51221	2,584	2,939	4,109	1,768	4,120	4,159
HEALTH INSURANCE	51231	20,846	18,253	33,443	15,106	33,470	31,789
LIFE INSURANCE	51241	176	180	279	85	265	253
SOCIAL SECURITY	51251	8,613	9,307	10,343	4,481	10,335	10,855
WORKERS COMPENSATION	51261	1,448	783	1,448	1,195	1,450	1,467
UNEMPLOYMENT COMPENSATION	51271	-	1,989	2,250	-	2,250	1,125
TOTAL PERSONAL SERVICES		152,172	161,452	187,074	83,293	186,640	191,544
DEPARTMENTAL SUPPLIES	52111	32,966	36,945	67,689	6,173	67,773	61,085
JANITORIAL SUPPLIES	52121	1,430	1,691	2,000	492	2,000	2,000
PROMOTION	52131	-	-	500	-	-	500
SAFETY SUPPLIES	52155	-	-	-	-	-	-
PUBLICATIONS	52211	258	610	1,850	-	1,850	1,850
SUBSCRIPTIONS	52225	826	826	1,000	567	1,000	1,000
MEMBERSHIPS	52311	44,174	52,918	52,457	20,670	55,311	55,311
POSTAGE	52411	3,296	4,284	4,100	1,698	4,110	4,600
GASOLINE	52511	167	45	180	-	150	150
OTHER FUEL	52521	-	674	-	-	-	-
MISCELLANEOUS	52999	2,394	2,143	3,500	-	3,000	3,500
CONTRACTUAL SERVICES	53111	109,535	111,167	151,071	44,872	145,045	118,755
CONSULTING SERVICES	53121	279	385	2,750	59	2,750	2,750
LEGAL PUBLICATIONS	53161	5,942	6,315	8,650	2,634	8,500	8,500
ADMIN COSTS & FEES	53195	634	-	1,500	642	1,500	1,500
LEGAL FEES	53211	9,137	5,934	10,200	3,256	10,000	10,000
AUDIT	53311	3,205	2,880	3,500	2,400	3,500	3,750
JANITORIAL SERVICES	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	286	4,580	4,000	4,443	9,000	4,500
ELECTRICAL MAINTENANCE	53431	-	-	500	-	-	500
EQUIPMENT MAINTENANCE	53441	9,789	10,899	10,200	6,493	10,500	12,420
VEHICLE MAINTENANCE	53451	755	28	1,000	20	1,000	750
GROUPS MAINTENANCE	53471	-	1,175	-	-	-	-
ELECTRICITY	53511	6,490	6,360	7,570	2,087	7,180	7,180
HEATING FUEL	53521	2,070	1,750	2,070	999	1,820	1,820
TELEPHONE	53561	6,555	8,035	7,700	3,126	7,800	7,800
RENT-MACHINES	53631	1,837	1,837	3,000	919	3,000	2,000
SCHOOL & CONFERENCES	53711	4,868	9,683	13,000	2,745	13,000	12,000
BUSINESS TRAVEL	53721	715	2,488	2,583	787	2,000	2,083
TUITION SUPPORT		600	(450)	5,000	-	5,000	5,000
BONDING	53811	4,711	1,922	1,945	1,075	2,145	2,145
FIRE INSURANCE	53821	3,498	2,430	2,500	3,336	3,336	4,570
LIABILITY INSURANCE	53831	24,487	11,345	12,125	10,205	11,155	13,498
VEHICLE INSURANCE	53841	1,001	569	600	917	917	1,256
RECRUITMENT	53913	8,648	9,343	12,768	3,257	12,750	12,768
BAD DEBT EXPENSE	59611	116	241	-	-	-	-
TOTAL MATERIALS & SERVICES		291,679	299,052	397,508	123,872	397,092	365,541
EQUIPMENT	54411	5,365	43,902	250,000	-	100,000	150,000
TOTAL CAPITAL OUTLAY		5,365	43,902	250,000	-	100,000	150,000
TRANSFER OUT 125 PLAN	55413	550	550	550	-	550	-
TRANSFER TO GIS FUND	55418	5,000	4,000	4,000	2,000	4,000	4,000
TOTAL TRANSFERS		5,550	4,550	4,550	2,000	4,550	4,000
Total Administrative Services		454,766	508,956	839,132	209,165	688,282	711,085

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	62,653	74,178	68,956	33,220	68,500	67,135
OVERTIME SALARIES	51121	-	-	-	-	-	2,096
PART-TIME SALARIES	51131	-	-	-	-	-	4,712
RETIREMENT	51221	1,700	2,114	2,635	1,198	2,635	2,622
HEALTH INSURANCE	51231	15,223	12,436	25,871	12,273	25,900	23,841
LIFE INSURANCE	51241	143	147	215	70	215	189
SOCIAL SECURITY	51251	4,469	5,331	5,275	2,458	5,275	5,657
WORKERS COMPENSATION	51261	1,448	783	1,448	1,195	1,450	1,467
UNEMPLOYMENT COMPENSATION	51271	-	1,989	2,250	-	2,250	1,125
TOTAL PERSONAL SERVICES		85,636	96,978	106,650	50,414	106,225	108,844
DEPARTMENTAL SUPPLIES	52111	5,890	10,545	12,968	3,187	11,800	13,998
JANITORIAL SUPPLIES	52121	1,430	1,691	2,000	492	2,000	2,000
PROMOTION	52131	-	-	-	-	-	-
SAFETY SUPPLIES	52155	-	-	-	-	-	-
PUBLICATIONS	52211	139	298	500	-	500	500
SUBSCRIPTIONS	52225	-	-	-	-	-	-
MEMBERSHIPS	52311	805	390	700	220	700	700
POSTAGE	52411	3,276	4,284	4,000	1,694	4,000	4,500
GASOLINE	52511	167	45	180	-	150	150
OTHER FUEL	52521	-	674	-	-	-	-
MISCELLANEOUS	52999	-	-	-	-	-	-
CONTRACTUAL SERVICES	53111	878	781	500	230	500	500
CONSULTING SERVICES	53121	-	-	-	-	-	-
LEGAL PUBLICATIONS	53161	187	176	200	-	200	200
ADMIN COSTS & FEES	53195	-	-	-	-	-	-
LEGAL FEES	53211	-	-	-	-	-	-
AUDIT	53311	3,205	2,880	3,500	2,400	3,500	3,750
JANITORIAL SERVICES	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	1,296	4,580	4,000	443	5,000	4,500
ELECTRICAL MAINTENANCE	53431	-	-	500	-	-	500
EQUIPMENT MAINTENANCE	53441	954	1,250	1,500	445	1,500	1,000
VEHICLE MAINTENANCE	53451	755	28	1,000	20	1,000	750
GROUNDS MAINTENANCE	53471	-	1,175	-	-	-	-
ELECTRICITY	53511	6,490	6,360	7,570	2,087	7,180	7,180
HEATING FUEL	53521	2,070	1,750	2,070	999	1,820	1,820
TELEPHONE	53561	2,486	3,154	3,000	1,233	3,000	3,000
RENT-MACHINES	53631	1,837	1,837	3,000	919	3,000	2,000
SCHOOL & CONFERENCES	53711	1,995	3,253	5,000	-	5,000	4,500
BUSINESS TRAVEL	53721	-	-	-	-	-	-
TUITION SUPPORT	53741	-	-	-	-	-	-
BONDING	53811	875	875	875	-	875	875
FIRE INSURANCE	53821	3,498	2,430	2,500	3,336	3,336	4,570
LIABILITY INSURANCE	53831	24,487	11,345	12,125	10,205	11,155	13,498
VEHICLE INSURANCE	53841	1,001	569	600	917	917	1,256
RECRUITMENT	53913	-	-	-	-	-	-
BAD DEBT EXPENSE	59611	116	241	-	-	-	-
TOTAL MATERIALS & SERVICES		63,837	60,611	68,288	28,827	67,133	71,747
EQUIPMENT	54411	-	26,597	250,000	-	100,000	150,000
TOTAL CAPITAL OUTLAY		-	26,597	250,000	-	100,000	150,000
TRANSFER OUT 125 PLAN	55413	550	550	550	-	550	-
TRANSFER TO GIS FUND	55418	5,000	4,000	4,000	2,000	4,000	4,000
TOTAL TRANSFERS		5,550	4,550	4,550	2,000	4,550	4,000
Finance Division		155,023	188,736	429,488	81,241	277,908	334,591

Personnel - 112

Expenditures

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	11,109	9,105	9,988	4,929	10,000	10,699
OVERTIME SALARIES	51121	-	-	-	-	-	-
PART-TIME SALARIES	51131	-	-	-	-	-	-
RETIREMENT	51221	478	409	599	290	600	642
HEALTH INSURANCE	51231	1,927	1,938	1,893	944	1,890	1,987
LIFE INSURANCE	51241	12	11	16	5	10	16
SOCIAL SECURITY	51251	783	620	764	337	760	818
WORKERS COMPENSATION	51261	-	-	-	-	-	-
TOTAL PERSONAL SERVICES		14,309	12,083	13,260	6,505	13,260	14,162
DEPARTMENTAL SUPPLIES	52111	2,923	735	2,407	1,071	2,400	2,407
JANITORIAL SUPPLIES	52121	-	-	-	-	-	-
PROMOTION	52131	-	-	-	-	-	-
SAFETY SUPPLIES	52155	-	-	-	-	-	-
PUBLICATIONS	52211	-	-	1,000	-	1,000	1,000
SUBSCRIPTIONS	52225	826	826	1,000	567	1,000	1,000
MEMBERSHIPS	52311	210	180	300	30	300	300
POSTAGE	52411	20	-	100	-	100	100
GASOLINE	52511	-	-	-	-	-	-
MISCELLANEOUS	52999	2,394	2,143	3,000	-	3,000	3,000
CONTRACTUAL SERVICES	53111	5,494	2,345	3,750	2,191	3,750	3,750
CONSULTING SERVICES	53121	279	385	250	59	250	250
LEGAL PUBLICATIONS	53161	190	167	300	95	300	300
ADMIN COSTS & FEES	53195	-	-	-	-	-	-
LEGAL FEES	53211	-	-	-	-	-	-
AUDIT	53311	-	-	-	-	-	-
JANITORIAL SERVICES	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	-	-	-	-	-	-
ELECTRICAL MAINTENANCE	53431	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	53441	-	-	-	-	-	-
VEHICLE MAINTENANCE	53451	-	-	-	-	-	-
ELECTRICITY	53511	-	-	-	-	-	-
HEATING FUEL	53521	-	-	-	-	-	-
TELEPHONE	53561	737	966	800	368	800	800
RENT-MACHINES	53631	-	-	-	-	-	-
SCHOOL & CONFERENCES	53711	219	129	2,500	540	2,500	2,500
BUSINESS TRAVEL	53721	-	-	-	-	-	-
TUITION SUPPORT	53741	600	(450)	5,000	-	5,000	5,000
BONDS	53811	-	86	70	-	70	70
FIRE INSURANCE	53821	-	-	-	-	-	-
LIABILITY INSURANCE	53831	-	-	-	-	-	-
VEHICLE INSURANCE	53841	-	-	-	-	-	-
RECRUITMENT	53913	8,648	9,343	12,768	3,257	12,750	12,768
BAD DEBT EXPENSE	59611	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		22,540	16,855	33,245	8,178	33,220	33,245
EQUIPMENT	54411	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TRANSFER OUT 125 PLAN	55413	-	-	-	-	-	-
TOTAL TRANSFERS		-	-	-	-	-	-
Personnel Division		36,849	28,938	46,505	14,683	46,480	47,407

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	-	-	-	-	-	-
OVERTIME SALARIES	51121	-	-	-	-	-	-
PART-TIME SALARIES	51131	19,600	19,600	19,600	9,800	19,600	19,600
RETIREMENT	51221	-	-	-	-	-	-
HEALTH INSURANCE	51231	-	-	-	-	-	-
LIFE INSURANCE	51241	-	-	-	-	-	-
SOCIAL SECURITY	51251	1,499	1,499	1,500	750	1,500	1,500
WORKERS COMPENSATION	51261	-	-	-	-	-	-
TOTAL PERSONAL SERVICES		21,099	21,099	21,100	10,550	21,100	21,100
DEPARTMENTAL SUPPLIES	52111	174	190	100	356	400	400
JANITORIAL SUPPLIES	52121	-	-	-	-	-	-
PROMOTIONAL SUPPLIES	52131	-	-	-	-	-	-
SAFETY SUPPLIES	52155	-	-	-	-	-	-
PUBLICATIONS	52211	-	-	-	-	-	-
SUBSCRIPTIONS	52225	-	-	-	-	-	-
MEMBERSHIPS	52311	1,669	1,849	1,900	360	1,900	1,900
POSTAGE	52411	-	-	-	-	-	-
GASOLINE	52511	-	-	-	-	-	-
MISCELLANEOUS	52999	-	-	-	-	-	-
CONTRACTUAL SERVICES	53111	-	-	-	-	-	-
CONSULTING SERVICES	53121	-	-	-	-	-	-
LEGAL PUBLICATIONS	53161	-	-	-	-	-	-
ADMIN COSTS & FEES	53195	-	-	-	-	-	-
LEGAL FEES	53211	-	-	-	-	-	-
AUDIT	53311	-	-	-	-	-	-
JANITORIAL SERVICES	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	-	-	-	-	-	-
ELECTRICAL MAINTENANCE	53431	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	53441	-	-	-	-	-	-
VEHICLE MAINTENANCE	53451	-	-	-	-	-	-
ELECTRICITY	53511	-	-	-	-	-	-
HEATING FUEL	53521	-	-	-	-	-	-
TELEPHONE	53561	-	-	-	-	-	-
RENT-MACHINES	53631	-	-	-	-	-	-
SCHOOL & CONFERENCES	53711	2,402	2,569	2,000	1,464	2,500	2,000
BUSINESS TRAVEL	53721	-	2,005	1,583	77	1,000	1,083
TUITION SUPPORT	53741	-	-	-	-	-	-
BONDS	53811	250	-	-	200	200	200
FIRE INSURANCE	53821	-	-	-	-	-	-
LIABILITY INSURANCE	53831	-	-	-	-	-	-
VEHICLE INSURANCE	53841	-	-	-	-	-	-
RECRUITMENT	53913	-	-	-	-	-	-
BAD DEBT EXPENSE	59611	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		4,495	6,613	5,583	2,457	6,000	5,583
EQUIPMENT	54411	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TRANSFER OUT 125 PLAN	55413	-	-	-	-	-	-
TOTAL TRANSFERS		-	-	-	-	-	-
City Council		25,594	27,712	26,683	13,007	27,100	26,683

Public hearing 9-3-13

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	16,100	15,875	26,854	7,938	26,850	27,390
OVERTIME SALARIES	51121	-	-	-	-	-	-
PART-TIME SALARIES	51131	-	-	-	-	-	-
RETIREMENT	51221	-	-	287	-	300	279
HEALTH INSURANCE	51231	1,849	1,941	3,786	945	3,780	3,974
LIFE INSURANCE	51241	10	11	32	5	30	32
SOCIAL SECURITY	51251	1,212	1,197	2,054	598	2,050	2,095
WORKERS COMPENSATION	51261	-	-	-	-	-	-
TOTAL PERSONAL SERVICES		19,171	19,024	33,013	9,486	33,010	33,770
DEPARTMENTAL SUPPLIES	52111	242	1,624	500	606	1,000	500
JANITORIAL SUPPLIES	52121	-	-	-	-	-	-
PROMOTION	52131	-	-	500	-	-	500
SAFETY SUPPLIES	52155	-	-	-	-	-	-
PUBLICATIONS	52211	-	-	-	-	-	-
SUBSCRIPTIONS	52225	-	-	-	-	-	-
MEMBERSHIPS	52311	41,210	50,269	49,257	20,025	52,111	52,111
POSTAGE	52411	-	-	-	4	10	-
GASOLINE	52511	-	-	-	-	-	-
MISCELLANEOUS	52999	-	-	500	-	-	500
CONTRACTUAL SERVICES	53111	102,602	106,614	139,806	38,987	133,795	107,305
CONSULTING SERVICES	53121	-	-	2,500	-	2,500	2,500
LEGAL PUBLICATIONS	53161	-	-	-	-	-	-
ADMIN COSTS & FEES	53195	-	-	-	-	-	-
LEGAL FEES	53211	9,137	5,934	10,000	3,256	10,000	10,000
AUDIT	53311	-	-	-	-	-	-
JANITORIAL SERVICES	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	-	-	-	4,000	4,000	-
ELECTRICAL MAINTENANCE	53431	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	53441	-	-	-	-	-	-
VEHICLE MAINTENANCE	53451	-	-	-	-	-	-
ELECTRICITY	53511	-	-	-	-	-	-
HEATING FUEL	53521	-	-	-	-	-	-
TELEPHONE	53561	380	454	500	182	500	500
RENT-MACHINES	53631	-	-	-	-	-	-
SCHOOL & CONFERENCES	53711	252	1,035	1,000	518	1,000	1,000
BUSINESS TRAVEL	53721	715	483	1,000	710	1,000	1,000
TUITION SUPPORT	53741	-	-	-	-	-	-
BONDS	53811	2,625	-	-	-	-	-
FIRE INSURANCE	53821	-	-	-	-	-	-
LIABILITY INSURANCE	53831	-	-	-	-	-	-
VEHICLE INSURANCE	53841	-	-	-	-	-	-
RECRUITMENT	53913	-	-	-	-	-	-
BAD DEBT EXPENSE	59611	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		157,163	166,413	205,562	68,288	205,916	175,916
EQUIPMENT	54411	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TRANSFER OUT 125 PLAN	55413	-	-	-	-	-	-
TOTAL TRANSFERS		-	-	-	-	-	-
City Manager		176,334	185,437	238,575	77,774	238,926	209,686

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	9,043	9,243	9,804	4,771	9,800	10,264
OVERTIME SALARIES	51121	-	-	-	-	-	-
PART-TIME SALARIES	51131	-	-	-	-	-	-
RETIREMENT	51221	406	416	588	280	585	616
HEALTH INSURANCE	51231	1,847	1,938	1,893	944	1,900	1,987
LIFE INSURANCE	51241	11	11	16	5	10	16
SOCIAL SECURITY	51251	650	660	750	338	750	785
WORKERS COMPENSATION	51261	-	-	-	-	-	-
TOTAL PERSONAL SERVICES		11,957	12,268	13,051	6,338	13,045	13,668
DEPARTMENTAL SUPPLIES	52111	535	708	12,491	20	12,900	4,507
JANITORIAL SUPPLIES	52121	-	-	-	-	-	-
PROMOTION	52131	-	-	-	-	-	-
SAFETY SUPPLIES	52155	-	-	-	-	-	-
PUBLICATIONS	52211	119	312	350	-	350	350
SUBSCRIPTIONS	52225	-	-	-	-	-	-
MEMBERSHIPS	52311	280	230	300	35	300	300
POSTAGE	52411	-	-	-	-	-	-
GASOLINE	52511	-	-	-	-	-	-
MISCELLANEOUS	52999	-	-	-	-	-	-
CONTRACTUAL SERVICES	53111	114	29	1,316	614	1,300	1,500
CONSULTING SERVICES	53121	-	-	-	-	-	-
LEGAL PUBLICATIONS	53161	5,565	5,972	8,000	2,539	8,000	8,000
ADMIN COSTS & FEES	53195	634	-	1,500	642	1,500	1,500
LEGAL FEES	53211	-	-	200	-	-	-
AUDIT	53311	-	-	-	-	-	-
JANITORIAL SERVICES	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	-	-	-	-	-	-
ELECTRICAL MAINTENANCE	53431	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	53441	499	-	200	-	-	200
VEHICLE MAINTENANCE	53451	-	-	-	-	-	-
ELECTRICITY	53511	-	-	-	-	-	-
HEATING FUEL	53521	-	-	-	-	-	-
TELEPHONE	53561	395	509	500	198	500	500
RENT-MACHINES	53631	-	-	-	-	-	-
SCHOOL & CONFERENCES	53711	-	2,697	2,000	223	2,000	2,000
BUSINESS TRAVEL	53721	-	-	-	-	-	-
TUITION SUPPORT	53741	-	-	-	-	-	-
BONDS	53811	891	961	1,000	875	1,000	1,000
FIRE INSURANCE	53821	-	-	-	-	-	-
LIABILITY INSURANCE	53831	-	-	-	-	-	-
VEHICLE INSURANCE	53841	-	-	-	-	-	-
RECRUITMENT	53913	-	-	-	-	-	-
BAD DEBT EXPENSE	53914	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		9,032	11,418	27,857	5,146	27,850	19,857
EQUIPMENT	54411	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TRANSFER OUT 125 PLAN	55413	-	-	-	-	-	-
TOTAL TRANSFERS		-	-	-	-	-	-
City Clerk		20,989	23,686	40,908	11,484	40,895	33,525

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	-	-	-	-	-	-
OVERTIME SALARIES	51121	-	-	-	-	-	-
PART-TIME SALARIES	51131	-	-	-	-	-	-
RETIREMENT	51221	-	-	-	-	-	-
HEALTH INSURANCE	51231	-	-	-	-	-	-
LIFE INSURANCE	51241	-	-	-	-	-	-
SOCIAL SECURITY	51251	-	-	-	-	-	-
WORKERS COMPENSATION	51261	-	-	-	-	-	-
TOTAL PERSONAL SERVICES		-	-	-	-	-	-
DEPARTMENTAL SUPPLIES	52111	23,202	23,143	39,223	933	39,273	39,273
JANITORIAL SUPPLIES	52121	-	-	-	-	-	-
PROMOTION	52131	-	-	-	-	-	-
SAFETY SUPPLIES	52155	-	-	-	-	-	-
PUBLICATIONS	52211	-	-	-	-	-	-
SUBSCRIPTIONS	52225	-	-	-	-	-	-
MEMBERSHIPS	52311	-	-	-	-	-	-
POSTAGE	52411	-	-	-	-	-	-
GASOLINE	52511	-	-	-	-	-	-
MISCELLANEOUS	52999	-	-	-	-	-	-
CONTRACTUAL SERVICES	53111	447	1,398	5,700	2,850	5,700	5,700
CONSULTING SERVICES	53121	-	-	-	-	-	-
LEGAL PUBLICATIONS	53161	-	-	150	-	-	-
ADMIN COSTS & FEES	53195	-	-	-	-	-	-
LEGAL FEES	53211	-	-	-	-	-	-
AUDIT	53311	-	-	-	-	-	-
JANITORIAL SERVICES	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	-	-	-	-	-	-
ELECTRICAL MAINTENANCE	53431	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	53441	9,336	9,649	8,500	6,048	9,000	11,220
VEHICLE MAINTENANCE	53451	-	-	-	-	-	-
ELECTRICITY	53511	-	-	-	-	-	-
HEATING FUEL	53521	-	-	-	-	-	-
TELEPHONE	53561	2,557	2,952	2,900	1,145	3,000	3,000
RENT-MACHINES	53631	-	-	-	-	-	-
SCHOOL & CONFERENCES	53711	-	-	500	-	-	-
BUSINESS TRAVEL	53721	-	-	-	-	-	-
TUITION SUPPORT	53741	-	-	-	-	-	-
BONDS	53811	70	-	-	-	-	-
FIRE INSURANCE	53821	-	-	-	-	-	-
LIABILITY INSURANCE	53831	-	-	-	-	-	-
VEHICLE INSURANCE	53841	-	-	-	-	-	-
RECRUITMENT	53913	-	-	-	-	-	-
BAD DEBT EXPENSE	59611	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		34,612	37,142	56,973	10,976	56,973	59,193
EQUIPMENT	54411	5,365	17,305	-	-	-	-
TOTAL CAPITAL OUTLAY		5,365	17,305	-	-	-	-
TRANSFER OUT 125 PLAN	55413	-	-	-	-	-	-
TOTAL TRANSFERS		-	-	-	-	-	-
MIS Division		39,977	54,447	56,973	10,976	56,973	59,193

MISSION STATEMENT

The staff of the Development Services Department of the City of Scottsbluff are devoted to the preservation and protection of the health, safety and general welfare of each person who resides, works, is educated, and/or visits our city with diligence and without discrimination. We are further compelled and committed to the uniform application of our responsibilities and duties with respect to the moral and ethical consciousness, which is expected and required by a public servant.

The Development Services Department is responsible for the management and supervision of the planning, building and development functions of the City organization. The department is also responsible for administering the joint building inspection agreement and program with the Village of Terrytown. The department administers the general development plan and serves in a staff advisor capacity on planning issues to the Planning Commission, Board of Adjustment, City Council and other City departments.

Among other specific duties, department staff members assist citizens with necessary permits and development plans, review building plans and plats, keep planning and zoning ordinances current, work with the City prosecutor to enforce the Scottsbluff Municipal Code, and provide information and assistance to economic development prospects.

In this budget year the Development Services Department will continue to assist in the development or management of specific projects to include, but not limited to, the following items and/or issues: a) expansion of inter-local agreements; b) integrate GIS within department activities and use with issuing of building permits and tracking inspections; c) maintain and improve the City's compliance with the federal Flood Insurance Program; d) inventory of existing condition of infrastructure; e) impact development fees to pay for new infrastructure; f) policy for dedication for future infrastructure or land; g) working with the new storm water ordinance to make sure new construction will be in compliance with storm water guidelines. h) promotion of innovation to publications/cities/organizations; i) regionalism issues; j) participate in continued opportunities to integrate planning activities and infrastructure with Gering; k) participate in the strategic development of statewide, regional, and local water resource management and legislation; l) update development and zoning policies, procedures and codes; m) issues relative to community aesthetics.

Planning and organization efforts for these and other projects are contained within the proposed departmental budget.

Public hearing 9/3/13

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Personal Services	260,463	262,689	355,196	183,978	355,196	400,047
Operations & Maintenance	74,020	99,884	113,434	23,122	112,851	115,046
Capital Outlay	-	-	-	-	-	-
Transfers	7,280	7,280	7,280	3,500	7,280	7,000
Total Development Services	341,763	369,853	475,910	210,600	475,327	522,093

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	4	4	4	4	4
Part - Time	1	1	1	1	1

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	194,708	186,497	247,205	130,277	247,205	278,620
OVERTIME SALARIES	51121	-	-	-	-	-	-
PART-TIME SALARIES	51131	6,143	4,757	6,000	2,247	6,000	-
RETIREMENT	51221	7,303	7,219	12,541	5,339	12,541	13,766
HEALTH INSURANCE	51231	31,920	44,780	63,100	31,500	63,100	79,470
LIFE INSURANCE	51241	276	271	525	173	525	630
SOCIAL SECURITY	51251	14,571	13,537	19,370	9,506	19,370	21,314
WORKERS COMPENSATION	51261	5,542	4,842	5,555	4,936	5,555	5,572
UNEMPLOYMENT COMPENSATION	51271	-	786	900	-	900	675
TOTAL PERSONAL SERVICES		260,463	262,689	355,196	183,978	355,196	400,047
DEPARTMENTAL SUPPLIES	52111	4,777	4,316	3,993	700	3,993	4,000
JANITORIAL SUPPLIES	52121	17	-	-	-	-	-
PUBLICATIONS	52211	-	280	1,000	-	1,000	1,000
BOOKS	52222	369	1,855	1,000	117	1,000	1,000
MEMBERSHIPS	52311	352	822	500	321	850	1,000
POSTAGE	52411	687	809	2,000	383	2,000	1,500
GASOLINE	52511	2,272	2,003	2,442	1,047	2,442	2,045
CONTRACTUAL SERVICES	53111	40,678	68,714	68,954	5,393	68,954	68,954
LEGAL PUBLICATIONS	53161	568	660	1,600	201	1,600	1,600
AUDIT	53311	1,410	1,440	1,500	1,200	1,500	1,500
JANITORIAL SERVICES	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	190	-	-	-	-	-
ELECTRICAL MAINTENANCE	53441	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	53441	300	400	750	400	750	8,425
VEHICLE MAINTENANCE	53451	265	935	2,000	77	2,000	2,000
ELECTRICITY	53511	82	-	-	-	-	-
HEATING FUEL	53521	-	-	-	-	-	-
TELEPHONE	53561	1,821	2,435	3,800	1,105	3,800	2,400
CELLULAR PHONE	53571	480	416	1,000	127	1,000	1,080
RENT-MACHINES	53631	564	564	600	282	600	600
SCHOOL & CONFERENCES	53711	760	1,177	3,000	788	3,000	3,000
BUSINESS TRAVEL	53721	171	1,409	1,000	-	1,000	1,000
BONDS	53811	589	416	550	100	550	550
FIRE INSURANCE	53821	1,039	(492)	1,039	112	112	225
LIABILITY INSURANCE	53831	16,006	11,018	16,006	9,925	16,000	12,009
VEHICLE INSURANCE	53841	643	707	700	845	700	1,158
		74,020	99,884	113,434	23,122	112,851	115,046
SMALL CAPITAL	54111	-	-	-	-	-	-
EQUIPMENT	54411	-	-	-	-	-	-
TRANSFER OUT 125 PLAN	55413	280	280	280	-	280	-
TRANSFER TO GIS SERVICES FUND	55418	7,000	7,000	7,000	3,500	7,000	7,000
		7,280	7,280	7,280	3,500	7,280	7,000
Total Development Services		341,763	369,853	475,910	210,600	475,327	522,093

Mission Statement

It shall be the mission of the men and women of the City of Scottsbluff Fire Department to, as one collective and cohesive team, provide for the life safety and community service needs of our service delivery area(s).

We shall reach out to our customers, both internal and external, and extend our collective hand to render whatever assistance we are able as we provide all of our customers with the most effective excellence in service delivery.

The Fire Department continues to offer a wide range of services to our customers which include: fire suppression (structural and wildland), emergency medical service, fire cause determination, hazardous material response and mitigation, rescue and special rescue, water related search/rescue and recovery. Public education, community outreach programs. Other emergency and non-emergency related services are offered as they are requested. We have begun a community outreach program that addresses training of personnel throughout the panhandle. It is our belief that the more interactions that takes place with the other agencies in the area the more efficient we will address the problems that arise in emergency management challenges.

Public hearing 9-3-13

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Personal Services	1,159,334	1,138,606	1,218,944	668,737	1,218,516	1,358,293
Operations & Maintenance	128,324	123,459	134,478	57,798	128,150	128,318
Capital Outlay	-	-	-	6,723	6,723	-
Transfers	600	600	600	-	600	-
Total Fire Department	1,288,258	1,262,665	1,354,022	733,258	1,353,989	1,486,611

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	16	16	16	16	16
Part - Time	-	-	-	-	-

Fire Department

Fund 111 Dept 141

Expenditures

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	709,907	714,650	805,016	387,573	747,960	872,035
OVERTIME SALARIES	51121	111,901	117,474	51,650	66,468	85,000	51,650
PART-TIME SALARIES	51131	-	-	-	-	-	-
RETIREMENT	51221	89,300	89,068	106,256	50,950	100,000	114,894
HEALTH INSURANCE	51231	166,510	163,425	201,920	100,740	201,420	225,165
LIFE INSURANCE	51241	1,243	1,060	1,980	553	1,105	2,085
SOCIAL SECURITY	51251	13,263	13,732	12,422	6,611	12,239	13,393
WORKERS COMPENSATION	51261	67,210	36,072	36,100	55,842	67,192	77,271
UNEMPLOYMENT COMPENSATION	51271	-	3,125	3,600	-	3,600	1,800
TOTAL PERSONAL SERVICES		1,159,334	1,138,606	1,218,944	668,737	1,218,516	1,358,293
DEPARTMENT SUPPLIES	52111	12,040	14,802	20,000	10,958	22,100	20,000
JANITORIAL SUPPLIES	52121	465	226	200	123	200	200
PROMOTIONAL SUPPLIES	52131	-	95	200	-	150	200
VOLUNTEER FIREFIGHTERS	52164	15,926	10,001	14,000	1,909	10,000	9,500
UNIFORMS & CLOTHING	52181	3,788	4,517	4,500	1,132	4,480	4,500
PUBLICATIONS	52211	324	97	500	71	275	396
MEMBERSHIPS	52311	500	200	400	215	365	400
POSTAGE	52411	87	168	100	-	75	100
GASOLINE	52511	13,682	16,842	14,710	6,297	17,000	17,180
OTHER FUEL	52521	-	-	-	-	-	-
CONTRACTUAL SERVICES	53111	10,110	12,001	12,771	3,147	12,500	12,000
LEGAL PUBLICATIONS	53161	47	-	75	-	-	-
LEGAL FEES	53211	-	20	-	-	-	-
BUILDING MAINTENANCE	53421	2,246	3,110	2,000	1,073	2,000	2,150
ELECTRICAL MAINTENANCE	53431	-	-	350	-	150	350
EQUIPMENT MAINTENANCE	53441	13,493	16,179	12,000	5,226	12,000	10,500
VEHICLE MAINTENANCE	53451	15,419	10,899	12,500	5,187	12,995	14,000
ELECTRICITY	53511	7,706	8,541	8,705	3,643	9,000	9,640
HEATING FUEL	53521	3,005	1,047	3,005	717	1,500	1,090
TELEPHONE	53561	2,997	3,828	3,000	1,515	3,295	3,300
CELLULAR PHONES	53571	2,741	2,629	2,250	1,065	2,200	2,250
SCHOOL & CONFERENCES	53711	6,141	10,607	5,500	2,880	5,200	5,500
BUSINESS TRAVEL	53721	(5)	-	100	1,326	1,350	100
FIRE INSURANCE	53821	3,811	1,534	3,811	2,208	2,208	3,025
LIABILITY INSURANCE	53831	5,349	3,714	5,349	3,375	3,375	4,084
VEHICLE INSURANCE	53841	8,452	5,402	8,452	5,732	5,732	7,853
TOTAL MATERIALS & SERVICES		128,324	123,459	134,478	57,798	128,150	128,318
EQUIPMENT	54411	-	-	-	6,723	6,723	-
TOTAL CAPITAL OUTLAY		-	-	-	6,723	6,723	-
TRANSFER OUT 125 PLAN	55413	600	600	600	-	600	-
TOTAL TRANSFERS		600	600	600	-	600	-
Total Fire Department		1,288,258	1,262,665	1,354,022	733,258	1,353,989	1,486,611

The Scottsbluff Police Department will maintain order, preserve and protect the life, peace and property of citizens of the City of Scottsbluff by enforcing the laws of Nebraska, without favor or prejudice, and working cooperatively with the public to provide a safe community, continuously striving to enhance the quality of life for all citizens.

The Scottsbluff Police Department strives to provide services for all individuals through aggressive enforcement efforts and community relations programs. In order to provide effective, courteous and professional services, the Department has prioritized various functions to include:

Operations – Officers respond to calls for service from the public, in addition to working cooperatively with other government agencies. Patrol Officers often encounter situations that require expertise and knowledge in recognizing and responding to social issues within the community. Societal standards present challenges that impact public safety and quality of life for all individuals living and visiting Scottsbluff. Training of personnel is paramount as it relates to addressing such issues as domestic violence, criminal investigations and increasing cyber-crime related activity.

Training – The Department strongly supports career development within all sections of the organization. Personnel frequently address complaints or questions from the public and personnel must be prepared to de-escalate tense and frustrated individuals, yet casually guide those seeking assistance. State law mandates sworn personnel receive annual training and certification in various disciplines, to include firearms and domestic violence training. Investigative and patrol personnel benefit from specialized training in areas such as drug recognition, crime scene processing and interview techniques.

Specialized Services – The Department supports and maintains a Specialized Weapons and Tactics Unit (SWAT) and a Bomb Disposal Unit. Current training and certification is a priority within those units. The Department also maintains a School Resource Officer position and a K-9 program. All of these units are critical to the law enforcement function.

Emergency Management – The Region 22 Emergency Management Director receives superintendence from the Police Chief. Region 22 encompasses Scotts Bluff and Banner Counties. Emergency preparedness and response to critical incidents is a priority for this position.

Police Services – Efforts continue to be made in evaluating the cost effectiveness, necessity and acceptability of the blending of the Scottsbluff and Gering Police Departments. The Department also moved into a new facility and now shares space with the Fire Department and Region 22 Emergency Management. Region 22 offices were re-located from the Scotts Bluff County Administration Building. Sharing of the same office workplace areas should greatly improve operations within the departments.

Technology – The Department has commenced transitioning to a management software program which greatly enhances interoperability with other local law enforcement agencies and the Scotts Bluff County Consolidated Communications Center. Connectivity in addition to information accessibility to data bases through Mobile Data Terminals for sworn personnel will be phased in dependent on funding sources.

Community Policing – The Department continues to develop Neighborhood Watch Groups and solicits volunteers into its Volunteers In Police Service program (VIPS).

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Personal Services	2,460,307	2,540,699	2,709,961	1,283,858	2,707,345	2,765,365
Operations & Maintenance	392,499	404,843	465,477	325,066	457,422	560,247
Capital Outlay	-	-	-	17,580	17,580	-
Transfers	900	900	900	-	900	-
Pre-84 Payout/Contingency	-	-	250,000	274,063	274,063	250,000
Total Police Department	2,853,706	2,946,442	3,426,338	1,900,567	3,457,310	3,575,612

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	37	37	37	37	37
Part - Time	-	-	-	-	-

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	1,605,872	1,627,515	1,688,302	767,461	1,650,000	1,745,159
OVERTIME SALARIES	51121	142,697	157,934	125,000	97,831	180,000	125,000
PART-TIME SALARIES	51131	14,665	17,164	17,135	10,667	20,000	17,135
RETIREMENT	51221	100,985	103,261	133,725	49,920	130,000	116,485
HEALTH INSURANCE	51231	342,804	352,945	437,283	203,137	435,000	476,820
LIFE INSURANCE	51241	2,355	2,344	3,638	1,116	2,500	3,780
SOCIAL SECURITY	51251	126,795	129,780	140,028	63,137	140,000	144,378
WORKERS COMPENSATION	51261	41,709	57,218	57,220	44,150	44,150	33,847
UNEMPLOYMENT INSURANCE	51271	-	7,696	8,325	-	8,325	4,050
DISABILITY INSURANCE	51281	4,253	4,782	7,000	2,186	7,000	7,000
TOTAL PERSONAL SERVICES		2,382,135	2,460,639	2,617,656	1,239,605	2,616,975	2,673,654
DEPARTMENTAL SUPPLIES	52111	22,584	13,468	26,156	7,379	20,000	26,156
JANITORIAL SUPPLIES	52121	627	226	600	155	300	600
PROMOTIONAL SUPPLIES	52131	-	-	-	-	-	-
FIREARMS RANGE SUPPLIES	52161	133	-	-	-	-	-
FIREARMS SUPPLIES	52162	4,604	4,087	4,100	1,810	4,100	4,100
INVESTIGATION SUPPLIES	52163	15,296	11,376	17,085	11,657	17,000	17,085
UNIFORMS & CLOTHING	52181	14,587	12,630	16,500	3,006	12,000	16,500
PUBLICATIONS	52211	589	1,224	650	335	350	650
MEMBERSHIPS	52311	410	460	500	430	500	500
POSTAGE	52411	1,810	1,561	1,685	977	2,000	1,685
GASOLINE	52511	55,462	57,417	59,622	23,491	55,000	58,570
CONTRACTUAL SERVICES	53111	130,382	132,811	197,044	144,846	205,844	242,051
CONSULTING SERVICES	53121	2,557	86	1,500	602	1,500	1,500
LEGAL PUBLICATIONS	53161	550	516	250	-	250	250
LEGAL FEES	53211	2,860	5,881	4,000	4,280	4,280	4,000
JANITORIAL SERVICE	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	2,755	7,302	2,500	1,119	2,500	2,500
ELECTRICAL MAINTENANCE	53431	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	53441	10,939	8,087	7,500	6,171	10,000	7,500
VEHICLE MAINTENANCE	53451	20,130	18,951	17,000	15,025	20,000	17,000
ELECTRICITY	53511	4,794	7,453	5,592	3,181	5,592	8,410
HEATING FUEL	53521	2,953	1,712	2,953	1,210	2,953	1,780
TELEPHONE	53561	21,402	27,019	17,500	11,134	17,500	17,500
RENT-MACHINES	53631	5,121	5,216	6,000	2,952	4,000	6,000
SCHOOL & CONFERENCES	53711	14,126	13,018	17,000	3,675	12,188	17,000
BUSINESS TRAVEL	53721	984	-	400	-	-	400
BONDS	53811	438	438	500	630	-	500
FIRE INSURANCE	53821	3,772	2,172	3,772	3,250	3,772	4,452
LIABILITY INSURANCE	53831	34,413	25,522	34,413	26,110	34,413	31,593
VEHICLE INSURANCE	53841	16,112	44,366	15,620	50,898	15,620	66,930
RECRUITMENT	53913	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		390,390	403,274	460,442	324,323	451,662	555,212
SMALL CAPITAL	54111	-	-	-	-	-	-
EQUIPMENT	54411	-	-	-	17,580	17,580	-
TOTAL CAPITAL OUTLAY		-	-	-	17,580	17,580	-
TRANSFER OUT 125 PLAN	55413	900	900	900	-	900	-
TOTAL TRANSFERS		900	900	900	-	900	-
PRE-84 PAYOUT/CONTINGENCY	58111	-	-	250,000	274,063	274,063	250,000
Total Police Department		2,773,425	2,864,813	3,328,998	1,855,571	3,361,180	3,478,866

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	63,305	64,705	66,952	33,397	67,000	68,428
OVERTIME SALARIES	51121	-	-	-	-	-	-
PART-TIME SALARIES	51131	-	-	-	-	-	-
RETIREMENT	51221	3,798	3,882	5,356	2,004	5,300	4,448
HEALTH INSURANCE	51231	6,225	6,525	12,620	6,300	12,600	13,245
LIFE INSURANCE	51241	69	69	105	35	100	105
SOCIAL SECURITY	51251	4,775	4,879	5,122	2,517	5,120	5,235
WORKERS COMPENSATION	51261	-	-	1,900	-	-	-
DISABILITY INSURANCE	51281	-	-	250	-	250	250
TOTAL PERSONAL SERVICES		78,172	80,060	92,305	44,253	90,370	91,711
DEPARTMENTAL SUPPLIES	52111	285	155	1,710	217	2,000	1,710
JANITORIAL SUPPLIES	52121	-	-	-	-	-	-
PROMOTIONAL SUPPLIES	52131	-	-	-	-	-	-
FIREARMS RANGE SUPPLIES	52161	-	-	-	-	-	-
FIREARMS SUPPLIES	52162	-	-	-	-	-	-
INVESTIGATION SUPPLIES	52163	-	-	-	-	-	-
UNIFORMS & CLOTHING	52181	-	-	350	-	350	350
PUBLICATIONS	52211	45	74	125	105	250	125
MEMBERSHIPS	52311	140	50	100	180	200	100
POSTAGE	52411	-	34	300	-	300	300
GASOLINE	52511	482	317	600	-	600	600
CONTRACTUAL SERVICES	53111	-	-	-	-	-	-
CONSULTING SERVICES	53121	-	-	-	-	-	-
LEGAL PUBLICATIONS	53161	20	-	50	-	200	50
LEGAL FEES	53211	-	-	-	-	-	-
JANITORIAL SERVICE	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	-	-	-	-	-	-
ELECTRICAL MAINTENANCE	53431	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	53441	-	-	100	-	100	100
VEHICLE MAINTENANCE	53451	-	10	500	-	500	500
ELECTRICITY	53511	-	-	-	-	-	-
HEATING FUEL	53521	-	-	-	-	-	-
TELEPHONE	53561	162	363	200	131	260	200
RENT-MACHINES	53631	-	-	-	-	-	-
SCHOOL & CONFERENCES	53711	975	566	1,000	110	1,000	1,000
BUSINESS TRAVEL	53721	-	-	-	-	-	-
BONDS	53811	-	-	-	-	-	-
FIRE INSURANCE	53821	-	-	-	-	-	-
LIABILITY INSURANCE	53831	-	-	-	-	-	-
VEHICLE INSURANCE	53841	-	-	-	-	-	-
RECRUITMENT	53911	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		2,109	1,569	5,035	743	5,760	5,035
SMALL CAPITAL	54111	-	-	-	-	-	-
EQUIPMENT	54411	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TRANSFER OUT 125 PLAN	55413	-	-	-	-	-	-
TOTAL TRANSFERS		-	-	-	-	-	-
Total Police Department		80,281	81,629	97,340	44,996	96,130	96,746

Vision - The Lied Scottsbluff Public Library will be an essential part of the community and serve as a center of community life. The library will be a place for people of all ages and backgrounds to fulfill their informational, educational and recreational reading, viewing and listening needs. The library will promote intellectual freedom and literacy, along with a love of learning through programs for both young people and adults. The library will respond to our community's evolving needs and expectations to remain relevant and vital.

Mission - The Lied Scottsbluff Public Library is devoted to supporting lifelong learning and access to information, ideas and new technologies for all in our community.

The library provides resources and ongoing programs for children and youth as well as adults. The library staff interacts with all segments of the population and all age groups from pre-school children to senior citizens and providing quality service in a warm, friendly, and customer-oriented manner to all is a trademark of the library and the library staff.

Of the Scottsbluff Public Library card holders, 59% are residents of Scottsbluff and 41% are non-residents. Of these, 77% are adults, 15% are teens or young adults and 8% are children.

Among the programs offered at the Scottsbluff Public Library are the following: Homebound Book Delivery to the Elderly and Disabled, Spanish and Bilingual books, book discussion groups, Talking Books and Braille for the blind, large print books, federal and state government documents, free Internet access and public use computers, online databases, Netlibrary, local history and genealogy collection, videos, audio books, Overdrive downloadable audio books and e-books, NebraskKARD, pre-school storytimes, teen adult and juvenile Summer Reading Programs, adult Winter Reading Program. Additionally, the library partners with the civic organizations, schools and businesses to promote reading. The Nebraska Read program for literacy, Kiwanis Priority-One program and the KinderCarding program with the Star-Herald are examples of these partnerships.

The library supplies valuable support for economic efforts by providing access to relevant and needed information for business, industry, and agriculture and adds value to the overall quality of life in the community. The public library is the city's center for life-long learning and the informational needs of the community. **A library says a lot about a city.**

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Personal Services	401,986	398,958	475,881	235,979	475,881	485,099
Operations & Maintenance	139,466	154,852	151,947	70,698	151,947	156,389
Capital Outlay	-	-	-	-	-	9,000
Transfers	280	280	280	-	280	-
Total Library	541,732	554,090	628,108	306,677	628,108	650,488

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	7	7	7	7	7
Part - Time	4	4	4	4	4

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	254,416	243,907	269,441	134,834	272,000	275,054
PART-TIME SALARIES	51131	61,067	75,889	74,323	37,341	74,500	74,323
RETIREMENT	51221	10,015	9,275	14,526	6,336	12,672	13,949
HEALTH INSURANCE	51231	52,384	44,200	88,340	44,010	88,020	92,715
LIFE INSURANCE	51241	444	455	735	242	682	735
SOCIAL SECURITY	51251	23,017	23,596	26,298	12,584	25,168	26,727
WORKERS COMPENSATION	51261	643	463	643	632	1,264	808
UNEMPLOYMENT COMPENSATION	51271	-	1,173	1,575	-	1,575	788
TOTAL PERSONAL SERVICES		401,986	398,958	475,881	235,979	475,881	485,099
DEPARTMENTAL SUPPLIES	52111	17,715	17,352	14,200	6,701	14,400	16,000
JANITORIAL SUPPLIES	52121	3,512	3,966	2,878	2,163	4,907	3,900
PHOTOCOPY SUPPLIES	52141	-	-	-	-	-	-
AUDIO-VISUAL SUPPLIES	52221	5,967	4,746	5,600	1,790	3,580	3,800
BOOKS	52222	36,085	35,414	34,400	14,005	34,100	30,596
MICROFILM	52223	552	-	-	-	-	-
SERIALS	5224	338	167	-	721	1,000	500
SUBSCRIPTIONS	52225	12,093	16,516	11,884	10,760	13,000	12,500
MEMBERSHIPS	52311	718	888	81	493	900	850
POSTAGE	52411	4,832	5,079	5,092	2,246	5,800	5,900
GASOLINE	52511	-	-	-	-	-	-
CONTRACTUAL SERVICES	53111	7,697	7,741	7,069	2,391	6,500	9,400
LEGAL PUBLICATIONS	53161	117	251	211	65	496	200
JANITORIAL SERVICE	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	-	4,988	10,185	1,134	6,900	6,900
ELECTRICAL MAINTENANCE	53431	298	-	1,000	633	1,266	1,100
EQUIPMENT MAINTENANCE	53441	8,090	15,368	10,621	5,752	19,800	18,000
ELECTRICITY	53511	15,854	19,599	18,492	7,657	17,823	22,120
HEATING FUEL	53521	7,882	1,073	7,882	1,516	3,500	2,555
TELEPHONE	53561	6,231	7,162	6,200	2,835	5,800	5,800
RENT-MACHINES	53631	942	1,380	1,195	690	1,600	1,300
SCHOOL & CONFERENCES	53711	690	1,786	2,000	1,071	1,800	3,250
BUSINESS TRAVEL	53721	224	93	750	-	500	750
FIRE INSURANCE	53821	8,262	9,756	9,756	6,610	6,610	9,058
LIABILITY INSURANCE	53831	1,367	1,417	1,521	1,465	1,465	1,773
VEHICLE INSURANCE	53841	-	115	200	-	200	137
TOTAL MATERIALS & SERVICES		139,466	154,852	151,947	70,698	151,947	156,389
EQUIPMENT	54411	-	-	-	-	-	9,000
TOTAL CAPITAL OUTLAY		-	-	-	-	-	9,000
TRANSFER OUT 125 PLAN	55413	280	280	280	-	280	-
TOTAL TRANSFERS		280	280	280	-	280	-
Total Library		541,732	554,090	628,108	306,677	628,108	650,488

Mission Statement

The mission of the Scottsbluff Park & Recreation Department is to strengthen community image and sense of place, support economic development, strengthen safety and security, promote health and wellness, foster human development, increase cultural unity, protect environmental resources, provide recreational experiences and facilitate community problem solving.

The Parks and Recreation Department is comprised of the Park and Recreation Divisions. The Park Division manages 47 sites (5 school-owned properties) including 23 parks, 10 tennis courts, 11 lighted baseball and softball fields, 4.89 miles of trail system, 12 picnic shelters, 5 public restrooms, 14 playgrounds, visitor information center, 30 city blocks of urban landscaping, 11 blocks of landscaped medians and a 43-site full-service campground. The Park Division performs the maintenance and improvements to its 281-acre park system.

The Recreation Division is responsible for the staffing, programming and scheduling of the indoor and outdoor pools at the Splash Arena and the Westmoor Pool. The division provides over 50 community activities such as: National Hershey Track and Field Meet, Adult Softball Leagues, Pre-School and American Red Cross Swimming Instruction, Tennis Instruction, Movies in the Park, River Runs, Tumbling,

The Parks Department also received its 17th Tree City USA award in a row. The department will continue to strive to accomplish the City's Comprehensive Plan to improve the leisure services and focus on using the river as an attraction for tourists.

Public hearing 9-3-13

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Personal Services	790,639	835,280	916,847	378,603	916,810	957,000
Operations & Maintenance	807,133	822,314	815,987	354,360	823,607	835,371
Capital Outlay	-	9,395	357,900	10,362	79,291	460,000
Transfers	790	290	290	-	290	-
CONTINGENCY	58111					
Total Parks & Recreation	1,598,562	1,667,279	2,091,024	743,325	1,819,998	2,252,371

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	23	22	11	11	11
Part - Time	1	1	1	-	-

Description		Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
REGULAR SALARIES	51111	409,764	398,785	434,031	215,373	430,600	457,336
OVERTIME SALARIES	51121	953	1,156	2,500	1,920	4,150	2,500
PART-TIME SALARIES	51131	198,521	250,065	265,648	54,158	264,800	267,816
RETIREMENT	51221	15,014	13,946	18,764	9,394	18,728	21,583
HEALTH INSURANCE	51231	109,410	109,970	126,200	62,940	126,100	132,450
LIFE INSURANCE	51241	674	674	1,156	346	1,150	1,051
SOCIAL SECURITY	51251	44,159	47,416	53,717	19,587	53,710	55,665
WORKERS COMPENSATION	51261	12,144	11,228	12,356	14,885	15,097	17,362
UNEMPLOYMENT COMPENSATION	51271	-	2,040	2,475	-	2,475	1,237
TOTAL PERSONAL SERVICES		790,639	835,280	916,847	378,603	916,810	957,000
DEPARTMENTAL SUPPLIES	52111	29,737	40,937	47,451	11,638	49,960	41,094
TRAINING & ENRICHMENT	52115	-	-	-	-	-	-
ZOO GIFT SHOP EXPENSE	52113	-	-	-	-	-	-
CONCESSION SUPPLIES	52114	11,694	13,830	10,000	-	10,000	10,000
JANITORIAL SUPPLIES	52121	3,122	3,534	1,800	299	1,800	1,800
PROMOTIONAL SUPPLIES	52131	-	-	-	-	-	-
EDUCATIONAL EXPENSES	52132	-	-	-	-	-	-
SPECIAL EVENTS	52134	-	-	-	-	-	10,000
VET SUPPLIES	52151	-	-	-	-	-	-
ANIMAL SUPPLIES	52152	-	-	-	-	-	-
ANIMAL DIET	52153	-	-	-	-	-	-
ANIMAL CARE	52154	-	-	-	-	-	-
UNIFORMS & CLOTHING	52181	2,801	4,550	3,200	1,519	3,900	4,000
SUBSCRIPTIONS	52225	-	-	-	199	200	-
PUBLICATIONS	52211	-	-	-	-	-	-
MEMBERSHIPS	52311	215	265	200	443	500	500
POSTAGE	52411	236	230	-	83	150	150
GASOLINE	52511	16,321	17,964	17,601	6,288	18,100	18,405
OTHER FUEL	52521	16,920	17,644	21,414	3,848	17,500	18,000
MISCELLANEOUS	52999	-	24	-	-	-	-
CONTRACTUAL SERVICES	53111	57,803	64,184	55,457	27,348	55,457	56,000
RIVERSIDE DISCOVERY CENTER-P21478	53111	350,000	350,000	350,000	175,000	350,000	350,000
MARKETING	53125	-	-	-	-	-	-
VET FEES	53141	-	-	-	-	-	-
STAFF MEDICAL	53142	-	-	-	-	-	-
BANK FEES	53151	39	-	-	-	-	-
LEGAL PUBLICATIONS	53161	117	131	50	106	200	50
LEGAL FEES	53211	48	1,669	-	-	-	-
JANITORIAL SERVICES	53411	23,031	23,623	23,250	6,032	24,000	23,250
BUILDING MAINTENANCE	53421	65,780	39,931	35,836	8,972	42,000	40,000
EXHIBIT MAINTENANCE	53481	-	-	-	-	-	-
ELECTRICAL MAINTENANCE	53431	656	4,230	-	251	850	1,000
EQUIPMENT MAINTENANCE	53441	48,143	41,175	37,500	21,419	45,000	38,000
VEHICLE MAINTENANCE	53451	15,801	21,619	16,000	11,463	14,000	16,000
GROUNDS MAINTENANCE	53471	42,360	46,589	60,000	28,191	50,000	55,000
ELECTRICITY	53511	58,428	66,686	68,150	19,987	68,196	73,510
HEATING FUEL	53521	34,872	33,905	34,872	4,736	34,736	35,270
STREET LIGHTS	53551	1,205	1,205	1,200	502	1,200	1,200
TELEPHONE	53561	3,565	4,386	4,400	1,735	4,400	4,400
RENT—BUILDINGS	53621	-	-	-	-	-	-
RENT—MACHINES	53631	-	-	-	-	-	-
SCHOOL & CONFERENCES	53711	2,165	3,188	2,600	2,683	6,300	6,500
BUSINESS TRAVEL	53721	32	1,107	1,300	-	1,300	1,300
BONDING	53811	-	-	-	-	-	-
FIRE INSURANCE	53821	10,591	6,924	10,591	10,608	10,743	15,674
LIABILITY INSURANCE	53831	4,443	6,388	6,607	5,343	6,607	6,465
VEHICLE INSURANCE	53841	6,208	4,919	6,208	5,477	6,208	7,503
LICENSE/PERMITS	59211	360	1,575	300	180	300	300
SALES & USE TAXES	59214	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		807,133	822,314	815,987	354,360	823,607	835,371
STRUCTURES	54311	-	-	257,900	8,971	67,900	235,000
MVP PROJECT	54391	-	460	100,000	-	10,000	100,000
EQUIPMENT	54411	-	8,935	-	1,391	1,391	125,000
TOTAL CAPITAL OUTLAY		-	9,395	357,900	10,362	79,291	460,000
TRANSFER OUT 125 PLAN	55413	290	290	290	-	290	-
TRANSFER TO GIS SERVICES	55418	500	-	-	-	-	-
TOTAL TRANSFERS		790	290	290	-	290	-
Total Parks Division		1,598,562	1,667,279	2,091,024	743,325	1,819,998	2,252,371

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	345,059	352,351	386,436	191,459	383,000	408,699
OVERTIME SALARIES	51121	909	1,156	1,000	1,920	3,900	1,000
PART-TIME SALARIES	51131	53,444	71,530	85,848	22,976	85,000	88,016
RETIREMENT	51221	12,961	12,556	17,336	8,677	17,300	20,124
HEALTH INSURANCE	51231	97,080	97,040	113,580	56,640	113,500	119,205
LIFE INSURANCE	51241	605	605	1,051	311	1,050	946
SOCIAL SECURITY	51251	28,714	30,830	36,206	15,688	36,200	38,075
WORKERS COMPENSATION	51261	7,580	7,547	7,580	9,009	9,072	10,433
UNEMPLOYMENT COMPENSATION	51271	-	1,815	2,250	-	2,250	1,125
TOTAL PERSONAL SERVICES		546,352	575,430	651,287	306,680	651,272	687,623
DEPARTMENTAL SUPPLIES	52111	16,368	20,333	30,160	10,267	29,960	20,767
TRAINING & ENRICHMENT	52115	-	-	-	-	-	-
ZOO GIFT SHOP EXPENSE	52113	-	-	-	-	-	-
CONCESSION SUPPLIES	52114	-	-	-	-	-	-
JANITORIAL SUPPLIES	52121	3,122	3,534	1,800	299	1,800	1,800
UNIFORMS & CLOTHING	52181	1,349	1,619	1,200	1,519	1,700	1,800
SUBSCRIPTIONS	52225	-	-	-	199	200	-
PUBLICATIONS	52211	-	-	-	-	-	-
MEMBERSHIPS	52311	215	230	200	383	400	400
POSTAGE	52411	236	230	-	83	150	150
GASOLINE	52511	16,280	17,945	17,501	6,298	18,000	18,305
OTHER FUEL	52521	16,920	17,644	21,414	3,848	17,500	18,000
MISCELLANEOUS	52999	-	-	-	-	-	-
CONTRACTUAL SERVICES	53111	11,531	14,520	14,457	7,038	14,457	15,000
LEGAL PUBLICATIONS	53161	117	133	50	106	200	50
LEGAL FEES	53211	488	1,569	-	-	-	-
JANITORIAL SERVICES	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	8,059	6,962	3,000	3,764	9,000	10,000
EXHIBIT MAINTENANCE	53481	-	-	-	-	-	-
ELECTRICAL MAINTENANCE	53431	656	4,230	-	251	850	1,000
EQUIPMENT MAINTENANCE	53441	29,339	30,678	17,500	15,948	25,000	20,000
VEHICLE MAINTENANCE	53451	15,801	21,619	16,000	11,463	14,000	16,000
GROUNDS MAINTENANCE	53471	42,360	46,589	60,000	28,191	50,000	55,000
ELECTRICITY	53511	37,891	42,278	44,196	12,081	44,196	45,960
HEATING FUEL	53521	2,736	1,623	2,736	1,784	2,736	1,690
STREET LIGHTS	53551	1,205	1,205	1,200	502	1,200	1,200
TELEPHONE	53561	1,728	2,223	2,000	875	2,000	2,000
RENT—BUILDINGS	53621	-	-	-	-	-	-
RENT—MACHINES	53631	-	-	-	-	-	-
SCHOOL & CONFERENCES	53711	2,165	2,815	1,600	2,483	3,800	4,000
BUSINESS TRAVEL	53721	32	1,107	1,300	-	1,300	1,300
BONDING	53811	-	-	-	-	-	-
FIRE INSURANCE	53821	9,883	6,506	9,883	10,035	10,035	14,889
LIABILITY INSURANCE	53831	3,607	3,419	3,607	2,859	3,607	3,459
VEHICLE INSURANCE	53841	6,208	4,919	6,208	5,477	6,208	7,503
LICENSE/PERMITS	59211	-	-	-	-	-	-
SALES & USE TAXES	59214	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		228,296	253,930	256,012	125,753	258,299	260,273
STRUCTURES	54311	-	-	-	-	-	-
MVP PROJECT	54391	-	460	100,000	-	10,000	100,000
EQUIPMENT	54411	-	8,935	-	1,391	1,391	125,000
TOTAL CAPITAL OUTLAY		-	9,395	100,000	1,391	11,391	225,000
TRANSFER OUT TO 125 PLAN	55413	225	225	225	-	225	-
TRANSFER OUT GIS SERVICES	55418	500	-	-	-	-	-
TOTAL TRANSFERS		725	225	225	-	225	-
Total Parks Division		775,373	838,980	1,007,524	433,824	921,187	1,172,896

Recreation Division - 172

Expenditures

Description		Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget	Actual	Actual	Budget
				9-30-13	9-30-13	9-30-13	9-30-14
REGULAR SALARIES	51111	45,873	46,434	47,595	23,914	47,600	48,637
OVERTIME SALARIES	51121	44	-	1,500	-	250	1,500
PART-TIME SALARIES	51131	144,855	178,535	179,800	31,182	179,800	179,800
RETIREMENT	51221	1,360	1,390	1,428	717	1,428	1,459
HEALTH INSURANCE	51231	12,330	12,930	12,620	6,300	12,600	13,245
LIFE INSURANCE	51241	69	69	105	35	100	105
SOCIAL SECURITY	51251	14,002	16,586	17,511	3,899	17,510	17,590
WORKERS COMPENSATION	51261	4,776	3,681	4,776	5,876	6,025	6,929
UNEMPLOYMENT COMPENSATION	51271	-	225	225	-	225	112
TOTAL PERSONAL SERVICES		223,309	259,850	265,560	71,923	265,538	269,377
DEPARTMENTAL SUPPLIES	52111	13,369	20,604	17,291	1,371	20,000	20,327
TRAINING & ENRICHMENT	52115	-	-	-	-	-	-
ZOO GIFT SHOP EXPENSE	52113	-	-	-	-	-	-
CONCESSION SUPPLIES	52114	11,694	13,830	10,000	-	10,000	10,000
SPECIAL EVENTS	52134	-	-	-	-	-	10,000
UNIFORMS & CLOTHING	52181	1,452	2,931	2,000	-	2,200	2,200
SUBSCRIPTIONS	52225	-	-	-	-	-	-
PUBLICATIONS	52211	-	-	-	-	-	-
MEMBERSHIPS	52311	-	35	-	60	100	100
POSTAGE	52411	-	-	-	-	-	-
GASOLINE	52511	41	19	100	-	100	100
OTHER FUEL	52521	-	-	-	-	-	-
MISCELLANEOUS	52999	-	24	-	-	-	-
CONTRACTUAL SERVICES	53111	46,017	49,664	41,000	20,310	41,000	41,000
RIVERSIDE DISCOVERY CENTER-P21478	53111	350,000	350,000	350,000	175,000	350,000	350,000
JANITORIAL SERVICES	53411	23,031	23,623	23,250	6,032	24,000	23,250
BUILDING MAINTENANCE	53421	57,721	32,969	32,836	5,208	33,000	30,000
EXHIBIT MAINTENANCE	53481	-	-	-	-	-	-
ELECTRICAL MAINTENANCE	53431	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	53441	18,804	10,497	20,000	5,471	20,000	18,000
VEHICLE MAINTENANCE	53451	-	-	-	-	-	-
GROUNDS MAINTENANCE	53471	-	-	-	-	-	-
ELECTRICITY	53511	20,537	24,408	23,954	7,906	24,000	27,550
HEATING FUEL	53521	32,136	32,282	32,136	2,952	32,000	33,580
STREET LIGHTS	53551	-	-	-	-	-	-
TELEPHONE	53561	1,837	2,163	2,400	860	2,400	2,400
RENT—BUILDINGS	53621	-	-	-	-	-	-
RENT—MACHINES	53631	-	-	-	-	-	-
SCHOOL & CONFERENCES	53711	-	373	1,000	200	2,500	2,500
BUSINESS TRAVEL	53721	-	-	-	-	-	-
BONDING	53811	-	-	-	-	-	-
FIRE INSURANCE	53821	708	418	708	573	708	785
LIABILITY INSURANCE	53831	836	2,969	3,000	2,484	3,000	3,006
VEHICLE INSURANCE	53841	-	-	-	-	-	-
LICENSE/PERMITS	59211	360	1,575	300	180	300	300
SALES & USE TAXES	59214	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		578,543	568,384	559,975	228,607	565,308	575,098
STRUCTURES	54311	-	-	257,900	8,971	67,900	235,000
EQUIPMENT	54411	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	257,900	8,971	67,900	235,000
TRANSFER OUT TO 125 PLAN	55413	65	65	65	-	65	-
TRANSFER OUT GIS SERVICES	55418	-	-	-	-	-	-
TOTAL TRANSFERS		65	65	65	-	65	-
Total Recreation Division		801,917	828,299	1,083,500	309,501	898,811	1,079,475

Description		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	18,832	-	-	-	-	-
OVERTIME SALARIES	51121	-	-	-	-	-	-
PART-TIME SALARIES	51131	222	-	-	-	-	-
RETIREMENT	51221	693	-	-	-	-	-
HEALTH INSURANCE	51231	-	-	-	-	-	-
LIFE INSURANCE	51241	-	-	-	-	-	-
SOCIAL SECURITY	51251	1,443	-	-	-	-	-
WORKERS COMPENSATION	51261	(212)	-	-	-	-	-
TOTAL PERSONAL SERVICES		20,978	-	-	-	-	-
DEPARTMENTAL SUPPLIES	52111	-	-	-	-	-	-
ZOO GIFT SHOP EXPENSE	52113	-	-	-	-	-	-
TRAINING & ENRICHMENT	52115	-	-	-	-	-	-
CONCESSION SUPPLIES	52114	-	-	-	-	-	-
JANITORIAL SUPPLIES	52121	-	-	-	-	-	-
PROMOTIONAL SUPPLIES	52131	-	-	-	-	-	-
EDUCATIONAL EXPENSES	52132	-	-	-	-	-	-
VET SUPPLIES	52151	-	-	-	-	-	-
ANIMAL SUPPLIES	52152	-	-	-	-	-	-
ANIMAL DIET	52153	-	-	-	-	-	-
ANIMAL CARE	52154	-	-	-	-	-	-
UNIFORMS & CLOTHING	52181	-	-	-	-	-	-
SUBSCRIPTIONS	52225	-	-	-	-	-	-
PUBLICATIONS	52211	-	-	-	-	-	-
MEMBERSHIPS	52311	-	-	-	-	-	-
POSTAGE	52411	-	-	-	-	-	-
GASOLINE	52511	-	-	-	-	-	-
OTHER FUEL	52521	-	-	-	-	-	-
MISCELLANEOUS	52999	-	-	-	-	-	-
CONTRACTUAL SERVICES	53111	255	-	-	-	-	-
MARKETING	53125	-	-	-	-	-	-
VET FEES	53141	-	-	-	-	-	-
STAFF MEDICAL	53142	-	-	-	-	-	-
BANK FEES	53151	39	-	-	-	-	-
LEGAL PUBLICATIONS	53161	-	-	-	-	-	-
LEGAL FEES	53211	-	-	-	-	-	-
JANITORIAL SERVICES	53411	-	-	-	-	-	-
BUILDING MAINTENANCE	53421	-	-	-	-	-	-
ELECTRICAL MAINTENANCE	53431	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	53441	-	-	-	-	-	-
VEHICLE MAINTENANCE	53451	-	-	-	-	-	-
GROUNDS MAINTENANCE	53471	-	-	-	-	-	-
EXHIBIT MAINTENANCE	53481	-	-	-	-	-	-
ELECTRICITY	53511	-	-	-	-	-	-
HEATING FUEL	53521	-	-	-	-	-	-
STREET LIGHTS	53551	-	-	-	-	-	-
TELEPHONE	53561	-	-	-	-	-	-
RENT—BUILDINGS	53621	-	-	-	-	-	-
RENT—MACHINES	53631	-	-	-	-	-	-
SCHOOL & CONFERENCES	53711	-	-	-	-	-	-
BUSINESS TRAVEL	53721	-	-	-	-	-	-
BONDING	53811	-	-	-	-	-	-
FIRE INSURANCE	53821	-	-	-	-	-	-
LIABILITY INSURANCE	53831	-	-	-	-	-	-
VEHICLE INSURANCE	53841	-	-	-	-	-	-
LICENSE/PERMITS	59211	-	-	-	-	-	-
SALES & USE TAXES	59214	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		294	-	-	-	-	-
STRUCTURES	54311	-	-	-	-	-	-
EQUIPMENT	54411	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TRANSFER OUT TO 125 PLAN	55413	-	-	-	-	-	-
TRANSFER OUT GIS SERVICES	55418	-	-	-	-	-	-
TOTAL TRANSFERS		-	-	-	-	-	-
Total Riverside Zoo		21,272	-	-	-	-	-

Public hearing 9-3-13

The Regional Library Fund was established many years ago to handle state and federal funds reimbursing the library for contractual services provided to other libraries in the Panhandle area and as reimbursement for being net lenders in cooperative interlibrary loan activities. Grant funds and contractual funds are now included here. Any balances in this fund are carried over to the start of the next fiscal year and a small portion of the balance supplements the regular library budget in lean years.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	37,026	12,602	9,895		13,797	31,907
DONATIONS/GIFTS	44,413	-	-	30,000	30,000	-
REIMBURSEMENT-STATE	43,149	502	-	-	2,690	-
INTEREST EARNINGS	47,111	157	-	80	120	120
LENDER COMPENSATION	49,111	-	-	-	-	-
MISCELLANEOUS	49,111	5,471	-	1,004	2,000	1,000
Total Available	43,246	17,487	9,895	31,084	48,607	33,027
Personal Services	-	-	-	-	-	-
Operations & Maintenance	20,630	3,702	9,895	3,481	16,700	28,750
Capital Outlay	10,000	-	-	-	-	-
Transfers	-	-	-	-	-	-
Total Regional Library	30,630	3,702	9,895	3,481	16,700	28,750
Accrual Adjustment	14	(12)	-	-	-	-
Total Adjusted Expenditures	30,644	3,690	9,895	3,481	16,700	28,750
Cash Balance, September 30	12,602	13,797	-	-	31,907	4,277
	-	-	-	-	-	-
	Full - Time	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
	Part - Time	-	-	-	-	-
		-	-	-	-	-

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
REGULAR SALARIES	51111	-	-	-	-	-	-
PART TIME SALARIES	51131	-	-	-	-	-	-
SOCIAL SECURITY	51251	-	-	-	-	-	-
TOTAL PERSONNEL SERVICES		-	-	-	-	-	-
DEPARTMENTAL SUPPLIES	52111	20,000	2,733	750	-	200	750
AUDIO-VISUAL SUPPLIES	52221	-	-	2,200	-	6,500	2,500
BOOKS	52222	630	969	3,316	3,481	10,000	11,000
SUBSCRIPTIONS	52225	-	-	750	-	-	750
POSTAGE	52411	-	-	750	-	-	750
CONTRACTUAL SERVICES	53111	-	-	500	-	-	500
EQUIPMENT MAINTENANCE	53441	-	-	500	-	-	500
SCHOOL & CONFERENCE	53711	-	-	629	-	-	1,000
BUSINESS TRAVEL	53721	-	-	500	-	-	1,000
FIRE INSURANCE	53821	-	-	-	-	-	-
CONTINGENCY	58111	-	-	-	-	-	10,000
TOTAL MATERIALS & SERVICES		20,630	3,702	9,895	3,481	16,700	28,750
EQUIPMENT	54411	10,000	-	-	-	-	-
TOTAL CAPITAL OUTLAY		10,000	-	-	-	-	-
TOTAL EXPENDITURES		30,630	3,702	9,895	3,481	16,700	28,750

Public hearing 9-3-13

Mission Statement

The Staff of the Transportation Department of the City of Scottsbluff are responsible for providing prompt, professional and efficient service to the citizens of Scottsbluff and strive to maintain the best street network possible with public safety being of the highest priority.

The Transportation Fund provides for the operations of the Transportation Department. The Transportation Department is comprised of a director, a foreman, five heavy equipment operators, three motor equipment operators, three maintenance workers, a maintenance mechanic, and a clerical technician.

The Transportation Department is responsible for street repairs from crack-sealing to snow removal to replacement. The department paints striping for streets and crosswalks, sweeps streets, installs signs, repairs signal lights, installs holiday decorations, barricades streets and alleys, blades unsurfaced streets and alleys, mows public rights-of-way, controls snow and ice on roadways, controls mosquitoes, repairs catch basins, gravels unsurfaced streets and alleys, and repairs curbs and gutters. The department also compiles various reports, such as lane-mile, inventory, one- and six-year street improvement plans, and handles citizen requests in a timely manner.

The Transportation Department will continue their inter-local agreements for painting and sweeping with the Village of Terrytown. We will also be converting our records and drawings to the GIS system which will allow us to track street maintenance on computer.

We will continue to chip seal residential streets and work on mill and overlay of mains throughout town.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	1,605,134	1,926,105	2,015,993		2,203,831	1,432,808
Revenues	2,087,809	3,436,687	2,338,130	1,106,860	2,174,021	2,665,209
Total Available	3,692,943	5,362,792	4,354,123	1,106,860	4,377,852	4,098,017
Personal Services	825,193	827,791	958,290	446,915	958,280	950,700
Operations & Maintenance	729,342	1,309,374	1,041,247	317,469	1,041,248	1,132,570
Capital Outlay	286,074	1,201,046	1,150,000	(26,178)	650,000	660,000
Transfers	44,432	50,094	53,350	24,739	51,350	52,000
Debt Service	17,985	4,174	244,166	239,848	244,166	242,991
Contingency	-	5,200	50,000		-	100,000
Total Expenditures	1,903,026	3,397,679	3,497,053	1,002,793	2,945,044	3,138,261
Accrual Adjustment	(136,188)	(238,718)				
Total Adjusted Expenditures	1,766,838	3,158,961	3,497,053	1,002,793	2,945,044	3,138,261
Cash Balance, September 30	1,926,105	2,203,831	857,070		1,432,808	959,756

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	15	15	15	15	15
Part - Time	-	-	-	-	-

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
PROPERTY TAX GENERAL	41111	279,945	285,792	550,493	80,170	250,000	550,493
CITY SALES TAX	41112	320,500	347,510	300,000	222,747	424,470	428,715
HIGHWAY USER TAX	41122	1,190,949	1,293,519	1,247,637	654,959	1,247,637	1,441,001
STATE PROPERTY TAX CREDIT	41130	10,788	10,178	-	7,114	7,114	-
MOTOR VEHICLE TAX	41141	102,945	107,061	100,000	56,598	100,000	100,000
MOTOR VEHICLE FEES	41142	113,218	113,529	110,000	54,609	110,000	110,000
REIMBURSEMENT - STATE	43149	30,158	-	-	-	-	-
SALES & SERVICE	46111	3,661	1,847	5,000	648	1,000	2,500
SALE OF ASSETS	46131	-	17,647	-	-	-	-
INTEREST EARNINGS	47111	9,227	9,863	10,000	3,853	7,500	7,500
MISCELLANEOUS	49111	23,098	49,820	15,000	24,911	25,000	25,000
BOND PROCEEDS	49116	-	1,180,000	-	-	-	-
INSURANCE CLAIMS	49117	-	21,490	-	-	-	-
DAMAGE REIMBURSE	49227	3,320	(1,569)	-	1,251	1,300	-
TOTAL REVENUES		2,087,809	3,436,687	2,338,130	1,106,860	2,174,021	2,665,209

Public hearing 9-3-13

Description	Acct	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
REGULAR SALARIES	51111	555,732	560,617	614,701	293,867	614,700	608,821
OVERTIME SALARIES	51121	20,013	13,886	38,000	4,869	38,000	38,000
RETIREMENT	51221	21,126	21,223	29,014	12,795	29,014	27,642
HEALTH INSURANCE	51231	152,053	158,208	187,407	88,622	187,407	196,688
LIFE INSURANCE	51241	1,013	983	1,559	493	1,550	1,559
SOCIAL SECURITY	51251	40,965	40,657	49,931	21,228	49,931	49,482
WORKERS COMPENSATION	51261	34,291	29,020	34,303	25,041	34,303	26,820
UNEMPLOYMENT COMPENSATION	51271	-	3,197	3,375	-	3,375	1,688
TOTAL PERSONAL SERVICES		825,193	827,791	958,290	446,915	958,280	950,700
DEPARTMENTAL SUPPLIES	52111	75,119	115,318	90,000	22,436	90,000	103,965
JANITORIAL SUPPLIES	52121	-	-	150	-	150	150
STREET REPAIR SUPPLIES	52171	89,969	112,036	95,000	34,831	103,000	125,000
UNIFORMS & CLOTHING	52181	1,720	1,960	2,000	1,535	2,400	2,500
PUBLICATIONS	52211	139	139	300	139	300	300
MEMBERSHIPS	52311	179	333	300	212	300	300
POSTAGE	52411	44	117	300	26	300	300
GASOLINE	52511	16,660	18,571	17,910	6,029	17,000	18,945
OTHER FUEL	52521	32,285	23,529	34,710	11,410	34,000	34,710
OIL & ANTIFREEZE	52531	3,641	4,878	4,500	1,764	5,000	4,500
MISCELLANEOUS	52999	-	230	500	540	540	500
CONTRACTUAL SERVICES	53111	5,086	472,849	8,600	2,371	8,600	8,600
CONSULTING SERVICES	53121	-	650	5,000	-	5,000	5,000
BOND ISSUANCE COSTS	53152	-	17,275	-	-	-	-
LEGAL PUBLICATIONS	53161	271	105	500	153	500	500
AUDIT	53311	3,245	1,680	3,000	1,400	3,000	3,000
BUILDING MAINTENANCE	53421	2,161	5,887	3,000	519	3,000	6,000
ELECTRICAL MAINTENANCE	53431	400	2,189	7,000	5,995	14,000	14,535
EQUIPMENT MAINTENANCE	53441	23,576	23,990	47,000	10,765	42,000	47,000
VEHICLE MAINTENANCE	53451	11,848	8,019	25,000	1,117	22,000	25,000
STREET MAINTENANCE	53491	86,277	81,556	305,000	13,616	293,380	250,000
ELECTRICITY	53511	6,815	8,135	7,950	3,566	8,500	9,180
HEATING FUEL	53521	12,136	9,027	12,140	7,265	13,000	9,390
ELECTRIC POWER	53531	24,224	25,486	28,000	10,308	28,000	28,765
STREET LIGHTS	53551	291,973	333,529	297,800	142,551	300,000	376,420
TELEPHONE	53561	4,292	5,596	6,300	2,270	6,300	6,300
RENT-LAND	53611	110	121	180	-	180	180
RENT-MACHINES	53631	-	3,687	-	-	-	-
SCHOOL & CONFERENCES	53711	2,594	1,051	3,500	480	3,000	3,500
BUSINESS TRAVEL	53721	748	280	2,000	221	1,800	2,000
BONDING	53811	-	-	48	-	48	48
FIRE INSURANCE	53821	5,542	4,474	5,542	6,957	6,957	9,531
LIABILITY INSURANCE	53831	17,170	19,366	17,170	20,433	20,433	24,724
VEHICLE INSURANCE	53841	11,118	7,308	10,847	8,560	8,560	11,727
TOTAL MATERIALS & SERVICES		729,342	1,309,374	1,041,247	317,469	1,041,248	1,132,570
BUILDINGS	54211	98,097	6,772	-	-	-	-
ENGINEERING/DESIGN	54212	-	2,200	-	-	-	-
STRUCTURES	54311	7,000	-	-	-	-	-
STREET PROJECTS	54322	117,714	1,087,088	1,000,000	(26,178)	500,000	500,000
EQUIPMENT	54411	63,263	104,986	150,000	-	150,000	160,000
TOTAL CAPITAL OUTLAY		286,074	1,201,046	1,150,000	(26,178)	650,000	660,000
TRANSFER OUT 125 PLAN	55413	350	350	350	-	350	-
TRANSFER TO GENERAL FUND	55111	17,000	27,000	27,000	13,500	27,000	27,000
TRANSFER TO GIS SERVICES	55418	27,082	22,744	26,000	11,239	24,000	25,000
TOTAL TRANSFERS		44,432	50,094	53,350	24,739	51,350	52,000
DEBT SERVICE-PRINCIPAL	57112	16,940	-	235,000	235,000	235,000	235,000
DEBT SERVICE-INTEREST	57113	1,045	4,174	9,166	4,848	9,166	7,991
TOTAL DEBT SERVICE		17,985	4,174	244,166	239,848	244,166	242,991
Transportation Fund Expenditures		1,903,026	3,392,479	3,447,053	1,002,793	2,945,044	3,038,261

The Cemetery Fund provides for the operations of the Cemetery Division of the parks and Recreation Department. Fairview Cemetery is a 40-acre facility with over 16,000 headstones to maintain. It is staffed with two full-time employees. The general activities of the Cemetery Division include mowing, watering, sodding, seeding, applying chemicals, forestry, opening and closing, graves, cremation burials, lot care, grave site location, genealogy, and lot sales.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	-	(5,767)	8,997		(1,111)	9,152
PERMITS 42117	2,600	2,650	2,650	1,250	2,500	2,500
RECORDINGS 42121	1,085	2,065	1,700	910	1,820	1,800
OPENINGS 42133	40,200	42,150	37,500	20,550	40,000	40,000
TRANSFER FROM CEM PERP 45123	100,000	100,000	100,000	35,000	100,000	148,000
SALES OF ASSETS 46131	26,350	43,945	30,000	26,370	35,000	35,000
FOUNDATION FEE 46141	2,300	5,500	3,500	2,800	6,000	6,000
INTEREST EARNINGS 47111		15	50	6	20	20
MISCELLANEOUS 49111		-	-	75	100	-
Total Available	172,535	190,558	184,397	86,961	184,329	242,472
Personal Services	124,537	129,949	137,572	62,523	137,596	145,063
Operations & Maintenance	42,925	47,846	37,575	12,877	37,516	41,439
Capital Outlay	-	-	-	-	-	48,000
Transfers	65	65	65	-	65	-
Debt Service	14,980	-	-	-	-	-
CONTINGENCY 58111	-	-	-	-	-	-
Total Cemetery	182,507	177,860	175,212	75,400	175,177	234,502
Accrual Adjustment	(4,205)	13,809				
Total Adjusted Expenditures	178,302	191,669	175,212	75,400	175,177	234,502
Cash Balance, September 30	(5,767)	(1,111)	9,185		9,152	7,970

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	2	2	2	2	2
Part - Time	-	-	-	-	-

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
REGULAR SALARIES	51111	74,444	72,630	78,214	38,664	78,215	83,771
OVERTIME SALARIES	51121	2,570	2,653	2,500	921	2,500	2,500
PART-TIME SALARIES	51131	18,330	16,582	16,202	2,260	16,500	16,202
RETIREMENT	51221	2,957	2,304	3,780	1,872	3,780	4,047
HEALTH INSURANCE	51231	15,420	25,740	25,240	12,540	25,240	26,490
LIFE INSURANCE	51241	132	138	210	69	210	210
SOCIAL SECURITY	51251	7,122	6,463	7,414	2,877	7,415	7,839
WORKERS COMPENSATION	51261	3,562	3,063	3,562	3,320	3,286	3,779
UNEMPLOYMENT COMPENSATION	51271	-	376	450	-	450	225
TOTAL PERSONAL SERVICES		124,537	129,949	137,572	62,523	137,596	145,063
DEPARTMENTAL SUPPLIES	52111	12,814	14,673	12,330	2,941	8,330	11,730
JANITORIAL SUPPLIES	52121	13	14	100	81	100	100
UNIFORMS & CLOTHING	52181	316	233	350	325	350	350
SUBSCRIPTIONS	52225	237	195	136	146	146	136
MEMBERSHIPS	52311	40	40	40	40	40	40
POSTAGE	52411	23	75	50	21	50	50
GASOLINE	52511	2,513	2,377	900	106	2,400	2,425
OTHER FUEL	52521	4,146	3,772	1,100	938	1,100	1,100
MISCELLANEOUS	52999	575	2,285	500	-	500	500
CONTRACTUAL SERVICES	53111	292	2,130	400	894	1,500	1,000
LEGAL PUBLICATIONS	53161	-	29	-	-	-	-
LEGAL FEES	53211	211	425	300	175	300	300
BUILDING MAINTENANCE	53421	915	447	1,300	-	1,300	1,300
ELECTRICAL MAINTENANCE	53431	1,095	1,054	600	265	600	600
EQUIPMENT MAINTENANCE	53441	7,242	7,521	7,000	1,117	7,000	7,000
VEHICLE MAINTENANCE	53451	754	1,112	750	90	750	750
ELECTRICITY	53511	8,269	8,431	7,440	2,994	9,100	9,515
TELEPHONE	53561	699	918	600	360	600	600
RENT-MACHINES	53631	107	-	250	268	250	250
SCHOOLS AND CONFERENCES	53711	-	80	600	-	600	600
BUSINESS TRAVEL	53721	73	-	150	-	150	150
BONDING	53811	16	16	100	-	100	100
FIRE INSURANCE	53821	1,149	1,125	1,150	1,161	1,150	1,591
LIABILITY INSURANCE	53831	654	394	654	424	500	525
VEHICLE INSURANCE	53841	772	497	775	531	600	727
IRRIGATION TAX	59212	-	-	-	-	-	-
TOTAL MATERIALS & SERVICES		42,925	47,846	37,575	12,877	37,516	41,439
STRUCTURES	54311	-	-	-	-	-	-
EQUIPMENT	54411	-	-	-	-	-	48,000
TOTAL CAPITAL OUTLAY		-	-	-	-	-	48,000
TRANSFER OUT 125 PLAN	55413	65	65	65	-	65	-
TRANSFER OUT GIS	55418	-	-	-	-	-	-
TOTAL TRANSFERS		65	65	65	-	65	-
DEBT SERVICE-PRINCIPAL	57112	14,482	-	-	-	-	-
DEBT SERVICE-INTEREST	57113	498	-	-	-	-	-
TOTAL DEBT SERVICE		14,980	-	-	-	-	-
Cemetery Expenditures		182,507	177,860	175,212	75,400	175,177	234,502

The Cemetery Perpetual Care Fund is established by state statute for the perpetual care, maintenance and improvement of the Fairview Cemetery. This fund receives revenue from a dedicated property tax levy and through perpetual care assessments from non-Scottsbluff resident users. The annual revenues into this fund are transferred to the Cemetery Fund to support operations, maintenance and capital improvement activities.

Public hearing 9-3-13

		Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1		339,936	331,619	322,139		348,939	369,054
PROPERTY TAX-GENERAL	41111	52,801	56,816	135,000	18,847	75,000	135,000
STATE PROPERTY TAX CREDIT	41130	2,146	2,024	-	1,415	1,415	-
MOTOR VEHICLE TAX	41141	18,095	21,295	17,500	12,722	24,000	24,000
PERPETUAL CARE CHARGE	42123	17,100	17,550	15,000	9,150	18,300	18,300
INTEREST EARNINGS	47111	1,749	1,368	1,000	736	1,400	1,400
Total Available		431,827	430,672	490,639	42,870	469,054	547,754
ACQUISITION OF PROPERTY	59411	-	-	250,000	-	-	250,000
TRANSFER TO CEMETERY	55414	100,000	100,000	100,000	35,000	100,000	148,000
Total Cemetery Perpetual Care		100,000	100,000	350,000	35,000	100,000	398,000
Accrual Adjustment		208	(18,267)				
Total Adjusted Expenditures		100,208	81,733	350,000	35,000	100,000	398,000
Cash Balance, September 30		331,619	348,939	140,639		369,054	149,754
		-	-				
		9-30-10		9-30-11	9-30-12	9-30-13	9-30-14
	Full - Time	-	-	-	-	-	-
	Part - Time	-	-	-	-	-	-

The Special Projects Fund is a “catch-all” fund for projects which do not fit neatly into other funds. Typically, projects in this fund are the result of reimbursement grants, transfers from other funds, or other revenues which are specifically tied to a particular expenditure. A significant sum is usually included in the “Miscellaneous” expenditure and revenue accounts of the fund to allow any unanticipated activity to fit under the authorized budget.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	786,176	470,070	27,561		569,297	321,397
Revenues Summary						
No Project	3,169	6,580	501,500	7,703	502,100	501,500
Police Services	460	450	-	2,500	-	-
Firearms Range	1,065	630	-	885	-	-
Body Armor Grant-21227	-	4,861	-	-	-	-
Hiway Safety Seatbelt Grant-21173	9,255	7,849	-	2,288	-	-
Hiway Safety-Alcohol Compliance-21174	4,255	2,708	-	1,036	-	-
Hiway Safety-Drunk Driving-21176	9,096	9,440	-	6,624	-	-
Soccer Fields-21177	15,000	15,000	-	-	-	-
WalMart Grant-21181	2,000	-	-	-	-	-
Insurance Claims-21186	13,693	435,052	-	166,927	-	-
Homeland Security-21218	-	15,610	-	-	-	-
AFF Equitable Share-21220	6,952	961	-	-	-	-
K-9 Program-21221	2,655	1,223	-	2,724	-	-
Mon. Valley Adventure Pass-21223	2,240	2,660	-	-	-	-
Library Foundation	357,785	-	-	-	-	-
OCDETF-21256	3,216	-	-	-	-	-
Downtown Revitalization-21260	15,750	132,940	-	-	-	-
SMEC-21475	9,327	7,865	-	-	-	-
Total Available	1,242,094	1,114,369	529,061	190,687	1,071,397	822,897
Total Special Projects - Fund 215	782,466	521,263	500,000	147,003	750,000	500,000
Accrual Adjustment	(10,442)	23,809				
Total Adjusted Expenditures	772,024	545,072	500,000	147,003	750,000	500,000
Cash Balance, September 30	470,070	569,297	29,061		321,397	322,897

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-13
Expenditures Summary						
No Project	-	-	500,000	3,613	500,000	500,000
Firearms Range	1,065	448	-	2,160	-	-
HIDTA Law Enforcement Grant - 11140	(293)	166	-	2,360	-	-
Senior Center-21122	-	-	-	-	-	-
City Hall Landscape-21151	2,146	-	-	-	-	-
Hiway Safety Seatbelt Grant-21173	9,255	7,850	-	2,288	-	-
Hiway Safety-Alcohol Compliance-21174	2,377	2,708	-	1,036	-	-
Hiway Safety-Drunk Driving-21176	11,091	9,999	-	-	-	-
Soccer Fields-21177	15,000	15,000	-	-	-	-
WalMart Grant-21181	-	1,946	-	898	-	-
Insurance Claims-21186	270,856	306,324	-	58,452	250,000	-
Tree Grant-21188	-	-	-	-	-	-
BNSF Settlement-21197	53,370	29,015	-	-	-	-
AFF Equitable Share-21220	4,726	528	-	1,499	-	-
K-9-21221	132	2,007	-	4,574	-	-
MVAP - 21223	1,573	230	-	48	-	-
Security OT-21226	460	450	-	-	-	-
Body Armor Grant-21227	-	-	-	-	-	-
Library Consortium Grant-21237	364,334	-	-	-	-	-
Fire Cont. Education Grant-21239	-	90	-	-	-	-
Zoo Gift Shop-21244	-	-	-	-	-	-
BECA Grant (TCD)-21252	-	-	-	-	-	-
City Hall Remodel-21255	(6,412)	-	-	-	-	-
Restricted (Police)-21257	-	-	-	-	-	-
ARRA-21258	-	-	-	-	-	-
Downtown Revitalization-21260	45,600	114,194	-	70,075	-	-
SMEC-21475	7,186	9,057	-	-	-	-
Special Projects Expenditures	782,466	521,263	500,000	147,003	750,000	500,000

Public hearing 9-3-13

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
No Project							
INTEREST EARNINGS	47111	3,169	1,160	1,500	1,050	2,100	1,500
MISCELLANEOUS	49111	-	5,420	500,000	6,653	500,000	500,000
Police Services							
SECURITY-21226	42147	460	450	-	2,500	-	-
Firearms Range							
FIRE ARMS RANGE FEES	42124	1,065	630	-	885	-	-
Body Armor Grant-21227							
GRANT	43105	-	4,861	-	-	-	-
Hiway Safety Seatbelt Grant-21173							
LAW ENFORCEMENT GRANT	43143	9,255	7,849	-	2,288	-	-
Hiway Safety-Alcohol Compliance-21174							
LAW ENFORCEMENT GRANT	43143	4,255	2,708	-	1,036	-	-
Hiway Safety-Drunk Driving-21176							
LAW ENFORCEMENT GRANT	43143	9,096	9,440	-	6,624	-	-
Soccer Fields-21177							
RECREATION FEES	42114	15,000	15,000	-	-	-	-
WalMart Grant-21181							
GRANT	43105	2,000	-	-	-	-	-
Tobacco Compliance-21182							
LAW ENFORCEMENT GRANT	43143	-	470	-	-	-	-
Insurance Claims-21186							
INSURANCE CLAIMS	49117	13,693	135,052	-	166,927	-	-
Homeland Security-21218							
GRANT	43105	-	15,610	-	-	-	-
AFF Equitable Share-21220							
MISCELLANEOUS	49111	6,952	961	-	-	-	-
K-9 Program-21221							
DONATIONS/GIFTS	44413	2,655	1,223	-	2,724	-	-
Mon. Valley Adventure Pass-21223							
RECREATION FEES	42114	2,240	2,660	-	-	-	-
Library Foundation							
DONATIONS/GIFTS	44413	357,785	-	-	-	-	-
OCDETF-21256							
GRANT	43105	3,216	-	-	-	-	-
Downtown Revitalization-21260							
GRANT	43105	15,750	132,940	-	-	-	-
SMEC-21475							
CONTRIBUTIONS	44111	9,327	7,865	-	-	-	-
TOTAL		455,918	644,299	501,500	190,687	502,100	501,500

Public hearing 9-3-13

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
No Project							
MISCELLANEOUS	52999	-	-	500,000	3,613	500,000	500,000
Firearms Range							
FIRE ARMS RANGE SUPPLIES	52161	1,065	448	-	2,160	-	-
HIDTA Law Enforcement Grant - 11140							
INVESTIGATION SUPPLIES	52163	(293)	166	-	2,360	-	-
City Hall Landscape-21151							
DEPARTMENT SUPPLIES	52111	2,146	-	-	-	-	-
Hiway Safety Seatbelt Grant-21173							
OVERTIME SALARIES	51121	7,391	6,356	-	1,814	-	-
RETIREMENT	51221	438	371	-	103	-	-
SOCIAL SECURITY	51251	541	457	-	129	-	-
GASOLINE	52511	885	666	-	242	-	-
Hiway Safety-Alcohol Compliance-21174							
OVERTIME SALARIES	51121	1,868	2,611	-	686	-	-
DEPARTMENTAL SUPPLIES	52111	400	-	-	-	-	-
GASOLINE	52511	109	97	-	350	-	-
Hiway Safety-Drunk Driving-21176							
OVERTIME SALARIES	51121	9,258	8,208	-	-	-	-
RETIREMENT	51221	547	490	-	-	-	-
SOCIAL SECURITY	51251	658	605	-	-	-	-
GASOLINE	52511	628	696	-	-	-	-
Soccer Fields-21177							
CONTRACTUAL SERVICES	53111	6,169	7,308	-	-	-	-
ELECTRICAL MAINTENANCE	53431	8,748	-	-	-	-	-
GROUNDS MAINTENANCE	53471	83	4,582	-	-	-	-
ELECTRICITY	53511	-	3,110	-	-	-	-
WalMart Grant-21181							
DEPARTMENTAL SUPPLIES	52111	-	1,946	-	898	-	-
Tobacco Compliance-21182							
OVERTIME SALARIES	51121	-	410	-	-	-	-
GASOLINE	52511	-	61	-	-	-	-
Insurance Claims-21186							
INSURED REPAIRS/REPLACE	52931	270,856	306,324	-	58,452	250,000	-
BNSF Settlement-21197							
CONTRACTUAL SERVICES	53111	53,370	29,015	-	-	-	-
Homeland Security-21218							
OVERTIME SALARIES	51121	-	12,932	-	-	-	-
DEPARTMENT SUPPLIES	52111	-	7,848	-	-	-	-
AFF Equitable Share-21220							
DEPARTMENT SUPPLIES	52111	4,726	528	-	1,499	-	-
K-9-21221							
DEPARTMENT SUPPLIES	52111	132	2,007	-	4,574	-	-
MVAP - 21223							
DEPARTMENT SUPPLIES	52111	1,573	230	-	48	-	-
Security OT-21226							
OVERTIME SALARIES	51121	460	450	-	-	-	-
Library Foundation							
DEPARTMENT SUPPLIES	52111	364,334	-	-	-	-	-

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
<i>Fire Cont. Education Grant-21239</i>							
CONTRACTUAL SERVICES	53111	-	90	-	-	-	-
<i>City Hall Remodel-21255</i>							
SUPPLIES	52111	(6,412)	-	-	-	-	-
<i>Downtown Revitalization-21260</i>							
CONTRACTUAL SERVICES	53111	45,600	114,194	-	70,075	-	-
<i>SMEC-21475</i>							
DEPARTMENT SUPPLIES	52111	12	69	-	-	-	-
CONTRACTUAL SERVICES	53111	7,174	8,988	-	-	-	-
TOTAL		782,466	521,263	500,000	147,003	750,000	500,000

Public hearing 9-3-13

The Business Improvement District Fund is provided for the operations and maintenance of the Offstreet Parking District. This budget receives oversight from the Business Improvement Board which represents landowners in the district. The City's Development Services Department provides staff assistance to the board.

Continues the funding of City-provided services in the district, including partially supporting the salary and benefits costs of a clerical technician in the Police Department.

Public hearing 9-3-13

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	147,784	176,296	121,421		116,822	108,524
PROPERTY TAX-GENERAL	41111 52,516	50,738	54,100	10,840	52,000	54,100
PRORATE MOTOR VEHICLE TAX	41119 241	241	250	70	240	240
STATE PROPERTY TAX CREDIT	41130 1,324	1,152	-	568	570	-
GRANT	43105 -	-	-	5,000	5,000	-
INTEREST EARNINGS	47111 814	733	500	250	500	500
MISCELLANEOUS	49111 -	-	-	3,845	3,845	-
Total Available	202,679	229,160	176,271	20,573	178,977	163,364
Personal Services	11,493	19,214	11,966	8,174	16,353	11,085
Operations & Maintenance	9,243	4,726	79,200	443	4,100	54,200
Capital Outlay	5,550	93,390	50,000	5,471	50,000	55,000
Transfers	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Total Business Improvement District	26,286	117,330	141,166	14,088	70,453	120,285
Accrual Adjustment	97	(4,992)				
Total Adjusted Expenditures	26,383	112,338	141,166	14,088	70,453	120,285
Cash Balance, September 30	176,296	116,822	35,105		108,524	43,079
		-				
		9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-	-
Part - Time	-	-	-	-	-	-

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
REGULAR SALARIES	51111	10,330	16,646	10,742	5,403	10,800	10,000
OVERTIME SALARIES	51121	-	79	-	-	-	-
RETIREMENT	51221	310	502	322	162	325	320
HEALTH INSURANCE	51231	12	239	42	2,184	4,368	-
LIFE INSURANCE	51241	25	42	38	12	38	-
SOCIAL SECURITY	51251	791	1,280	822	413	822	765
WORKERS COMPENSATION	51261	25	426	-	-	-	-
TOTAL PERSONAL SERVICES		11,493	19,214	11,966	8,174	16,353	11,085
DEPARTMENTAL SUPPLIES	52111	600	-	100	-	100	100
MEMBERSHIP	52311	-	-	-	-	-	-
POSTAGE	52411	-	-	-	-	-	-
CONTRACTUAL SERVICES	53111	7,618	3,701	3,000	16	3,000	3,000
LEGAL PUBLICATIONS	53161	-	-	100	-	-	100
ELECTRICAL MAINTENANCE	53431	-	-	-	-	-	-
STREET LIGHTS	53551	1,025	1,025	1,000	427	1,000	1,000
CONTINGENCY	58112	-	-	75,000	-	-	50,000
TOTAL MATERIALS & SERVICES		9,243	4,726	79,200	443	4,100	54,200
STRUCTURES	54311	5,550	93,390	50,000	5,471	50,000	55,000
TOTAL CAPITAL OUTLAY		5,550	93,390	50,000	5,471	50,000	55,000
DEBT SERVICE	57111	-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
TOTAL EXPENDITURES		26,286	117,330	141,166	14,088	70,453	120,285

Public hearing 9-3-13

The Public Safety Fund is established by statute for the purposes of “purchasing and maintaining public safety equipment, including, but not limited to, vehicles or rescue or emergency first-aid equipment for a fire or police department..., for purchasing real estate for fire or police station quarters or facilities, for erecting, building, altering, or repairing fire or police station quarters or facilities, for purchasing, installing, and equipping an emergency alarm or communication system, or for paying off bonds.”

Public hearing 9-3-13

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	441,512	335,947	187,368		346,055	342,967
PROPERTY TAX-GENERAL 41111	161,281	164,650	176,000	30,107	165,000	176,000
STATE PROPERTY TAX CREDIT 41130	6,215	5,864	-	4,098	4,100	-
MOTOR VEHICLE TAX 41141	59,309	61,680	60,000	24,502	60,000	60,000
GRANT 43105	-	-	-	5,242	5,242	-
SALE OF ASSETS 46131	4,400	-	-	-	-	-
INTEREST EARNINGS 47111	1,618	1,292	1,200	607	1,200	1,200
INSURANCE CLAIMS 49117	-	-	-	-	-	-
WARRANT PROCEEDS 49124	-	-	-	-	-	-
Total Available	674,335	569,433	424,568	64,556	581,597	580,167
Fire Department	46,153	47,355	47,902	42,902	47,902	5,000
Police Department	159,540	153,574	190,728	55,366	190,728	223,122
Public Safety Building bond payment	70,000	70,000	-	-	-	-
Contingency	-	-	50,000	-	-	150,000
Total Public Safety Equipment	275,693	270,929	288,630	98,268	238,630	378,122
Accrual Adjustment	62,695	(47,551)				
Total Adjusted Expenditures	338,388	223,378	288,630	98,268	238,630	378,122
Cash Balance, September 30	335,947	346,055	135,938		342,967	202,045

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-
Part - Time	-	-	-	-	-

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
DEPARTMENTAL SUPPLIES	52111	4,167	4,754	5,000	-	5,000	5,000
ELECTRICAL MAINTENANCE	53431	262	160	-	-	-	-
EQUIPMENT MAINTENANCE	53441	-	-	-	-	-	-
EQUIPMENT	54411	-	-	-	-	-	-
TRANSFER TO LEASING CORP	55416	41,724	42,441	42,902	42,902	42,902	-
DEBT SERVICE	57111	-	-	-	-	-	-
WARRANT EXPENSE	57311	-	-	-	-	-	-
TOTAL FIRE - DEPT 141		46,153	47,355	47,902	42,902	47,902	5,000
DEPARTMENTAL SUPPLIES	52111	28,592	30,778	44,000	3,132	44,000	26,000
CONTRACTUAL SERVICES	53111	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	53441	-	-	-	-	-	-
SMALL CAPITAL	54111	-	-	-	-	-	-
EQUIPMENT	54411	64,340	57,608	83,000	-	83,000	130,000
DEBT SERVICE	57111	66,608	65,188	63,728	52,234	63,728	67,122
TOTAL POLICE - DEPT 142		159,540	153,574	190,728	55,366	190,728	223,122
TOTAL EXPENDITURES		205,693	200,929	238,630	98,268	238,630	228,122

Public hearing 9-3-13

This Fund is used to track the operation of the city's two industrial sites; the Scottsbluff Industrial site on Highway 26 south-east of Scottsbluff, and the Skyport Industrial site at the airport.

Revenues in this fund are primarily derived from the operation of a farm on the unused portion of the Scottsbluff Industrial site, and from the sale of property on the sites.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14	
Cash Balance, October 1	39,357	44,398	42,548		54,692	55,442	
SALE OF ASSETS	46131	-	9,391	-	-	-	
SALE OF FARM ASSETS	46511	8,508	7,231	5,000	-	5,000	
INTEREST EARNINGS	47111	224	198	150	117	250	
PROGRAM INCOME	48215	-	-	-	-	-	
MISCELLANEOUS	49111	-	-	-	-	-	
Total Available	48,089	61,218	47,698	117	59,942	60,692	
DEPARTMENTAL SUPPLIES	52111	2,590	3,229	3,000	-	3,000	
CONTRACTUAL SERVICES	53111	-	2,000	3,000	-	3,000	
IRRIGATION TAX	59212	933	1,342	1,000	-	1,500	
TRANSFER TO GENERAL FUND	55111	-	-	-	-	-	
TOTAL MATERIALS & SERVICES	3,523	6,571	7,000	-	4,500	7,500	
DEVELOPMENT	59112	-	-	40,698	-	-	
TOTAL CAPITAL OUTLAY	-	-	40,698	-	-	53,192	
Total Industrial Sites	3,523	6,571	47,698	-	4,500	60,692	
Accrual Adjustment	168	(45)					
Total Adjusted Expenditures	3,691	6,526	47,698	-	4,500	60,692	
Cash Balance, September 30	44,398	54,692	-	-	55,442	-	
	-	-					
			9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-	-	-
Part - Time	-	-	-	-	-	-	-

The Keno Fund receives royalty revenue from the operation of Scotts Bluff County-approved keno facilities in the city of Scottsbluff. Currently, the City receives five percent of gross revenues from keno satellite operations and one percent of gross revenues from the main keno parlor at the intersection of Avenue I and S. Beltline Highway. Pursuant to state statute, these funds may be used for "community" projects and improvements.

		Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget	Actual	Actual	Budget
				9-30-13	9-30-13	9-30-13	9-30-14
Cash Balance, October 1		55,258	87,061	52,911		49,787	39,452
GRANT	43105	24,263	5,000	-	10,365	10,365	-
INTEREST EARNINGS	47111	434	301	300	142	300	300
KENO PROCEEDS	49115	37,831	41,831	36,000	30,058	60,000	60,000
Total Available		117,786	134,193	89,211	40,565	120,452	99,752
No project	-	-	-	-	-	-	40,000
Allocated	-	-	-	50,000	-	50,000	25,000
Park allocation	21254	32,399	56,420	18,000	12,808	30,000	-
Downtown Scb. Association	21190	-	-	-	-	-	-
Tree planting	21231	1,422	8,109	3,600	253	1,000	6,000
Frisbee golf	21240	-	-	-	-	-	-
27th Street landscaping	21241	-	-	-	-	-	-
Riverfront allocation	21247	4,890	2,498	3,600	-	-	-
Signage allocation	21248	-	9,951	3,600	-	-	-
Total Keno		38,711	76,978	78,800	13,061	81,000	71,000
Accrual Adjustment		(7,986)	7,428				
Total Adjusted Expenditures		30,725	84,406	78,800	13,061	81,000	71,000
Cash Balance, September 30		87,061	49,787	10,411		39,452	28,752

Public hearing 9-3-13

The Economic Development receives revenues and funds projects as part of the City's LB840 economic development program. This program, authorized under the Local Option Municipal Economic Development Act, allows sales tax receipts to be specifically earmarked for economic development activities. The intent of the program is to create jobs in and around Scottsbluff. Eligible businesses include those in manufacturing, interstate commerce and telecommunications; moneys may be used to provide job credits, buy land, and retain technical expertise on behalf of an eligible business.

The LB840 program is administered by the City Manager, who receives guidance and oversight from two citizen committees. The City Council retains the final authority for disbursement of funds. The LB840 program sunsets in October, 2015.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14	
Cash Balance, October 1	2,648,413	2,912,798	3,540,298		3,582,153	4,576,388	
CITY SALES TAX	41112 929,767	969,289	930,000	510,491	1,002,450	1,012,475	
RENT	46117 9,125	10,000	-	-	-	-	
SALE OF ASSETS	46131 -	-	-	-	-	-	
INTEREST EARNINGS	47111 13,748	14,254	13,000	8,867	17,000	17,000	
PROGRAM INCOME	48215 6,600	24,984	-	531,000	531,000	-	
Total Available	3,607,653	3,931,325	4,483,298	1,050,358	5,132,603	5,605,863	
SUPPLIES	52111 20	-	500	-	-	500	
PUBLICATIONS	52211 125	87	250	16	250	250	
CONTRACTUAL SERVICES	53111 132,933	124,039	130,000	54,047	130,000	130,000	
BUILDING MAINTENANCE	53421 33,429	200	3,000	1,862	3,000	-	
ELECTRICITY	53511 3,131	3,538	5,000	7,606	10,000	-	
HEATING FUEL	53521 1,316	415	10,000	5,480	10,000	-	
FIRE INSURANCE	53821 790	-	2,500	2,965	2,965	-	
STRUCTURES	54311 -	-	767,200	-	200,000	460,000	
ECONOMIC DEVELOPMENT	59111 5,000	325,721	3,000,000	128,742	200,000	3,500,000	
TAX EXPENSE	59913 -	-	100,000	-	-	-	
Total Economic Development	176,744	454,000	4,018,450	200,718	556,215	4,090,750	
Accrual Adjustment	518,111	(104,828)					
Total Adjusted Expenditures	694,855	349,172	4,018,450	200,718	556,215	4,090,750	
Cash Balance, September 30	2,912,798	3,582,153	464,848		4,576,388	1,515,113	
	-	-					
			9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-	-	-
Part - Time	-	-	-	-	-	-	-

The Mutual Fire Organization Fund is provided for the purpose of financing operational and equipment needs for fire protection, emergency response, or training with in our joint areas of operation. There are currently fourteen separate fire agencies in Scottsbluff County comprising the inter-local Mutual Fire Organization. This funding is made available through the Nebraska Mutual Finance Assistance Act.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	234,234	221,969	315,468		305,804	387,504
GRANT 43105	712,500	-	-	-	-	-
INTEREST EARNINGS 47111	1,184	1,191	1,100	747	1,500	1,500
MISCELLANEOUS 49111	101,484	92,399	92,399	45,100	90,200	90,200
Total Available	1,049,402	315,559	408,967	45,847	397,504	479,204
SUPPLIES 52111	-	10,000	-	-	10,000	10,000
STRUCTURES 54311	(38,606)	-	-	-	-	-
EQUIPMENT 54411	750,000	-	-	-	-	-
CONTINGENCY 58111	98,064	-	300,000	-	-	400,000
Total Mutual Fire Organization	809,458	10,000	300,000	-	10,000	410,000
Accrual Adjustment	17,975	(245)				
Total Adjusted Expenditures	827,433	9,755	300,000	-	10,000	410,000
Cash Balance, September 30	221,969	305,804	108,967		387,504	69,204
	-	-				
		9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-	-
Part - Time	-	-	-	-	-	-

The Zoo Projects Fund was established in FY2002-2003 to provide for tracking the revenue realized from some projects at Riverside Zoo, such as the Spooktacular, and the associated expenditures used for those projects, and well as other zoo-related projects and marketing.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14	
Cash Balance, October 1	42,334	-	-	-	-	-	
PROMOTIONAL EVENTS 42721	-	-	-	-	-	-	
EDUCATION PROGRAMS 42722	-	-	-	-	-	-	
OTHER ZOO REVENUES 42723	-	-	-	-	-	-	
DONATIONS/GIFTS 44413	-	-	-	-	-	-	
INTEREST EARNINGS 47111	-	-	-	-	-	-	
ZOO SOCIETY PAYMENTS 49223	-	-	-	-	-	-	
Total Available	42,334	-	-	-	-	-	
DEPARTMENTAL SUPPLIES 52111	-	-	-	-	-	-	
PROMOTIONAL SUPPLIES 52131	-	-	-	-	-	-	
EDUCATION EXPENSES 52132	-	-	-	-	-	-	
POSTAGE 52411	-	-	-	-	-	-	
CONTRACTUAL SERVICES 53111	41,997	-	-	-	-	-	
MARKETING & ADVERTISING 53125	-	-	-	-	-	-	
TRANSFER TO OTHER FUNDS 55911	-	-	-	-	-	-	
CONTINGENCY 58111	-	-	-	-	-	-	
TRANSFER TO GENERAL FUND	-	-	-	-	-	-	
TOTAL MATERIALS & SERVICES	41,997	-	-	-	-	-	
Total Zoo Projects Fund	41,997	-	-	-	-	-	
Accrual Adjustment	337	-	-	-	-	-	
Total Adjusted Expenditures	42,334	-	-	-	-	-	
Cash Balance, September 30	-	-	-	-	-	-	
	-	-	-	-	-	-	
			9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-	-	-
Part - Time	-	-	-	-	-	-	-

The Debt Service Fund is used to retire the long-term debt obligations of the City. This fund is used to service general obligation and special assessment debt. The fund is supported through revenues from a dedicated property tax levy along with principal and interest payments from special assessments.

Nebraska does not have a statutory limit on a city's level of outstanding general obligation debt.

Public hearing 9-3-13

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	3,145,281	3,840,017	4,287,349		4,044,820	3,919,031
Revenues	1,641,751	1,541,063	1,993,292	199,749	1,554,600	1,770,642
Total Available	4,787,032	5,381,080	6,280,641	199,749	5,599,420	5,689,673
Materials & Services	6,854	6,288	8,500	4,307	8,500	8,500
Capital Outlay	-	50,073	159,000	88,376	159,000	-
Transfers & Bonding/Loans	885,326	1,000,463	1,452,229	606,792	1,451,579	1,645,580
Debt Service	230,819	110,942	59,000	17,811	61,310	17,811
Other Expenditures	-	-	2,750,000	-	-	2,750,000
Total Debt Service - Fund 311	1,122,999	1,167,766	4,428,729	717,286	1,680,389	4,421,891
Accrual Adjustment	(175,984)	168,494				
Total Adjusted Expenditures	947,015	1,336,260	4,428,729	717,286	1,680,389	4,421,891
Cash Balance, September 30	3,840,017	4,044,820	1,851,912		3,919,031	1,267,782
	-	-				
		9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-	-
Part - Time	-	-	-	-	-	-

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
PROPERTY TAX—GENERAL	41111	860,310	860,164	632,992	124,938	580,000	601,042
HOMESTEAD EXEMPTION	41118	41,593	40,378	40,000	4,406	40,000	40,000
PRORATE MOTOR VEHICLE TAX	41119	4,349	4,580	4,300	1,302	4,500	4,500
STATE PROPERTY TAX CREDIT	41130	33,323	30,552	-	10,201	30,000	-
IN LIEU OF TAXES	45115	52,413	57,574	57,000	-	41,600	41,600
SALE OF ASSETS	46131	-	-	-	-	-	-
INTEREST INCOME	47111	17,062	15,393	15,000	7,596	15,500	15,500
ASSESSMENTS—PRINCIPLE PAYMENTS	48311	124,985	53,818	70,000	41,602	50,000	50,000
ASSESSMENT—INTEREST PAYMENTS	48313	33,869	17,207	15,000	9,704	18,000	18,000
MISCELLANEOUS	49111	-	(5,892)	-	-	-	-
BOND PROCEEDS—GENERAL OBLIGATIO	49116	-	-	-	-	-	-
WARRANT PROCEEDS	49124	473,847	415,289	1,000,000	-	775,000	1,000,000
CAPITAL LEASE PROCEEDS	49624	-	52,000	159,000	-	-	-
TRANSFER FROM PUBLIC SAFETY		-	-	-	-	-	-
Total Revenues		1,641,751	1,541,063	1,993,292	199,749	1,554,600	1,770,642

Public hearing 9-3-13

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
CONTRACTUAL SERVICES	53111	664	-	-	-	-	-
BOND ISSUANCE COSTS	53152	-	28	-	-	-	-
LEGAL PUBLICATIONS	53161	-	-	-	-	-	-
ADMIN COSTS & FEES	53195	2,900	2,900	5,000	1,507	5,000	5,000
AUDIT	53311	3,290	3,360	3,500	2,800	3,500	3,500
BUILDING MAINTENANCE	53421	-	-	-	-	-	-
HEATING FUEL	53521	-	-	-	-	-	-
FIRE INSURANCE	53821	-	-	-	-	-	-
TOTAL MATERIALS AND SERVICES		6,854	6,288	8,500	4,307	8,500	8,500
TRANSFER TO LEASE CORP	55416	411,129	584,824	676,229	606,442	676,229	644,580
WARRANT EXPENSE	57311	473,847	415,289	775,000	-	775,000	1,000,000
BOND EXPENSE	57312	350	350	1,000	350	350	1,000
TOTAL TRANSFERS & BONDING/LOANS		885,326	1,000,463	1,452,229	606,792	1,451,579	1,645,580
CONTINGENCY	58111	-	-	2,750,000	-	-	2,750,000
PROFESSIONAL OFFICE TAX EXPENSE	59913	-	-	-	-	-	-
TOTAL OTHER		-	-	2,750,000	-	-	2,750,000
EQUIPMENT	54411	-	50,073	159,000	88,376	159,000	-
TOTAL CAPITAL OUTLAY		-	50,073	159,000	88,376	159,000	-
DEBT SERVICE—PRINCIPAL	57112	225,373	107,757	55,000	17,811	58,985	17,340
DEBT SERVICE—INTEREST	57113	5,446	3,185	4,000	-	2,325	471
TOTAL DEBT SERVICE		230,819	110,942	59,000	17,811	61,310	17,811
Total Expenditures Debt Service		1,122,999	1,167,766	4,428,729	717,286	1,680,389	4,421,891

Public hearing 9-3-13

The TIF Projects Fund is used to track the construction and financing of Tax-Increment Financing(TIF) projects, from the planning stage through the payoff of the bond issued to finance the project. Each TIF is assigned a project number, which follows that project through all phases.

Public hearing 9-3-13

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	550,323	547,940	415,807		470,993	371,803
Revenues	227,830	208,590	338,800	20,622	108,850	343,600
Total Available	778,153	756,530	754,607	20,622	579,843	715,403
Personal Services						
Operations & Maintenance	68,480	64,569	300,000	-	65,000	300,000
Capital Outlay	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service	161,400	221,403	397,040	123,296	143,040	391,745
Total TIF Projects	229,880	285,972	697,040	123,296	208,040	691,745
Accrual Adjustment	333	(435)				
Total Adjusted Expenditures	230,213	285,537	697,040	123,296	208,040	691,745
Cash Balance, September 30	547,940	470,993	57,567		371,803	23,658
	-	-				
		9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-	-
Part - Time	-	-	-	-	-	-

Description	Acct	Project	Actual	Actual	Adopted	Six Month	Estimated	Approved
			9-30-11	9-30-12	Budget	Actual	Actual	Budget
					9-30-13	9-30-13	9-30-13	9-30-14
PROPERTY TAX-PV NAT BANK I	41111	31120	81,509	81,816	-	-	-	-
PROPERTY TAX-LINCOLN HOTEL	41111	31122	14,960	15,396	-	243	250	-
PROPERTY TAX-EAST PORTAL	41111	31126	25,329	18,146	10,000	2,947	15,000	15,000
PROPERTY TAX-CIRRUS HOUSE	41111	31127	18,714	10,020	10,000	121	10,000	10,000
PROPERTY TAX-AIRPORT DEVELOPMENT	41111	31216	16,307	16,783	17,000	16,489	17,000	17,000
INTEREST EARNINGS	47111		2,531	1,860	1,800	822	1,600	1,600
BOND PROCEEDS	49116		-	-	200,000	-	-	200,000
WARRANT PROCEEDS	49124		68,480	64,569	100,000	-	65,000	100,000
TOTAL REVENUES			227,830	208,590	338,800	20,622	108,850	343,600

Public hearing 9-3-13

Description	Acct	Project	Actual	Actual	Adopted	Six Month	Estimated	Approved
			9-30-11	9-30-12	Budget	Actual	Actual	Budget
					9-30-13	9-30-13	9-30-13	9-30-14
WARRANT EXPENSE	57311		68,480	64,569	100,000	-	65,000	100,000
BOND EXPENSE	57312		-	-	200,000	-	-	200,000
TOTAL MATERIALS AND SERVICES			68,480	64,569	300,000	-	65,000	300,000
DBT SVC(PRN) TIF KNENERGY	57221	31113	21,036	22,115	23,463	23,463	23,463	24,542
DBT SVC(PRN) TIF CARR-TRUM II/TCD	57221	31119	5,435	5,887	6,567	6,567	6,567	7,020
DBT SVC(PRN) TIF PV NAT'L BANK	57221	31120	37,215	39,124	41,509	41,509	41,509	43,418
DBT SVC(PRN) TIF LINCOLN HOTEL	57221	31122	18,565	20,113	22,433	22,433	22,433	23,980
DBT SVC(PRN) TIF PV OFFICE	57221	31123	5,592	5,878	6,237	6,237	6,237	6,524
DBT SVC(PRN) TIF MUHR	57221	31125	923	970	1,029	1,029	1,029	1,077
DBT SVC(PRN) TIF EAST PORTAL	57221	31126	13,234	13,913	14,761	14,761	14,761	15,440
DBT SVC(PRN) TIF CIRRUS HOUSE	57221	31127	18,714	5,194	-	-	-	-
DBT SVC(PRN) TIF AIRPORT DEVELOP.	57221	31216	-	-	5,000	-	-	-
DBT SVC(PRN) TIF NEW PROJECTS	57221		-	-	250,000	-	-	250,000
DBT SVC(INT) TIF KNENERGY	57222	31113	4,234	3,101	1,904	1,260	1,904	644
DBT SVC(INT) TIF CARR-TRUM II/TCD	57222	31119	1,942	1,446	901	594	901	307
DBT SVC(INT) TIF PV NAT'L BANK	57222	31120	7,490	5,486	3,369	2,229	3,369	1,140
DBT SVC(INT) TIF LINCOLN HOTEL	57222	31122	6,633	4,941	3,080	2,031	3,080	1,049
DBT SVC(INT) TIF PV OFFICE	57222	31123	1,125	824	506	335	506	171
DBT SVC(INT) TIF MUHR	57222	31125	186	136	83	55	83	28
DBT SVC(INT) TIF EAST PORTAL	57222	31126	2,663	1,951	1,198	793	1,198	405
DBT SVC(INT) TIF AIRPORT DEVELOP.	57222	31216	16,413	16,783	15,000	-	16,000	16,000
OVERPAYMENT BACK TO COUNTY	52999		-	73,541	-	-	-	-
TOTAL DEBT SERVICE			161,400	221,403	397,040	123,296	143,040	391,745
Total Expenditures TIF Projects			229,880	285,972	697,040	123,296	208,040	691,745

Public hearing 9-3-13

The CDBG funds are administered through the Community Development Division of the Development Services Department. The division provides grant administration services for federal, state and local grant projects. Primarily, the division prepares applications for CDBG funds to be used in the comprehensive neighborhood revitalization of our blighted neighborhoods. The department conducts all phases of grant administration from approving applications to bidding projects, monitoring construction, completing financial records, and final inspections.

The CD Division will assist with community meetings and attitude surveys to determine the projects and areas that need assistance. These projects generally fall into the categories of housing rehabilitation, neighborhood revitalization and public works. The division also administers economic development and rental rehabilitation revolving loan funds. The Nebraska Department of Economic Development monitors all CDBG activities.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	126,037	253,102	30,522		43,872	42,372
Economic Development 84-423-33	77,976	75,598	-	93	180	180
Rental Rehab Loans	275	-	-	-	-	-
2004 Housing Rehab Grant	136,883	-	-	-	-	-
Sykes	-	-	-	-	-	-
Total Available	341,171	328,700	30,522	93	44,052	42,552
Economic Development 84-423-33	1,266	273,426	-	1,400	1,680	-
Rental Rehab Loans	-	-	-	-	-	-
2004 Housing Rehab Grant	83,746	-	-	-	-	-
RLF money back to State	-	-	-	-	-	-
Total Grant Funds	85,012	273,426	-	1,400	1,680	-
Accrual Adjustment	1,087	11,402	-	-	-	-
Total Adjusted Expenditures	88,069	284,828	-	1,400	1,680	-
Cash Balance, September 30	253,102	43,872	30,522		42,372	42,552

Public hearing 9-3-13

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
INTEREST INCOME	47111	1,059	949	-	93	180	-
GRANT	43151	-	1,200	-	-	-	-
LOAN REPAYMT-MISCELLANEOUS	48217	76,917	73,449	-	-	-	-
TOTAL REVENUES		77,976	75,598	-	93	180	-
CONTRACTUAL SERVICES	53111	-	-	-	-	-	-
AUDIT	53311	1,260	1,680	-	1,400	1,680	-
RETURN BACK TO NE DEPT EC DEV.	59911	-	145,546	-	-	-	-
GRANT EXPENSE	54991	6	125,000	-	-	-	-
TOTAL MATERIALS & SERVICES		1,266	272,226	-	1,400	1,680	-
TRANSFER TO GENERAL FUND	55111	-	1,200	-	-	-	-
TOTAL TRANSFERS TO OTHER FUNDS		-	1,200	-	-	-	-
TOTAL EXPENDITURES		1,266	273,426	-	1,400	1,680	-

Public hearing 9-3-13

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
PROGRAM INCOME	44132	-	-	-	-	-	-
RENTAL REHAB PAYMENTS	48312	275	-	-	-	-	-
TOTAL REVENUES		275	-	-	-	-	-
LEGAL FEES	53211	-	-	-	-	-	-
TOTAL OPERATIONS & MAINTENANCE		-	-	-	-	-	-
RENTAL REHAB-LOANS	59412	-	-	-	-	-	-
HOUSING REHAB-LOANS	59413	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TRANSFER TO GENERAL FUND	55111	-	-	-	-	-	-
TOTAL TRANSFERS TO OTHER FUNDS		-	-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	-	-	-

Public hearing 9-3-13

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
CDBG GRANT	43151	136,883	-	-	-	-	-
TOTAL REVENUES		136,883	-	-	-	-	-
LEGAL PUBLICATIONS	53161	95	-	-	-	-	-
SCHOOL & CONFERENCE	53711	-	-	-	-	-	-
GRANT EXPENSE	54991	83,651	-	-	-	-	-
TOTAL OPERATIONS		83,746	-	-	-	-	-
TRANSFER TO GENERAL FUND	55111	-	-	-	-	-	-
TOTAL TRANSFERS		-	-	-	-	-	-
TOTAL EXPENDITURES		83,746	-	-	-	-	-

Public hearing 9-3-13

The Leasing Corporation Fund is used to finance the project expenses of capital activities which require lease/purchase financing under Nebraska Statutes. The Scottsbluff City Council also serves as the Board of the Scottsbluff Leasing Corporation.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14	
Cash Balance, October 1	1,860,550	7,574	7,604		7,613	7,643	
DONATIONS/GIFTS	44413 44,829	-	-	-	-	-	
TRANSFER FROM PUBLIC SAFETY	45218 111,724	112,441	42,902	42,902	42,902	-	
TRANSFER FROM DEBT SERVICE	45220 411,129	584,824	676,229	606,442	676,229	644,580	
INTEREST EARNINGS	47111 982	32	30	16	30	30	
Total Available	2,429,164	704,871	726,765	649,360	726,774	652,253	
CONTRACTUAL SERVICES	53111 30	-	-	-	-	-	
BUILDINGS	54211 285,784	-	-	-	-	-	
DEBT SERVICE - PRINCIPAL	57111 370,000	545,000	575,000	575,000	575,000	510,000	
DEBT SERVICE - INTEREST	57113 152,853	152,265	144,131	74,344	144,131	134,580	
BOND EXPENSE	57312 1,612,841	-	-	-	-	-	
Total Leasing Corporation	2,421,508	697,265	719,131	649,344	719,131	644,580	
Accrual Adjustment	82	(7)					
Total Adjusted Expenditures	2,421,590	697,258	719,131	649,344	719,131	644,580	
Cash Balance, September 30	7,574	7,613	7,634		7,643	7,673	
	-	-					
			9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-	-	-
Part - Time	-	-	-	-	-	-	-

This fund was created effective October 1, 2013 to allow for the purchase of equipment items for administration, library, and parks/rec. Examples of these purchases include vehicles, copiers, mowers, gators, and other items. This fund will allow the City to make purchases per a schedule rather than via capital lease.

	Actual	Actual	Adopted	Six Month	Estimated	Approved
	9-30-11	9-30-12	Budget	Actual	Actual	Budget
			9-30-13	9-30-13	9-30-13	9-30-14
Cash Balance, October 1	-	-	-	-	-	-
PROPERTY TAX-GENERAL	41111	-	-	-	-	50,000
INTEREST EARNINGS	47111	-	-	-	-	250
Total Available		-	-	-	-	50,250
EQUIPMENT	54411	-	-	-	-	-
Total Capital Projects		-	-	-	-	-
Accrual Adjustment		-	-	-	-	-
Total Adjusted Expenditures		-	-	-	-	-
Cash Balance, September 30	-	-	-	-	-	50,250
	-	-	-	-	-	-
		9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-	-
Part - Time	-	-	-	-	-	-

Mission Statement

The Environmental Services Department is committed to providing the best possible service to all citizens and the regional community through responsible trash and recycling collections. Guided by the citizen participation, this endeavor will strive to efficiently enhance the living environment and quality of life. We will effectively respond to constituent needs and efficiently deliver services to the community, continue and expand intergovernmental cooperation to bring economies of scale and reduce operational costs.

The Environmental Services Fund provides for the operations, maintenance and capital expenditures of the Environmental Services Department. The Environmental Services Department provides specific services including: once per week solid waste and yard waste collection to all residential customers; once per week to seven times per week collection for commercial, industrial and institutional customers; special pickups for items which will not fit in the normal containers; construction containers from 1.5 cubic yards to 40 cubic yards; compactor containers from 20 cubic yards to 40 cubic yards; repair and replacement of solid waste containers; additional solid waste and yard waste collections on an individual basis; and a staffed tree dump /yard waste/appliance recycling depot.

The Department also offers residential and commercial recycling programs, including curbside and alley collection, staffed drop-off, processing, liaison with markets, and community education to the region.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14	
Cash Balance, October 1	199,100	454,347	457,659		510,064	501,646	
Revenues	2,046,236	2,222,495	2,197,416	1,065,346	2,151,500	2,294,450	
Total Available	2,245,336	2,676,842	2,655,075	1,065,346	2,661,564	2,796,096	
Personal Services	908,086	957,692	1,072,266	527,489	1,060,336	1,099,227	
Operations & Maintenance	816,783	804,703	873,690	388,527	813,877	907,557	
Capital Outlay	185,824	294,939	230,000	-	230,000	550,000	
Transfers	56,287	55,949	57,205	27,740	55,705	55,500	
Debt Service	-	-	-	-	-	-	
CONTINGENCY 58111	-	-	-	-	-	-	
Total Environmental Services - Fund 621	1,966,980	2,113,283	2,233,161	943,756	2,159,918	2,612,284	
Accrual Adjustment	(175,991)	53,495					
Total Adjusted Expenditures	1,790,989	2,166,778	2,233,161	943,756	2,159,918	2,612,284	
Cash Balance, September 30	454,347	510,064	421,914		501,646	183,812	
	-	-					
			9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time		14	14	14	14	14	14
Part - Time		-	-	-	-	-	-

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
SALES & SERVICE	46111	1,931,555	1,996,711	2,067,416	1,026,083	2,065,000	2,209,550
SALE OF TAXABLE ASSETS	46121	1,420	-	-	-	-	-
SALE OF ASSETS	46131	-	4,181	-	-	-	-
CONPACTER/DUMPSTER LEASE	46211	-	43	-	-	-	-
YARD WASTE CONTAINER SALES	46311	12,002	11,348	10,000	1,200	8,500	8,500
RECYCLING SERVICE CHARGE	46321	36,446	36,775	40,000	19,447	40,000	40,000
SALE OF RECYCLED MATERIAL	46322	62,736	64,680	79,000	16,308	35,000	35,000
MONITOR RECYCLING FEE	46323	383	(73)	-	1,054	1,100	-
INTEREST EARNINGS	47111	1,694	1,777	1,000	796	1,400	1,400
MISCELLANEOUS	49111	-	332	-	458	500	-
INSURANCE CLAIMS	49117	-	9,212	-	-	-	-
PROCEEDS FROM LITIGATION	49118	-	97,509	-	-	-	-
TOTAL REVENUES		2,046,236	2,222,495	2,197,416	1,065,346	2,151,500	2,294,450

Public hearing 9-3-13

Environmental Services

Fund 621 - Dept 621

Expenditures

Description	Acct	Actual		Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget	Actual	Actual	Budget
				9-30-13	9-30-13	9-30-13	9-30-14
REGULAR SALARIES	51111	646,123	667,679	729,334	353,372	715,000	737,566
OVERTIME SALARIES	51121	10,176	10,527	9,000	3,055	9,000	11,096
PARTTIME SALARIES		-	-	-	-	-	4,712
RETIREMENT	51221	22,249	22,523	30,012	15,382	30,010	32,118
HEALTH INSURANCE	51231	152,829	174,933	214,270	100,101	214,300	217,558
LIFE INSURANCE	51241	1,111	1,136	1,759	551	1,750	1,732
SOCIAL SECURITY	51251	47,340	48,636	56,483	25,672	56,485	57,633
WORKERS COMPENSATION	51261	28,258	29,343	28,258	29,356	30,641	35,237
UNEMPLOYMENT COMPENSATION	51271	-	2,915	3,150	-	3,150	1,575
TOTAL PERSONAL SERVICES		908,086	957,692	1,072,266	527,489	1,060,336	1,099,227
DEPARTMENTAL SUPPLIES	52111	57,237	65,853	79,000	49,737	65,788	100,160
UNIFORMS & CLOTHING	52181	1,069	1,564	1,400	482	1,482	1,500
MEMBERSHIPS	52311	292	123	300	142	300	300
POSTAGE	52411	4,978	5,394	5,000	2,775	5,000	5,000
GASOLINE	52511	92,409	101,047	99,340	33,213	100,000	103,080
OTHER FUEL	52521	8,413	1,576	8,000	8,044	18,227	8,000
MISCELLANEOUS	52999	-	-	-	-	-	-
CONTRACTUAL SERVICES	53111	28,059	14,921	25,000	8,039	13,000	30,000
LEGAL PUBLICATIONS	53161	2,800	8,753	2,500	3,729	2,000	2,500
DISPOSAL FEES	53193	472,275	470,975	540,000	207,284	470,000	525,000
POST CLOSURE CARE	53194	1,790	2,358	5,000	-	5,000	5,000
ADMIN COSTS & FEES	53195	-	-	-	-	-	-
LEGAL FEES	53211	-	894	-	-	-	-
AUDIT	53311	4,700	4,800	4,800	4,000	4,800	4,000
BUILDING MAINTENANCE	53421	3,059	2,473	1,000	1,193	2,200	3,000
ELECTRICAL MAINTENANCE	53431	-	33	-	1,418	1,418	1,500
EQUIPMENT MAINTENANCE	53441	32,182	28,377	19,000	25,479	30,948	30,000
VEHICLE MAINTENANCE	53451	74,322	67,234	50,000	17,967	60,000	50,000
ELECTRICITY	53511	8,953	10,135	10,440	4,232	10,440	11,440
HEATING FUEL	53521	3,604	2,008	3,605	3,870	3,605	2,090
TELEPHONE	53561	1,427	1,827	1,700	731	1,700	1,700
SCHOOL & CONFERENCE	53711	70	700	-	-	-	-
BONDING	53811	-	-	-	-	-	-
FIRE INSURANCE	53821	4,420	3,685	4,420	5,704	5,704	7,814
LIABILITY INSURANCE	53831	5,138	4,915	5,138	4,520	4,520	5,469
VEHICLE INSURANCE	53841	8,047	5,058	8,047	5,968	6,105	8,364
IRRIGATION TAX	59212	1,640	-	-	-	1,640	1,640
TOTAL MATERIALS & SERVICES		816,783	804,703	873,690	388,527	813,877	907,557
SMALL CAPITAL	54111	-	-	-	-	-	-
STRUCTURES	54311	-	11,249	-	-	-	-
EQUIPMENT	54411	185,824	283,690	230,000	-	230,000	550,000
TOTAL CAPITAL OUTLAY		185,824	294,939	230,000	-	230,000	550,000
TRANSFER OUT 125 PLAN	55413	205	205	205	-	205	-
TRANSFER TO GENERAL FUND	55111	54,000	54,000	54,000	27,000	54,000	54,000
TRANSFER TO GIS SERVICES FUND	55418	2,082	1,744	3,000	740	1,500	1,500
TOTAL TRANSFERS		56,287	55,949	57,205	27,740	55,705	55,500
DEBT SERVICE - Princ	57112	-	-	-	-	-	-
DEBT SERVICE - Int	57113	-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
Expenditures		1,966,980	2,113,283	2,233,161	943,756	2,159,918	2,612,284

The Wastewater Fund supports the operation of the Wastewater Department which is responsible for the management and supervision of the City's waste flows, infrastructure and equipment. The Wastewater Department operates and maintains a 2.5 MGD activated sludge, aerated lagoon treatment system. Preventative equipment maintenance is performed by staff on more than 300 items to keep the equipment and treatment process at maximum efficiency.

In House Laboratory - Our employees perform sample analysis and process control in our in-house laboratory. An average of 600 samples are collected each month at various points in the treatment process to accurately examine the effectiveness of treatment and make necessary changes to the process as the analysis dictates. Our Plant staff handle analysis, reporting the other regulatory requirements associated with the City's National Pollutant Discharge Elimination System Permit.

Sludge and Biosolids Processing – Our treatment involves an extensive sludge process using a polymer feed system, activated sludge tanks, belt filter press and pumps. Sludge is separated from the treatment process, aerated, pressed, treated and dewatered to produce cake solids. Cake solids are transported to an asphalt pad for drying and curing. Solids are turned several times and mixed with amendments during the drying process. 200 Tons of compost are processed on an annual basis. This compost operation requires a separate permit based on EPA 503 regulations which is managed by our Wastewater Department.

Collection System – The Wastewater Department is responsible for approximately 90 miles of sanitary sewer lines and 1,815 manholes. An extensive sewer collection system cleaning and jetting maintenance program is being established for the FY2005/06 budget to begin jetting and cameraing the entire collection system. In addition, the Department will locate, uncover and raise manholes to be accessible at all times. In 2005, this Department established and is enforcing requirements of a Fats, Oils and Grease Program to assist in maintaining our collection system.

The Wastewater Fund supports the operations of the Stormwater Collection System by placing revenue in a special fund to support Stormwater. Additionally, the Wastewater staff are involved with cleaning stormwater lines and permit requirements.

The Wastewater Fund supports the City's Geographic Information Systems (GIS) Department which provides valuable mapping and data collection for the Wastewater facilities and collection system.

	Actual	Actual	Adopted	Six Month	Estimated	Approved
	9-30-11	9-30-12	Budget	Actual	Actual	Budget
	9-30-11	9-30-12	9-30-13	9-30-13	9-30-13	9-30-14
Cash Balance, October 1	1,908,588	1,900,921	2,189,487		2,277,989	2,049,098
Revenues	2,820,050	2,700,319	2,756,825	1,274,812	2,823,656	2,615,021
Total Available	4,728,638	4,601,240	4,946,312	1,274,812	5,101,645	4,664,119
Personal Services	722,853	723,833	795,741	380,112	795,741	846,464
Operations & Maintenance	487,108	449,617	940,863	263,178	696,157	564,539
Capital Outlay	546,861	253,488	962,000	458,172	773,058	1,128,000
Transfers	167,282	226,944	144,200	70,740	141,700	141,500
Debt Service	690,273	645,891	645,891	322,946	645,891	645,891
CONTINGENCY	58111	76,502	100,000	-	-	100,000
Total Wastewater Fund 631	2,690,879	2,299,773	3,588,695	1,495,148	3,052,547	3,426,394
Accrual Adjustment	136,838	23,478				
Total Adjusted Expenditures	2,827,717	2,323,251	3,588,695	1,495,148	3,052,547	3,426,394
Cash Balance, September 30	1,900,921	2,277,989	1,357,617		2,049,098	1,237,725

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	9	9	9	9	9
Part - Time	-	-	-	-	-

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
PERMITS	42117	150	210	90	130	200	200
CONNECTION CHARGES	42122	33,780	25,685	7,000	2,634	7,000	7,000
SALES & SERVICE	46111	2,629,600	2,625,948	2,708,488	1,244,765	2,708,488	2,559,521
RENT	46117	300	300	300	300	300	300
UTILITY PENALTIES	46118	40,932	36,064	30,000	20,007	38,000	38,000
SALE OF ASSETS	46131	3,000	122	-	-	-	-
INTEREST EARNINGS	47111	10,455	8,985	10,947	4,752	10,000	10,000
MISCELLANEOUS	49111	6,013	3,005	-	2,224	59,668	-
STATE REVOLVING LOAN FUND	49671	95,820	-	-	-	-	-
TOTAL REVENUES		2,820,050	2,700,319	2,756,825	1,274,812	2,823,656	2,615,021

Public hearing 9-3-13

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
REGULAR SALARIES	51111	511,860	508,107	558,407	265,546	558,407	593,189
OVERTIME SALARIES	51121	4,585	4,315	6,000	2,632	6,000	2,096
PARTTIME SALARIES		-	-	-	-	-	10,712
RETIREMENT	51221	16,666	16,715	21,644	9,520	21,644	22,983
HEALTH INSURANCE	51231	144,949	147,738	156,488	75,961	156,488	160,927
LIFE INSURANCE	51241	843	833	1,302	416	1,302	1,276
SOCIAL SECURITY	51251	37,252	36,991	43,177	19,375	43,177	46,359
WORKERS COMPENSATION	51261	6,698	7,283	6,698	6,662	6,698	7,909
UNEMPLOYMENT COMPENSATION	51271	-	1,851	2,025	-	2,025	1,013
TOTAL PERSONAL SERVICES		722,853	723,833	795,741	380,112	795,741	846,464
DEPARTMENTAL SUPPLIES	52111	34,082	36,001	61,000	21,504	61,000	55,000
UNIFORMS & CLOTHING	52181	1,391	1,883	2,000	1,404	2,000	2,000
MEMBERSHIPS	52311	2,529	1,532	1,395	280	1,395	1,400
POSTAGE	52411	3,787	4,398	4,400	1,938	4,500	4,600
GASOLINE	52511	8,643	9,223	9,290	4,598	9,315	9,410
OTHER FUEL	52521	11,304	10,913	12,150	5,176	13,500	15,000
CHEMICALS	52611	29,617	27,590	29,000	10,396	33,800	33,800
INSURED REPAIRS/REPLACE	52931	-	-	-	-	-	-
MISCELLANEOUS	52999	-	-	-	-	-	-
CONTRACTUAL SERVICES	53111	23,924	12,601	457,000	59,385	217,000	58,500
CONTRACT OPERATOR EXPEN	53112	-	-	-	-	-	-
CONSULTING SERVICES	53121	-	-	-	-	-	-
LEGAL PUBLICATIONS	53161	96	358	200	121	350	350
ADMIN COSTS & FEES	53195	31,144	27,693	24,751	12,749	24,751	21,720
LEGAL FEES	53211	-	-	1,000	-	1,000	1,000
AUDIT	53311	5,125	3,600	3,600	3,000	3,000	3,600
BUILDING MAINTENANCE	53421	2,088	1,042	1,000	658	1,000	1,000
ELECTRICAL MAINTENANCE	53431	667	699	3,500	296	3,500	3,500
EQUIPMENT MAINTENANCE	53441	62,931	68,183	47,125	17,204	47,125	47,125
VEHICLE MAINTENANCE	53451	3,385	3,581	4,000	2,840	9,000	4,000
FACILITY REPAIRS	53461	40,590	14,100	-	-	-	1,000
CLAIMS - SEWER BACKUP	53466	-	12,233	2,000	643	9,225	10,000
ELECTRICITY	53511	9,896	9,272	11,545	6,104	11,545	10,465
HEATING FUEL	53521	1,191	622	1,190	449	1,190	1,190
PUMPING POWER	53531	163,243	166,865	190,889	74,471	180,182	188,290
TELEPHONE	53561	1,665	1,760	1,900	706	1,900	1,900
CELLULAR PHONE	53571	283	286	560	475	860	600
RENT-LAND	53611	349	689	700	387	700	700
SCHOOL & CONFERENCES	53711	2,389	3,054	4,500	970	3,100	4,500
BUSINESS TRAVEL	53721	-	-	-	-	-	-
BONDING	53811	-	-	-	-	-	-
FIRE INSURANCE	53821	35,380	21,007	21,007	29,005	29,005	39,737
LIABILITY INSURANCE	53831	4,450	3,797	3,797	3,754	3,754	4,542
VEHICLE INSURANCE	53841	4,623	3,364	3,364	4,460	4,460	6,110
LICENSE/PERMITS	59211	2,326	3,301	3,000	213	3,000	3,500
COLLECTION SYSTEM REPAIR-60015	53461	-	-	35,000	-	15,000	35,000
TOTAL MATERIALS & SERVICES		487,108	449,617	940,863	263,178	696,157	564,539
ENGINEERING/DESIGN	54212	-	97,409	128,000	17,530	34,000	9,000
STRUCTURES	54311	-	156,079	521,000	257,110	521,000	89,000
EQUIPMENT	54411	546,861	-	313,000	183,532	218,058	1,030,000
TOTAL CAPITAL OUTLAY		546,861	253,488	962,000	458,172	773,058	1,128,000
TRANSFER OUT 125 PLAN	55413	200	200	200	-	200	-
TRANSFER TO GENERAL FUND	55111	54,000	54,000	54,000	27,000	54,000	54,000
TRANSFER TO GIS SERVICES FUND	55418	38,082	37,744	40,000	18,740	37,500	37,500
TRANSFER TO STORMWATER FUND	55661	75,000	135,000	50,000	25,000	50,000	50,000
TOTAL TRANSFERS		167,282	226,944	144,200	70,740	141,700	141,500
DEBT SERVICE - Princ	57112	561,955	531,490	543,519	270,237	543,519	555,858
DEBT SERVICE - Int	57113	128,318	114,401	102,372	52,709	102,372	90,033
TOTAL DEBT SERVICE		690,273	645,891	645,891	322,946	645,891	645,891
Total Expenditures		2,614,377	2,299,773	3,488,695	1,495,148	3,052,547	3,326,394

The Water Fund supports the operations of the Water Department which is responsible for the management and supervision of both the City and Airport public water supplies and infrastructure. The Water Department is charged with adhering to the Nebraska Department of Health and Human Services Regulations Governing Public Water Systems, Title 179.

Water Wells and Storage Towers – The employees of the Water Department handle the control, maintenance, operation and daily monitoring of 12 public water wells equipped with chemical injection of Sodium Hypochlorite for system disinfection. The combined pumping capacity for the City's system is 14,100 GPM and the Airport system is 750 GPM. Five storage towers are also supported by this fund which are checked and maintained daily. The combined storage for the City is 2,550,000 gallons of water and the Airport is 200,000 gallons.

Infrastructure – Our employees maintain over 100 miles of water main, 740 fire hydrants, 1,200 main valves and 6,200 service lines with curb boxes (property shut-off valves) that make up the distribution system. Our maintenance crew repairs water mains, fire hydrants, valves, water service lines, curb boxes and installs new water service for customers.

Diggers Hotline (One-call) Locates – The Water Department handles responding to an average of 600 diggers hotline locates each month. State law requires that everyone call for locates before any digging takes place. Each utility is responsible for responding to these locates and marking where their lines are in the specific area. We locate water, sewer and stormwater utilities for the City.

Water Meters – The water fund supports the purchase of water meters used to chart water use for billing purposes. There are 6,170 meters in the system which we are responsible to maintain and repair. Our employees rebuild the water meters that are changed out to prepare for future use. This is done by sandblasting, painting, rebuilding and testing for accuracy. The budget for FY2005/06 includes funds for purchasing radio read units for our meters. Eventually readings will be gathered remotely by passing by locations rather than stopping at each of them.

Meter Reading – We have one full time meter reader that continually walks the entire City gathering readings from all meters for utility customer billing. Our reader works hand-in-hand with MIS to provide the readings they need for each billing cycle.

The Water Fund supports the operations of the Stormwater Collection System by placing revenue in a special fund to support Stormwater. The Water Fund also supports the City's Geographic Information System (GIS) Department which provides valuable mapping and data collection for the Water system.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	939,329	1,116,239	863,332		1,130,579	1,344,741
Revenues	1,577,488	2,021,786	1,718,779	857,979	1,817,534	1,839,992
Total Available	2,516,817	3,138,025	2,582,111	857,979	2,948,113	3,184,733
Personal Services	631,915	627,245	726,198	351,471	726,198	763,259
Operations & Maintenance	531,011	575,276	673,293	348,634	729,615	632,819
Capital Outlay	65,224	679,897	577,000	25,909	67,909	896,000
Transfers	80,232	79,894	82,150	39,740	79,650	77,000
CONTINGENCY	58111	-	100,000	-	-	100,000
Total Water - Fund 641	1,308,382	1,962,312	2,158,641	765,754	1,603,372	2,469,078
Accrual Adjustment	92,196	45,134				
Total Adjusted Expenditures	1,400,578	2,007,446	2,158,641	765,754	1,603,372	2,469,078
Cash Balance, September 30	1,116,239	1,130,579	423,470		1,344,741	715,655
	-	-				
Full - Time	8	8	7	7	7	7
Part - Time	1	1	1	1	1	1

Description	Acct	Actual		Adopted	Six Month	Estimated	Approved
		Actual	Actual	Budget	Actual	Actual	Budget
		9-30-11	9-30-12	9-30-13	9-30-13	9-30-13	9-30-14
PERMITS	42117	288	512	200	288	288	200
SALES & SERVICE	46111	1,519,669	1,944,610	1,669,146	814,000	1,693,593	1,781,472
WATER MAINS	46114	5,968	9,317	4,000	1,226	4,000	4,000
METERS & REMOTES	46115	2,668	5,867	2,500	1,684	2,500	2,500
RENT	46117	14,790	17,415	15,000	9,198	18,096	18,096
UTILITY PENALTIES	46118	22,672	26,452	20,000	13,713	22,000	22,000
BAD DEBT COLLECTIONS	46314	4,559	12,250	4,000	3,707	5,000	5,000
INTEREST EARNINGS	47111	4,848	4,032	3,933	2,706	3,933	6,724
MISCELLANEOUS	49111	1,596	1,331	-	9,857	66,524	-
DAMAGE REIMBURSEMENT	49227	430	-	-	1,600	1,600	-
TOTAL REVENUES		1,577,488	2,021,786	1,718,779	857,979	1,817,534	1,839,992

Public hearing 9-3-13

Water

Fund 641 - Dept 641

Expenditures

Description	Acct	Actual	Actual	Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
REGULAR SALARIES	51111	437,221	434,888	484,100	228,715	484,100	499,910
OVERTIME SALARIES	51121	6,089	6,790	10,500	2,699	10,500	12,596
PART-TIME SALARIES	51131	28,196	29,875	25,140	14,233	25,140	29,852
RETIREMENT	51221	14,973	15,885	22,744	10,501	22,744	25,031
HEALTH INSURANCE	51231	98,105	91,042	129,196	62,983	129,196	133,775
LIFE INSURANCE	51241	698	690	1,087	345	1,087	1,060
SOCIAL SECURITY	51251	34,537	34,712	39,760	18,096	39,760	41,490
WORKERS COMPENSATION	51261	12,096	11,583	12,096	13,899	12,096	18,758
UNEMPLOYMENT COMPENSATION	51271	-	1,780	1,575	-	1,575	787
TOTAL PERSONAL SERVICES		631,915	627,245	726,198	351,471	726,198	763,259
DEPARTMENTAL SUPPLIES	52111	102,072	70,479	95,000	79,352	95,000	100,000
METERS	52116	84,954	89,281	89,500	85,776	85,776	100,000
SAMPLES	52117	13,068	22,101	25,584	3,540	15,829	18,700
UNIFORMS & CLOTHING	52181	2,768	3,175	3,100	2,721	2,925	3,100
PUBLICATIONS	52211	-	-	-	-	-	-
MEMBERSHIPS	52311	2,514	1,697	1,470	280	1,490	1,500
POSTAGE	52411	7,879	10,099	10,500	3,301	9,600	10,500
GASOLINE	52511	17,970	19,759	19,320	7,589	19,320	20,155
OTHER FUEL	52521	2,792	3,602	3,000	984	3,500	3,500
CHEMICALS	52611	50,445	69,532	55,000	13,002	55,000	60,000
INSURED REPAIR/REPLACE	52931	5,182	-	-	-	-	-
CONTRACTUAL SERVICES	53111	35,872	61,863	133,500	57,556	205,654	51,600
CONSULTING SERVICES	53121	-	-	-	-	-	-
BANK FEES	53151	9,481	11,613	11,500	4,884	11,500	11,500
LEGAL PUBLICATIONS	53161	117	75	150	116	116	150
LEGAL FEES	53211	-	-	2,000	-	-	2,000
AUDIT	53311	4,465	4,560	4,560	3,800	3,800	4,500
BUILDING MAINTENANCE	53421	1,038	280	2,000	-	500	2,000
ELECTRICAL MAINTENANCE	53431	195	1,692	2,000	-	1,000	2,000
EQUIPMENT MAINTENANCE	53441	15,151	17,418	38,125	9,520	29,000	29,000
VEHICLE MAINTENANCE	53451	2,322	2,113	4,000	857	2,300	4,000
FACILITY REPAIRS	53461	2,819	-	2,000	-	500	5,000
ELECTRICITY	53511	25,454	20,118	29,690	964	5,000	5,000
HEATING FUEL	53521	2,034	1,928	2,035	1,111	2,035	2,035
PUMPING POWER	53531	101,949	130,851	106,500	40,389	141,319	147,680
TELEPHONE	53561	1,381	1,613	1,700	529	1,700	1,700
CELLULAR PHONE	53571	695	1,078	850	334	1,200	1,200
RENT-LAND	53611	319	351	351	254	387	400
RENT-MACHINES	53631	876	-	500	-	500	500
SCHOOL & CONFERENCES	53711	2,522	4,021	3,500	1,260	3,500	3,500
BONDING	53811	-	-	-	-	-	-
FIRE INSURANCE	53821	20,975	12,990	12,990	17,605	17,605	24,119
LIABILITY INSURANCE	53831	9,959	8,872	8,872	10,370	10,370	12,548
VEHICLE INSURANCE	53841	3,386	2,371	2,371	2,414	2,414	3,307
LICENSE/PERMITS	59211	332	1,739	1,600	126	750	1,600
SALES & USE TAXES	59214	25	25	25	-	25	25
TOTAL MATERIALS & SERVICES		531,011	575,276	673,293	348,634	729,615	632,819
ENGINEERING/DESIGN	54212	27,867	49,026	217,000	-	32,000	185,000
STRUCTURES	54311	-	599,744	300,000	-	-	681,000
EQUIPMENT	54411	37,357	31,127	60,000	25,909	35,909	30,000
TOTAL CAPITAL OUTLAY		65,224	679,897	577,000	25,909	67,909	896,000
TRANSFER OUT 125 PLAN	55413	150	150	150	-	150	-
TRANSFER TO GENERAL FUND	55111	42,000	42,000	42,000	21,000	42,000	42,000
TRANSFERS TO GIS SERVICES	55418	38,082	37,744	40,000	18,740	37,500	35,000
TRANSFER TO STORMWATER	55661	-	-	-	-	-	-
TOTAL TRANSFERS		80,232	79,894	82,150	39,740	79,650	77,000
Total Water Fund Expenditures		1,308,382	1,962,312	2,058,641	765,754	1,603,372	2,369,078

The Electric Fund is an enterprise fund provided for the operation of the City-owned electrical distribution infrastructure. The City leases this infrastructure to the Nebraska Public Power District (NPPD) in exchange for a quarterly lease payment. NPPD provides all services relating to electrical power production distribution and customer service in Scottsbluff.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	1,570,422	1,542,756	1,572,756		1,573,515	1,342,452
LEASE PAYMENTS 46112	2,106,518	2,383,195	2,525,000	1,426,468	2,591,600	2,708,220
INTEREST EARNINGS FROM GIS 47111	8,326	6,977	7,500	2,958	6,000	6,000
INTEREST EARNINGS 47111	8,216	6,673	15,000	3,329	7,000	7,000
LOAN REPAYMENT-MISC 48217	30,000	30,000	30,000	15,000	30,000	30,000
Total Available	3,723,482	3,969,601	4,150,256	1,447,755	4,208,115	4,093,672
DEPARTMENT SUPPLIES 52111	-	-	1,000	-	-	1,000
TRANSFER TO GENERAL FUND 55111	2,179,785	2,397,458	2,797,500	1,700,531	2,865,663	2,708,220
CONTINGENCY 58111	-	-	750,000	-	-	750,000
Total Electric Fund	2,179,785	2,397,458	3,548,500	1,700,531	2,865,663	3,459,220
Accrual Adjustment	941	(1,372)				
Total Adjusted Expenditures	2,180,726	2,396,086	3,548,500	1,700,531	2,865,663	3,459,220
Cash Balance, September 30	1,542,756	1,573,515	601,756		1,342,452	634,452

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-
Part - Time	-	-	-	-	-

The Stormwater Fund is operated and staffed by the Wastewater Department and receives budgetary transfers from the Wastewater and Water Funds. This fund was newly created in FY 96/97 to detail the City's financial commitment to maintaining and improving its stormwater collection system, including the Scottsbluff Drain. In June 2005, the City has received a permit for stormwater discharge. Over the next few years, we will determine through sampling and other requirements of this permit, if the potential exists that our stormwater discharge will require treatment in the future. This fund is established to fund those costs if necessary. We are working with other communities and leaders to allow communities to create a utility to begin charging directly for stormwater in the future. The restricted cash balance is money set aside for the Scottsbluff Drain improvements.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14
Cash Balance, October 1	328,137	381,604	404,342		522,333	428,014
PERMITS	42117	1,600	2,500	2,000	400	2,000
GRANT - STATE	43105	30,417	22,930	22,930	22,930	22,930
TRANSFER FROM SEWER	45117	75,000	135,000	50,000	25,000	50,000
STORMWATER SURCHARGE	46120	-	12,898	17,400	5,388	17,400
INTEREST EARNINGS	47111	1,979	2,026	1,200	1,154	2,000
MISCELLANEOUS	49111	-	1,569	35,000	-	76,474
Total Available	437,133	558,527	532,872	58,022	693,137	527,344
DEPARTMENTAL SUPPLIES	52111	7,881	7,303	17,000	2,019	19,000
SAMPLES	52117	-	-	4,900	-	1,000
UNIFORMS & CLOTHING	52181	-	-	884	92	250
MEMBERSHIPS	52311	-	35	35	35	35
POSTAGE	52411	58	16	700	-	25
GASOLINE	52511	1,543	1,311	2,000	114	1,000
CONTRACTUAL SERVICES	53111	36,755	13,701	161,625	48,547	185,377
CONSULTING SERVICES	53121	-	-	2,500	-	500
LEGAL FEES	53211	2,376	1,238	3,000	-	1,000
EQUIPMENT MAINTENANCE	53441	-	-	1,000	-	-
VEHICLE MAINTENANCE	53451	83	24	700	-	-
COLLECTION REPAIR SYSTEM	53461	-	-	15,000	3,488	3,488
TELEPHONE	53561	105	457	500	192	500
RENT	53611	625	715	515	530	530
SCHOOL & CONFERENCES	53711	2,451	2,659	5,000	422	1,500
VEHICLE INSURANCE	538541	-	328	328	350	350
CONTINGENCY	58111	-	-	30,000	-	-
TOTAL MATERIALS & SERVICES	52,076	27,787	245,687	55,789	214,555	136,574
ENGINEERING/DESIGN	54212	-	4,250	10,000	-	5,500
STRUCTURE	54311	-	-	67,000	-	45,068
TOTAL CAPITAL OUTLAY	-	4,250	77,000	-	50,568	50,000
Total Stormwater Expenditures	52,076	32,037	322,687	55,789	265,123	186,574
Accrual Adjustment	3,453	4,157				
Total Adjusted Expenditures	55,529	36,194	322,687	55,789	265,123	186,574
Restricted Cash Balance, September 30	-	-	150,000			200,000
Cash Balance, September 30	381,604	522,333	60,185		428,014	140,770

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	1	1	1	1	1
Part - Time	-	-	-	-	-

The GIS Services Division is responsible for the implementation of a Geographic Information System. Funding is provided by other city departments. These departments, primarily Water, Water Reclamation, Transportation, Development Services, and Environmental Services, benefit greatly from the services of the GIS Division when they integrate GIS information into their daily work flow and increase their efficiency in accomplishing departmental objectives.

The City GIS is an enterprise GIS, accessible and usable by many users simultaneously. This deployment allows the GIS to serve the City’s aerial imagery and other GIS data efficiently across the computer network for departmental use. This data has been useful for a variety of purposes. It was utilized to generate a ground elevation surface for storm water and flood mapping. It also led to the recent development of an impervious surfaces data set, as well as the measurement of tree canopy coverage across the city. The City GIS utilizes the data integrity functions of the GIS to administer the City Zoning data and the City Corporate Limits, as well as to manage over 100 various datasets.

The primary goals for 2008-2009 consist mainly of data development. Building off the relatively recent aerial imagery and elevation data acquisition, a number of datasets are now able to be updated from the original 1998 data sets. In addition, new data sets are capable of being generated, increasing the value of GIS services. A new handheld GPS unit will be deployed and utilized by both the GIS division and other departments to collect data in the field as needed. This will facilitate the ongoing integrity and usefulness of the GIS data sets for the City.

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14																		
Cash Balance, October 1	48,584	52,118	55,879		54,471	48,125																		
TRANSFERS FROM OTHER FUNDS	45111	117,826	120,000	54,958	120,000	120,000																		
SALE OF TAXABLE ASSETS	46121	81	70	-	-	-																		
INTEREST EARNINGS	47111	312	240	119	240	240																		
MISCELLANEOUS	49111	70	-	-	-	-																		
Total Available	166,873	163,410	176,189	55,077	174,711	168,365																		
Personal Services	63,718	62,676	71,486	35,108	71,486	74,492																		
Operations & Maintenance	12,621	9,240	21,350	6,961	18,100	21,500																		
Capital Outlay	-	-	-	-	-	-																		
Debt Service	38,326	36,977	37,500	17,958	37,000	37,000																		
Contingency	-	-	-	-	-	-																		
Total GIS Services	114,665	108,893	130,336	60,027	126,586	132,992																		
Accrual Adjustment	90	46																						
Total Adjusted Expenditures	114,755	108,939	130,336	60,027	126,586	132,992																		
Cash Balance, September 30	52,118	54,471	45,853		48,125	35,373																		
	-	-																						
	<table border="1"> <thead> <tr> <th></th> <th>9-30-10</th> <th>9-30-11</th> <th>9-30-12</th> <th>9-30-13</th> <th>9-30-14</th> </tr> </thead> <tbody> <tr> <td>Full - Time</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Part - Time</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> </tbody> </table>							9-30-10	9-30-11	9-30-12	9-30-13	9-30-14	Full - Time	1	1	1	1	1	Part - Time	-	-	-	-	-
	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14																			
Full - Time	1	1	1	1	1																			
Part - Time	-	-	-	-	-																			

Description	Acct	Actual		Adopted	Six Month	Estimated	Approved
		9-30-11	9-30-12	Budget 9-30-13	Actual 9-30-13	Actual 9-30-13	Budget 9-30-14
REGULAR SALARIES	51111	50,285	48,897	52,389	25,773	52,389	54,590
RETIREMENT	51221	1,796	1,697	2,050	1,003	2,050	2,127
HEALTH INSURANCE	51231	7,756	8,125	12,620	6,301	12,620	13,245
LIFE INSURANCE	51241	71	69	105	35	105	105
SOCIAL SECURITY	51251	3,721	3,619	4,008	1,912	4,008	4,176
WORKER'S COMPENSATION	51261	89	44	89	84	89	137
UNEMPLOYMENT COMPENSATION	51271	-	225	225	-	225	112
TOTAL PERSONAL SERVICES		63,718	62,676	71,486	35,108	71,486	74,492
DEPARTMENTAL SUPPLIES	52111	1,935	595	6,400	242	6,400	6,400
POSTAGE	52411	-	8	-	-	-	-
GASOLINE	52511	-	107	-	46	100	150
CONTRACTUAL SERVICES	53111	1,005	1,673	2,000	96	2,000	2,000
EQUIPMENT MAINTENANCE	53441	6,575	6,400	8,000	6,400	8,000	8,000
TELEPHONE	53561	379	457	600	175	600	600
SCHOOL & CONFERENCE	53711	2,029	-	4,000	-	1,000	4,000
LIABILITY INSURANCE	53831	356	-	350	-	-	350
FIRE INSURANCE	53821	342	-	-	-	-	-
TOTAL MATERIALS & SERVICES		12,621	9,240	21,350	6,961	18,100	21,500
EQUIPMENT	54411	-	-	-	-	-	-
ENGINEERING/DESIGN	54212	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
DEBT SERVICE-PRINCIPAL	57112	30,000	30,000	30,000	15,000	30,000	30,000
DEBT SERVICE-INTEREST	57113	8,326	6,977	7,500	2,958	7,000	7,000
TOTAL DEBT SERVICE		38,326	36,977	37,500	17,958	37,000	37,000
TOTAL EXPENDITURES		114,665	108,893	130,336	60,027	126,586	132,992

The Unemployment Compensation Fund is used for the payment of premiums and claims under the state unemployment compensation system.

Public hearing 9-3-13

	Actual 9-30-11	Actual 9-30-12	Adopted Budget 9-30-13	Six Month Actual 9-30-13	Estimated Actual 9-30-13	Approved Budget 9-30-14	
Cash Balance, October 1	14,537	2,278	21,188		27,098	52,978	
REVENUE FROM EMPLOYER	45113	-	28,850	-	28,850	14,963	
INTEREST EARNINGS	47111	26	60	14	30	30	
Total Available	14,563	29,529	50,098	14	55,978	67,971	
PAYMENT TO STATE	53851	12,796	4,283	40,000	1,536	3,000	
Total Unemployment Compensation	12,796	4,283	40,000	1,536	3,000	50,000	
Accrual Adjustment	(511)	(1,852)					
Total Adjusted Expenditures	12,285	2,431	40,000	1,536	3,000	50,000	
Cash Balance, September 30	2,278	27,098	10,098		52,978	17,971	
	-	-					
			9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-	-	-
Part - Time	-	-	-	-	-	-	-

The Health Insurance Fund provides for the administration of the City's partially self-funded employee benefits program. The City's fixed (premium) and variable (claims) expenses are run through this fund, and are reimbursed on a per employee basis from both employee payroll deduction and transfers from other City funds.

	Actual	Actual	Adopted	Six Month	Estimated	Approved
	9-30-11	9-30-12	Budget	Actual	Actual	Budget
			9-30-13	9-30-13	9-30-13	9-30-14
Cash Balance, October 1	895,228	531,339	51,077		451,035	352,275
FLEX REVENUE FROM EMPLOYEES	45009 29,682	23,606	22,200	11,112	22,200	22,200
TRANSFER FROM OTHER FUNDS	45111 3,870	3,870	3,870	-	3,870	-
COBRA PYMTS-EMPLOYEES	45110 4,244	1,475	2,000	1,639	2,000	2,000
REVENUE FROM EMPLOYEES	45112 78,987	75,730	75,210	36,860	73,720	73,720
REVENUE FROM EMPLOYER	45113 1,201,464	1,264,083	1,662,887	780,960	1,581,000	1,600,000
INTEREST EARNINGS	47111 2,866	1,972	2,000	1,239	2,400	2,400
REVENUE RE-INSURANCE CARRIER	49114 597,184	206,424	30,000	82,915	90,000	50,000
Total Available	2,813,519	2,108,499	1,849,244	914,725	2,226,225	2,102,595
CONTRACTUAL SERVICES	53111 5,500	6,280	10,000	5,950	10,000	10,000
SCHOOL & CONFERENCE	53711 50	50	100	-	150	150
PREMIUM EXPENSE	53861 331,725	402,931	410,000	220,792	441,600	450,000
CLAIMS EXPENSE	53862 1,919,041	1,226,669	1,405,000	472,152	1,400,000	1,400,000
FLEXIBLE BENFT EXPENSES	53863 25,425	24,538	22,200	9,783	22,200	22,200
Total Health Insurance	2,281,741	1,660,468	1,847,300	708,677	1,873,950	1,882,350
Accrual Adjustment	439	(3,004)				
Total Adjusted Expenditures	2,282,180	1,657,464	1,847,300	708,677	1,873,950	1,882,350
Cash Balance, September 30	531,339	451,035	1,944		352,275	220,245

	9-30-10	9-30-11	9-30-12	9-30-13	9-30-14
Full - Time	-	-	-	-	-
Part - Time	-	-	-	-	-

**2013-2014
STATE OF NEBRASKA
CITY/VILLAGE BUDGET FORM**

CITY OF SCOTTSBLUFF
TO THE COUNTY BOARD AND COUNTY CLERK OF
SCOTTS BLUFF County

This budget is for the Period October 1, 2013 through September 30, 2014

Contact Information	
Auditor of Public Accounts	
Telephone: (402) 471-2111	FAX: (402) 471-3301
Website: www.auditors.nebraska.gov	
Questions - E-Mail: Deann.Haeffner@nebraska.gov	

Submission Information - Adopted Budget Due by 9-20-2013	
1. Auditor of Public Accounts - PO Box 98917 - Lincoln, NE 68509	
Submit Electronically using Website:	
http://www.auditors.nebraska.gov/	
2. County Board (SEC 43-508), C/O County Clerk	

The Undersigned Clerk/Council/Board Member Hereby Certifies:

The following PERSONAL AND REAL PROPERTY TAX is requested for the ensuing year:

\$ 1,140,593.00	Property Taxes for Non-Bond Purposes
\$ 601,042.00	Principal and Interest on Bonds
\$ 1,741,635.00	Total Personal and Real Property Tax Required

Outstanding Bonded Indebtedness as of October 1, 2013
(As of the Beginning of the Budget Year)

Principal	\$ 5,975,000.00
Interest	\$ 819,817.00
Total Bonded Indebtedness	\$ 6,794,817.00

\$ 781,266,228 **Total Certified Valuation (All Counties)**

(Certification of Valuation(s) from County Assessor **MUST** be attached)

CLERK / COUNCIL / BOARD MEMBER:

Signature:

Printed Name & Title: CYNTHIA A. DICKINSON, CITY CLERK

Mailing Address: 2525 CIRCLE DRIVE

City, Zip: SCOTTSBLUFF 69361

Phone Number: 308-630-6221

E-Mail Address:

Report of Joint Public Agency & Interlocal Agreements

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2012 through June 30, 2013?

YES NO

If YES, Please submit Interlocal Agreement Report by December 31, 2013.

Report of Trade Names, Corporate Names & Business Names

Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2012 through June 30, 2013?

YES NO

If YES, Please submit Trade Name Report by December 31, 2013.

County Clerk's Use ONLY

CITY OF SCOTTSBLUFF in SCOTTS BLUFF County

Line No.	Beginning Balances, Receipts, & Transfers	Actual 2011 - 2012 (Column 1)	Actual/Estimated 2012 - 2013 (Column 2)	Adopted Budget 2013 - 2014 (Column 3)
1	Net Cash Balance	\$ 3,416,946.00	\$ 3,197,577.00	\$ 2,998,032.00
2	Investments	\$ 16,040,553.00	\$ 18,770,582.00	\$ 18,700,000.00
3	County Treasurer's Balance	\$ 86,790.00	\$ 78,390.00	\$ 80,000.00
4	Beginning Balance Proprietary Function Funds (Only If Page 6 is Used)	\$ -	\$ -	\$ -
5	Subtotal of Beginning Balances (Lines 1 thru 4)	\$ 19,544,289.00	\$ 22,046,549.00	\$ 21,778,032.00
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 1,581,874.00	\$ 1,297,000.00	\$ 1,741,635.00
7	Federal Receipts	\$ 206,389.00	\$ 57,355.00	\$ -
8	State Receipts: Motor Vehicle Pro-Rate	\$ 8,374.00	\$ 8,240.00	\$ 8,240.00
9	State Receipts: MIRF	\$ -	\$ -	\$ -
10	State Receipts: Highway Allocation and Incentives	\$ 1,293,515.00	\$ 1,247,637.00	\$ 1,441,001.00
11	State Receipts: Motor Vehicle Fee	\$ 113,529.00	\$ 110,000.00	\$ 110,000.00
12	State Receipts: State Aid	\$ -	\$ -	\$ -
13	State Receipts: Municipal Equalization Aid	\$ 533.00	\$ 527.00	\$ 47,558.00
14	State Receipts: Other	\$ 193,210.00	\$ 162,685.00	\$ 144,630.00
15	State Receipts: Property Tax Credit	\$ 55,601.00	\$ 47,274.00	\$ -
16	Local Receipts: Nameplate Capacity Tax	\$ -	\$ -	\$ -
17	Local Receipts: Motor Vehicle Tax	\$ 251,365.00	\$ 244,000.00	\$ 244,000.00
18	Local Receipts: Local Option Sales Tax	\$ 5,818,062.00	\$ 6,017,095.00	\$ 6,077,265.00
19	Local Receipts: In Lieu of Tax	\$ 104,653.00	\$ 111,215.00	\$ 111,215.00
20	Local Receipts: Other	\$ 14,748,241.00	\$ 14,472,923.00	\$ 14,255,136.00
21	Transfers In of Surplus Fees	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
22	Transfers In Other Than Surplus Fees	\$ 3,472,770.00	\$ 3,885,664.00	\$ 3,697,800.00
23	Proprietary Function Funds (Only if Page 6 is Used)	\$ -	\$ -	\$ -
24	Total Resources Available (Lines 5 thru 23)	\$ 47,542,409.00	\$ 49,858,164.00	\$ 49,806,512.00
25	Total Disbursements & Transfers (Line 22, Pg 3, 4 & 5)	\$ 25,495,860.00	\$ 28,080,132.00	\$ 38,855,730.00
26	Balance Forward/Cash Reserve (Line 24 MINUS Line 25)	\$ 22,046,549.00	\$ 21,778,032.00	\$ 10,950,782.00

FOR PUBLIC HEARING

PROPERTY TAX RECAP

Tax from Line 6	\$ 1,741,635.00
County Treasurer's Commission at 1% of Line 6	\$ -
Delinquent Tax Allowance	\$ -
Total Property Tax Requirement	\$ 1,741,635.00

CITY OF SCOTTSBLUFF in SCOTTS BLUFF County

To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your municipality needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

	Property Tax Request
General Fund	\$ 1,086,493.00
Bond Fund	\$ 601,042.00
Business Improvement Fund	\$ 54,100.00
Total Tax Request	** \$ 1,741,635.00

** This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page 1.

Documentation of Transfers of Surplus Fees:

(Only complete if Transfers of Surplus Fees Were Budgeted)

Please explain where the monies will be transferred from, where the monies will be transferred to, and the reason for the transfer.

Transfer From: Environmental Services Transfer To: General
 Amount: \$ 54,000.00

Fund expenses for general services such as public safety and parks/rec

Transfer From: Wastewater Transfer To: General
 Amount: \$ 54,000.00

Fund expenses for general services such as public safety and parks/rec

Transfer From: Water Transfer To: General
 Amount: \$ 42,000.00

Fund expenses for general services such as public safety and parks/rec

FOR PUBLIC HEARING

CITY OF SCOTTSBLUFF in SCOTTS BLUFF County

Line No.	2013-2014 ADOPTED BUDGET Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 2,489,435.00	\$ -	\$ 150,000.00	\$ -	\$ 254,000.00	\$ 2,893,435.00
3	Public Safety - Police and Fire	\$ 5,103,223.00	\$ -	\$ 130,000.00	\$ 67,122.00	\$ 550,000.00	\$ 5,850,345.00
4	Public Safety - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Public Works - Streets	\$ 2,098,555.00	\$ 555,000.00	\$ 160,000.00	\$ 242,991.00	\$ 202,000.00	\$ 3,258,546.00
6	Public Works - Other	\$ 611,085.00	\$ -	\$ -	\$ 37,000.00	\$ 7,000.00	\$ 655,085.00
7	Public Health and Social Services	\$ 186,502.00	\$ 250,000.00	\$ 48,000.00	\$ -	\$ 148,000.00	\$ 632,502.00
8	Culture and Recreation	\$ 2,533,609.00	\$ 335,000.00	\$ 134,000.00	\$ -	\$ -	\$ 3,002,609.00
9	Community Development	\$ 3,630,750.00	\$ 460,000.00	\$ -	\$ 391,745.00	\$ 300,000.00	\$ 4,782,495.00
10	Miscellaneous	\$ 571,192.00	\$ -	\$ -	\$ 662,391.00	\$ 7,852,800.00	\$ 9,086,383.00
11	Business-Type Activities:						
12	Airport	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Nursing Home	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Hospital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Electric Utility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Solid Waste	\$ 2,006,784.00	\$ -	\$ 550,000.00	\$ -	\$ 55,500.00	\$ 2,612,284.00
17	Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18	Wastewater	\$ 1,517,577.00	\$ 148,000.00	\$ 1,030,000.00	\$ 645,891.00	\$ 271,500.00	\$ 3,612,968.00
19	Water	\$ 1,396,078.00	\$ 866,000.00	\$ 30,000.00	\$ -	\$ 177,000.00	\$ 2,469,078.00
20	Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	Proprietary Function Funds (Page 6)					\$ -	\$ -
22	Total Disbursements & Transfers (Lns 2 thru 21)	\$ 21,144,790.00	\$ 2,614,000.00	\$ 2,232,000.00	\$ 2,047,140.00	\$ 9,817,800.00	\$ 38,855,730.00

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

CITY OF SCOTTSBLUFF in SCOTTS BLUFF County

Line No.	2012-2013 ACTUAL/ESTIMATED Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 2,610,682.00	\$ -	\$ 100,000.00	\$ -	\$ 4,550.00	\$ 2,715,232.00
3	Public Safety - Police and Fire	\$ 4,844,496.00	\$ -	\$ 107,303.00	\$ 63,728.00	\$ 44,402.00	\$ 5,059,929.00
4	Public Safety - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Public Works - Streets	\$ 2,019,981.00	\$ 550,000.00	\$ 150,000.00	\$ 244,166.00	\$ 51,350.00	\$ 3,015,497.00
6	Public Works - Other	\$ 557,633.00	\$ -	\$ -	\$ 37,000.00	\$ 7,280.00	\$ 601,913.00
7	Public Health and Social Services	\$ 175,112.00	\$ -	\$ -	\$ -	\$ 100,065.00	\$ 275,177.00
8	Culture and Recreation	\$ 2,465,945.00	\$ 77,900.00	\$ 1,391.00	\$ -	\$ 570.00	\$ 2,545,806.00
9	Community Development	\$ 357,895.00	\$ 200,000.00	\$ -	\$ 208,040.00	\$ -	\$ 765,935.00
10	Miscellaneous	\$ 763,350.00	\$ -	\$ 159,000.00	\$ 780,441.00	\$ 4,316,892.00	\$ 6,019,683.00
11	Business-Type Activities:						
12	Airport	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Nursing Home	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Hospital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Electric Utility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Solid Waste	\$ 1,874,213.00	\$ -	\$ 230,000.00	\$ -	\$ 55,705.00	\$ 2,159,918.00
17	Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18	Wastewater	\$ 1,706,453.00	\$ 405,568.00	\$ 218,058.00	\$ 645,891.00	\$ 141,700.00	\$ 3,317,670.00
19	Water	\$ 1,455,813.00	\$ 32,000.00	\$ 35,909.00	\$ -	\$ 79,650.00	\$ 1,603,372.00
20	Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	Proprietary Function Funds					\$ -	\$ -
22	Total Disbursements & Transfers (Ln 2 thru 21)	\$ 18,831,573.00	\$ 1,465,468.00	\$ 1,001,661.00	\$ 1,979,266.00	\$ 4,802,164.00	\$ 28,080,132.00

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

CITY OF SCOTTSBLUFF in SCOTTS BLUFF County

Line No.	2011-2012 ACTUAL Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 2,135,315.00	\$ -	\$ 43,902.00	\$ -	\$ 4,550.00	\$ 2,183,767.00
3	Public Safety - Police and Fire	\$ 4,253,299.00	\$ -	\$ 57,608.00	\$ 65,188.00	\$ 113,941.00	\$ 4,490,036.00
4	Public Safety - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Public Works - Streets	\$ 2,161,105.00	\$ 1,189,450.00	\$ 104,986.00	\$ 4,174.00	\$ 55,294.00	\$ 3,515,009.00
6	Public Works - Other	\$ 434,489.00	\$ -	\$ -	\$ 36,977.00	\$ 7,280.00	\$ 478,746.00
7	Public Health and Social Services	\$ 177,795.00	\$ -	\$ -	\$ -	\$ 100,065.00	\$ 277,860.00
8	Culture and Recreation	\$ 2,444,374.00	\$ -	\$ 9,395.00	\$ -	\$ 570.00	\$ 2,454,339.00
9	Community Development	\$ 799,767.00	\$ -	\$ -	\$ 147,862.00	\$ 65,769.00	\$ 1,013,398.00
10	Miscellaneous	\$ 534,472.00	\$ -	\$ 50,075.00	\$ 808,207.00	\$ 3,282,548.00	\$ 4,675,300.00
11	Business-Type Activities:						
12	Airport	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Nursing Home	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Hospital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Electric Utility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Solid Waste	\$ 1,762,395.00	\$ 11,219.00	\$ 283,690.00	\$ -	\$ 55,949.00	\$ 2,113,283.00
17	Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18	Wastewater	\$ 1,201,237.00	\$ 25,738.00	\$ -	\$ 645,891.00	\$ 226,944.00	\$ 2,331,810.00
19	Water	\$ 1,202,521.00	\$ 648,770.00	\$ 31,127.00	\$ -	\$ 79,894.00	\$ 1,962,312.00
20	Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	Proprietary Function Funds					\$ -	\$ -
22	Total Disbursements & Transfers (Ln 2 thru 21)	\$ 17,106,169.00	\$ 2,107,207.00	\$ 580,781.00	\$ 1,708,299.00	\$ 3,992,804.00	\$ 25,495,860.00

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

2013-2014 SUMMARY OF PROPRIETARY FUNCTION FUNDS

NOTE: COMPLETE THIS PAGE ONLY IF A SEPARATE PROPRIETARY FUNCTION FUND BUDGET IS FILED WITH THE CLERK OF THE MUNICIPALITY.

THIS SPACE FOR USE OF PROPRIETARY FUNCTION FUNDS ONLY

Funds (List)	Beginning Balance	Total Budget of Receipts	Total Budget of Disbursements	Cash Reserve
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL	\$ - (Forward to Page 2, Line 4)	\$ - (Forward to Page 2, Line 23)	\$ - (Forward to Page 3, Line 21)	\$ -

FOR PUBLIC HEARING

NOTE: State Statute Section 13-504 requires a uniform summary of the proposed budget statement including each proprietary function fund included in a separate proprietary budget statement prepared pursuant to the Municipal Proprietary Function Act. Proprietary function shall mean a water supply or distribution utility, a waste-water collection or treatment utility, an electric generation, transmission, or distribution utility, a gas supply, transmission, or distribution utility, an integrated solid waste management collection, disposal, or handling utility, or a hospital or a nursing home owned by a municipality.

CORRESPONDENCE INFORMATION

BOARD CHAIRPERSON

RANDY MEININGER

(Name of Board Chairperson)

2525 CIRCLE DRIVE

(Mailing Address)

SCOTTSBLUFF 69361

(City & Zip Code)

(Telephone Number)

(E-Mail Address)

PREPARER

RENAE GRIFFITHS, DIRECTOR OF FINANCE

(Name and Title)

CITY OF SCOTTSBLUFF

(Firm Name)

2525 CIRCLE DRIVE

(Mailing Address)

SCOTTSBLUFF 69361

(City & Zip Code)

308-630-6212

(Telephone Number)

rgriffiths@scottsbuff.org

(E-Mail Address)

For Questions on this form, who should we contact (please check one): Contact will be via e-mail if supplied.

Board Chairperson

Preparer

Other Contact

FOR PUBLIC HEARING

OTHER CONTACT

N/A

(Name and Title)

(Firm Name)

(Mailing Address)

(City & Zip Code)

(Telephone Number)

(E-Mail Address)

CITY OF SCOTTSBLUFF in SCOTTS BLUFF County

LC-3 SUPPORTING SCHEDULE

Calculation of Restricted Funds

Total Personal and Real Property Tax Requirements	(1)	\$	1,741,635.00
Motor Vehicle Pro-Rate	(3)	\$	8,240.00
In-Lieu of Tax Payments	(2)	\$	111,215.00
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.			
Prior Year 2012-2013 Capital Improvements Excluded from Restricted Funds (From 2012-2013 LC-3 Lid Exceptions, Line (17))		\$	-
	(4)		
LESS: Amount Spent During 2012-2013		\$	-
	(5)		
LESS: Amount Expected to be Spent in Future Budget Years		\$	-
	(6)		
Amount to be included on 2013-2014 Restricted Funds (<u>Cannot Be A Negative Number</u>)	(7)	\$	-
Motor Vehicle Tax	(8)	\$	244,000.00
Local Option Sales Tax	(9)	\$	6,077,265.00
Transfers of Surplus Fees	(10)	\$	150,000.00
Highway Allocation and Incentives	(11)	\$	1,441,001.00
MIRF	(12)	\$	-
Motor Vehicle Fee	(13)	\$	110,000.00
Municipal Equalization Fund	(14)	\$	47,558.00
Insurance Premium Tax	(15)		

TOTAL RESTRICTED FUNDS (A)	(16)	\$	9,930,914.00
-----------------------------------	------	----	---------------------

LC-3 Lid Exceptions

Capital Improvements (Real Property and Improvements on Real Property)		\$	-	(17)
LESS: Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year (<u>cannot exclude same capital improvements from more than one lid calculation.</u>)		\$	-	(18)
Agrees to Line (6).				
Allowable Capital Improvement	(19)	\$	-	
Bonded Indebtedness	(20)	\$	601,042.00	
Public Facilities Construction Projects (Statutes 72-2301 to 72-2308)	(21)	\$	-	
Interlocal Agreements/Joint Public Agency Agreements	(22)	\$	390,633.00	
Public Safety Communication Project (Statute 86-416)	(23)	\$	-	
Payments to Retire Interest-Free Loans from the Department of Aeronautics (Public Airports Only)	(24)	\$	-	
Judgments	(25)	\$	-	
Refund of Property Taxes to Taxpayers	(26)	\$	-	
Repairs to Infrastructure Damaged by a Natural Disaster	(27)	\$	-	

TOTAL LID EXCEPTIONS (B)	(28)	\$	991,675.00
---------------------------------	------	----	-------------------

TOTAL 2013-2014 RESTRICTED FUNDS For Lid Computation (To Line 9 of the LC-3 Lid Form)		\$	8,939,239.00
<i>To Calculate: Total Restricted Funds (A)-Line 16 MINUS Total Lid Exceptions (B)-Line 28</i>			

Total 2013-2014 Restricted Funds for Lid Computation cannot be less than zero. See Instruction Manual on completing the LC-3 Supporting Schedule.

CITY OF SCOTTSBLUFF
IN
SCOTTS BLUFF County

COMPUTATION OF LIMIT FOR FISCAL YEAR 2013-2014

PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2

OPTION 1

2012-2013 Restricted Funds Authority (Base Amount) = Line (8) from last year's LC-3 Form 12,505,553.00
Option 1 - (1)

OPTION 2 - *Only use if a vote was taken at a townhall meeting to exceed lid for one year*

Line (1) of 2012-2013 Lid Computation Form Option 2 - (A)
 Allowable Percent Increase Less Vote Taken %
 (From 2012-2013 Lid Computation Form Line (6) - Line (5)) Option 2 - (B)
 Dollar Amount of Allowable Increase Excluding the vote taken -
 Line (A) X Line (B) Option 2 - (C)
 Calculated 2012-2013 Restricted Funds Authority (Base Amount) = -
 Line (A) Plus Line (C) Option 2 - (1)

ALLOWABLE INCREASES

1 BASE LIMITATION PERCENT INCREASE (2.5%) 2.50 %
(2)

2 ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5% - %
(3)

$$\frac{4,822,045.00}{2013 \text{ Growth per Assessor}} \div \frac{772,909,483.00}{2012 \text{ Valuation}} = \frac{0.62}{\text{Multiply times 100 To get \%}}$$

3 ADDITIONAL ONE PERCENT COUNCIL/BOARD APPROVED INCREASE 1.00 %
(4)

$$\frac{\# \text{ of Board Members voting "Yes" for Increase}}{\text{Total \# of Members in Governing Body}} = \frac{0.00}{\text{Must be at least 75\% (.75) of the Governing Body}}$$

will fill in after the meeting

ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.

4 SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE %
(5)

Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting

CITY OF SCOTTSBLUFF
IN
SCOTTS BLUFF County

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5)	<u>3.50 %</u> (6)
Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6)	<u>437,694.36</u> (7)
Total Restricted Funds Authority = Line (1) + Line (7)	<u>12,943,247.36</u> (8)
Less: 2013-2014 Restricted Funds from LC-3 Supporting Schedule	<u>8,939,239.00</u> (9)
Total Unused Restricted Funds Authority = Line (8) - Line (9)	<u>4,004,008.36</u> (10)

LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR
YOU ARE IN VIOLATION OF THE LID LAW.

THE AMOUNT OF UNUSED RESTRICTED FUNDS AUTHORITY ON LINE (10)
MUST BE PUBLISHED IN THE NOTICE OF BUDGET HEARING.

FOR PUBLIC HEARING

Municipality Levy Limit Form

CITY OF SCOTTSBLUFF in SCOTTS BLUFF County

Political Subdivision	Personal and Real Property Tax Request (Column A)	Judgments (Not Paid by Liability Insurance) (Column B)	Pre-Existing Lease - Purchase Contracts-7/98 (Column C)	* Bonded Indebtedness (Column D)	Interest Free Financing (Public Airports) (Column E)	Subject to Levy Limit (Column F) [(Column A) MINUS (Columns B, C, D, E)]	Valuation (Column G)	Calculated Levy (Column H) [(Column F) DIVIDED BY (Column G) MULTIPLIED BY 100]
City/Village -	1,687,535.00					1,687,535.00	781,266,228	0.216000

Others subject to allocation-

						-		-
						-		-
						-		-
						-		-

Off-Street Parking District	54,100.00					54,100.00	25,072,841	
-----------------------------	-----------	--	--	--	--	-----------	------------	--

Calculated Levy for Off-Street Parking District = (Column F) DIVIDED BY (Column G) MULTIPLIED BY 100 MULTIPLIED BY (Column G) DIVIDED BY (Column G {City/Village Line})

0.006925

NOTE:

Municipality Levy Limit is 45 cents plus 5 cents for interlocal agreements. (77-3442)

Total Calculated Levy can ONLY be greater than 45 cents if there is Interlocal Agreements.

The Calculated Levy for Interlocal Agreements should be the maximum of 5 cents OR LESS.

Others subject to allocation may include airport authorities, community redevelopment authorities, off-street parking districts, and transit authorities.

Total Calculated Levy
[Total of (Column H)]

0.222925

(Box 1)

Tax Request to Support Interlocal Agreements

390,633.00

(Box 2)

Calculated Levy for Interlocal Agreements
[(Box 2) DIVIDED BY (Column G {City/Village Line})
MULTIPLIED BY 100]

0.050000

(Box 3)

5 Cents or LESS

Calculated Levy For Levy Limit Compliance
[(Box 1) MINUS (Box 3)]

0.172925

(Box 4)

* Tax Request to Support Public Safety
Communication Projects

FOR PUBLIC HEARING

[Box 5]

* Tax Request to Support Public Facilities
Construction Projects

[Box 6]

* State Statute Section 86-416 allows for a special tax to fund public safety communication projects. The tax has the same status as bonded indebtedness. State Statute 72-2301 through 72-2308 allows bonds to be issued for Public Facilities Construction Projects. Amounts should be included in Bonded Indebtedness above. Please indicate the amount specifically used for the communication project in Box 5 and the Construction Projects in Box 6. Board minutes documenting the approval of the taxes must be included.

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Pub. Hear.5

If necessary, Council to adopt FY 2013-2014 budget statement as required by the Nebraska State Auditors Office.

Staff Contact: Renae Griffiths, Finance Director

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

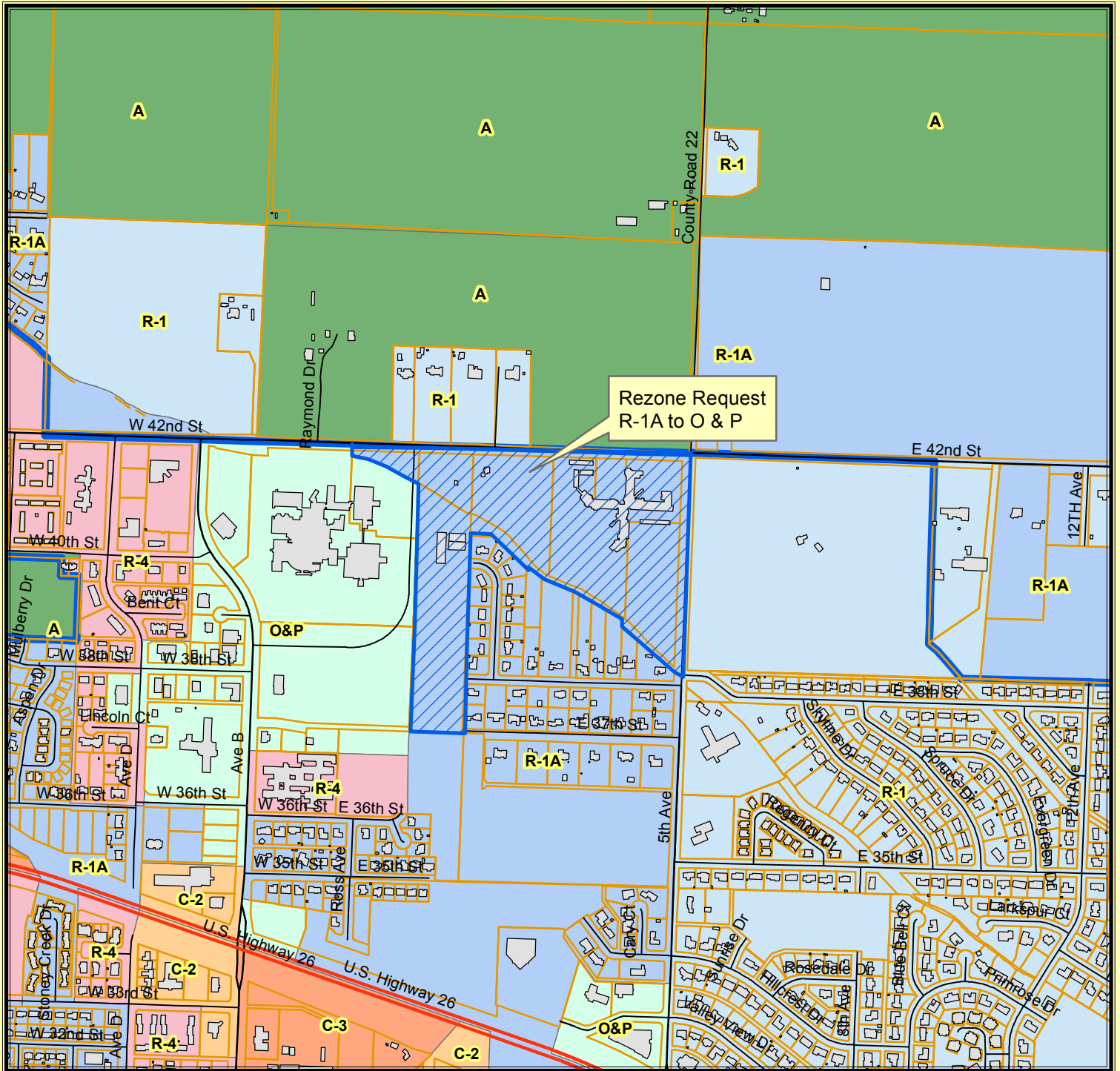
Item Pub. Hear.6

Council to conduct a Public Hearing at 6:05 p.m. to consider a zone change request for Part of Block 2, & Blocks 3- 8 Rugger Hospital Addition from R-1A Single Family Residential to O & P Office and Professional, and consider the Ordinance.

Staff Contact: Annie Urdiales

Panhandle Health Properties

Rezone R-1A to O & P



9/3/13



Map by A. Urdiales: City of Scottsbluff
Coordinate System:
NAD 1983 StatePlane Nebraska FIPS 2600 Feet
Lambert Conformal Conic

The City makes no representation or warranty as to the accuracy, timeliness, or completeness, and in particular, its accuracy in labeling or displaying dimensions, contours, property boundaries, or placement or location of any map features thereon.

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Pub. Hear.7

Council to conduct a Public Hearing at 6:05 p.m. for the purpose of considering the report of the Economic Development Citizen's Advisory Committee.

Staff Contact: Rick Kuckkahn, City Manager

City of Scottsbluff
Economic Development Program
Report of Citizen's Advisory Committee Meeting
August 1, 2013

The Economic Development Citizen's Advisory Committee met on August 1, 2013, and issues this report to the City Council based on action taken by the Committee at that meeting. All reports received between the last Committee meeting and March 31, 2013 were reviewed.

As of March 31, 2013, the City had awarded 36 grants to businesses since the beginning of the Program. 11 are active with the rest having previously been terminated, earned, repaid, or settled. Annual Reports were reviewed and accepted for the following businesses for the periods ended March 31, 2013:

Western Pathology Consultants
Western Sugar Cooperative
Panhandle Mental Health Center
Vertex
CST Mechanical
Aulick Manufacturing
Klein Family Trucking

Each of the Committee Members and the Council Members have been provided with Job Report Summaries as of March 31, 2013. The information concerning actual employee numbers for each business are, however, confidential and cannot be released as to specifics without the permission of the individual businesses. The following general information can, however, be provided in summary form:

1. Job creation grants netting almost \$6.8 million (after repayment of amounts granted and repaid) have been awarded to businesses since the beginning of the program (1/1/96). The City has loaned \$250,000 to KYS Foods in connection with their new facility, and invested in two water extension projects benefitting the areas near the airport which include KYS Foods (not completed as of yet) and the EagleMed Hanger (completed). In addition, the City's program has made a significant contribution to job training in this area through assistance to Western Nebraska Community College.
2. Out of the businesses that continue to be in operation or have been sold to entities who have maintained the business, over 1200 jobs have been created or retained through the assistance of the City's program. Additional jobs were created for a period of time by businesses that have since been closed.

3. Out of the funds that have been awarded to businesses for job creation, the amount lost from businesses that did not survive as of the last reporting period is just over \$500,000. Almost half of this amount is from the Performark Grant which was settled by transferring the equipment remaining in their building to the City. That facility is now occupied by an HHS Call Center, for which incentives were provided by Twin Cities Development. Many of the businesses that have benefited from our program have produced jobs well in excess of their job commitment to the City. If these additional jobs were factored in, the impact of the net loss from failed businesses is much less.

4. During the last reporting period, the City was able to collect balances owed by Aurora Loan Services and Chicory USA. In addition, the community benefitted significantly from the use by the Scottsbluff and Gering School Districts of the former Aurora Loan Services buildings, and those buildings have now been sold with the net proceeds deposited in the Economic Development Fund. More importantly, they are back on the property tax rolls.

5. City Staff and the Citizen's Review Committee are satisfied with the information provided by the businesses reviewed at the Review Committee meeting. All businesses with active grants are current in their reporting. However, the job credit earning period for Grants made to Panhandle Mental Health Center and Vertex have expired. They will be notified of their obligation to either repay the amount owed or to reapply for assistance from the program. In addition, notification will be given to Aulick Manufacturing concerning its status with the program.

CITIZEN'S ADVISORY COMMITTEE MINUTES
August 1, 2013
Scottsbluff City Hall

A meeting of the City of Scottsbluff Economic Development Citizen's Advisory Committee was held on August 1, 2013, at Noon, at City Hall, 2525 Circle Drive, Scottsbluff, NE.

Committee members in attendance were Mark Harris, Sam Mark, Diane Vandenberg and Marci Meyer. Also in attendance were Rick Kuckkahn (City Manager/Program Administrator) and Rick Ediger (Deputy City Attorney). Scott Phillips was unable to attend.

Vice Chairman Harris opened the meeting. It was noted that a copy of the Nebraska Open Meetings Act is posted on the west wall of the meeting room. There were no changes in the agenda or citizens with unscheduled business.

The first order of business was an election of a Chairman of the Committee due to a vacancy. It was moved by Vandenberg and seconded by Mark that Harris be elected as the Chairman. There were no other nominations. Voting yes: Harris, Mark, Vandenberg, Meyer; Voting no: None.

Nominations were then opened for the office of Vice Chairman. Vandenberg moved the nomination of Mark. The motion was seconded by Meyer. There were no other nominations. Voting yes: Harris, Mark, Vandenberg, Meyer; Voting no: None.

Due to the fact that confidential information would be presented, it was necessary for the Committee to go into executive session for the purpose of reviewing Job Credit Reports from grant recipients. It was moved by Mark and seconded by Vandenberg that the Committee go into executive session and include all persons present at the meeting. Voting yes: Harris, Mark Vandenberg, Meyer; Voting no: None.

At the conclusion of the executive session, the meeting was reconvened in open session. The first action item was the approval of the minutes of the October 18, 2012 Meeting. It was moved by Mark and seconded by Vandenberg that those minutes be approved. Voting yes: Harris, Mark, Vandenberg, Meyer; Voting no: None.

The Chairman indicated the Committee had received substantial information concerning various program recipients during the executive session, but no action had been taken during the executive session. The Committee reviewed reports and a summary

from the various program recipients during the executive session. Reports were received from the following representing job credits as of March 31, 2013:

Western Pathology Consultants
Western Sugar Cooperative
Panhandle Mental Health Center
Vertex
CST Mechanical
Aulick Manufacturing
Klein Family Trucking

It was moved by Mark and seconded by Vandenberg that the Job Credit Reports from the above businesses be accepted. Voting yes: Harris, Mark, Vandenberg, Meyer; Voting no: None. Notification of this action by the Committee will be given to all of the above businesses.

It was pointed out by Attorney Ediger that: (1) that the term of the Grants to Panhandle Mental Health Center and Vertex had expired and that they will be notified to either repay the balance due or to apply for an extension of time to earn Job Credits; (2) Aulick Manufacturing was not meeting its expected employee growth; (3) the water extension project to the EagleMed Hangar had been completed, but the airport road water extension had not been completed as of yet; and (4) the City had, in fact, collected the entire balance owed by Aurora Loan Services, as well as the entire balance owed by Chicory USA.

It was moved by Meyer and seconded by Mark that a report of the actions of the Committee be prepared and submitted to the City Council, to include the matters referred to above. Voting yes: Harris, Mark, Vandenberg, Meyer; Voting no: None

There being no further business, it was moved by Mark and seconded by Vandenberg to adjourn the meeting. Voting yes: Harris, Mark, Vandenberg, Meyer; Voting no: None. The meeting was adjourned at 12:45 p.m.

Rick Kuckkahn, Program Administrator

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Pub. Hear.8

Council to conduct a Public hearing at 6:05 p.m., for a Class X Liquor License application for PIVO Inc. DBA High Plains Budweiser.

Exhibit #1 – Application of PIVO Inc. DBA High Plains Budweiser

Exhibit #2 – City Council Check List for Neb. Rev. Stat. §53-132 Cum Supp 2002

Exhibit #3 – Written Statement of Police Chief

Exhibit #4 – Written Statement of City Clerk

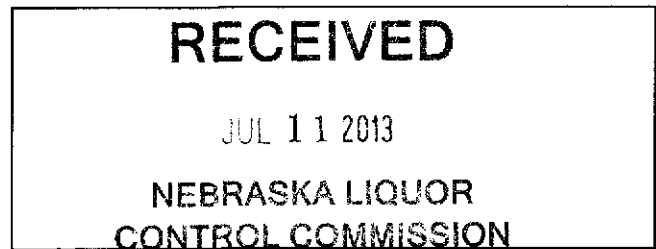
Exhibit #5 – Written Statement of Planning Administrator

Staff Contact: Rick Kuckkahn, City Manager

**APPLICATION FOR LIQUOR LICENSE
WHOLESALE
CHECKLIST**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.ne.gov

*QA
New*



JM

Applicant Name: PIVO Inc. dba High Plains Budweiser
E-Mail Address: jeffs@hpbud.com
Web Site Address: N/A

X-

104568

Provide all the items requested. Failure to provide any item will cause this application to be returned or placed on hold. All documents must be legible. Any false statement or omission may result in the denial, suspension, cancellation or revocation of your license. If your operation depends on receiving a liquor license, the Nebraska Liquor Control Commission cautions you that if you purchase, remodel, start construction, spend or commit money that you do so at your own risk. Prior to submitting your application review the application carefully to ensure that all sections are complete, and that any omissions or errors have not been made. You may want to check with the city/village or county clerk, where you are making application, to see if any additional requirements must be met before submitting application to the state.

*8-13-13 Jerry & Hbrl
for Admin Approval*

REQUIRED ATTACHMENTS

8-13-13 Ag, FM, Ent & Local

- 1) Enclose application fee plus license fee check made payable to the Nebraska Liquor Control Commission.
- 2) Copy of Federal Basic Permit issued by Alcohol and Tobacco Tax and Trade Bureau (TTB)
- 3) Alcoholic Liquor Tax Bond, \$5,000 minimum including the Power of Attorney documentation (May use form 115)
- 4) Submit diagram to include:
 - a. Facility dimensions and description
 - b. Identify production area
 - c. Any storage area
- 5) Copy of business plan
- 6) Fingerprint cards for each person (two cards per person) must be enclosed with a check payable to the Nebraska State Patrol for processing in the amount of \$38.00 per person. All areas must be completed on cards as per brochure. To prevent the delay in issuing your license, we strongly suggest you go to any Nebraska State Patrol office or law enforcement agency listed in the enclosed fingerprint brochure.
- 7) Enclose the appropriate application forms
 - Individual License – Individual License (requires insert form 1)
 - Partnership License (requires insert form 2)
 - Corporate License (requires insert form 3a & 3c)
 - Limited Liability Company (LLC) (requires form 3b & 3c)



*CK # 024303
795-mm
Ret # 167668*

DB

8) If building is being leased send a copy of signed lease. Be sure the lease reads in the name of the individual(s), corporation or Limited Liability Company making application. Lease term must run through the license year being applied for.

9) Corporation or Limited Liability Company must enclose a copy of articles of incorporation; as filed with the Secretary of State's Office. This document must show barcode.

I acknowledge that this application is not a guarantee that a liquor license will be issued to me, and that the average processing period is 60 days. Furthermore, I understand that all the information is truthful and I accept all responsibility for any false documents.

RECEIVED

JUL 11 2013

NEBRASKA LIQUOR
CONTROL COMMISSION

Jeffrey J. Scheinost
Authorized Signature

Jeffrey J. Scheinost


Print Name

308-632-7424

Contact Phone Number

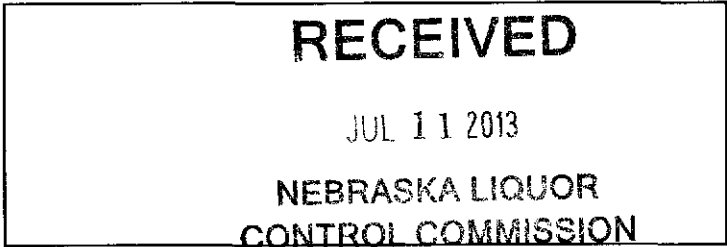
Date

RECEIPT

DATE	<u>7-11-13</u>	No.	<u>167668</u>	
FROM	<u>High Plains Budweiser</u>			
FOR	<u>New Application</u>			
	<input type="checkbox"/> CASH	<input checked="" type="checkbox"/> CHECK # <u>024205</u>	<input type="checkbox"/> MONEY# _____	
	<input checked="" type="checkbox"/>			\$ <u>795.00</u>
	<input type="checkbox"/> ORDER			
Received by	<u>Mary Newman</u>			

**APPLICATION FOR LIQUOR LICENSE
WHOLESALE**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.ne.gov/



**CLASS OF LICENSE FOR WHICH APPLICATION IS MADE AND FEES
CHECK DESIRED CLASS(S)**

- Class W Wholesale Beer Application fee \$45 plus licensee fee \$500
Total \$545 (checks payable to Nebraska Liquor Control Commission)
- Territory agreement enclosed, see §53-123.03
- ✓ Class X Wholesale Liquor Application fee \$45 plus licensee fee \$750
Total \$795 (checks payable to Nebraska Liquor Control Commission)
- ✓ Copy of Federal Basic Permit
- Alcoholic Liquor Tax Bond minimum of \$5,000 (form 115 may be used)
If applying for both beer and spirits a dual bond is acceptable

? mentions bond limit but not bond amount.

Additional fees may be assessed at city/village or county level when license is issued

Term of license runs from May 1 – April 30

CHECK TYPE OF LICENSE FOR WHICH YOU ARE APPLYING

- Individual License (requires insert form 1)
- Partnership License (requires insert form 2)
- ✓ Corporate License (requires insert form 3a & 3c)
- Limited Liability Company (LLC) (requires form 3b & 3c)

NAME OF ATTORNEY OR FIRM ASSISTING WITH APPLICATION (if applicable)

Commission will call this person with any questions we may have on this application

n/a
Name _____ Phone number: _____
Firm Name _____

PREMISE INFORMATION

JUL 11 2013

Trade Name (doing business as) High Plains Budweiser NEBRASKA LIQUOR CONTROL COMMISSION

Street Address #1 2810 Avenue M

Street Address #2 PO Box 771

City Scottsbluff County Scotts Bluff #21 Zip Code 69363

Premise Telephone number 308-632-7424

Is this location inside the city/village corporate limits: YES NO

Mailing address (where you want to receive mail from the Commission) * YES city

Name High Plains Budweiser

Street Address #1 2810 Avenue M

Street Address #2 PO Box 771

City Scottsbluff State NE Zip Code 69363

DESCRIPTION AND DIAGRAM OF THE STRUCTURE TO BE LICENSED
READ CAREFULLY

In the space provided or on an attachment draw the area to be licensed. This should include storage areas, basement, outdoor area, sales areas and areas where sampling or sales of alcohol will take place. If only a portion of the building is to be covered by the license, you must still include dimensions (length x width) of the licensed area as well as the dimensions of the entire building. No blue prints please. Be sure to indicate the direction north and number of floors of the building.

One story irregular shaped building approximately 210 x 210

Length 210 feet
 Width 210 feet

See attached diagram

PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET

APPLICANT INFORMATION

1. **READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.**

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name.

YES NO

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (city & state)	Description of Charge	Disposition
				RECEIVED
				JUL 11 2013
				NEBRASKA LIQUOR CONTROL COMMISSION

2. Are you buying the business of a current wholesale liquor license?

YES NO

If yes, give name of business and liquor license number _____

- a) Submit a copy of the sales agreement
- b) Include a list of alcohol being purchased, list the name brand, container size and how many
- c) Submit a list of the furniture, fixtures and equipment

3. Was this premise licensed as a liquor licensed business within the last two (2) years?

YES NO

W047497 (exp 4/30/2014)

If yes, give name and license number _____

4. Are you filing a temporary operating permit to operate during the application process?

YES NO

If yes:

- a) Attach temporary operating permit (form 125)
- b) T.O.P. will only be accepted at a location that currently holds a valid liquor license.

5. Are you borrowing any money from any source, include family or friends, to establish and/or operate the business?

YES NO

If yes, list the lender _____

6. Will any person or entity, other than applicant, be entitled to a share of the profits of this business?

YES NO

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If yes, explain. (All involved persons must be disclosed on application)

No silent partners

NEBRASKA LIQUOR CONTROL COMMISSION

7. Will any of the furniture, fixtures and equipment to be used in this business be owned by others?

YES NO

If yes, list such item(s) and the owner.

8. Is premise to be licensed within 150 feet of a church, school, hospital, home for the aged or indigent persons or for veterans, their wives, and children, or within 300 feet of a college or university campus?

YES NO

If yes, provide name and address of such institution and where it is located in relation to the premises (Neb. Rev. Stat. 53-177)

9. Is anyone listed on this application a law enforcement officer?

YES NO

If yes, list the person, the law enforcement agency involved and the person's exact duties

10. List the primary bank and/or financial institution (branch if applicable) to be utilized by the business

a) List the individual(s) who will be authorized to write checks and/or withdrawals on accounts at this institution.

Platte Valley Bank - Scottsbluff, NE

Jeff Scheinost, Cynthia Scheinost

Jason Fulk and Donald Hill

11. List all past and present liquor licenses held in Nebraska or any other state by any person named in this application. Include license holder name, location of license and license number. Also list reason for termination of any license(s) previously held.

PIVO dba High Plains Budweiser Class W 047497 (exp. 4/30/2014) manager - Jeffrey J. Scheinost

12. List the alcohol related training and/or experience (when and where) of the person(s) making application. Those persons required are listed as followed:

- a) Individual, applicant only (no spouse)
- b) Partnership, all partners (no spouses)
- c) Corporation, manager only (no spouse) as listed on form 3c
- d) Limited Liability Company, manager only (no spouse) as listed on form 3c

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NEBRASKA LIQUOR CONTROL COMMISSION

Applicant Name	Date Trained (mm/yyyy)	Name of program where trained (name, city)
Jeffrey J. Scheinost	1981-1990	Sr. Marketing Manager - Anheuser Busch
Jeffrey J. Scheinost	1990-present	General Manager - High Plains Budweiser

13. If the property for which this license is sought is owned, submit a copy of the deed, or proof of ownership. If leased, submit a copy of the lease covering the entire license year. **Documents must show title or lease held in name of applicant as owner or lessee in the individual(s) or corporate name for which the application is being filed.**

- Lease: expiration date _____
- Deed
- Purchase Agreement

14. When do you intend to open for business? Business is currently operating per beer wholesale license

15. What will be the main nature of business? Wholesale distribution of beer, wine, and spirits.

16. What are the anticipated hours of operation? Sunday-Friday 24 hours and Saturday 8 a.m. - noon

17. List the principal residence(s) for the past 10 years for all persons required to sign, including spouses.

RESIDENCES FOR THE PAST 10 YEARS, APPLICANT AND SPOUSE MUST COMPLETE					
APPLICANT: CITY & STATE	YEAR		SPOUSE: CITY & STATE	YEAR	
	FROM	TO		FROM	TO
Scottsbluff, NE	1990	2013	Scottsbluff, NE	1990	2013

If necessary attach a separate sheet.

The undersigned applicant(s) hereby consent(s) to an investigation of his/her background and release present and future records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant(s) and spouse(s) waive(s) any right or causes of action that said applicant(s) or spouse(s) may have against the Nebraska Liquor Control Commission, the Nebraska State Patrol, and any other individual disclosing or releasing said information. Any documents or records for the proposed business or for any partner or stockholder that are needed in furtherance of the application investigation of any other investigation shall be supplied immediately upon demand to the Nebraska Liquor Control Commission or the Nebraska State Patrol. The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate or fraudulent.

Individual applicants agree to supervise in person the management and operation of the business and that they will operate the business authorized by the license for themselves and not as an agent for any other person or entity. Corporate applicants agree the approved manager will superintend in person the management and operation of the business. Partnership applicants agree one partner shall superintend the management and operation of the business. All applicants agree to operate the licensed business within all applicable laws, rules, regulations, and ordinances and to cooperate fully with any authorized agent of the Nebraska Liquor Control Commission.

Must be signed in the presence of a notary public by applicant(s) and spouse(s). If partnership or LLC (Limited Liability Company), all partners, members and spouses must sign. If corporation all officers, directors, stockholders (holding over 25% of stock) and spouses. Full (birth) names only, no initials.

Jeffrey J. Scheinost
Signature of Applicant

Signature of Applicant

Signature of Applicant

Signature of Applicant

Signature of Applicant

Cynthia A. Scheinost
Signature of Spouse

Signature of Spouse

Signature of Spouse

Signature of Spouse

Signature of Spouse

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**NEBRASKA LIQUOR
CONTROL COMMISSION**

ACKNOWLEDGEMENT

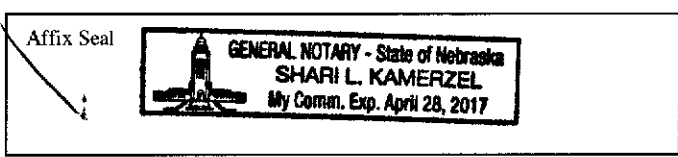
State of Nebraska
County of Scotts Bluff

The foregoing instrument was acknowledged before me this

July 9, 2013
date

by Jeffrey J. Scheinost & Cynthia A. Scheinost
name of person acknowledged

Shari L. Kamerzel
Notary Public signature



In compliance with the ADA, this application is available in other formats for persons with disabilities. A ten day advance period is required in writing to produce the alternate format.

**MANAGER APPLICATION
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.ne.gov

Office Use

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JUL 11 2013

NEBRASKA LIQUOR
CONTROL COMMISSION

Corporate manager, including their spouse, are required to adhere to the following requirements

- 1) **Must be a citizen of the United States**
- 2) **Must be a Nebraska resident (Chapter 2 – 006) and must provide proof of voter registration in the State of Nebraska**
- 3) **Must provide a copy of one of the following: state issued US birth certificate, naturalization paper or US passport**
- 4) **Must submit fingerprints (unless a non-participating spouse) (2 cards per person) and fees of \$38 per person, made payable to Nebraska State Patrol**
- 5) **Must be 21 years of age or older**
- 6) **May be required to take a training course**

Corporation/LLC information

Name of Corporation/LLC: PIVO Inc.

Premise information

Premise License Number: Pending

(if new application leave blank)

Premise Trade Name/DBA: High Plains Budweiser

Premise Street Address: 2810 Avenue M

City: Scottsbluff State: NE Zip Code: 69361

Premise Phone Number: 308-632-7424

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. Click on this link to see authorized individuals.

http://www.lcc.ne.gov/license_search/licsearch.cgi



CORPORATE OFFICER/MANAGING MEMBER SIGNATURE
(Faxed signatures are acceptable)

MANAGER'S LAST TWO EMPLOYERS

YEAR		NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
FROM	TO			
1981	1990	Anheuser Busch	Ray Stietz	314-577-2000
1974	1981	United States Army	MG Glenn K. Otis	unknown

1. **READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY. Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.**

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name.

YES NO

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (city & state)	Description of Charge	Disposition
				RECEIVED
				JUL 11 2013
				NEBRASKA LIQUOR CONTROL COMMISSION

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state? YES NO

IF YES, list the name of the premise.
PIVO Inc. dba High Plains Budweiser

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business? YES NO

4. Have you enclosed the required fingerprint cards and **PROPER FEES** with this application? (Check or money order made payable to the **Nebraska State Patrol for \$38.00 per person**)

YES NO *prints enclosed*

5. List any alcohol related training and/or experience (when and where).

1981-1990 Sr. Marketing Mngr. Anheuser Busch 1991-present GM High Plains Budweiser

PERSONAL OATH AND CONSENT OF INVESTIGATION

The above individual(s), being first duly sworn upon oath, deposes and states that the undersigned is the applicant and/or spouse of applicant who makes the above and foregoing application that said application has been read and that the contents thereof and all statements contained therein are true. If any false statement is made in any part of this application, the applicant(s) shall be deemed guilty of perjury and subject to penalties provided by law. (Sec §53-131.01) Nebraska Liquor Control Act.

The undersigned applicant hereby consents to an investigation of his/her background including all records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant and spouse waive any rights or causes of action that said applicant or spouse may have against the Nebraska Liquor Control Commission and any other individual disclosing or releasing said information to the Nebraska Liquor Control Commission. If spouse has **NO** interest directly or indirectly, a spousal affidavit of non participation may be attached.

The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate, or fraudulent.

Jeffrey J. Scheinost
Signature of Manager Applicant

Cynthia A. Scheinost
Signature of Spouse

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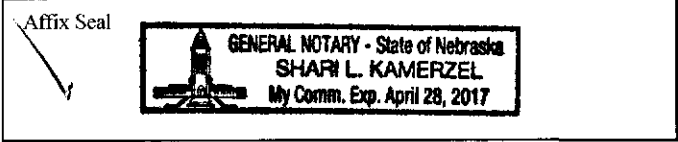
JUL 11 2013

ACKNOWLEDGEMENT
NEBRASKA LIQUOR CONTROL COMMISSION

State of Nebraska
County of Scotts Bluff The foregoing instrument was acknowledged before me this

July 9, 2013 date by Jeffrey J. Scheinost & Cynthia A. Scheinost name of person acknowledged

Shari L. Kamerzel
Notary Public signature



In compliance with the ADA, this application is available in other formats for persons with disabilities. A ten day advance period is required in writing to produce the alternate format.

APPLICATION FOR LIQUOR LICENSE CORPORATION INSERT - FORM 3a

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.ne.gov

Office Use

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JUL 11 2013

NEBRASKA LIQUOR CONTROL COMMISSION

Officers, directors and stockholders holding over 25% shares of stock, including spouses, are required to adhere to the following requirements:

- 1) All officers, directors and stockholders must be listed
- 2) President/CEO and stockholders holding over 25% and their spouse(s) (if applicable) must submit fingerprints (2 cards per person)
- 3) Officers, directors and stockholders holding over 25 % shares of stock and their spouse (if applicable) must sign the signature page of the Application for License form 100 (even if a spousal affidavit has been submitted)

Attach copy of Articles of Incorporation (Articles must show barcode receipt by Secretary of States Office)

Jeffrey J. Scheinost

Name of Registered Agent: _____

Name of Corporation that will hold license as listed on the Articles

PIVO Inc.

2810 Avenue M, PO Box 771

Corporation Address: _____

City: Scottsbluff

State: NE

Zip Code: 69363

308-632-7424

308-632-5908

Corporation Phone Number: _____

Fax Number: _____

Total Number of Corporation Shares Issued: 1,000 shares

Name and notarized signature of President/CEO (Information of president must be listed on following page)

Scheinost

Jeffrey

J.

Last Name: _____

First Name: _____

MI: _____

70455 County Road 20

Scottsbluff

Home Address: _____

City: _____

NE

69361

308-632-5696

State: _____

Zip Code: _____

Home Phone Number: _____

Jeffrey J. Scheinost
Signature of President/CEO

ACKNOWLEDGEMENT

State of Nebraska

County of Scotts Bluff

The foregoing instrument was acknowledged before me this

July 9, 2013

Date

by Jeffrey Scheinost
name of person acknowledge

Shari L. Kamerzel

Affix Seal



Is the applying corporation controlled by another corporation/company?

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JUL 11 2013

YES

NO

If yes, provide the following:

- 1) Name of corporation _____
- 2) Supply an organizational chart of the controlling corporation named above
- 3) Controlling corporation **MUST** be registered with the Nebraska Secretary of State, copy of articles must be submitted with application §53-126

NEBRASKA LIQUOR
CONTROL COMMISSION

Indicate the Corporation's tax year with the IRS (Example January through December)

Starting Date: January 1

Ending Date: December 31

Is this a Non-Profit Corporation?

YES

NO

If yes, provide the Federal ID # _____

In compliance with the ADA, this corporation insert form 3a is available in other formats for persons with disabilities.
A ten day advance period is requested in writing to produce the alternate format.

FORM 101
REV 12/2010
Page 4 of 4

Articles

NE Sec of State - CORP
1000057783 Pgs. 2
PIVO, INC.
Filed 08/10/1999 03:41 PM

ARTICLES OF INCORPORATION OF PIVO, INC.

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JUL 11 2013

NEBRASKA LIQUOR
CONTROL COMMISSION

1. **Name:** The name of the corporation is PIVO, Inc.
2. **Authorized Shares:** The corporation shall have the authority to issue 10,000 shares of common stock at a par value of \$1.00 each.
3. **Board of Directors:**

a. The names and street addresses of those who shall serve as the initial Board of Directors are:

Jeffrey J. Scheinost
2810 Avenue M
Scottsbluff, NE 69361

Cynthia A. Scheinost
2810 Avenue M
Scottsbluff, NE 69361

Tom Baumgardner
3121 W. Sunset
North Platte, NE 69101

b. Directors shall not be liable to either the corporation or its stockholders for money damages for any action taken, or any failure to take any action, as a director, except liability for:

- (1) The amount of a financial benefit to director to which the director is not entitled;
- (2) An intentional infliction of harm on the corporation or the shareholders;
- (3) A violation of §21-2096 of the Business Corporation Act; or
- (4) An intentional violation of criminal law.

c. Directors may be indemnified for liability, as defined in §21-20,102 of the Business Corporation Act, to any person for any action taken, or any failure to take any action, as a director, except liability for the items listed in subparagraph b. above.

4. **Registered Office and Registered Agent:** The initial registered agent and the street address of the agent's initial registered office is:

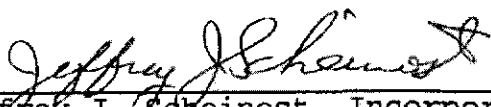
Articles

Jeffrey J. Scheinost
2810 Avenue M
Scottsbluff, NE 69361

5. **Incorporator:** The name and street address of the incorporator is:

Jeffrey J. Scheinost
2810 Avenue M
Scottsbluff, NE 69361

Effective: August 6, 1999.



Jeffrey J. Scheinost, Incorporator

Articles

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PIVO, INC.

JUL 11 2013

JOINT ANNUAL MEETING OF SHAREHOLDERS AND DIRECTORS

NEBRASKA LIQUOR
CONTROL COMMISSION

January 9, 2006

The Shareholders and Directors of PIVO, Inc., a Nebraska Corporation, by unanimous written consent, in lieu of a joint annual meeting of the Shareholders and Directors, take the following action:

1. The Corporation shall have three Directors. The following persons shall serve as Directors of the Corporation until their respective successors are elected and qualified:

Jeffrey J. Scheinost
Cynthia A. Scheinost
MaryKate Scheinost

2. The following persons shall serve as officers of the Corporation until their successors are elected and qualified:

Jeffrey J. Scheinost - President/Treasurer
Cynthia A. Scheinost - Vice President/Secretary

3. The officers of the Corporation are authorized to continue to act on behalf of the Corporation with respect to banking and other management decisions. The most recently approved authorizations to sign checks and pay corporate obligations are hereby ratified.

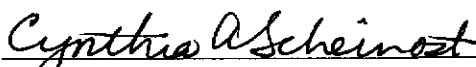
4. The actions of the officers in making any and all capital purchases and debt transactions are ratified and confirmed.

5. The Shareholders ratify all acts of Directors and authorize continuation of the business in the manner conducted to date.

This consent shall have the effect of the unanimous vote for the actions specified at a joint meeting of the Shareholders and Directors of the Corporation and shall be effective as of the date shown above.



Jeffrey J. Scheinost, Shareholder/Director



Cynthia A. Scheinost, Shareholder/Director



MaryKate Scheinost, Director

Business Plan

**Budweiser**
KING OF BEERS®

High Plains Budweiser

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JUL 11 2013

NEBRASKA LIQUOR
CONTROL COMMISSION

BUSINESS PLAN FOR ADDING LIQUOR AND WINE TO OUR NEBRASKA WHOLESALE LIQUOR LICENSE

Our basic plan is to offer products (IE: Cider based products) that our current or future suppliers are offering or developing for sale in our designated territory. Our current warehouse is ample in size and we have the proper bond on file with the Liquor Control Commission. We understand that the sales and reporting are different than malt beverages and has to be handled the same as Distilled Spirits and Wine.

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#13

JUL 11 2013

Landmark Real Estate Services, L.L.C. 1525 10th Street Gering, NE 69341

8774

NEBRASKA LIQUOR CONTROL COMMISSION

of Nebraska, Scottsbluff, NE Entered in Numerical record the 4 day of at 2:53 o'clock P. Book 221 of Dec on page 351 Jean A. Ba

NEBRASKA DOCUMENTARY STAMP TAX Date January 4, 2000 \$ 1363.25 By G. A. Bauer

NIM. B GEN. E PICT. COMPARED

CORPORATION WARRANTY DEED

WESTERN DISTRIBUTING OF NEBRASKA, INC, GRANTOR, \$5.50 in consideration of ONE DOLLAR AND OTHER VALUABLE CONSIDERATION received from GRANTEE(S), PIVO, INC., a Nebraska corporation

the following described real estate (as described in Neb.Rev.Stat. 76-102)

Lot 3A, Block 2, Amended Plat of Lots 3 and 4, Block 2, Case Subdivision to the City of Scottsbluff, Scotts Bluff County, Nebraska.

SUBJECT TO easements, restrictions, reservations and rights of way whether apparent or of record.

GRANTORS covenants (jointly and severally, if more than one) with GRANTEES that GRANTOR:

- (1) is lawfully seized of such real estate and that it is free from encumbrances; (2) has legal power and lawful authority to convey the same; (3) warrants and will defend title to the real estate against the lawful claims of all persons.

EXECUTED December 31, 1999.,

Western Distributing of Nebraska, Inc by: Donald E. Ryan, Pres.

STATE OF KANSAS) COUNTY OF NORTON) ss.

The foregoing instrument was acknowledged before me on December 31, 1999, by Donald E. Ryan, President of Western Distributing of Nebraska, Inc.

Notary Public My commission expires 3rd Aug 20

NOTARY PUBLIC - State of K. NORMAN D. WALT

NUM. INDEX B3
COMPUTER [initials]
PICTURED [initials]
IMAGED [initials]

NO. 4
DOC. [initials] PD [initials] CHG [initials] RET [initials]
FEES 21.00 PD [initials] CHG [initials] RET [initials]
TOTAL [initials]
CK NUM ck 21.00 BY [initials]
REC'D Zac

Inst 2004

RECORDED
SCOTTS BLUFF COUNTY

Date 6-7-04 Time [initials]

Jean A. B...

REGISTER OF DEEDS

JUL 11 2013

NEBRASKA LIQUOR CONTROL COMMISSION

DIANA LEIS
PLATTE VALLEY NATIONAL BANK
PO BOX 2308
SCOTTSBLUFF, NE 69363-2308

Space Above This Line For Recording Data

DEED OF TRUST

(With Future Advance Clause)

Construction Security Agreement

Master form recorded by

1. DATE AND PARTIES. The date of this Deed of Trust (Security Instrument) is 06-03-2004 and the parties, their addresses and tax identification numbers, if required, are as follows:

TRUSTOR:
PIVO, INC DBA HIGH PLAINS BUDWEISER, A NEBRASKA CORPORATION
281D AVENUE M
PO BOX 771
SCOTTSBLUFF, NE 69363-0771

If checked, refer to the attached Addendum incorporated herein, for additional Trustors, their signatures, acknowledgments.

TRUSTEE:
PLATTE VALLEY NATIONAL BANK
1212 CIRCLE DRIVE
SCOTTSBLUFF, NE 69363-2308

BENEFICIARY:
PLATTE VALLEY NATIONAL BANK
ORGANIZED AND EXISTING UNDER THE LAWS OF THE UNITED STATES OF AMERICA
1212 CIRCLE DRIVE
PO BOX 2308 SCOTTSBLUFF, NE 69363-2308

2. CONVEYANCE. For good and valuable consideration, the receipt and sufficiency of which is acknowledged, secure the Secured Debt (defined below) and Trustor's performance under this Security Instrument, Trustor irrevocably grants, conveys and sells to Trustee, in trust for the benefit of Beneficiary, with power of sale, the following property: LOT 3A, BLOCK 2, AMENDED PLAT OF LOTS 3 AND 4, BLOCK 2 AND LOT 5, BLOCK 2, CASE SUBDIVISION TO THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA. CASE SUBDIVISION,

The property is located in SCOTTS BLUFF at 281D AVENUE M
(County) (Address) SCOTTSBLUFF, Nebraska (City)

Together with all rights, easements, appurtenances, royalties, mineral rights, oil and gas rights, all water rights, ditches, and water stock and all existing and future improvements, structures, fixtures, and replaceme now, or at any time in the future, be part of the real estate described above (all referred to as "Property").

3. MAXIMUM OBLIGATION LIMIT. The total principal amount secured by this Security Instrument at any o not exceed \$ 1,533,000.00. This limitation of amount does not include interest a and charges validly made pursuant to this Security Instrument. Also, this limitation does not apply to advance: the terms of this Security Instrument to protect Beneficiary's security and to perform any of the covenants con Security Instrument.

4. SECURED DEBT AND FUTURE ADVANCES. The term "Secured Debt" is defined as follows:
A. Debt incurred under the terms of all promissory note(s), contract(s), guaranty(s) or other evidence of d below and all their extensions, renewals, modifications or substitutions. (When referencing the debt suggested that you include items such as borrowers' names, note amounts, interest rates, maturity dates, et PROMISSORY NOTE DATED 6/03/2004 EXECUTED BY TRUSTOR IN FAVOR OF BENEFICIARY.

- B. All future advances from Beneficiary to Trustor or other future obligations of Trustor to Beneficiary under any promissory note, contract, guaranty, or other evidence of debt executed by Trustor in favor of Beneficiary after this Security Instrument whether or not this Security Instrument is specifically referenced. If more than one person signs this Security Instrument, each Trustor agrees that this Security Instrument will secure all future advances and future obligations that are given to or incurred by any one or more Trustor, or any one or more Trustor and others. All future advances and other future obligations are secured by this Security Instrument even though all or part may not yet be advanced. All future advances and other future obligations are secured as if made on the date of this Security Instrument. Nothing in this Security Instrument shall constitute a commitment to make additional or future loans or advances in any amount. Any such commitment must be agreed to in a separate writing.
- C. All obligations Trustor owes to Beneficiary, which may later arise, to the extent not prohibited by law, including, but not limited to, liabilities for overdrafts relating to any deposit account agreement between Trustor and Beneficiary.
- D. All additional sums advanced and expenses incurred by Beneficiary for insuring, preserving or otherwise protecting the Property and its value and any other sums advanced and expenses incurred by Beneficiary under the terms of this Security Instrument.

This Security Instrument will not secure any other debt if Beneficiary fails to give any required notice of the right of rescission.

5. **PAYMENTS.** Trustor agrees that all payments under the Secured Debt will be paid when due and in accordance with the terms of the Secured Debt and this Security Instrument.
6. **WARRANTY OF TITLE.** Trustor warrants that Trustor is or will be lawfully seized of the estate conveyed by this Security Instrument and has the right to irrevocably grant, convey, and sell the Property to Trustee, in trust, with power of sale. Trustor also warrants that the Property is unencumbered, except for encumbrances of record.
7. **PRIOR SECURITY INTERESTS.** With regard to any other mortgage, deed of trust, security agreement or other lien document that created a prior security interest or encumbrance on the Property, Trustor agrees:
- To make all payments when due and to perform or comply with all covenants.
 - To promptly deliver to Beneficiary any notices that Trustor receives from the holder.
 - Not to allow any modification or extension of, nor to request any future advances under any note or agreement secured by the lien document without Beneficiary's prior written consent.
8. **CLAIMS AGAINST TITLE.** Trustor will pay all taxes, assessments, liens, encumbrances, lease payments, ground rents, utilities, and other charges relating to the Property when due. Beneficiary may require Trustor to provide to Beneficiary copies of all notices that such amounts are due and the receipts evidencing Trustor's payment. Trustor will defend title to the Property against any claims that would impair the lieu of this Security Instrument. Trustor agrees to assign to Beneficiary, as requested by Beneficiary, any rights, claims or defenses Trustor may have against parties who supply labor or materials to maintain or improve the Property.
9. **DUE ON SALE OR ENCUMBRANCE.** Beneficiary may, at its option, declare the entire balance of the Secured Debt to be immediately due and payable upon the creation of, or contract for the creation of, any lien, encumbrance, transfer or sale of the Property. This right is subject to the restrictions imposed by federal law (12 C.F.R. 591), as applicable. This covenant shall run with the Property and shall remain in effect until the Secured Debt is paid in full and this Security Instrument is released.
10. **PROPERTY CONDITION, ALTERATIONS AND INSPECTION.** Trustor will keep the Property in good condition and make all repairs that are reasonably necessary. Trustor shall not commit or allow any waste, impairment, or deterioration of the Property. Trustor will keep the Property free of noxious weeds and grasses. Trustor agrees that the nature of the occupancy and use will not substantially change without Beneficiary's prior written consent. Trustor will not permit any change in any license, restrictive covenant or easement without Beneficiary's prior written consent. Trustor will notify Beneficiary of all demands, proceedings, claims, and actions against Trustor, and of any loss or damage to the Property.
- Beneficiary or Beneficiary's agents may, at Beneficiary's option, enter the Property at any reasonable time for the purpose of inspecting the Property. Beneficiary shall give Trustor notice at the time of or before an inspection specifying a reasonable purpose for the inspection. Any inspection of the Property shall be entirely for Beneficiary's benefit and Trustor will in no way rely on Beneficiary's inspection.
11. **AUTHORITY TO PERFORM.** If Trustor fails to perform any duty or any of the covenants contained in this Security Instrument, Beneficiary may, without notice, perform or cause them to be performed. Trustor appoints Beneficiary as attorney in fact to sign Trustor's name or pay any amount necessary for performance. Beneficiary's right to perform for Trustor shall not create an obligation to perform, and Beneficiary's failure to perform will not preclude Beneficiary from exercising any of Beneficiary's other rights under the law or this Security Instrument. If any construction on the Property is discontinued or not carried on in a reasonable manner, Beneficiary may take all steps necessary to protect Beneficiary's security interest in the Property, including completion of the construction.
12. **ASSIGNMENT OF LEASES AND RENTS.** Trustor irrevocably assigns, grants and conveys, to Trustee, in trust for the benefit of Beneficiary as additional security all the right, title and interest in the following (all referred to as Property): existing or future leases, subleases, licenses, guaranties and any other written or verbal agreements for the use and occupancy of the Property, including any extensions, renewals, modifications or replacements (all referred to as Leases); and rents, issues and profits (all referred to as Rents). In the event any item listed as Leases or Rents is determined to be personal property, this Assignment will also be regarded as a security agreement. Trustor will promptly provide Beneficiary with copies of the Leases and will certify these Leases are true and correct copies. The existing Leases will be provided on execution of the Assignment, and all future Leases and any other information with respect to these Leases will be provided immediately after they are executed. Trustor may collect, receive, enjoy and use the Rents so long as Trustor is not in default.
- Upon default, Trustor will receive any Rents in trust for Beneficiary and will not commingle the Rents with any other funds. Trustor agrees that this Security Instrument is immediately effective between Trustor and Beneficiary and effective as to third parties on the recording of this Assignment. As long as this Assignment is in effect, Trustor warrants and represents that no default exists under the Leases, and the parties subject to the Leases have not violated any applicable law on leases, licenses and landlords and tenants.
13. **LEASEHOLDS; CONDOMINIUMS; PLANNED UNIT DEVELOPMENTS.** Trustor agrees to comply with the provisions of any lease if this Security Instrument is on a leasehold. If the Property includes a unit in a condominium or a planned unit development, Trustor will perform all of Trustor's duties under the covenants, by-laws, or regulations of the condominium or planned unit development.

#13

14. **DEFAULT.** Trustor will be in default if any party obligated on the Secured Debt fails to make payment when due. Trustor will be in default if a breach occurs under the terms of this Security Instrument or any other document executed for the purpose of creating, securing or guarantying the Secured Debt. A good faith belief by Beneficiary that Beneficiary at any time is insecure with respect to any person or entity obligated on the Secured Debt or that the prospect of any payment or the value of the Property is impaired shall also constitute an event of default.

15. **REMEDIES ON DEFAULT.** In some instances, federal and state law will require Beneficiary to provide Trustor with notice of the right to cure or other notices and may establish time schedules for foreclosure actions. Subject to these limitations, if any, Beneficiary may accelerate the Secured Debt and foreclose this Security Instrument in a manner provided by law if Trustor is in default.

At the option of Beneficiary, all or any part of the agreed fees and charges, accrued interest and principal shall become immediately due and payable, after giving notice if required by law, upon the occurrence of a default or anytime thereafter. In addition, Beneficiary shall be entitled to all the remedies provided by law, the terms of the Secured Debt, this Security Instrument and any related documents, including without limitation, the power to sell the Property.

If there is a default, Trustee shall, in addition to any other permitted remedy, at the request of the Beneficiary, advertise and sell the Property as a whole or in separate parcels at public auction to the highest bidder for cash and convey absolute title free and clear of all right, title and interest of Trustor at such time and place as Trustee designates. Trustee shall give notice of sale including the time, terms and place of sale and a description of the property to be sold as required by the applicable law in effect at the time of the proposed sale.

Upon sale of the Property and to the extent not prohibited by law, Trustee shall make and deliver a deed to the Property sold which conveys absolute title to the purchaser, and after first paying all fees, charges and costs, shall pay to Beneficiary all moneys advanced for repairs, taxes, insurance, liens, assessments and prior encumbrances and interest thereon, and the principal and interest on the Secured Debt, paying the surplus, if any, to Trustor. Beneficiary may purchase the Property. The recitals in any deed of conveyance shall be prima facie evidence of the facts set forth therein.

All remedies are distinct, cumulative and not exclusive, and the Beneficiary is entitled to all remedies provided at law or equity, whether or not expressly set forth. The acceptance by Beneficiary of any sum in payment or partial payment on the Secured Debt after the balance is due or is accelerated or after foreclosure proceedings are filed shall not constitute a waiver of Beneficiary's right to require complete cure of any existing default. By not exercising any remedy on Trustor's default, Beneficiary does not waive Beneficiary's right to later consider the event a default if it continues or happens again.

16. **EXPENSES; ADVANCES ON COVENANTS; ATTORNEYS' FEES; COLLECTION COSTS.** Except when prohibited by law, Trustor agrees to pay all of Beneficiary's expenses if Trustor breaches any covenant in this Security Instrument. Trustor will also pay on demand any amount incurred by Beneficiary for insuring, inspecting, preserving or otherwise protecting the Property and Beneficiary's security interest. These expenses will bear interest from the date of the payment until paid in full at the highest interest rate in effect as provided in the terms of the Secured Debt. Trustor agrees to pay all costs and expenses incurred by Beneficiary in collecting, enforcing or protecting Beneficiary's rights and remedies under this Security Instrument. This amount may include, but is not limited to, attorneys' fees, court costs, and other legal expenses. This Security Instrument shall remain in effect until released. Trustor agrees to pay for any recordation costs of such release.

17. **ENVIRONMENTAL LAWS AND HAZARDOUS SUBSTANCES.** As used in this section, (1) Environmental Law means, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA, 42 U.S.C. 9601 et seq.), and all other federal, state and local laws, regulations, ordinances, court orders, attorney general opinions or interpretive letters concerning the public health, safety, welfare, environment or a hazardous substance; and (2) Hazardous Substance means any toxic, radioactive or hazardous material, waste, pollutant or contaminant which has characteristics which render the substance dangerous or potentially dangerous to the public health, safety, welfare or environment. The term includes, without limitation, any substances defined as "hazardous material," "toxic substances," "hazardous waste" or "hazardous substance" under any Environmental Law.

Trustor represents, warrants and agrees that:

- A. Except as previously disclosed and acknowledged in writing to Beneficiary, no Hazardous Substance is or will be located, stored or released on or in the Property. This restriction does not apply to small quantities of Hazardous Substances that are generally recognized to be appropriate for the normal use and maintenance of the Property.
- B. Except as previously disclosed and acknowledged in writing to Beneficiary, Trustor and every tenant have been, are, and shall remain in full compliance with any applicable Environmental Law.
- C. Trustor shall immediately notify Beneficiary if a release or threatened release of a Hazardous Substance occurs on, under or about the Property or there is a violation of any Environmental Law concerning the Property. In such an event, Trustor shall take all necessary remedial action in accordance with any Environmental Law.
- D. Trustor shall immediately notify Beneficiary in writing as soon as Trustor has reason to believe there is any pending or threatened investigation, claim, or proceeding relating to the release or threatened release of any Hazardous Substance or the violation of any Environmental Law.

18. **CONDEMNATION.** Trustor will give Beneficiary prompt notice of any pending or threatened action, by private or public entities to purchase or take any or all of the Property through condemnation, eminent domain, or any other means. Trustor authorizes Beneficiary to intervene in Trustor's name in any of the above described actions or claims. Trustor assigns to Beneficiary the proceeds of any award or claim for damages connected with a condemnation or other taking of all or any part of the Property. Such proceeds shall be considered payments and will be applied as provided in this Security Instrument. This assignment of proceeds is subject to the terms of any prior mortgage, deed of trust, security agreement or other lien document.

19. **INSURANCE.** Trustor shall keep Property insured against loss by fire, flood, theft and other hazards and risks reasonably associated with the Property due to its type and location. This insurance shall be maintained in the amounts and for the periods that Beneficiary requires. What Lender requires pursuant to the preceding sentence can change during the term of the loan. The insurance carrier providing the insurance shall be chosen by Trustor subject to Beneficiary's approval, which shall not be unreasonably withheld. If Trustor fails to maintain the coverage described above, Beneficiary may, at Beneficiary's option, obtain coverage to protect Beneficiary's rights in the Property according to the terms of this Security Instrument.

All insurance policies and renewals shall be acceptable to Beneficiary and shall include a standard "mortgage clause" and, where applicable, "loss payee clause." Trustor shall immediately notify Beneficiary of cancellation or termination of the insurance. Beneficiary shall have the right to hold the policies and renewals. If Beneficiary requires, Trustor shall immediately give to Beneficiary all receipts of paid premiums and renewal notices. Upon loss, Trustor shall give immediate notice to the insurance carrier and Beneficiary, and shall make proof of loss if not made immediately by Trustor.

RECEIVED BY BENEFICIARY
 04/20/04
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Unless otherwise agreed in writing, all insurance proceeds shall be applied to the restoration or repair of the Property or to the Secured Debt, whether or not then due, at Beneficiary's option. Any application of proceeds to principal shall not extend or postpone the due date of the scheduled payment nor change the amount of any payment. Any excess will be paid to the Grantor. If the Property is acquired by Beneficiary, Trustor's right to any insurance policies and proceeds resulting from damage to the Property before the acquisition shall pass to Beneficiary to the extent of the Secured Debt immediately before the acquisition.

- 20. **ESCROW FOR TAXES AND INSURANCE.** Unless otherwise provided in a separate agreement, Trustor will not be required to pay to Beneficiary funds for taxes and insurance in escrow.
- 21. **FINANCIAL REPORTS AND ADDITIONAL DOCUMENTS.** Trustor will provide to Beneficiary upon request, any financial statement or information Beneficiary may deem reasonably necessary. Trustor agrees to sign, deliver, and file any additional documents or certifications that Beneficiary may consider necessary to perfect, continue, and preserve Grantor's obligations under this Security Instrument and Beneficiary's lien status on the Property.
- 22. **JOINT AND INDIVIDUAL LIABILITY; CO-SIGNERS; SUCCESSORS AND ASSIGNS BOUND.** All duties under this Security Instrument are joint and individual. If Trustor signs this Security Instrument but does not sign an evidence of debt, Trustor does so only to mortgage Trustor's interest in the Property to secure payment of the Secured Debt and Trustor does not agree to be personally liable on the Secured Debt. If this Security Instrument secures a guaranty between Beneficiary and Trustor, Trustor agrees to waive any rights that may prevent Beneficiary from bringing any action or claim against Trustor or any party indebted under the obligation. These rights may include, but are not limited to, any anti-deficiency or one-action laws. Trustor agrees that Beneficiary and any party to this Security Instrument may extend, modify or make any change in the terms of this Security Instrument or any evidence of debt without Trustor's consent. Such a change will not release Trustor from the terms of this Security Instrument. The duties and benefits of this Security Instrument shall bind and benefit the successors and assigns of Trustor and Beneficiary.
- 23. **APPLICABLE LAW; SEVERABILITY; INTERPRETATION.** This Security Instrument is governed by the laws of the jurisdiction in which Beneficiary is located, except to the extent otherwise required by the laws of the jurisdiction where the Property is located. This Security Instrument is complete and fully integrated. This Security Instrument may not be amended or modified by oral agreement. Any section in this Security Instrument, attachments, or any agreement related to the Secured Debt that conflicts with applicable law will not be effective, unless that law expressly or impliedly permits the variations by written agreement. If any section of this Security Instrument cannot be enforced according to its terms, that section will be severed and will not affect the enforceability of the remainder of this Security Instrument. Whenever used, the singular shall include the plural and the plural the singular. The captions and headings of the sections of this Security Instrument are for convenience only and are not to be used to interpret or define the terms of this Security Instrument. Time is of the essence in this Security Instrument.
- 24. **SUCCESSOR TRUSTEE.** Beneficiary, at Beneficiary's option, may from time to time remove Trustee and appoint a successor trustee without any other formality than the designation in writing. The successor trustee, without conveyance of the Property, shall succeed to all the title, power and duties conferred upon Trustee by this Security Instrument and applicable law.
- 25. **NOTICE.** Unless otherwise required by law, any notice shall be given by delivering it or by mailing it by first class mail to the appropriate party's address on page 1 of this Security Instrument, or to any other address designated in writing. Notice to one trustor will be deemed to be notice to all trustors.
- 26. **WAIVERS.** Except to the extent prohibited by law, Trustor waives all appraisal and homestead exemption rights relating to the Property.
- 27. **OTHER TERMS.** If checked, the following are applicable to this Security Instrument:
 - Line of Credit.** The Secured Debt includes a revolving line of credit provision. Although the Secured Debt may be reduced to a zero balance, this Security Instrument will remain in effect until released.
 - Construction Loan.** This Security Instrument secures an obligation incurred for the construction of an improvement on the Property.
 - Fixture Filing.** Trustor grants to Beneficiary a security interest in all goods that Grantor owns now or in the future and that are or will become fixtures related to the Property. This Security Instrument suffices as a financing statement and any carbon, photographic or other reproduction may be filed of record for purposes of Article 9 of the Uniform Commercial Code.
 - Riders.** The covenants and agreements of each of the riders checked below are incorporated into and supplement and amend the terms of this Security Instrument. [Check all applicable boxes]
 - Condominium Rider
 - Planned Unit Development Rider
 - Other
 - Additional Terms.**


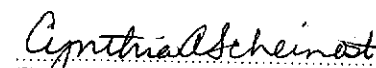
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JUL 11 2013

NEBRASKA LIQUOR CONTROL COMMISSION

SIGNATURES: By signing below, Trustor agrees to the terms and covenants contained in this Security Instrument and in any attachments. Trustor also acknowledges receipt of a copy of this Security Instrument on the date stated on page 1.

PIVO, INC DBA HIGH PLAINS BUDWEISER

 6-3-04 (Date)
  6-3-04 (Date)

(Signature) JEFFREY J. SCHEINOST, PRESIDENT
 (Signature) CYNTHIA A. SCHEINOST, SECRETARY

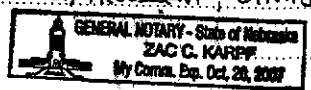
ACKNOWLEDGMENT:

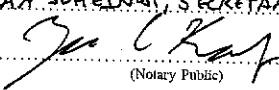
STATE OF NEBRASKA COUNTY OF SCOTT BLUFF

(Individual) This instrument was acknowledged before me this 30 day of JUN, 2004 } ss.

by JEFFREY J. SCHEINOST, PRESIDENT; CYNTHIA A. SCHEINOST, SECRETARY; PIVO, INC. DBA HIGH PLAINS BUDWEISER

My commission expires:



 (Notary Public)

DEPARTMENT OF THE TREASURY
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU

BASIC PERMIT

(Under Federal Alcohol Administration Act)

RECEIVED

JUL 11 2013

**NEBRASKA LIQUOR
CONTROL COMMISSION**

1. PERMIT NUMBER

NE-P-2588

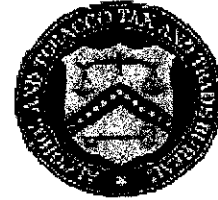
2. DATE OF PERMIT

June 12, 2000

3. REGISTRY NUMBER (if applicable)

4. DATE OF APPLICATION for Amendment

March 12, 2012



5. NAME AND ADDRESS OF PERMITTEE (Number and street, city or town, State and Zip Code)

PIVO, INC.
dba HIGH PLAINS BUDWEISER
2810 AVENUE M
SCOTTSBLUFF, NE 69361-0000

6. TRADE NAMES AUTHORIZED BY THIS PERMIT (Trade name approval does not constitute approval as a brand name for labeling purposes. If needed, list on reverse or use continuation sheet.)

HIGH PLAINS BUDWEISER

* Used for Contract Bottling or Packaging/Branding Purposes

7. PERMIT GRANTED FOR (ONE TYPE OF OPERATION ONLY)

Pursuant to the application of the date indicated in item 4, you are authorized and permitted to engage, at the above address, in the business of:

- a. Distilled Spirits - distiller rectifier(processor) warehouseman and/or warehouseman and bottler and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the distilled spirits so distilled or rectified, or warehoused and bottled, or the wines so rectified.
- b. Wine - producer and blender blender and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the wine so produced or blended.
- c. Importer - importing into the United States the following alcoholic beverages: and while so engaged, to sell, offer to deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so imported.
- d. Wholesaler - Purchasing for resale at wholesale the following alcoholic beverages: DISTILLED SPIRITS, WINE AND MALT BEVERAGES and while so engaged, to receive or to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so Purchased.

This Permit is conditioned upon your compliance with the Federal Alcohol Administration Act; the Twenty-first Amendment and laws relating to its enforcement; all other Federal laws relating to distilled spirits, wine, and malt beverages, including taxes with respect to them; the Federal Water Pollution Control Act; and, all applicable regulations made pursuant to law which are now, or may hereafter be, in force.

This basic permit is effective from the date shown above and will remain in force until suspended, revoked, annulled, voluntarily surrendered, or automatically terminated.

THIS PERMIT WILL AUTOMATICALLY TERMINATE THIRTY DAYS AFTER ANY CHANGE IN PROPRIETORSHIP OR CONTROL OF THE BUSINESS, unless an application for a new basic permit is made by the transferee or permittee within the thirty day period. If an application for a new basic permit is timely filed, the outstanding basic permit will continue in effect until the application is acted on by the Director, Alcohol and Tobacco Tax and Trade Bureau.

THIS PERMIT IS NOT TRANSFERABLE. ANY CHANGE IN THE TRADE NAME, CORPORATE NAME, MANAGEMENT OR ADDRESS OF THE BUSINESS COVERED BY THIS PERMIT, OR ANY CHANGE IN STOCK OWNERSHIP (MORE THAN 10%) MUST BE REPORTED TO THE NATIONAL REVENUE CENTER OR PUERTO RICO OPERATIONS OFFICE WITHOUT DELAY.

THIS IS AN

ORIGINAL PERMIT

AMENDED PERMIT

REASON FOR AMENDMENT

ADDED DISTILLED SPIRITS OPERATIONS
ADDED WINE OPERATIONS

DATE OF AMENDMENT

APR 27 2012

SIGNATURE AND TITLE OF AUTHORIZED TTB OFFICIAL

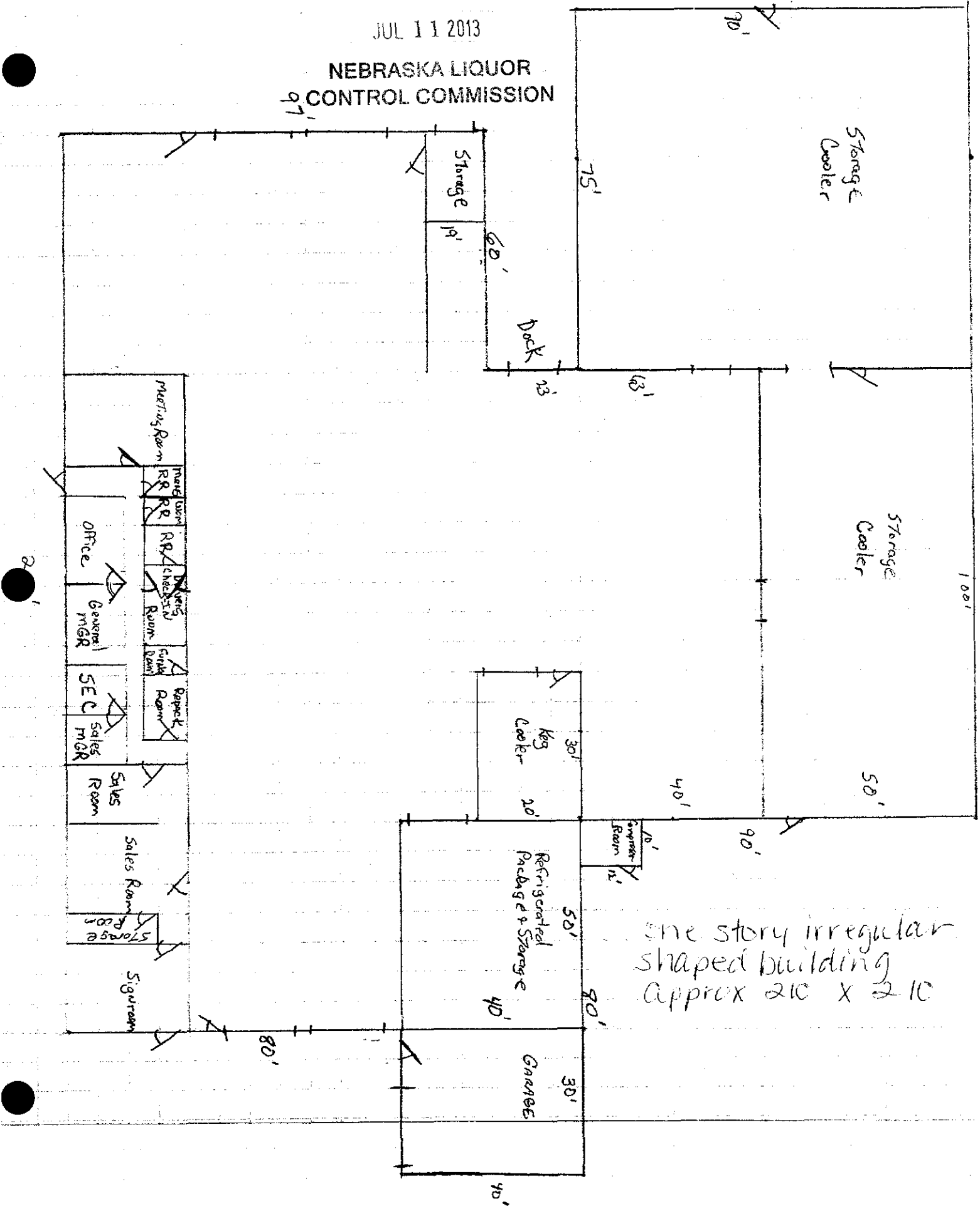
Paula J. Fyman
FOR JOHN J. MANFREDA, ADMINISTRATOR

TTB F 5170.2 (05/2006)

RECEIVED

JUL 11 2013

NEBRASKA LIQUOR CONTROL COMMISSION



CHECK LIST

Neb. Rev. Stat. §53-132 Cum. Supp. 2002

Council should determine the propensity of whether or not to grant the liquor license that has been requested. In that regard, suitability and fitness and the following four criteria are most important:

- (2)(a) Applicant is fit, willing and able to provide the service proposed.
- (2)(b) Applicant can conform to all laws.
- (2)(c) Applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to ensure conformance with law.
- (2)(d) Issuance of the license is or will be required by the present or future public convenience and necessity.

In making its determination Council may also consider as the Nebraska Liquor Control Commission will consider, the following. The Council should not base its recommendation on any of the following criteria, but may chose to comment to the Commission about one or more of the criteria:

- (3)(b) Citizen's protest.
- (3)(c) Existing population/growth.
- (3)(d) The nature of the neighborhood around the location.
- (3)(e) Existence of other licenses.
- (3)(f) Existing motor vehicle and pedestrian traffic in the vicinity.
- (3)(g) Adequacy of existing law enforcement.
- (3)(h) Zoning restrictions.
- (3)(i) Sanitary conditions.
- (3)(j) Whether the type of business or activity proposed will be consistent with the public interest.

*OTHER COUNCIL CONCERNS

Memo

To: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
From: Kevin Spencer, Chief of Police
Date: 8/28/2013
Re: Application for a Class X Wholesale Liquor License number X-104568 in the name of Jeffrey J. Scheinost, PIVO Inc. dba High Plains Budweiser 2810 Ave M Scottsbluff, Nebraska 69361

AUTHORITY: The Scottsbluff Police Department reports specific information to the City Council whenever a liquor license application is presented. The information furnished by the Police Department conforms to Chapter 53, Reissue Revised Statutes of Nebraska 1943, and Section 53-132, which outlines the factors which the Commission may consider in granting a liquor license.

COMMENTARY

53-132: Section 2

(A) The applicant is fit, willing and able to properly provide the service proposed within the city where the premises described in the application are located:

A background check was conducted on Jeffery Scheinost as a means to determine his fitness to hold a liquor license. Jeffery reported no criminal convictions on his application, nor did we find any during our background investigation.

Jeffery Scheinost and I met at his place of business "High Plains Budweiser" 2810 Ave M Scottsbluff, NE on 08/27/2013 at 0930 hours. Jeffery told me that he has been working in the industry since 1982. Jeffery explained that he currently holds a class W license, number W-047497 and has for several years. Jeffery said his only reason for changing to a class X license is so that he can wholesale spirits. Jeffery explained that Budweiser is now manufacturing a cider that he will now have to stock.

I asked Jeffery about security and his inventory. Jeffery stated that High Plains Budweiser has been at the Ave M location for several years and never broken into. Jeffery stated that they were vandalized one time and that was it. Jeffery stated that there is a night loader at the business until 12:00 am and there first driver's arrive at 04:00 am, meaning that there is usually someone there or cars parked at the business. Jeffery told me that the state conducts surprise inspections checking his paperwork and inventory on a regular basis. Jeffery told me that the state has never found issue with his paperwork.

Based on the information gathered I have no reason to believe the applicant is not fit to hold a liquor license.

(B) The applicant can conform to all provisions, requirements, rules and regulations provided for in the Nebraska Liquor Control Act:

Any operator must adhere to the existing laws while doing business in the community and adhere to acceptable business practices. Jeffery Scheinost reported that he will continue to manage the business as he has for the past several years.

The applicant appears to have the ability and willingness to conform to language within the Nebraska Liquor Control Act.

(C) The applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to insure that the licensed business can conform to all provisions, requirements, rules and regulations provided for in the Nebraska Liquor Control Act:

Jeffery Scheinost stated that he would make any necessary modification such as an alarm if recommended. Jeffery stated that he is adding emergency lighting at the recommendation of the Scottsbluff Fire Department.

The applicant has provided a business plan that explains what they intend to accomplish with regards to maintaining a successful and hopefully profitable business.

The applicant appears committed to complying with all provisions, requirements, rules and regulations provided for in the Nebraska Liquor Control Act.

(D) The issuance of the license is or will be required by the present or future public convenience and necessity:

This is a wholesale license; the hours of operation are Sunday thru Friday 24 hours and Saturday 08:00 am to 12:00 pm. High Plains Budweiser sells and delivers to area retailers.

SPECIFIC ISSUES COMMISSION MAY CONSIDER

(E) The existence of a citizen's protest made in accordance with Section 53-133:

There have been no known citizen protests of this business.

(F) The nature of the neighborhood or community of the location of the proposed licensed premises:

The business is located at 2810 Ave M Scottsbluff, NE and has been for several years. As stated above the business is a wholesale distribution warehouse. I would not anticipate any issues with location.

(G) The existence or absence of other retail licenses or bottle club licenses with similar privilege within the neighborhood or community of the location or the proposed licensed premises.

There are no similar businesses in the area.

(H) The existing motor vehicle and pedestrian traffic flow in the vicinity of the proposed licensed premises:

The traffic flow is not of concern at this location nor is pedestrian traffic.

(I) The adequacy of existing law enforcement:

The Scottsbluff Police Department is allowed 31 full time officers in the department and handled approximately 15,000 incidents, not including traffic citations during 2012. Due to the nature of this business the police department is capable of responding and investigating any calls for service.

Whether the type of business or activity proposed to be operated in conjunction with the proposed license is and will be consistent with the public interest:

The Police Department would reserve making any statement which would indicate that the sale of alcohol is consistent with the public interest.

EXHIBIT IV

Memo

Date: August 29, 2013
To: Honorable Mayor Meininger and Members of the City Council
From: Cindy Dickinson, City Clerk
CC: Rick Kuckkahn, City Manager
Re: Application of PIVO Inc. dba High Plains Budweiser

The city clerk is required by ordinance to report specific information to the city council whenever a liquor license application hearing is held.

Following are the existing licenses, their class, address and proximity to other licensed premises:

Class of License

- Class A Beer only, for consumption on premises
- Class B Beer only, for consumption off premises
- Class C Alcoholic liquors, for consumption on and off premises
- Class D Alcoholic liquors, including beer, for consumption off premises
- Class I Alcoholic liquors, for consumption on the premises
- Class W Wholesale beer
- Catering Alcohol permitted by licensee's retail license, sold or served at events covered by special designated licenses

Class A Licenses

Restaurants

Pizza Hut of Scottsbluff, Inc.
 Mast Enterprises, Inc. dba Godfather Pizza

726 West 27th Street
 2203-07 Broadway

Total Class A Licenses **2**

Class B Licenses

Convenience Stores

Total Class B Licenses **0**

Class C Licenses

Restaurants

El Charrito Restaurant & Lounge, Inc.
Woodshed, Inc.

802 21st Avenue
18 East 16th Street

Hotel/Motel

Holiday Inn Express
Candlelight Inn & Lounge

1821 Frontage Rd.
1822 East 20th Place

Taverns/Lounges

Hight's Tavern
Silver Saddle Lounge
18th Street Bar and Grille
Bob's Garage & Bar
Lucky Keno LLC dba FrontSide
El Tequila

20 West 18th Street
610 W. 27th St. Unit A
1722 Broadway
1907 Broadway
1001 Avenue I
1619 East Overland

Retail

Racks (Catering)
Panhandle Cooperative Assn. (Catering)

1402 East 20th St.
401 S. Beltline Hwy West

Clubs

Elks BPO Lodge 1367
The Sugar Club

1614 1st Avenue
705 East Overland

TOTAL CLASS C LICENSES 14

Class D Licenses

Grocery Stores

Safeway of Western Nebraska

601 Broadway

Convenience Stores

5th & O Eastco
Family Thrift #459
Sinclair Super Shop
Panhandle Coop Assn.
Git N Split
Cheema's Gas & Liquor
Route 26 Mart
Maverik Stores Inc.,
La Bamba
Walgreens

503 East Overland
121 W 27th Street
902 West Overland
3302 Ave. B
506 West 27th Street
2002 Avenue I
1722 E 20th Street
920 West 36th St.,
721 East Overland
205 West 27th Street

Liquor Stores

Dermer's
Liquor Cabinet (Catering)
Cigarette Chain

1311 E Overland Dr.
817 West 27th Street
323 East Overland

Discount/Grocery Stores

Big Kmart #7024
Wal-Mart Supercenter #867

802 East 27th Street
3322 Avenue I

TOTAL CLASS D LICENSES 16

CLASS I LICENSES

Restaurants

Rosita's	1205 East Overland
Chili's Grill & Bar	826 West 36 th St.
Applebee's Neighborhood Grill & Bar	2621 5 th Avenue
Wonderful House Restaurant	829 Ferdinand Plaza
Taco de Oro	2601 Avenue I
Whiskey Creek Steakhouse	1802 E 20 th Place
Ole, LLC	1901 East 20 th Street
Oriental House	1502 E. 20 th St.
Emporium Coffeehouse & Cafe	1818 1 st Avenue
San Pedro Mexican Restaurant	23 West 27 th St.
Sam & Louie's Pizzeria	1522 Broadway
Taco Town	1007 West 27 th St.

Bowling Alleys

Theater

Hotel/Motel

Hampton Inn & Suites	301 W Hwy 26
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TOTAL CLASS I LICENSES 12

Class W Licenses

Wholesale

High Plains Budweiser	2810 Ave M
-----------------------	------------

TOTAL CLASS W LICENSES 1

TOTAL LICENSES

Class A	2
Class B	0
Class C	14
Class D	16
Class I	12
Class W	1
TOTAL LICENSES	45

Memo

Date: June 12, 2013
To: Honorable Mayor and City Council
From: Staff, Development Services
CC: Rick Kuckkahn
Re: Class "X" Liquor License Application
PIVO Inc.
DBA High Plains Budweiser
2810 Avenue M
Scottsbluff, NE 69361

Action:

The Development Services Department is required by Article 1, Chapter 11 of the Scottsbluff Municipal Code to report specific information to the Mayor and City Council whenever a liquor license application hearing is held. In accordance with that directive the following information is offered:

- (1) The property is situated in a C-3 (Neighborhood and Retail Commercial District) zoning district where the proposed use as a restaurant/bar is allowed by right pursuant to the City's Zoning Ordinance, Chapter 25, of the City's Municipal Code of Ordinances.
- (2) The site meets off-street parking as required by the zoning code.
- (3) The use of the premises is consistent with the surrounding neighborhood, as it relates to that property.
- (4) The property is bounded by C-3 to the north, south, and west. To the east is Agricultural (undeveloped). No school district property or other public institutional facility is within close proximity to the subject property.
- (5) The existing population of Scottsbluff is approximately 15,039.

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Public Inp1

Council to consider approving the request from Lucky One LLC dba Frontside, 1001 Avenue I, to add an outdoor area to their existing liquor license.

Staff Contact: Cindy Dickinson

STATE OF NEBRASKA

Dave Heineman
Governor

NEBRASKA LIQUOR CONTROL COMMISSION
Hobert B. Rupe Executive Director
301 Centennial Mall South, 5th Floor
P.O. Box 95046
Lincoln, Nebraska 68509-5046
Phone (402) 471-2571
Fax (402) 471-2814
TRS USER 800 833-7352 (TTY)

July 19, 2013

SCOTTSBLUFF CITY CLERK
2525 CIRCLE DRIVE
SCOTTSBLUFF NE 69361

Dear Clerk,

Please present this request to you city/village/county board and send us a copy of their recommendation. If recommendation of denial or no recommendation is made the Commission has no alternative but to cease processing this request.

RE: ADDITION

LICENSE #: C-088694
LICENSEE NAME: LUCKY ONE LLC
TRADE NAME: FRONTSIDE
ADDRESS: 1001 AVENUE I
CITY/COUNTY: SCOTTSBLUFF/ SCOTTS BLUFF
PREMISE PHONE: 308-635-7640
CURRENT DESCRIPTION: ONE STORY BUILDING APPROX 40' X 74'
NEW DESCRIPTION: ONE STORY BUILDING APPROX 40' X 74' W/OUTDOOR AREA APPROX 24'X 74'
TO THE SOUTH AND STORAGE AREA APPROX 16' X 23' ON THE NW CORNER

Randy Seybert
Licensing Division
Nebraska Liquor Control Commission

rs
cc: file

Janice Wiebusch
Commissioner

Bob Batt
Chairman
An Equal Opportunity/Affirmative Action Employer

William Austin
Commissioner

FORM 35-4001
REV. 12/99

APPLICATION FOR ADDITION TO LIQUOR LICENSE

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.ne.gov

Office Use

Application:

- Must include processing fee of \$45.00 made payable to Nebraska Liquor Control Commission
- Must include a copy of the lease or deed showing ownership of area to be added
 - This is still required even if it's the same as on file with our office
- Must include simple sketch showing existing licensed area and area to be added, must include outside dimensions in feet (not square feet), direction north. No blue prints.
- May include a letter of explanation

RS

LIQUOR LICENSE #

LICENSEE NAME

TRADE NAME

PREMISE ADDRESS

CITY

CONTACT PERSON

PHONE NUMBER OF CONTACT PERSON

Complete the following questions:

- 1) Are you adding on to your building? Yes No
- Include a sketch of the area to be added showing:
 - existing building
 - outside dimensions (in feet)
 - direction north

- 2) Are you adding an outdoor area? Yes No

If an outdoor area (check one of the following)

012.07 "Beer garden" shall mean an outdoor area included in licensed premises, which is used for the service and consumption of alcoholic liquors, and which is contained by a fence (persons from the premises, and preventing the passing of alcoholic liquor include, but are not restricted to sand volleyball, horseshoe pits...)



1300016688

CK # 79889
\$45-mm

1

B

012.08 "Sidewalk cafe" shall mean an outdoor area included in licensed premises, which is used by a restaurant or hotel with a restaurant license, for the service of meals as well as alcoholic liquors, and which is contained by a permanent fence, wall, railing, rope or chain, defining the licensed area, provided that one open entrance not to exceed eight (8) feet shall be allowed.

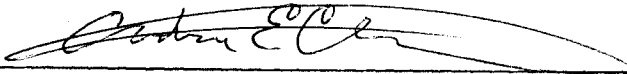
What type of permanent fencing will you be using?

steel and wood

- Include a sketch of the area to be added showing:
 - existing building
 - outside dimensions (in feet)
 - direction north

Andrew E. Clarkson

Print Name of Signature



Signature of Licensee or Officer

Member Lucky One LLC

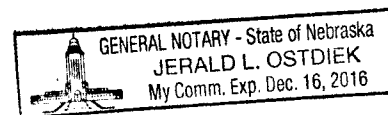
State of Nebraska

County of Scotts Bluff

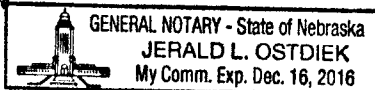
The forgoing instrument was acknowledge before me this 7-2-13 Date



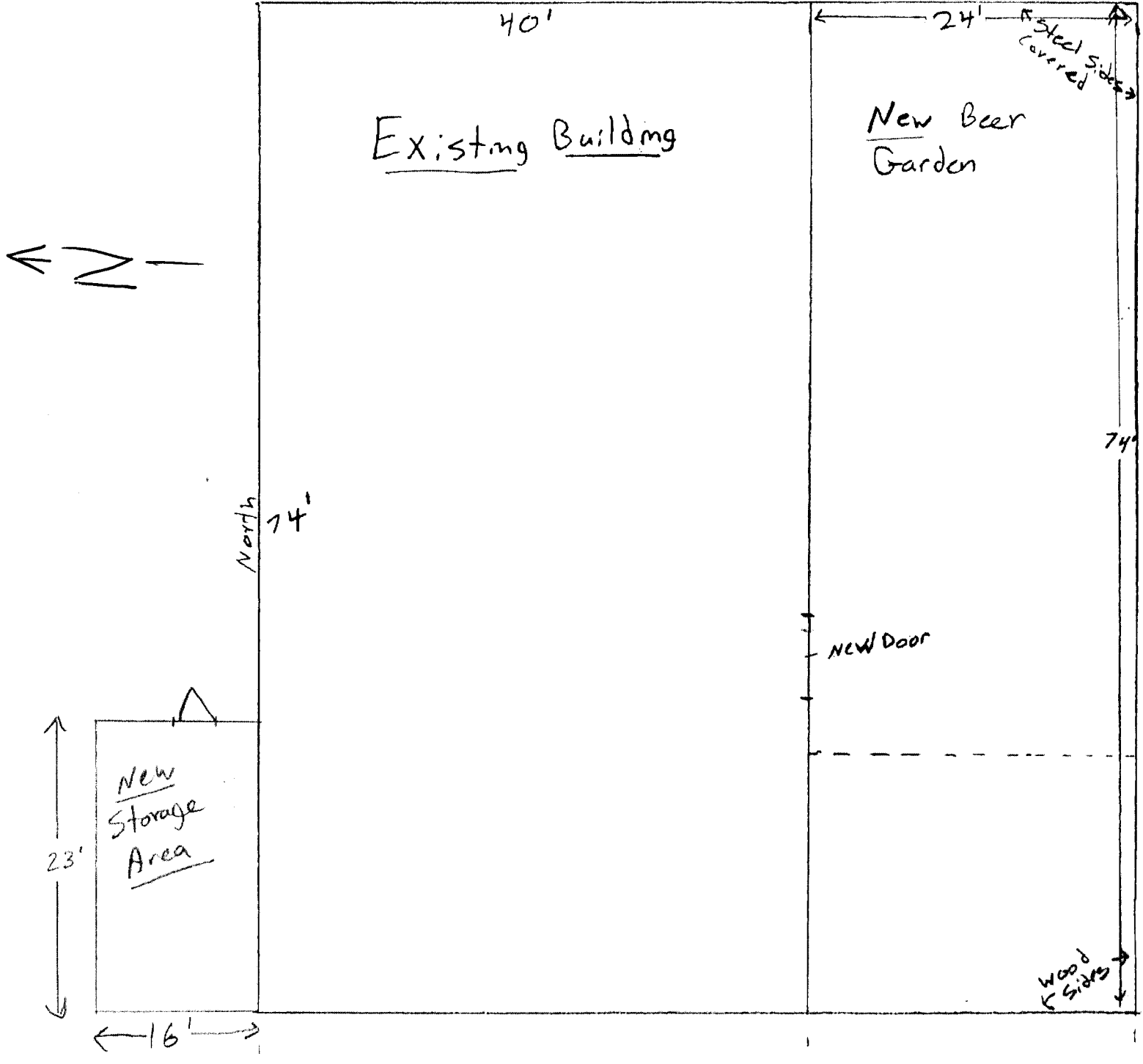
Notary Public Signature



Affix Seal Here



Lucky one LLC # 088694
1001 AVE I



City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Bids1

Council to consider approving the bid from Benjamin Franklin Plumbing for a sewer project at Riverside Campground.

Staff Contact: Perry Mader, Park and Rec Director

Agenda Statement

Item No.

For meeting of: September 3, 2013

AGENDA TITLE: Council to approve bid for plumbing at Riverside Campground

SUBMITTED BY DEPARTMENT/ORGANIZATION: Parks and Recreation

PRESENTATION BY: City Manager Rick Kuckkahn

SUMMARY EXPLANATION: The Parks and Recreation Department is requesting approval to proceed with a sewer project at the Riverside Campground. The department had previously asked for bids on this project and received 3. The lowest bid was accepted by Council. Weeks later, that contractor withdrew their bid based on the complexity of the project. We believe they didn't have the proper understanding of the current system.

The next highest bidder was Benjamin Franklin Plumbing. I asked them to resubmit their bid along with the work to be completed. MC Schaff also contacted each contractor to make sure they understood the scope of the project.

This is a FY 2012/2013 CIP. The funds (\$20,000) are still in place. The contractor has told staff that they would be able to complete this project by the end of our fiscal year.

Total bid for the project = \$15,193 (Benjamin Franklin Plumbing)

EXHIBITS

Resolution Ordinance Contract Minutes Plan/Map

Other (specify) _____

NOTIFICATION LIST: Yes No Further Instructions

APPROVAL FOR SUBMITTAL: _____

City Manager

Rev 3/1/99CClerk



*If there's any
delay, it's you
we pay!*

Gering Valley

ONE HOUR
Always On Time...Or You Don't Pay A Dime!

1100 10th Street
PO Box 177
Gering, NE 69341

Phone (308) 436-4622
Fax (308) 436-3227

Proposal

August 21, 2013

City of Scottsbluff

We hereby submit specifications and estimates for the following: Sewer and drain for Riverside Campground.

Above to include the excavation and installation of sewer and drain for lots 21-28 and 33-38, sewer and drain lines, sewer and drain fittings and all other parts and labor needed to complete the above installation.

Total Investment: \$ 11,497 (Eleven Thousand, Four Hundred Ninety Seven Dollars and No Cents)

Please note that the above investment does not include line voltage electrical.

Additional investment for lots 39-43 and 29-32

Above to include the excavation and installation of sewer and drain for lots 29-32 and 39-43, sewer and drain lines, sewer and drain fittings and all other parts and labor needed to complete the above installation.

Total Investment: \$3,696 (Three Thousand, Six Hundred Ninety Six Dollars and NO Cents.)

Please note that the above investment does not include line voltage electrical.

Please note that all investments come with two years parts and labor.

After completing the installation of all sewer and drain lines in the RV park we will be camering all new and existing sewer lines to complete a map of the entire drainage



system in the RV park.

All quotes subject to Nebraska sales tax.

Payment to be made as follows: Due in full upon completion.

We accept Visa, MasterCard, Discover and American Express.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to local codes. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature:  _____

Note: This proposal may be withdrawn by us if not accepted within 30 Days.

Acceptance of proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlines above.

Date of Acceptance: _____ Signature: _____

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Reports1

Council to consider an Inter-local Agreement and Resolution for Mark Bohl, Public Works Director to be the Responsible Charge (RC) for the City of Alliance for their 10th Street project and authorize Mayor to sign Agreement and Resolution.

Staff Contact: Mark Bohl, Public Works Director

DISCLAIMER & INSTRUCTIONS FOR USE OF THE FOLLOWING AGREEMENT

Nebraska Department of Roads (NDOR) has reviewed this agreement only for compliance with NDOR's understanding of FHWA's present position about the requirements of 23 CFR §635.105, particularly subsection (c). No effort has been made by NDOR to require or comment on the draft of any other necessary provisions or to analyze the legal effect of this agreement on any other issue for the Receiving Local Public Agency (LPA), the Loaning Public entity, the Responsible Charge or any other person or entity related to any issues that may arise out of a transaction as set forth in this agreement, such as employment implications, legal liability, tort liability, workers' compensation, etc. NDOR expects that entities seeking to use this agreement will undertake a thorough review of all issues related to this transaction, seek legal advice, draft appropriate language and make its own determination of the legality, the merits of this agreement, or the ability of each party to fulfill the obligations provided in the agreement. The project may be determined to be ineligible for Federal funding if all mandatory requirements are not properly set out in the agreement, the agreement does not conform to Federal or State law or the NDOR Local Public Agency Project Manual, or if the agreement is not reasonably enforced by the parties.

It is also expected that additional provisions may be included by the parties to this agreement to provide the other terms necessary to fully define the legal relationship created by this agreement. Any changes, additions, deletions, limitations, restrictions or modifications of the language of the following sections shall be approved in writing by NDOR prior to being signed by the parties:

DEFINITIONS
DUTIES OF ASSISTING PUBLIC ENTITY
DUTIES OF RECEIVING LPA
NDOR THIRD PARTY RIGHTS

The INSURANCE section was drafted with the assistance of Nebraska Association of County Officials (NACO) and/or The League of Nebraska Municipalities and it is strongly recommended that insurance of these types and limits be considered to be the minimum insurance necessary for the parties under this agreement.

NOTE: The document must be accompanied by a resolution from the governing body which authorizes the person to sign on behalf of Assisting Public Entity.

NOTE: This document must be accompanied by a resolution from the governing body which authorizes the person to sign on behalf of the Receiving LPA.

NDOR Project Number: URB-6253 (7)_____
NDOR Control Number: CN 51490_____
NDOR Project Name : 10th Street, Box Butte to Flack_____
Name of Responsible Charge Person: _Mark Bohl_____

NEBRASKA LOCAL PUBLIC AGENCY
INTERLOCAL COOPERATION ACT AGREEMENT

PARTIES

THIS AGREEMENT ("Agreement") is entered into by City of Alliance, the Receiving LPA and City of Scottsbluff, the Assisting Public Entity. The County, Municipality or other public entity undertaking the Federal-aid highway project will be referred to herein as the Receiving LPA. The public entity providing the services of an employee to act as a Responsible Charge (RC) will herein be referred to as Assisting Public Entity.

PURPOSE

This Agreement is entered into pursuant to Neb. Rev. Stat. § 13-801 et. seq., and shall be considered an interlocal agreement to the extent allowable for the purposes of Neb. Rev. Stat. § 13-501 et seq., and Neb. Rev. Stat. § 77-3401 et seq. The purpose of this Agreement is to provide the terms for the Assisting Public Entity to provide the services of its employee to act as the RC for a Federally funded (through FHWA) transportation project of the Receiving LPA.

RECITALS

WHEREAS, Receiving LPA intends to complete the design and construction of a county road, city street or other Federal-aid transportation improvement project identified as NDOR Project Number URB-6253 (7), NDOR Control Number 51490, 10th Street, Box Butte to Flack, for which Receiving LPA intends to be fully eligible to receive Federal-aid highway transportation project funds.

WHEREAS, Receiving LPA cannot provide a full-time public employee to carry out the responsibilities for its Federal-aid transportation project.

WHEREAS, Assisting Public Entity has a full-time public employee on staff who has successfully completed required training to serve as a RC for a Federal-aid transportation project. According to the terms of this Agreement, Assisting Public Entity is willing to provide the services of this employee to Receiving LPA to be in day-to-day responsible charge of all aspects of Receiving LPA's project, from planning through post-construction activities, so that the project remains eligible for Federal-aid transportation project funding.

WHEREAS, the parties understand that Receiving LPA must comply with all terms of 23 C.F.R. § 635.105(c) in order for this Federal-aid transportation project to be eligible for Federal funding. The parties intend for Receiving LPA to comply with these requirements by using Assisting Public Entity's employee who will be in responsible charge of the Federal-aid

transportation project and will ensure that, at a minimum, (1) all aspects of the project receive independent and careful development, supervision and inspection, (2) the project is constructed in compliance with the plans and specifications, (3) all aspects of the project, from planning through construction activities, including all environmental commitments are carried out according to applicable requirements and remain eligible for Federal funding, and (4) decisions made and actions taken for the project have adequate supporting documentation filed in an organized fashion.

THEREFORE, in consideration of the mutual promises set out herein, the parties agree as follows:

DEFINITIONS

For purposes of this Agreement, the following definitions will apply:

Fully qualified means a person who has satisfactorily completed all applicable NDOR training courses and who has met the other requirements necessary to be included on the NDOR list of LPA RCs.

Full-time public employee means a public employee who meets all the requirements and is afforded all the benefits of full-time employees as that phrase is applied to other employees of the employing public entity. A person is not a full-time public employee if that person provides outside private consulting services, or is employed by any private entity, unless that person can prove to NDOR in advance, that employee's non-public employment is in a field unrelated to any aspect of the project for which Federal aid is sought.

Public employee means a person who is employed solely by a county, a municipality, a political subdivision; a Native American tribe; a school district; another entity that is either designated by statute as public or quasi-public; or an entity included on a list of entities determined by the Nebraska Department of Roads, and approved by FHWA, as fulfilling public or quasi-public functions.

Responsible Charge means the public employee who is fully empowered by LPA and has actual day-to-day working knowledge and responsibility for all decisions related to all aspects of the Federal-aid project from planning through construction project activities, including all environmental commitments. RC is the day-to-day project manager, and the LPA's point-of-contact for the project. Responsible charge does not mean merely delegating the various tasks; it means active day-to-day involvement in identifying issues, investigating options, working directly with stakeholders, making decisions, and actively monitoring project construction. It is understood that RC may elect to use consultants to provide certain technical tasks associated with the project so long as RC actively manages and represents the owner's interests in those technical tasks.

DUTIES OF ASSISTING PUBLIC ENTITY

The Assisting Public Entity hereby agrees to provide Mark Bohl to serve as the RC for Receiving LPA's Federal-aid transportation project identified as NDOR Project Number URB-6253 (7), NDOR Control Number 51490, *10th Street, Box Butte to Flack*, Assisting Public Entity pledges and agrees that:

- 1) This person is a **full-time public employee** of Assisting Public Entity.

- 2) This person is fully qualified and has successfully completed required training to serve as a RC.
- 3) It must require the RC to attend and complete following activities: participation in an annual workshop, which will be based on recommendations of the QA/QC program. Attendance at this workshop will fulfill the requirement for a minimum of 8 hours of professional development hours annually.
- 4) It has authorized this person to be in day-to-day **responsible charge** of Receiving LPA's Federal-aid project and to spend all time reasonably necessary to properly discharge all duties associated with the project, including ensuring that all aspects of the project, from planning through post-construction activities, are in compliance with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies in order to remain eligible for Federal-aid highway project funding.
- 5) It will not assign other duties to this person that would affect his or her ability to properly carry out the duties set out in this Agreement.
- 6) It will support the activities of this person to ensure that Receiving LPA's project is in compliance with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies in order to remain eligible for Federal-aid highway project funding.
- 7) It will take any action necessary to make sure that Receiving LPA and the State of Nebraska Department of Roads, meet their respective obligations set out in 23 C.F.R. § 635.105.

DUTIES OF RECEIVING LPA

The Receiving LPA pledges and agrees that it:

- 1) Will reimburse Assisting Public Entity for the services of the RC in accordance with the terms of this Agreement.
- 2) Will provide necessary office space, materials and administrative support for the RC.
- 3) Will fully cooperate with, support and not unreasonably interfere with the day-to-day control of the RC concerning the acts necessary for making the project eligible for Federal funding.
- 4) Will take all necessary actions to comply and assist the RC in complying with all Federal and State requirements and policies applicable to Federal-aid transportation projects, including, but not limited to, all applicable requirements of 23 C.F.R. § 635.105.
- 5) Will take all necessary actions to ensure that the RCs work on the project would be deemed to meet the same standards that the Nebraska Department of Roads must meet under 23 C.F.R. § 635.105.
- 6) Is ultimately responsible for complying with all Federal and State requirements and policies applicable to Federal-aid highway projects. This includes meeting all post-construction environmental commitments. Receiving LPA understands that non-compliance with in compliance with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies may result in the loss of all Federal funding for the project. In the event that the acts or omissions of RC, Receiving LPA, or its agents or representatives, result in a finding that a project fails to comply with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies, LPA will be required to repay NDOR some or all previously paid Federal funds and any costs or expenses NDOR has incurred for the project.

NDOR THIRD PARTY RIGHTS

The NDOR is not a signatory to this Agreement and is not assigned specific duties under this Agreement, however the NDOR may exercise the rights of a third party beneficiary to this contract, in the event of a default, or if it determines, in its sole discretion, that it would be in the best interest of the State to exercise its rights.

PAYMENT

In order to serve as RC, Receiving LPA shall pay to Assisting Public Entity the amount of 60 hrs X 59.24 = 3,554.40. Unless mutually agreed otherwise, the Assisting Public Entity shall bill the Receiving LPA for all expenses not later than 45 days following the period of RC.

INSURANCE

Assisting Public Entity and Receiving LPA shall each bear the risk of its own actions, as it does with its day-to-day operations.

The RC shall not begin work under this Agreement until it has shown proof that the Assisting Public Entity has in effect all insurance coverage required under this section.

- A. Workers' Compensation and Employers Liability Insurance
The minimum acceptable limits shall be the statutory limits as required by the State of Nebraska for Coverage A, Workers' Compensation and \$500,000 each accident for Coverage B, Employers Liability.
- B. Commercial General Liability Insurance
The minimum acceptable limits of liability shall be \$1,000,000 each occurrence. If the coverage contains a general aggregate, such limit shall not be less than \$2,000,000. The Receiving LPA is to be included as an additional insured on the insurance coverage required under this section.
- C. Automobile Liability Insurance
The minimum acceptable limit of liability shall be \$1,000,000 Combined Single Limit for each accident. The Receiving LPA is to be included as an additional insured on the insurance coverage required under this section.
- D. Professional Liability Insurance
Coverage shall be for wrongful acts, errors or omissions. The minimum acceptable limits of liability shall be \$1,000,000 each occurrence. If the coverage contains a general aggregate, such limit shall not be less than \$2,000,000.
- E. Certificate of Insurance
The Assisting Public Entity shall furnish the Receiving LPA with a certificate(s) of insurance evidencing the coverages required in this section. If the certificate(s) is shown to expire prior to completion of all the terms of this Agreement, the Assisting Public Entity shall furnish a certificate(s) of insurance evidencing renewal of its coverage to the Receiving LPA.

INDEMNIFICATION

Each party hereto agrees to indemnify and hold harmless the other parties from and against all losses, liability, expenses, damages and claims, including attorney's fees, arising out of or resulting from the indemnifying party's acts or omissions in performing under this Agreement, except to the extent caused by negligent or willful act or omission of the other party. Each party agrees to provide liability insurance to indemnify itself in the event that it becomes liable for the payment of a judgment based upon its acts or omissions, or the acts or omissions of its agents or employees in performing this Agreement.

TERM AND DURATION

This Agreement shall become effective as to each party on the date such party executes the Agreement and shall continue in force and remain binding until said party terminates the agreement. This Agreement shall remain effective until the completion of the project, or January 31, 2015 *[or whatever date the parties want to insert]*. If the project is not completed by that date, this Agreement must continue in effect as agreed to by the parties.

TERMINATION

With 30 days written notice, either party may terminate this Agreement. A new fully-qualified RC must be assigned to the project by the Receiving LPA prior to termination of this Agreement, or the project may be found to be ineligible for Federal funds.

NOW THEREFORE, in consideration of the covenants and obligations contained herein, the Assisting Public Entity and the Receiving LPA duly execute this NEBRASKA LOCAL PUBLIC AGENCY INTERLOCAL COOPERATION ACT AGREEMENT.

City of Scottsbluff, Assisting Public Entity

Print name of Mayor/Randy Meininger of Assisting Public Entity

Signature of Mayor/Randy Meininger of Assisting Public Entity

Attest:

[Cindy Dickinson, City Clerk]

[This document must be accompanied by a resolution from the governing body which authorizes the person above to sign on behalf of Assisting Public Entity.]

City of Alliance

Print name of Mayor/Chairperson/Chief Executive Officer of Receiving LPA

Signature of Mayor/Chairperson/Chief Executive Officer of Receiving LPA

Attest:

[Signature and stamp of City or County Clerk or Corporate Secretary]

*[This document must be accompanied by a resolution from the governing body
which authorizes the person above to sign on behalf of the Receiving LPA.]*

Resolution No.

WHEREAS, City of Scottsbluff, has a full-time public employee on staff, who is fully qualified and has time and interest in serving as "Responsible Charge" (RC); and

WHEREAS, City of Alliance has requested to enter into a Nebraska Local Public Agency Interlocal Cooperation Act Agreement with City of Scottsbluff for the services of a qualified "Responsible Charge" (RC) for a Federal-Aid project in City of Alliance; and

WHEREAS, City of Alliance and City of Scottsbluff; have agreed on the terms and conditions of said Interlocal Cooperative Agreement as submitted.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that, Mark Bohl, Director of Public Works, is hereby authorized to sign on behalf of LPA, the Receiving or Assisting LPA Public Entity, the Nebraska Local Public Agency Interlocal Cooperative Act Agreement for a Federal-Aid project in City of Alliance.

NDOR Project No.: URB-6253 (7)

NDOR Control No.: CN 51490

Project Name: 10th Street, Box Butte to Flack

Motion made by _____ to adopt said resolution. Second by _____.

Roll Call: Yes Nay

PASSED AND APPROVED this day of , 2013.

Randy Meininger, City of Scottsbluff Mayor

Attest:

Cynthia A. Dickinson, City Clerk

Governing Body Chairperson

Governing Body Member

Governing Body Member

Governing Body Member

Governing Body Member

Governing Body Member

Governing Body Member

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Reports2

Council to consider an Inter-local Agreement and Resolution for Mark Bohl, Public Works Director to be the Responsible Charge (RC) for the City of Alliance for their Emerson Avenue project and authorize Mayor to sign Agreement and Resolution.

Staff Contact: Mark Bohl, Public Works Director

DISCLAIMER & INSTRUCTIONS FOR USE OF THE FOLLOWING AGREEMENT

Nebraska Department of Roads (NDOR) has reviewed this agreement only for compliance with NDOR's understanding of FHWA's present position about the requirements of 23 CFR §635.105, particularly subsection (c). No effort has been made by NDOR to require or comment on the draft of any other necessary provisions or to analyze the legal effect of this agreement on any other issue for the Receiving Local Public Agency (LPA) , the Loaning Public entity, the Responsible Charge or any other person or entity related to any issues that may arise out of a transaction as set forth in this agreement, such as employment implications, legal liability, tort liability, workers' compensation, etc. NDOR expects that entities seeking to use this agreement will undertake a thorough review of all issues related to this transaction, seek legal advice, draft appropriate language and make its own determination of the legality, the merits of this agreement, or the ability of each party to fulfill the obligations provided in the agreement. The project may be determined to be ineligible for Federal funding if all mandatory requirements are not properly set out in the agreement, the agreement does not conform to Federal or State law or the NDOR Local Public Agency Project Manual, or if the agreement is not reasonably enforced by the parties.

It is also expected that additional provisions may be included by the parties to this agreement to provide the other terms necessary to fully define the legal relationship created by this agreement. Any changes, additions, deletions, limitations, restrictions or modifications of the language of the following sections shall be approved in writing by NDOR prior to being signed by the parties:

DEFINITIONS
DUTIES OF ASSISTING PUBLIC ENTITY
DUTIES OF RECEIVING LPA
NDOR THIRD PARTY RIGHTS

The INSURANCE section was drafted with the assistance of Nebraska Association of County Officials (NACO) and/or The League of Nebraska Municipalities and it is strongly recommended that insurance of these types and limits be considered to be the minimum insurance necessary for the parties under this agreement.

NOTE: The document must be accompanied by a resolution from the governing body which authorizes the person to sign on behalf of Assisting Public Entity.

NOTE: This document must be accompanied by a resolution from the governing body which authorizes the person to sign on behalf of the Receiving LPA.

NDOR Project Number: URB-6255 (3) _____
NDOR Control Number: CN 51450 _____
NDOR Project Name : Emerson Avenue 18th – 25th _____
Name of Responsible Charge Person: _Mark Bohl _____

NEBRASKA LOCAL PUBLIC AGENCY INTERLOCAL COOPERATION ACT AGREEMENT

PARTIES

THIS AGREEMENT (“Agreement”) is entered into by City of Alliance, the Receiving LPA and City of Scottsbluff, the Assisting Public Entity. The County, Municipality or other public entity undertaking the Federal-aid highway project will be referred to herein as the Receiving LPA. The public entity providing the services of an employee to act as a Responsible Charge (RC) will herein be referred to as Assisting Public Entity.

PURPOSE

This Agreement is entered into pursuant to Neb. Rev. Stat. § 13-801 et. seq., and shall be considered an interlocal agreement to the extent allowable for the purposes of Neb. Rev. Stat. § 13-501 et seq., and Neb. Rev. Stat. § 77-3401 et seq. The purpose of this Agreement is to provide the terms for the Assisting Public Entity to provide the services of its employee to act as the RC for a Federally funded (through FHWA) transportation project of the Receiving LPA.

RECITALS

WHEREAS, Receiving LPA intends to complete the design and construction of a county road, city street or other Federal-aid transportation improvement project identified as NDOR Project Number URB-6255 (3), NDOR Control Number 51450, Emerson Avenue 18th – 25th, for which Receiving LPA intends to be fully eligible to receive Federal-aid highway transportation project funds.

WHEREAS, Receiving LPA cannot provide a full-time public employee to carry out the responsibilities for its Federal-aid transportation project.

WHEREAS, Assisting Public Entity has a full-time public employee on staff who has successfully completed required training to serve as a RC for a Federal-aid transportation project. According to the terms of this Agreement, Assisting Public Entity is willing to provide the services of this employee to Receiving LPA to be in day-to-day responsible charge of all aspects of Receiving LPA’s project, from planning through post-construction activities, so that the project remains eligible for Federal-aid transportation project funding.

WHEREAS, the parties understand that Receiving LPA must comply with all terms of 23 C.F.R. § 635.105(c) in order for this Federal-aid transportation project to be eligible for Federal funding. The parties intend for Receiving LPA to comply with these requirements by using Assisting Public Entity’s employee who will be in responsible charge of the Federal-aid

transportation project and will ensure that, at a minimum, (1) all aspects of the project receive independent and careful development, supervision and inspection, (2) the project is constructed in compliance with the plans and specifications, (3) all aspects of the project, from planning through construction activities, including all environmental commitments are carried out according to applicable requirements and remain eligible for Federal funding, and (4) decisions made and actions taken for the project have adequate supporting documentation filed in an organized fashion.

THEREFORE, in consideration of the mutual promises set out herein, the parties agree as follows:

DEFINITIONS

For purposes of this Agreement, the following definitions will apply:

Fully qualified means a person who has satisfactorily completed all applicable NDOR training courses and who has met the other requirements necessary to be included on the NDOR list of LPA RCs.

Full-time public employee means a public employee who meets all the requirements and is afforded all the benefits of full-time employees as that phrase is applied to other employees of the employing public entity. A person is not a full-time public employee if that person provides outside private consulting services, or is employed by any private entity, unless that person can prove to NDOR in advance, that employee's non-public employment is in a field unrelated to any aspect of the project for which Federal aid is sought.

Public employee means a person who is employed solely by a county, a municipality, a political subdivision; a Native American tribe; a school district; another entity that is either designated by statute as public or quasi-public; or an entity included on a list of entities determined by the Nebraska Department of Roads, and approved by FHWA, as fulfilling public or quasi-public functions.

Responsible Charge means the public employee who is fully empowered by LPA and has actual day-to-day working knowledge and responsibility for all decisions related to all aspects of the Federal-aid project from planning through construction project activities, including all environmental commitments. RC is the day-to-day project manager, and the LPA's point-of-contact for the project. Responsible charge does not mean merely delegating the various tasks; it means active day-to-day involvement in identifying issues, investigating options, working directly with stakeholders, making decisions, and actively monitoring project construction. It is understood that RC may elect to use consultants to provide certain technical tasks associated with the project so long as RC actively manages and represents the owner's interests in those technical tasks.

DUTIES OF ASSISTING PUBLIC ENTITY

The Assisting Public Entity hereby agrees to provide Mark Bohl to serve as the RC for Receiving LPA's Federal-aid transportation project identified as NDOR Project Number URB-6255 (3), NDOR Control Number 51450, *Emerson Avenue 18th – 25th*, Assisting Public Entity pledges and agrees that:

- 1) This person is a **full-time public employee** of Assisting Public Entity.

- 2) This person is fully qualified and has successfully completed required training to serve as a RC.
- 3) It must require the RC to attend and complete following activities: participation in an annual workshop, which will be based on recommendations of the QA/QC program. Attendance at this workshop will fulfill the requirement for a minimum of 8 hours of professional development hours annually.
- 4) It has authorized this person to be in day-to-day **responsible charge** of Receiving LPA's Federal-aid project and to spend all time reasonably necessary to properly discharge all duties associated with the project, including ensuring that all aspects of the project, from planning through post-construction activities, are in compliance with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies in order to remain eligible for Federal-aid highway project funding.
- 5) It will not assign other duties to this person that would affect his or her ability to properly carry out the duties set out in this Agreement.
- 6) It will support the activities of this person to ensure that Receiving LPA's project is in compliance with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies in order to remain eligible for Federal-aid highway project funding.
- 7) It will take any action necessary to make sure that Receiving LPA and the State of Nebraska Department of Roads, meet their respective obligations set out in 23 C.F.R. § 635.105.

DUTIES OF RECEIVING LPA

The Receiving LPA pledges and agrees that it:

- 1) Will reimburse Assisting Public Entity for the services of the RC in accordance with the terms of this Agreement.
- 2) Will provide necessary office space, materials and administrative support for the RC.
- 3) Will fully cooperate with, support and not unreasonably interfere with the day-to-day control of the RC concerning the acts necessary for making the project eligible for Federal funding.
- 4) Will take all necessary actions to comply and assist the RC in complying with all Federal and State requirements and policies applicable to Federal-aid transportation projects, including, but not limited to, all applicable requirements of 23 C.F.R. § 635.105.
- 5) Will take all necessary actions to ensure that the RCs work on the project would be deemed to meet the same standards that the Nebraska Department of Roads must meet under 23 C.F.R. § 635.105.
- 6) Is ultimately responsible for complying with all Federal and State requirements and policies applicable to Federal-aid highway projects. This includes meeting all post-construction environmental commitments. Receiving LPA understands that non-compliance with in compliance with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies may result in the loss of all Federal funding for the project. In the event that the acts or omissions of RC, Receiving LPA, or its agents or representatives, result in a finding that a project fails to comply with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies, LPA will be required to repay NDOR some or all previously paid Federal funds and any costs or expenses NDOR has incurred for the project.

NDOR THIRD PARTY RIGHTS

The NDOR is not a signatory to this Agreement and is not assigned specific duties under this Agreement, however the NDOR may exercise the rights of a third party beneficiary to this contract, in the event of a default, or if it determines, in its sole discretion, that it would be in the best interest of the State to exercise its rights.

PAYMENT

In order to serve as RC, Receiving LPA shall pay to Assisting Public Entity the amount of 20 hrs X 59.24 = 1,184.80. Unless mutually agreed otherwise, the Assisting Public Entity shall bill the Receiving LPA for all expenses not later than 45 days following the period of RC.

INSURANCE

Assisting Public Entity and Receiving LPA shall each bear the risk of its own actions, as it does with its day-to-day operations.

The RC shall not begin work under this Agreement until it has shown proof that the Assisting Public Entity has in effect all insurance coverage required under this section.

- A. Workers' Compensation and Employers Liability Insurance
The minimum acceptable limits shall be the statutory limits as required by the State of Nebraska for Coverage A, Workers' Compensation and \$500,000 each accident for Coverage B, Employers Liability.
- B. Commercial General Liability Insurance
The minimum acceptable limits of liability shall be \$1,000,000 each occurrence. If the coverage contains a general aggregate, such limit shall not be less than \$2,000,000. The Receiving LPA is to be included as an additional insured on the insurance coverage required under this section.
- C. Automobile Liability Insurance
The minimum acceptable limit of liability shall be \$1,000,000 Combined Single Limit for each accident. The Receiving LPA is to be included as an additional insured on the insurance coverage required under this section.
- D. Professional Liability Insurance
Coverage shall be for wrongful acts, errors or omissions. The minimum acceptable limits of liability shall be \$1,000,000 each occurrence. If the coverage contains a general aggregate, such limit shall not be less than \$2,000,000.
- E. Certificate of Insurance
The Assisting Public Entity shall furnish the Receiving LPA with a certificate(s) of insurance evidencing the coverages required in this section. If the certificate(s) is shown to expire prior to completion of all the terms of this Agreement, the Assisting Public Entity shall furnish a certificate(s) of insurance evidencing renewal of its coverage to the Receiving LPA.

INDEMNIFICATION

Each party hereto agrees to indemnify and hold harmless the other parties from and against all losses, liability, expenses, damages and claims, including attorney’s fees, arising out of or resulting from the indemnifying party’s acts or omissions in performing under this Agreement, except to the extent caused by negligent or willful act or omission of the other party. Each party agrees to provide liability insurance to indemnify itself in the event that it becomes liable for the payment of a judgment based upon its acts or omissions, or the acts or omissions of its agents or employees in performing this Agreement.

TERM AND DURATION

This Agreement shall become effective as to each party on the date such party executes the Agreement and shall continue in force and remain binding until said party terminates the agreement. This Agreement shall remain effective until the completion of the project, or January 31, 2015 *[or whatever date the parties want to insert]*. If the project is not completed by that date, this Agreement must continue in effect as agreed to by the parties.

TERMINATION

With 30 days written notice, either party may terminate this Agreement. A new fully-qualified RC must be assigned to the project by the Receiving LPA prior to termination of this Agreement, or the project may be found to be ineligible for Federal funds.

NOW THEREFORE, in consideration of the covenants and obligations contained herein, the Assisting Public Entity and the Receiving LPA duly execute this NEBRASKA LOCAL PUBLIC AGENCY INTERLOCAL COOPERATION ACT AGREEMENT.

City of Scottsbluff, Assisting Public Entity

Print name of Mayor/Randy Meininger of Assisting Public Entity

Signature of Mayor/Randy Meininger of Assisting Public Entity

Attest:

[Cindy Dickinson, City Clerk]

[This document must be accompanied by a resolution from the governing body which authorizes the person above to sign on behalf of Assisting Public Entity.]

City of Alliance

Print name of Mayor/Chairperson/Chief Executive Officer of Receiving LPA

Signature of Mayor/Chairperson/Chief Executive Officer of Receiving LPA

Attest:

[Signature and stamp of City or County Clerk or Corporate Secretary]

*[This document must be accompanied by a resolution from the governing body
which authorizes the person above to sign on behalf of the Receiving LPA.]*

Resolution No.

WHEREAS, City of Scottsbluff, has a full-time public employee on staff, who is fully qualified and has time and interest in serving as "Responsible Charge" (RC); and

WHEREAS, City of Alliance has requested to enter into a Nebraska Local Public Agency Interlocal Cooperation Act Agreement with City of Scottsbluff for the services of a qualified "Responsible Charge" (RC) for a Federal-Aid project in City of Alliance; and

WHEREAS, City of Alliance and City of Scottsbluff; have agreed on the terms and conditions of said Interlocal Cooperative Agreement as submitted.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that, Mark Bohl, Director of Public Works, is hereby authorized to sign on behalf of LPA, the Receiving or Assisting LPA Public Entity, the Nebraska Local Public Agency Interlocal Cooperative Act Agreement for a Federal-Aid project in City of Alliance.

NDOR Project No.: URB-6255 (3)

NDOR Control No.: CN 51450

Project Name: Emerson Avenue, 18th - 25th Street

Motion made by _____ to adopt said resolution. Second by _____.

Roll Call: Yes Nay

PASSED AND APPROVED this day of , 2013.

Randy Meininger, City of Scottsbluff Mayor

Attest:

Cynthia A. Dickinson, City Clerk

Governing Body Chairperson

Governing Body Member

Governing Body Member

Governing Body Member

Governing Body Member

Governing Body Member

Governing Body Member

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Reports3

Council to consider an Inter-local Agreement and Resolution for Mark Bohl, Public Works Director to be the Responsible Charge (RC) for the City of Alliance for their South Potash Street project and authorize Mayor to sign Agreement and Resolution.

Staff Contact: Mark Bohl, Public Works Director

DISCLAIMER & INSTRUCTIONS FOR USE OF THE FOLLOWING AGREEMENT

Nebraska Department of Roads (NDOR) has reviewed this agreement only for compliance with NDOR's understanding of FHWA's present position about the requirements of 23 CFR §635.105, particularly subsection (c). No effort has been made by NDOR to require or comment on the draft of any other necessary provisions or to analyze the legal effect of this agreement on any other issue for the Receiving Local Public Agency (LPA) , the Loaning Public entity, the Responsible Charge or any other person or entity related to any issues that may arise out of a transaction as set forth in this agreement, such as employment implications, legal liability, tort liability, workers' compensation, etc. NDOR expects that entities seeking to use this agreement will undertake a thorough review of all issues related to this transaction, seek legal advice, draft appropriate language and make its own determination of the legality, the merits of this agreement, or the ability of each party to fulfill the obligations provided in the agreement. The project may be determined to be ineligible for Federal funding if all mandatory requirements are not properly set out in the agreement, the agreement does not conform to Federal or State law or the NDOR Local Public Agency Project Manual, or if the agreement is not reasonably enforced by the parties.

It is also expected that additional provisions may be included by the parties to this agreement to provide the other terms necessary to fully define the legal relationship created by this agreement. Any changes, additions, deletions, limitations, restrictions or modifications of the language of the following sections shall be approved in writing by NDOR prior to being signed by the parties:

DEFINITIONS
DUTIES OF ASSISTING PUBLIC ENTITY
DUTIES OF RECEIVING LPA
NDOR THIRD PARTY RIGHTS

The INSURANCE section was drafted with the assistance of Nebraska Association of County Officials (NACO) and/or The League of Nebraska Municipalities and it is strongly recommended that insurance of these types and limits be considered to be the minimum insurance necessary for the parties under this agreement.

NOTE: The document must be accompanied by a resolution from the governing body which authorizes the person to sign on behalf of Assisting Public Entity.

NOTE: This document must be accompanied by a resolution from the governing body which authorizes the person to sign on behalf of the Receiving LPA.

NDOR Project Number: URB-6263 (1) _____
NDOR Control Number: CN 51347 _____
NDOR Project Name : South Potash, Kansas to 2nd Street
Name of Responsible Charge Person: _Mark Bohl_____

NEBRASKA LOCAL PUBLIC AGENCY INTERLOCAL COOPERATION ACT AGREEMENT

PARTIES

THIS AGREEMENT ("Agreement") is entered into by City of Alliance, the Receiving LPA and City of Scottsbluff, the Assisting Public Entity. The County, Municipality or other public entity undertaking the Federal-aid highway project will be referred to herein as the Receiving LPA. The public entity providing the services of an employee to act as a Responsible Charge (RC) will herein be referred to as Assisting Public Entity.

PURPOSE

This Agreement is entered into pursuant to Neb. Rev. Stat. § 13-801 et. seq., and shall be considered an interlocal agreement to the extent allowable for the purposes of Neb. Rev. Stat. § 13-501 et seq., and Neb. Rev. Stat. § 77-3401 et seq. The purpose of this Agreement is to provide the terms for the Assisting Public Entity to provide the services of its employee to act as the RC for a Federally funded (through FHWA) transportation project of the Receiving LPA.

RECITALS

WHEREAS, Receiving LPA intends to complete the design and construction of a county road, city street or other Federal-aid transportation improvement project identified as NDOR Project Number URB-6263 (1), NDOR Control Number 51347, South Potash, Kansas to 2nd Street, for which Receiving LPA intends to be fully eligible to receive Federal-aid highway transportation project funds.

WHEREAS, Receiving LPA cannot provide a full-time public employee to carry out the responsibilities for its Federal-aid transportation project.

WHEREAS, Assisting Public Entity has a full-time public employee on staff who has successfully completed required training to serve as a RC for a Federal-aid transportation project. According to the terms of this Agreement, Assisting Public Entity is willing to provide the services of this employee to Receiving LPA to be in day-to-day responsible charge of all aspects of Receiving LPA's project, from planning through post-construction activities, so that the project remains eligible for Federal-aid transportation project funding.

WHEREAS, the parties understand that Receiving LPA must comply with all terms of 23 C.F.R. § 635.105(c) in order for this Federal-aid transportation project to be eligible for Federal funding. The parties intend for Receiving LPA to comply with these requirements by using Assisting Public Entity's employee who will be in responsible charge of the Federal-aid

transportation project and will ensure that, at a minimum, (1) all aspects of the project receive independent and careful development, supervision and inspection, (2) the project is constructed in compliance with the plans and specifications, (3) all aspects of the project, from planning through construction activities, including all environmental commitments are carried out according to applicable requirements and remain eligible for Federal funding, and (4) decisions made and actions taken for the project have adequate supporting documentation filed in an organized fashion.

THEREFORE, in consideration of the mutual promises set out herein, the parties agree as follows:

DEFINITIONS

For purposes of this Agreement, the following definitions will apply:

Fully qualified means a person who has satisfactorily completed all applicable NDOR training courses and who has met the other requirements necessary to be included on the NDOR list of LPA RCs.

Full-time public employee means a public employee who meets all the requirements and is afforded all the benefits of full-time employees as that phrase is applied to other employees of the employing public entity. A person is not a full-time public employee if that person provides outside private consulting services, or is employed by any private entity, unless that person can prove to NDOR in advance, that employee's non-public employment is in a field unrelated to any aspect of the project for which Federal aid is sought.

Public employee means a person who is employed solely by a county, a municipality, a political subdivision; a Native American tribe; a school district; another entity that is either designated by statute as public or quasi-public; or an entity included on a list of entities determined by the Nebraska Department of Roads, and approved by FHWA, as fulfilling public or quasi-public functions.

Responsible Charge means the public employee who is fully empowered by LPA and has actual day-to-day working knowledge and responsibility for all decisions related to all aspects of the Federal-aid project from planning through construction project activities, including all environmental commitments. RC is the day-to-day project manager, and the LPA's point-of-contact for the project. Responsible charge does not mean merely delegating the various tasks; it means active day-to-day involvement in identifying issues, investigating options, working directly with stakeholders, making decisions, and actively monitoring project construction. It is understood that RC may elect to use consultants to provide certain technical tasks associated with the project so long as RC actively manages and represents the owner's interests in those technical tasks.

DUTIES OF ASSISTING PUBLIC ENTITY

The Assisting Public Entity hereby agrees to provide Mark Bohl to serve as the RC for Receiving LPA's Federal-aid transportation project identified as NDOR Project Number URB-6263 (1), NDOR Control Number 51347, *South Potash, Kansas to 2nd Street*, Assisting Public Entity pledges and agrees that:

- 1) This person is a **full-time public employee** of Assisting Public Entity.

- 2) This person is fully qualified and has successfully completed required training to serve as a RC.
- 3) It must require the RC to attend and complete following activities: participation in an annual workshop, which will be based on recommendations of the QA/QC program. Attendance at this workshop will fulfill the requirement for a minimum of 8 hours of professional development hours annually.
- 4) It has authorized this person to be in day-to-day **responsible charge** of Receiving LPA's Federal-aid project and to spend all time reasonably necessary to properly discharge all duties associated with the project, including ensuring that all aspects of the project, from planning through post-construction activities, are in compliance with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies in order to remain eligible for Federal-aid highway project funding.
- 5) It will not assign other duties to this person that would affect his or her ability to properly carry out the duties set out in this Agreement.
- 6) It will support the activities of this person to ensure that Receiving LPA's project is in compliance with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies in order to remain eligible for Federal-aid highway project funding.
- 7) It will take any action necessary to make sure that Receiving LPA and the State of Nebraska Department of Roads, meet their respective obligations set out in 23 C.F.R. § 635.105.

DUTIES OF RECEIVING LPA

The Receiving LPA pledges and agrees that it:

- 1) Will reimburse Assisting Public Entity for the services of the RC in accordance with the terms of this Agreement.
- 2) Will provide necessary office space, materials and administrative support for the RC.
- 3) Will fully cooperate with, support and not unreasonably interfere with the day-to-day control of the RC concerning the acts necessary for making the project eligible for Federal funding.
- 4) Will take all necessary actions to comply and assist the RC in complying with all Federal and State requirements and policies applicable to Federal-aid transportation projects, including, but not limited to, all applicable requirements of 23 C.F.R. § 635.105.
- 5) Will take all necessary actions to ensure that the RCs work on the project would be deemed to meet the same standards that the Nebraska Department of Roads must meet under 23 C.F.R. § 635.105.
- 6) Is ultimately responsible for complying with all Federal and State requirements and policies applicable to Federal-aid highway projects. This includes meeting all post-construction environmental commitments. Receiving LPA understands that non-compliance with in compliance with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies may result in the loss of all Federal funding for the project. In the event that the acts or omissions of RC, Receiving LPA, or its agents or representatives, result in a finding that a project fails to comply with the LPA Guidelines Manual for Federal-aid Projects, and applicable State and Federal laws, regulations and policies, LPA will be required to repay NDOR some or all previously paid Federal funds and any costs or expenses NDOR has incurred for the project.

NDOR THIRD PARTY RIGHTS

The NDOR is not a signatory to this Agreement and is not assigned specific duties under this Agreement, however the NDOR may exercise the rights of a third party beneficiary to this contract, in the event of a default, or if it determines, in its sole discretion, that it would be in the best interest of the State to exercise its rights.

PAYMENT

In order to serve as RC, Receiving LPA shall pay to Assisting Public Entity the amount of 20 hrs X 59.24 = 1,184.80. Unless mutually agreed otherwise, the Assisting Public Entity shall bill the Receiving LPA for all expenses not later than 45 days following the period of RC.

INSURANCE

Assisting Public Entity and Receiving LPA shall each bear the risk of its own actions, as it does with its day-to-day operations.

The RC shall not begin work under this Agreement until it has shown proof that the Assisting Public Entity has in effect all insurance coverage required under this section.

- A. Workers' Compensation and Employers Liability Insurance
The minimum acceptable limits shall be the statutory limits as required by the State of Nebraska for Coverage A, Workers' Compensation and \$500,000 each accident for Coverage B, Employers Liability.
- B. Commercial General Liability Insurance
The minimum acceptable limits of liability shall be \$1,000,000 each occurrence. If the coverage contains a general aggregate, such limit shall not be less than \$2,000,000. The Receiving LPA is to be included as an additional insured on the insurance coverage required under this section.
- C. Automobile Liability Insurance
The minimum acceptable limit of liability shall be \$1,000,000 Combined Single Limit for each accident. The Receiving LPA is to be included as an additional insured on the insurance coverage required under this section.
- D. Professional Liability Insurance
Coverage shall be for wrongful acts, errors or omissions. The minimum acceptable limits of liability shall be \$1,000,000 each occurrence. If the coverage contains a general aggregate, such limit shall not be less than \$2,000,000.
- E. Certificate of Insurance
The Assisting Public Entity shall furnish the Receiving LPA with a certificate(s) of insurance evidencing the coverages required in this section. If the certificate(s) is shown to expire prior to completion of all the terms of this Agreement, the Assisting Public Entity shall furnish a certificate(s) of insurance evidencing renewal of its coverage to the Receiving LPA.

INDEMNIFICATION

Each party hereto agrees to indemnify and hold harmless the other parties from and against all losses, liability, expenses, damages and claims, including attorney’s fees, arising out of or resulting from the indemnifying party’s acts or omissions in performing under this Agreement, except to the extent caused by negligent or willful act or omission of the other party. Each party agrees to provide liability insurance to indemnify itself in the event that it becomes liable for the payment of a judgment based upon its acts or omissions, or the acts or omissions of its agents or employees in performing this Agreement.

TERM AND DURATION

This Agreement shall become effective as to each party on the date such party executes the Agreement and shall continue in force and remain binding until said party terminates the agreement. This Agreement shall remain effective until the completion of the project, or January 31, 2015 *[or whatever date the parties want to insert]*. If the project is not completed by that date, this Agreement must continue in effect as agreed to by the parties.

TERMINATION

With 30 days written notice, either party may terminate this Agreement. A new fully-qualified RC must be assigned to the project by the Receiving LPA prior to termination of this Agreement, or the project may be found to be ineligible for Federal funds.

NOW THEREFORE, in consideration of the covenants and obligations contained herein, the Assisting Public Entity and the Receiving LPA duly execute this NEBRASKA LOCAL PUBLIC AGENCY INTERLOCAL COOPERATION ACT AGREEMENT.

City of Scottsbluff, Assisting Public Entity

Print name of Mayor/Randy Meininger of Assisting Public Entity

Signature of Mayor/Randy Meininger of Assisting Public Entity

Attest:

[Cindy Dickinson, City Clerk

[This document must be accompanied by a resolution from the governing body which authorizes the person above to sign on behalf of Assisting Public Entity.]

City of Alliance

Print name of Mayor/Chairperson/Chief Executive Officer of Receiving LPA

Signature of Mayor/Chairperson/Chief Executive Officer of Receiving LPA

Attest:

[Signature and stamp of City or County Clerk or Corporate Secretary]

*[This document must be accompanied by a resolution from the governing body
which authorizes the person above to sign on behalf of the Receiving LPA.]*

Resolution No.

WHEREAS, City of Scottsbluff, has a full-time public employee on staff, who is fully qualified and has time and interest in serving as "Responsible Charge" (RC); and

WHEREAS, City of Alliance has requested to enter into a Nebraska Local Public Agency Interlocal Cooperation Act Agreement with City of Scottsbluff for the services of a qualified "Responsible Charge" (RC) for a Federal-Aid project in City of Alliance; and

WHEREAS, City of Alliance and City of Scottsbluff; have agreed on the terms and conditions of said Interlocal Cooperative Agreement as submitted.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that, Mark Bohl, Director of Public Works, is hereby authorized to sign on behalf of LPA, the Receiving or Assisting LPA Public Entity, the Nebraska Local Public Agency Interlocal Cooperative Act Agreement for a Federal-Aid project in City of Alliance.

NDOR Project No.: URB-6263 (1)

NDOR Control No.: CN 51347

Project Name: South Potash, Kansas to 2nd Street

Motion made by _____ to adopt said resolution. Second by _____.

Roll Call: Yes Nay

PASSED AND APPROVED this day of , 2013.

Randy Meininger, City of Scottsbluff Mayor

Attest:

Cynthia A. Dickinson, City Clerk

Governing Body Chairperson

Governing Body Member

Governing Body Member

Governing Body Member

Governing Body Member

Governing Body Member

Governing Body Member

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Resolut.1

Council to consider the FY 2013 – 2014 Pay Resolution.

Resolution includes a 2.2% cost of living increase for classified positions, fire and police.

Staff Contact: Jana Bode, HR Director

RESOLUTION NO.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. That the following Pay Plan for officers and employees of the City of Scottsbluff, Nebraska employed in Classified Positions be approved September 3, 2013 and effective October 7, 2013.

**PAY SCHEDULE
HOURLY RATES (Based on 40 hour work week)**

<u>Grade</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>L1</u>	<u>L2</u>
2	8.40	8.82	9.26	9.73	10.21	10.72	11.26
3	8.82	9.26	9.73	10.21	10.72	11.26	11.82
4	9.26	9.73	10.21	10.72	11.26	11.82	12.41
5	9.73	10.21	10.72	11.26	11.82	12.41	13.03
6	10.21	10.72	11.26	11.82	12.41	13.03	13.68
7	10.72	11.26	11.82	12.41	13.03	13.68	14.37
8	11.26	11.82	12.41	13.03	13.68	14.37	15.09
9	11.82	12.41	13.03	13.68	14.37	15.09	15.84
10	12.41	13.03	13.68	14.37	15.09	15.84	16.63
11	13.03	13.68	14.37	15.09	15.84	16.63	17.47
12	13.68	14.37	15.09	15.84	16.63	17.47	18.34
13	14.37	15.09	15.84	16.63	17.47	18.34	19.25
14	15.09	15.84	16.63	17.47	18.34	19.25	20.22
15	15.84	16.63	17.47	18.34	19.25	20.22	21.23
16	16.63	17.47	18.34	19.25	20.22	21.23	22.29
17	17.47	18.34	19.25	20.22	21.23	22.29	23.40
18	18.34	19.25	20.22	21.23	22.29	23.40	24.57
19	19.25	20.22	21.23	22.29	23.40	24.57	25.80
20	20.22	21.23	22.29	23.40	24.57	25.80	27.09

BI-WEEKLY RATES

17	1395.88	1465.67	1538.96	1615.90	1696.70	1781.53	1870.61
18	1465.67	1538.96	1615.90	1696.70	1781.53	1870.61	1964.14
19	1538.96	1615.90	1696.70	1781.53	1870.61	1964.14	2062.35
20	1615.90	1696.70	1781.53	1870.61	1964.14	2062.35	2165.47
21	1696.70	1781.53	1870.61	1964.14	2062.35	2165.47	2273.74
22	1781.53	1870.61	1964.14	2062.35	2165.47	2273.74	2387.43
23	1870.61	1964.14	2062.35	2165.47	2273.74	2387.43	2506.80
24	1964.14	2062.35	2165.47	2273.74	2387.43	2506.80	2632.14
25	2062.35	2165.47	2273.74	2387.43	2506.80	2632.14	2763.74
26	2165.47	2273.74	2387.43	2506.80	2632.14	2763.74	2901.93
27	2273.74	2387.43	2506.80	2632.14	2763.74	2901.93	3047.03
28	2387.43	2506.80	2632.14	2763.74	2901.93	3047.03	3199.38
29	2506.80	2632.14	2763.74	2901.93	3047.03	3199.38	3359.35
30	2632.14	2763.74	2901.93	3047.03	3199.38	3359.35	3527.32
31	2763.74	2901.93	3047.03	3199.38	3359.35	3527.32	3703.68

2. That the following positions in the Classification Plan are assigned to the following Class Grades:

HOURLY POSITIONS

<u>Grade</u>	<u>Class Titles</u>	<u>Grade</u>	<u>Class Titles</u>
3	Code Enforcement Assistant	14	Wastewater Plant Operator I
5	Assistant Pool Manager	14	Water System Operator I
7	Library Technician	14	Heavy Equipment Operator
7	Pool Manager	14	Solid Waste Equip. Operator
9	Building & Grounds Custodian	15	Crew leader
9	Clerical Technician	16	Maintenance Mechanic
10	Clerk Typist	16	Finance/HR Assistant
10	Customer Services Clerk	16	Fire Prevention Officer
10	Library Assistant	17	Wastewater Plant Operator II
11	Record Technician	17	Water System Operator II
11	Humane Officer	17	Construction-Locator Spec.
12	Accounts Payable Clerk	18	Cemetery Supervisor
12	Accounts Receivable Clerk	19	Stormwater Program Specialist
12	Admin. Records Technician	20	Code Administrator I
13	Administrative Assistant		
13	Maintenance Worker		
13	Motor Equipment Operator		

EXEMPT POSITIONS

Professional, Administrative and Executive

17	Recreation Supervisor	24	Development Serv. Director
18	Utilities Adm. Coordinator	24	City Clerk/Risk Manager
18	Librarian	24	Library Director
20	GIS Analyst	24	Public Safety/Em Mgmt Dir
22	Transportation Supervisor	25	IS Coordinator
22	Park Supervisor	26	Police Captain
22	Water System Supervisor	26	Director of Parks/Recreation
22	Wastewater Plant Supervisor	26	Assistant City Manager
22	Environmental Services Supervisor	27	Director of Human Resources
22	Code Administrator II	28	Director of Public Works
22	Planner	29	Fire Chief
23	Network Administrator	30	Police Chief
23	Planning Administrator	31	Director of Finance

3. That the following pay schedule for officers and employees in Unclassified Positions of the city is approved September 3, 2013 and effective October 7, 2013.

<u>Position</u>	<u>Salary Minimum</u>	<u>Salary Maximum</u>
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City Manager Established by City Council

**Seasonal and Part-time
Hourly Rates**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
School Crossing Guard	\$7.40	\$7.55	\$7.70	\$7.85	\$8.00	\$8.15	\$8.30
Library Page	\$7.40	\$7.55	\$7.70	\$7.85	\$8.00	\$8.15	\$8.30
Laborer	\$8.00	\$8.15	\$8.30	\$8.45	\$8.60	\$8.75	\$8.90
Field Mntc. Groundskeeper	\$8.40	\$8.55	\$8.70	\$8.85	\$9.00	\$9.15	\$9.30

Recreation Aide	\$7.40	\$7.55	\$7.70	\$7.85	\$8.00	\$8.15	\$8.30
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Lifeguard	\$8.35	\$8.50	\$8.65	\$8.80	\$8.95	\$9.10	\$9.25
Head Lifeguard	\$8.65	\$8.80	\$8.95	\$9.10	\$9.25	\$9.40	\$9.55

NOTE: Pay step increase may be given after one year of service from hire date, at the discretion of the Department Head.

4. The Pay Schedule for the position of Firefighters and Fire Captains working a 56 hour week shall be the schedule approved in a Resolution adopted by the Mayor and City Council on September 3, 2013 and effective October 7, 2013.

<u>Class Title</u>	<u>Hourly Pay Schedule (56 hour week)</u>							
	1	2	3	4	5	6	7	8
Firefighter	12.28	12.88	13.50	14.16	14.85	15.57	16.32	17.11
Fire Captain	15.92	16.69	17.49	18.33	19.21	20.13	21.10	22.11

5. That the Pay Schedule for the position of Patrol Officer and Police Sergeant shall be the Schedule approved in a resolution approved by the Mayor and City Council on September 3, 2013 to be effective October 7, 2013.

<u>Class Title</u>	<u>Hourly Pay Schedule</u>							
	1	2	3	4	5	6	7	8
Patrol Officer	17.13	17.97	18.85	19.78	20.74	21.76	22.82	23.95
Police Sergeant	20.70	21.65	22.64	23.68	24.77	25.91	27.10	28.35

6. Resolution No. 12-09-01 and all other resolutions in conflict with this resolution are repealed.

Passed and approved this 3rd day of September, 2013.

Mayor

ATTEST:

City Clerk

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Resolut.2

Council to consider an Ordinance authorizing the sale of city owned property located at Block Two, Webber Manor subdivision (second reading).

Staff Contact: Rick Kuckkahn, City Manager

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE SALE OF BLOCK 2, WEBBER MANOR SUBDIVISION TO THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. The City of Scottsbluff (“City”) owns the following described real estate:

Block Two (2), WEBBER MANOR SUBDIVISION to the City of Scottsbluff, Scotts Bluff County, Nebraska.

Section 2. An offer has been made by Scott Rempe to purchase this real estate for \$20,000.00. The City is willing to accept this offer.

Section 3. The mayor and City Clerk are authorized to sign a contract and deed to convey the above described real estate by Warranty Deed to Scott Rempe, on the following terms:

- a. The purchase price shall be \$20,000.00, which shall be paid at closing.
- b. Closing of the sale is conditional upon no remonstrance against the sale being filed. Closing shall take place within 30 days after the expiration of the time for filing a remonstrance against the sale.
- c. All real estate taxes and special assessments shall be prorated to date of closing. The closing costs and owner=s title insurance shall be equally divided. Buyer shall pay any realtor fee.

Section 4. The Clerk shall, immediately after the passage and publication of this Ordinance, publish notice of the sale and its terms for three consecutive weeks in the Star-Herald.

Section 5. This Ordinance shall become effective upon its passage, approval and publication as provided by law.

PASSED AND APPROVED ON _____, 2013.

Mayor

ATTEST:

City Clerk

(Seal)

Approved as to form:

Deputy City Attorney

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Resolut.3

Council to receive a presentation from a representative of the League Association of Risk Management.

Staff Contact: League Association of Risk Management

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Resolut.4

Council to remove from the table the Resolution regarding participation in the League Association of Risk Management.

Staff Contact: Rick Kuckkahn, City Manager

City of Scottsbluff, Nebraska

Tuesday, September 3, 2013

Regular Meeting

Item Resolut.5

Council to consider a Resolution extending the date for written notice of termination in participation in the League Association of Risk Management (LARM) and consider the contribution credits for multi-year commitments.

Staff Contact: Rick Kuckkahn, City Manager

**League Association of Risk Management
2013-2014 Renewal Resolution**

RESOLUTION NO. _____

WHEREAS, The _____ is a member of the League Association of Risk Management (LARM);

WHEREAS, section 7.3 of the Interlocal Agreement for the Establishment and Operation of the League Association of Risk Management provides that a member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and the Nebraska Director of Insurance at least 90 days prior to the desired termination given to and that members may agree to extend the required termination notice beyond 90 days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM; and

WHEREAS, the Board of Directors of LARM has adopted a plan to provide contribution credits in consideration of certain agreements by members of LARM as provided in the attached letter.

BE IT RESOLVED that the governing body of The _____, Nebraska, in consideration of the contribution credits provided under the LARM Board's plan, agrees to:

- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2016 (**180 day and 3 year commitment; 5% discount**)
- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2015. (**180 day and 2 year commitment; 4% discount**)
- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2014. (**180 day notice only; 2% discount**)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2016. (**90 day notice and 3 year commitment only; 2% discount**)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2015. (**2 year commitment only; 1%**)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2014. (**90 day Notice only**)

Adopted this ____ day of _____, 2013

Signature: _____

Title: _____

ATTEST: _____

Title: _____

Please email (customerservice@LARMpool.org) or fax (402.476.4089) the completed resolution to LARM.



August 26, 2013

City of Scottsbluff
Cindy Dickinson
2525 Circle Drive
Scottsbluff, NE 69361-2495

Dear Cindy:

This letter responds to your request for further explanation of the 2013-14 rates for Scottsbluff. The renewal figures are the gross amount (i.e. no resolution credit) for the 2012-13 pool year against the 2013-14 pool year renewal quote. Accordingly, the amounts we have on file represent the following:

- Year-Over-Year Exposures Changes (approximate):
 - TIV + 2%
 - Vehicles insignificant
 - E&O added 23 seasonal employees and one Licensed Professional
 - LEL insignificant changes
 - NOE + 4%
 - Estimated Payroll + 5%
 - WC Exp. Mod. .81
 - 3-Year Loss Ratio 73% (with ~\$1.007M losses; the largest in Property, GL and Errors & Omissions)
- New Contributions:
 - Largest cost contributor is the election of the newly made available RC coverage for fire and emergency vehicles accounting for \$30K to the members annual APD.
- Year-over-Year additional contribution analysis:
 - Gross to Gross \$114,991 (or 23%)
 - Gross to Gross (no RC for fire and emer.) \$83,592 (or 17%)

Insurance Market:

- Commercial insurance rates continue to firm across many lines of business and industry sectors; public entities included.
- The insurance market continues to focus on fundamentals in 2013 through such measures as pricing adequacy, underwriting discipline, capital planning, and preparing for catastrophe events.

Intergovernmental Pools:

- The above insurance market conditions and profitability approach is mirrored in pooling operations as they look to remain a long-term solution by providing a stable and effective alternative to purchasing commercial insurance individually.

Sponsored and Administered by the League of Nebraska Municipalities

BOARD OF DIRECTORS: Doug Hanson, *Chair*, City of Hickman | Dave Boeckner, City of Scottsbluff | Lane Danielzuk, City of Gering
Randy Gates, City of Norfolk | James Glover, City of Papillion | Melissa Harrell, City of Wahoo | Jim Hawks, City of North Platte
Jim Keegan, Village of Hemingford | Darrold Lidget, SID #1, Stanton County | Joe Mangiamelli, City of Columbus |

Kimberly Neiman, Village of Pilger | Jan Rise, City of Fremont | Gerald Solko, City of St. Paul | Jerry Wilcox, City of Crete

EX-OFFICIO BOARD MEMBERS: Chris Beutler, *LNM President*, Mayor of Lincoln | L. Lynn Rex, *LNM Executive Director*

STAFF: Michael Nolan, *LARM Executive Director* | William Harding, *Counsel, Harding & Shultz PC, LLO* | Tracy Juranek, *LARM Executive Assistant*

LARM:

- LARM must maintain its sound surplus position to continue to provide its membership with long-term benefits.
- LARM's cost have increased as a result of reinsurance and increased retentions within its reinsurance placements.
- In June of 2013, LARM's Board of Directors approved funding target increases for the 2013-2014 Pool Year.
- LARM has extended its members broader terms and conditions over expiring coverages (Replacement Cost Valuation for fire and emergency vehicles, Crime, Herbicide/Pesticide, etc.).
- Loss Ratio has increased from 23% in 2010 to 52% in 2012.
- Reinsurance costs as a percentage of contributions were 19% in 2010; this measure has increased to 27% in 2012.
- Investment income is down 52%.

As always, feel free to contact me at 402-742-2604 with any questions.

Sincerely,

LEAGUE ASSOCIATION OF RISK MANAGEMENT

Laura Paulsen
Customer Service Specialist



Proposal For : City of Scottsbluff
 Effective Date: 10/01/2013

COVERAGE	LIMITS AND APPLICABLE DEDUCTIBLES	CONTRIBUTION
Workers' Compensation	Statutory Limits \$500,000 Employers Liability	\$241,176
General Liability	\$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$0 Deductible	\$84,196
Errors & Omissions	\$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$2,500 Deductible	\$15,801
Law Enforcement Liability	\$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$2,500 Deductible	\$21,104
Auto Liability	\$5,000,000 Combined Single Limit \$0 Deductible	\$19,411
Auto Physical Damage	108 Vehicle(s) \$ Varies on Deductible	\$110,479
Commercial Property	\$46,294,127 \$1,000 Deductible	\$115,500
TOTAL ANNUAL CONTRIBUTION:		\$607,666

Contribution Credit Options

	180 Day Notice, 3 Year Commitment	180 Day Notice, 2 Year Commitment	180 Day Notice Only	90 Day Notice, 3 Year Commitment	90 Day Notice, 2 Year Commitment	90 Day Notice Only
Commitment Discount :	5%	4%	2%	2%	1%	0%
Property & Liability :	\$348,165.84	\$351,830.75	\$359,160.56	\$359,160.56	\$362,825.46	\$366,490.36
Workers' Compensation :	\$229,116.78	\$231,528.54	\$236,352.05	\$236,352.05	\$238,763.80	\$241,175.56
Total Contributions :	\$577,282.63	\$583,359.29	\$595,512.60	\$595,512.60	\$601,589.26	\$607,665.92