

City of Scottsbluff, Nebraska

Monday, August 5, 2013

Regular Meeting

Item Consent3

Council to consider a Community Festival Permit for National Night Out on Broadway from 15th St. to 20th St. on August 6, 2013 from 4:00 p.m. to 10:00 p.m. including street closures, vendors and noise permit.

Staff Contact: Chief Kevin Spencer

**APPLICATION
COMMUNITY FESTIVAL, BUSINESS PROMOTIONAL EVENT, CARNIVAL
PERMIT**

To be filed with the city Clerk at least 14 days, but no more than one year before proposed event.

1. Scottsbluff Police Department
(name of sponsoring organization)

1801 Ave. B Scottsbluff NE 308.630.6263
(street) (city) (state) (telephone number)

Captain Brian Wasson 308-630.6262
(chairperson responsible for event) (day telephone number)

2. Target
(name of co-sponsoring organization)

1401 Frontage Rd. Scottsbluff, NE
(street) (city) (state) (telephone number)

Scott Marsh, Manager
(contact person) (day telephone number)

3. **Event Information**
National Night Out – 15th Annual Summer Chautauqua
(name of event)

August 6, 2013 6:00 p.m. – 9:00 p.m.
(date(s) of event) (time(s) of event)

Broadway – between 16th Street and 20th Street
(location of event)

4. **Activity Information**
Describe general activities including whether there will be any vendors, music, loudspeakers. Serving or selling of alcoholic beverages*, etc.)

Food vendors, (no alcohol), loud speakers, kids games and activities, public service vehicles, information booths, etc.

*If alcoholic beverages will be sold or served, a special permit will be required. The applicant should contact the City Clerk for more information.

5. **Street Closure**

Broadway between 16th and 20th Streets from 4:00 p.m. to 10:00 to allow for set-up and cleanup.
Please note any streets to be closed and the times required for closure

6. **Flags/Banners/Signs**

Banners

7. **Carnivals - If event includes a carnival, the next sheet should be completed.**

8. Have you provided for a public liability insurance policy naming the City as additional insured? Yes _____ No x

Community Festival/Business Promotion

\$200,000 for one person
\$500,000 for any one accident
\$ 50,000 for injuries to property

Street Carnival

\$ 800,000 for one person
\$2,000,000 for any one accident
\$ 200,000 for injuries to property

9. Have you provided either a \$2,500.00 cash deposit or surety bond for clean up. (This will be returned after it is determined that no repairs or clean up is required by City).

Yes _____ No x

(CITY SPONSORED EVENT)

I (We) agree to abide by all regulations as stated in the Scottsbluff Municipal code regulating this permit.

Dated: *T. Spencer*
7/22/13

Signed:

SCOTTSBUFF POLICE DEPT.
(name of sponsoring organization)

T. Spencer
(signature of authorized representative of
sponsoring organization)

(name of co-sponsoring organization)

(signature of authorized representative of
co-sponsoring organization)

Tuesday, August 6, 2013

Annual Downtown Summer Chautauqua -- NATIONAL NIGHT OUT --

6:00-9:00 PM

Revised
7/29/11
#1

NOT TO SCALE

GENERAL LOCATIONS ONLY

