



CITY OF SCOTTSBLUFF
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
January 16, 2024
6:00 PM

1. **Roll Call**
2. **Pledge of Allegiance.**
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. **Notice of changes in the agenda by the city clerk** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. **Closed Session**
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.
7. **Scottsbluff Youth Council**
 - a) (informational only):
8. **Consent Calendar: (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)**
 - a) Council to approve the minutes of the January 2, 2024 Regular Meeting.
 - b) Council to excuse the absence of Council Member Vidlak from the January 2, 2024 Regular Meeting.
 - c) Council to cancel the January 29, 2024 Meeting as two Regular Meetings have been held in the month of January.
 - d) Council to set a public hearing for February 5, 2024 at 6:00 p.m. for the Rezone of Lots 1-4, Block 1, Triple Peaks Subdivision from AR Agricultural Residential to O-P Office and Professional.
 - e) Council to set a public hearing for February 5, 2024 at 6:00 p.m. to consider a Rezone of Lot 5, Block 1, Country Club View Addition, commonly identified as 617 W. 19th Street, from C-2 Neighborhood & Retail Commercial to R-1A Single Family Residential.
 - f) Council to approve the bid specifications for the replacement of the HVAC System and appurtenances for the Public Safety building and authorize the city clerk to advertise for bids to be received by February 5, 2024 at 1:00 p.m.

- g) Council to approve the bid specifications for 20th Street Improvements – Cleveland Field to 17th Avenue – Mill and Overlay and authorize the city clerk to advertise for bids to be received by February 5, 2024 at 1:30 p.m.
 - h) Council to approve the RFP for Fueling Card System and authorize the city clerk to advertise for proposals to be received until 11:00 a.m. on February 7, 2024.
 - i) Council to consider and take action on claims of the City.
9. **Financial Report**
- a) Council to receive the December 2023 Financial Report.
10. **Public Hearings:**
- a) Council to conduct a public hearing set for this date at 6:00 p.m. to receive information regarding the Class D Liquor License for Chen’s Express Mart, LLC, 405 W. 27th St., Scottsbluff, NE.
 - b) Council to discuss and consider action on making a recommendation to the Nebraska Liquor Control Commission regarding the Class D Liquor License for Chen’s Express Mart, LLC and naming Jian Bin Chen as the Liquor License Manager.
 - c) Council to conduct a public hearing set for this date at 6:00 p.m. for the Rezone of Lots 1-4, Block 1, Triple Peaks Subdivision from AR Agricultural Residential to O-P Office and Professional.
 - d) Council to conduct a public hearing set for this date at 6:00 p.m. for the purpose of reviewing and obtaining comment on an Amended Redevelopment Plan for the Former Monument Mall, Now Uptown Mall, Rehabilitation and Former K Mart Site Rehabilitation.
 - e) Council to conduct a public hearing set for this date at 6:00 p.m. for the purpose of reviewing and obtaining comment on a Redevelopment Plan submitted by Timothy G. Reganis, Trustee for the TGR Trust for a Redevelopment Project related to a Chrysler, Dodge, Jeep, Ram dealership.
11. **Resolution & Ordinances:**
- a) Council to consider and take action on the Resolution to approve the Amended Redevelopment Plan for the Former Monument Mall, Now Uptown Mall, Rehabilitation and Former Kmart Site Rehabilitation.
 - b) Council to consider and take action on the Resolution to approve the Redevelopment Plan submitted by Timothy G. Reganis, Trustee for the TGR Trust for the Redevelopment Project related to a Chrysler, Dodge, Jeep, Ram dealership.
12. **Petitions, Communications, Public Input:**
- a) Council to discuss and consider action on making a recommendation to the Nebraska Liquor Control Commission naming Jason L. Rupp as the Liquor License Manager of the Class D liquor license held by Panhandle Cooperative, 3302 Ave. B Scottsbluff, NE.
 - b) Mayor to read the Proclamation recognizing Larry Massie for his service to the community.

- c) Council to receive an update from Panhandle Humane Society.
- 13. **Council reports** (informational only): This item is intended for Council Members to update and inform other Council Members of meetings attended since the last City Council meeting.
- 14. **Adjournment.**

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Closed1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

Staff Contact:

City of Scottsbluff, Nebraska
Tuesday, January 16, 2024
Regular Meeting

Item Youth Cou 1

(informational only):

Staff Contact:

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Consent1

Council to approve the minutes of the January 2, 2024 Regular Meeting.

Staff Contact: City Council

The Scottsbluff City Council met in a regular meeting on January 2, 2024 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. Since the regular meeting would fall on a City recognized holiday the meeting was moved to the following day, according to 6-1-12. A notice of the meeting had been published on December 28, 2023 in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, television station NBC Nebraska, and the Star Herald. The notice was also available on the city's website on December 28, 2023. Mayor McKerrigan presided and City Clerk Wright recorded the proceedings. The Pledge of Allegiance was recited. Mayor McKerrigan welcomed everyone in attendance and encouraged all citizens to participate in the Council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor McKerrigan informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Jeanne McKerrigan, Jordan Colwell, Angela Scanlan and Matt Salomon. Also, present were City Manager Kevin Spencer and City Attorney Kent Hadenfeldt. Absent: Betsy Vidlak.

Mayor McKerrigan asked if there were any changes to the agenda. There were none. Mayor McKerrigan asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Under Public Comments Mr. Jerry Stricker, Scottsbluff resident, approached and commented that he was happy to see Public Comments back on the agenda and thinks it should be a regular agenda item, stating it is sad that there is no opportunity to come up and give thanks or congratulations on a regular basis. He feels this should be a normal routine because it would give more people the opportunity to speak in front of Council.

Moved by Council Member Colwell, seconded by Council Member Scanlan that,

- a) The minutes of the December 18, 2023 Regular Meeting be approved,
- b) The appointment of Maricia Marquez to the Community Redevelopment Authority, for an unexpired term, ending March 30, 2027 be approved,
- c) A public hearing be set for January 16, 2024 at 6:00 p.m. to receive information about making a recommendation to the Nebraska Liquor Control Commission on a Class D Liquor License for Chen's Express mart, LLC, 405 W. 27th Street, Scottsbluff, NE,
- d) A public hearing be set for January 16, 2024 at 6:00 p.m. for the Rezone of Lots 1-4, Block 1, Triple Peaks Subdivision from AR Agricultural Residential to O-P Office and Professional,
- e) The following claims be approved and paid as provided by law out of the respective funds designated in the list of claims dated January 2, 2024 as on file with the City Clerk and submitted to the City Council "YEAS," Colwell, Salomon, Scanlan, and McKerrigan, "NAYS," None. Absent: Vidlak.

CLAIMS

911 CUSTOM, LLC,CIP-PO-PATROL CARS,131.94;AK BROWN ENTERPRISES LLC,REPAIR TRAFFICCONTROLLER,175; ALLO COMMUNICATIONS, LLC, LOCAL TELEPHONE CHARGES,

4730.17;ANDAX,CHEMICAL TRAP - 65 GAL CONTAINMENT,236.9;ANITA'S GREENSCAPING INC,BLDG. MAIN.,640;BLACK HILLS GAS DISTRIBUTION LLC,MONTHLY ENERGY BILL,5330.92;CAPITAL BUSINESS SYSTEMS INC.,EQUIP MAINT ADM,292.53;CELLCO PARTNERSHIP,PHONES-PD,1802.92;CITIBANK,N.A.,CORDLESSTOOLS FOR NEW ENGINE,3271; CITY OF SCB,PETTY CASH,75.46;CLOSSON PATRICK,UNIFORMS & CLOTHING,119.99; CONSOLIDATED MANAGEMENT COMPANY,SCHOOLS & CONF-PD,214.5;CORE & MAIN LP,METERS,2767.24;DASSTATEACCOUNTINGCENTRALFINANCE,MONTHLYLONGDISTANCE, 75.68;DIAMOND VOGEL,DEPT SUP,275.8;ELLIOTT EQUIPMENT COMPANY INC.,VEHICLE MAINTENANCE-SAN,1986.4; ERIC REICHERT INSULATION & CONSTRUCTION INC,20TH ST. OVERLAY, 41262.09; FEDERAL EXPRESS CORPORATION, POSTAGE, 308.15; GERING MULITPURPOSE SENIOR CENTER,CONTRACTUAL,1000; GI HOSPITALITY,SCHOOLS & CONF-PD,107;GREENING ENTERPRISES INC.,DUAL-PURPOSE GEAR - NEW HIRES,3972.41; HAWKINS, INC.,CHEMICALS,2812.52;HERSTEAD MONUMENT COMP. INC,DEPT SUP CEM,110;HULLINGER GLASS & LOCKS INC.,BLDG MAINT PARK,147.25;INGRAM LIBRARY SERVICESINC,COLL.,1288.02;INTERNALREVENUESERVICE,WITHHOLDINGS,71351.37;INTRA LINKS, INC,DATTO ALTO - DEC 2023 (ADM / WATER),2655; JOHN DEERE FINANCIAL,CORDLESS SAW AND SHEARS - NEW ENGINE,1553.31;JOHNSEN CORROSION ENGINEERING, INC,CONTRACTUAL SVC,13375;JOHNSON CASHWAY LUMBER CO,DEP. SUP.,559.2;KITE, LANCE,SCHOOLS & CONF-PD,40;L-TRON CORPORATION,CIP-TECH REPLACEMENTS,2101.73;M.C. SCHAFF & ASSOCIATES, INC,BLIGHT STUDY AVE B,21613; MACQUEEN EQUIPMENT INC, EQUIP MAINT, 3522.89; MADISON NATIONAL LIFE, INSURANCE, 3456.49;MATHESON TRI-GAS INC,WELD. SUPP - BI-METAL RODS,129.72; MENARDS, INC,DEPT SUP,1935.71;MICHAEL B KEMBEL,REPLACE BROKEN SPRING SHAFT & BRGS - OVERHEAD DOOR,1060.83; MICHAEL BEEBE,CONTRACTUAL SVC,337.35; MIDTOWN ANIMAL HOSPITAL P.C.,K9 DUKE-BOARDING,62.5;MIDWEST FARM SERVICE- ALLIANCE,EQUIP MAINT PARK,222.56;NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1455.1;NE DEPT OF REVENUE,TAXES,19841.12;NE LAW ENFORCEMENT TRAININGCENTER,SCHOOLS&CONF PD,142;NEBRASKARURALWATERASSOCIATION,MEMB ERSHIPS,550; NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,20977.68;NEBRASKA SALT AND GRAIN CO,1 LOAD ICE SLICER,4832.65;PANHANDLE ENVIRONMENTAL SERVICES INC,SAMPLES,100;PANHANDLE HUMANE SOCIETY,CONTRACTUAL,5938.88;PLATTE VALLEY BANK,HEALTH SAVINGS ACCOUNT,9184.52;PRUDENT PUBLISHING CO INC,DEPT SUPPL- PD,374.04;REGIONAL CARE INC,HEALTH INS. PREMIUM - JAN. 2024,46205.2; REGIONAL WEST MEDICAL CENTER,HEARTSAVE CPR CARDS - POLICE DEPT,51;REGISTER OF DEEDS,LEGAL,56; RIVERSIDE ZOOLOGICAL FOUNDATION,CONTRACTUAL,75000; ROBERT E FORD JR,VEHICLE MAINT,74.88;ROCO RESCUE INC,FAST TRACK ROPE TRAINING REGISTRATION - KELLEY,2595;S M E C,EMPLOYEE DEDUCTION,302.65;SANDRY FIRE SUPPLY, MOUNTING BRACKETS FOR NEW ENGINE, 351.5; SAYLERS CREEN PRINTING, UNIFORMS-PD,189;SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,560; SCB IBEW 1597 UNION DUES,SCB IBEW 1597 UNION DUES,794.98;SCOTT WALTON,EQUIP MAINT PARK,299;SCOTTSBLUFF MOTOR CO, INC,UNIT 2 PREVENTATIVE MAINTENANCE,2266.74; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION, POLICE EE DUES, 1599; SCOTTSBLUFF/ GERING CHAMBER OF COMMERCE,PRE-LEGISL.LUNCHEON - SCANLAN & TOOF,40; SHERIFF'S OFFICE,LEGAL FEES-PD,537.96; SNELL SERVICES INC.,BLDG MAINT PARK,858; SOUTHERN UNIFORM AND TACTICAL INC,STATION UNIFORMS,312.68; STATE FIRE MARSHALL,EQUIPMENT MAINTENANCE-REC,72; STATE HEALTH LAB,SAMPLES,124; STATE OF NE.,CONTRACTUAL-PD,630;TERRY D SCOTT,VEHICLE MAINT,1615.04;TRANS-WEST

INC,VEH MAINT-PD,352;U AND U TRUCKING LLC,CONTRACTUAL SERVICES-SAN,1102; UNDERWRITERS LABORATORIES INC,ANNUAL UL LADDER TESTING - GROUND AND TOWER 1,3111.25;UNION BANK & TRUST,RETIREMENT,45526.67; UNITED STATES WELDING,CONTRACTUAL SERVICES-SAN,343.36; WALMART,DEPT SUPP ADM,398.06; WYOMING CHILD SUPPORT ENFORCEMENT,CHILD SUPPORT,1892.16; WYOMING FIRST AID & SAFETY SUPPLY, LLC,DEPT SUPP CEM,36.94;YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE,YMCA,894;REFUNDS;SHERIAN TAYLOR, 49.78; CYNTHIA HOFFMAN, 63.98

Council introduced Ordinance No. 4319 dealing with the Rezone of Lot 1A, Block 8, Laucomer Addition from C-2 Neighborhood and Retail Commercial to O-P Office and Professional and was read by title on third reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA, DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT LOT 1A, BLOCK 8, LAUCOMER ADDITION TO THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA, CURRENTLY ZONED AS C-2 NEIGHBORHOOD AND RETAIL COMMERCIAL, WILL NOW BE INCLUDED IN O-P OFFICE AND PROFESSIONAL, REPEALING PRIOR SECTION 25-1-4, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Council Member Scanlan moved, seconded by Council Member Salomon to adopt Ordinance No. 4319 dealing with the Rezone of Lot 1A, Block 8, Laucomer Addition from C-2 Neighborhood and Retail Commercial to O-P Office and Professional, “YEAS,” Salomon, Scanlan, McKerrigan, and Colwell. “NAYS,” None. Absent: Vidlak.

Regarding the Ordinance dealing with the vacation of Platte Valley Drive, a portion of 13th Avenue and easements in the Platte Valley Addition subdivision, Mr. Zach Glaubius, Development Services Director, approached Council and explained at the December 11th Planning Commission meeting they made a positive recommendation on the vacation of Platte Valley Drive, 13th Avenue and various utility and access easements in that subdivision. In addition, Platte Valley Bank is requesting to replat the entire campus, which is the next agenda item, into a single piece of property. Currently it is in five parcels with a public right of way dissecting it. Staff is requesting the waiver of the three readings to approve the final plat.

Mr. Alan Doll, with Platte Valley Bank came forward and added they are trying to simplify things and get the land into a single parcel. They also plan on adding another building in the future.

Council introduced the Ordinance regarding the vacation of Platte Valley Drive, a portion of 13th Avenue, and easements in the Platte Valley subdivision and was read by title on first reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA, VACATING 40.50 FEET OF 13TH AVENUE RIGHT OF WAY, 50 FEET OF PLATTE VALLEY DRIVE RIGHT OF WAY, TWO 30 FOOT ACCESS EASEMENTS, A 30 FOOT BY 40 FOOT ACCESS EASEMENT AND A 20 FOOT UTILITY EASEMENT IN LOTS 1, 2 AND 4 BLOCK 1, PLATTE VALLEY ADDITION AND LOTS A & B, SUBDIVISION OF LOT 3, BLOCK 1, PLATTE VALLEY ADDITION TO THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA, REPEALING PRIOR ORDINANCES AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Council Member Scanlan made a motion, seconded by Council Member Colwell that the statutory rule regarding the Ordinance vacating Platte Valley Drive, a portion of 13th Avenue, and easements in the Platte Valley subdivision to be read by title on three different days be suspended, “YEAS,” Scanlan, McKerrigan, Salomon, and Colwell. “NAYS,” None. Absent: Vidlak.

Council Member Colwell moved to adopt Ordinance No. 4320 dealing with vacating Platte Valley Drive, a portion of 13th Avenue, and easements in the Platte Valley Subdivision. The motion was seconded by Council Member Salomon. “YEAS,” Colwell, McKerrigan, Salomon, and Scanlan. “NAYS,” None. Absent: Vidlak.

Development Services Director Glaubius, approached regarding the Final Plat of Lot 1A, Block 1, Platte Valley Addition, commonly identified as 1212 Circle Drive. He explained this is the Final Plat that the prior Ordinance makes official, adding the Planning Commission also gave this a positive recommendation at their December 11th meeting.

Council Member Scanlan moved, seconded by Council Member Colwell to approve the Final Plat of Lot 1A, Block 1, Platte Valley Addition and authorized the Mayor to sign Resolution 24-01-01. “YEAS,” McKerrigan, Scanlan, Colwell, and Salomon. “NAYS,” None. Absent: Vidlak.

RESOLUTION NO. 24-01-01

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

WHEREAS, BE IT RESOLVED, the final plat of Lot 1A, Block 1, Platte Valley Addition, a Replat of Lots 1, 2 and 4, Block 1, Platte Valley Addition and a Replat of Lots A & B, Subdivision of Lot 3, Block 1, Platte Valley Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska, dated December 1, 2023, duly made, acknowledged and certified, is approved and the Mayor is authorized to sign the Final Plat on behalf of the City of Scottsbluff, Nebraska. Such final plat is ordered to be filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska.

Passed and approved this 2nd day of January, 2024.

Mayor

ATTEST:

City Clerk

Mayor McKerrigan read the Proclamation naming January 18, 2024 as TeamMates Recognition Day. After the reading, Mr. John Marshall, President and Ms. Mary Kay Haun, Coordinator of TeamMates Mentoring Scotts Bluff County approached to inform everyone this is the 25th year of the Chapter, which includes 44 matches throughout the County. They are hoping to grow that number and continue the path towards helping children in the community. Their goal is to recruit 25 more new mentors to help grow the chapter and eventually be at 75 to 80 mentors and mentees.

Mr. Mark Bohl, Public Works Director, came forward to present the recommendation for the 36th Street Water Main Replacement – Avenue ‘D’ to Avenue ‘B’. He explained there were four bids received with Infinity Construction submitting the lowest bid at \$127,930; staff is recommending approval of this budgeted item.

Council Member Colwell made a motion, seconded by Council Member Salomon to approve awarding the bid for the 36th Street Water Main Replacement – Avenue ‘D’ to Avenue ‘B’ to Infinity Construction in the amount of \$127,930, “YEAS,” Colwell, Salomon, Scanlan, and McKerrigan. “NAYS,” None. Absent: Vidlak.

Concerning the Certificate of Compliance for Year 2023 as per Maintenance Agreement No. 22 with the Nebraska Department of Transportation, Public Works Director Bohl explained by approving this and authorizing the Mayor to sign, it verifies we did the maintenance required for the year and the City will receive \$36,792 for 2023.

Council Member Scanlan made a motion to approve authorizing the Mayor to sign the Certificate of Compliance for Year 2023 as per Maintenance Agreement No. 22 with the Nebraska Department of Transportation. The motion was seconded by Council Member Salomon. “YEAS,” Salomon, Scanlan, McKerrigan, and Colwell. “NAYS,” None. Absent: Vidlak.

City Manager Spencer presented the renewal of Water Tower Lease Agreements with Inventive Wireless of Nebraska, LLC d/b/a Vistabeam for their wireless internet transmission equipment on two City water towers located at the airport and country club. He explained the only changes in the leases are the addition of exhibits listing equipment and language regarding taxes, which Vista Beam will be responsible for. The leases are for five years with the City receiving \$150.00 per month rental fee, totaling \$3600/year.

Council Member Scanlan moved, seconded by Council Member Salomon to approve the renewal of Water Tower Lease Agreements with Inventive Wireless of Nebraska, LLC d/b/a Vistabeam and authorize the Mayor to sign the Agreements, “YEAS,” Scanlan, McKerrigan, Salomon, and Colwell. “NAYS,” None. Absent: Vidlak.

There were no meetings attended to be discussed in Council Reports.

City Manager Spencer recognized and introduced Council to Maricia Marquez, the newly appointed member of the Community Redevelopment Authority. Ms. Marquez stated she is very excited for the opportunity and looks forward to learning the process.

Council Member Scanlan made a motion to adjourn the meeting at 6:21 p.m. The motion was seconded by Council Member Colwell, “YEAS,” Colwell, McKerrigan, Salomon, and Scanlan. “NAYS,” None. Absent: Vidlak.

Mayor

Attest:

City Clerk

“SEAL”

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Consent2

Council to excuse the absence of Council Member Vidlak from the January 2, 2024 Regular Meeting.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Consent3

Council to cancel the January 29, 2024 Meeting as two Regular Meetings have been held in the month of January.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Consent4

Council to set a public hearing for February 5, 2024 at 6:00 p.m. for the Rezone of Lots 1-4, Block 1, Triple Peaks Subdivision from AR Agricultural Residential to O-P Office and Professional.

Staff Contact: Zachary Glaubius, Development Services Director

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Consent5

Council to set a public hearing for February 5, 2024 at 6:00 p.m. to consider a Rezone of Lot 5, Block 1, Country Club View Addition, commonly identified as 617 W. 19th Street, from C-2 Neighborhood & Retail Commercial to R-1A Single Family Residential.

Staff Contact: Zachary Glaubius, Development Services Director

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Consent6

Council to approve the bid specifications for the replacement of the HVAC System and appurtenances for the Public Safety building and authorize the city clerk to advertise for bids to be received by February 5, 2024 at 1:00 p.m.

Staff Contact: Kim Wright, City Clerk

Advertisement for Bids
City of Scottsbluff Public Safety HVAC Improvements

Owner: City of Scottsbluff
Address: 2525 Circle Drive, Scottsbluff, NE 69361

Sealed Bids for the replacement of the HVAC System and appurtenances for the Public Safety building for the City of Scottsbluff, will be received by Kimberley Wright, City Clerk at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska until 1:00 P.M., (Local Time) February 5, 2024, and then at said office publicly opened and read aloud.

The Contract Documents may be examined at the following locations:
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

M.C. Schaff & Associates
818 South Beltline Highway East
Scottsbluff, NE 69361

Copies of the Contract Documents may be obtained at the office of M.C. Schaff & Associates located at 818 South Beltline Highway East, Scottsbluff, NE 69361 upon payment of \$25.00 for each set, none of which will be refunded.

/s/ Kimberley Wright
City Clerk

Publish three times:
1/18/2024; 1/25/2024; 2/1/2024
One affidavit of publication requested

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Consent7

Council to approve the bid specifications for 20th Street Improvements – Cleveland Field to 17th Avenue – Mill and Overlay and authorize the city clerk to advertise for bids to be received by February 5, 2024 at 1:30 p.m.

Staff Contact: Kim Wright, City Clerk

Advertisement for Bids
City of Scottsbluff
20th Street Improvements – Cleveland Field to 17th Avenue
Mill & Overlay

Owner: City of Scottsbluff

Address: 2525 Circle Drive, Scottsbluff, NE 69361

Sealed Bids for the construction of the 20th Street Improvements – Cleveland Field to 17th Avenue – Mill & Overlay, will be received by Kimberley Wright, City Clerk at the office of the City of Scottsbluff, Nebraska until 1:30 P.M., Mountain Time on February 5, 2024, and then at said office publicly opened and read aloud.

The project consists of the mill of overlay of 20th Street from Cleveland Field to 17th Avenue. The project included 48,000 square yards of milling, placement of non-woven pavement overlay fabric, asphaltic concrete, pavement markings, and related work.

The Contract Documents may be examined at the following locations:

City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

M.C. Schaff & Associates
818 South Beltline Highway East
Scottsbluff, NE 69361

Copies of the Contract Documents may be obtained at the office of M.C. Schaff & Associates located at 818 South Beltline Highway East, Scottsbluff, NE 69361 upon payment of \$25.00 for each set, none of which will be refunded.

/s/ Kimberley Wright
City Clerk

PUBLISH: January 18, 2024
 January 25, 2024
 February 1, 2024

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Consent8

Council to approve the RFP for Fueling Card System and authorize the city clerk to advertise for proposals to be received until 11:00 a.m. on February 7, 2024.

Staff Contact: Mark Bohl, Public Works Director

Agenda Statement

Item No.

For Meeting of: ___January 16, 2024

AGENDA TITLE: Consideration and approve RFP for Fueling Card System and authorize City Clerk to advertise for proposals to be received until 11:00 A.M., MST, February 7, 2024.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works/Transportation

PRESENTATION BY: Mark Bohl, Director of Public Works

SUMMARY EXPLANATION: RFP's have been put together for the City of Scottsbluff to continue their fueling card system. The contract with Essential Fuels will expire on March 19, 2024; the city will need to re-bid the fueling card system.

BOARD/COMMISSION/STAFF RECOMMENDATION: ___Authorize City Clerk to advertise for proposals to be received until 11:00 A.M. MST, February 7, 2024.

Does this item require the expenditure of funds? __X__yes ____no
Are funds budgeted? __ X __yes ____no

If no, comments:

Estimated Amount _____
Amount Budgeted _____

____City departments have funds budgeted for FY 2024-25 for gasoline and diesel.

Department _____
Account Description _____

Approval of funds available _____

City Finance Director

EXHIBITS

Resolution

Ordinance

Contract

Minutes

Plan/Map

Other (specify) _____

X Fuel Bid Sheet, Fuel RFP

NOTIFICATION LIST: Yes No Further Instructions
Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL: _____

City Manager

January 16, 2024

Gasoline and Diesel Fuel Purchases

Request for Proposals

The City of Scottsbluff Public Works Department is requesting proposals from qualified firms to provide a card vending system for purchasing gasoline and diesel fuel for all city vehicles. Because it is a government agency, this fuel is exempt from federal excise tax.

- A) Submit proposal on Vendor's ability to provide card vending system to City fleet. This includes the type of card vending system, the number and location of fueling locations, the availability of emergency power back-up, and the ease of billing.
- B) Submit the Vendor's bid costs for the cards (assume 100) and the City's discount off of the pump price for
 - 1) taxes to which the City is not subject
 - 2) volume purchasing
- 1. **Cards**. The vendor chosen by the city will need to furnish approximately 100 cards to meet the needs of city vehicles. Vendor must state cost of cards, if any, at time of submitting request. Vendor shall specify approximate time for issuance of cards to the city.
- 2. **Fuel**. Successful vendor will be responsible for determining taxes that need to be applied or if exempt, for on and off road vehicles, for gasoline, diesel and other fuels.
- 3. **Billing**. Successful vendor shall state billing procedure at the time of submitting proposal. Vendor's billing shall reflect billing amounts for each City department and include a sample of billing statement that will be used.
- 4. **Emergency Power**. Successful vendor shall have the capability to provide services 24 hours per day, 7 days per week, and supplying 24 hour emergency back up power. This is essential for emergency fire and police units. If back up power is not available, vendor shall specify an alternative for back up fuel supplies during power loss.
- 5. **Contract**. Successful vendor will have a minimum three year contract with the city and at which time the city will either re-bid or renew contract.
- 6. **Location**. Successful vendor shall specify location(s) of fueling facility.

7. The City purchases approximately 48,000 gallons of diesel and approximately 51,000 gallons of gasoline per year. Proposal should state vendor's discount from pump price, if any.

Please see attached tabulation sheet for the format of your written tabulations and costs. Proposals will be accepted until 11:00 A.M., MST on February 7, 2024. Please mail/return tabulation sheet to City of Scottsbluff, 2525 Circle Drive, Scottsbluff, NE 69361. ATTN: City Clerk. Please mark envelope "Fuel Card System".

If you have any questions concerning this request for proposal, please call Mark Bohl at 308-630-6256.

Mark Bohl
Director of Public Works

City of Scottsbluff

Tabulation Sheet for Gasoline, Diesel

And Other Fuel Purchases

Vendor Name: _____

Vendor Location(s): _____

Cost of Fuel Cards (100): _____
(If any costs)

Tax Discount Available to City
(Federal Excise), Per Gallon:
Unleaded: _____

Diesel: _____

Other Fuels: _____

Purchasing Discount from Pump
Price, Per Gallon: _____

Description of Billing: _____

Emergency Power (Options): _____

**Please return by 11:00 A.M., MST, February 7, 2024 to City of Scottsbluff, 2525
Circle Drive, Scottsbluff, NE 69361
ATTN: City Clerk**

City of Scottsbluff, Nebraska
Tuesday, January 16, 2024
Regular Meeting

Item Consent9

Council to consider and take action on claims of the City.

Staff Contact: Lane Kizzire, Finance Director



Expense Approval Report

By Vendor Name

Post Dates 1/3/2024 - 1/16/2024

Description (Payable)	Account Name	Amount
Vendor: 09702 - AC ELECTRIC MOTOR SERVICE		
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	2,219.03
EQUIP MAINT	EQUIPMENT MAINTENANCE	292.51
		Fund 631 - WASTEWATER Total: 2,511.54
		Vendor 09702 - AC ELECTRIC MOTOR SERVICE Total: 2,511.54
Vendor: 02583 - ADVANCE AUTO PARTS		
Fund: 111 - GENERAL		
GREASE FITTING - ENGINE 2 H...	DEPARTMENT SUPPLIES	6.43
		Fund 111 - GENERAL Total: 6.43
		Vendor 02583 - ADVANCE AUTO PARTS Total: 6.43
Vendor: 05887 - ALLO COMMUNICATIONS,LLC		
Fund: 111 - GENERAL		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	241.46
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	72.49
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	35.57
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	38.57
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	160.00
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	181.22
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	333.24
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	1,218.83
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	431.45
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	201.97
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	30.60
		Fund 111 - GENERAL Total: 2,945.40
Fund: 212 - STREETS		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	460.22
		Fund 212 - STREETS Total: 460.22
Fund: 213 - CEMETERY		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	72.49
		Fund 213 - CEMETERY Total: 72.49
Fund: 224 - ECONOMIC DEVELOPMENT		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	105.74
		Fund 224 - ECONOMIC DEVELOPMENT Total: 105.74
Fund: 621 - ENVIRONMENTAL SERVICES		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	169.21
		Fund 621 - ENVIRONMENTAL SERVICES Total: 169.21
Fund: 631 - WASTEWATER		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	176.74
		Fund 631 - WASTEWATER Total: 176.74
Fund: 641 - WATER		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	151.23
		Fund 641 - WATER Total: 151.23
Fund: 661 - STORMWATER		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	16.73
		Fund 661 - STORMWATER Total: 16.73
Fund: 721 - GIS SERVICES		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	35.57
		Fund 721 - GIS SERVICES Total: 35.57
		Vendor 05887 - ALLO COMMUNICATIONS,LLC Total: 4,133.33

Expense Approval Report

Post Dates: 1/3/2024 - 1/16/2024

Description (Payable)	Account Name	Amount
Vendor: 10025 - ANDREW KELLEY		
Fund: 111 - GENERAL		
PER DIEM - INSTRUCTOR TRAI...	SCHOOL & CONFERENCE	95.00
PER DIEM - INSTRUCTOR TRAI...	SCHOOL & CONFERENCE	76.00
Fund 111 - GENERAL Total:		171.00
Vendor 10025 - ANDREW KELLEY Total:		171.00
Vendor: 04575 - AUTOZONE STORES, INC		
Fund: 111 - GENERAL		
RELAY AND QUICK DISCONNE...	DEPARTMENT SUPPLIES	18.23
VEH MAINT PARK	VEHICLE MAINTENANCE	19.53
BATTERY CABLE LUGS - UNIT 2	DEPARTMENT SUPPLIES	16.38
PLASTIC PUSH RETAINER	DEPARTMENT SUPPLIES	3.39
Fund 111 - GENERAL Total:		57.53
Vendor 04575 - AUTOZONE STORES, INC Total:		57.53
Vendor: 00295 - B & H INVESTMENTS, INC		
Fund: 111 - GENERAL		
DEPT SUPP ADMIN	DEPARTMENT SUPPLIES	33.50
BLDG MAINT-PD	BUILDING MAINTENANCE	16.00
BLDG MAINT-PD	BUILDING MAINTENANCE	16.00
DEPT SUPP ADMIN	DEPARTMENT SUPPLIES	33.50
BLDG MAINT-PD	BUILDING MAINTENANCE	16.00
BLDG MAINT-PD	BUILDING MAINTENANCE	16.00
Misc. -LIBRARY	DEPARTMENT SUPPLIES	98.00
Misc. -LIBRARY	BUILDING MAINTENANCE	293.50
Fund 111 - GENERAL Total:		522.50
Fund: 212 - STREETS		
SUPP - WATER	DEPARTMENT SUPPLIES	24.00
SUPP - WATER	DEPARTMENT SUPPLIES	14.50
Fund 212 - STREETS Total:		38.50
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	24.00
DEPT SUP	DEPARTMENT SUPPLIES	7.25
Department Supplies-SAN	DEPARTMENT SUPPLIES	24.00
Department Supplies-SAN	DEPARTMENT SUPPLIES	32.00
Department Supplies-SAN	DEPARTMENT SUPPLIES	14.50
DEPT SUP	DEPARTMENT SUPPLIES	7.25
Contractual Services-SAN	CONTRACTUAL SERVICES	25.26
Fund 621 - ENVIRONMENTAL SERVICES Total:		134.26
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	7.25
DEPT SUP	DEPARTMENT SUPPLIES	7.25
Fund 631 - WASTEWATER Total:		14.50
Vendor 00295 - B & H INVESTMENTS, INC Total:		709.76
Vendor: 01176 - BEELINE SERVICE INC		
Fund: 111 - GENERAL		
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00

Expense Approval Report

Post Dates: 1/3/2024 - 1/16/2024

Description (Payable)	Account Name	Amount
TOW SERVICE-PD	CONTRACTUAL SERVICES	130.00
		Fund 111 - GENERAL Total:
		1,560.00
		Vendor 01176 - BEELINE SERVICE INC Total:
		1,560.00
Vendor: 00405 - BLUFFS FACILITY SOLUTIONS		
Fund: 111 - GENERAL		
Jan. Sup.	JANITORIAL SUPPLIES	310.00
DEPT/JANIT SUPPL-PD	DEPARTMENT SUPPLIES	209.97
DEPT/JANIT SUPPL-PD	DEPARTMENT SUPPLIES	209.98
DEPT/JANIT SUPPL-PD	JANITORIAL SUPPLIES	32.15
DEPT/JANIT SUPPL-PD	JANITORIAL SUPPLIES	32.16
DEPT SUPP ADMIN	DEPARTMENT SUPPLIES	180.94
LARGE AND X-LARGE NITRILE ...	DEPARTMENT SUPPLIES	145.90
		Fund 111 - GENERAL Total:
		1,121.10
Fund: 212 - STREETS		
SUPP - TOWELS, SOAP & MOPS	DEPARTMENT SUPPLIES	318.98
		Fund 212 - STREETS Total:
		318.98
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	196.93
		Fund 621 - ENVIRONMENTAL SERVICES Total:
		196.93
		Vendor 00405 - BLUFFS FACILITY SOLUTIONS Total:
		1,637.01
Vendor: 02103 - BRODART CO		
Fund: 111 - GENERAL		
Dep. Sup.	DEPARTMENT SUPPLIES	311.39
		Fund 111 - GENERAL Total:
		311.39
		Vendor 02103 - BRODART CO Total:
		311.39
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.		
Fund: 111 - GENERAL		
CONTRACTUAL-PD	CONTRACTUAL SERVICES	80.34
EQUIP MAINT ADMIN	EQUIPMENT MAINTENANCE	0.02
		Fund 111 - GENERAL Total:
		80.36
		Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:
		80.36
Vendor: 07911 - CELLCO PARTNERSHIP		
Fund: 631 - WASTEWATER		
CELL PHONE/CONTRACTUAL S...	CONTRACTUAL SERVICES	100.02
CELL PHONE/CONTRACTUAL S...	CELLULAR PHONE	42.87
		Fund 631 - WASTEWATER Total:
		142.89
Fund: 641 - WATER		
CELL PHONE/CONTRACTUAL S...	CONTRACTUAL SERVICES	60.02
CELL PHONE/CONTRACTUAL S...	CELLULAR PHONE	42.87
		Fund 641 - WATER Total:
		102.89
		Vendor 07911 - CELLCO PARTNERSHIP Total:
		245.78
Vendor: 07376 - CHRIS BURBACH		
Fund: 111 - GENERAL		
REIMBURSEMENT FOR NOTA...	BONDING	70.00
		Fund 111 - GENERAL Total:
		70.00
		Vendor 07376 - CHRIS BURBACH Total:
		70.00
Vendor: 00484 - CITY OF GERING		
Fund: 111 - GENERAL		
GROUND MAINT PARK	GROUNDS MAINTENANCE	14.66
GROUND MAINT PARK	GROUNDS MAINTENANCE	36.16
GROUND MAINT PARK	GROUNDS MAINTENANCE	22.97
GROUND MAINT PARK	GROUNDS MAINTENANCE	30.79
GROUND MAIINT PARK	GROUNDS MAINTENANCE	18.08
GROUND MAINT PARK	GROUNDS MAINTENANCE	30.79
GROUND MAINT PARK	GROUNDS MAINTENANCE	13.00

Expense Approval Report

Post Dates: 1/3/2024 - 1/16/2024

Description (Payable)	Account Name	Amount
GROUND MAINT PARK	GROUNDS MAINTENANCE	32.74
GROUND MAINT PARK	GROUNDS MAINTENANCE	25.90
		Fund 111 - GENERAL Total: 225.09
Fund: 621 - ENVIRONMENTAL SERVICES		
Disposal Fees-SAN	DISPOSAL FEES	38,676.94
		Fund 621 - ENVIRONMENTAL SERVICES Total: 38,676.94
		Vendor 00484 - CITY OF GERING Total: 38,902.03
Vendor: 10433 - COMPLIANCEGO LLC		
Fund: 661 - STORMWATER		
Municipal StormwaterTraining...	CONTRACTUAL SERVICES	2,480.00
		Fund 661 - STORMWATER Total: 2,480.00
		Vendor 10433 - COMPLIANCEGO LLC Total: 2,480.00
Vendor: 00706 - COMPUTER CONNECTION INC		
Fund: 111 - GENERAL		
CONTRACTUAL-PD	CONTRACTUAL SERVICES	44.00
		Fund 111 - GENERAL Total: 44.00
		Vendor 00706 - COMPUTER CONNECTION INC Total: 44.00
Vendor: 00267 - CONTRACTORS MATERIALS INC.		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	48.51
DEPT SUPP PARK	DEPARTMENT SUPPLIES	24.50
		Fund 111 - GENERAL Total: 73.01
		Vendor 00267 - CONTRACTORS MATERIALS INC. Total: 144.45
Vendor: 09824 - CORE & MAIN LP		
Fund: 641 - WATER		
METERS	METERS	2,145.73
METERS	METERS	452.07
METERS	METERS	2,514.68
		Fund 641 - WATER Total: 5,112.48
		Vendor 09824 - CORE & MAIN LP Total: 5,112.48
Vendor: 00573 - DEMCO, INC		
Fund: 111 - GENERAL		
Dep. Sup.	DEPARTMENT SUPPLIES	93.84
		Fund 111 - GENERAL Total: 93.84
		Vendor 00573 - DEMCO, INC Total: 93.84
Vendor: 09703 - DOCU-SHRED LLC		
Fund: 111 - GENERAL		
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	40.00
		Fund 111 - GENERAL Total: 40.00
		Vendor 09703 - DOCU-SHRED LLC Total: 40.00
Vendor: 09692 - DOOLEY OIL INC		
Fund: 621 - ENVIRONMENTAL SERVICES		
EQUIP MAINT	EQUIPMENT MAINTENANCE	236.21
		Fund 621 - ENVIRONMENTAL SERVICES Total: 236.21
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	236.20
		Fund 631 - WASTEWATER Total: 236.20
		Vendor 09692 - DOOLEY OIL INC Total: 472.41
Vendor: 10279 - EAKES INC		
Fund: 111 - GENERAL		
DEPT SUPP ADMIN	DEPARTMENT SUPPLIES	45.72

Expense Approval Report

Post Dates: 1/3/2024 - 1/16/2024

Description (Payable)	Account Name	Amount
Dep. Sup.	DEPARTMENT SUPPLIES	104.65
DEPT SUPP HR	DEPARTMENT SUPPLIES	97.99
DEPT SUPP HR	DEPARTMENT SUPPLIES	102.99
DEPT SUPP ADMIN	DEPARTMENT SUPPLIES	207.99
		Fund 111 - GENERAL Total: 559.34
		Vendor 10279 - EAKES INC Total: 559.34
Vendor: 01003 - ELLIOTT EQUIPMENT COMPANY INC.		
Fund: 621 - ENVIRONMENTAL SERVICES		
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	562.96
		Fund 621 - ENVIRONMENTAL SERVICES Total: 562.96
		Vendor 01003 - ELLIOTT EQUIPMENT COMPANY INC. Total: 562.96
Vendor: 03950 - ENERGY LABORATORIES, INC DEPT 6250		
Fund: 641 - WATER		
SAMPLES	SAMPLES	216.00
		Fund 641 - WATER Total: 216.00
		Vendor 03950 - ENERGY LABORATORIES, INC DEPT 6250 Total: 216.00
Vendor: 09477 - ENVISIONWARE, INC		
Fund: 111 - GENERAL		
Cont. Svcs.	CONTRACTUAL SERVICES	1,018.92
Equip. Main.	EQUIPMENT MAINTENANCE	2,315.00
		Fund 111 - GENERAL Total: 3,333.92
		Vendor 09477 - ENVISIONWARE, INC Total: 3,333.92
Vendor: 10372 - ESSENTIAL FUEL LLC STORE #003		
Fund: 111 - GENERAL		
VEH MAINT-PD	VEHICLE MAINTENANCE	294.00
		Fund 111 - GENERAL Total: 294.00
Fund: 631 - WASTEWATER		
VEHICLE MAINT	VEHICLE MAINTENANCE	9.00
		Fund 631 - WASTEWATER Total: 9.00
		Vendor 10372 - ESSENTIAL FUEL LLC STORE #003 Total: 303.00
Vendor: 07574 - FAT BOYS TIRE AND AUTO		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	26.00
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	18.00
		Fund 111 - GENERAL Total: 44.00
		Vendor 07574 - FAT BOYS TIRE AND AUTO Total: 44.00
Vendor: 00548 - FEDERAL EXPRESS CORPORATION		
Fund: 111 - GENERAL		
POSTAGE-PD	POSTAGE	15.81
		Fund 111 - GENERAL Total: 15.81
Fund: 641 - WATER		
POSTAGE	POSTAGE	23.16
POSTAGE	POSTAGE	154.73
POSTAGE	POSTAGE	31.35
		Fund 641 - WATER Total: 209.24
		Vendor 00548 - FEDERAL EXPRESS CORPORATION Total: 225.05
Vendor: 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF		
Fund: 621 - ENVIRONMENTAL SERVICES		
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	9.99
		Fund 621 - ENVIRONMENTAL SERVICES Total: 9.99
		Vendor 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF Total: 9.99
Vendor: 05600 - GALLS PARENT HOLDINGS, LLC		
Fund: 111 - GENERAL		
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	583.83

Expense Approval Report

Post Dates: 1/3/2024 - 1/16/2024

Description (Payable)	Account Name	Amount
UNIFORMS-PD	UNIFORMS & CLOTHING	86.08
UNIFORMS-PD	UNIFORMS & CLOTHING	102.90
UNIFORMS-PD	UNIFORMS & CLOTHING	116.05
UNIFORMS-PD	UNIFORMS & CLOTHING	195.96
UNIFORMS-PD	UNIFORMS & CLOTHING	85.94
Fund 111 - GENERAL Total:		1,170.76
Vendor 05600 - GALLS PARENT HOLDINGS, LLC Total:		1,170.76
Vendor: 09610 - GRAY TELEVISION GROUP INC		
Fund: 661 - STORMWATER		
Tri City Stormwater PSAs TV	CONTRACTUAL SERVICES	1,395.00
Tri City Stormwater PSAs OTT	CONTRACTUAL SERVICES	500.00
Fund 661 - STORMWATER Total:		1,895.00
Vendor 09610 - GRAY TELEVISION GROUP INC Total:		1,895.00
Vendor: 04190 - HAMPTON INN		
Fund: 111 - GENERAL		
INVESTIGATIONS-PD	INVESTIGATIVE EXPENSES	107.00
INVESTIGATIONS-PD	INVESTIGATIVE EXPENSES	107.00
Fund 111 - GENERAL Total:		214.00
Vendor 04190 - HAMPTON INN Total:		214.00
Vendor: 04371 - HAWKINS, INC.		
Fund: 641 - WATER		
CHEMICALS	CHEMICALS	1,527.54
Fund 641 - WATER Total:		1,527.54
Vendor 04371 - HAWKINS, INC. Total:		1,527.54
Vendor: 10439 - HD SUPPLY INC		
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	38.10
Fund 631 - WASTEWATER Total:		38.10
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	3,234.66
Fund 641 - WATER Total:		3,234.66
Vendor 10439 - HD SUPPLY INC Total:		3,272.76
Vendor: 10391 - HQ COMPOST HOLDINGS LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
DEPT SUP	DEPARTMENT SUPPLIES	4,000.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		4,000.00
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	4,000.00
Fund 631 - WASTEWATER Total:		4,000.00
Vendor 10391 - HQ COMPOST HOLDINGS LLC Total:		8,000.00
Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.		
Fund: 111 - GENERAL		
Jan. Sup.	JANITORIAL SUPPLIES	110.29
DEPT SUPP ADMIN	DEPARTMENT SUPPLIES	63.14
Jan. Sup.	JANITORIAL SUPPLIES	110.29
DEPT SUPP ADMIN	DEPARTMENT SUPPLIES	63.14
Fund 111 - GENERAL Total:		346.86
Fund: 212 - STREETS		
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES	56.82
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES	56.82
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES	56.82
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES	56.82
Fund 212 - STREETS Total:		227.28
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	97.57

Expense Approval Report

Post Dates: 1/3/2024 - 1/16/2024

Description (Payable)	Account Name	Amount
Department Supplies-SAN	DEPARTMENT SUPPLIES	97.57
CONTRACTUAL SVC	CONTRACTUAL SERVICES	31.13
Fund 621 - ENVIRONMENTAL SERVICES Total:		226.27
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	31.48
CONTRACTUAL SVC	CONTRACTUAL SERVICES	31.13
Fund 631 - WASTEWATER Total:		62.61
Fund: 641 - WATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	31.47
Fund 641 - WATER Total:		31.47
Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:		894.49
Vendor: 09291 - INGRAM LIBRARY SERVICES INC		
Fund: 111 - GENERAL		
Coll.	COLLECTIONS	70.73
Coll.	COLLECTIONS	796.15
Coll.	COLLECTIONS	254.54
Coll.	COLLECTIONS	-16.49
Fund 111 - GENERAL Total:		1,104.93
Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:		1,104.93
Vendor: 08154 - INTERNAL REVENUE SERVICE		
Fund: 713 - CASH & INVESTMENT POOL		
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	5,056.67
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	5,056.67
WITHHOLDINGS	FICA W/H EE PAYABLE	18,882.17
WITHHOLDINGS	FICA W/H EE PAYABLE	18,882.17
WITHHOLDINGS	FED W/H EE PAYABLE	33,214.47
Fund 713 - CASH & INVESTMENT POOL Total:		81,092.15
Vendor 08154 - INTERNAL REVENUE SERVICE Total:		81,092.15
Vendor: 07754 - INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE, INC		
Fund: 111 - GENERAL		
MEMBERSHIP-PD	MEMBERSHIPS	190.00
Fund 111 - GENERAL Total:		190.00
Vendor 07754 - INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE, INC Total:		190.00
Vendor: 08525 - INTRALINKS, INC		
Fund: 111 - GENERAL		
CONTR.SERV. POLICE - DEC 20...	CONTRACTUAL SERVICES	1,927.50
CONTR.SERV - LIBRARY DEC 2...	CONTRACTUAL SERVICES	220.00
Fund 111 - GENERAL Total:		2,147.50
Vendor 08525 - INTRALINKS, INC Total:		2,147.50
Vendor: 05696 - INVENTIVE WIRELESS OF NE, LLC		
Fund: 111 - GENERAL		
INTERNET	PHONE & INTERNET	17.95
Internet-REC	PHONE & INTERNET	25.90
Fund 111 - GENERAL Total:		43.85
Fund: 213 - CEMETERY		
INTERNET	PHONE & INTERNET	97.90
Fund 213 - CEMETERY Total:		97.90
Fund: 621 - ENVIRONMENTAL SERVICES		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	52.93
Fund 621 - ENVIRONMENTAL SERVICES Total:		52.93
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	52.92
Fund 631 - WASTEWATER Total:		52.92
Vendor 05696 - INVENTIVE WIRELESS OF NE, LLC Total:		247.60

Expense Approval Report

Post Dates: 1/3/2024 - 1/16/2024

Description (Payable)	Account Name	Amount
Vendor: 10528 - KEARNEY PUBLIC LIBRARY		
Fund: 111 - GENERAL		
Coll. -Lost ILL book	COLLECTIONS	26.00
		<u>Fund 111 - GENERAL Total: 26.00</u>
		Vendor 10528 - KEARNEY PUBLIC LIBRARY Total: 26.00
Vendor: 09747 - KNOW HOW LLC		
Fund: 111 - GENERAL		
VEH MAINT PARK	VEHICLE MAINTENANCE	17.49
VEH MAINT PARK	VEHICLE MAINTENANCE	210.75
VEH MAINT PARK	VEHICLE MAINTENANCE	117.67
VEH MAINT PARK	VEHICLE MAINTENANCE	9.40
VEH MAINT PARK	VEHICLE MAINTENANCE	8.22
VEH MAINT PARK	VEHICLE MAINTENANCE	4.11
VEH MAINT PARK	VEHICLE MAINTENANCE	146.62
		<u>Fund 111 - GENERAL Total: 514.26</u>
Fund: 212 - STREETS		
FILTERS FOR AIR COMPRESSOR	DEPARTMENT SUPPLIES	26.74
FILTERS FOR AIR COMPRESSOR	EQUIPMENT MAINTENANCE	114.52
JB WELD, ANTIFREEZE, OIL FOR..	EQUIPMENT MAINTENANCE	96.70
BATTERY FOR AIR COMPRESS...	EQUIPMENT MAINTENANCE	137.32
		<u>Fund 212 - STREETS Total: 375.28</u>
Fund: 621 - ENVIRONMENTAL SERVICES		
EQUIP MAINT SAN UNIT 814	EQUIPMENT MAINTENANCE	59.36
Department Supplies-SAN	DEPARTMENT SUPPLIES	190.12
Department Supplies-SAN	DEPARTMENT SUPPLIES	28.04
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	-18.64
Department Supplies-SAN	DEPARTMENT SUPPLIES	18.78
Department Supplies-SAN	DEPARTMENT SUPPLIES	57.44
Department Supplies-SAN	DEPARTMENT SUPPLIES	289.47
Department Supplies-SAN	DEPARTMENT SUPPLIES	5.99
EQUIP MAINT	EQUIPMENT MAINTENANCE	2.49
EQUIP MAINT	EQUIPMENT MAINTENANCE	35.94
EQUIP MAINT	EQUIPMENT MAINTENANCE	78.86
Department Supplies-SAN	DEPARTMENT SUPPLIES	1,071.96
EQUIP MAINT	EQUIPMENT MAINTENANCE	39.33
EQUIP MAINT	EQUIPMENT MAINTENANCE	62.57
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	144.36
Department Supplies-SAN	DEPARTMENT SUPPLIES	96.54
Department Supplies-SAN	DEPARTMENT SUPPLIES	17.27
Department Supplies-SAN	DEPARTMENT SUPPLIES	99.01
DEPT SUP	DEPARTMENT SUPPLIES	11.76
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	66.51
EQUIP MAINT	EQUIPMENT MAINTENANCE	120.51
		<u>Fund 621 - ENVIRONMENTAL SERVICES Total: 2,477.67</u>
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	2.49
EQUIP MAINT	EQUIPMENT MAINTENANCE	35.94
EQUIP MAINT	EQUIPMENT MAINTENANCE	78.86
EQUIP MAINT	EQUIPMENT MAINTENANCE	39.33
DEPT SUP	DEPARTMENT SUPPLIES	19.77
EQUIP MAINT	EQUIPMENT MAINTENANCE	62.56
DEPT SUP	DEPARTMENT SUPPLIES	11.76
EQUIP MAINT	EQUIPMENT MAINTENANCE	120.51
		<u>Fund 631 - WASTEWATER Total: 371.22</u>
Fund: 641 - WATER		
EQUIPMENT	EQUIPMENT	421.34
		<u>Fund 641 - WATER Total: 421.34</u>
		Vendor 09747 - KNOW HOW LLC Total: 4,159.77

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Description (Payable)	Account Name	Amount
Vendor: 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT		
Fund: 111 - GENERAL		
ENDORS.#12 CREDIT - VEHICL...	VEHICLE INSURANCE	-304.23
	Fund 111 - GENERAL Total:	-304.23
Vendor 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT Total: -304.23		
Vendor: 00242 - M.C. SCHAFF & ASSOCIATES, INC		
Fund: 111 - GENERAL		
PROF. SERVICES - DECEMBER ...	CONTRACTUAL SERVICES	600.00
	Fund 111 - GENERAL Total:	600.00
Fund: 621 - ENVIRONMENTAL SERVICES		
PROF. SERVICES - DECEMBER ...	CONTRACTUAL SERVICES	459.00
	Fund 621 - ENVIRONMENTAL SERVICES Total:	459.00
Fund: 631 - WASTEWATER		
PROF. SERVICES - DECEMBER ...	CONTRACTUAL SERVICES	459.00
	Fund 631 - WASTEWATER Total:	459.00
Fund: 641 - WATER		
ENGINEERING	ENGINEERING/DESIGN	16,105.88
PROF SERV. 8/9/23 FOR WAT...	CONTRACTUAL SERVICES	1,500.00
	Fund 641 - WATER Total:	17,605.88
Vendor 00242 - M.C. SCHAFF & ASSOCIATES, INC Total: 19,123.88		
Vendor: 09760 - MACQUEEN EQUIPMENT INC		
Fund: 212 - STREETS		
PLOW BOLTS	EQUIPMENT MAINTENANCE	53.78
	Fund 212 - STREETS Total:	53.78
Vendor 09760 - MACQUEEN EQUIPMENT INC Total: 53.78		
Vendor: 08190 - MADISON NATIONAL LIFE		
Fund: 111 - GENERAL		
INSURANCE	DISABILITY INSURANCE	488.52
INSURANCE	DISABILITY INSURANCE	450.52
	Fund 111 - GENERAL Total:	939.04
Fund: 713 - CASH & INVESTMENT POOL		
INSURANCE	LIFE INS EE PAYABLE	822.56
INSURANCE	DIS INC INS EE PAYABLE	655.57
INSURANCE	LIFE INS ER PAYABLE	1,039.32
	Fund 713 - CASH & INVESTMENT POOL Total:	2,517.45
Vendor 08190 - MADISON NATIONAL LIFE Total: 3,456.49		
Vendor: 05099 - MARKETING CONSULTANTS		
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	300.00
	Fund 621 - ENVIRONMENTAL SERVICES Total:	300.00
Vendor 05099 - MARKETING CONSULTANTS Total: 300.00		
Vendor: 09674 - MASSIE ROYCE		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	65.00
	Fund 111 - GENERAL Total:	65.00
Vendor 09674 - MASSIE ROYCE Total: 65.00		
Vendor: 08317 - MATHESON TRI-GAS INC		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	84.17
	Fund 111 - GENERAL Total:	84.17
Fund: 641 - WATER		
RENT - MACHINES	RENT-MACHINES	46.79
	Fund 641 - WATER Total:	46.79
Vendor 08317 - MATHESON TRI-GAS INC Total: 130.96		

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Description (Payable)	Account Name	Amount
Vendor: 07588 - MATTHEW M. HUTT		
Fund: 111 - GENERAL		
PRE EMPL. EVAL - J. IMHOFF	CONTRACTUAL SERVICES	450.00
PRE EMPL. EVAL - N.FORBES	CONTRACTUAL SERVICES	450.00
	Fund 111 - GENERAL Total:	<u>900.00</u>
	Vendor 07588 - MATTHEW M. HUTT Total:	<u>900.00</u>
Vendor: 07628 - MENARDS, INC		
Fund: 111 - GENERAL		
BATTERIES AND WALL ANCHO...	DEPARTMENT SUPPLIES	20.23
VARIOUS HANDTOOLS AND B...	DEPARTMENT SUPPLIES	441.15
BLDG MAINT PARK	BUILDING MAINTENANCE	149.99
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	5.49
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES	34.26
GROUND MAINT PARK	GROUNDS MAINTENANCE	40.02
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	65.78
BLDG MAINT-PD	BUILDING MAINTENANCE	16.23
BLDG MAINT-PD	BUILDING MAINTENANCE	16.22
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	102.90
GROUND MAINT PARK	GROUNDS MAINTENANCE	69.82
GROUND MAINT PARK	GROUNDS MAINTENANCE	282.37
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	123.94
	Fund 111 - GENERAL Total:	<u>1,368.40</u>
Fund: 212 - STREETS		
SUPP - ALUM RIVET	DEPARTMENT SUPPLIES	5.19
SUPP - GARBAGE BAGS, NITRI...	DEPARTMENT SUPPLIES	63.90
	Fund 212 - STREETS Total:	<u>69.09</u>
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	267.51
DEPT SUP	DEPARTMENT SUPPLIES	599.96
DEPT SUP	DEPARTMENT SUPPLIES	34.13
DEPT SUP	DEPARTMENT SUPPLIES	241.38
DEPT SUP	DEPARTMENT SUPPLIES	25.43
	Fund 631 - WASTEWATER Total:	<u>1,168.41</u>
Fund: 641 - WATER		
DEPT SUP WTR	DEPARTMENT SUPPLIES	9.59
	Fund 641 - WATER Total:	<u>9.59</u>
	Vendor 07628 - MENARDS, INC Total:	<u>2,615.49</u>
Vendor: 10057 - MICHAEL BEEBE		
Fund: 111 - GENERAL		
EQUIP MAINT ADMIN	EQUIPMENT MAINTENANCE	105.00
	Fund 111 - GENERAL Total:	<u>105.00</u>
	Vendor 10057 - MICHAEL BEEBE Total:	<u>105.00</u>
Vendor: 10380 - MIDTOWN ANIMAL HOSPITAL P.C.		
Fund: 215 - SPECIAL PROJECTS		
K9 DUKE-PD	DEPARTMENT SUPPLIES	37.50
	Fund 215 - SPECIAL PROJECTS Total:	<u>37.50</u>
	Vendor 10380 - MIDTOWN ANIMAL HOSPITAL P.C. Total:	<u>37.50</u>
Vendor: 07938 - MIDWEST CONNECT, LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
UB PROCESSING - DEC 2023	CONTRACTUAL SERVICES	1,184.75
	Fund 621 - ENVIRONMENTAL SERVICES Total:	<u>1,184.75</u>
Fund: 631 - WASTEWATER		
UB PROCESSING - DEC 2023	CONTRACTUAL SERVICES	1,184.74
	Fund 631 - WASTEWATER Total:	<u>1,184.74</u>

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Description (Payable)	Account Name	Amount
Fund: 641 - WATER		
UB PROCESSING - DEC 2023	CONTRACTUAL SERVICES	1,184.75
		Fund 641 - WATER Total: 1,184.75
		Vendor 07938 - MIDWEST CONNECT, LLC Total: 3,554.24
Vendor: 02569 - MUNIMETRIX SYSTEMS CORP		
Fund: 111 - GENERAL		
IMAGESILO - DECEMBER 2023	CONTRACTUAL SERVICES	39.99
		Fund 111 - GENERAL Total: 39.99
		Vendor 02569 - MUNIMETRIX SYSTEMS CORP Total: 39.99
Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER		
Fund: 713 - CASH & INVESTMENT POOL		
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY	1,455.10
		Fund 713 - CASH & INVESTMENT POOL Total: 1,455.10
		Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total: 1,455.10
Vendor: 00797 - NE DEPT OF REVENUE		
Fund: 713 - CASH & INVESTMENT POOL		
WITHHOLDINGS	STATE W/H EE PAYABLE	29,099.13
		Fund 713 - CASH & INVESTMENT POOL Total: 29,099.13
		Vendor 00797 - NE DEPT OF REVENUE Total: 29,099.13
Vendor: 04460 - NEBRASKA INTERACTIVE, LLC		
Fund: 111 - GENERAL		
DRIVERS LIC. REQ. - DEC 2023	CONSULTING SERVICES	7.50
		Fund 111 - GENERAL Total: 7.50
		Vendor 04460 - NEBRASKA INTERACTIVE, LLC Total: 7.50
Vendor: 00402 - NEBRASKA MACHINERY CO		
Fund: 111 - GENERAL		
VEH MAINT PARK	GROUNDS MAINTENANCE	870.87
		Fund 111 - GENERAL Total: 870.87
		Vendor 00402 - NEBRASKA MACHINERY CO Total: 870.87
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT		
Fund: 111 - GENERAL		
Electric	ELECTRICITY	381.65
Electric	ELECTRICITY	37.04
Electric	ELECTRICITY	718.70
Electric	ELECTRICITY	101.53
Electric	ELECTRICITY	718.70
Electric	ELECTRICITY	226.75
Electric	ELECTRICITY	2,765.42
Electric	ELECTRICITY	73.12
Electric	ELECTRICITY	3,899.89
Electric	ELECTRICITY	190.60
Electric	STREET LIGHTS	100.40
		Fund 111 - GENERAL Total: 9,213.80
Fund: 212 - STREETS		
Electric	ELECTRICITY	1,102.53
Electric	ELECTRIC POWER	1,657.13
Electric	STREET LIGHTS	26,902.66
		Fund 212 - STREETS Total: 29,662.32
Fund: 213 - CEMETERY		
Electric	ELECTRICITY	592.76
		Fund 213 - CEMETERY Total: 592.76
Fund: 216 - BUSINESS IMPROVEMENT		
Electric	STREET LIGHTS	85.42
		Fund 216 - BUSINESS IMPROVEMENT Total: 85.42

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Description (Payable)	Account Name	Amount
Fund: 621 - ENVIRONMENTAL SERVICES		
Electric	ELECTRICITY	716.20
Fund 621 - ENVIRONMENTAL SERVICES Total:		716.20
Fund: 631 - WASTEWATER		
Electric	ELECTRICITY	1,972.87
Electric	ELECTRIC POWER	332.11
Fund 631 - WASTEWATER Total:		2,304.98
Fund: 641 - WATER		
Electric	ELECTRICITY	352.68
Electric	ELECTRIC POWER	284.79
Fund 641 - WATER Total:		637.47
Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:		43,212.95
Vendor: 00632 - NEBRASKA RURAL RADIO ASSOCIATION		
Fund: 661 - STORMWATER		
Tri-City Stormwater PSAs - W...	CONTRACTUAL SERVICES	500.00
Fund 661 - STORMWATER Total:		500.00
Vendor 00632 - NEBRASKA RURAL RADIO ASSOCIATION Total:		500.00
Vendor: 05373 - NEBRASKA SAFETY & FIRE EQUIPMENT INC.		
Fund: 111 - GENERAL		
Bldg. Main.	BUILDING MAINTENANCE	519.00
Fund 111 - GENERAL Total:		519.00
Vendor 05373 - NEBRASKA SAFETY & FIRE EQUIPMENT INC. Total:		519.00
Vendor: 04198 - NEBRASKALAND TIRE, INC		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	170.00
VEH MAINT-PD	VEHICLE MAINTENANCE	42.00
REPAIR VALVE STEM AND TIRE...	DEPARTMENT SUPPLIES	199.95
Fund 111 - GENERAL Total:		411.95
Vendor 04198 - NEBRASKALAND TIRE, INC Total:		411.95
Vendor: 09509 - NEMNICH AUTOMOTIVE		
Fund: 111 - GENERAL		
VEH MAINT-PD	VEHICLE MAINTENANCE	571.13
Fund 111 - GENERAL Total:		571.13
Fund: 218 - PUBLIC SAFETY		
VEH MAINT-PD	DEPARTMENT SUPPLIES	489.53
Fund 218 - PUBLIC SAFETY Total:		489.53
Vendor 09509 - NEMNICH AUTOMOTIVE Total:		1,060.66
Vendor: 08840 - ONE CALL CONCEPTS, INC		
Fund: 212 - STREETS		
CONTRACTUAL	CONTRACTUAL SERVICES	36.94
Fund 212 - STREETS Total:		36.94
Fund: 631 - WASTEWATER		
CONTRACTUAL	CONTRACTUAL SERVICES	36.95
Fund 631 - WASTEWATER Total:		36.95
Fund: 641 - WATER		
CONTRACTUAL	CONTRACTUAL SERVICES	36.95
Fund 641 - WATER Total:		36.95
Vendor 08840 - ONE CALL CONCEPTS, INC Total:		110.84
Vendor: 10483 - PANHANDLE AUTOMOTIVE GROUP LLC		
Fund: 213 - CEMETERY		
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	24.04
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	74.95
Fund 213 - CEMETERY Total:		98.99
Vendor 10483 - PANHANDLE AUTOMOTIVE GROUP LLC Total:		98.99

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Description (Payable)	Account Name	Amount
Vendor: 00550 - PANHANDLE COOPERATIVE ASSOCIATION		
Fund: 111 - GENERAL		
FUEL	OTHER FUEL	416.73
		Fund 111 - GENERAL Total:
		416.73
Fund: 212 - STREETS		
PROPANE FOR FORKLIFT	OTHER FUEL	27.64
		Fund 212 - STREETS Total:
		27.64
Fund: 621 - ENVIRONMENTAL SERVICES		
FUEL	OTHER FUEL	1,077.00
FUEL	HEATING FUEL	157.07
		Fund 621 - ENVIRONMENTAL SERVICES Total:
		1,234.07
Fund: 631 - WASTEWATER		
FUEL	OTHER FUEL	1,077.00
FUEL	VEHICLE MAINTENANCE	25.00
FUEL	HEATING FUEL	157.08
		Fund 631 - WASTEWATER Total:
		1,259.08
		Vendor 00550 - PANHANDLE COOPERATIVE ASSOCIATION Total:
		2,937.52
Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC		
Fund: 641 - WATER		
SAMPLES	SAMPLES	175.00
SAMPLES	SAMPLES	100.00
		Fund 641 - WATER Total:
		275.00
		Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:
		275.00
Vendor: 10259 - PARADISE PUMPERS LLC		
Fund: 111 - GENERAL		
CONTRACUTAL PARK	CONTRACTUAL SERVICES	665.00
		Fund 111 - GENERAL Total:
		665.00
		Vendor 10259 - PARADISE PUMPERS LLC Total:
		665.00
Vendor: 01276 - PLATTE VALLEY BANK		
Fund: 713 - CASH & INVESTMENT POOL		
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE	10,361.53
		Fund 713 - CASH & INVESTMENT POOL Total:
		10,361.53
		Vendor 01276 - PLATTE VALLEY BANK Total:
		10,361.53
Vendor: 10341 - POMPS TIRE SERVICE INC		
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	2,472.03
Department Supplies-SAN	DEPARTMENT SUPPLIES	351.84
VEHICLE MAINT	VEHICLE MAINTENANCE	14.84
		Fund 621 - ENVIRONMENTAL SERVICES Total:
		2,838.71
Fund: 631 - WASTEWATER		
VEHICLE MAINT	VEHICLE MAINTENANCE	14.84
		Fund 631 - WASTEWATER Total:
		14.84
		Vendor 10341 - POMPS TIRE SERVICE INC Total:
		2,853.55
Vendor: 10366 - POWER SCREENING LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
EQUIP MAINT	EQUIPMENT MAINTENANCE	2,959.89
		Fund 621 - ENVIRONMENTAL SERVICES Total:
		2,959.89
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	2,959.88
		Fund 631 - WASTEWATER Total:
		2,959.88
		Vendor 10366 - POWER SCREENING LLC Total:
		5,919.77

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Description (Payable)	Account Name	Amount
Vendor: 01920 - PRAISE WINDOWS INC		
Fund: 111 - GENERAL		
Bldg. Main.	BUILDING MAINTENANCE	700.00
		Fund 111 - GENERAL Total:
		700.00
		Vendor 01920 - PRAISE WINDOWS INC Total:
		700.00
Vendor: 09744 - PT HOSE AND BEARING		
Fund: 111 - GENERAL		
STRAIGHT TUBE FITTING FOR ...	EQUIPMENT MAINTENANCE	9.00
		Fund 111 - GENERAL Total:
		9.00
Fund: 212 - STREETS		
HYD. HOSE GUARD FOR BOBC...	EQUIPMENT MAINTENANCE	50.27
		Fund 212 - STREETS Total:
		50.27
Fund: 621 - ENVIRONMENTAL SERVICES		
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	8.90
		Fund 621 - ENVIRONMENTAL SERVICES Total:
		8.90
		Vendor 09744 - PT HOSE AND BEARING Total:
		68.17
Vendor: 00266 - QUILL CORPORATION		
Fund: 111 - GENERAL		
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	293.27
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	46.26
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	25.63
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	25.63
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	19.55
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	0.25
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	19.54
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	-7.98
		Fund 111 - GENERAL Total:
		422.15
		Vendor 00266 - QUILL CORPORATION Total:
		422.15
Vendor: 10187 - REGION 22 EMERGENCY MGMT		
Fund: 111 - GENERAL		
QUARTERLY EMERGENCY MA...	CONTRACTUAL SERVICES	7,837.84
		Fund 111 - GENERAL Total:
		7,837.84
		Vendor 10187 - REGION 22 EMERGENCY MGMT Total:
		7,837.84
Vendor: 00366 - ROOSEVELT PUBLIC POWER DISTRICT		
Fund: 641 - WATER		
ELECTRIC POWER	ELECTRIC POWER	1,849.58
		Fund 641 - WATER Total:
		1,849.58
		Vendor 00366 - ROOSEVELT PUBLIC POWER DISTRICT Total:
		1,849.58
Vendor: 04311 - ROSE DREW, INC		
Fund: 111 - GENERAL		
A/V Sup.	AUDIOVISUAL SUPPLIES	127.22
		Fund 111 - GENERAL Total:
		127.22
		Vendor 04311 - ROSE DREW, INC Total:
		127.22
Vendor: 06685 - RUSSELL INDUSTRIES INC		
Fund: 631 - WASTEWATER		
EQUIPMENT	EQUIPMENT	10,028.91
		Fund 631 - WASTEWATER Total:
		10,028.91
		Vendor 06685 - RUSSELL INDUSTRIES INC Total:
		10,028.91
Vendor: 10235 - RUSSEL'S AUTOMOTIVE		
Fund: 111 - GENERAL		
VEH MAINT-PD	VEHICLE MAINTENANCE	141.70
VEH MAINT-PD	VEHICLE MAINTENANCE	57.48
VEH MAINT-PD	VEHICLE MAINTENANCE	90.87
VEH MAINT-PD	VEHICLE MAINTENANCE	114.95
VEH MAINT-PD	VEHICLE MAINTENANCE	93.75

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Description (Payable)	Account Name	Amount
VEH MAINT-PD	VEHICLE MAINTENANCE	69.23
VEH MAINT-PD	VEHICLE MAINTENANCE	658.05
VEH MAINT-PD	VEHICLE MAINTENANCE	308.13
		Fund 111 - GENERAL Total: 1,534.16
		Vendor 10235 - RUSSEL'S AUTOMOTIVE Total: 1,534.16
Vendor: 10529 - RUS-WIL INC		
Fund: 631 - WASTEWATER		
VEHICLE MAINT	VEHICLE MAINTENANCE	4,041.89
		Fund 631 - WASTEWATER Total: 4,041.89
		Vendor 10529 - RUS-WIL INC Total: 4,041.89
Vendor: 00026 - S M E C		
Fund: 713 - CASH & INVESTMENT POOL		
EMPLOYEE DEDUCTION	SMEC EE PAYABLE	224.50
		Fund 713 - CASH & INVESTMENT POOL Total: 224.50
		Vendor 00026 - S M E C Total: 224.50
Vendor: 00257 - SANDBERG IMPLEMENT, INC		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	186.34
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	110.48
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	63.00
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	123.30
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	425.48
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	283.64
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	361.87
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	279.01
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	420.77
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	155.00
		Fund 111 - GENERAL Total: 2,408.89
Fund: 212 - STREETS		
CARB FOR CHAINSAW	EQUIPMENT MAINTENANCE	48.30
FILLER CAP FOR CHAINSAW	EQUIPMENT MAINTENANCE	7.70
		Fund 212 - STREETS Total: 56.00
Fund: 213 - CEMETERY		
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	70.40
		Fund 213 - CEMETERY Total: 70.40
		Vendor 00257 - SANDBERG IMPLEMENT, INC Total: 2,535.29
Vendor: 10127 - SANDRY FIRE SUPPLY		
Fund: 225 - MUTUAL FIRE		
BRACKETS, AXES, PIKES - ENGI...	EQUIPMENT	1,540.00
		Fund 225 - MUTUAL FIRE Total: 1,540.00
		Vendor 10127 - SANDRY FIRE SUPPLY Total: 1,540.00
Vendor: 09877 - SCB COUNTY MUTUAL AID ASSOC.		
Fund: 111 - GENERAL		
ANNUAL MEMBERSHIP DUES	MEMBERSHIPS	100.00
		Fund 111 - GENERAL Total: 100.00
		Vendor 09877 - SCB COUNTY MUTUAL AID ASSOC. Total: 100.00
Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454		
Fund: 713 - CASH & INVESTMENT POOL		
FIRE EE DUES	FIRE UNION DUES EE PAY	280.00
		Fund 713 - CASH & INVESTMENT POOL Total: 280.00
		Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total: 280.00

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Description (Payable)	Account Name	Amount
Vendor: 00273 - SCOTTSLUFF POLICE OFFICERS ASSOCIATION		
Fund: 713 - CASH & INVESTMENT POOL		
POLICE EE DUES	POL UNION DUES EE PAY	780.00
		Fund 713 - CASH & INVESTMENT POOL Total: 780.00
Vendor 00273 - SCOTTSLUFF POLICE OFFICERS ASSOCIATION Total: 780.00		
Vendor: 00759 - SCOTTSLUFF/GERING CHAMBER OF COMMERCE		
Fund: 111 - GENERAL		
MEMBERSHIP INVESTMENT	MEMBERSHIPS	6,526.00
ANNUAL BANQUET TICKET - A....SCHOOL & CONFERENCE		25.00
		Fund 111 - GENERAL Total: 6,551.00
Fund: 224 - ECONOMIC DEVELOPMENT		
MEMBERSHIP	MEMBERSHIPS	35.00
		Fund 224 - ECONOMIC DEVELOPMENT Total: 35.00
Vendor 00759 - SCOTTSLUFF/GERING CHAMBER OF COMMERCE Total: 6,586.00		
Vendor: 10434 - SHAGGY BUFFALO CARWASH LLC		
Fund: 111 - GENERAL		
VEH MAINT-PD	VEHICLE MAINTENANCE	50.00
		Fund 111 - GENERAL Total: 50.00
Fund: 631 - WASTEWATER		
VEHICLE MAINT	VEHICLE MAINTENANCE	20.00
		Fund 631 - WASTEWATER Total: 20.00
Fund: 641 - WATER		
VEHICLE MAINT	VEHICLE MAINTENANCE	30.00
		Fund 641 - WATER Total: 30.00
Vendor 10434 - SHAGGY BUFFALO CARWASH LLC Total: 100.00		
Vendor: 00786 - SHERWIN WILLIAMS		
Fund: 111 - GENERAL		
GROUND MAINT PARK	GROUNDS MAINTENANCE	231.16
		Fund 111 - GENERAL Total: 231.16
Vendor 00786 - SHERWIN WILLIAMS Total: 231.16		
Vendor: 00021 - SIMMONS OLSEN LAW FIRM, P.C.		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	6,264.61
		Fund 111 - GENERAL Total: 6,264.61
Fund: 224 - ECONOMIC DEVELOPMENT		
CONTRACTUAL	CONTRACTUAL SERVICES	840.00
		Fund 224 - ECONOMIC DEVELOPMENT Total: 840.00
Fund: 321 - CRA		
CONTRACTUAL	CONTRACTUAL SERVICES	1,172.50
CONTRACTUAL	CONTRACTUAL SERVICES	525.00
CONTRACTUAL	CONTRACTUAL SERVICES	682.50
		Fund 321 - CRA Total: 2,380.00
Vendor 00021 - SIMMONS OLSEN LAW FIRM, P.C. Total: 9,484.61		
Vendor: 01031 - SIMON CONTRACTORS		
Fund: 111 - GENERAL		
GROUND MAINT PARK	GROUNDS MAINTENANCE	815.88
		Fund 111 - GENERAL Total: 815.88
Fund: 212 - STREETS		
ICE SAND	STREET REPAIR SUPPLIES	167.49
ICE SAND	STREET REPAIR SUPPLIES	290.23
		Fund 212 - STREETS Total: 457.72
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	578.49
DEPT SUP	DEPARTMENT SUPPLIES	446.74
DEPT SUP	DEPARTMENT SUPPLIES	-446.74

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Description (Payable)	Account Name	Amount
DEPT SUP	DEPARTMENT SUPPLIES	478.01
		Fund 641 - WATER Total: 1,056.50
		Vendor 01031 - SIMON CONTRACTORS Total: 2,330.10
Vendor: 09663 - SOUNDSLEEPER SECURITY INC.		
Fund: 111 - GENERAL		
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES	107.95
CONTRACTUAL-PD	CONTRACTUAL SERVICES	14.95
		Fund 111 - GENERAL Total: 122.90
		Vendor 09663 - SOUNDSLEEPER SECURITY INC. Total: 122.90
Vendor: 02275 - STANARD & ASSOCIATES INC.		
Fund: 111 - GENERAL		
POLICE CAPTAIN PROMOTION...	RECRUITMENT	167.00
		Fund 111 - GENERAL Total: 167.00
		Vendor 02275 - STANARD & ASSOCIATES INC. Total: 167.00
Vendor: 00325 - TEXAS PNEUDRAULIC INC		
Fund: 621 - ENVIRONMENTAL SERVICES		
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	202.96
		Fund 621 - ENVIRONMENTAL SERVICES Total: 202.96
		Vendor 00325 - TEXAS PNEUDRAULIC INC Total: 202.96
Vendor: 01578 - THOMPSON GLASS, INC		
Fund: 218 - PUBLIC SAFETY		
CIP-DOOR LOCKS/FOBS	DEPARTMENT SUPPLIES	100.00
CIP-DOOR LOCKS/FOBS	DEPARTMENT SUPPLIES	100.00
		Fund 218 - PUBLIC SAFETY Total: 200.00
		Vendor 01578 - THOMPSON GLASS, INC Total: 200.00
Vendor: 08821 - TYLER TECHNOLOGIES, INC		
Fund: 621 - ENVIRONMENTAL SERVICES		
UB TRANSACTION FEES (10/1/...	CONTRACTUAL SERVICES	2,632.08
		Fund 621 - ENVIRONMENTAL SERVICES Total: 2,632.08
Fund: 631 - WASTEWATER		
UB TRANSACTION FEES (10/1/...	CONTRACTUAL SERVICES	2,632.08
		Fund 631 - WASTEWATER Total: 2,632.08
Fund: 641 - WATER		
UB TRANSACTION FEES (10/1/...	CONTRACTUAL SERVICES	2,632.09
		Fund 641 - WATER Total: 2,632.09
		Vendor 08821 - TYLER TECHNOLOGIES, INC Total: 7,896.25
Vendor: 09865 - UNION BANK & TRUST		
Fund: 713 - CASH & INVESTMENT POOL		
RETIREMENT	REGULAR RETIRE EE PAY	10,058.21
RETIREMENT	REGULAR RETIRE EE PAY	10,967.74
RETIREMENT	DEFERRED COMP EE PAY	189.90
RETIREMENT	DEFERRED COMP EE PAY	3,418.62
RETIREMENT	DEFERRED COMP EE PAY	877.62
RETIREMENT	RETIRE FIRE EE PAYABLE	5,489.59
RETIREMENT	RETIRE POLICE EE PAY	7,918.63
RETIREMENT	RETIRE POLICE EE PAY	8,528.77
RETIREMENT	RETIRE POLICE EE PAY	2,968.39
		Fund 713 - CASH & INVESTMENT POOL Total: 50,417.47
		Vendor 09865 - UNION BANK & TRUST Total: 50,417.47
Vendor: 08828 - US BANK		
Fund: 111 - GENERAL		
ANNUAL CHARGE - ZOOM	DEPARTMENT SUPPLIES	40.09
ANNUAL CHARGE - ZOOM	DEPARTMENT SUPPLIES	40.10
ANNUAL CHARGE - ZOOM	DEPARTMENT SUPPLIES	40.10
DEPT SUPP PARK	DEPARTMENT SUPPLIES	472.19

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Description (Payable)	Account Name	Amount
POSTAGE-PD	POSTAGE	18.10
Prgmg.	PROGRAMMING	-1.00
Prgmg.	PROGRAMMING	15.12
Prgmg.	PROGRAMMING	1.00
TONER AND INK CARTRIDGES	DEPARTMENT SUPPLIES	153.98
ANNUAL SHIFT CALENDARS	DEPARTMENT SUPPLIES	131.28
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	281.21
Dep. Sup.	DEPARTMENT SUPPLIES	16.15
RECOIL STARTER - TOWER 1 S...	DEPARTMENT SUPPLIES	18.95
POSTAGE-PD	POSTAGE	18.10
NFPA FIRE INSPECTOR CERTIFI...	SCHOOL & CONFERENCE	399.00
Sch. & Conf.	SCHOOL & CONFERENCE	499.00
CRIMINAL BACKGROUND CHE...	DEPARTMENT SUPPLIES	92.75
Bldg. Main.	BUILDING MAINTENANCE	44.99
Dep. Sup.	DEPARTMENT SUPPLIES	40.20
Sbscrp.	SUBSCRIPTIONS	286.00
Prgmg.	PROGRAMMING	14.00
Prgmg.	PROGRAMMING	25.99
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	14.37
Equip. Main.	EQUIPMENT MAINTENANCE	-33.97
Equip. Main.	EQUIPMENT MAINTENANCE	59.95
SCHOOL & CONF PARK	SCHOOL & CONFERENCE	95.00
SCHOOL & CONF PARK	SCHOOL & CONFERENCE	95.00
AIRFARE TO ROPE SCHOOL - K...	SCHOOL & CONFERENCE	395.79
SCHOOL & CONF PARK	SCHOOL & CONFERENCE	126.54
Equip. Main.	EQUIPMENT MAINTENANCE	71.00
POSTAGE-PD	POSTAGE	4.00
POSTAGE-PD	POSTAGE	18.10
POSTAGE-PD	POSTAGE	8.45
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	90.98
Equip. Main.	EQUIPMENT MAINTENANCE	437.99
DEPT SUPP ADMIN	DEPARTMENT SUPPLIES	192.96
SCHOOL & CONF PARK	SCHOOL & CONFERENCE	95.00
DEPT SUPP ADM	DEPARTMENT SUPPLIES	-9.29
CREDIT - SALES TAX ZOOM CH...	DEPARTMENT SUPPLIES	-2.62
CREDIT - SALES TAX ZOOM CH...	DEPARTMENT SUPPLIES	-2.62
CREDIT - SALES TAX ZOOM CH...	DEPARTMENT SUPPLIES	-2.62
	Fund 111 - GENERAL Total:	4,301.31
Fund: 212 - STREETS		
POSTAGE TO MAIL PACKAGE ...	POSTAGE	21.55
SUPP - TRAFFIC LIGHT SEQUE...	DEPARTMENT SUPPLIES	67.98
SUPP - PEG HOOKS	DEPARTMENT SUPPLIES	41.76
SUPP - PLANNER	DEPARTMENT SUPPLIES	38.99
	Fund 212 - STREETS Total:	170.28
Fund: 224 - ECONOMIC DEVELOPMENT		
ANNUAL CHARGE - ZOOM	DEPARTMENT SUPPLIES	40.10
CREDIT - SALES TAX ZOOM CH...	DEPARTMENT SUPPLIES	-2.63
	Fund 224 - ECONOMIC DEVELOPMENT Total:	37.47
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	26.73
LICENSE & PERMITS	LICENSE/PERMITS	150.00
	Fund 631 - WASTEWATER Total:	176.73
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	68.54
DEPT SUP	DEPARTMENT SUPPLIES	32.09
DEPT SUP	DEPARTMENT SUPPLIES	-68.54
DEPT SUP	DEPARTMENT SUPPLIES	500.63
DEPT SUP	DEPARTMENT SUPPLIES	17.10
	Fund 641 - WATER Total:	549.82

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Description (Payable)	Account Name	Amount
Fund: 661 - STORMWATER		
ASFPM Membership	MEMBERSHIPS	180.00
NeFSMA Membership	MEMBERSHIPS	35.00
Lanyards for fob and employe...	DEPARTMENT SUPPLIES	5.49
		5.49
Fund 661 - STORMWATER Total:		220.49
Vendor 08828 - US BANK Total:		5,456.10
Vendor: 10504 - VERIZON COMMUNICATIONS INC		
Fund: 212 - STREETS		
GPS SERVICE	DEPARTMENT SUPPLIES	95.70
GPS SERVICE	DEPARTMENT SUPPLIES	95.70
		95.70
Fund 212 - STREETS Total:		191.40
Vendor 10504 - VERIZON COMMUNICATIONS INC Total:		191.40
Vendor: 04529 - W & R INC		
Fund: 111 - GENERAL		
BLDG MAINT-PD	BUILDING MAINTENANCE	152.84
		152.84
Fund 111 - GENERAL Total:		152.84
Fund: 218 - PUBLIC SAFETY		
CIP-BUILDING	DEPARTMENT SUPPLIES	818.43
CIP-BUILDING	DEPARTMENT SUPPLIES	818.43
		818.43
Fund 218 - PUBLIC SAFETY Total:		1,636.86
Vendor 04529 - W & R INC Total:		1,789.70
Vendor: 10004 - WEITZEL JOHN		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	65.00
		65.00
Fund 111 - GENERAL Total:		65.00
Vendor 10004 - WEITZEL JOHN Total:		65.00
Vendor: 00344 - WESTERN PATHOLOGY CONSULTANTS, INC		
Fund: 111 - GENERAL		
DRUG/DOT TESTING - DEC 20...	CONTRACTUAL SERVICES	343.00
		343.00
Fund 111 - GENERAL Total:		343.00
Vendor 00344 - WESTERN PATHOLOGY CONSULTANTS, INC Total:		343.00
Vendor: 10221 - WEX BANK		
Fund: 111 - GENERAL		
DECEMBER DIESEL AND DEF	OTHER FUEL	1,108.48
DECEMBER GASOLINE	GASOLINE	167.85
GASOLINE-PD	GASOLINE	4,791.25
DECEMBER FUEL	GASOLINE	2,129.70
DECEMBER FUEL	OTHER FUEL	550.17
FUEL CREDIT	OTHER FUEL	-275.35
		-275.35
Fund 111 - GENERAL Total:		8,472.10
Fund: 212 - STREETS		
UNLEADED GASOLINE	GASOLINE	1,121.31
UNLEADED GASOLINE	OTHER FUEL	2,739.50
		2,739.50
Fund 212 - STREETS Total:		3,860.81
Fund: 621 - ENVIRONMENTAL SERVICES		
FUEL	GASOLINE	91.84
Fuel-SAN	GASOLINE	223.55
Fuel-SAN	OTHER FUEL	5,789.61
		5,789.61
Fund 621 - ENVIRONMENTAL SERVICES Total:		6,105.00
Fund: 631 - WASTEWATER		
FUEL	GASOLINE	91.83
FUEL	GASOLINE	601.70
FUEL	OTHER FUEL	62.22
		62.22
Fund 631 - WASTEWATER Total:		755.75

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Description (Payable)	Account Name	Amount
Fund: 641 - WATER		
FUEL	GASOLINE	1,203.09
FUEL	OTHER FUEL	81.43
		Fund 641 - WATER Total: 1,284.52
		Vendor 10221 - WEX BANK Total: 20,478.18
 Vendor: 03709 - WYOMING CHILD SUPPORT ENFORCEMENT		
Fund: 713 - CASH & INVESTMENT POOL		
CHILD SUPPORT	CHILD SUPPORT EE PAY	946.08
		Fund 713 - CASH & INVESTMENT POOL Total: 946.08
		Vendor 03709 - WYOMING CHILD SUPPORT ENFORCEMENT Total: 946.08
 Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE		
Fund: 713 - CASH & INVESTMENT POOL		
YMCA	YMCA PAY EE	894.00
		Fund 713 - CASH & INVESTMENT POOL Total: 894.00
		Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total: 894.00
		Grand Total: 440,389.18

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	74,476.29	939.04
212 - STREETS	36,127.95	0.00
213 - CEMETERY	932.54	0.00
215 - SPECIAL PROJECTS	37.50	0.00
216 - BUSINESS IMPROVEMENT	85.42	0.00
218 - PUBLIC SAFETY	2,326.39	0.00
224 - ECONOMIC DEVELOPMENT	1,018.21	0.00
225 - MUTUAL FIRE	1,540.00	0.00
321 - CRA	2,380.00	0.00
621 - ENVIRONMENTAL SERVICES	65,384.93	0.00
631 - WASTEWATER	34,658.96	0.00
641 - WATER	38,205.79	0.00
661 - STORMWATER	5,112.22	0.00
713 - CASH & INVESTMENT POOL	178,067.41	178,067.41
721 - GIS SERVICES	35.57	0.00
Grand Total:	440,389.18	179,006.45

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-51281-141	DISABILITY INSURANCE	488.52	488.52
111-51281-142	DISABILITY INSURANCE	450.52	450.52
111-52111-111	DEPARTMENT SUPPLIES	811.60	0.00
111-52111-112	DEPARTMENT SUPPLIES	238.45	0.00
111-52111-113	DEPARTMENT SUPPLIES	37.48	0.00
111-52111-121	DEPARTMENT SUPPLIES	37.48	0.00
111-52111-141	DEPARTMENT SUPPLIES	1,503.77	0.00
111-52111-142	DEPARTMENT SUPPLIES	732.30	0.00
111-52111-151	DEPARTMENT SUPPLIES	664.23	0.00
111-52111-171	DEPARTMENT SUPPLIES	629.37	0.00
111-52121-141	JANITORIAL SUPPLIES	32.15	0.00
111-52121-142	JANITORIAL SUPPLIES	32.16	0.00
111-52121-151	JANITORIAL SUPPLIES	530.58	0.00
111-52121-171	JANITORIAL SUPPLIES	34.26	0.00
111-52163-142	INVESTIGATIVE EXPENSES	321.95	0.00
111-52181-142	UNIFORMS & CLOTHING	586.93	0.00
111-52221-151	AUDIOVISUAL SUPPLIES	127.22	0.00
111-52222-151	COLLECTIONS	1,130.93	0.00
111-52223-151	PROGRAMMING	55.11	0.00
111-52225-151	SUBSCRIPTIONS	286.00	0.00
111-52311-114	MEMBERSHIPS	6,526.00	0.00
111-52311-141	MEMBERSHIPS	100.00	0.00
111-52311-142	MEMBERSHIPS	190.00	0.00
111-52411-142	POSTAGE	82.56	0.00
111-52511-141	GASOLINE	167.85	0.00
111-52511-142	GASOLINE	4,791.25	0.00
111-52511-171	GASOLINE	2,129.70	0.00
111-52521-111	OTHER FUEL	416.73	0.00
111-52521-141	OTHER FUEL	833.13	0.00
111-52521-171	OTHER FUEL	550.17	0.00
111-53111-112	CONTRACTUAL SERVICES	1,243.00	0.00
111-53111-114	CONTRACTUAL SERVICES	6,264.61	0.00
111-53111-115	CONTRACTUAL SERVICES	39.99	0.00
111-53111-116	CONTRACTUAL SERVICES	2,147.50	0.00
111-53111-121	CONTRACTUAL SERVICES	600.00	0.00
111-53111-142	CONTRACTUAL SERVICES	1,699.29	0.00
111-53111-143	CONTRACTUAL SERVICES	7,837.84	0.00
111-53111-151	CONTRACTUAL SERVICES	1,018.92	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53111-171	CONTRACTUAL SERVICES	665.00	0.00
111-53121-112	CONSULTING SERVICES	7.50	0.00
111-53421-141	BUILDING MAINTENANCE	48.23	0.00
111-53421-142	BUILDING MAINTENANCE	201.06	0.00
111-53421-151	BUILDING MAINTENANCE	1,557.49	0.00
111-53421-171	BUILDING MAINTENANCE	149.99	0.00
111-53441-111	EQUIPMENT MAINTENA...	105.02	0.00
111-53441-142	EQUIPMENT MAINTENA...	865.04	0.00
111-53441-151	EQUIPMENT MAINTENA...	2,849.97	0.00
111-53441-171	EQUIPMENT MAINTENA...	2,930.00	0.00
111-53451-142	VEHICLE MAINTENANCE	2,491.29	0.00
111-53451-171	VEHICLE MAINTENANCE	533.79	0.00
111-53471-171	GROUNDS MAINTENAN...	2,535.21	0.00
111-53511-111	ELECTRICITY	381.65	0.00
111-53511-141	ELECTRICITY	755.74	0.00
111-53511-142	ELECTRICITY	820.23	0.00
111-53511-143	ELECTRICITY	226.75	0.00
111-53511-151	ELECTRICITY	2,765.42	0.00
111-53511-171	ELECTRICITY	3,973.01	0.00
111-53511-172	ELECTRICITY	190.60	0.00
111-53551-171	STREET LIGHTS	100.40	0.00
111-53561-111	PHONE & INTERNET	259.41	0.00
111-53561-112	PHONE & INTERNET	72.49	0.00
111-53561-114	PHONE & INTERNET	35.57	0.00
111-53561-115	PHONE & INTERNET	38.57	0.00
111-53561-116	PHONE & INTERNET	160.00	0.00
111-53561-121	PHONE & INTERNET	181.22	0.00
111-53561-141	PHONE & INTERNET	333.24	0.00
111-53561-142	PHONE & INTERNET	1,218.83	0.00
111-53561-151	PHONE & INTERNET	431.45	0.00
111-53561-171	PHONE & INTERNET	201.97	0.00
111-53561-172	PHONE & INTERNET	56.50	0.00
111-53711-113	SCHOOL & CONFERENCE	25.00	0.00
111-53711-141	SCHOOL & CONFERENCE	965.79	0.00
111-53711-142	SCHOOL & CONFERENCE	130.00	0.00
111-53711-151	SCHOOL & CONFERENCE	499.00	0.00
111-53711-171	SCHOOL & CONFERENCE	411.54	0.00
111-53811-111	BONDING	70.00	0.00
111-53841-121	VEHICLE INSURANCE	-304.23	0.00
111-53913-112	RECRUITMENT	167.00	0.00
212-52111-212	DEPARTMENT SUPPLIES	1,092.16	0.00
212-52171-212	STREET REPAIR SUPPLIES	457.72	0.00
212-52411-212	POSTAGE	21.55	0.00
212-52511-212	GASOLINE	1,121.31	0.00
212-52521-212	OTHER FUEL	2,767.14	0.00
212-53111-212	CONTRACTUAL SERVICES	36.94	0.00
212-53441-212	EQUIPMENT MAINTENA...	508.59	0.00
212-53511-212	ELECTRICITY	1,102.53	0.00
212-53531-212	ELECTRIC POWER	1,657.13	0.00
212-53551-212	STREET LIGHTS	26,902.66	0.00
212-53561-212	PHONE & INTERNET	460.22	0.00
213-53441-213	EQUIPMENT MAINTENA...	169.39	0.00
213-53511-213	ELECTRICITY	592.76	0.00
213-53561-213	PHONE & INTERNET	170.39	0.00
215-52111-142	DEPARTMENT SUPPLIES	37.50	0.00
216-53551-000	STREET LIGHTS	85.42	0.00
218-52111-141	DEPARTMENT SUPPLIES	918.43	0.00
218-52111-142	DEPARTMENT SUPPLIES	1,407.96	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
224-52111-113	DEPARTMENT SUPPLIES	37.47	0.00
224-52311-114	MEMBERSHIPS	35.00	0.00
224-53111-114	CONTRACTUAL SERVICES	840.00	0.00
224-53561-113	PHONE & INTERNET	105.74	0.00
225-54411-141	EQUIPMENT	1,540.00	0.00
321-53111-111	CONTRACTUAL SERVICES	2,380.00	0.00
621-52111-621	DEPARTMENT SUPPLIES	9,511.32	0.00
621-52511-621	GASOLINE	315.39	0.00
621-52521-621	OTHER FUEL	6,866.61	0.00
621-53111-621	CONTRACTUAL SERVICES	4,385.15	0.00
621-53193-621	DISPOSAL FEES	38,676.94	0.00
621-53441-621	EQUIPMENT MAINTENA...	3,595.16	0.00
621-53451-621	VEHICLE MAINTENANCE	991.88	0.00
621-53511-621	ELECTRICITY	716.20	0.00
621-53521-621	HEATING FUEL	157.07	0.00
621-53561-621	PHONE & INTERNET	169.21	0.00
631-52111-631	DEPARTMENT SUPPLIES	5,252.54	0.00
631-52511-631	GASOLINE	693.53	0.00
631-52521-631	OTHER FUEL	1,139.22	0.00
631-53111-631	CONTRACTUAL SERVICES	4,528.32	0.00
631-53441-631	EQUIPMENT MAINTENA...	6,074.04	0.00
631-53451-631	VEHICLE MAINTENANCE	4,110.73	0.00
631-53511-631	ELECTRICITY	1,972.87	0.00
631-53521-631	HEATING FUEL	157.08	0.00
631-53531-631	ELECTRIC POWER	332.11	0.00
631-53561-631	PHONE & INTERNET	176.74	0.00
631-53571-631	CELLULAR PHONE	42.87	0.00
631-54411-631	EQUIPMENT	10,028.91	0.00
631-59211-631	LICENSE/PERMITS	150.00	0.00
641-52111-641	DEPARTMENT SUPPLIES	4,850.57	0.00
641-52116-641	METERS	5,112.48	0.00
641-52117-641	SAMPLES	491.00	0.00
641-52411-641	POSTAGE	209.24	0.00
641-52511-641	GASOLINE	1,203.09	0.00
641-52521-641	OTHER FUEL	81.43	0.00
641-52611-641	CHEMICALS	1,527.54	0.00
641-53111-641	CONTRACTUAL SERVICES	5,445.28	0.00
641-53451-641	VEHICLE MAINTENANCE	30.00	0.00
641-53511-641	ELECTRICITY	352.68	0.00
641-53531-641	ELECTRIC POWER	2,134.37	0.00
641-53561-641	PHONE & INTERNET	151.23	0.00
641-53571-641	CELLULAR PHONE	42.87	0.00
641-53631-641	RENT-MACHINES	46.79	0.00
641-54212-641	ENGINEERING/DESIGN	16,105.88	0.00
641-54411-641	EQUIPMENT	421.34	0.00
661-52111-661	DEPARTMENT SUPPLIES	5.49	0.00
661-52311-661	MEMBERSHIPS	215.00	0.00
661-53111-661	CONTRACTUAL SERVICES	4,875.00	0.00
661-53561-661	PHONE & INTERNET	16.73	0.00
713-21512	MEDICARE W/H EE PAY...	10,113.34	10,113.34
713-21513	FICA W/H EE PAYABLE	37,764.34	37,764.34
713-21514	FED W/H EE PAYABLE	33,214.47	33,214.47
713-21515	STATE W/H EE PAYABLE	29,099.13	29,099.13
713-21517	POL UNION DUES EE PAY	780.00	780.00
713-21518	FIRE UNION DUES EE PAY	280.00	280.00
713-21523	LIFE INS EE PAYABLE	822.56	822.56
713-21524	SMEC EE PAYABLE	224.50	224.50
713-21528	REGULAR RETIRE EE PAY	21,025.95	21,025.95

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
713-21529	DEFERRED COMP EE PAY	4,486.14	4,486.14
713-21531	RETIRE FIRE EE PAYABLE	5,489.59	5,489.59
713-21533	RETIRE POLICE EE PAY	19,415.79	19,415.79
713-21534	DIS INC INS EE PAYABLE	655.57	655.57
713-21539	CHILD SUPPORT EE PAY	2,401.18	2,401.18
713-21540	YMCA PAY EE	894.00	894.00
713-21541	HSA EE PAYABLE	10,361.53	10,361.53
713-21723	LIFE INS ER PAYABLE	1,039.32	1,039.32
721-53561-721	PHONE & INTERNET	35.57	0.00
Grand Total:		440,389.18	179,006.45

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	440,334.95	179,006.45
2122152111	37.50	0.00
6002053561	16.73	0.00
Grand Total:	440,389.18	179,006.45

UTILITY REFUNDS 1-16-24

Account #	Contact	Service Address	Refund Amount
010-2199-03	KRISTEN PALSER	3009 DINEEN AVE SCOTTSBLUFF NE 69361	159.47
075-3038-04	ARELI GARCIA	711 E 11TH ST SCOTTSBLUFF NE 69361	17.72
010-5239-02	FRED OZUNA	2122 AVE E SCOTTSBLUFF NE 69361	19.36
055-5760-02	KIEGAN MARTINEZ	716 E 12TH ST SCOTTSBLUFF NE 69361	4.84
010-2271-03	JUDY BAILEY	2528 AVE F SCOTTSBLUFF NE 69361	81.19
005-2525-08	KOHLTON PRIBBLE	2601 AVE A SCOTTSBLUFF NE 69361	12.65
6			\$295.23

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Fin Rep1

Council to receive the December 2023 Financial Report.

Staff Contact: Lane Kizzire, Finance Director

City of Scottsbluff

FUND EQUITY IN CASH - YEAR TO DATE

FOR THE THREE MONTHS ENDED DECEMBER 31, 2023 AND 2022

Fund	Fund #	OCTOBER 1, 2022 DECEMBER 31, 2022 NET CHANGE IN CASH	OCTOBER 1, 2023 DECEMBER 31, 2023 NET CHANGE IN CASH	
General	111	\$ (599,554.72)	\$ (40,516.07)	
Regional Library	211	(801.27)	124.61	
Transportation	212	(766,166.99)	1,832,549.03	TRANSFER IN FOR DEBT SVC PAYMENTS
Cemetery	213	32,424.32	447,490.71	
Cemetery Perp Care	214	(120,321.61)	(511,707.54)	FIRST HALF OF YEAR TRANS TO CEM
Special Projects	215	(288,474.07)	(25,717.48)	RBOT PAID TO MALL
Business Improvement	216	(19,973.87)	(877.88)	
Public Safety	218	(90,918.92)	(35,850.09)	
Scb Industrial Sites	219	(40,250.50)	280.54	
Keno	223	(35,861.75)	2,011.03	
Economic Development	224	(260,233.22)	(313,282.74)	LB840 LOANS/GRANTS
Mutual Fire Organization	225	(33,220.96)	(143,227.90)	PURCHASE OF FIRE TRUCK
Debt Service	311	(139,313.29)	(260,051.33)	20TH STREET PROJECT
TIF	321	(267,371.29)	(212,539.07)	PAYMENT TO BOND HOLDERS
CDBG	411	15,000.07	(89,081.14)	GRANT
Leasing Corporation	412	(360.58)	(6,765.68)	
Capital Projects	511	53,009.41	92,178.84	
Environmental Services	621	(86,753.61)	(27,871.13)	COMPOST TURNER PURCHASE
Wastewater	631	106,301.47	(223,591.56)	COMPOST TURNER PURCHASE
Water	641	(198,108.18)	220,076.98	
Electric	651	(77,554.02)	12,860.08	
Stormwater	661	(68,762.61)	(71,457.41)	
GIS	721	(10,114.00)	18,141.30	
Central Garage	725	(0.01)	-	
Unemployment Comp	811	(3,845.12)	404.76	
Health Insurance	812	(6,520.29)	523,910.25	
TOTAL		\$ (2,907,745.61)	\$ 1,207,911.48	

City of Scottsbluff

FUND EQUITY IN CASH - YEAR TO DATE

FOR THE THREE MONTHS ENDED DECEMBER 31, 2023 AND 2022

Fund	Fund #	DECEMBER 1, 2022 DECEMBER 31, 2022 NET CHANGE IN CASH	DECEMBER 1, 2023 DECEMBER 31, 2023 NET CHANGE IN CASH	
General	111	\$ (33,826.48)	\$ 15,180.91	
Regional Library	211	26.59	42.19	
Transportation	212	64,703.58	107,569.39	
Cemetery	213	89,738.57	(12,909.85)	
Cemetery Perp Care	214	(97,623.09)	3,289.71	
Special Projects	215	(96,535.40)	(28,579.58)	
Business Improvement	216	(2,644.94)	(2,428.94)	
Public Safety	218	(2,765.81)	6,072.17	
Scb Industrial Sites	219	(465.86)	94.99	
Keno	223	(11,064.78)	12,287.88	
Economic Development	224	374,747.16	125,226.98	
Mutual Fire Organization	225	(64.97)	(131,971.31)	CAPITAL EQUIP PURCHASE - FIRE TRUCK
Debt Service	311	59,835.77	(100,510.59)	20TH STREET PROJECT
TIF	321	426.02	156.88	
CDBG	411	13,884.42	56,190.05	RCD STATE REIM
Leasing Corporation	412	12.76	0.15	
Capital Projects	511	11,831.26	19,485.17	
Environmental Services	621	61,473.32	130,859.68	
Wastewater	631	4,283.25	68,139.07	
Water	641	57,718.08	72,685.30	
Electric	651	2,744.09	4,354.43	
Stormwater	661	32,696.53	5,622.16	
GIS	721	19,725.46	(5,183.88)	
Central Garage	725	(0.01)	-	
Unemployment Comp	811	126.26	198.64	
Health Insurance	812	66,503.63	206,720.46	
TOTAL		\$ 615,485.41	\$ 552,592.06	

City of Scottsbluff

Fund Equity In Cash
December 31, 2023

Fund	Fund #	2 YRS PRIOR December 31, 2021	PRIOR YEAR December 31, 2022	PRIOR MONTH November 30, 2023	CURRENT MONTH December 31, 2023	MONTHLY CHANGE IN CASH
General	111	\$ 7,802,540.61	\$ 8,147,702.69	\$ 8,906,432.98	\$ 8,921,613.89	\$ 15,180.91
Regional Library	211	58,961.91	14,001.50	14,354.59	14,396.78	\$ 42.19
Transportation	212	1,530,519.50	1,522,520.98	4,279,723.43	4,387,292.82	\$ 107,569.39
Cemetery	213	294,056.73	273,938.25	263,880.33	250,970.48	\$ (12,909.85)
Cemetery Perp Care	214	557,689.40	426,139.33	238,968.27	242,257.98	\$ 3,289.71
Special Projects	215	1,962,143.06	2,597,287.24	2,925,339.97	2,896,760.39	\$ (28,579.58)
Business Improvement	216	290,727.14	300,738.44	321,973.18	319,544.24	\$ (2,428.94)
Public Safety	218	343,295.11	381,403.05	110,635.94	116,708.11	\$ 6,072.17
Scb Industrial Sites	219	71,231.26	31,522.16	32,317.11	32,412.10	\$ 94.99
Keno	223	192,884.12	200,404.38	245,009.93	257,297.81	\$ 12,287.88
Economic Development	224	1,478,157.83	1,710,016.79	1,443,861.40	1,569,088.38	\$ 125,226.98
Mutual Fire Organization	225	481,991.40	527,359.94	429,748.90	297,777.59	\$ (131,971.31)
Debt Service	311	3,844,730.85	4,737,177.30	4,453,293.54	4,352,782.95	\$ (100,510.59)
TIF	321	205,041.27	224,333.75	226,536.01	226,692.89	\$ 156.88
CDBG	411	32,337.61	31,553.46	(154,044.87)	(97,854.82)	\$ 56,190.05
Leasing Corporation	412	7,036.28	6,718.16	51.85	52.00	\$ 0.15
Capital Projects	511	101,111.35	257,415.11	1,178,285.40	1,197,770.57	\$ 19,485.17
Environmental Services	621	3,135,970.36	3,057,055.10	3,005,836.06	3,136,695.74	\$ 130,859.68
Wastewater	631	2,697,697.34	2,912,972.10	2,649,241.34	2,717,380.41	\$ 68,139.07
Water	641	4,320,171.99	4,989,275.15	5,794,200.61	5,866,885.91	\$ 72,685.30
Electric	651	1,511,057.39	1,444,988.28	1,481,428.79	1,485,783.22	\$ 4,354.43
Stormwater	661	614,928.00	607,798.60	477,931.01	483,553.17	\$ 5,622.16
GIS	721	89,941.07	57,688.25	53,633.27	48,449.39	\$ (5,183.88)
Central Garage	725	(1,518.75)	-	-	-	\$ -
Unemployment Comp	811	69,803.20	66,488.64	67,580.26	67,778.90	\$ 198.64
Health Insurance	812	3,451,991.04	3,425,710.19	4,205,902.80	4,412,623.26	\$ 206,720.46
TOTAL		\$ 35,144,497.07	\$ 37,952,208.84	\$ 42,652,122.10	\$ 43,204,714.16	\$ 552,592.06

CAPITAL EQUIP PURCHASE - FIRE TRUCK
20TH STREET PROJECT

RCD STATE REIM



Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 111 - GENERAL						
Department: 111 - FINANCE						
Category: 470 - Miscellaneous Revenues						
111-49111-111	MISCELLANEOUS	120,000.00	120,000.00	63.65	1,327.39	-118,672.61 98.89 %
Category: 470 - Miscellaneous Revenues Total:		120,000.00	120,000.00	63.65	1,327.39	-118,672.61 98.89 %
Category: 500 - Personnel						
111-51111-111	REGULAR SALARIES	72,530.32	72,530.32	5,117.05	13,421.82	59,108.50 81.49 %
111-51131-111	PART-TIME SALARIES	19,615.68	19,615.68	2,030.00	6,195.00	13,420.68 68.42 %
111-51211-111	SOCIAL SECURITY	7,049.00	7,049.00	524.20	1,435.58	5,613.42 79.63 %
111-51221-111	RETIREMENT	3,461.07	3,461.07	260.08	580.16	2,880.91 83.24 %
111-51231-111	HEALTH INSURANCE	19,559.73	19,559.73	1,625.05	4,508.41	15,051.32 76.95 %
111-51241-111	LIFE INSURANCE	110.00	110.00	8.21	22.15	87.85 79.86 %
111-51261-111	WORKERS COMPENSATION	548.15	548.15	0.00	595.60	-47.45 -8.66 %
Category: 500 - Personnel Total:		122,873.95	122,873.95	9,564.59	26,758.72	96,115.23 78.22 %
Category: 503 - Supplies						
111-52111-111	DEPARTMENT SUPPLIES	10,000.00	10,000.00	1,164.85	2,506.73	7,493.27 74.93 %
111-52211-111	PUBLICATIONS	400.00	400.00	0.00	0.00	400.00 100.00 %
111-52311-111	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
111-52411-111	POSTAGE	3,000.00	3,000.00	1,000.00	1,000.00	2,000.00 66.67 %
111-52521-111	OTHER FUEL	750.00	750.00	0.00	265.34	484.66 64.62 %
Category: 503 - Supplies Total:		15,150.00	15,150.00	2,164.85	3,772.07	11,377.93 75.10 %
Category: 504 - Contract Services						
111-53111-111	CONTRACTUAL SERVICES	5,000.00	5,000.00	0.00	100.00	4,900.00 98.00 %
111-53161-111	LEGAL PUBLICATIONS	250.00	250.00	0.00	0.00	250.00 100.00 %
111-53311-111	AUDIT	5,000.00	5,000.00	0.00	0.00	5,000.00 100.00 %
111-53421-111	BUILDING MAINTENANCE	10,000.00	10,000.00	0.00	115.00	9,885.00 98.85 %
111-53441-111	EQUIPMENT MAINTENANCE	3,000.00	3,000.00	116.87	438.62	2,561.38 85.38 %
111-53451-111	VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
111-53471-111	GROUNDS MAINTENANCE	10,000.00	10,000.00	0.00	0.00	10,000.00 100.00 %
111-53511-111	ELECTRICITY	7,500.00	7,500.00	381.65	1,312.48	6,187.52 82.50 %
111-53521-111	HEATING FUEL	2,300.00	2,300.00	291.00	412.89	1,887.11 82.05 %
111-53561-111	PHONE & INTERNET	3,000.00	3,000.00	3.29	248.04	2,751.96 91.73 %
111-53711-111	SCHOOL & CONFERENCE	6,000.00	6,000.00	0.00	20.00	5,980.00 99.67 %
111-53811-111	BONDING	1,500.00	1,500.00	1,312.50	1,312.50	187.50 12.50 %
111-53821-111	PROP & EQUIP INSURANCE	8,431.55	8,431.55	0.00	8,388.77	42.78 0.51 %
111-53831-111	LIABILITY INSURANCE	27,270.92	27,270.92	0.00	24,032.01	3,238.91 11.88 %
111-53841-111	VEHICLE INSURANCE	602.04	602.04	0.00	523.52	78.52 13.04 %
111-59611-111	BAD DEBT EXPENSE	1,000.00	1,000.00	0.00	46.97	953.03 95.30 %
Category: 504 - Contract Services Total:		91,854.51	91,854.51	2,105.31	36,950.80	54,903.71 59.77 %
Category: 550 - Capital Outlay						
111-54311-111	STRUCTURES	500,000.00	500,000.00	0.00	0.00	500,000.00 100.00 %
Category: 550 - Capital Outlay Total:		500,000.00	500,000.00	0.00	0.00	500,000.00 100.00 %
Department: 111 - FINANCE Surplus (Deficit):		-609,878.46	-609,878.46	-13,771.10	-66,154.20	543,724.26 89.15 %
Department: 112 - PERSONNEL						
Category: 500 - Personnel						
111-51111-112	REGULAR SALARIES	13,932.47	13,932.47	1,059.18	3,261.54	10,670.93 76.59 %
111-51211-112	SOCIAL SECURITY	1,065.83	1,065.83	80.16	246.91	818.92 76.83 %
111-51221-112	RETIREMENT	835.95	835.95	63.56	195.72	640.23 76.59 %
111-51231-112	HEALTH INSURANCE	2,933.96	2,933.96	244.50	733.50	2,200.46 75.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
111-51241-112 LIFE INSURANCE	17.00	17.00	1.23	3.69	13.31	78.29 %
Category: 500 - Personnel Total:	18,785.21	18,785.21	1,448.63	4,441.36	14,343.85	76.36 %
Category: 503 - Supplies						
111-52111-112 DEPARTMENT SUPPLIES	800.00	800.00	0.00	243.21	556.79	69.60 %
111-52211-112 PUBLICATIONS	200.00	200.00	0.00	0.00	200.00	100.00 %
111-52225-112 SUBSCRIPTIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
111-52311-112 MEMBERSHIPS	800.00	800.00	0.00	0.00	800.00	100.00 %
111-52411-112 POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
Category: 503 - Supplies Total:	2,900.00	2,900.00	0.00	243.21	2,656.79	91.61 %
Category: 504 - Contract Services						
111-53111-112 CONTRACTUAL SERVICES	10,000.00	10,000.00	126.00	11,468.99	-1,468.99	-14.69 %
111-53121-112 CONSULTING SERVICES	1,500.00	1,500.00	15.00	15.00	1,485.00	99.00 %
111-53161-112 LEGAL PUBLICATIONS	400.00	400.00	18.10	211.22	188.78	47.20 %
111-53561-112 PHONE & INTERNET	800.00	800.00	0.94	74.37	725.63	90.70 %
111-53711-112 SCHOOL & CONFERENCE	6,000.00	6,000.00	0.00	20.00	5,980.00	99.67 %
111-53741-112 TUITION SUPPORT	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
111-53913-112 RECRUITMENT	15,000.00	15,000.00	212.00	212.00	14,788.00	98.59 %
Category: 504 - Contract Services Total:	37,700.00	37,700.00	372.04	12,001.58	25,698.42	68.17 %
Department: 112 - PERSONNEL Total:	59,385.21	59,385.21	1,820.67	16,686.15	42,699.06	71.90 %
Department: 113 - COUNCIL						
Category: 500 - Personnel						
111-51131-113 PART-TIME SALARIES	19,600.00	19,600.00	1,507.68	4,523.04	15,076.96	76.92 %
111-51211-113 SOCIAL SECURITY	1,500.00	1,500.00	115.32	345.96	1,154.04	76.94 %
Category: 500 - Personnel Total:	21,100.00	21,100.00	1,623.00	4,869.00	16,231.00	76.92 %
Category: 503 - Supplies						
111-52111-113 DEPARTMENT SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
111-52311-113 MEMBERSHIPS	2,000.00	2,000.00	0.00	1,701.00	299.00	14.95 %
Category: 503 - Supplies Total:	3,000.00	3,000.00	0.00	1,701.00	1,299.00	43.30 %
Category: 504 - Contract Services						
111-53711-113 SCHOOL & CONFERENCE	3,000.00	3,000.00	0.00	2,305.00	695.00	23.17 %
111-53811-113 BONDING	1,500.00	1,500.00	0.00	100.00	1,400.00	93.33 %
Category: 504 - Contract Services Total:	4,500.00	4,500.00	0.00	2,405.00	2,095.00	46.56 %
Category: 570 - Other Financing Uses						
111-58111-113 CONTINGENCY	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
Category: 570 - Other Financing Uses Total:	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
Department: 113 - COUNCIL Total:	278,600.00	278,600.00	1,623.00	8,975.00	269,625.00	96.78 %
Department: 114 - CITY MANAGER						
Category: 500 - Personnel						
111-51111-114 REGULAR SALARIES	9,347.90	9,347.90	680.26	2,040.78	7,307.12	78.17 %
111-51211-114 SOCIAL SECURITY	715.11	715.11	49.43	148.29	566.82	79.26 %
111-51221-114 RETIREMENT	1,121.75	1,121.75	61.23	183.69	938.06	83.62 %
111-51231-114 HEALTH INSURANCE	1,173.58	1,173.58	97.81	293.43	880.15	75.00 %
111-51241-114 LIFE INSURANCE	7.00	7.00	0.49	1.47	5.53	79.00 %
Category: 500 - Personnel Total:	12,365.34	12,365.34	889.22	2,667.66	9,697.68	78.43 %
Category: 503 - Supplies						
111-52111-114 DEPARTMENT SUPPLIES	1,000.00	1,000.00	0.00	24.61	975.39	97.54 %
111-52311-114 MEMBERSHIPS	70,000.00	70,000.00	0.00	12,703.68	57,296.32	81.85 %
Category: 503 - Supplies Total:	71,000.00	71,000.00	0.00	12,728.29	58,271.71	82.07 %
Category: 504 - Contract Services						
111-53111-114 CONTRACTUAL SERVICES	110,000.00	110,000.00	6,264.61	13,163.72	96,836.28	88.03 %
111-53561-114 PHONE & INTERNET	750.00	750.00	0.47	36.51	713.49	95.13 %
111-53711-114 SCHOOL & CONFERENCE	5,000.00	5,000.00	0.00	464.00	4,536.00	90.72 %
111-53752-114 COMMUNITY PROGRAMMING	100,000.00	100,000.00	0.00	600.00	99,400.00	99.40 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
111-53811-114 BONDING	875.00	875.00	0.00	0.00	875.00	100.00 %
Category: 504 - Contract Services Total:	216,625.00	216,625.00	6,265.08	14,264.23	202,360.77	93.42 %
Department: 114 - CITY MANAGER Total:	299,990.34	299,990.34	7,154.30	29,660.18	270,330.16	90.11 %
Department: 115 - CITY CLERK						
Category: 470 - Miscellaneous Revenues						
111-49121-115 REFUND MISCELLANEOUS	0.00	0.00	0.00	15.58	15.58	0.00 %
Category: 470 - Miscellaneous Revenues Total:	0.00	0.00	0.00	15.58	15.58	0.00 %
Category: 500 - Personnel						
111-51111-115 REGULAR SALARIES	12,545.71	12,545.71	960.72	2,859.29	9,686.42	77.21 %
111-51211-115 SOCIAL SECURITY	959.75	959.75	70.62	210.11	749.64	78.11 %
111-51221-115 RETIREMENT	752.74	752.74	57.64	171.56	581.18	77.21 %
111-51231-115 HEALTH INSURANCE	2,933.96	2,933.96	244.50	733.50	2,200.46	75.00 %
111-51241-115 LIFE INSURANCE	17.00	17.00	1.23	3.69	13.31	78.29 %
Category: 500 - Personnel Total:	17,209.16	17,209.16	1,334.71	3,978.15	13,231.01	76.88 %
Category: 503 - Supplies						
111-52111-115 DEPARTMENT SUPPLIES	500.00	500.00	0.00	43.24	456.76	91.35 %
111-52311-115 MEMBERSHIPS	550.00	550.00	0.00	240.00	310.00	56.36 %
Category: 503 - Supplies Total:	1,050.00	1,050.00	0.00	283.24	766.76	73.02 %
Category: 504 - Contract Services						
111-53111-115 CONTRACTUAL SERVICES	14,000.00	14,000.00	39.99	1,932.47	12,067.53	86.20 %
111-53161-115 LEGAL PUBLICATIONS	6,000.00	6,000.00	360.45	902.16	5,097.84	84.96 %
111-53561-115 PHONE & INTERNET	500.00	500.00	0.47	39.51	460.49	92.10 %
111-53711-115 SCHOOL & CONFERENCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
111-53811-115 BONDING	1,350.00	1,350.00	437.50	437.50	912.50	67.59 %
Category: 504 - Contract Services Total:	23,850.00	23,850.00	838.41	3,311.64	20,538.36	86.11 %
Department: 115 - CITY CLERK Surplus (Deficit):	-42,109.16	-42,109.16	-2,173.12	-7,557.45	34,551.71	82.05 %
Department: 116 - IT						
Category: 503 - Supplies						
111-52111-116 DEPARTMENT SUPPLIES	44,000.00	44,000.00	204.94	237.59	43,762.41	99.46 %
Category: 503 - Supplies Total:	44,000.00	44,000.00	204.94	237.59	43,762.41	99.46 %
Category: 504 - Contract Services						
111-53111-116 CONTRACTUAL SERVICES	120,000.00	120,000.00	6,256.80	38,627.80	81,372.20	67.81 %
111-53561-116 PHONE & INTERNET	2,000.00	2,000.00	0.00	160.00	1,840.00	92.00 %
Category: 504 - Contract Services Total:	122,000.00	122,000.00	6,256.80	38,787.80	83,212.20	68.21 %
Category: 550 - Capital Outlay						
111-54411-116 EQUIPMENT	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00 %
Category: 550 - Capital Outlay Total:	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00 %
Department: 116 - IT Total:	188,000.00	188,000.00	6,461.74	39,025.39	148,974.61	79.24 %
Department: 121 - DEVELOPMENT SERVICES						
Category: 420 - Charges for Services						
111-42301-121 FILING FEES	2,500.00	2,500.00	100.00	1,150.00	-1,350.00	54.00 %
111-42302-121 PERMITS	90,000.00	90,000.00	12,425.00	36,875.00	-53,125.00	59.03 %
Category: 420 - Charges for Services Total:	92,500.00	92,500.00	12,525.00	38,025.00	-54,475.00	58.89 %
Category: 500 - Personnel						
111-51111-121 REGULAR SALARIES	190,077.05	190,077.05	13,348.48	40,045.45	150,031.60	78.93 %
111-51211-121 SOCIAL SECURITY	14,540.89	14,540.89	943.52	2,830.56	11,710.33	80.53 %
111-51221-121 RETIREMENT	9,700.07	9,700.07	800.92	2,402.76	7,297.31	75.23 %
111-51231-121 HEALTH INSURANCE	49,877.31	49,877.31	4,156.50	12,469.50	37,407.81	75.00 %
111-51241-121 LIFE INSURANCE	280.50	280.50	16.38	49.14	231.36	82.48 %
111-51261-121 WORKERS COMPENSATION	4,639.04	4,639.04	0.00	3,113.11	1,525.93	32.89 %
Category: 500 - Personnel Total:	269,114.86	269,114.86	19,265.80	60,910.52	208,204.34	77.37 %
Category: 503 - Supplies						
111-52111-121 DEPARTMENT SUPPLIES	5,000.00	5,000.00	226.48	924.05	4,075.95	81.52 %
111-52222-121 BOOKS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
111-52311-121	MEMBERSHIPS	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
111-52511-121	GASOLINE	1,000.00	1,000.00	0.00	50.61	949.39	94.94 %
Category: 503 - Supplies Total:		8,800.00	8,800.00	226.48	974.66	7,825.34	88.92 %
Category: 504 - Contract Services							
111-53111-121	CONTRACTUAL SERVICES	60,000.00	60,000.00	0.00	10,992.50	49,007.50	81.68 %
111-53161-121	LEGAL PUBLICATIONS	1,500.00	1,500.00	53.29	102.91	1,397.09	93.14 %
111-53211-121	LEGAL FEES	700.00	700.00	44.00	44.00	656.00	93.71 %
111-53441-121	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
111-53451-121	VEHICLE MAINTENANCE	1,000.00	1,000.00	34.00	34.00	966.00	96.60 %
111-53561-121	PHONE & INTERNET	2,500.00	2,500.00	22.39	246.04	2,253.96	90.16 %
111-53711-121	SCHOOL & CONFERENCE	5,000.00	5,000.00	0.00	20.00	4,980.00	99.60 %
111-53831-121	LIABILITY INSURANCE	25,107.70	25,107.70	0.00	22,501.22	2,606.48	10.38 %
111-53841-121	VEHICLE INSURANCE	2,000.00	2,000.00	0.00	1,753.77	246.23	12.31 %
111-54991-121	GRANT EXPENSE	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
Category: 504 - Contract Services Total:		158,807.70	158,807.70	153.68	35,694.44	123,113.26	77.52 %
Category: 550 - Capital Outlay							
111-54411-121	EQUIPMENT	103,360.00	103,360.00	0.00	76,909.00	26,451.00	25.59 %
Category: 550 - Capital Outlay Total:		103,360.00	103,360.00	0.00	76,909.00	26,451.00	25.59 %
Department: 121 - DEVELOPMENT SERVICES Surplus (Deficit):		-447,582.56	-447,582.56	-7,120.96	-136,463.62	311,118.94	69.51 %
Department: 141 - FIRE							
Category: 420 - Charges for Services							
111-42501-141	FIRE INSPECTIONS	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00 %
Category: 420 - Charges for Services Total:		1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00 %
Category: 470 - Miscellaneous Revenues							
111-49111-141	MISCELLANEOUS	0.00	0.00	1,922.67	1,922.67	1,922.67	0.00 %
Category: 470 - Miscellaneous Revenues Total:		0.00	0.00	1,922.67	1,922.67	1,922.67	0.00 %
Category: 500 - Personnel							
111-51111-141	REGULAR SALARIES	1,263,011.22	1,263,011.22	108,460.79	280,584.40	982,426.82	77.78 %
111-51121-141	OVERTIME SALARIES	90,000.00	90,000.00	6,415.98	26,454.76	63,545.24	70.61 %
111-51211-141	SOCIAL SECURITY	23,872.64	23,872.64	1,855.94	5,020.90	18,851.74	78.97 %
111-51221-141	RETIREMENT	159,388.58	159,388.58	13,554.14	34,846.49	124,542.09	78.14 %
111-51231-141	HEALTH INSURANCE	332,515.41	332,515.41	26,775.00	77,920.00	254,595.41	76.57 %
111-51241-141	LIFE INSURANCE	1,870.00	1,870.00	139.23	401.31	1,468.69	78.54 %
111-51261-141	WORKERS COMPENSATION	53,985.00	53,985.00	0.00	49,416.75	4,568.25	8.46 %
111-51281-141	DISABILITY INSURANCE	15,000.00	15,000.00	436.59	1,059.09	13,940.91	92.94 %
Category: 500 - Personnel Total:		1,939,642.85	1,939,642.85	157,637.67	475,703.70	1,463,939.15	75.47 %
Category: 503 - Supplies							
111-52111-141	DEPARTMENT SUPPLIES	28,000.00	28,000.00	1,441.10	3,406.10	24,593.90	87.84 %
111-52121-141	JANITORIAL SUPPLIES	550.00	550.00	0.00	165.64	384.36	69.88 %
111-52181-141	UNIFORMS & CLOTHING	9,000.00	9,000.00	562.51	1,821.26	7,178.74	79.76 %
111-52211-141	PUBLICATIONS	200.00	200.00	89.96	89.96	110.04	55.02 %
111-52311-141	MEMBERSHIPS	2,100.00	2,100.00	0.00	0.00	2,100.00	100.00 %
111-52411-141	POSTAGE	200.00	200.00	0.00	0.00	200.00	100.00 %
111-52511-141	GASOLINE	3,500.00	3,500.00	494.42	735.26	2,764.74	78.99 %
111-52521-141	OTHER FUEL	18,000.00	18,000.00	1,370.21	2,710.68	15,289.32	84.94 %
Category: 503 - Supplies Total:		61,550.00	61,550.00	3,958.20	8,928.90	52,621.10	85.49 %
Category: 504 - Contract Services							
111-53111-141	CONTRACTUAL SERVICES	108,800.00	108,800.00	0.00	7,077.90	101,722.10	93.49 %
111-53161-141	LEGAL PUBLICATIONS	100.00	100.00	0.00	0.00	100.00	100.00 %
111-53211-141	LEGAL FEES	100.00	100.00	0.00	0.00	100.00	100.00 %
111-53421-141	BUILDING MAINTENANCE	5,000.00	5,000.00	522.00	656.00	4,344.00	86.88 %
111-53441-141	EQUIPMENT MAINTENANCE	5,000.00	5,000.00	522.85	522.85	4,477.15	89.54 %
111-53451-141	VEHICLE MAINTENANCE	30,000.00	30,000.00	3,337.36	5,164.53	24,835.47	82.78 %
111-53511-141	ELECTRICITY	10,000.00	10,000.00	781.90	2,691.56	7,308.44	73.08 %
111-53521-141	HEATING FUEL	2,000.00	2,000.00	144.73	208.74	1,791.26	89.56 %
111-53561-141	PHONE & INTERNET	4,000.00	4,000.00	3.65	340.80	3,659.20	91.48 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
111-53571-141 CELLULAR PHONE	3,600.00	3,600.00	276.84	553.68	3,046.32	84.62 %
111-53711-141 SCHOOL & CONFERENCE	25,000.00	25,000.00	1,367.76	-320.45	25,320.45	101.28 %
111-53821-141 PROP & EQUIP INSURANCE	5,352.00	5,352.00	0.00	5,316.71	35.29	0.66 %
111-53831-141 LIABILITY INSURANCE	11,008.00	11,008.00	0.00	12,700.10	-1,692.10	-15.37 %
111-53841-141 VEHICLE INSURANCE	19,852.00	19,852.00	0.00	19,728.86	123.14	0.62 %
Category: 504 - Contract Services Total:	229,812.00	229,812.00	6,957.09	54,641.28	175,170.72	76.22 %
Department: 141 - FIRE Surplus (Deficit):	-2,229,504.85	-2,229,504.85	-166,630.29	-537,351.21	1,692,153.64	75.90 %
Department: 142 - POLICE						
Category: 412 - Intergovernmental						
111-43148-142 WING	0.00	0.00	0.00	34,142.72	34,142.72	0.00 %
Category: 412 - Intergovernmental Total:	0.00	0.00	0.00	34,142.72	34,142.72	0.00 %
Category: 420 - Charges for Services						
111-42111-142 PHOTOCOPIES	3,000.00	3,000.00	85.00	964.50	-2,035.50	67.85 %
111-42147-142 SECURITY	0.00	0.00	0.00	300.00	300.00	0.00 %
111-42401-142 VEHICLE IMPOUNDING FEES	20,000.00	20,000.00	545.00	3,765.00	-16,235.00	81.18 %
111-42402-142 FIREARMS RANGE FEES	0.00	0.00	0.00	60.00	60.00	0.00 %
111-42403-142 FINGER PRINTS	500.00	500.00	15.00	127.50	-372.50	74.50 %
111-42404-142 HANDGUN PERMITS	1,000.00	1,000.00	20.00	345.00	-655.00	65.50 %
111-42405-142 ALCOHOL TESTS	4,000.00	4,000.00	691.00	994.75	-3,005.25	75.13 %
111-42406-142 ALARMS	1,000.00	1,000.00	100.00	175.00	-825.00	82.50 %
111-42407-142 WITNESS FEES	250.00	250.00	0.00	31.00	-219.00	87.60 %
111-42410-142 POLICE SERV-TERRYTOWN	136,500.00	136,500.00	22,923.34	34,385.01	-102,114.99	74.81 %
111-42412-142 ATV PERMITS	200.00	200.00	0.00	75.00	-125.00	62.50 %
111-43153-142 SCHOOL SRO MATCH	120,000.00	120,000.00	0.00	21,768.57	-98,231.43	81.86 %
Category: 420 - Charges for Services Total:	286,450.00	286,450.00	24,379.34	62,991.33	-223,458.67	78.01 %
Category: 470 - Miscellaneous Revenues						
111-46131-142 SALE OF ASSETS	0.00	0.00	714.00	762.80	762.80	0.00 %
111-49111-142 MISCELLANEOUS	0.00	0.00	0.00	2,684.46	2,684.46	0.00 %
111-49224-142 REIMBURSEMENT-SCHOOL	0.00	0.00	0.00	3,376.88	3,376.88	0.00 %
111-49227-142 DAMAGE REIMBURSEMENT	0.00	0.00	297.00	297.00	297.00	0.00 %
Category: 470 - Miscellaneous Revenues Total:	0.00	0.00	1,011.00	7,121.14	7,121.14	0.00 %
Category: 500 - Personnel						
111-51111-142 REGULAR SALARIES	2,947,675.00	2,947,675.00	205,771.27	598,759.17	2,348,915.83	79.69 %
111-51121-142 OVERTIME SALARIES	300,000.00	300,000.00	30,295.92	77,146.41	222,853.59	74.28 %
111-51131-142 PART-TIME SALARIES	37,500.00	37,500.00	2,370.00	7,743.75	29,756.25	79.35 %
111-51211-142 SOCIAL SECURITY	251,316.00	251,316.00	17,103.29	48,712.80	202,603.20	80.62 %
111-51221-142 RETIREMENT	222,168.00	222,168.00	16,146.54	46,178.92	175,989.08	79.21 %
111-51231-142 HEALTH INSURANCE	782,389.00	782,389.00	56,727.00	174,991.00	607,398.00	77.63 %
111-51241-142 LIFE INSURANCE	4,400.00	4,400.00	289.93	886.17	3,513.83	79.86 %
111-51261-142 WORKERS COMPENSATION	102,296.00	102,296.00	0.00	103,349.86	-1,053.86	-1.03 %
111-51281-142 DISABILITY INSURANCE	6,000.00	6,000.00	532.34	1,585.15	4,414.85	73.58 %
Category: 500 - Personnel Total:	4,653,744.00	4,653,744.00	329,236.29	1,059,353.23	3,594,390.77	77.24 %
Category: 503 - Supplies						
111-52111-142 DEPARTMENT SUPPLIES	16,500.00	16,500.00	724.61	2,107.59	14,392.41	87.23 %
111-52121-142 JANITORIAL SUPPLIES	650.00	650.00	0.00	165.64	484.36	74.52 %
111-52161-142 FIREARMS RANGE SUPPLIES	1,250.00	1,250.00	39.22	39.22	1,210.78	96.86 %
111-52162-142 FIREARMS SUPPLIES	8,000.00	8,000.00	0.00	3,723.30	4,276.70	53.46 %
111-52163-142 INVESTIGATIVE EXPENSES	10,000.00	10,000.00	616.51	508.76	9,491.24	94.91 %
111-52181-142 UNIFORMS & CLOTHING	16,500.00	16,500.00	424.77	1,198.56	15,301.44	92.74 %
111-52211-142 PUBLICATIONS	650.00	650.00	89.96	89.96	560.04	86.16 %
111-52311-142 MEMBERSHIPS	1,500.00	1,500.00	273.00	348.00	1,152.00	76.80 %
111-52411-142 POSTAGE	6,000.00	6,000.00	1,143.35	2,182.55	3,817.45	63.62 %
111-52511-142 GASOLINE	70,000.00	70,000.00	4,963.29	10,524.62	59,475.38	84.96 %
Category: 503 - Supplies Total:	131,050.00	131,050.00	8,274.71	20,888.20	110,161.80	84.06 %
Category: 504 - Contract Services						
111-53111-142 CONTRACTUAL SERVICES	165,000.00	165,000.00	11,745.35	31,346.48	133,653.52	81.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
111-53121-142	CONSULTING SERVICES	2,250.00	2,250.00	205.00	425.00	1,825.00	81.11 %
111-53161-142	LEGAL PUBLICATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
111-53211-142	LEGAL FEES	6,500.00	6,500.00	280.00	539.00	5,961.00	91.71 %
111-53421-142	BUILDING MAINTENANCE	5,500.00	5,500.00	43.00	177.00	5,323.00	96.78 %
111-53441-142	EQUIPMENT MAINTENANCE	12,000.00	12,000.00	135.79	1,168.21	10,831.79	90.26 %
111-53451-142	VEHICLE MAINTENANCE	65,000.00	65,000.00	1,036.96	4,857.31	60,142.69	92.53 %
111-53511-142	ELECTRICITY	12,000.00	12,000.00	837.47	2,857.57	9,142.43	76.19 %
111-53521-142	HEATING FUEL	5,000.00	5,000.00	200.35	303.05	4,696.95	93.94 %
111-53561-142	PHONE & INTERNET	35,000.00	35,000.00	1,550.64	4,328.63	30,671.37	87.63 %
111-53631-142	RENT-MACHINES	1,000.00	1,000.00	0.00	267.03	732.97	73.30 %
111-53711-142	SCHOOL & CONFERENCE	30,000.00	30,000.00	-402.02	1,968.07	28,031.93	93.44 %
111-53811-142	BONDING	850.00	850.00	0.00	0.00	850.00	100.00 %
111-53821-142	PROP & EQUIP INSURANCE	9,816.00	9,816.00	0.00	9,641.85	174.15	1.77 %
111-53831-142	LIABILITY INSURANCE	62,454.00	62,454.00	0.00	63,173.87	-719.87	-1.15 %
111-53841-142	VEHICLE INSURANCE	13,954.00	13,954.00	0.00	12,237.80	1,716.20	12.30 %
111-59611-142	BAD DEBT EXPENSE	250.00	250.00	0.00	0.00	250.00	100.00 %
Category: 504 - Contract Services Total:		427,574.00	427,574.00	15,632.54	133,290.87	294,283.13	68.83 %
Department: 142 - POLICE Surplus (Deficit):		-4,925,918.00	-4,925,918.00	-327,753.20	-1,109,277.11	3,816,640.89	77.48 %
Department: 151 - LIBRARY							
Category: 420 - Charges for Services							
111-42111-151	PHOTOCOPIES	5,000.00	5,000.00	774.88	1,568.83	-3,431.17	68.62 %
111-42112-151	LOST BOOKS & FINES	2,000.00	2,000.00	186.35	403.45	-1,596.55	79.83 %
Category: 420 - Charges for Services Total:		7,000.00	7,000.00	961.23	1,972.28	-5,027.72	71.82 %
Category: 470 - Miscellaneous Revenues							
111-49111-151	MISCELLANEOUS	0.00	0.00	197.82	5,372.24	5,372.24	0.00 %
Category: 470 - Miscellaneous Revenues Total:		0.00	0.00	197.82	5,372.24	5,372.24	0.00 %
Category: 500 - Personnel							
111-51111-151	REGULAR SALARIES	395,402.00	395,402.00	23,296.04	90,174.27	305,227.73	77.19 %
111-51131-151	PART-TIME SALARIES	94,296.00	94,296.00	6,935.08	21,445.74	72,850.26	77.26 %
111-51211-151	SOCIAL SECURITY	37,462.00	37,462.00	2,246.16	8,273.22	29,188.78	77.92 %
111-51221-151	RETIREMENT	22,115.00	22,115.00	870.82	3,829.60	18,285.40	82.68 %
111-51231-151	HEALTH INSURANCE	140,830.00	140,830.00	9,760.00	30,095.00	110,735.00	78.63 %
111-51241-151	LIFE INSURANCE	770.00	770.00	44.64	142.11	627.89	81.54 %
111-51261-151	WORKERS COMPENSATION	450.00	450.00	0.00	467.94	-17.94	-3.99 %
Category: 500 - Personnel Total:		691,325.00	691,325.00	43,152.74	154,427.88	536,897.12	77.66 %
Category: 503 - Supplies							
111-52111-151	DEPARTMENT SUPPLIES	14,000.00	14,000.00	888.28	1,598.25	12,401.75	88.58 %
111-52121-151	JANITORIAL SUPPLIES	6,000.00	6,000.00	340.57	789.71	5,210.29	86.84 %
111-52221-151	AUDIOVISUAL SUPPLIES	2,500.00	2,500.00	159.57	159.57	2,340.43	93.62 %
111-52222-151	COLLECTIONS	40,000.00	40,000.00	4,146.80	8,100.96	31,899.04	79.75 %
111-52223-151	PROGRAMMING	12,000.00	12,000.00	769.27	2,606.61	9,393.39	78.28 %
111-52225-151	SUBSCRIPTIONS	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %
111-52311-151	MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	100.00 %
111-52411-151	POSTAGE	3,750.00	3,750.00	500.40	1,000.40	2,749.60	73.32 %
Category: 503 - Supplies Total:		94,750.00	94,750.00	6,804.89	14,255.50	80,494.50	84.95 %
Category: 504 - Contract Services							
111-53111-151	CONTRACTUAL SERVICES	30,000.00	30,000.00	15,581.42	17,471.55	12,528.45	41.76 %
111-53161-151	LEGAL PUBLICATIONS	300.00	300.00	13.43	27.16	272.84	90.95 %
111-53421-151	BUILDING MAINTENANCE	20,000.00	20,000.00	542.30	4,012.28	15,987.72	79.94 %
111-53441-151	EQUIPMENT MAINTENANCE	20,000.00	20,000.00	9.00	716.75	19,283.25	96.42 %
111-53511-151	ELECTRICITY	34,000.00	34,000.00	2,266.45	6,237.63	27,762.37	81.65 %
111-53521-151	HEATING FUEL	3,000.00	3,000.00	301.71	413.66	2,586.34	86.21 %
111-53561-151	PHONE & INTERNET	6,000.00	6,000.00	6.31	443.62	5,556.38	92.61 %
111-53711-151	SCHOOL & CONFERENCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
111-53721-151	BUSINESS TRAVEL	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
111-53821-151	PROP & EQUIP INSURANCE	28,622.00	28,622.00	0.00	28,500.49	121.51	0.42 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
111-53831-151	LIABILITY INSURANCE	4,292.00	4,292.00	0.00	4,630.71	-338.71	-7.89 %
	Category: 504 - Contract Services Total:	154,714.00	154,714.00	18,720.62	62,453.85	92,260.15	59.63 %
	Category: 550 - Capital Outlay						
111-54311-151	STRUCTURES	400,000.00	400,000.00	0.00	0.00	400,000.00	100.00 %
	Category: 550 - Capital Outlay Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	100.00 %
	Department: 151 - LIBRARY Surplus (Deficit):	-1,333,789.00	-1,333,789.00	-67,519.20	-223,792.71	1,109,996.29	83.22 %
	Department: 171 - PARKS						
	Category: 420 - Charges for Services						
111-42201-171	CAMPGROUND FEES	60,000.00	60,000.00	-10.00	-325.00	-60,325.00	100.54 %
111-42206-171	PARK RENTAL FEES	2,500.00	2,500.00	0.00	75.00	-2,425.00	97.00 %
111-49231-171	BALLFIELD LEASE REVENUE	23,025.00	23,025.00	0.00	0.00	-23,025.00	100.00 %
	Category: 420 - Charges for Services Total:	85,525.00	85,525.00	-10.00	-250.00	-85,775.00	100.29 %
	Category: 470 - Miscellaneous Revenues						
111-46112-171	LEASE PAYMENTS	11,946.00	11,946.00	1,013.72	3,041.16	-8,904.84	74.54 %
111-49111-171	MISCELLANEOUS	0.00	0.00	161.80	3,807.40	3,807.40	0.00 %
	Category: 470 - Miscellaneous Revenues Total:	11,946.00	11,946.00	1,175.52	6,848.56	-5,097.44	42.67 %
	Category: 500 - Personnel						
111-51111-171	REGULAR SALARIES	647,568.00	647,568.00	41,760.16	123,279.78	524,288.22	80.96 %
111-51121-171	OVERTIME SALARIES	2,100.00	2,100.00	0.00	344.64	1,755.36	83.59 %
111-51131-171	PART-TIME SALARIES	110,565.00	110,565.00	700.00	5,756.63	104,808.37	94.79 %
111-51211-171	SOCIAL SECURITY	58,158.00	58,158.00	2,988.06	9,129.82	49,028.18	84.30 %
111-51221-171	RETIREMENT	30,766.00	30,766.00	1,890.50	5,627.42	25,138.58	81.71 %
111-51231-171	HEALTH INSURANCE	224,937.00	224,937.00	17,095.03	51,255.69	173,681.31	77.21 %
111-51241-171	LIFE INSURANCE	1,265.00	1,265.00	86.01	257.73	1,007.27	79.63 %
111-51261-171	WORKERS COMPENSATION	10,607.00	10,607.00	0.00	9,858.35	748.65	7.06 %
	Category: 500 - Personnel Total:	1,085,966.00	1,085,966.00	64,519.76	205,510.06	880,455.94	81.08 %
	Category: 503 - Supplies						
111-52111-171	DEPARTMENT SUPPLIES	65,000.00	65,000.00	975.47	1,697.63	63,302.37	97.39 %
111-52121-171	JANITORIAL SUPPLIES	6,000.00	6,000.00	300.99	627.84	5,372.16	89.54 %
111-52181-171	UNIFORMS & CLOTHING	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
111-52311-171	MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	100.00 %
111-52411-171	POSTAGE	200.00	200.00	0.00	0.00	200.00	100.00 %
111-52511-171	GASOLINE	25,000.00	25,000.00	1,886.18	4,891.74	20,108.26	80.43 %
111-52521-171	OTHER FUEL	30,000.00	30,000.00	1,009.04	3,231.99	26,768.01	89.23 %
	Category: 503 - Supplies Total:	132,700.00	132,700.00	4,171.68	10,449.20	122,250.80	92.13 %
	Category: 504 - Contract Services						
111-53111-171	CONTRACTUAL SERVICES	35,000.00	35,000.00	2,496.00	32,862.56	2,137.44	6.11 %
111-53161-171	LEGAL PUBLICATIONS	1,500.00	1,500.00	0.00	17.06	1,482.94	98.86 %
111-53211-171	LEGAL FEES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
111-53421-171	BUILDING MAINTENANCE	26,000.00	26,000.00	2,770.65	2,797.32	23,202.68	89.24 %
111-53431-171	ELECTRICAL MAINTENANCE	36,000.00	36,000.00	0.00	0.00	36,000.00	100.00 %
111-53441-171	EQUIPMENT MAINTENANCE	60,000.00	60,000.00	4,160.75	10,281.09	49,718.91	82.86 %
111-53451-171	VEHICLE MAINTENANCE	45,000.00	45,000.00	678.18	3,220.00	41,780.00	92.84 %
111-53471-171	GROUNDS MAINTENANCE	100,000.00	100,000.00	14,797.00	20,432.74	79,567.26	79.57 %
111-53511-171	ELECTRICITY	55,000.00	55,000.00	3,786.40	11,350.27	43,649.73	79.36 %
111-53521-171	HEATING FUEL	5,000.00	5,000.00	366.74	405.44	4,594.56	91.89 %
111-53551-171	STREET LIGHTS	2,000.00	2,000.00	100.40	301.20	1,698.80	84.94 %
111-53561-171	PHONE & INTERNET	4,000.00	4,000.00	20.30	260.52	3,739.48	93.49 %
111-53711-171	SCHOOL & CONFERENCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
111-53821-171	PROP & EQUIP INSURANCE	52,663.00	52,663.00	0.00	54,336.78	-1,673.78	-3.18 %
111-53831-171	LIABILITY INSURANCE	7,135.00	7,135.00	0.00	8,028.32	-893.32	-12.52 %
111-53841-171	VEHICLE INSURANCE	8,000.00	8,000.00	-172.13	7,321.42	678.58	8.48 %
	Category: 504 - Contract Services Total:	441,798.00	441,798.00	29,004.29	151,614.72	290,183.28	65.68 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Category: 550 - Capital Outlay						
111-54311-171 STRUCTURES	300,000.00	300,000.00	93,155.98	234,014.69	65,985.31	22.00 %
Category: 550 - Capital Outlay Total:	300,000.00	300,000.00	93,155.98	234,014.69	65,985.31	22.00 %
Department: 171 - PARKS Surplus (Deficit):	-1,862,993.00	-1,862,993.00	-189,686.19	-594,990.11	1,268,002.89	68.06 %
Department: 172 - RECREATION						
Category: 420 - Charges for Services						
111-42203-172 POOL REVENUES	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
111-42205-172 POOL PASSES	3,500.00	3,500.00	0.00	0.00	-3,500.00	100.00 %
111-42207-172 CONCESSION STAND SALES	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
Category: 420 - Charges for Services Total:	53,500.00	53,500.00	0.00	0.00	-53,500.00	100.00 %
Category: 500 - Personnel						
111-51111-172 REGULAR SALARIES	60,650.00	60,650.00	0.00	0.00	60,650.00	100.00 %
111-51121-172 OVERTIME SALARIES	0.00	0.00	0.00	57.87	-57.87	0.00 %
111-51131-172 PART-TIME SALARIES	119,127.00	119,127.00	0.00	0.00	119,127.00	100.00 %
111-51211-172 SOCIAL SECURITY	13,753.00	13,753.00	0.00	3.91	13,749.09	99.97 %
111-51221-172 RETIREMENT	1,819.00	1,819.00	0.00	0.00	1,819.00	100.00 %
111-51231-172 HEALTH INSURANCE	19,560.00	19,560.00	0.00	29.46	19,530.54	99.85 %
111-51241-172 LIFE INSURANCE	110.00	110.00	0.00	0.30	109.70	99.73 %
111-51261-172 WORKERS COMPENSATION	2,353.00	2,353.00	0.00	1,639.45	713.55	30.33 %
Category: 500 - Personnel Total:	217,372.00	217,372.00	0.00	1,730.99	215,641.01	99.20 %
Category: 503 - Supplies						
111-52111-172 DEPARTMENT SUPPLIES	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
111-52114-172 CONCESSION SUPPLIES	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
111-52134-172 SPECIAL EVENTS	5,000.00	5,000.00	131.82	131.82	4,868.18	97.36 %
111-52181-172 UNIFORMS & CLOTHING	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
111-52311-172 MEMBERSHIPS	300.00	300.00	0.00	0.00	300.00	100.00 %
Category: 503 - Supplies Total:	43,800.00	43,800.00	131.82	131.82	43,668.18	99.70 %
Category: 504 - Contract Services						
111-53111-172 CONTRACTUAL SERVICES	350,000.00	350,000.00	1,000.00	77,000.00	273,000.00	78.00 %
111-53421-172 BUILDING MAINTENANCE	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
111-53441-172 EQUIPMENT MAINTENANCE	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
111-53511-172 ELECTRICITY	8,000.00	8,000.00	185.34	602.67	7,397.33	92.47 %
111-53521-172 HEATING FUEL	11,000.00	11,000.00	136.48	253.85	10,746.15	97.69 %
111-53561-172 PHONE & INTERNET	750.00	750.00	54.15	113.00	637.00	84.93 %
111-53711-172 SCHOOL & CONFERENCE	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
111-53831-172 LIABILITY INSURANCE	3,001.00	3,001.00	0.00	3,389.46	-388.46	-12.94 %
111-59211-172 LICENSE/PERMITS	750.00	750.00	0.00	0.00	750.00	100.00 %
Category: 504 - Contract Services Total:	440,001.00	440,001.00	1,375.97	81,358.98	358,642.02	81.51 %
Department: 172 - RECREATION Surplus (Deficit):	-647,673.00	-647,673.00	-1,507.79	-83,221.79	564,451.21	87.15 %
Fund: 111 - GENERAL Surplus (Deficit):	-12,925,423.58	-12,925,423.58	-793,221.56	-2,853,154.92	10,072,268.66	77.93 %
Report Surplus (Deficit):	-12,925,423.58	-12,925,423.58	-793,221.56	-2,853,154.92	10,072,268.66	77.93 %



Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 211 - REGIONAL LIBRARY						
Department: 151 - LIBRARY						
Category: 503 - Supplies						
211-52111-151	DEPARTMENT SUPPLIES	14,000.00	14,000.00	0.00	0.00	14,000.00 100.00 %
	Category: 503 - Supplies Total:	14,000.00	14,000.00	0.00	0.00	14,000.00 100.00 %
	Department: 151 - LIBRARY Total:	14,000.00	14,000.00	0.00	0.00	14,000.00 100.00 %
	Fund: 211 - REGIONAL LIBRARY Total:	14,000.00	14,000.00	0.00	0.00	14,000.00 100.00 %
Fund: 212 - STREETS						
Department: 111 - FINANCE						
Category: 500 - Personnel						
212-51111-111	REGULAR SALARIES	24,193.57	24,193.57	1,891.88	4,389.43	19,804.14 81.86 %
212-51211-111	SOCIAL SECURITY	1,850.81	1,850.81	136.69	315.09	1,535.72 82.98 %
212-51221-111	RETIREMENT	1,451.61	1,451.61	51.40	154.20	1,297.41 89.38 %
212-51231-111	HEALTH INSURANCE	3,911.95	3,911.95	489.00	1,222.50	2,689.45 68.75 %
212-51241-111	LIFE INSURANCE	22.00	22.00	2.46	5.74	16.26 73.91 %
	Category: 500 - Personnel Total:	31,429.94	31,429.94	2,571.43	6,086.96	25,342.98 80.63 %
	Department: 111 - FINANCE Total:	31,429.94	31,429.94	2,571.43	6,086.96	25,342.98 80.63 %
Department: 112 - PERSONNEL						
Category: 500 - Personnel						
212-51111-112	REGULAR SALARIES	13,302.50	13,302.50	706.12	2,174.36	11,128.14 83.65 %
212-51211-112	SOCIAL SECURITY	1,093.72	1,093.72	53.44	164.60	929.12 84.95 %
212-51221-112	RETIREMENT	677.72	677.72	42.36	130.44	547.28 80.75 %
212-51231-112	HEALTH INSURANCE	3,911.95	3,911.95	163.00	489.00	3,422.95 87.50 %
212-51241-112	LIFE INSURANCE	22.00	22.00	0.82	2.46	19.54 88.82 %
	Category: 500 - Personnel Total:	19,007.89	19,007.89	965.74	2,960.86	16,047.03 84.42 %
	Department: 112 - PERSONNEL Total:	19,007.89	19,007.89	965.74	2,960.86	16,047.03 84.42 %
Department: 114 - CITY MANAGER						
Category: 500 - Personnel						
212-51111-114	REGULAR SALARIES	9,347.90	9,347.90	680.26	2,040.78	7,307.12 78.17 %
212-51211-114	SOCIAL SECURITY	715.11	715.11	49.43	148.29	566.82 79.26 %
212-51221-114	RETIREMENT	1,121.75	1,121.75	61.23	183.69	938.06 83.62 %
212-51231-114	HEALTH INSURANCE	1,173.58	1,173.58	97.81	293.43	880.15 75.00 %
212-51241-114	LIFE INSURANCE	7.00	7.00	0.49	1.47	5.53 79.00 %
	Category: 500 - Personnel Total:	12,365.34	12,365.34	889.22	2,667.66	9,697.68 78.43 %
	Department: 114 - CITY MANAGER Total:	12,365.34	12,365.34	889.22	2,667.66	9,697.68 78.43 %
Department: 115 - CITY CLERK						
Category: 500 - Personnel						
212-51111-115	REGULAR SALARIES	8,363.81	8,363.81	640.48	1,906.19	6,457.62 77.21 %
212-51211-115	SOCIAL SECURITY	639.83	639.83	47.08	140.07	499.76 78.11 %
212-51221-115	RETIREMENT	501.83	501.83	38.44	114.40	387.43 77.20 %
212-51231-115	HEALTH INSURANCE	1,955.97	1,955.97	163.00	489.00	1,466.97 75.00 %
212-51241-115	LIFE INSURANCE	11.00	11.00	0.82	2.46	8.54 77.64 %
	Category: 500 - Personnel Total:	11,472.44	11,472.44	889.82	2,652.12	8,820.32 76.88 %
	Department: 115 - CITY CLERK Total:	11,472.44	11,472.44	889.82	2,652.12	8,820.32 76.88 %
Department: 121 - DEVELOPMENT SERVICES						
Category: 500 - Personnel						
212-51111-121	REGULAR SALARIES	11,720.77	11,720.77	871.40	2,614.20	9,106.57 77.70 %
212-51211-121	SOCIAL SECURITY	896.64	896.64	53.86	161.58	735.06 81.98 %
212-51221-121	RETIREMENT	703.25	703.25	52.28	156.84	546.41 77.70 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
212-51231-121	HEALTH INSURANCE	0.00	0.00	244.50	733.50	-733.50	0.00 %
212-51241-121	LIFE INSURANCE	17.00	17.00	1.23	3.69	13.31	78.29 %
Category: 500 - Personnel Total:		13,337.66	13,337.66	1,223.27	3,669.81	9,667.85	72.49 %
Department: 121 - DEVELOPMENT SERVICES Total:		13,337.66	13,337.66	1,223.27	3,669.81	9,667.85	72.49 %
Department: 212 - TRANSPORTATION							
Category: 400 - Taxes							
212-41142-212	MOTOR VEHICLE FEES	110,000.00	110,000.00	0.00	35,808.36	-74,191.64	67.45 %
Category: 400 - Taxes Total:		110,000.00	110,000.00	0.00	35,808.36	-74,191.64	67.45 %
Category: 412 - Intergovernmental							
212-41122-212	HIGHWAY USER TAX	2,104,645.00	2,104,645.00	174,218.01	529,612.32	-1,575,032.68	74.84 %
Category: 412 - Intergovernmental Total:		2,104,645.00	2,104,645.00	174,218.01	529,612.32	-1,575,032.68	74.84 %
Category: 420 - Charges for Services							
212-43149-212	REIMBURSEMENT-STATE	36,792.00	36,792.00	0.00	0.00	-36,792.00	100.00 %
Category: 420 - Charges for Services Total:		36,792.00	36,792.00	0.00	0.00	-36,792.00	100.00 %
Category: 470 - Miscellaneous Revenues							
212-49111-212	MISCELLANEOUS	0.00	0.00	40.00	159.70	159.70	0.00 %
Category: 470 - Miscellaneous Revenues Total:		0.00	0.00	40.00	159.70	159.70	0.00 %
Category: 500 - Personnel							
212-51111-212	REGULAR SALARIES	769,078.29	769,078.29	55,915.17	164,542.57	604,535.72	78.61 %
212-51121-212	OVERTIME SALARIES	14,051.00	14,051.00	4,223.57	5,359.88	8,691.12	61.85 %
212-51211-212	SOCIAL SECURITY	59,909.39	59,909.39	4,195.92	11,830.78	48,078.61	80.25 %
212-51221-212	RETIREMENT	37,474.97	37,474.97	3,148.38	9,048.84	28,426.13	75.85 %
212-51231-212	HEALTH INSURANCE	259,166.42	259,166.42	20,742.50	60,597.50	198,568.92	76.62 %
212-51241-212	LIFE INSURANCE	1,458.00	1,458.00	100.33	300.99	1,157.01	79.36 %
212-51261-212	WORKERS COMPENSATION	11,323.00	11,323.00	0.00	17,171.70	-5,848.70	-51.65 %
Category: 500 - Personnel Total:		1,152,461.07	1,152,461.07	88,325.87	268,852.26	883,608.81	76.67 %
Category: 503 - Supplies							
212-52111-212	DEPARTMENT SUPPLIES	120,000.00	120,000.00	2,416.09	9,600.34	110,399.66	92.00 %
212-52171-212	STREET REPAIR SUPPLIES	150,000.00	150,000.00	0.00	478.70	149,521.30	99.68 %
212-52181-212	UNIFORMS & CLOTHING	6,000.00	6,000.00	367.47	1,773.41	4,226.59	70.44 %
212-52211-212	PUBLICATIONS	400.00	400.00	0.00	0.00	400.00	100.00 %
212-52311-212	MEMBERSHIPS	400.00	400.00	0.00	0.00	400.00	100.00 %
212-52411-212	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
212-52511-212	GASOLINE	18,000.00	18,000.00	1,340.17	2,906.71	15,093.29	83.85 %
212-52521-212	OTHER FUEL	60,000.00	60,000.00	4,331.50	7,724.98	52,275.02	87.13 %
212-52531-212	OIL & ANTIFREEZE	4,000.00	4,000.00	158.24	174.67	3,825.33	95.63 %
212-52999-212	MISCELLANEOUS	300.00	300.00	0.00	0.00	300.00	100.00 %
Category: 503 - Supplies Total:		359,200.00	359,200.00	8,613.47	22,658.81	336,541.19	93.69 %
Category: 504 - Contract Services							
212-53111-212	CONTRACTUAL SERVICES	50,000.00	50,000.00	624.19	3,547.07	46,452.93	92.91 %
212-53121-212	CONSULTING SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
212-53152-212	BOND ISSUANCE COSTS	38,300.00	38,300.00	5,865.00	33,396.00	4,904.00	12.80 %
212-53161-212	LEGAL PUBLICATIONS	500.00	500.00	0.00	64.96	435.04	87.01 %
212-53195-212	ADMIN COSTS & FEES	1,000.00	1,000.00	0.00	750.00	250.00	25.00 %
212-53311-212	AUDIT	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00 %
212-53421-212	BUILDING MAINTENANCE	5,000.00	5,000.00	676.63	2,118.42	2,881.58	57.63 %
212-53431-212	ELECTRICAL MAINTENANCE	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
212-53441-212	EQUIPMENT MAINTENANCE	40,000.00	40,000.00	1,799.24	3,223.19	36,776.81	91.94 %
212-53451-212	VEHICLE MAINTENANCE	60,000.00	60,000.00	377.48	1,307.52	58,692.48	97.82 %
212-53491-212	STREET MAINTENANCE	200,000.00	200,000.00	6,114.50	28,933.75	171,066.25	85.53 %
212-53511-212	ELECTRICITY	10,000.00	10,000.00	645.12	1,733.89	8,266.11	82.66 %
212-53521-212	HEATING FUEL	16,000.00	16,000.00	1,031.21	1,467.42	14,532.58	90.83 %
212-53531-212	ELECTRIC POWER	28,000.00	28,000.00	1,653.75	5,063.00	22,937.00	81.92 %
212-53551-212	STREET LIGHTS	355,000.00	355,000.00	26,902.66	80,694.59	274,305.41	77.27 %
212-53561-212	PHONE & INTERNET	13,000.00	13,000.00	700.41	2,554.60	10,445.40	80.35 %
212-53711-212	SCHOOL & CONFERENCE	2,000.00	2,000.00	0.00	20.00	1,980.00	99.00 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
212-53721-212	BUSINESS TRAVEL	480.00	480.00	0.00	0.00	480.00 100.00 %
212-53821-212	PROP & EQUIP INSURANCE	27,930.50	27,930.50	0.00	26,193.00	1,737.50 6.22 %
212-53831-212	LIABILITY INSURANCE	16,808.70	16,808.70	0.00	17,653.52	-844.82 -5.03 %
212-53841-212	VEHICLE INSURANCE	17,976.40	17,976.40	-172.13	15,876.85	2,099.55 11.68 %
212-59611-212	BAD DEBT EXPENSE	4,000.00	4,000.00	0.00	0.00	4,000.00 100.00 %
Category: 504 - Contract Services Total:		968,495.60	968,495.60	46,218.06	224,597.78	743,897.82 76.81 %
Category: 550 - Capital Outlay						
212-54211-212	BUILDINGS	5,000.00	5,000.00	0.00	0.00	5,000.00 100.00 %
212-54212-212	ENGINEERING/DESIGN	258,750.00	258,750.00	0.00	0.00	258,750.00 100.00 %
212-54322-212	STREET PROJECTS	2,422,950.00	2,422,950.00	0.00	0.00	2,422,950.00 100.00 %
212-54411-212	EQUIPMENT	545,000.00	545,000.00	9,400.00	9,400.00	535,600.00 98.28 %
Category: 550 - Capital Outlay Total:		3,231,700.00	3,231,700.00	9,400.00	9,400.00	3,222,300.00 99.71 %
Category: 560 - Debt Service						
212-57110-212	DEBT SERVICE-PRINCIPAL	804,153.16	804,153.16	0.00	804,148.00	5.16 0.00 %
212-57115-212	DEBT SERVICE-INTEREST	101,842.74	101,842.74	0.00	15,848.71	85,994.03 84.44 %
Category: 560 - Debt Service Total:		905,995.90	905,995.90	0.00	819,996.71	85,999.19 9.49 %
Category: 570 - Other Financing Uses						
212-55600-212	TRANSFER TO GIS	25,000.00	25,000.00	0.00	18,750.00	6,250.00 25.00 %
212-58111-212	CONTINGENCY	200,000.00	200,000.00	0.00	0.00	200,000.00 100.00 %
Category: 570 - Other Financing Uses Total:		225,000.00	225,000.00	0.00	18,750.00	206,250.00 91.67 %
Department: 212 - TRANSPORTATION Surplus (Deficit):		-4,591,415.57	-4,591,415.57	21,700.61	-798,675.18	3,792,740.39 82.61 %
Fund: 212 - STREETS Surplus (Deficit):		-4,679,028.84	-4,679,028.84	15,161.13	-816,712.59	3,862,316.25 82.55 %
Fund: 213 - CEMETERY						
Department: 213 - CEMETERY						
Category: 420 - Charges for Services						
213-42302-213	PERMITS	5,800.00	5,800.00	400.00	400.00	-5,400.00 93.10 %
213-42601-213	RECORDINGS	2,000.00	2,000.00	200.00	400.00	-1,600.00 80.00 %
213-42602-213	OPENINGS	35,000.00	35,000.00	3,100.00	10,300.00	-24,700.00 70.57 %
Category: 420 - Charges for Services Total:		42,800.00	42,800.00	3,700.00	11,100.00	-31,700.00 74.07 %
Category: 470 - Miscellaneous Revenues						
213-42603-213	FOUNDATION FEE	5,000.00	5,000.00	300.00	1,650.00	-3,350.00 67.00 %
213-46131-213	SALE OF PLOTS	35,000.00	35,000.00	3,400.00	12,500.00	-22,500.00 64.29 %
Category: 470 - Miscellaneous Revenues Total:		40,000.00	40,000.00	3,700.00	14,150.00	-25,850.00 64.63 %
Category: 480 - Other Financing Uses						
213-45904-213	TRANS FROM CEM PERP	350,000.00	350,000.00	0.00	175,000.00	-175,000.00 50.00 %
Category: 480 - Other Financing Uses Total:		350,000.00	350,000.00	0.00	175,000.00	-175,000.00 50.00 %
Category: 500 - Personnel						
213-51111-213	REGULAR SALARIES	186,811.34	186,811.34	12,892.53	38,605.83	148,205.51 79.33 %
213-51121-213	OVERTIME SALARIES	1,575.00	1,575.00	110.79	432.08	1,142.92 72.57 %
213-51131-213	PART-TIME SALARIES	26,250.00	26,250.00	0.00	2,640.00	23,610.00 89.94 %
213-51211-213	SOCIAL SECURITY	16,419.68	16,419.68	916.02	2,933.05	13,486.63 82.14 %
213-51221-213	RETIREMENT	8,256.93	8,256.93	658.72	1,981.51	6,275.42 76.00 %
213-51231-213	HEALTH INSURANCE	58,679.19	58,679.19	4,870.00	14,610.00	44,069.19 75.10 %
213-51241-213	LIFE INSURANCE	330.00	330.00	24.57	73.71	256.29 77.66 %
213-51261-213	WORKERS COMPENSATION	3,938.77	3,938.77	0.00	4,879.22	-940.45 -23.88 %
Category: 500 - Personnel Total:		302,260.91	302,260.91	19,472.63	66,155.40	236,105.51 78.11 %
Category: 503 - Supplies						
213-52111-213	DEPARTMENT SUPPLIES	33,000.00	33,000.00	450.36	3,975.98	29,024.02 87.95 %
213-52181-213	UNIFORMS & CLOTHING	900.00	900.00	174.99	174.99	725.01 80.56 %
213-52225-213	SUBSCRIPTIONS	400.00	400.00	0.00	0.00	400.00 100.00 %
213-52311-213	MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00 100.00 %
213-52411-213	POSTAGE	50.00	50.00	0.00	0.00	50.00 100.00 %
213-52511-213	GASOLINE	2,500.00	2,500.00	0.00	0.00	2,500.00 100.00 %
213-52521-213	OTHER FUEL	7,000.00	7,000.00	0.00	0.00	7,000.00 100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
213-52999-213	MISCELLANEOUS	2,000.00	2,000.00	295.00	295.00	1,705.00	85.25 %
	Category: 503 - Supplies Total:	46,050.00	46,050.00	920.35	4,445.97	41,604.03	90.35 %
	Category: 504 - Contract Services						
213-53111-213	CONTRACTUAL SERVICES	1,500.00	1,500.00	0.00	180.00	1,320.00	88.00 %
213-53161-213	LEGAL PUBLICATIONS	0.00	0.00	25.48	25.48	-25.48	0.00 %
213-53211-213	LEGAL FEES	600.00	600.00	0.00	0.00	600.00	100.00 %
213-53421-213	BUILDING MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
213-53431-213	ELECTRICAL MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
213-53441-213	EQUIPMENT MAINTENANCE	6,000.00	6,000.00	285.60	285.60	5,714.40	95.24 %
213-53451-213	VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
213-53511-213	ELECTRICITY	10,000.00	10,000.00	442.48	1,467.67	8,532.33	85.32 %
213-53561-213	PHONE & INTERNET	2,200.00	2,200.00	98.84	368.07	1,831.93	83.27 %
213-53711-213	SCHOOL & CONFERENCE	600.00	600.00	0.00	0.00	600.00	100.00 %
213-53821-213	PROP & EQUIP INSURANCE	3,676.00	3,676.00	0.00	4,334.33	-658.33	-17.91 %
213-53831-213	LIABILITY INSURANCE	1,689.00	1,689.00	0.00	1,955.75	-266.75	-15.79 %
213-53841-213	VEHICLE INSURANCE	1,060.80	1,060.80	0.00	949.28	111.52	10.51 %
	Category: 504 - Contract Services Total:	35,325.80	35,325.80	852.40	9,566.18	25,759.62	72.92 %
	Category: 550 - Capital Outlay						
213-54411-213	EQUIPMENT	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
	Category: 550 - Capital Outlay Total:	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
	Department: 213 - CEMETERY Surplus (Deficit):	-25,836.71	-25,836.71	-13,845.38	120,082.45	145,919.16	564.77 %
	Fund: 213 - CEMETERY Surplus (Deficit):	-25,836.71	-25,836.71	-13,845.38	120,082.45	145,919.16	564.77 %
	Fund: 214 - CEMETARY PERPETUAL CARE						
	Department: 213 - CEMETERY						
	Category: 420 - Charges for Services						
214-42604-213	PERPETUAL CARE CHARGES	20,000.00	20,000.00	1,800.00	6,000.00	-14,000.00	70.00 %
	Category: 420 - Charges for Services Total:	20,000.00	20,000.00	1,800.00	6,000.00	-14,000.00	70.00 %
	Category: 570 - Other Financing Uses						
214-55201-213	TRANSFER TO CEMETERY	350,000.00	350,000.00	0.00	175,000.00	175,000.00	50.00 %
	Category: 570 - Other Financing Uses Total:	350,000.00	350,000.00	0.00	175,000.00	175,000.00	50.00 %
	Department: 213 - CEMETERY Surplus (Deficit):	-330,000.00	-330,000.00	1,800.00	-169,000.00	161,000.00	48.79 %
	Fund: 214 - CEMETARY PERPETUAL CARE Surplus (Deficit):	-330,000.00	-330,000.00	1,800.00	-169,000.00	161,000.00	48.79 %
	Fund: 215 - SPECIAL PROJECTS						
	Department: 111 - FINANCE						
	Category: 504 - Contract Services						
215-53111-111	CONTRACTUAL SERVICES	95,000.00	95,000.00	56,510.74	56,510.74	38,489.26	40.52 %
	Category: 504 - Contract Services Total:	95,000.00	95,000.00	56,510.74	56,510.74	38,489.26	40.52 %
	Department: 111 - FINANCE Total:	95,000.00	95,000.00	56,510.74	56,510.74	38,489.26	40.52 %
	Department: 113 - COUNCIL						
	Category: 504 - Contract Services						
215-54991-113	GRANT EXPENSE	2,576,234.00	2,576,234.00	0.00	0.00	2,576,234.00	100.00 %
	Category: 504 - Contract Services Total:	2,576,234.00	2,576,234.00	0.00	0.00	2,576,234.00	100.00 %
	Department: 113 - COUNCIL Total:	2,576,234.00	2,576,234.00	0.00	0.00	2,576,234.00	100.00 %
	Department: 141 - FIRE						
	Category: 450 - Contributions & Donations						
215-44413-141	DONATIONS/GIFTS	0.00	0.00	0.00	200.00	200.00	0.00 %
	Category: 450 - Contributions & Donations Total:	0.00	0.00	0.00	200.00	200.00	0.00 %
	Department: 141 - FIRE Total:	0.00	0.00	0.00	200.00	200.00	0.00 %
	Department: 142 - POLICE						
	Category: 412 - Intergovernmental						
215-43105-142	GRANT	0.00	0.00	5,935.01	5,935.01	5,935.01	0.00 %
	Category: 412 - Intergovernmental Total:	0.00	0.00	5,935.01	5,935.01	5,935.01	0.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Category: 450 - Contributions & Donations						
215-44413-142 DONATIONS/GIFTS	0.00	0.00	4,000.00	4,000.00	4,000.00	0.00 %
Category: 450 - Contributions & Donations Total:	0.00	0.00	4,000.00	4,000.00	4,000.00	0.00 %
Category: 503 - Supplies						
215-52111-142 DEPARTMENT SUPPLIES	0.00	0.00	140.95	2,550.32	-2,550.32	0.00 %
Category: 503 - Supplies Total:	0.00	0.00	140.95	2,550.32	-2,550.32	0.00 %
Category: 504 - Contract Services						
215-53711-142 SCHOOL & CONFERENCE	0.00	0.00	27.00	27.00	-27.00	0.00 %
Category: 504 - Contract Services Total:	0.00	0.00	27.00	27.00	-27.00	0.00 %
Department: 142 - POLICE Surplus (Deficit):	0.00	0.00	9,767.06	7,357.69	7,357.69	0.00 %
Department: 171 - PARKS						
Category: 550 - Capital Outlay						
215-54311-171 STRUCTURES	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %
Category: 550 - Capital Outlay Total:	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %
Department: 171 - PARKS Total:	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %
Fund: 215 - SPECIAL PROJECTS Surplus (Deficit):	-2,771,234.00	-2,771,234.00	-46,743.68	-48,953.05	2,722,280.95	98.23 %
Fund: 216 - BUSINESS IMPROVEMENT						
Department: 121 - DEVELOPMENT SERVICES						
Category: 550 - Capital Outlay						
216-54311-121 STRUCTURES	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00 %
Category: 550 - Capital Outlay Total:	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00 %
Department: 121 - DEVELOPMENT SERVICES Total:	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00 %
Department: 171 - PARKS						
Category: 500 - Personnel						
216-51111-171 REGULAR SALARIES	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Category: 500 - Personnel Total:	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Category: 503 - Supplies						
216-52111-171 DEPARTMENT SUPPLIES	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Category: 503 - Supplies Total:	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Category: 504 - Contract Services						
216-53111-171 CONTRACTUAL SERVICES	54,000.00	54,000.00	3,480.00	3,480.00	50,520.00	93.56 %
Category: 504 - Contract Services Total:	54,000.00	54,000.00	3,480.00	3,480.00	50,520.00	93.56 %
Department: 171 - PARKS Total:	72,000.00	72,000.00	3,480.00	3,480.00	68,520.00	95.17 %
Department: 212 - TRANSPORTATION						
Category: 500 - Personnel						
216-51111-212 REGULAR SALARIES	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Category: 500 - Personnel Total:	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Category: 504 - Contract Services						
216-53111-212 CONTRACTUAL SERVICES	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Category: 504 - Contract Services Total:	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Department: 212 - TRANSPORTATION Total:	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00 %
Fund: 216 - BUSINESS IMPROVEMENT Total:	236,000.00	236,000.00	3,480.00	3,480.00	232,520.00	98.53 %
Fund: 218 - PUBLIC SAFETY						
Department: 141 - FIRE						
Category: 503 - Supplies						
218-52111-141 DEPARTMENT SUPPLIES	22,000.00	22,000.00	0.00	2,516.00	19,484.00	88.56 %
Category: 503 - Supplies Total:	22,000.00	22,000.00	0.00	2,516.00	19,484.00	88.56 %
Category: 504 - Contract Services						
218-53111-141 CONTRACTUAL SERVICES	31,644.95	31,644.95	0.00	0.00	31,644.95	100.00 %
Category: 504 - Contract Services Total:	31,644.95	31,644.95	0.00	0.00	31,644.95	100.00 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Category: 550 - Capital Outlay						
218-54411-141 EQUIPMENT	50,000.00	50,000.00	0.00	39,003.87	10,996.13	21.99 %
Category: 550 - Capital Outlay Total:	50,000.00	50,000.00	0.00	39,003.87	10,996.13	21.99 %
Department: 141 - FIRE Total:	103,644.95	103,644.95	0.00	41,519.87	62,125.08	59.94 %
Department: 142 - POLICE						
Category: 412 - Intergovernmental						
218-43105-142 GRANT	0.00	0.00	1,125.00	1,125.00	1,125.00	0.00 %
Category: 412 - Intergovernmental Total:	0.00	0.00	1,125.00	1,125.00	1,125.00	0.00 %
Category: 503 - Supplies						
218-52111-142 DEPARTMENT SUPPLIES	77,000.00	77,000.00	1,550.00	8,434.00	68,566.00	89.05 %
Category: 503 - Supplies Total:	77,000.00	77,000.00	1,550.00	8,434.00	68,566.00	89.05 %
Category: 504 - Contract Services						
218-53111-142 CONTRACTUAL SERVICES	78,169.00	78,169.00	0.00	0.00	78,169.00	100.00 %
Category: 504 - Contract Services Total:	78,169.00	78,169.00	0.00	0.00	78,169.00	100.00 %
Category: 550 - Capital Outlay						
218-54411-142 EQUIPMENT	133,000.00	133,000.00	0.00	0.00	133,000.00	100.00 %
Category: 550 - Capital Outlay Total:	133,000.00	133,000.00	0.00	0.00	133,000.00	100.00 %
Category: 570 - Other Financing Uses						
218-58111-142 CONTINGENCY	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00 %
Category: 570 - Other Financing Uses Total:	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00 %
Department: 142 - POLICE Surplus (Deficit):	-438,169.00	-438,169.00	-425.00	-7,309.00	430,860.00	98.33 %
Fund: 218 - PUBLIC SAFETY Surplus (Deficit):	-541,813.95	-541,813.95	-425.00	-48,828.87	492,985.08	90.99 %
Fund: 219 - INDUSTRIAL SITES						
Department: 111 - FINANCE						
Category: 504 - Contract Services						
219-53111-111 CONTRACTUAL SERVICES	500.00	500.00	0.00	0.00	500.00	100.00 %
Category: 504 - Contract Services Total:	500.00	500.00	0.00	0.00	500.00	100.00 %
Department: 111 - FINANCE Total:	500.00	500.00	0.00	0.00	500.00	100.00 %
Fund: 219 - INDUSTRIAL SITES Total:	500.00	500.00	0.00	0.00	500.00	100.00 %
Fund: 223 - KENO						
Department: 113 - COUNCIL						
Category: 504 - Contract Services						
223-53752-113 COMMUNITY BETTERMENT	100,000.00	100,000.00	0.00	7,252.00	92,748.00	92.75 %
Category: 504 - Contract Services Total:	100,000.00	100,000.00	0.00	7,252.00	92,748.00	92.75 %
Department: 113 - COUNCIL Total:	100,000.00	100,000.00	0.00	7,252.00	92,748.00	92.75 %
Fund: 223 - KENO Total:	100,000.00	100,000.00	0.00	7,252.00	92,748.00	92.75 %
Fund: 224 - ECONOMIC DEVELOPMENT						
Department: 111 - FINANCE						
Category: 504 - Contract Services						
224-53311-111 AUDIT	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Category: 504 - Contract Services Total:	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Department: 111 - FINANCE Total:	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Department: 113 - COUNCIL						
Category: 500 - Personnel						
224-51111-113 REGULAR SALARIES	99,882.00	99,882.00	6,149.48	19,222.52	80,659.48	80.75 %
224-51211-113 SOCIAL SECURITY	7,641.00	7,641.00	454.94	1,424.05	6,216.95	81.36 %
224-51221-113 RETIREMENT	3,971.00	3,971.00	379.16	1,183.92	2,787.08	70.19 %
224-51231-113 HEALTH INSURANCE	23,080.00	23,080.00	1,678.90	5,036.70	18,043.30	78.18 %
224-51241-113 LIFE INSURANCE	130.00	130.00	8.43	25.29	104.71	80.55 %
224-51261-113 WORKERS COMPENSATION	204.00	204.00	0.00	94.64	109.36	53.61 %
Category: 500 - Personnel Total:	134,908.00	134,908.00	8,670.91	26,987.12	107,920.88	80.00 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Category: 503 - Supplies						
224-52111-113	DEPARTMENT SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00 100.00 %
224-52511-113	GASOLINE	250.00	250.00	0.00	0.00	250.00 100.00 %
	Category: 503 - Supplies Total:	5,250.00	5,250.00	0.00	0.00	5,250.00 100.00 %
Category: 504 - Contract Services						
224-53561-113	PHONE & INTERNET	2,000.00	2,000.00	0.47	106.68	1,893.32 94.67 %
224-53711-113	SCHOOL & CONFERENCE	10,000.00	10,000.00	921.38	841.38	9,158.62 91.59 %
	Category: 504 - Contract Services Total:	12,000.00	12,000.00	921.85	948.06	11,051.94 92.10 %
	Department: 113 - COUNCIL Total:	152,158.00	152,158.00	9,592.76	27,935.18	124,222.82 81.64 %
Department: 114 - CITY MANAGER						
Category: 503 - Supplies						
224-52211-114	PUBLICATIONS	500.00	500.00	0.00	17.58	482.42 96.48 %
224-52311-114	MEMBERSHIPS	1,000.00	1,000.00	0.00	200.00	800.00 80.00 %
	Category: 503 - Supplies Total:	1,500.00	1,500.00	0.00	217.58	1,282.42 85.49 %
Category: 504 - Contract Services						
224-53111-114	CONTRACTUAL SERVICES	150,000.00	150,000.00	1,350.00	3,297.00	146,703.00 97.80 %
224-59111-114	ECONOMIC DEVELOPMENT	2,831,285.00	2,831,285.00	0.00	0.00	2,831,285.00 100.00 %
	Category: 504 - Contract Services Total:	2,981,285.00	2,981,285.00	1,350.00	3,297.00	2,977,988.00 99.89 %
	Department: 114 - CITY MANAGER Total:	2,982,785.00	2,982,785.00	1,350.00	3,514.58	2,979,270.42 99.88 %
	Fund: 224 - ECONOMIC DEVELOPMENT Total:	3,140,943.00	3,140,943.00	10,942.76	31,449.76	3,109,493.24 99.00 %
Fund: 225 - MUTUAL FIRE						
Department: 141 - FIRE						
Category: 470 - Miscellaneous Revenues						
225-49111-141	MISCELLANEOUS	105,000.00	105,000.00	0.00	0.00	-105,000.00 100.00 %
	Category: 470 - Miscellaneous Revenues Total:	105,000.00	105,000.00	0.00	0.00	-105,000.00 100.00 %
Category: 503 - Supplies						
225-52111-141	DEPARTMENT SUPPLIES	87,000.00	87,000.00	2,419.02	2,419.02	84,580.98 97.22 %
	Category: 503 - Supplies Total:	87,000.00	87,000.00	2,419.02	2,419.02	84,580.98 97.22 %
Category: 550 - Capital Outlay						
225-54411-141	EQUIPMENT	225,000.00	225,000.00	130,425.00	144,149.00	80,851.00 35.93 %
	Category: 550 - Capital Outlay Total:	225,000.00	225,000.00	130,425.00	144,149.00	80,851.00 35.93 %
Category: 570 - Other Financing Uses						
225-58111-141	CONTINGENCY	100,000.00	100,000.00	0.00	0.00	100,000.00 100.00 %
	Category: 570 - Other Financing Uses Total:	100,000.00	100,000.00	0.00	0.00	100,000.00 100.00 %
	Department: 141 - FIRE Surplus (Deficit):	-307,000.00	-307,000.00	-132,844.02	-146,568.02	160,431.98 52.26 %
	Fund: 225 - MUTUAL FIRE Surplus (Deficit):	-307,000.00	-307,000.00	-132,844.02	-146,568.02	160,431.98 52.26 %
Fund: 311 - DEBT SERVICE						
Department: 111 - FINANCE						
Category: 400 - Taxes						
311-41111-111	PROPERTY TAX-GENERAL	0.00	0.00	89.20	89.20	89.20 0.00 %
	Category: 400 - Taxes Total:	0.00	0.00	89.20	89.20	89.20 0.00 %
Category: 504 - Contract Services						
311-53152-111	BOND ISSUANCE COSTS	21,000.00	21,000.00	2,635.00	15,004.00	5,996.00 28.55 %
311-53195-111	ADMIN COSTS & FEES	5,000.00	5,000.00	0.00	0.00	5,000.00 100.00 %
	Category: 504 - Contract Services Total:	26,000.00	26,000.00	2,635.00	15,004.00	10,996.00 42.29 %
Category: 550 - Capital Outlay						
311-54311-111	STRUCTURES	2,087,617.50	2,087,617.50	166,537.93	344,164.78	1,743,452.72 83.51 %
	Category: 550 - Capital Outlay Total:	2,087,617.50	2,087,617.50	166,537.93	344,164.78	1,743,452.72 83.51 %
Category: 560 - Debt Service						
311-57110-111	DEBT SERVICE-PRINCIPAL	1,245,000.00	1,245,000.00	0.00	1,240,000.00	5,000.00 0.40 %
311-57115-111	DEBT SERVICE-INTEREST	9,259.69	9,259.69	0.00	23,681.29	-14,421.60 -155.75 %
	Category: 560 - Debt Service Total:	1,254,259.69	1,254,259.69	0.00	1,263,681.29	-9,421.60 -0.75 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Category: 570 - Other Financing Uses						
311-58111-111 CONTINGENCY	2,000,000.00	2,000,000.00	0.00	0.00	2,000,000.00	100.00 %
Category: 570 - Other Financing Uses Total:	2,000,000.00	2,000,000.00	0.00	0.00	2,000,000.00	100.00 %
Department: 111 - FINANCE Surplus (Deficit):	-5,367,877.19	-5,367,877.19	-169,083.73	-1,622,760.87	3,745,116.32	69.77 %
Fund: 311 - DEBT SERVICE Surplus (Deficit):	-5,367,877.19	-5,367,877.19	-169,083.73	-1,622,760.87	3,745,116.32	69.77 %
Fund: 321 - CRA						
Department: 111 - FINANCE						
Category: 400 - Taxes						
321-41111-111 TIF PROPERTY TAX	570,814.00	570,814.00	0.00	6,443.59	-564,370.41	98.87 %
Category: 400 - Taxes Total:	570,814.00	570,814.00	0.00	6,443.59	-564,370.41	98.87 %
Category: 460 - Investment Income						
321-47111-111 INTEREST EARNINGS	1,000.00	1,000.00	664.38	1,986.42	986.42	198.64 %
Category: 460 - Investment Income Total:	1,000.00	1,000.00	664.38	1,986.42	986.42	98.64 %
Category: 470 - Miscellaneous Revenues						
321-48215-111 PROGRAM INCOME	0.00	0.00	0.00	250.00	250.00	0.00 %
Category: 470 - Miscellaneous Revenues Total:	0.00	0.00	0.00	250.00	250.00	0.00 %
Category: 504 - Contract Services						
321-53111-111 CONTRACTUAL SERVICES	40,000.00	40,000.00	507.50	1,697.50	38,302.50	95.76 %
Category: 504 - Contract Services Total:	40,000.00	40,000.00	507.50	1,697.50	38,302.50	95.76 %
Category: 560 - Debt Service						
321-57221-111 TIF PASS THRU - PRINCIPAL	195,712.00	195,712.00	0.00	0.00	195,712.00	100.00 %
321-57222-111 TIF PASS THRU - INTEREST	375,102.00	375,102.00	0.00	0.00	375,102.00	100.00 %
Category: 560 - Debt Service Total:	570,814.00	570,814.00	0.00	0.00	570,814.00	100.00 %
Category: 570 - Other Financing Uses						
321-57311-111 LOAN/BOND EXPENSE	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00 %
Category: 570 - Other Financing Uses Total:	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00 %
Department: 111 - FINANCE Surplus (Deficit):	-189,000.00	-189,000.00	156.88	6,982.51	195,982.51	103.69 %
Fund: 321 - CRA Surplus (Deficit):	-189,000.00	-189,000.00	156.88	6,982.51	195,982.51	103.69 %
Fund: 411 - CDBG						
Department: 411 - COMMUNITY DEVELOPMENT						
Category: 412 - Intergovernmental						
411-43151-411 CDBG GRANT GENERAL	418,500.00	418,500.00	114,121.88	169,766.70	-248,733.30	59.43 %
Category: 412 - Intergovernmental Total:	418,500.00	418,500.00	114,121.88	169,766.70	-248,733.30	59.43 %
Category: 504 - Contract Services						
411-54991-411 GRANT EXPENSE	402,500.00	402,500.00	57,931.83	238,847.84	163,652.16	40.66 %
Category: 504 - Contract Services Total:	402,500.00	402,500.00	57,931.83	238,847.84	163,652.16	40.66 %
Department: 411 - COMMUNITY DEVELOPMENT Surplus (Deficit):	16,000.00	16,000.00	56,190.05	-69,081.14	-85,081.14	531.76 %
Fund: 411 - CDBG Surplus (Deficit):	16,000.00	16,000.00	56,190.05	-69,081.14	-85,081.14	531.76 %
Fund: 511 - CAPITAL PROJECTS FUND						
Department: 111 - FINANCE						
Category: 400 - Taxes						
511-41111-111 PROPERTY TAX-GENERAL	1,055,441.00	1,055,441.00	4,202.22	48,088.81	-1,007,352.19	95.44 %
511-41130-111 STATE PROP. TAX CREDIT	0.00	0.00	11,772.61	24,140.67	24,140.67	0.00 %
511-41141-111 MOTOR VEHICLE TAXES	110,000.00	110,000.00	0.00	14,303.06	-95,696.94	87.00 %
Category: 400 - Taxes Total:	1,165,441.00	1,165,441.00	15,974.83	86,532.54	-1,078,908.46	92.58 %
Category: 460 - Investment Income						
511-47111-111 INTEREST EARNINGS	5,000.00	5,000.00	3,510.34	10,234.66	5,234.66	204.69 %
Category: 460 - Investment Income Total:	5,000.00	5,000.00	3,510.34	10,234.66	5,234.66	104.69 %
Department: 111 - FINANCE Total:	1,170,441.00	1,170,441.00	19,485.17	96,767.20	-1,073,673.80	91.73 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 141 - FIRE						
Category: 550 - Capital Outlay						
511-54311-141	STRUCTURES	75,000.00	75,000.00	0.00	0.00	75,000.00 100.00 %
	Category: 550 - Capital Outlay Total:	75,000.00	75,000.00	0.00	0.00	75,000.00 100.00 %
	Department: 141 - FIRE Total:	75,000.00	75,000.00	0.00	0.00	75,000.00 100.00 %
Department: 142 - POLICE						
Category: 550 - Capital Outlay						
511-54311-142	STRUCTURES	75,000.00	75,000.00	0.00	0.00	75,000.00 100.00 %
	Category: 550 - Capital Outlay Total:	75,000.00	75,000.00	0.00	0.00	75,000.00 100.00 %
	Department: 142 - POLICE Total:	75,000.00	75,000.00	0.00	0.00	75,000.00 100.00 %
Department: 151 - LIBRARY						
Category: 550 - Capital Outlay						
511-54411-151	EQUIPMENT	50,000.00	50,000.00	0.00	4,588.36	45,411.64 90.82 %
	Category: 550 - Capital Outlay Total:	50,000.00	50,000.00	0.00	4,588.36	45,411.64 90.82 %
	Department: 151 - LIBRARY Total:	50,000.00	50,000.00	0.00	4,588.36	45,411.64 90.82 %
Department: 171 - PARKS						
Category: 550 - Capital Outlay						
511-54411-171	EQUIPMENT	236,000.00	236,000.00	0.00	0.00	236,000.00 100.00 %
	Category: 550 - Capital Outlay Total:	236,000.00	236,000.00	0.00	0.00	236,000.00 100.00 %
	Department: 171 - PARKS Total:	236,000.00	236,000.00	0.00	0.00	236,000.00 100.00 %
Department: 213 - CEMETERY						
Category: 550 - Capital Outlay						
511-54311-213	STRUCTURES	250,000.00	250,000.00	0.00	0.00	250,000.00 100.00 %
	Category: 550 - Capital Outlay Total:	250,000.00	250,000.00	0.00	0.00	250,000.00 100.00 %
	Department: 213 - CEMETERY Total:	250,000.00	250,000.00	0.00	0.00	250,000.00 100.00 %
	Fund: 511 - CAPITAL PROJECTS FUND Surplus (Deficit):	484,441.00	484,441.00	19,485.17	92,178.84	-392,262.16 80.97 %
Fund: 621 - ENVIRONMENTAL SERVICES						
Department: 111 - FINANCE						
Category: 500 - Personnel						
621-51111-111	REGULAR SALARIES	89,147.09	89,147.09	7,349.68	18,833.53	70,313.56 78.87 %
621-51211-111	SOCIAL SECURITY	6,819.75	6,819.75	530.47	1,350.59	5,469.16 80.20 %
621-51221-111	RETIREMENT	4,566.32	4,566.32	226.49	679.42	3,886.90 85.12 %
621-51231-111	HEALTH INSURANCE	21,515.70	21,515.70	2,277.07	6,219.90	15,295.80 71.09 %
621-51241-111	LIFE INSURANCE	121.00	121.00	11.48	30.32	90.68 74.94 %
	Category: 500 - Personnel Total:	122,169.86	122,169.86	10,395.19	27,113.76	95,056.10 77.81 %
	Department: 111 - FINANCE Total:	122,169.86	122,169.86	10,395.19	27,113.76	95,056.10 77.81 %
Department: 112 - PERSONNEL						
Category: 500 - Personnel						
621-51111-112	REGULAR SALARIES	33,256.26	33,256.26	1,765.32	5,435.96	27,820.30 83.65 %
621-51211-112	SOCIAL SECURITY	2,635.47	2,635.47	133.60	411.51	2,223.96 84.39 %
621-51221-112	RETIREMENT	1,694.31	1,694.31	105.92	326.16	1,368.15 80.75 %
621-51231-112	HEALTH INSURANCE	9,779.87	9,779.87	407.50	1,222.50	8,557.37 87.50 %
621-51241-112	LIFE INSURANCE	55.00	55.00	2.05	6.15	48.85 88.82 %
	Category: 500 - Personnel Total:	47,420.91	47,420.91	2,414.39	7,402.28	40,018.63 84.39 %
	Department: 112 - PERSONNEL Total:	47,420.91	47,420.91	2,414.39	7,402.28	40,018.63 84.39 %
Department: 114 - CITY MANAGER						
Category: 500 - Personnel						
621-51111-114	REGULAR SALARIES	23,369.74	23,369.74	1,700.66	5,101.98	18,267.76 78.17 %
621-51211-114	SOCIAL SECURITY	1,787.79	1,787.79	123.61	370.83	1,416.96 79.26 %
621-51221-114	RETIREMENT	2,804.37	2,804.37	153.07	459.21	2,345.16 83.63 %
621-51231-114	HEALTH INSURANCE	2,933.96	2,933.96	244.50	733.50	2,200.46 75.00 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
621-51241-114 LIFE INSURANCE	17.00	17.00	1.23	3.69	13.31	78.29 %
Category: 500 - Personnel Total:	30,912.86	30,912.86	2,223.07	6,669.21	24,243.65	78.43 %
Department: 114 - CITY MANAGER Total:	30,912.86	30,912.86	2,223.07	6,669.21	24,243.65	78.43 %
Department: 115 - CITY CLERK						
Category: 500 - Personnel						
621-51111-115 REGULAR SALARIES	20,909.52	20,909.52	1,601.20	4,765.48	16,144.04	77.21 %
621-51211-115 SOCIAL SECURITY	1,599.58	1,599.58	117.72	350.24	1,249.34	78.10 %
621-51221-115 RETIREMENT	1,254.57	1,254.57	96.08	285.96	968.61	77.21 %
621-51231-115 HEALTH INSURANCE	4,889.93	4,889.93	407.50	1,222.50	3,667.43	75.00 %
621-51241-115 LIFE INSURANCE	28.00	28.00	2.05	6.15	21.85	78.04 %
Category: 500 - Personnel Total:	28,681.60	28,681.60	2,224.55	6,630.33	22,051.27	76.88 %
Department: 115 - CITY CLERK Total:	28,681.60	28,681.60	2,224.55	6,630.33	22,051.27	76.88 %
Department: 212 - TRANSPORTATION						
Category: 500 - Personnel						
621-51111-212 REGULAR SALARIES	36,226.28	36,226.28	2,153.26	6,459.78	29,766.50	82.17 %
621-51211-212 SOCIAL SECURITY	2,771.31	2,771.31	152.59	461.10	2,310.21	83.36 %
621-51221-212 RETIREMENT	2,173.58	2,173.58	129.22	390.26	1,783.32	82.05 %
621-51231-212 HEALTH INSURANCE	4,889.93	4,889.93	407.50	1,222.50	3,667.43	75.00 %
621-51241-212 LIFE INSURANCE	28.00	28.00	2.05	6.15	21.85	78.04 %
Category: 500 - Personnel Total:	46,089.10	46,089.10	2,844.62	8,539.79	37,549.31	81.47 %
Department: 212 - TRANSPORTATION Total:	46,089.10	46,089.10	2,844.62	8,539.79	37,549.31	81.47 %
Department: 621 - ENVIRONMENTAL SERVICES						
Category: 420 - Charges for Services						
621-46111-621 SALES & SERVICE	3,354,288.81	3,354,288.81	280,995.41	844,578.86	-2,509,709.95	74.82 %
621-46211-621 COMPACTR/DUMSPTR LEASE	10,000.00	10,000.00	1,278.90	4,445.70	-5,554.30	55.54 %
621-46321-621 RECYCLING SERVICE CHARG	50,000.00	50,000.00	5,202.40	15,343.47	-34,656.53	69.31 %
621-46322-621 SALE OF RECYCL MATERIAL	10,000.00	10,000.00	1,252.30	2,834.72	-7,165.28	71.65 %
Category: 420 - Charges for Services Total:	3,424,288.81	3,424,288.81	288,729.01	867,202.75	-2,557,086.06	74.67 %
Category: 500 - Personnel						
621-51111-621 REGULAR SALARIES	792,275.04	792,275.04	61,182.92	181,635.82	610,639.22	77.07 %
621-51121-621 OVERTIME SALARIES	0.00	0.00	0.00	493.70	-493.70	0.00 %
621-51131-621 PART-TIME SALARIES	17,974.32	17,974.32	0.00	0.00	17,974.32	100.00 %
621-51211-621 SOCIAL SECURITY	61,984.08	61,984.08	4,386.91	13,081.10	48,902.98	78.90 %
621-51221-621 RETIREMENT	40,636.56	40,636.56	3,298.32	9,809.82	30,826.74	75.86 %
621-51231-621 HEALTH INSURANCE	264,056.36	264,056.36	21,945.02	65,835.12	198,221.24	75.07 %
621-51241-621 LIFE INSURANCE	1,485.00	1,485.00	110.58	331.74	1,153.26	77.66 %
621-51261-621 WORKERS COMPENSATION	29,452.28	29,452.28	0.00	25,330.32	4,121.96	14.00 %
Category: 500 - Personnel Total:	1,207,863.64	1,207,863.64	90,923.75	296,517.62	911,346.02	75.45 %
Category: 503 - Supplies						
621-52111-621 DEPARTMENT SUPPLIES	135,000.00	135,000.00	1,552.81	12,141.59	122,858.41	91.01 %
621-52181-621 UNIFORMS & CLOTHING	3,900.00	3,900.00	252.70	252.70	3,647.30	93.52 %
621-52511-621 GASOLINE	3,750.00	3,750.00	189.84	381.67	3,368.33	89.82 %
621-52521-621 OTHER FUEL	162,800.00	162,800.00	7,739.23	18,767.71	144,032.29	88.47 %
Category: 503 - Supplies Total:	305,450.00	305,450.00	9,734.58	31,543.67	273,906.33	89.67 %
Category: 504 - Contract Services						
621-53111-621 CONTRACTUAL SERVICES	78,500.00	78,500.00	4,993.26	15,916.56	62,583.44	79.72 %
621-53151-621 BANK FEES	25,000.00	25,000.00	2,904.58	8,522.62	16,477.38	65.91 %
621-53161-621 LEGAL PUBLICATIONS	1,000.00	1,000.00	56.40	56.40	943.60	94.36 %
621-53193-621 DISPOSAL FEES	580,000.00	580,000.00	44,445.03	87,773.42	492,226.58	84.87 %
621-53194-621 POST CLOSURE CARE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
621-53211-621 LEGAL FEES	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
621-53311-621 AUDIT	6,500.00	6,500.00	0.00	0.00	6,500.00	100.00 %
621-53421-621 BUILDING MAINTENANCE	8,000.00	8,000.00	1,556.93	1,673.20	6,326.80	79.09 %
621-53431-621 ELECTRICAL MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
621-53441-621 EQUIPMENT MAINTENANCE	55,000.00	55,000.00	368.38	4,015.86	50,984.14	92.70 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
621-53451-621	VEHICLE MAINTENANCE	70,000.00	70,000.00	1,057.15	3,361.35	66,638.65 95.20 %
621-53511-621	ELECTRICITY	12,000.00	12,000.00	689.99	1,689.01	10,310.99 85.92 %
621-53521-621	HEATING FUEL	9,000.00	9,000.00	449.19	570.32	8,429.68 93.66 %
621-53561-621	PHONE & INTERNET	4,800.00	4,800.00	84.18	418.25	4,381.75 91.29 %
621-53711-621	SCHOOL & CONFERENCE	2,000.00	2,000.00	0.00	0.00	2,000.00 100.00 %
621-53821-621	PROP & EQUIP INSURANCE	33,112.00	33,112.00	0.00	37,715.65	-4,603.65 -13.90 %
621-53831-621	LIABILITY INSURANCE	13,624.00	13,624.00	0.00	15,283.72	-1,659.72 -12.18 %
621-53841-621	VEHICLE INSURANCE	32,596.00	32,596.00	0.00	28,934.24	3,661.76 11.23 %
621-59211-621	LICENSES/PERMITS	1,050.00	1,050.00	0.00	0.00	1,050.00 100.00 %
621-59611-621	BAD DEBT EXPENSE	15,000.00	15,000.00	1,306.83	5,433.94	9,566.06 63.77 %
Category: 504 - Contract Services Total:		959,182.00	959,182.00	57,911.92	211,364.54	747,817.46 77.96 %
Category: 550 - Capital Outlay						
621-54311-621	STRUCTURES	400,000.00	400,000.00	0.00	0.00	400,000.00 100.00 %
621-54411-621	EQUIPMENT	805,000.00	805,000.00	0.00	252,500.00	552,500.00 68.63 %
Category: 550 - Capital Outlay Total:		1,205,000.00	1,205,000.00	0.00	252,500.00	952,500.00 79.05 %
Category: 570 - Other Financing Uses						
621-58111-621	CONTINGENCY	200,000.00	200,000.00	0.00	0.00	200,000.00 100.00 %
Category: 570 - Other Financing Uses Total:		200,000.00	200,000.00	0.00	0.00	200,000.00 100.00 %
Department: 621 - ENVIRONMENTAL SERVICES Surplus (Deficit):		-453,206.83	-453,206.83	130,158.76	75,276.92	528,483.75 116.61 %
Fund: 621 - ENVIRONMENTAL SERVICES Surplus (Deficit):		-728,481.16	-728,481.16	110,056.94	18,921.55	747,402.71 102.60 %
Fund: 631 - WASTEWATER						
Department: 111 - FINANCE						
Category: 500 - Personnel						
631-51111-111	REGULAR SALARIES	89,147.00	89,147.00	7,349.68	18,833.53	70,313.47 78.87 %
631-51211-111	SOCIAL SECURITY	6,819.75	6,819.75	530.47	1,350.59	5,469.16 80.20 %
631-51221-111	RETIREMENT	4,566.32	4,566.32	226.49	679.42	3,886.90 85.12 %
631-51231-111	HEALTH INSURANCE	21,515.70	21,515.70	2,277.07	6,219.90	15,295.80 71.09 %
631-51241-111	LIFE INSURANCE	121.00	121.00	11.48	30.32	90.68 74.94 %
Category: 500 - Personnel Total:		122,169.77	122,169.77	10,395.19	27,113.76	95,056.01 77.81 %
Department: 111 - FINANCE Total:		122,169.77	122,169.77	10,395.19	27,113.76	95,056.01 77.81 %
Department: 112 - PERSONNEL						
Category: 500 - Personnel						
631-51111-112	REGULAR SALARIES	33,256.00	33,256.00	1,765.32	5,435.96	27,820.04 83.65 %
631-51211-112	SOCIAL SECURITY	2,635.47	2,635.47	133.60	411.51	2,223.96 84.39 %
631-51221-112	RETIREMENT	1,694.31	1,694.31	105.92	326.16	1,368.15 80.75 %
631-51231-112	HEALTH INSURANCE	9,779.87	9,779.87	407.50	1,222.50	8,557.37 87.50 %
631-51241-112	LIFE INSURANCE	55.00	55.00	2.05	6.15	48.85 88.82 %
Category: 500 - Personnel Total:		47,420.65	47,420.65	2,414.39	7,402.28	40,018.37 84.39 %
Department: 112 - PERSONNEL Total:		47,420.65	47,420.65	2,414.39	7,402.28	40,018.37 84.39 %
Department: 114 - CITY MANAGER						
Category: 500 - Personnel						
631-51111-114	REGULAR SALARIES	23,370.00	23,370.00	1,700.66	5,101.98	18,268.02 78.17 %
631-51211-114	SOCIAL SECURITY	1,787.79	1,787.79	123.61	370.83	1,416.96 79.26 %
631-51221-114	RETIREMENT	2,804.37	2,804.37	153.07	459.21	2,345.16 83.63 %
631-51231-114	HEALTH INSURANCE	2,933.96	2,933.96	244.50	733.50	2,200.46 75.00 %
631-51241-114	LIFE INSURANCE	17.00	17.00	1.23	3.69	13.31 78.29 %
Category: 500 - Personnel Total:		30,913.12	30,913.12	2,223.07	6,669.21	24,243.91 78.43 %
Department: 114 - CITY MANAGER Total:		30,913.12	30,913.12	2,223.07	6,669.21	24,243.91 78.43 %
Department: 115 - CITY CLERK						
Category: 500 - Personnel						
631-51111-115	REGULAR SALARIES	20,910.00	20,910.00	1,601.20	4,765.48	16,144.52 77.21 %
631-51211-115	SOCIAL SECURITY	1,599.58	1,599.58	117.72	350.24	1,249.34 78.10 %
631-51221-115	RETIREMENT	1,254.57	1,254.57	96.08	285.96	968.61 77.21 %
631-51231-115	HEALTH INSURANCE	4,889.93	4,889.93	407.50	1,222.50	3,667.43 75.00 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
631-51241-115 LIFE INSURANCE	28.00	28.00	2.05	6.15	21.85	78.04 %
Category: 500 - Personnel Total:	28,682.08	28,682.08	2,224.55	6,630.33	22,051.75	76.88 %
Department: 115 - CITY CLERK Total:	28,682.08	28,682.08	2,224.55	6,630.33	22,051.75	76.88 %
Department: 121 - DEVELOPMENT SERVICES						
Category: 500 - Personnel						
631-51111-121 REGULAR SALARIES	11,720.00	11,720.00	871.40	2,614.20	9,105.80	77.69 %
631-51211-121 SOCIAL SECURITY	896.64	896.64	53.86	161.58	735.06	81.98 %
631-51221-121 RETIREMENT	703.25	703.25	52.28	156.84	546.41	77.70 %
631-51231-121 HEALTH INSURANCE	2,933.96	2,933.96	244.50	733.50	2,200.46	75.00 %
631-51241-121 LIFE INSURANCE	17.00	17.00	1.23	3.69	13.31	78.29 %
Category: 500 - Personnel Total:	16,270.85	16,270.85	1,223.27	3,669.81	12,601.04	77.45 %
Department: 121 - DEVELOPMENT SERVICES Total:	16,270.85	16,270.85	1,223.27	3,669.81	12,601.04	77.45 %
Department: 212 - TRANSPORTATION						
Category: 500 - Personnel						
631-51111-212 REGULAR SALARIES	36,226.00	36,226.00	2,153.26	6,459.78	29,766.22	82.17 %
631-51211-212 SOCIAL SECURITY	2,771.31	2,771.31	152.59	461.10	2,310.21	83.36 %
631-51221-212 RETIREMENT	2,173.58	2,173.58	129.22	390.26	1,783.32	82.05 %
631-51231-212 HEALTH INSURANCE	4,889.93	4,889.93	407.50	1,222.50	3,667.43	75.00 %
631-51241-212 LIFE INSURANCE	28.00	28.00	2.05	6.15	21.85	78.04 %
Category: 500 - Personnel Total:	46,088.82	46,088.82	2,844.62	8,539.79	37,549.03	81.47 %
Department: 212 - TRANSPORTATION Total:	46,088.82	46,088.82	2,844.62	8,539.79	37,549.03	81.47 %
Department: 631 - WASTEWATER						
Category: 420 - Charges for Services						
631-42122-631 CONNECTION CHARGES	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
631-42302-631 PERMITS	100.00	100.00	0.00	420.00	320.00	420.00 %
631-46111-631 SALES & SERVICE	2,858,023.00	2,858,023.00	237,184.57	747,875.58	-2,110,147.42	73.83 %
Category: 420 - Charges for Services Total:	2,859,123.00	2,859,123.00	237,184.57	748,295.58	-2,110,827.42	73.83 %
Category: 500 - Personnel						
631-51111-631 REGULAR SALARIES	645,294.00	645,294.00	49,169.33	147,707.72	497,586.28	77.11 %
631-51121-631 OVERTIME SALARIES	21,000.00	21,000.00	919.36	3,367.11	17,632.89	83.97 %
631-51131-631 PART-TIME SALARIES	17,974.32	17,974.32	0.00	0.00	17,974.32	100.00 %
631-51211-631 SOCIAL SECURITY	52,346.55	52,346.55	3,519.59	10,668.50	41,678.05	79.62 %
631-51221-631 RETIREMENT	36,636.54	36,636.54	2,570.18	7,788.82	28,847.72	78.74 %
631-51231-631 HEALTH INSURANCE	215,157.03	215,157.03	17,890.04	53,670.02	161,487.01	75.06 %
631-51241-631 LIFE INSURANCE	1,210.00	1,210.00	90.10	270.30	939.70	77.66 %
631-51261-631 WORKERS COMPENSATION	12,742.00	12,742.00	0.00	11,421.00	1,321.00	10.37 %
Category: 500 - Personnel Total:	1,002,360.44	1,002,360.44	74,158.60	234,893.47	767,466.97	76.57 %
Category: 503 - Supplies						
631-52111-631 DEPARTMENT SUPPLIES	65,060.00	65,060.00	5,402.95	7,106.40	57,953.60	89.08 %
631-52181-631 UNIFORMS & CLOTHING	5,200.00	5,200.00	622.21	821.96	4,378.04	84.19 %
631-52311-631 MEMBERSHIPS	3,135.00	3,135.00	0.00	0.00	3,135.00	100.00 %
631-52411-631 POSTAGE	4,200.00	4,200.00	646.53	646.53	3,553.47	84.61 %
631-52511-631 GASOLINE	21,750.00	21,750.00	1,032.91	1,643.64	20,106.36	92.44 %
631-52521-631 OTHER FUEL	41,900.00	41,900.00	3,891.07	6,438.83	35,461.17	84.63 %
631-52611-631 CHEMICALS	37,300.00	37,300.00	0.00	0.00	37,300.00	100.00 %
Category: 503 - Supplies Total:	178,545.00	178,545.00	11,595.67	16,657.36	161,887.64	90.67 %
Category: 504 - Contract Services						
631-53111-631 CONTRACTUAL SERVICES	95,015.00	95,015.00	14,507.39	25,219.66	69,795.34	73.46 %
631-53151-631 BANK FEES	24,000.00	24,000.00	2,904.57	8,522.60	15,477.40	64.49 %
631-53161-631 LEGAL PUBLICATIONS	100.00	100.00	0.00	63.61	36.39	36.39 %
631-53211-631 LEGAL FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
631-53311-631 AUDIT	6,500.00	6,500.00	0.00	0.00	6,500.00	100.00 %
631-53421-631 BUILDING MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
631-53431-631 ELECTRICAL MAINTENANCE	11,000.00	11,000.00	6,702.02	11,319.77	-319.77	-2.91 %
631-53441-631 EQUIPMENT MAINTENANCE	142,550.00	142,550.00	1,587.86	8,921.82	133,628.18	93.74 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
631-53451-631	VEHICLE MAINTENANCE	10,050.00	10,050.00	262.32	262.32	9,787.68	97.39 %
631-53461-631	FACILITY REPAIRS	52,500.00	52,500.00	0.00	0.00	52,500.00	100.00 %
631-53466-631	SEWER BACKUP CLAIMS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
631-53511-631	ELECTRICITY	18,800.00	18,800.00	1,486.74	2,391.62	16,408.38	87.28 %
631-53521-631	HEATING FUEL	6,000.00	6,000.00	211.78	211.78	5,788.22	96.47 %
631-53531-631	ELECTRIC POWER	220,500.00	220,500.00	13,399.75	27,572.31	192,927.69	87.50 %
631-53561-631	PHONE & INTERNET	3,870.00	3,870.00	32.75	272.07	3,597.93	92.97 %
631-53571-631	CELLULAR PHONE	1,612.00	1,612.00	42.87	85.74	1,526.26	94.68 %
631-53611-631	RENT-LAND	1,054.00	1,054.00	0.00	344.67	709.33	67.30 %
631-53711-631	SCHOOL & CONFERENCE	5,000.00	5,000.00	0.00	324.90	4,675.10	93.50 %
631-53821-631	PROP & EQUIP INSURANCE	101,291.00	101,291.00	0.00	104,479.42	-3,188.42	-3.15 %
631-53831-631	LIABILITY INSURANCE	16,606.00	16,606.00	0.00	18,000.39	-1,394.39	-8.40 %
631-53841-631	VEHICLE INSURANCE	14,360.00	14,360.00	0.00	10,737.57	3,622.43	25.23 %
631-59211-631	LICENSE/PERMITS	3,145.00	3,145.00	0.00	865.00	2,280.00	72.50 %
631-59611-631	BAD DEBT EXPENSE	15,000.00	15,000.00	1,215.09	4,265.79	10,734.21	71.56 %
Category: 504 - Contract Services Total:		765,953.00	765,953.00	42,353.14	223,861.04	542,091.96	70.77 %
Category: 550 - Capital Outlay							
631-54212-631	ENGINEERING/DESIGN	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %
631-54311-631	STRUCTURES	126,000.00	126,000.00	0.00	0.00	126,000.00	100.00 %
631-54411-631	EQUIPMENT	971,000.00	971,000.00	19,972.10	272,472.10	698,527.90	71.94 %
Category: 550 - Capital Outlay Total:		1,113,000.00	1,113,000.00	19,972.10	272,472.10	840,527.90	75.52 %
Category: 570 - Other Financing Uses							
631-55502-631	TRANSFER TO STORMWATER	50,000.00	50,000.00	0.00	25,000.00	25,000.00	50.00 %
631-55600-631	TRANSFER TO GIS	37,500.00	37,500.00	0.00	12,500.00	25,000.00	66.67 %
631-58111-631	CONTINGENCY	600,000.00	600,000.00	0.00	0.00	600,000.00	100.00 %
Category: 570 - Other Financing Uses Total:		687,500.00	687,500.00	0.00	37,500.00	650,000.00	94.55 %
Department: 631 - WASTEWATER Surplus (Deficit):		-888,235.44	-888,235.44	89,105.06	-37,088.39	851,147.05	95.82 %
Fund: 631 - WASTEWATER Surplus (Deficit):		-1,179,780.73	-1,179,780.73	67,779.97	-97,113.57	1,082,667.16	91.77 %
Fund: 641 - WATER							
Department: 111 - FINANCE							
Category: 500 - Personnel							
641-51111-111	REGULAR SALARIES	89,147.00	89,147.00	7,349.60	18,833.40	70,313.60	78.87 %
641-51211-111	SOCIAL SECURITY	6,819.75	6,819.75	530.40	1,350.25	5,469.50	80.20 %
641-51221-111	RETIREMENT	4,566.32	4,566.32	226.40	679.42	3,886.90	85.12 %
641-51231-111	HEALTH INSURANCE	21,515.70	21,515.70	2,276.78	6,219.14	15,296.56	71.09 %
641-51241-111	LIFE INSURANCE	121.00	121.00	11.40	30.18	90.82	75.06 %
Category: 500 - Personnel Total:		122,169.77	122,169.77	10,394.58	27,112.39	95,057.38	77.81 %
Department: 111 - FINANCE Total:		122,169.77	122,169.77	10,394.58	27,112.39	95,057.38	77.81 %
Department: 112 - PERSONNEL							
Category: 500 - Personnel							
641-51111-112	REGULAR SALARIES	33,256.00	33,256.00	1,765.30	5,435.90	27,820.10	83.65 %
641-51211-112	SOCIAL SECURITY	2,635.47	2,635.47	133.58	411.45	2,224.02	84.39 %
641-51221-112	RETIREMENT	1,694.31	1,694.31	105.92	326.16	1,368.15	80.75 %
641-51231-112	HEALTH INSURANCE	9,779.87	9,779.87	407.50	1,222.50	8,557.37	87.50 %
641-51241-112	LIFE INSURANCE	55.00	55.00	2.04	6.12	48.88	88.87 %
Category: 500 - Personnel Total:		47,420.65	47,420.65	2,414.34	7,402.13	40,018.52	84.39 %
Department: 112 - PERSONNEL Total:		47,420.65	47,420.65	2,414.34	7,402.13	40,018.52	84.39 %
Department: 114 - CITY MANAGER							
Category: 500 - Personnel							
641-51111-114	REGULAR SALARIES	23,370.00	23,370.00	1,700.64	5,101.92	18,268.08	78.17 %
641-51211-114	SOCIAL SECURITY	1,787.79	1,787.79	123.62	370.86	1,416.93	79.26 %
641-51221-114	RETIREMENT	2,804.37	2,804.37	153.04	459.12	2,345.25	83.63 %
641-51231-114	HEALTH INSURANCE	2,933.96	2,933.96	244.48	733.44	2,200.52	75.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
641-51241-114	LIFE INSURANCE	17.00	17.00	1.23	3.69	13.31	78.29 %
	Category: 500 - Personnel Total:	30,913.12	30,913.12	2,223.01	6,669.03	24,244.09	78.43 %
	Department: 114 - CITY MANAGER Total:	30,913.12	30,913.12	2,223.01	6,669.03	24,244.09	78.43 %
Department: 115 - CITY CLERK							
Category: 500 - Personnel							
641-51111-115	REGULAR SALARIES	20,910.00	20,910.00	1,601.18	4,765.41	16,144.59	77.21 %
641-51211-115	SOCIAL SECURITY	1,599.58	1,599.58	117.70	350.19	1,249.39	78.11 %
641-51221-115	RETIREMENT	1,254.57	1,254.57	96.04	285.82	968.75	77.22 %
641-51231-115	HEALTH INSURANCE	4,889.93	4,889.93	407.50	1,222.50	3,667.43	75.00 %
641-51241-115	LIFE INSURANCE	28.00	28.00	2.04	6.12	21.88	78.14 %
	Category: 500 - Personnel Total:	28,682.08	28,682.08	2,224.46	6,630.04	22,052.04	76.88 %
	Department: 115 - CITY CLERK Total:	28,682.08	28,682.08	2,224.46	6,630.04	22,052.04	76.88 %
Department: 121 - DEVELOPMENT SERVICES							
Category: 420 - Charges for Services							
641-42302-121	PERMITS	100.00	100.00	0.00	293.00	193.00	293.00 %
	Category: 420 - Charges for Services Total:	100.00	100.00	0.00	293.00	193.00	193.00 %
Category: 500 - Personnel							
641-51111-121	REGULAR SALARIES	11,720.00	11,720.00	871.40	2,614.20	9,105.80	77.69 %
641-51211-121	SOCIAL SECURITY	896.64	896.64	53.84	161.52	735.12	81.99 %
641-51221-121	RETIREMENT	703.25	703.25	52.28	156.84	546.41	77.70 %
641-51231-121	HEALTH INSURANCE	2,933.96	2,933.96	244.50	733.50	2,200.46	75.00 %
641-51241-121	LIFE INSURANCE	17.00	17.00	1.23	3.69	13.31	78.29 %
	Category: 500 - Personnel Total:	16,270.85	16,270.85	1,223.25	3,669.75	12,601.10	77.45 %
	Department: 121 - DEVELOPMENT SERVICES Surplus (Deficit):	-16,170.85	-16,170.85	-1,223.25	-3,376.75	12,794.10	79.12 %
Department: 212 - TRANSPORTATION							
Category: 500 - Personnel							
641-51111-212	REGULAR SALARIES	36,226.00	36,226.00	2,153.24	6,459.72	29,766.28	82.17 %
641-51211-212	SOCIAL SECURITY	2,771.31	2,771.31	152.53	460.92	2,310.39	83.37 %
641-51221-212	RETIREMENT	2,173.58	2,173.58	129.14	390.06	1,783.52	82.05 %
641-51231-212	HEALTH INSURANCE	4,889.93	4,889.93	407.50	1,222.50	3,667.43	75.00 %
641-51241-212	LIFE INSURANCE	28.00	28.00	2.04	6.12	21.88	78.14 %
	Category: 500 - Personnel Total:	46,088.82	46,088.82	2,844.45	8,539.32	37,549.50	81.47 %
	Department: 212 - TRANSPORTATION Total:	46,088.82	46,088.82	2,844.45	8,539.32	37,549.50	81.47 %
Department: 641 - WATER							
Category: 420 - Charges for Services							
641-46111-641	SALES & SERVICE	2,271,962.00	2,271,962.00	150,812.25	612,449.20	-1,659,512.80	73.04 %
641-46114-641	WATER MAINS	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
641-46115-641	METERS & REMOTES	1,000.00	1,000.00	453.00	453.00	-547.00	54.70 %
	Category: 420 - Charges for Services Total:	2,273,962.00	2,273,962.00	151,265.25	612,902.20	-1,661,059.80	73.05 %
Category: 440 - Rents							
641-46117-641	RENT	42,452.00	42,452.00	3,399.21	10,377.05	-32,074.95	75.56 %
	Category: 440 - Rents Total:	42,452.00	42,452.00	3,399.21	10,377.05	-32,074.95	75.56 %
Category: 470 - Miscellaneous Revenues							
641-46314-641	BAD DEBT COLLECTIONS	5,000.00	5,000.00	496.81	1,897.31	-3,102.69	62.05 %
641-49111-641	MISCELLANEOUS	0.00	0.00	2,141.00	8,057.00	8,057.00	0.00 %
	Category: 470 - Miscellaneous Revenues Total:	5,000.00	5,000.00	2,637.81	9,954.31	4,954.31	99.09 %
Category: 500 - Personnel							
641-51111-641	REGULAR SALARIES	432,724.00	432,724.00	32,984.04	98,490.61	334,233.39	77.24 %
641-51121-641	OVERTIME SALARIES	21,000.00	21,000.00	859.99	2,399.85	18,600.15	88.57 %
641-51211-641	SOCIAL SECURITY	34,709.87	34,709.87	2,431.04	7,279.46	27,430.41	79.03 %
641-51221-641	RETIREMENT	22,544.01	22,544.01	1,582.12	4,732.92	17,811.09	79.01 %
641-51231-641	HEALTH INSURANCE	146,697.98	146,697.98	12,164.94	36,494.86	110,203.12	75.12 %
641-51241-641	LIFE INSURANCE	825.00	825.00	61.40	184.20	640.80	77.67 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
641-51261-641	WORKERS COMPENSATION	12,370.00	12,370.00	0.00	12,478.37	-108.37	-0.88 %
	Category: 500 - Personnel Total:	670,870.86	670,870.86	50,083.53	162,060.27	508,810.59	75.84 %
	Category: 503 - Supplies						
641-52111-641	DEPARTMENT SUPPLIES	140,000.00	140,000.00	1,387.71	8,867.41	131,132.59	93.67 %
641-52116-641	METERS	63,000.00	63,000.00	21,420.72	21,420.72	41,579.28	66.00 %
641-52117-641	SAMPLES	40,179.00	40,179.00	1,088.00	2,105.50	38,073.50	94.76 %
641-52181-641	UNIFORMS & CLOTHING	4,000.00	4,000.00	171.25	1,769.21	2,230.79	55.77 %
641-52311-641	MEMBERSHIPS	2,500.00	2,500.00	0.00	229.00	2,271.00	90.84 %
641-52411-641	POSTAGE	13,500.00	13,500.00	81.99	266.82	13,233.18	98.02 %
641-52511-641	GASOLINE	28,000.00	28,000.00	1,146.11	2,573.51	25,426.49	90.81 %
641-52521-641	OTHER FUEL	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
641-52611-641	CHEMICALS	88,500.00	88,500.00	2,069.17	9,917.92	78,582.08	88.79 %
	Category: 503 - Supplies Total:	383,179.00	383,179.00	27,364.95	47,150.09	336,028.91	87.70 %
	Category: 504 - Contract Services						
641-53111-641	CONTRACTUAL SERVICES	113,888.00	113,888.00	13,662.78	19,604.60	94,283.40	82.79 %
641-53151-641	BANK FEES	24,000.00	24,000.00	2,904.58	8,522.61	15,477.39	64.49 %
641-53161-641	LEGAL PUBLICATIONS	100.00	100.00	0.00	0.00	100.00	100.00 %
641-53211-641	LEGAL FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
641-53311-641	AUDIT	6,500.00	6,500.00	0.00	0.00	6,500.00	100.00 %
641-53421-641	BUILDING MAINTENANCE	2,000.00	2,000.00	0.00	372.76	1,627.24	81.36 %
641-53431-641	ELECTRICAL MAINTENANCE	2,000.00	2,000.00	0.00	319.31	1,680.69	84.03 %
641-53441-641	EQUIPMENT MAINTENANCE	18,500.00	18,500.00	547.30	627.30	17,872.70	96.61 %
641-53451-641	VEHICLE MAINTENANCE	7,500.00	7,500.00	184.64	3,720.19	3,779.81	50.40 %
641-53461-641	FACILITY REPAIRS	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
641-53511-641	ELECTRICITY	3,000.00	3,000.00	260.96	650.55	2,349.45	78.32 %
641-53521-641	HEATING FUEL	5,000.00	5,000.00	249.90	404.72	4,595.28	91.91 %
641-53531-641	ELECTRIC POWER	170,000.00	170,000.00	7,955.57	17,233.65	152,766.35	89.86 %
641-53561-641	PHONE & INTERNET	3,100.00	3,100.00	31.95	245.19	2,854.81	92.09 %
641-53571-641	CELLULAR PHONE	1,612.00	1,612.00	42.87	85.74	1,526.26	94.68 %
641-53611-641	RENT-LAND	1,100.00	1,100.00	0.00	344.67	755.33	68.67 %
641-53631-641	RENT-MACHINES	1,150.00	1,150.00	45.86	90.02	1,059.98	92.17 %
641-53711-641	SCHOOL & CONFERENCE	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
641-53821-641	PROP & EQUIP INSURANCE	48,649.00	48,649.00	0.00	47,821.20	827.80	1.70 %
641-53831-641	LIABILITY INSURANCE	12,758.00	12,758.00	0.00	13,634.93	-876.93	-6.87 %
641-53841-641	VEHICLE INSURANCE	5,976.00	5,976.00	0.00	4,846.06	1,129.94	18.91 %
641-59211-641	LICENSE/PERMITS	1,180.00	1,180.00	44.00	849.00	331.00	28.05 %
641-59611-641	BAD DEBT EXPENSE	14,000.00	14,000.00	908.55	3,605.77	10,394.23	74.24 %
	Category: 504 - Contract Services Total:	477,513.00	477,513.00	26,838.96	122,978.27	354,534.73	74.25 %
	Category: 550 - Capital Outlay						
641-54212-641	ENGINEERING/DESIGN	95,000.00	95,000.00	0.00	26,135.88	68,864.12	72.49 %
641-54311-641	STRUCTURES	669,000.00	669,000.00	0.00	0.00	669,000.00	100.00 %
641-54411-641	EQUIPMENT	210,000.00	210,000.00	5,840.00	10,133.04	199,866.96	95.17 %
	Category: 550 - Capital Outlay Total:	974,000.00	974,000.00	5,840.00	36,268.92	937,731.08	96.28 %
	Category: 570 - Other Financing Uses						
641-55600-641	TRANSFER TO GIS	37,500.00	37,500.00	0.00	18,750.00	18,750.00	50.00 %
641-58111-641	CONTINGENCY	600,000.00	600,000.00	0.00	0.00	600,000.00	100.00 %
	Category: 570 - Other Financing Uses Total:	637,500.00	637,500.00	0.00	18,750.00	618,750.00	97.06 %
	Department: 641 - WATER Surplus (Deficit):	-821,648.86	-821,648.86	47,174.83	246,026.01	1,067,674.87	129.94 %
	Fund: 641 - WATER Surplus (Deficit):	-1,113,094.15	-1,113,094.15	25,850.74	186,296.35	1,299,390.50	116.74 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 12/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 651 - ELECTRIC						
Department: 111 - FINANCE						
Category: 570 - Other Financing Uses						
651-55100-111	TRANSFER TO GENERAL	3,435,000.00	3,435,000.00	229,840.44	823,632.06	2,611,367.94 76.02 %
Category: 570 - Other Financing Uses Total:		3,435,000.00	3,435,000.00	229,840.44	823,632.06	2,611,367.94 76.02 %
Department: 111 - FINANCE Total:		3,435,000.00	3,435,000.00	229,840.44	823,632.06	2,611,367.94 76.02 %
Fund: 651 - ELECTRIC Total:		3,435,000.00	3,435,000.00	229,840.44	823,632.06	2,611,367.94 76.02 %
Fund: 661 - STORMWATER						
Department: 121 - DEVELOPMENT SERVICES						
Category: 420 - Charges for Services						
661-42302-121	PERMITS	0.00	0.00	0.00	900.00	900.00 0.00 %
Category: 420 - Charges for Services Total:		0.00	0.00	0.00	900.00	900.00 0.00 %
Department: 121 - DEVELOPMENT SERVICES Total:		0.00	0.00	0.00	900.00	900.00 0.00 %
Department: 661 - STORMWATER						
Category: 503 - Supplies						
661-52111-661	DEPARTMENT SUPPLIES	13,000.00	13,000.00	55.96	55.96	12,944.04 99.57 %
661-52117-661	SAMPLES	500.00	500.00	0.00	0.00	500.00 100.00 %
661-52181-661	UNIFORMS & CLOTHING	150.00	150.00	0.00	0.00	150.00 100.00 %
661-52311-661	MEMBERSHIPS	400.00	400.00	0.00	130.00	270.00 67.50 %
661-52411-661	POSTAGE	100.00	100.00	0.00	0.00	100.00 100.00 %
661-52511-661	GASOLINE	225.00	225.00	0.00	0.00	225.00 100.00 %
Category: 503 - Supplies Total:		14,375.00	14,375.00	55.96	185.96	14,189.04 98.71 %
Category: 504 - Contract Services						
661-53111-661	CONTRACTUAL SERVICES	93,500.00	93,500.00	8,300.00	11,112.50	82,387.50 88.11 %
661-53121-661	CONSULTING SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00 100.00 %
661-53211-661	LEGAL FEES	3,000.00	3,000.00	0.00	0.00	3,000.00 100.00 %
661-53441-661	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
661-53451-661	VEHICLE MAINTENANCE	300.00	300.00	0.00	0.00	300.00 100.00 %
661-53461-661	FACILITY REPAIRS	15,000.00	15,000.00	0.00	1,733.00	13,267.00 88.45 %
661-53561-661	PHONE & INTERNET	500.00	500.00	1.02	18.35	481.65 96.33 %
661-53611-661	RENT-LAND	830.00	830.00	787.71	787.71	42.29 5.10 %
661-53711-661	SCHOOL & CONFERENCE	2,500.00	2,500.00	266.68	540.68	1,959.32 78.37 %
661-53841-661	VEHICLE INSURANCE	400.00	400.00	0.00	226.20	173.80 43.45 %
661-59611-661	BAD DEBT EXPENSE	600.00	600.00	109.70	350.12	249.88 41.65 %
Category: 504 - Contract Services Total:		120,630.00	120,630.00	9,465.11	14,768.56	105,861.44 87.76 %
Category: 550 - Capital Outlay						
661-54311-661	STRUCTURES	100,000.00	100,000.00	0.00	0.00	100,000.00 100.00 %
661-54411-661	EQUIPMENT	1,512.00	1,512.00	0.00	0.00	1,512.00 100.00 %
Category: 550 - Capital Outlay Total:		101,512.00	101,512.00	0.00	0.00	101,512.00 100.00 %
Category: 560 - Debt Service						
661-57110-661	DEBT SERVICE-PRINCIPAL	75,846.84	75,846.84	0.00	75,852.00	-5.16 -0.01 %
661-57115-661	DEBT SERVICE-INTEREST	2,908.20	2,908.20	0.00	1,918.79	989.41 34.02 %
Category: 560 - Debt Service Total:		78,755.04	78,755.04	0.00	77,770.79	984.25 1.25 %
Category: 570 - Other Financing Uses						
661-58111-661	CONTINGENCY	250,000.00	250,000.00	0.00	0.00	250,000.00 100.00 %
Category: 570 - Other Financing Uses Total:		250,000.00	250,000.00	0.00	0.00	250,000.00 100.00 %
Department: 661 - STORMWATER Total:		565,272.04	565,272.04	9,521.07	92,725.31	472,546.73 83.60 %
Fund: 661 - STORMWATER Surplus (Deficit):		-565,272.04	-565,272.04	-9,521.07	-91,825.31	473,446.73 83.76 %
Fund: 721 - GIS SERVICES						
Department: 721 - GIS						
Category: 480 - Other Financing Uses						
721-45901-721	TRANS FROM OTHER FUNDS	100,000.00	100,000.00	0.00	50,000.00	-50,000.00 50.00 %
Category: 480 - Other Financing Uses Total:		100,000.00	100,000.00	0.00	50,000.00	-50,000.00 50.00 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Category: 500 - Personnel						
721-51111-721	REGULAR SALARIES	47,157.48	47,157.48	3,584.52	10,753.56	36,403.92 77.20 %
721-51211-721	SOCIAL SECURITY	3,607.55	3,607.55	231.18	693.54	2,914.01 80.78 %
721-51221-721	RETIREMENT	2,829.45	2,829.45	215.08	645.24	2,184.21 77.20 %
721-51231-721	HEALTH INSURANCE	14,669.80	14,669.80	1,222.50	3,667.50	11,002.30 75.00 %
721-51241-721	LIFE INSURANCE	82.50	82.50	6.14	18.42	64.08 77.67 %
721-51261-721	WORKERS COMPENSATION	52.17	52.17	0.00	46.69	5.48 10.50 %
	Category: 500 - Personnel Total:	68,398.95	68,398.95	5,259.42	15,824.95	52,574.00 76.86 %
Category: 503 - Supplies						
721-52111-721	DEPARTMENT SUPPLIES	7,000.00	7,000.00	55.96	127.94	6,872.06 98.17 %
	Category: 503 - Supplies Total:	7,000.00	7,000.00	55.96	127.94	6,872.06 98.17 %
Category: 504 - Contract Services						
721-53111-721	CONTRACTUAL SERVICES	7,500.00	7,500.00	0.00	55.00	7,445.00 99.27 %
721-53441-721	EQUIPMENT MAINTENANCE	15,000.00	15,000.00	0.00	15,500.00	-500.00 -3.33 %
721-53561-721	PHONE & INTERNET	600.00	600.00	10.49	66.57	533.43 88.91 %
721-53711-721	SCHOOL & CONFERENCE	4,000.00	4,000.00	0.00	0.00	4,000.00 100.00 %
	Category: 504 - Contract Services Total:	27,100.00	27,100.00	10.49	15,621.57	11,478.43 42.36 %
	Department: 721 - GIS Surplus (Deficit):	-2,498.95	-2,498.95	-5,325.87	18,425.54	20,924.49 837.33 %
	Fund: 721 - GIS SERVICES Surplus (Deficit):	-2,498.95	-2,498.95	-5,325.87	18,425.54	20,924.49 837.33 %
Fund: 811 - UNEMPLOYMENT COMP						
Department: 112 - PERSONNEL						
Category: 504 - Contract Services						
811-53851-112	PAYMENT TO STATE	60,000.00	60,000.00	0.00	0.00	60,000.00 100.00 %
	Category: 504 - Contract Services Total:	60,000.00	60,000.00	0.00	0.00	60,000.00 100.00 %
	Department: 112 - PERSONNEL Total:	60,000.00	60,000.00	0.00	0.00	60,000.00 100.00 %
	Fund: 811 - UNEMPLOYMENT COMP Total:	60,000.00	60,000.00	0.00	0.00	60,000.00 100.00 %
Fund: 812 - HEALTH INSURANCE						
Department: 112 - PERSONNEL						
Category: 504 - Contract Services						
812-53111-112	CONTRACTUAL SERVICES	20,000.00	20,000.00	0.00	5,000.00	15,000.00 75.00 %
812-53861-112	PREMIUM EXPENSE	550,000.00	550,000.00	42,550.38	126,607.17	423,392.83 76.98 %
812-53862-112	CLAIMS EXPENSE	2,000,000.00	2,000,000.00	320.00	86,964.13	1,913,035.87 95.65 %
812-53863-112	FLEXIBLE BENFT EXPENSES	20,000.00	20,000.00	1,250.20	3,230.20	16,769.80 83.85 %
812-59913-112	TAX EXPENSE	780.00	780.00	0.00	0.00	780.00 100.00 %
	Category: 504 - Contract Services Total:	2,590,780.00	2,590,780.00	44,120.58	221,801.50	2,368,978.50 91.44 %
	Department: 112 - PERSONNEL Total:	2,590,780.00	2,590,780.00	44,120.58	221,801.50	2,368,978.50 91.44 %
	Fund: 812 - HEALTH INSURANCE Total:	2,590,780.00	2,590,780.00	44,120.58	221,801.50	2,368,978.50 91.44 %
	Report Surplus (Deficit):	-26,877,699.72	-26,877,699.72	-369,691.65	-3,755,571.50	23,122,128.22 86.03 %

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Pub. Hear.1

Council to conduct a public hearing set for this date at 6:00 p.m. to receive information regarding the Class D Liquor License for Chen's Express Mart, LLC, 405 W. 27th St., Scottsbluff, NE.

Staff Contact: Kim Wright, City Clerk

Agenda Statement

Item No.

For meeting of: January 16, 2024

AGENDA TITLE: Council to hold a public hearing as advertised for this date at 6:00 p.m. for a Class D Liquor License application from Chen’s Express Mart, LLC, 405 W 27th St., Scottsbluff, NE 69361.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Administration

PRESENTATION BY: Applicant

SUMMARY EXPLANATION:

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Conduct the public hearing and consider a recommendation to the Nebraska Liquor Commission either approving or denying said application.

EXHIBITS

Resolution Ordinance Contract Minutes Plan/Map

Other (specify) Application, Memorandums, Exhibits

- Exhibit #1 – Application of Chen’s Express Mart, LLC, 405 W. 27th St., Scottsbluff, NE.
- Exhibit #2 – City Council Check List for Neb. Rev. Stat. §53-132 Cum Supp 2022
- Exhibit #3 – Written Statement of Police Chief
- Exhibit #4 – Written Statement of City Clerk
- Exhibit #5 – Written Statement of Development Services

NOTIFICATION LIST: Yes No Further Instructions

Jian Bin Chen
1418 W. 42nd Street
Scottsbluff, NE 69361

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

**APPLICATION FOR LIQUOR LICENSE
CHECKLIST RETAIL EXHIBIT #1**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
EMAIL: lcc.frontdesk@nebraska.gov
WEBSITE: www.lcc.nebraska.gov

License Class: D

License Number:
126071



Office Use Only

NEW / REPLACING TOP Yes / No

Hot List Yes No Initial: KF

PLEASE READ CAREFULLY

See directions on the next page. Provide all the items requested. Failure to provide any item will cause this application to be returned or placed on hold. All documents must be legible. Any false statement or omission may result in the denial, suspension, cancellation or revocation of your license. If your operation depends on receiving a liquor license, the Nebraska Liquor Control Commission cautions you that if you purchase, remodel, start construction, spend or commit money that you do so at your own risk. Prior to submitting your application review the application carefully to ensure that all sections are complete, and that any omissions or errors have not been made. You may want to check with the city/village or county clerk, where you are making application, to see if any additional requirements must be met before submitting application to the Nebraska Liquor Control Commission.

APPLICANT NAME Jian Bin Chen

TRADE (DBA) NAME "Chen's Express mart" LLC

PREVIOUS TRADE (DBA) NAME: _____

CONTACT NAME AND PHONE NUMBER Jian Bin Chen 308-225-2865

CONTACT EMAIL ADDRESS ChenEXPmart@gmail.com

12-31-2033

*last LLC + books
form 100 pg 10
Business plan
H9
etc no + a case
read manual?*

Office use only	<p>2300011661</p>
PAYMENT TYPE <u>Payroll</u>	
AMOUNT <u>\$400.-</u> RCPT	
RECEIVED: <u>11/7/23</u>	
DATE DEPOSITED	

FORM 100
REV 12/7/2022
PAGE 1

DIRECTIONS

Each item must be included with your application

1. Application fee of \$400 (nonrefundable), please pay online thru our PAYPORT system or enclose payment made payable to the Nebraska Liquor Control Commission
2. Enclose the appropriate application forms
 - Individual License (Form 104)
 - Partnership License (Form 105)
 - Corporate License (Form 101 & Form 103)
 - Limited Liability Company (LLC) (Form 102 & Form 103)Corporation or Limited Liability Company (LLC) must be active with the Nebraska Secretary of State
3. For citizenship enclose U.S. birth certificate; U.S. passport or naturalization paper
 - a. For residency enclose proof of registered voter in Nebraska
 - b. If permanent resident include Employment Authorization Card or Permanent Resident Card
 - c. See Applicant Guidelines for further assistance
4. Form 147 - Fingerprints are required for each person as defined in new application guide, found on our website under "Licensing Tab" in "Guidelines/Brochures".
5. If purchasing an already licensed business; include Form 125—Temporary Operating Permit (TOP)
 - a. Form 125 must be signed by the seller (current licensee) and the buyer (applicant)
 - b. Provide a copy of the business purchase agreement from the seller (current licensee sells "the business currently licensed" to applicant)
 - c. Provide a copy of alcohol inventory being purchased (must include quantity, brand name and container size)
 - d. Enclose a list of the assets being purchased (furniture, fixtures and equipment)
6. If building is owned or being purchased send a copy of the deed or purchase agreement in the name of the applicant.
7. If building is being leased, send a copy of signed lease in the name of the applicant. Lease term must run through the license year being applied for.
8. Submit a copy of your business plan.

FORM 100
REV 12/7/2022
PAGE 2

RETAIL LICENSE(S)

Application Fee: \$400 (non-refundable)

CLASS C LICENSE TERM IS FROM NOVEMBER 1 - OCTOBER 31

ALL OTHER CLASSES TERM IS MAY 1 - APRIL 30

A BEER, ON SALE ONLY

B BEER, OFF SALE ONLY**

C BEER, WINE, DISTILLED SPIRITS, ON AND OFF SALE**

Do you intend to sale cocktails to go as allowed under Neb Rev. Statute 53-123.04(4) YES NO

D BEER, WINE, DISTILLED SPIRITS, OFF SALE ONLY**

F BOTTLE CLUB,

I BEER, WINE, DISTILLED SPIRITS, ON SALE ONLY

Do you intend to sale cocktails to go as allowed under Neb Rev. Statute 53-123.04(5) YES NO

J LIMITED ALCOHOLIC LIQUOR, OFF SALE - MUST INCLUDE SUPPLEMENTAL FORM 120

AB BEER, ON AND OFF SALE

AD BEER ON SALE ONLY, BEER, WINE, DISTILLED SPIRITS OFF SALE

IB BEER, WINE, DISTILLED SPIRITS ON SALE, BEER OFF SALE ONLY

Class K Catering endorsement (Submit Form 106) - Catering license (K) expires same as underlying retail license

Class G Growler endorsement (Submit Form 165) - Class C licenses only

**Class B, Class C, Class D license do you intend to allow drive through services under Neb Rev. Statute 53-178.01(2) YES NO

ADDITIONAL FEES WILL BE ASSESSED AT THE CITY/VILLAGE OR COUNTY LEVEL WHEN THE LICENSE IS ISSUED

Individual License (requires insert FORM 104)

Partnership License (requires insert FORM 105)

Corporate License (requires FORM 101 & FORM 103)

Limited Liability Company (LLC) (requires FORM 102 & FORM 103)

Name Jian Bin Chen Phone Number 308-225-2865

Firm Name _____

Email address chen@expmart@gmail.com

Should we contact you with any questions on the application? YES NO

FORM 100
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PAGE 3

Trade Name (doing business as) Chen's Express mart LLC

Street Address 405 W 27th ST

City Scottsbluff County Scotts Bluff Zip Code 69361

Premises Telephone number 308-225-2865 -4311

Business e-mail address CHENEXPmart@gmail.com

Is this location inside the city/village corporate limits YES X NO

Check if same as premises

Name Chen's Express mart LLC

Street Address 405 W 27th ST

City Scottsbluff State Nebraska Zip Code 69361

IN THE SPACE PROVIDED BELOW DRAW OR ATTACH A DIAGRAM OF THE AREA TO BE LICENSED
DO NOT SEND BLUEPRINTS, ARCHITECT OR CONSTRUCTION DRAWINGS
PROVIDE LENGTH X WIDTH IN FEET (NOT SQUARE FOOTAGE)
INDICATE THE DIRECTION OF NORTH

Building length 92 x width 37 in feet

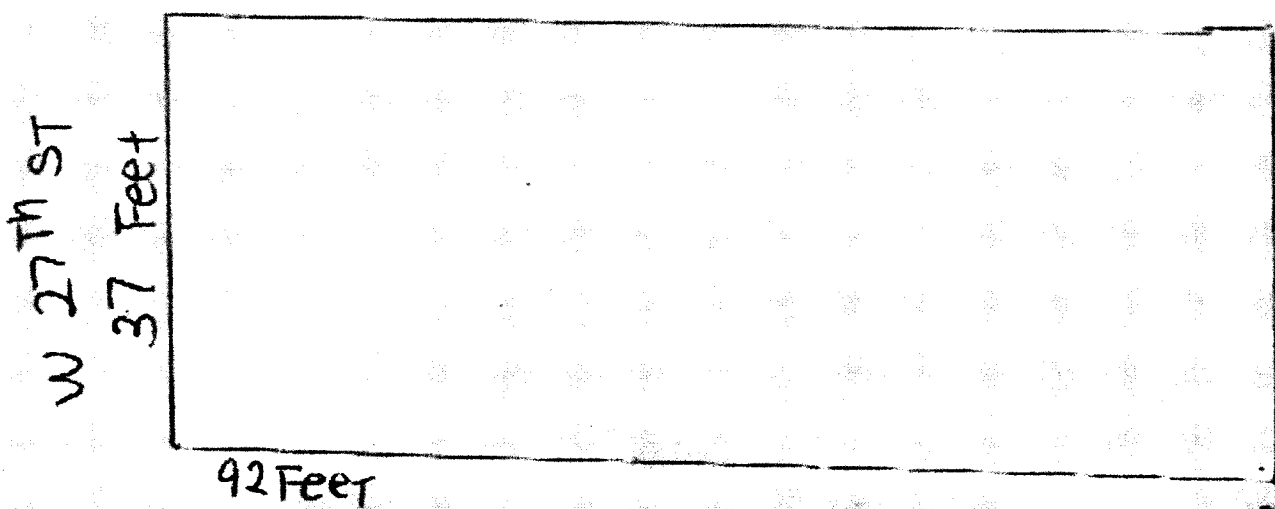
Is there a basement? Yes No X If yes, length x width in feet

Is there an outdoor area? Yes No X If yes, length x width in feet+

*If including an outdoor area permanent fencing is required. Please contact the local governing body for other requirements regarding fencing

Number of floors of the building 1

PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET



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PAGE 4

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY §53-125(5)

Has anyone who is a party to this application, or their spouse, **EVER** been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name.

~~Include traffic violations.~~ Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

YES

NO

If yes, please explain below or attach a separate page

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (city & state)	Description of Charge	Disposition

2. Was this premise licensed as liquor licensed business within the last two (2) years?

YES

NO

If yes, provide business name and license number _____

3. Are you buying the business of a current retail liquor license?

YES

NO

If yes, give name of business and liquor license number _____

4. Are you filing a temporary operating permit (TOP) to operate during the application process?

YES

NO

If yes

a) Attach temporary operating permit (TOP) (Form 125)

a) Submit a copy of the business purchase agreement _____

b) Include a list of alcohol being purchased, list the name brand, container size and how many _____

c) Submit a list of the furniture, fixtures and equipment _____

5. Are you borrowing any money from any source, include family or friends, to establish and/or operate the business?

 YES X NO

If yes, list the lender(s) _____

6. Will any person or entity, other than applicant, be entitled to a share of the profits of this business?

 YES X NO

If yes, explain. (all involved persons must be disclosed on application)

No silent partners 019.01E Silent Partners; Profit Sharing: No licensee or partner, principal, agent or employee of any Retail Liquor License shall permit any other person not licensed or included as a partner, principal, or stockholder of any Retail Liquor License to participate in the sharing of profits or liabilities arising from any Retail Liquor License. (53-1,100)

7. Will any of the furniture, fixtures and equipment to be used in this business be owned by others?

 YES X NO

If yes, list such item(s) and the owner. _____

8. Is premises to be licensed within 150 feet of a church, school, hospital, home for indigent persons or for veterans, their wives, and children; or within 300 feet of a college or university campus?

 YES X NO

If yes, provide name and address of such institution and where it is located in relation to the premises (Nebraska Revised Statute 53-177(1) AND PROVIDE FORM 134 - CHURCH OR FORM 135 - CAMPUS AND LETTER OF SUPPORT FROM CHURCH OR CAMPUS

9. Is anyone listed on this application a law enforcement officer? If yes, list the person, the law enforcement agency involved and the person's exact duties. (Nebraska Revised Statute 53-125(15))

 YES X NO

10. List the primary bank and/or financial institution (branch if applicable) to be utilized by the business.

a) List the individual(s) who are authorized to write checks and/or withdrawals on accounts at this institution.

X Platte Valley Bank, Jian Chen

11. List all past and present liquor licenses held in Nebraska or any other state by any person named in this application. Include license holder name, location of license and license number. Also list reason for termination of any license(s) previously held.

Jian Bin Chen, Machina Buffet, 1508 E 20th St Scottsbluff
Nebraska 69361 2007-2009

12. List the alcohol related training and/or experience (when and where) of the person(s) making application. Those persons required are listed as followed:

- Individual: Applicant and spouse; spouse is exempt if they filed Form 116 – Affidavit of Non-Participation.
- Partnership: All partners and spouses, spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Limited Liability Company: All member of LLC, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Corporation: President, Stockholders holding 25% or more of shares, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.

NLCC certified training program completed

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Jian Bin Chen	05/2007-2009	Sorry, I don't remember

Experience

Applicant Name/Job Title	Date of Employment	Name & Location of Business
Jian Bin Chen/manager		China Buffet / 1400 1508 E 20th St Scottsbluff NE 68961

13. If the property is owned, submit a copy of the deed or proof of ownership. If leased, submit a copy of the lease covering the entire license year.

Documents must be in the name of applicant as owner or lessee

Lease expiration date 12/31/2033
 Deed
 Purchase Agreement

14. When do you intend to open for business? 2/1/2024

15. What will be the main nature of business? Convenience Store

16. What are the anticipated hours of operation? 10-8pm

17. List the principal residence(s) for the past 10 years for **All** persons required to sign, including spouses.

APPLICANT CITY & STATE	YEAR		SPOUSE CITY & STATE	YEAR	
	FROM	TO		FROM	TO
Scottsbluff Nebraska	1997	Now			

If necessary, attach a separate sheet

SIGNATURE PAGE – PLEASE READ CAREFULLY

The undersigned applicant(s) hereby consent(s) to an investigation of his/her background and release present and future records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant(s) and spouse(s) waive(s) any right or causes of action that said applicant(s) or spouse(s) may have against the Nebraska Liquor Control Commission, the Nebraska State Patrol, and any other individual disclosing or releasing said information. Any documents or records for the proposed business or for any partner or stockholder that are needed in furtherance of the application investigation of any other investigation shall be supplied immediately upon demand to the Nebraska Liquor Control Commission or the Nebraska State Patrol. The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate or fraudulent.

Individual applicants agree to supervise in person the management and operation of the business and that they will operate the business authorized by the license for themselves and not as an agent for any other person or entity. Corporate applicants agree the approved manager will superintend in person the management and operation of the business. Partnership applicants agree one partner shall superintend the management and operation of the business. All applicants agree to operate the licensed business within all applicable laws, rules, regulations, and ordinances and to cooperate fully with any authorized agent of the Nebraska Liquor Control Commission.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.

**Must be signed by all applicant(s) and spouse(s) owning more than 25%
(YOU MAY NEED TO PRINT MULTIPLE SIGNATURE PAGES)**

Jian Bin Chen

Signature of **APPLICANT**

Jian Bin Chen

Printed Name of **APPLICANT**

Signature of **SPOUSE**

Printed Name of **SPOUSE**

Signature of **APPLICANT**

Signature of **SPOUSE**

Printed Name of **APPLICANT**

Printed Name of **SPOUSE**

FORM 100
REV 12/7/2022
PAGE 8

CFR 204-1001-117

Nebraska Secretary of State

CHEN'S EXPRESS MART LLC

Wed Dec 6 07:40:53 2023

SOS Account Number

2312359758

Status

Active

Principal Office Address

No address on file

Registered Agent and Office Address

JIAN BIN CHEN
 405 W 27TH STREET
 SCOTTSBLUFF, NE 69361

Designated Office Address

405 WEST 27TH STREET
 SCOTTSBLUFF, NE 69361

Nature of Business

Not Available

Entity Type

Domestic LLC

Qualifying State: NE

Date Filed

Dec 04 2023

Next Report Due Date

Jan 01 2025

Filed Documents

Filed documents for CHEN'S EXPRESS MART LLC may be available for purchase and downloading by selecting the Purchase Now button. Your Nebraska.gov account will be charged the indicated amount for each item you view. If no Purchase Now button appears, please contact Secretary of State's office to request document(s).

Document	Date Filed	Price	
Certificate of Organization	Dec 04 2023	\$0.45 = 1 page(s) @ \$0.45 per page	Purchase Now

Good Standing Documents

- If you need your Certificate of Good Standing Apostilled or Authenticated for use in another country, you must contact the Nebraska Secretary of State's office directly for information and instructions. Documents obtained from this site cannot be Apostilled or Authenticated.

Online Certificate of Good Standing with Electronic Validation

\$6.50

This certificate is available for immediate viewing/printing from your desktop. A Verification ID is provided on the certificate to validate authenticity online at the Secretary of State's website.

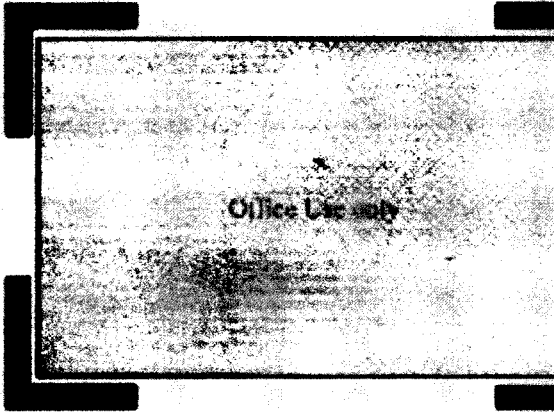
[Purchase Now](#)

LIMITED LIABILITY COMPANY (LLC)

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
EMAIL: lc.frontdesk@nebraska.gov
WEBSITE: www.lcc.nebraska.gov

License
Class: _____

License Number: _____



INSTRUCTIONS

1. All members and spouses must be listed
2. Managing/Contact member and all members holding over 25 % shares of stock and their spouse (if applicable) must sign the signature page of the application
3. Managing/Contact member and all members holding over 25% interest and their spouses must submit fingerprints. See Form 147 for further information
4. Attach copy of Articles of Organization

Name of Registered Agent: Chen's Express Mart LLC
LLC Address: 405 W 27th St
City: Scottsbluff State: Nebraska Zip Code: 69361
LLC Phone Number: 308-225-2865 LLC Fax Number: _____

Name and information of contact member must be listed on following page

Last Name: Chen First Name: Jian Bin MI: _____
Home Address: 1418 W 42nd St City: Scottsbluff
State: Nebraska Zip Code: 69361 Home Phone Number: 308-225-2865

Jian Bin Chen

Signature of Managing/Contact Member

Last Name: Chen First Name: Jian Bin MI: _____

Social Security Number: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership 100%

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

YES

NO

If yes, Form 185 is required

Starting Date: _____ Ending Date: _____

YES

NO

If yes, provide the Federal ID #: _____

CERTIFICATE OF ORGANIZATION LIMITED LIABILITY COMPANY

Robert B. Evnen, Secretary of State
P.O. Box 94608
Lincoln, NE 68509
www.sos.nebraska.gov

CHEN'S EXPRESS MART LLC

Name of the limited liability company: _____
The name must contain the words Limited Liability Company or Limited Company or the abbreviation L.L.C., LLC, L.C. or LC. Limited may be abbreviated as Ltd., and Company may be abbreviated as Co.

Street and mailing address of the initial designated office:

405 WEST 27TH STRETT	SCOTTSBLUFF	NE	69361
Street Address (Required)	City		ZIP
405 WEST 27TH STREET	SCOTTSBLUFF	NE	69361
Mailing Address (if different from street address)	City		ZIP

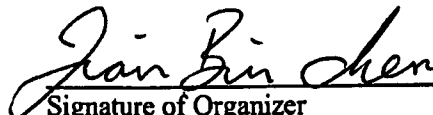
JIAN BIN CHEN

Name of the initial agent for service of process: _____

Street, mailing address and post office box (if any) of the initial agent for service of process:

405 WEST 27TH STREET	SCOTTSBLUFF	NE	69361
Street Address (Required)	City		ZIP
		NE	
PO Box/Mailing Address (if different from street address)	City		ZIP

Effective date if other than the date filed 11/09/23



 Signature of Organizer
JIAN BIN CHEN

 Printed Name of Organizer

Legal notice: The Secretary of State's office cannot provide legal advice. We highly recommend that you seek professional legal, tax and financial advice to assist you in forming your business.

FILING FEE: \$110.00 (In-Office) / \$100.00 (Online)
Revised 7/12/2022

Neb. Rev. Stat. §21-117

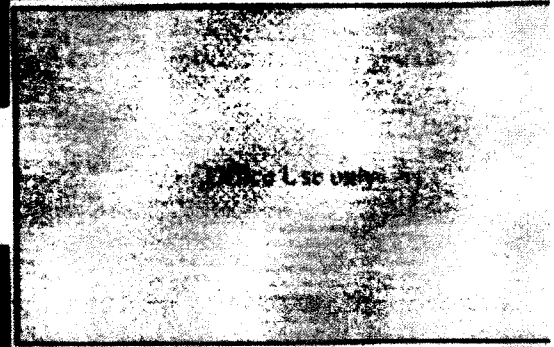
MANAGER APPLICATION FORM 103

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
EMAIL: lcc.frontdesk@nebraska.gov
WEBSITE: www.lcc.nebraska.gov

License

Class: _____

License Number: _____



MANAGER MUST:

- Be at least 21-years of age
 - Complete all sections of the application.
 - Form must be signed by a member or corporate officer
 - Include Form 147 –Fingerprints are required
 - Provide a copy of one of the following: US birth certificate, US Passport, naturalization papers OR legal resident documentation
 - Be a resident of the state of Nebraska and if an US citizen be a registered voter in the State of Nebraska
 - Spouse who will participate in the business, the spouse must meet the same requirements as the manager applicant:
- Spouse who will not participate in the business
- Complete the Spousal Affidavit of Non Participation (Form 116). Be sure to complete both halves of this form.

Name of Corporation/LLC: Chen's Express Mart LLC

Premises Trade Name/DBA: Chen's Express Mart LLC

Premises Street Address: 405 W 27th St

City: Scottsbluff County: Scotts Bluff Zip Code: 69361

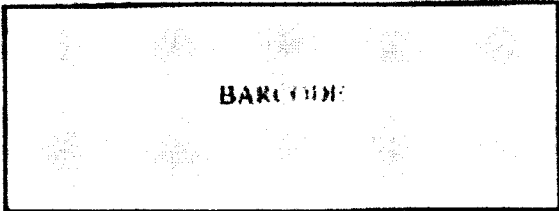
Premises Phone Number: 308-225-2865

Premises Email address: chenexpmart@gmail.com

Jim Bin Chen

SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER

The individual whose name is listed as a corporate officer or managing member as reported or listed with the Commission.



FORM 103
REV 12/8/2021
PAGE 1

Last Name: Chen First Name: Jian Bin MI: _____

Home Address: 1418 W 42nd ST

City: Scottsbluff County: Scotts Bluff Zip Code: 69361

Home Phone Number: 308-225-2865

Driver's License Number: [REDACTED]

Social Security Number: [REDACTED]

Date of Birth: [REDACTED] Place of Birth: china

Email address: chenexpmart@gmail.com

YES

NO

Spouses Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____

Driver's License Number: _____

Date of Birth: _____ Place of Birth: _____

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
<u>Scottsbluff / Nebraska</u>	<u>1997</u>	<u>Now</u>			

YEAR FROM TO		NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
2014	2023	Main Moon Buffet LLC	Rob Chen	308-632-8822
2012	2013	King Buffet Inc	Andy Chen	308-635-8534

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, ~~EVER~~ been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law, a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

YES NO

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

YES NO

IF YES, list the name of the premise(s):

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business?

YES NO

4. List the alcohol related training and/or experience (when and where) of the person making application.

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Jian Bin Chen	2007-2009	I don't remember

*For list of NLCC Certified Training Programs see [training](#)

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:
MANAGER China Buffet / manager	2005-2012	1508 E 20th St. Scottsbluff / Nebraska

5. Have you enclosed Form 147 regarding fingerprints?

YES NO

SIGNATURE PAGE – PLEASE READ CAREFULLY

The undersigned applicant(s) hereby consent(s) to an investigation of his/her background and release present and future records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant(s) and spouse(s) waive(s) any right or causes of action that said applicant(s) or spouse(s) may have against the Nebraska Liquor Control Commission, the Nebraska State Patrol, and any other individual disclosing or releasing said information. Any documents or records for the proposed business or for any partner or stockholder that are needed in furtherance of the application investigation of any other investigation shall be supplied immediately upon demand to the Nebraska Liquor Control Commission or the Nebraska State Patrol. The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate or fraudulent.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.

Must be signed by applicant and spouse.

Jian Bin Chen

Signature of **APPLICANT**

Jian Bin Chen

Printed Name of **APPLICANT**

Signature of **SPOUSE**

Printed Name of **SPOUSE**

**PRIVACY ACT STATEMENT/
SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL, SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use only
Date Stamp HERE ONLY
Do not stamp any of the following pages

**THIS FORM IS REQUIRED TO BE SIGNED BY EACH PERSON BEING FINGERPRINTED:
DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:**

- **FAILURE TO FILE FINGERPRINT CARDS AND PAY THE REQUIRED FEE TO THE NEBRASKA STATE PATROL WILL DELAY THE ISSUANCE OF YOUR LIQUOR LICENSE**
- For payment of \$45.25 per person **MUST** be made **DIRECTLY** to the Nebraska State Patrol;
It is recommended to make payment through the NSP PayPort online system at www.ne.gov/go/psp
Or a check made payable to **NSP** can be mailed directly to the following address:
*****Please indicate on your payment who the payment is for (the name of the person being fingerprinted) and the payment is for a Liquor License*****
The Nebraska State Patrol – CID Division
4600 Innovation Drive
Lincoln, NE 68521
- Fingerprints taken at NSP LIVESCAN locations will be forwarded to NSP - CID
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices may be released to the applicants;
Fingerprint cards should be submitted with the application.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedures for obtaining a change, correction, or updating a FBI identification record are set forth in Title 28, CFR, 16.34.

******Please Submit this form with your completed application to the Liquor Control Commission******

Trade Name Chen Express mart

Name of Person Being Fingerprinted: Jian Bin Chen

Date of Birth: [REDACTED]

Date fingerprints were taken: 11/7/23

Location where fingerprints were taken: Scottsbluff Police Station

How was payment made to NSP?

NSP PAYPORT CASH CHECK SENT TO NSP CK # 1188

My fingerprints are already on file with the commission – fingerprints completed for a previous application less than 2 years ago? YES

JH

SIGNATURE REQUIRED OF PERSON BEING FINGERPRINTED

FORM 147
REV JUNE 2021

No. 26 184 193



Personal description of holder
as of date of naturalization:

Date of birth: [REDACTED]

Sex: Male

Height: 5 feet 9 inches

Marital status: Single

Country of former nationality:
China, Peoples Republic of

INS Registration No. A044410834

I certify that the description given is true, and that the photograph affixed
hereto is a likeness of me.

JIM BIN CHEN
(Complete and true signature of holder)

It is known that, pursuant to an application filed with the Attorney General

at: Omaha, Nebraska

The Attorney General having found that:

JIAN BIN CHEN

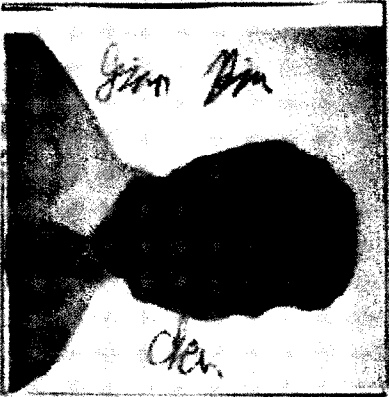
then residing in the United States, intends to reside in the United States when so
required by the Naturalization laws of the United States, and had in all other
respects complied with the applicable provisions of such naturalization laws and was
eligible to be admitted to citizenship, such person having taken the oath of allegiance
in a ceremony conducted by the

United States Immigration and Naturalization Service

at: Omaha, Nebraska

on: JUL 06 2001

that said person is admitted as a citizen of the United States of America.



IT IS UNLAWFUL BY U.S. LAW TO COPY,
PRINT OR REPRODUCE THIS CERTIFICATE
WITHOUT LAWFUL AUTHORITY.

David J. [Signature]
Commissioner of Immigration and Naturalization

Frederick, Kim

From: Jian Chen <chenexpmart@gmail.com>
Sent: Thursday, November 9, 2023 8:37 PM
To: Frederick, Kim
Subject: Chen's express mart

Hi Kim

We plan to start small and then grow as time goes by. We plan to add more and more things and time regresses and make sure this business is profitable. We are thinking about having fresh and dry products as well as drinks. We plan to place our liquor in the back of our checkout counter and inform all employees of asking for IDs when we have customers who want to buy a bottle of liquor.

Thank you

Jian Chen

COMMERCIAL LEASE AGREEMENT

This Commercial Lease Agreement (this "Agreement") is made this 01 day of November, 2023, by and between Qi chang Chen, an individual located at 1418 west 42nd st, Scottsbluff, NE 69361 ("Landlord") and Chen's Express Mart, an entity located at 1418 west 42nd st, Scottsbluff, NE 69361 ("Tenant"). In consideration of the mutual covenants herein contained, the parties agree as follows:

1. Demised Premises. The premises leased shall consist of a building (the "Real Property") located at 405 west 27th st, Scottsbluff, NE 69361 (the "Demised Premises").

A) Size of Premises. The Demised Premises consists of approximately three thousand seven hundred (3700) square feet and comprises approximately _____ of the total leasable area in the building or complex. The square footage of the Demised Premises shall be determined by measuring from the outside of all exterior walls to the centerline of any demising walls. Landlord's architect or building contractor may measure the Demised Premises to make a final determination of the size.

B) Reserved Uses. Landlord reserves to itself the use of the roof, exterior walls, and the area above and below the Demised Premises, together with the right to install, maintain, use, repair, and replace pipes, ducts, conduits, wires and structural elements leading through the Demised Premises and which serve either the Demised Premises or other parts of the building or complex.

C) Common Area. Landlord grants to Tenant the non-exclusive right to use, in common with all other tenants or occupants of the Real Property, the Common Area of the Real Property. The term "Common Area" shall mean all areas and improvements in the Real Property, which are not leased or held for lease to tenants. The Common Area shall at all times be subject to the exclusive control and management of Landlord, and Landlord shall have the right from time-to-time to change the sizes, locations, shapes, and arrangements of the Common Area; restrict parking by Tenant and other tenants to designated areas; and do and perform such other acts in and to the Common Area and adopt, modify, and enforce such rules and requirements as Landlord in its sole discretion deems advisable. Landlord shall maintain the Common Area in good repair and reasonably clear of debris.

D) Parking Spaces. Tenant, including its guests, employees, agents, and customers, has the right to use any parking space(s) located in the building parking lot on a reasonable non-exclusive first-come, first serve basis. Tenant accepts and understands that parking privileges granted are personal to the Tenant and such parking privileges may not be assigned or sublet. Tenant will not pay Landlord a fee for the use of such parking privileges.

E) Storage Facilities. Landlord agrees that during the term of this agreement, Tenant has the right to store personal property in the _____ at their own risk. Landlord will not be responsible for any loss, theft, or damage of items stored by the Tenant. Tenant will not pay Landlord for the use of such facilities.

INITIAL J.C. DATE 11/4/23
Commercial Lease Agreement (Rev. 1343D17)

1 / 14

2. **Agreement to Lease.** Landlord agrees to lease to Tenant and Tenant agrees to lease from Landlord, the Demised Premises according to the terms and conditions of this Agreement.

3. **Term of Lease.** The term of this Agreement shall commence on November 01, 2023 ("Commencement Date") and ending at midnight on December 31, 2023 ("Termination Date")

Q.C./R → December 31, 2023 *de*

A) **Renewal.** Provided Tenant is not in default in the performance of this Agreement, Tenant shall have the option to renew this Agreement for an additional ten (10) year term(s) commencing on the Termination Date by providing notice as described in subsection B herein. All of the terms and conditions of this Agreement shall apply during each renewal term.

B) **Notice of Renewal.** The option to renew this lease pursuant to subsection A above shall be exercised by providing written notice given to Landlord not less than ten (10) days prior to the Termination Date. If written notice is not given in the manner provided herein within the time specified, this option shall lapse and expire.

4. **Rental Terms.** With respect to the terms of the rental:

A) **Base Rent.** Tenant shall pay to Landlord, from the Commencement Date and throughout the term of this Agreement, \$1,000.00, payable on a monthly basis ("Base Rent"). Base Rent is due no later than the _____ day of the payment period. Base Rent is payable by check mailed to Landlord at the address stated above, or as otherwise agreed upon by the parties.

B) **Operating Cost.** Landlord shall pay all Operating Cost on the Real Property. "Operating Cost" means the total cost and expense incurred in operating, managing, insuring, equipping, lighting, repairing, maintaining and policing the Real Property, including the exterior of the Real Property and the common areas, and specifically including, without limitation, items of expense for or related to: insurance premiums and deductibles, management, bookkeeping.

C) **Taxes.** Tenant shall pay all real estate taxes and assessments levied against all or any part of the Demised Premises, the Real Property, and the improvements thereon. All such tax obligations shall be payable in addition to the Rent paid under this Agreement.

D) **Payment of Rent.** Base Rent and Operating Cost under this Agreement may collectively be referred to as "Rent" or "Rents." All Rents shall be made payable to Landlord and delivered to the address stated above or to another address as Landlord may designate upon reasonable notice to Tenant. Landlord agrees, on request, to provide statements to Tenant as to the manner of computation of any and all charges due from Tenant under the terms of this Agreement, and an itemization of the various costs included therein. Landlord shall provide such statements on a _____ basis.

E) **Partial Payments.** Any partial payments shall be applied to the earliest installment due, and no endorsement or statement on any check or any letter accompanying any check or payment as to

INITIAL *Q.C.* DATE *11/1/23*
Commercial Lease Agreement (Rev. 1343D17)

2/14

same shall be deemed an accord and satisfaction, and Landlord may accept such check or payment without prejudice to Landlord's right to recover the balance of such installment and any other amounts then due or to pursue any other remedy of Landlord set forth in this Agreement.

F) **Past Due Payments.** If any amount due under this Agreement remains unpaid five (5) days after it is due, a late charge equal to \$100.00 per day ("Late Charge"), not to exceed the maximum amount allowed by law, shall be paid by Tenant to Landlord until such time as Tenant is current on all amounts due Landlord (including all Late Charges). In the event Landlord receives a payment from Tenant which is returned for insufficient funds, Landlord may, without limiting Landlord's other remedies, charge Tenant a fee in the amount of \$100.00 to cover Landlord's overhead and administrative expenses and/or require that all payments thereafter be bank certified or cashier's checks. In addition, all service charges from Tenant's financial institution due to non-sufficient funds shall be paid by Tenant.

G) **Security Deposit.** Tenant shall, at the time of executing this Agreement, deposit with Landlord as a security deposit the sum of \$1,000.00, which amount shall serve as security for the full performance of the obligations and covenants of Tenant under this Agreement. Such deposit shall not accrue interest for Tenant, shall not be considered a Rental payment, final or otherwise, and shall not be considered to limit or relieve Tenant from any obligation or liability to Landlord. In the event of a default by Tenant under the terms of this Agreement, Landlord may apply such deposit toward the cure of such default without notice to Tenant. Upon complete performance by Tenant of all its obligations under or with respect to this Agreement, any remaining portion of such deposit to which Tenant is entitled shall be refunded to Tenant. Landlord may transfer the security deposit to any purchaser of Landlord's interest in the Demised Premises, in which event Landlord shall be discharged from any further liability with respect to such deposit and Tenant will look solely to the purchaser of Landlord's interest for any return of said deposit.

H) **Holding Over.** If Tenant remains in possession of the Demised Premises after the expiration of the initial Lease Term or any renewal Term without the execution of a new lease, it shall be deemed to be a tenant from month-to-month, subject to all conditions, provisions and obligations of this Agreement insofar as the same are applicable to a month-to-month tenancy except that the Base Rent shall be one (1) times the Base Rent applicable immediately prior to the expiration of the Term.

5. Use, Occupancy and Condition of Premises. With respect to use and occupancy:

A) **Use and Occupancy.** Tenant shall use and occupy the Demised Premises for the commercial purpose of _____ and related activities. The Demised Premises shall be used for no other purpose without the advance written consent of Landlord. Tenant shall operate the Demised Premises in a clean and dignified manner and in compliance with all applicable laws, regulations, rules, and ordinances. Tenant shall provide its own janitorial services. Tenant shall use the Demised Premises for no unlawful purpose or act; shall commit or permit no waste or damage to the Demised Premises; shall, at Tenant's expense, comply with and obey all applicable laws, regulations, or orders of any governmental authority or agency; shall not do or permit anything to be done in or about the Demised Premises which will in any way obstruct or interfere with the rights of other tenants or occupants of the

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Real Property; and shall comply with all the rules and requirements promulgated by Landlord with respect to the Real Property, as the same may be amended from time to time. Tenant agrees as follows:

I. All loading and unloading, delivery and shipping of goods shall be conducted in such areas and through the entrances designated by Landlord.

II. No window coverings, such as curtains, blinds or shades, shall be placed on the windows of Demised Premises unless approved by Landlord.

III. No smoking in the Demised Premises or within _____ feet or any doorway.

IV. All garbage and refuse shall be kept in the size and kind of container, and in a location approved by Landlord. Tenant shall not burn any trash or garbage in or about the Real Property.

V. No aerial, loudspeaker, satellite dish, sound amplifier, equipment, displays, or advertising shall be erected on the roof or exterior walls of the Demised Premises, or on other areas of the Real Property without the prior written consent of Landlord.

VI. No loudspeaker, television, phonograph, juke-box, radio, or other device shall be used in a manner so as to be heard other than by persons who are within the Demised Premises without the prior written consent of Landlord.

VII. No activity will take place on the Demised Premises or common areas which shall cause any odor which can be smelled other than by persons who are within the Demised Premises.

VIII. Tenant shall keep the Demised Premises at a temperature sufficiently high to prevent freezing of water in pipes and fixtures.

IX. Tenant shall not permit or place any obstructions or merchandise in any common areas, including but not limited to, corridors, all sidewalks in front of, on the side of, or in the back of the Demised Premises.

X. The plumbing facilities in the Demised Premises shall not be used for any purpose other than that for which they are constructed, and no foreign substance of any kind shall be thrown therein, and the expense of any breakage, stoppage, or damage resulting from a violation of this provision shall be borne by Tenant. Tenant shall be responsible for the proper and lawful disposal of all cooking grease used within the Demised Premises.

XI. Tenant shall keep all windows, window sills, window frames and exterior signs of the Demised Premises clean.

XII. No merchandise shall be stored in the Demised Premises except that which Tenant is selling in the normal course of business in, at, or from the Demised Premises.

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XIII. No auctions or tent sales shall be held within the Demised Premises or on or within any portion of the Real Property, except with the prior written consent of Landlord.

XIV. Landlord shall have the right to prohibit the continued use by Tenant of any unethical or unfair method of business operation, advertising or interior display if, in Landlord's opinion, the continued use thereof would impair the reputation of the Real Property as a first class facility or is otherwise out of harmony with the general character thereof, and upon notice from Landlord shall forthwith refrain from or discontinue such activities.

XV. Tenant shall keep the Demised Premises (including without limitation, exterior and interior portions of all windows, doors and all other glass) in a neat, clean and sanitary condition, free of all insects, rodents, vermin and pests of every type and kind.

XVI. Tenant shall not use the Demised Premises for any purpose or business which is noxious or unreasonably offensive because of the emission of noise, smoke, dust or odors.

XVII. Tenant shall keep the entry ways and sidewalk/walkway in front of the Demised Premise clear of all debris, trash and litter, and shall keep the same swept, maintained and snow and ice removed therefrom.

B) Environmental Restrictions. Tenant shall not use the Demised Premises for any activities involving, directly or indirectly, the use, generation, treatment, storage or disposal of any hazardous or toxic chemical, material, substance or waste ("Hazardous Material"), and that the Demised Premises will be used only in compliance with any and all environmental laws, rules and regulations applicable thereto. Landlord shall have the right, but not the duty, to inspect the Demised Premises and conduct tests thereon should Landlord have a reasonable belief there is Hazardous Material on the Demised Premises. In the event tests indicate the presence of such Hazardous Material, and Tenant has not removed the Hazardous Material on demand, Landlord shall have the right to immediately enter the Demised Premises to remedy any contamination found thereon. In exercising its rights herein, Landlord shall use reasonable efforts to minimize interference with Tenant's business, but such entry shall not constitute an eviction of Tenant, in whole or in part, and Landlord shall not be liable for any interference, loss, or damage to Tenant's property or business caused thereby, provided such contamination is not caused by or the result of Landlord's actions, or the actions. If any lender or governmental agency shall ever require testing to ascertain whether there has been a release of Hazardous Material, then the reasonable costs thereof shall be reimbursed by Tenant to Landlord upon demand as additional Rent if such requirement arose because of Tenant's storage or use of Hazardous Material on the Demised Premises. Tenant shall execute affidavits, representations and the like from time to time, at Landlord's reasonable request, concerning Tenant's best actual knowledge and belief regarding the presence of any Hazardous Material on the Demised Premises or Tenant's intent to store or use Hazardous Material on the Demised Premises.

C) Condition and Acceptance of Premises. Tenant accepts the Demised Premises in their current condition and acknowledges that the Demised Premises is in good order and repair, unless otherwise

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indicated herein. By occupying the Demised Premises, Tenant shall be conclusively deemed to have accepted the Demised Premises as being in the condition required by this Agreement. If requested by Landlord, Tenant will sign a statement confirming the Commencement Date and ratifying acceptance of the Demised Premises. In addition, Tenant shall have a one (1) day waiting period to discover any defects and shall notify Landlord immediately of the same.

6. Property in Demised Premises. With respect to the property:

A) Right to Leasehold Improvements. All leasehold improvements (other than Tenant's trade fixtures), such as light fixtures and heating and air conditioning equipment, shall, when installed, attached to the freehold and become and remain the property of Landlord. All Tenant's trade fixtures shall remain the property of Tenant, subject at all times to any of Landlord's liens for Rental and other sums which may become due to Landlord under this Lease or otherwise. Tenant shall be allowed to remove all such trade fixtures upon termination of this Lease, provided that Tenant is not in default in any of the terms and provisions of this Lease.

B) Risk and Loss of Tenant's Personal Property. All of Tenant's personal property which may at any time be in the Demised Premises shall be at Tenant's sole risk, or at the risk of those claiming under Tenant. Landlord shall not be liable for any damage to said property or loss of business suffered by Tenant which may be caused by water from any source whatsoever including the bursting, overflowing, or leaking of sewer or steam pipes or from the heating or plumbing fixtures or from electric wires or from gas or odor or leaking of the fire suppression system.

C) Fixtures and Furnishings Provided by Landlord. Landlord shall provide the following fixtures and furnishings

- Furniture

D) Personal Property Taxes of Tenant. Tenant shall pay before delinquency all taxes assessed against Landlord's fixtures, furnishings, equipment and stock-in-trade placed in or on the Demised Premises. Any such taxes paid by Landlord shall become due and payable by Tenant within _____ days after written notice from Landlord.

7. Repairs and Maintenance. With respect to repair and maintenance obligations:

A) Landlord's Obligation to Repair and Maintain. Landlord shall be responsible for repairing and maintaining the Demised Premises in good condition and for making such modification or replacements thereof as may be necessary or required by law or ordinance, specifically for the following:

- Foundation and structural components of the building

However, Tenant shall reimburse Landlord for any such maintenance, repairs, or replacements made necessary by any acts of Tenant. Landlord reserves and at all times shall have the right to enter the

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Demised Premises in any emergency and also during regular business hours upon advance written notice to inspect the same, and to repair the Demised Premises and any portion of the Real Property or Common Area, without abatement of Rent.

B) Tenant's Obligation to Repair and Maintain. All maintenance, repairs, or replacements relating to the Demised Premises which are not the obligation of Landlord shall be the obligation of Tenant and shall be made by Tenant at Tenant's sole cost and expense. Tenant shall keep and maintain the Demised Premises in good repair and order at all times. Tenant shall be responsible for the maintenance, repair and replacement of the following:

- Heating, ventilation and air conditioning systems
- Plumbing
- Electrical systems

C) Remodeling. Tenant shall not do the following:

- Remodel, make additions, alterations or structural changes to the interior of the Demised Premises without prior written consent of Landlord, which consent will not be unreasonably withheld; however, the Tenant is permitted to paint and decorate the interior of the Demised Premises without prior consent of Landlord.

D) No Liens Permitted. No person shall ever be entitled to any lien, directly or indirectly, derived through or under Tenant, or through or under any act or omission of Tenant, upon the Demised Premises, or any improvements now or hereafter situated thereon, or upon any insurance policies taken out upon the Demised Premises, or the proceeds thereof, for or on account of any labor or materials furnished to the Demised Premises, or for or on account of any matter or thing whatsoever; and nothing in this Agreement contained shall be construed to constitute a consent by Landlord to the creation of any lien. In the event that any such lien shall be filed, Tenant shall cause such lien to be released within one (1) days after actual notice of the filing thereof, or shall within such time certify to Landlord that Tenant has a valid defense to such claim and such lien and furnish to Landlord a bond, satisfactory to Landlord, indemnifying Landlord against the foreclosure of such lien. In addition to any other remedy herein granted, upon failure of Tenant to discharge such lien or to post a bond indemnifying Landlord against foreclosure of any such lien as above provided, Landlord, after notice to Tenant, may discharge such lien, and all expenditures and costs incurred thereby, with interest thereon, shall be payable as further Rent hereunder at the next Rent payment date.

8. Insurance and Indemnification. With respect to insurance and indemnification:

A) Tenant's Public Liability and Property Damage Insurance. Tenant shall purchase and maintain public liability and property damage insurance insuring against loss, cost and expense by reason of injury to or the death of persons or damage to or the destruction of property arising out of or in connection with the occupancy or use by Tenant, its employees, agents and assigns, of the Demised Premises and/or the Common Area, such insurance to include Landlord as an additional insured, to

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be carried with an insurer and to have limits of liability of not less than \$100.00 per occurrence on a combined single limit basis and a deductible no greater than _____.

B) Certificate of Insurance. Tenant shall furnish to Landlord a certificate of insurance evidencing such coverage which provides that such policies may not be canceled on less than one (1) days prior written notice to Landlord. Should Tenant fail to carry the insurance required herein and furnish Landlord with the policies or certificates of insurance after a request to do so, Landlord shall have the right to obtain such insurance and collect the cost thereof from Tenant as additional Rent.

C) Landlord's Insurance. Landlord shall keep the Real Property (but not the contents thereof or any personal property or trade or business fixtures of Tenant) insured against loss or damage by fire and other perils normally covered by standard all-risk insurance. Landlord may also maintain public liability, property damage, loss of rent, and such other coverage related to the Real Property as Landlord deems appropriate. All premiums for such insurance maintained by Landlord shall be considered Operating Costs.

D) Mutual Waiver of Subrogation. If either party suffers loss or damage which is caused by the other party, but which is covered by the injured party's insurance, the injured party waives any claim it might have against the other party to the extent that it is compensated by the insurance required under this Agreement; and each party agrees to obtain from its insurer a provision and acknowledgement of this waiver and an agreement that the insurance carrier will not be subrogated to the rights of the injured party to the extent that these rights have been waived above.

E) Mutual Hold Harmless. It is agreed that Tenant shall defend, hold harmless and indemnify Landlord, its officers, agents and employees from any and all claims for injuries to persons or damage to the Demised Premises which result from the negligent acts or omissions of Tenant, its officers, agents or employees, in the performance of this Agreement. It is further agreed that Landlord shall defend, hold harmless and indemnify Tenant, its officers, agents and/or employees from any and all claims for injuries to persons and/or damage to the Demised Premises which result from the negligent acts or omissions of Landlord, its officers, agents and/or employees, in the performance of this Agreement. In the event of the concurrent negligence of Tenant and Landlord, then the liability for any and all claims for injuries or damages which arise out of the performance of the terms and conditions of this Agreement shall be apportioned in accordance with the law of the state in which the Real Property is located.

9. Signs. With respect to signs:

A) Exterior Sign. Tenant can install a sign acceptable to Landlord on the front of the Demised Premises, hereinafter referred to as "Exterior Sign" prior to opening for business. Tenant shall be solely responsible for the cost of fabrication, installation, and maintenance of the Exterior Sign. Landlord shall pre-approve signage package to be attached to the Lease for the duration of the Lease and all renewals thereof.

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10. Utility Services. Commencing on the date on which Landlord delivers possession of the Demised Premises to Tenant, Tenant shall make payments for the following utilities based upon or in connection with the Demised Premises.

In turn, Landlord will be responsible for making payments for the following utilities:

11. Access, Surrender, and Assignment. With respect to access, surrender, and assignment:

A) Access. Tenant shall permit Landlord to inspect or examine the Demised Premises during business hours upon advanced written notice or at any time without notice in the event of an emergency, and shall permit Landlord to enter and make such repairs, alterations, improvements, or additions in the Demised Premises or the Real Property of which the Demised Premises is a part, that Landlord may deem necessary.

B) Surrender. Tenant shall deliver and surrender to Landlord possession of the Demised Premises upon expiration of this Agreement, or upon earlier termination as herein provided, in as good condition and repair as the same shall be on the Commencement Date.

C) Removal and Restoration. Any and all trade fixtures and equipment installed by Tenant may be removed by Tenant at the termination of this Agreement, provided that Tenant shall not be in default in the performance of any of Tenant's obligations hereunder and provided that Tenant shall repair any and all damage caused to the Demised Premises by the removal of any such trade fixtures and equipment. Any property not so removed at the expiration of the Term hereof shall be deemed to have been abandoned by Tenant and may be retained or disposed of by Landlord. Tenant shall not remove any leasehold improvements or non-trade fixtures and shall surrender the Demised Premises upon termination of the tenancy created by this Agreement in the same condition as the Demised Premises were required to have been in on the Commencement Date, ordinary wear and tear and damage by fire or other insured casualty excepted.

D) Assignment and Subletting. Tenant shall not assign, mortgage, encumber or transfer any interest in this Agreement, or sublet the Demised Premises in whole or in part, nor grant a license or concession in connection therewith without Landlord's prior written consent, which consent shall be at Landlord's sole discretion.

12. Damage to Premises. With respect to damage to the Premises:

A) Substantial Damage. In the event the Demised Premises or the Real Property of which the Demised Premises constitute a part shall be damaged or destroyed by fire or other casualty to the extent that the cost of repairing or replacing the same will equal or exceed 10% of the then replacement value thereof, then the parties may, at their option, within ten (10) days after the occurrence of such casualty, terminate this Agreement upon written notice.

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B) Partial Damage. In the event the Demised Premises or the Real Property of which the Demised Premises constitute a part shall be partially damaged or destroyed by fire or other casualty to the extent that the cost of repairing or replacing the same will be less than 10% of the then replacement value thereof, or in the event Landlord does not elect to terminate this Agreement as a result of substantial damage, then Landlord shall repair the damage with reasonable dispatch after notice of such casualty; provided, however, the Landlord's obligation to repair or restore shall be limited to restoring the structural portions of the Demised Premises and shall not include repairs or the restoration of any of Tenant's fixtures, improvements or other alterations made by Tenant in or upon the Demised Premises. Notwithstanding anything provided herein to the contrary, the Landlord's obligation to repair or rebuild shall be limited to the amount of the fire insurance proceeds received by Landlord (less any costs incurred by Landlord in collecting the same) as a result of any such casualty. In the event the fire insurance proceeds received by Landlord (less any costs incurred by Landlord in collecting the same) are insufficient to rebuild the Demised Premises and/or the Real Property, then Landlord shall have the option to terminate the Lease upon notice to Tenant within ten (10) days after Landlord's receipt of the entire net insurance proceeds payable with respect to such fire or casualty.

C) Rents Upon Damage or Destruction. In the event this Agreement is terminated in the manner set forth above, the Rents shall be apportioned to the time of such casualty. In the event this Agreement is not terminated and Landlord elects to restore or repair the Demised Premises, then the Rent payable by Tenant shall be equitably abated based on the square footage in the Demised Premises which are useable, until such time as the damage to the Demised Premises has been repaired; provided, however, in no event shall there be any abatement of the payment of any Operating Costs.

13. Eminent Domain. With respect to eminent domain:

A) Condemnation of Demised Premises. If the whole or any substantial part of the Demised Premises shall be taken or acquired by any public or quasi-public authority under the power or threat of eminent domain, for other than a temporary period, the Lease Term shall cease as of the day possession shall be taken by such public or quasi-public authority, and Tenant shall pay Rent up to that date with an appropriate refund by Landlord of any rent which may have been paid in advance for any period subsequent to the date possession is taken. In the event that during the term of this Agreement the Demised Premises, or any part thereof, or more than _____ of the Real Property or of the Common Area is taken by condemnation or right of eminent domain, or by private purchase in lieu thereof, this Agreement and the term hereby granted shall be terminable at Landlord's sole option and if Landlord so terminates then this Agreement shall expire on the date when possession shall be taken by the condemnor and the Base Rent herein reserved shall be apportioned and paid in full to that date and all prepaid Base Rent shall forthwith be repaid by Landlord to Tenant. In the event Landlord does not elect to cancel or terminate this Agreement as provided above, then Landlord shall rebuild and restore the Demised Premises as nearly as possible to their condition immediately prior to any such taking and this Agreement shall continue in full force and effect except that, during such restoration, the Base Rent payable pursuant to the terms of this Agreement shall be equitably apportioned in the proportion that the square footage of the part of the Demised Premises so taken bears to the total square footage of the Demised Premises immediately prior to such taking; provided, however, in no event shall there be any abatement of the payment of any Operating Costs, provided

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further, however, the Landlord's obligations to restore or rebuild shall be limited to an amount which does not exceed the proceeds obtained from such taking (less expenses incurred in collecting the same). Notwithstanding the foregoing, in the event the net condemnation award received by Landlord is insufficient to restore or rebuild the structural portions of the Demised Premises the Landlord shall have the option within _____ days after Landlord's receipt of the net condemnation, to cancel and terminate this Agreement, and Tenant shall be limited to consequential damages only.

B) Condemnation Award. All compensation awarded or paid upon any total or partial taking of the Demised Premises shall belong to and be the property of the Landlord. Nothing herein shall prevent Tenant from pursuing a separate award from the condemning authority for its moving expenses or for the taking of its personal property, as long as Tenant's award does not reduce Landlord's award from the condemning authority.

14. Insolvency and Bankruptcy. The appointment of a receiver to take possession of all or substantially all of the assets of Tenant or any of the persons constituting Tenant, or an assignment by Tenant or any of the persons constituting Tenant for benefit of creditors or any action taken or suffered by Tenant or any of the persons constituting Tenant under any insolvency, bankruptcy, or reorganization act, shall constitute a breach of this Agreement by Tenant. In no event shall this Agreement be assigned or assignable by operation of law or by voluntary or involuntary bankruptcy proceedings or otherwise and in no event shall this Agreement or any rights or privileges hereunder be an asset of Tenant or any of the persons constituting Tenant under any bankruptcy, insolvency, or reorganization proceedings.

16. Default. With respect to default:

A) Rights in Event of Default of Tenant. If Tenant shall abandon or vacate the Leased Premises or fail to pay Rent at the time prescribed in this Agreement, or if after _____ days written notice from Landlord, Tenant shall fail to cure any other default in the performance of its obligations under this Agreement (unless Tenant is then proceeding in good faith to cure such default and continues to do so until the default is cured), then, in addition to any other rights or remedies Landlord may have by law or otherwise, Landlord shall have the right to re-enter and take possession of the Demised Premises without legal process and remove all persons and property therefrom. Should Landlord elect to re-enter as herein provided, or should Landlord take possession pursuant to legal proceedings or pursuant to any notice provided for by law, Landlord may terminate Tenant's rights under this Agreement, re-let the Demised Premises or any part thereof for such term and at such rent and upon such other terms and conditions as Landlord in the exercise of Landlord's sole discretion may deem advisable, with the right to make alterations and repairs to the Demised Premises. Upon each such re-letting, Tenant immediately shall be liable for payment to Landlord of any indebtedness of Tenant (other than Rent due hereunder), the cost and expense of such re-letting, and of such alterations and repairs incurred by Landlord, and the amount, if any, by which the Rent reserved in this Agreement, which are Tenant's responsibility under the provisions of this Agreement for the period of such re-letting, exceeds the amount agreed to be paid as rent by the new tenant for the Demised Premises for such period of such re-letting.


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B) Costs and Payment of Rents. Should Tenant at any time be in default under this Agreement, Tenant shall be liable for all costs Landlord may incur on account of such default, including the cost of recovering the Demised Premises, any and all attorney fees and court costs relating thereto. In addition, should Landlord at any time terminate this Agreement and Tenant's rights under this Agreement for any default, in addition to any other remedy Landlord may have, Landlord may recover from Tenant all damages Landlord may incur by reason of such default, and including the Rent reserved and charged in this Agreement for the remainder of the Term discounted to present value, less the present rental value of the Demised Premises for the rest of the Term (discounted in the same manner), all of which amounts shall be immediately due and payable with attorney fees from Tenant to Landlord and without relief from valuation, and Landlord shall have no obligation to re-let. Tenant's liability for the default damages and/or re-letting costs shall survive any termination of this Agreement.

C) Right of Removal of Tenant's Property. Landlord shall have the right to remove all or any part of Tenant's property from the Demised Premises. Any property removed may be either: (a) Stored in any public warehouse or elsewhere at the cost of, and for the account of, Tenant and Landlord shall not be responsible for the care or safekeeping thereof, or (b) sold at a private or public sale and the proceeds of such sale, after sale expenses, shall be used to offset any Rent due to Landlord. Tenant hereby waives any and all loss, destruction and/or damage or injury which may be occasioned by any of the aforesaid acts.

D) Default of Landlord. Landlord shall in no event be charged with default in the performance of its obligation under this Agreement unless and until Landlord shall have received written notice from Tenant specifying wherein Landlord has failed to perform any obligation hereunder, and Landlord shall have failed to perform such obligation, or remedy such default, within _____ days of such notice from Tenant (or shall then have failed in good faith to start and be diligently pursuing the cure of any such default which reasonably takes longer than _____ days to cure).

16. Quiet Enjoyment. Landlord agrees that if Tenant pays the Rent and other charges herein provided and shall perform all of the covenants and agreements herein stipulated to be performed on Tenant's part, then Tenant shall, at all times during said Term, have the peaceable and quiet enjoyment and possession of the Demised Premises without any manner of hindrance from Landlord or any persons lawfully claiming through Landlord, except as to such portion of the Demised Premises or Real Property as shall be taken under the power of eminent domain or which may be claimed by any mortgagee of the Demised Premises of the Real Property.

17. Miscellaneous.

A) Waivers. No waiver of any condition or covenant in this Agreement by either party shall be deemed to imply or constitute a further waiver of the same or any other condition or covenant of this Agreement.

B) Subordination. Tenant agrees, at the request of Landlord, to subordinate this Agreement to any mortgage placed upon the Demised Premises or the Real Property or any one or more of them by Landlord provided that the holder of such mortgage enters into an agreement with Tenant, binding

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upon the successors and assigns of the parties thereto, by the terms of which such holder agrees not to disturb the possession, peaceable and quiet enjoyment and other rights of Tenant under this Agreement. In addition, so long as Tenant continues to perform its obligations hereunder, in the event of acquisition of title by said holder through foreclosure proceedings or otherwise holder agrees to accept Tenant as tenant of the Demised Premises under the terms and conditions of this Agreement and to perform the Landlord's obligations hereunder (but only while owner of the Demised Premises), and Tenant agrees to recognize such holder or any other person acquiring title to the Demised Premises as Landlord. The parties agree to execute and deliver any appropriate instruments necessary to carry out the agreements contained herein.

C) Notices and Certificates. All notices given under this Agreement must be in writing. A notice is effective upon receipt and shall be delivered in person, by overnight courier service, via certified or registered mail, or by first class U.S. mail, postage prepaid, to Landlord and Tenant at the address as specified above, or to such other addresses which a party may designate in writing delivered to the other party for such purpose. Date of service of a notice served by mail shall be one business day following the date on which such notice is deposited in a post office box of the United States Postal Service.

D) Relationship of Parties. Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent, or of partnership, or of joint venture, between the parties hereto.

E) Governing Law. The terms of this Agreement shall be governed by and construed in accordance with the laws of the State of Nebraska, not including its conflicts of law provisions.

F) Dispute Resolution. Any dispute arising from this Agreement shall be resolved in the courts of the State of Nebraska. If either Party brings legal action to enforce its rights under this Agreement, the prevailing party will be entitled to recover from the other Party its expenses (including reasonable attorneys' fees and costs) incurred in connection with the action and any appeal.

G) Force Majeure. In the event that either party shall be delayed or hindered in or prevented from doing or performing any act or thing required in this Agreement by reason of strikes, lock-outs, casualties, acts of God, labor troubles, inability to procure materials, failure of power, governmental laws or regulations, riot, insurrection, war, pandemics or other causes beyond the reasonable control of such party, then such party shall not be liable or responsible for any such delays and the doing or performing of such act or thing shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.

H) Complete Agreement. This Agreement contains a complete expression of the agreement between the parties and there are no promises, representations or inducements except such as are herein provided.

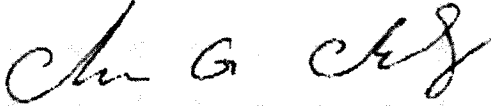
I) Successors in Interest. The covenants, agreements, terms, conditions and warranties of this Agreement shall be binding upon and inure to the benefit of Landlord and Tenant and their respective

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heirs, executors, administrators, successors and assigns, but shall create no rights in any other person except as may be specifically provided for herein.

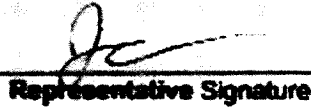
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives, as of the first date written above.



Landlord Signature

Qi Chang Chen
Landlord Name

Chen's Express Mart
Tenant Name



Representative Signature

Jian Bin Chen
Owner
Representative Name and Title


INITIAL Q.C. DATE 11/1/23
Commercial Lease Agreement (Rev. 1343D17)

14 / 14

PAYPORT

NEBRASKA.GOV

PURCHASE RECEIPT

Nebraska Liquor Control Commission

P.O. Box 95046
Lincoln NE 68509-5046
(402)471-4881
brenda.hiland@nebraska.gov
OTC Local Ref ID: 88868050
11/6/2023 07:04 PM

Status: **APPROVED**
Customer Name: Jian Bin Chen
Account Number: ***1421
Routing Number: 104102309

Items	Quantity	TPE Order ID	Total Amount
Retail Liquor License (Class A, B, C, D, I, J, AB, AD, IB)	1	81548442	\$400.00

Applicant Name:: **Jiann Bin Chen**
Trade Name (DBA):: **Chen's Express Mart LLC**
Address:: **405 west 27th st**
City:: **Scottsbluff**
State:: **Nebraska**
Zip Code:: **69361**
Phone Number:: **308-225-2865**
Email Address:: **chenexpmart@gmail.com**

Total remitted to the Nebraska Liquor Control Commission	\$400.00
Total Amount Charged	\$401.75

I authorize "" to electronically debit my account.

Customer Copy

CHECK LIST

Neb. Rev. Stat. §53-132 (Reissue 2022)

Council should determine the propensity of whether or not to grant the liquor license that has been requested. In that regard, suitability and fitness and the following four criteria are most important:

- (2)(a) Applicant is fit, willing and able to provide the service proposed.
- (2)(b) Applicant can conform to all laws.
- (2)(c) Applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to ensure conformance with law.
- (2)(d) Issuance of the license is or will be required by the present or future public convenience and necessity.

In making its determination Council may also consider as the Nebraska Liquor Control Commission will consider, the following. The Council should not base its recommendation on any of the following criteria, but may chose to comment to the Commission about one or more of the criteria:

- (3)(b) Citizen's protest.
- (3)(c) Existing population/growth.
- (3)(d) The nature of the neighborhood around the location.
- (3)(e) Existence of other licenses.
- (3)(f) Existing motor vehicle and pedestrian traffic in the vicinity.
- (3)(g) Adequacy of existing law enforcement.
- (3)(h) Zoning restrictions.
- (3)(i) Sanitary conditions.
- (3)(j) Whether the type of business or activity proposed will be consistent with the public interest.

*OTHER COUNCIL CONCERNS

Memorandum

To: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
From: Kevin Spencer, City Manager/Chief of Police
Date: 01/12/2024
Re: Application for a Class D Liquor License Number D - 126071, Chen's Express Mart, LLC, dba: Chen's Express Mart, 405 W 27th St, Scottsbluff, Nebraska 69361

AUTHORITY: The Scottsbluff Police Department reports specific information to the City Council whenever a liquor license application is presented. The information furnished by the Police Department conforms to Chapter 53, Reissue Revised Statutes of Nebraska 1943, and Section 53-132, which outlines the factors the Commission may consider in granting a liquor license.

COMMENTARY

53-132: Section 2

(A) The applicant is fit, willing, and able to adequately provide the service proposed within the city where the premises described in the application are located:

A background check was conducted on Jian Bin Chen, owner of Chen's Express Mart, to determine his fitness to have a liquor license. Jian reported that he did not have any criminal convictions. I found one out-of-state traffic infraction for an equipment violation during my research. I found no information that would disqualify the applicant from having a liquor license.

After consideration, I have concluded that the applicant is fit to hold a liquor license.

(B) The applicant can conform to all provisions, requirements, rules, and regulations provided for in the Nebraska Liquor Control Act:

Any operator must adhere to the existing laws while doing business in the community and adhere to acceptable business practices.

On Wednesday, January 10, 2023, Jian Chen appeared before the Liquor License Holders Investigatory Board to discuss the application. Jian explained that he previously managed the China Buffet liquor license for three years, from 2007 through 2009. Jian told the committee there were no violations or compliance failures during this time. Jian stated that all customers purchasing alcohol will be required to produce identification, no matter their age. The ID would be scanned through the business' point of sale register to determine age.

The applicant appears able and willing to conform to language within the Nebraska Liquor Control Act.

(C) The applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to ensure that the licensed business can conform to all provisions, requirements, rules, and regulations provided for in the Nebraska Liquor Control Act:

Jian told the board that he plans to sell beer only, at least in the beginning. Jian said he would be responsible for the inventory and ordering of the alcohol. Jian said he and his ex-wife would be the only employees. Jian reported that they have taken online training and are registered for in-person training on January 13. Jian told us that the business does have video cameras that record, with cameras aimed at the alcohol.

After hearing Jian's plan and answering several questions, the board voted unanimously to send a favorable recommendation to the Council.

The applicant appears committed to complying with all the Nebraska Liquor Control Act provisions, requirements, rules, and regulations.

(D) The issuance of the license is or will be required by the present or future public convenience and necessity:

The business will be open six days a week, Monday through Saturday, 11:00 am to 8:00 pm. Chen's Express Mart is in a location that has been a restaurant for many years.

Oversight and accountability regarding the sale of alcoholic beverages will be a priority for the applicant.

SPECIFIC ISSUES COMMISSION MAY CONSIDER

(E) The existence of a citizen's protest made in accordance with Section 53-133:

There have been no known citizen protests of this business.

(F) The nature of the neighborhood or community of the location of the proposed licensed premises:

The business is located at 405 West 27th Street, Scottsbluff, NE. It will be a convenience store that will attract customers when opened. Its location is easily accessible and convenient for customers. I would not anticipate any issues with its location.

(G) The existence or absence of other retail licenses or bottle club licenses with similar privileges within the neighborhood or community of the location or the proposed licensed premises.

Other similar businesses in the area with liquor licenses allow for on and offsite sales.

(H) The existing motor vehicle and pedestrian traffic flow in the vicinity of the proposed licensed premises:

Although no recent traffic studies have been completed regarding motor vehicle traffic in the general area, the traffic flow and pedestrian traffic are not of concern now.

(I) The adequacy of existing law enforcement:

The Scottsbluff Police Department has an authorized strength of 33 full-time officers and handled over 18,000 calls for service, not including traffic citations, during 2023. The number of liquor licenses within the jurisdictional boundaries of the Police Department, regardless of the class, continues to be a priority to the Police Department, and even routine monitoring of their business practices is complex. Compliance checks remain a concern to those businesses that sell alcohol to minors. The Nebraska State Patrol has assumed liquor law enforcement duties, and their broad jurisdiction generally precludes any particular focus in the city.

(J) Whether the type of business or activity proposed to be operated in conjunction with the proposed license is and will be consistent with the public interest:

Adequate staffing, training, and close supervision of patrons are essential. Cooperation with the Police Department by management will help to eliminate or diminish potential problems with violations.

Memo

Date: January 16, 2024
To: Honorable Mayor McKerrigan and Members of the City Council
From: Kimberley Wright, City Clerk
CC: Kevin Spencer, City Manager
Re: Chen's Express Mart, 405 W. 27th Street, Scottsbluff, NE

The city clerk is required by ordinance to report specific information to the city council whenever a liquor license application hearing is held.

Following are the existing licenses, their class, address and proximity to other licensed premises:

Class of License

- Class A Beer only, for consumption on premises
- Class B Beer only, for consumption off premises
- Class C Alcoholic liquors, for consumption on and off premises
- Class D Alcoholic liquors, including beer, for consumption off premises
- Class I Alcoholic liquors, for consumption on the premises
- Class IB Alcoholic liquors, for consumption on the premises and beer only for consumption off premises.
- Class L Craft Brewery (Brew Pub)
- Class W Wholesale beer
- Class Z Microdistillery
- Catering Alcohol permitted by licensee's retail license, sold or served at events covered by special designated licenses

Class A Licenses

Restaurants

Mast Enterprises, Inc. dba Arthur's Pizza 2203-07 Broadway

Total Class A Licenses 1

Class B Licenses

Retail

Family Dollar Store #27573 1412 East Overland

Total Class B Licenses 1

Class C Licenses

Restaurants

El Charrito Restaurant & Lounge, Inc .
Tangled Tumbleweed
Las VII Americas Tortilleria
Flyover Brewing Company (Catering)

802 21st Avenue
1823 Ave. A
1619 East Overland
1824 Broadway

Power House on Broadway, LLC d/b/a Power House Social
(Catering)
Frank Eats, LLC d/b/a Taco De Oro

1721 Broadway

2601 Avenue I

Hotel/Motel

Holiday Inn Express

1821 Frontage Rd.

Taverns/Lounges

Hight's Tavern
Bob's Garage & Bar
RSK Frontside, LLC dba Frontside
Racks Sports Bar, LLC (Catering)

20 West 18th Street
1907 Broadway
1001 Avenue I
1402 East 20th St.- Suite B

Retail

Panhandle Cooperative Assn. (Catering)
Kelley's Liquor (Catering)

401 S. Beltline Hwy West
817 West 27th Street

Clubs

Elks BPO Lodge 1367 (Catering)

1614 1st Avenue

Bowling Alleys

TOTAL CLASS C LICENSES 14

Class D Licenses

Grocery Stores

Safeway of Western Nebraska
Panhandle Coop Assn.

601 Broadway
3302 Ave. B

Convenience Stores

East "O" Watering Hole
Scottsbluff Watering Hole
Big Bats
Git N Split
Grass Retail, LLC d/b/a Shortstop
Route 26 Mart (AS 22, LLC)
Maverik Stores Inc.,
Walgreens
Essential Fuel
Essential Fuel
Essential Fuel

503 East Overland
121 W 27th Street
902 West Overland
506 West 27th Street
2002 Avenue I
1722 E 20th Street
920 West 36th St.,
205 West 27th Street
822 South Beltline Hwy W
2319 East Overland
837 27th Street

Liquor Stores

Montez Liquor
Cigarette Chain
Discount/Grocery Stores
Target (Catering)
Wal-Mart Supercenter #867
TOTAL CLASS D LICENSES

17

1311 E Overland Dr.
323 East Overland

1401 Frontage Rd.
3322 Avenue I

CLASS I LICENSES

Restaurants

Rosita's (Catering)
Applebees
Chili's Grill & Bar
Wonderful House Restaurant
Ole, LLC
El Rancho Viejo Mexican Restaurant
Sam & Louie's Pizzeria (Catering)
Taco Town
Prime Cut
Sweet V's (Catering)

1205 East Overland
2302 Frontage Rd.
826 West 36th St.
829 Ferdinand Plaza
1901 East 20th Street
23 West 27th St.
1522 Broadway
1007 West 27th St.
305 West 27th St.
1818 1st Ave.

Hotel/Motel

Hampton Inn & Suites
2627 Lodging dba Fairfield Inn & Suites

301 W Hwy 26
902 Wintercreek Dr.

TOTAL CLASS I LICENSES 12

CLASS IB LICENSES

Nightclub

Marez, LLC d/b/a Oasis
TOTAL CLASS IB LICENSES

1

1722 Broadway

Class L Licenses

Flyover Brewing Company

1824 Broadway

TOTAL CLASS L LICENSES 1

Class W Licenses

Wholesale

High Plains Budweiser
TOTAL CLASS W LICENSES

1

2810 Ave M

Class Z Licenses

Great Plains Distillery (Catering)
TOTAL CLASS Z LICENSES

1

213 West Railway St.

TOTAL LICENSES	
Class A	1
Class B	1
Class C	15
Class D	17
Class I	12
Class IB	1
Class L	1
Class W	1
Class Z	1
TOTAL LICENSES	49

Memo

EXHIBIT V

Date: December 7th, 2023
To: Honorable Mayor and City Council
From: Staff, Development Services
CC: Kevin Spencer
Re: Class "D" Liquor License Application
Chen's Express Mart
405 West 27th Street
Scottsbluff, NE 69361

Action:

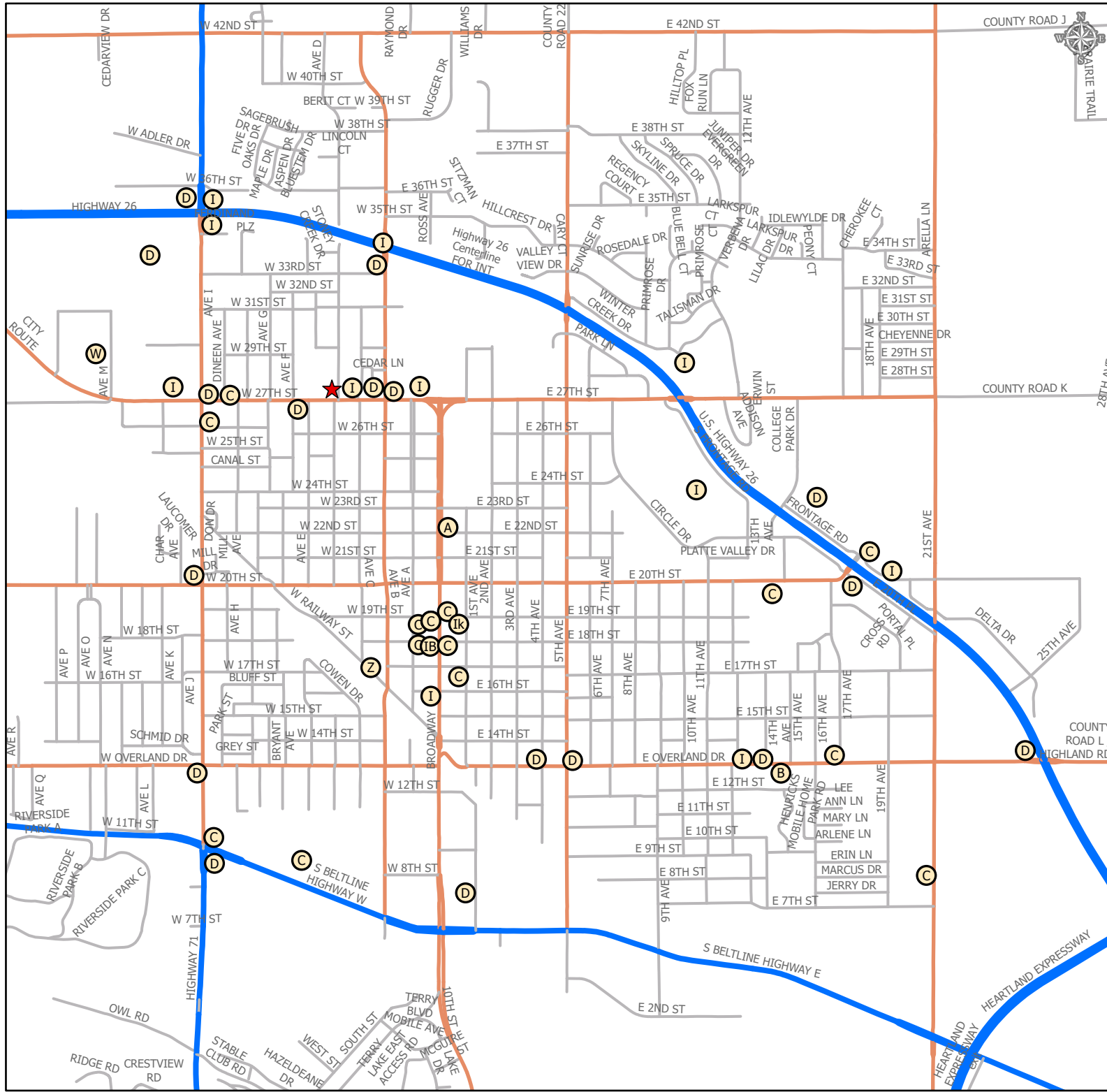
The owner of Chen's Express Mart has applied for a new license in the name of Jian Bin Chen.

The Development Services Department is required by Article 1, Chapter 11 of the Scottsbluff Municipal Code to report specific information to the Mayor and City Council whenever a liquor license application hearing is held. In accordance with that directive the following information is offered:

- (1) The property at 405 W. 27th St. is situated in a C-2 (Neighborhood and Retail Commercial) zoning district where convenience stores are allowed by right pursuant to the City's Zoning Ordinance, Chapter 25, of the City's Municipal Code of Ordinances. The neighboring properties to north, south, east and west are C-2 (Neighborhood and Retail Commercial).
- (2) The off-street parking requirements are 1 space for every 250 sq ft. of retail space. The occupancy will need access to at least 8 off street parking spaces as required by ordinance. This requirement is found in 25-5-1 (18) of the City's Municipal Code of Ordinances. The lot appears to meet this requirement.
- (3) The use of this property is consistent with the C-2 zone.
- (4) There are no churches, schools, or other similar institutions within 300 feet of the subject property.
- (5) The existing population of Scottsbluff is approximately 14,282.

Liquor Licenses

★ Applicant
Chen's Express Mart
Type D - 405 W 27th St.



- Current Approved Locations
- Highway
- Main Road
- Residential/Rural

- Class A Beer only, for consumption on premises
- Class B Beer only, for consumption off premises
- Class C Alcoholic liquors, for consumption on and off premises
- Class D Alcoholic liquors, including beer, for consumption off premises
- Class I Alcoholic liquors, for consumption on the premises
- Class IB Beer, Wine, Distilled Spirits on Sale, Beer off sale only
- Class W Wholesale beer
- Catering (K) Alcohol permitted by licensee's retail license, sold or served at events covered by special designated licenses

Taylor Stephens
City of Scottsbluff GIS
Created on 1/8/2024
Coordinate System:
NAD 1983 StatePlane Nebraska FIPS 2600 Feet
Lambert Conformal Conic

The City makes no representation or warranty as to the accuracy, timeliness, or completeness, and in particular, its accuracy in labeling or displaying dimensions, contours, property boundaries, or placement or location of any map features thereon.

City of Scottsbluff
Liquor License Holders Investigatory Board
Regular Meeting
January 10, 2024 – 2:00 p.m.

The City of Scottsbluff Liquor License Holders Investigatory Board met in a regular meeting on Wednesday, January 10, 2024 at 2:00 p.m. in the Meeting Room of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on January 6, 2024 in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the committee could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each committee member.

1. Roll Call - The following Board Members were present: Russ Knight, Chairman, Andrea Margheim, Vice-Chairman, Kevin Spencer, Police Chief/City Manager; Kim Wright, City Clerk; Libby Stobel, City Attorney, Emily Norman, WNCC., Matt Huck, Scottsbluff Public Schools. Absent: Kelli Larson, Panhandle Prevention Coalition.
2. Open Meeting Act – Chairman Knight welcomed everyone in attendance and informed those in attendance that a copy of the Nebraska Open Meetings Act is posted on the west wall for the public's review.
3. Call Meeting to Order - The meeting was called to order and Wright recorded the proceedings.
4. Changes or additions to the agenda – None.
5. Approve the September 13, 2023 Regular Meeting Minutes – Motion by Spencer, second by Stobel to approve the September 13, 2023 Regular Meeting Minutes, motion passed unanimously.
6. New Application.
 - a. Mr. Jian Bin Chen, owner of Chen's Express Mart was present to answer questions regarding the Class D Liquor License Application for Chen's Express Mart, 405 W. 27th St., Scottsbluff, NE.

Mr. Chen explained he previously held a liquor license from 2007- 2009 for a restaurant he operated in Scottsbluff and during that time, he received no liquor license violations. He went on to add this business will be a convenience store and will only encompass around 1000 square feet of the building. The remaining space will be used for storage. His hours will be from 11:00 a.m. to 7 or 8:00 p.m. Monday through Saturday.

Police Chief Spencer asked Mr. Chen where the alcohol will be located in the store. Mr. Chen stated it will be kept in the front and all overstock will be located in a locked

storage room. He was also asked who would do the ordering and inventory. Mr. Chen replied it would be him and currently he will only be selling beer at this time.

Committee Member Margheim asked if he would sell liquor at a later date and he stated he may open a Chinese Express restaurant in the building and would add liquor at that time.

Regarding checking ID's, Mr. Chen stated they will check all ID's for those who purchase alcohol and he plans on ordering a machine to scan ID's.

As far as training, both he and one other family member has taken Responsible Beverage Server Training and they are both signed up for a TIPS class on January 13th.

After discussion, Committee Member Margheim moved, seconded by Committee Member Huck to send a positive recommendation to Council regarding the Class D Liquor License for Chen's Express Mart, 405 W. 27th St., Scottsbluff, NE and approving Jian Bin Chen as Manager. Motion passed unanimously.

7. New Manager Application.

- a. Mr. Charles Wright, President of Panhandle Cooperative and Mr. Jason Rupp C-Store Manager and liquor license manager applicant were present regarding the manager change on liquor license # 017821 for Northgate Ampride. Mr. Wright explained the reason for change is because current manager, Greg West is retiring.

Mr. Rupp then added he has been employed with Panhandle Cooperative for five years and has training in the liquor industry as he has worked at different establishments that serve alcohol. He has taken the online training and TIPS and will require all of the clerks to attend "We card training." Currently he is in the administration office, but will make appearances at the Northgate Ampride location 4-5 times a week.

Legal Counsel Stobel informed the committee that she would have to declare a conflict of interest and abstain from voting as her firm represents Panhandle Cooperative and she has been involved with the process.

Committee Member Huck moved, seconded by Committee Member Norman to send a positive recommendation to Council regarding naming Jason L. Rupp as the liquor license manager of the Class D liquor license for Panhandle Cooperative, 3302 Avenue B, Scottsbluff, NE. "YEAS," Spencer, Norman, Knight, Margheim, Huck, and Wright. "NAYS," None. Abstain: Stobel.

8. Liquor License Compliance Issue.

Arthur's Pizza – Mr. Dave Thiele, owner of Arthur's Pizza came forward to explain his violation. He stated on November 18th around 7:00 p.m. two people came in one showing a Nebraska license and the other a Nevada license. He was not at the bar during the time and his clerk sold to the person holding the Nevada license. He went on to state he only sells beer and does not make a profit, stating he made \$380.00 last year. Because of this, he has voluntarily surrendered his license to the Nebraska Liquor Commission and will no longer

be selling alcohol at his location. His clerk is still employed and received diversion from the court.

Elks Lodge – Mike Smith, Bar Manager, explained his violation happened during a wedding reception. The two minors came in and told the person at the door who was carding and putting on wristbands that they would not be drinking alcohol. The minors then went to the bar and ordered beers. The bartender asked for their ID's and was refused. Mr. Smith stated the beer was not given to the participant; they have since gone to court and the charges were dropped.

Panhandle Cooperative – Mr. Charles Wright and Mr. Jason Rupp stated, with their violation, the clerk looked at the ID and completed the sale, adding she informed them later she was having some medical issues during that time. To prevent reoccurrence, they will be getting a scanner and require additional training. Mr. Rupp also stated the employee was given a final notice, but not terminated as she is a good employee.

Fairfield Inn and Powerhouse Social – Mr. Dave Schaff owner of both businesses was present and stated with the Fairfield the employee checked the ID's of both participants and refused the Nebraska license, however, she sold to the person holding the Nevada license, adding this employee has received training through their corporate agency. Regarding the Powerhouse violation, the server had not received training and sold to the person holding the Nevada license as well. He informed they have invested in ID scanners and will implement them at both locations and retrain employees. He went on to add both employees were not terminated.

There was no other business presented. The meeting adjourned at 2:56 p.m.

Russ Knight, Chairman

Kim Wright, Secretary

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Pub. Hear.2

Council to discuss and consider action on making a recommendation to the Nebraska Liquor Control Commission regarding the Class D Liquor License for Chen's Express Mart, LLC and naming Jian Bin Chen as the Liquor License Manager.

Staff Contact: Kim Wright, City Clerk

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Pub. Hear.3

**Council to conduct a public hearing set for this date at 6:00 p.m.
for the Rezone of Lots 1-4, Block 1, Triple Peaks Subdivision from
AR Agricultural Residential to O-P Office and Professional.**

Staff Contact: Zachary Glaubius, Development Services Director

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Pub. Hear.4

Council to conduct a public hearing set for this date at 6:00 p.m. for the purpose of reviewing and obtaining comment on an Amended Redevelopment Plan for the Former Monument Mall, Now Uptown Mall, Rehabilitation and Former K Mart Site Rehabilitation.

Staff Contact: Sharaya Toof, Economic Development Director

**AMENDED REDEVELOPMENT PLAN FOR THE FORMER
MONUMENT MALL, NOW UPTOWN MALL, REHABILITATION AND FORMER K
MART SITE REHABILITATION
INCLUDING A REQUEST FOR TAX INCREMENT FINANCING
AND DESIGNATION AS AN ENHANCED EMPLOYMENT AREA AND IMPOSITION
OF A TWO PERCENT OCCUPATION TAX ON SALES**

I. INTRODUCTION.

The City of Scottsbluff, Nebraska, recognizes that blight is a threat to the continued stability and vitality of the City as a focal point of business, financial, social, cultural and civic activity of the region, and a focus of community pride and achievement. The City Council previously approved a redevelopment plan (“Original Plan”) for the former Scottsbluff Mall in 2015 which provided tax increment financing and the imposition of a one-half percent occupation tax to support the mall rehabilitation.

This plan is intended to amend the Original Plan and add the adjacent site formerly occupied by a K Mart retail store (“K Mart Site”). Since the implementation of the of the Original Plan, the Herberger’s store closed leaving a substantial vacancy. K Mart closed the store on the K Mart Site. The K Mart Site has remained vacant and in a state of deterioration for a substantial period. RockStep Scottsbluff, LLC, (“RockStep”) owns the real estate described in the Original Plan. An affiliate of Rock Step, RockStep KM Redevelopment, LLC, (“RockStep KM”) has recently purchased the K Mart Site.

This Amended Plan has been developed to provide for the comprehensive redevelopment of the Uptown Mall and the K Mart Site. Exhibit “A” is a map of combined properties showing four intended development areas. The redevelopers intend to install demising walls and provide for separate ownership of the four parcels. Parcel IV will be further subdivided, after partial demolition, into five or more parcels. Exhibit “B” shows a proposed concept of the final development of the K Mart Site.

This Amended Redevelopment Plan covers an area legally described and shown on Exhibit “C”, attached hereto and incorporated herein by this reference (“Community Redevelopment Area”). The Community Redevelopment Area was declared blighted and substandard by the Scottsbluff City Council on August 20, 2013. The Community Redevelopment Area has been determined, through the blight and substandard resolution, to be in need of revitalization and strengthening to ensure that it will contribute to the economic and social well-being of the City.

To encourage private investment in the Community Redevelopment Area, this Redevelopment Plan has been prepared to set forth the Monument Mall Rehabilitation Redevelopment Project (“Redevelopment Project”), which is considered to be of the highest priority in accomplishing the goal of revitalizing and strengthening the Community Redevelopment Area.

REQUESTED ACTION

1. Terminate division of taxes on Uptown Mall properties and implement new TIF project for Uptown Mall properties.
2. Designate Uptown Mall and former K Mart properties as an Enhanced Employment Area
3. Amend one-half cent occupation tax ordinance to two percent occupation tax and impose the tax on not only the Uptown Mall but also the former K Mart site.
4. Adopt redevelopment contracts that provide TIF and EEA funding for Uptown Mall renovation and for the renovations and new construction for the K Mart site.
5. Waive percentage fee for TIF bond with undertaking of Redevelopers to reimburse City and Authority for legal expenses.

II. EXISTING SITUATION.

This section of the Redevelopment Plan examines the existing conditions within the designated Community Redevelopment Area. This section is divided into the following subsections: existing land use, existing zoning, existing public improvements, and existing building condition/blighting influences.

A. Existing Land Use. The Community Redevelopment Area contains the Uptown Mall consisting of approximately 364,904 square feet under one roof and the K Mart property consisting of a retail space of 105,742 square feet under one roof. This use is shown on Exhibit "A".

B. Existing Zoning. The Community Redevelopment Area is zoned PBC. The intent of the Planned Business Center District is to provide for an area for a unified commercial center which provides goods and services to a regional trading area; joint or grouped parking facilities serving several retail stores; and coordinate a vehicular and pedestrian traffic circulation system and carefully design access that is compatible with surrounding uses. The PBC District includes a wide range of retail and service uses generally helpful to the traveling public and found along arterial roadways in the community. Some of the permitted uses include retail stores. The Redevelopment Area also falls within the Gateway Greenway Overlay zone.

C. Existing Public Improvements.

1. Street System. There is no internal street network or system constructed within the Community Redevelopment Area.

2. Utilities. Existing public utilities are available adjacent to the Redevelopment Area.

D. Existing Building Conditions/Blighting Influences. Charles K. Bunker, Attorney at Law, conducted a study entitled "Study of Blight and Substandard Conditions" dated July 7, 2013 ("Blight Study"). The "study area" for the Blight Study, which includes the Community Redevelopment Area, as well as additional property. The evaluation and subsequent findings of

the Blight Study were based upon the criteria outlined in the Nebraska Community Development Law (Neb. Rev. Stat. § 18-2101 et seq.). The Blight Study determined that the study area exhibited a number of deficiencies applicable to the consideration of a “substandard and blight” designation including the existence of conditions which endanger life or property by fire or other causes, improper subdivision and dilapidation/deterioration. In addition, the Blight Study identified the existence of one condition within the study area that is a determinant of blight – the area substantially impairs or arrests the sound growth of the community and the average age of structures in the area is greater than 40 years. The City Council declared the Community Redevelopment Area blighted and substandard and eligible for a Redevelopment Project on August 20, 2013, by resolution of the Scottsbluff City Council, after a public hearing with notice pursuant to the Community Development Law. The Blight Study is incorporated herein by this reference. A copy of the Blight Study is available at the City of Scottsbluff Clerk’s Office.

III. FUTURE SITUATION.

This section of the Redevelopment Plan examines the future conditions within the Community Redevelopment Area. This section is divided into the following subsections:

- A. Proposed Land Use Plan
- B. Conformance with the Comprehensive Plan; Conformance with the Community Development Law Declarations
- C. Relationship to Local Objectives
- D. Building Requirements and Standards after Redevelopment
- E. Proposed Changes and Actions
- F. Cost-Benefit Analysis
- G. Proposed Cost and Financing

A. Proposed Land Use Plan. Changes are contemplated in the current Land Use Plan for the area. The Redevelopment Project will primarily provide for site rehabilitation of the Uptown Mall for re-tenanting with up to 8000 square feet of possible new pad site construction. The proposed site plan for the area after completion of the Uptown Mall Redevelopment Project is shown on attached Exhibit “D” which is attached hereto and incorporated herein by this reference. The land use plan shows a proposed Redevelopment Project including approximately 8000 square feet of new construction not shown, but contemplated.

The Land Use Plan for the K Mart site is shown on Exhibit “B” as a concept.

The Scottsbluff Redevelopment Authority will negotiate specific redevelopment agreements with the redevelopers outlining the proposed Redevelopment Projects, and what contributions are necessary from the City of Scottsbluff. In such case the written redevelopment agreement would include a site plan, Redevelopment Project description, specific funding arrangements, and specific covenants and responsibilities of the City and the redevelopers to implement the Redevelopment Projects.

B. Conformance with the Comprehensive Plan; Conformance with the Community Development Law Declarations. In accordance with Nebraska State Law, the Redevelopment Plan described in this document has been designed to conform to the City of Scottsbluff Comprehensive Plan 2016 (“Comp Plan”). The City Council finds that this redevelopment plan is feasible and in conformity with the general plan for the development of the City as a whole and the plan is in conformity with the legislative declarations and determinations set forth in the Community Development Law.

C. Relationship to Local Objectives. The Redevelopment Plan has been developed on the basis of the goals, policies and actions adopted by the City for the community as a whole and for the Monument Mall area. General goals, policies and actions relating to the community as a whole and for the Monument Mall are contained in the Comp Plan. The local objective of rehabilitating the vacant K Mart building can now finally be achieved with new ownership.

D. Building Requirements and Redevelopment Standards. The redevelopment of the Community Redevelopment Area should generally achieve the following requirements and standards:

1. Population Density. There are no dwelling units currently located within the Community Redevelopment Area. The development proposed under this Redevelopment Plan does not include any residential construction. Consequently, there will be no change proposed for the permanent population density within the Community Redevelopment Area.

Redevelopment of the Community Redevelopment Area will provide for revitalization of the Upton Mall and former K Mart property. This development will encourage further development to both the northeastern sector of the City as well as the City as a whole. Often an investment and improvement of the magnitude proposed by this Plan has the benefit of spurring improvements in nearby commercial areas.

2. Land Coverage and Building Density. Land coverage and building density is shown on Exhibit “B” and Exhibit “D”.

3. General Environment. This plan will rehabilitate a retail mall and the adjacent K Mart store that has suffered significant retail closings over the past 15 years. New tenants are finally becoming available for these properties. This commercial activity will intensify and strengthen Scottsbluff as a focal point for local and regional retail sales and development.

The Plan will provide for significant reinvestment in both properties with tenant improvements, structural improvements, including the roof and parking lot. New retail buildings will be constructed on the K Mart Site increasing the amount and variety of activity in the entire Redevelopment Area while maintaining good traffic flow, pedestrian movement and visual interest.

The Plan provides an environment that minimizes automobile-pedestrian conflicts, assures that lighting, signs, pedestrian ways, and communication devices are oriented to the human scale and provides an attractive shopping experience.

4. Pedestrian ways and Open Spaces. Provide a pedestrian circulation system to facilitate the movement of pedestrians to and within the major development activities within the area.

5. Building Heights and Massing. Building heights and massing for the proposed project will comply with the PBC zone.

6. Circulation, Access and Parking. The Plan provides for vehicular access to the Community Redevelopment Area in a manner consistent with the needs of the development and the community.

The Plan provides for an adequate supply of appropriately located parking in accordance with applicable zoning district regulations. Adequate parking needs to be provided so the development does not generate parking problems for abutting commercial and residential streets.

7. Off-Street Loading, Service and Emergency Facilities. The Plan provides for consolidated off-street loading and service facilities.

The Plan provides for emergency vehicle access in a manner compatible with established design and environmental objectives.

The Plan provides a maximum floor area ratio in accordance with applicable zoning district regulations in the Community Redevelopment Area.

E. Proposed Changes and Actions. The Community Redevelopment Area is anticipated to function as an upscale retail mall after significant investment through Tax Increment Financing, implementation of an Enhanced Employment Area Occupation Tax and Developer capital. This section describes the proposed changes needed, if any, to the zoning ordinances or maps, street layouts, street levels or grades, and building codes and ordinances, and actions to be taken to implement this Redevelopment Plan.

1. Zoning, Building Codes and Ordinances. The Community Redevelopment Area is zoned PBC Planned Business Center. No additional changes to the City's Zoning Ordinances, Building Codes, or other local ordinances are contemplated to implement this Redevelopment Plan.

a. Uptown Mall subdivision. The current owner of the Uptown Mall intends to install demising walls generally as shown on Exhibit "D" and convey the individual properties to separate owners.

b. The K Mart Site will be further subdivided (see Exhibit "B" as an example) to provide for the development of separate retail sites in the current parking lot.

c. One possible use for a portion of the K Mart site would be for a private or public leased recreational facility.

2. Traffic Flow, Street Layout and Street Grades. The primary streets providing access to the Community Redevelopment Area is S. Frontage Road, 13th Avenue, Circle Drive and 27th Street.

3. Public Redevelopments, Improvements, Facilities, Utilities and Rehabilitations. In order to support the new land uses in the Community Redevelopment Area, the following proposed public redevelopments, improvements, facilities, utilities and rehabilitations may be needed:

- a. Installation of landscaping in the public right of way.
- b. Installation of appropriate site drainage solutions.

4. Site Preparation and Demolition. Site preparation will consist of relocation of utility lines to provide for pad site development in the current parking lots, new sign location and improvement. A portion of the existing building on the K Mart site may be demolished to provide pad site development.

5. Private Redevelopment, Improvements, Facilities and Rehabilitation. The private improvements anticipated within the Community Redevelopment Area include site preparation, roof and HVAC rehabilitation, installation of demising walls, exterior lights, landscape rehabilitation, required interior rehabilitation for tenant relocation to the Mall, parking lot resurfacing and construction of new retail buildings with, enhancements to structures in the redevelopment plan area which exceed minimum building and design standards in the community and prevent the recurrence of substandard and blighted conditions. The Redevelopers specifically request that funds paid directly to tenants for use by tenants for leased space rehabilitation or lowered rent amounts be considered as qualifying expenditures for both enhanced employment area and TIF purposes.

6. Open Spaces, Pedestrian ways, Landscaping, Lighting, Parking. The proposed site plan and private sector improvements will comply with the City's minimum open space, pedestrian way, landscaping, lighting, and parking standards as defined in the Zoning and Subdivision Ordinances, Building Codes, or other local ordinances. In addition, the City may elect to require additional standards in these areas as described in a written redevelopment agreement in order to help remove blight and substandard conditions.

F. Cost-Benefit Analysis. A City of Scottsbluff Redevelopment Project TIF Statutory Cost Benefit Analysis is incorporated herein by this reference ("Cost-Benefit Analysis") and is shown on Exhibit "E". The Cost-Benefit Analysis complies with the requirements of the Community Development Law in analyzing the costs and benefits of the Redevelopment Project, including costs and benefits to the economy of the community and the demand for public and private services.

G. Proposed Costs and Financing; Statements. The City will work with the redeveloper owner of the Community Redevelopment Area to identify proposed funding, timeframe, ability to carry out the proposed Redevelopment Project, and what, if any, contributions are necessary to be made by the City of Scottsbluff.

The City will begin good faith negotiating on a specific written redevelopment agreement with the respective redeveloper owners of the Community Redevelopment Area. The written redevelopment agreements will include site plans consistent with this Redevelopment Plan, development descriptions, specific funding arrangements, and specific covenants and responsibilities of the City and the redevelopers to implement the Redevelopment Projects.

Estimated Redevelopment Project costs, including site preparation, and rehabilitation are shown on attached Exhibit “F” .

The figures shown are estimates. Final figures are subject to a specific site plan, design specifications, City approval and public procedures and regulations.

The Proposed Public and Private Improvements will exceed the amount of funds available from the tax-increment financing indebtedness that the City Council may approve. The estimated amount of a Tax Increment Bond that can be retired based on increased values of real estate driven by the above investments is shown on Exhibit “F”. Therefore, RockStep Scottsbluff, LLC, and RockStep KM Redevelopment, LLC request that the Community Development Agency declare all of the Redevelopment Area, shown on attached Exhibit “C” as an Enhanced Employment Area under the Community Development Law; that the City impose a 2% occupation tax on such area to finance the payment of two separate Occupation Tax Bonds as in the amounts shown on Exhibit “F”. Specific undertakings related to the Enhanced Employment Area and the Occupation Tax are shown in Section IV below.

This Plan proposes that Tax Increment bond and the Occupation Tax Bonds be purchased by the respective property owners to fund the required rehabilitation of the Uptown Mall and the Former K Mart Site project. The balance of private improvements shall be paid by the respective property owners.

Any ad valorem tax levied upon the real property in a Redevelopment Project for the benefit of any public body shall be divided, for a period not to exceed fifteen (15) years after the effective date of such provision established in the respective redevelopment contracts or amended redevelopment contracts to be executed by the respective redevelopers and the Community Redevelopment Authority. Said tax shall be divided as follows:

- a. That portion of the ad valorem tax which is produced by the levy at the rate fixed each year by or for each such public body upon the Redevelopment Project valuation shall be paid into the funds of each such public body in the same proportion as are all other taxes collected by or for the body; and
- b. That portion of the ad valorem tax on real property in the Redevelopment Project in excess of such amount, if any, shall be allocated to and, when collected, paid

into a special fund of the authority to be used solely to pay the principal of, the interest on, and any premiums due in connection with the bonds of, loans, notes, or advances of money to, or indebtedness incurred by, whether funded, refunded, assumed, or otherwise, such authority for financing or refinancing, in whole or in part, a Redevelopment Project. When such bonds, loans, notes, advances of money, or indebtedness, including interest and premiums due, have been paid, the authority shall so notify the county assessor and county treasurer and all ad valorem taxes upon taxable real property in such a Redevelopment Project shall be paid into the funds of the respective public bodies.

Because the redevelopment plan proposes to use tax-increment financing funds as authorized in section 18-2147 of the Community Development Law, the City Council in approving this Redevelopment Plan will be required to find as follows:

- a. the Redevelopment Project in the plan would not be economically feasible without the use of tax-increment financing;
- b. the Redevelopment Project would not occur in the community redevelopment area without the use of tax-increment financing; and
- c. the costs and benefits of the Redevelopment Project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services have been analyzed by the governing body and been found to be in the long term best interest of the community impacted by the Redevelopment Project.

**IV. THE ENHANCED EMPLOYMENT AREA DESIGNATED BY THE AGENCY AS ELIGIBLE FOR THE IMPOSITION OF AN OCCUPATION TAX TO PAY FOR AUTHORIZED WORK WITHIN THE AREA IS DESCRIBED AS FOLLOWS:
Property Description (the “Enhanced Employment Area”)**

This property is generally referred to as the Uptown Mall and the former K Mart site.

- **Legal Descriptions** See attached Exhibit “C” for the legal description of the tracts to be declared as the respective Enhanced Employment Areas

Authorized work within the Enhanced Employment Area means the performance of any one or more of the following purposes:

- (a) The acquisition, construction, maintenance, and operation of public off-street parking facilities for the benefit of the Enhanced Employment Area;
- (b) Improvement of any public place or facility in the Enhanced Employment Area, including landscaping, physical improvements for decoration or security purposes, and plantings;
- (c) Construction or installation of pedestrian shopping malls or plazas, sidewalks or moving sidewalks, parks, meeting and display facilities, bus stop shelters, lighting, benches or other

seating furniture, sculptures, trash receptacles, shelters, fountains, skywalks, and pedestrian and vehicular overpasses and underpasses, and any useful or necessary public improvements;

(d) Leasing, acquiring, constructing, reconstructing, extending, maintaining, or repairing parking lots or parking garages, both above and below ground, or other facilities for the parking of vehicles, including the power to install such facilities in public areas, whether such areas are owned in fee or by easement, in the Enhanced Employment Area; and

(e) Maintenance, repair, and reconstruction of any improvements or facilities authorized by the Community Development Law;

Redevelopment Plan to the Enhanced Employment Area Complies with the Act:

The Act requires that in connection with the approval of any redevelopment plan which includes the designation of an enhanced employment area, the governing body may approve the redevelopment plan if it determines that any new investment within such enhanced employment area will result in at least ten new employees and new investment of five hundred thousand dollars in counties with at least twenty five thousand inhabitants but fewer than fifty thousand inhabitants.

This Plan Amendment meets these enhanced employment area statutory qualifications because at the Uptown Mall and the former K Mart Site each site will (a) at project stabilization employment will increase by 10 full time employees, (b) the project in each Enhanced Employment Area includes new private sector investment of substantially in excess of \$500,000, and (c) as of the 2020 census, Scotts Bluff County’s population was 36,084 inhabitants. Total project development is expected to exceed \$27,000,000.

Levy of General Business Occupation Tax and Levy:

A city may levy a general business occupation tax upon the businesses and users of space within an enhanced employment area for the purpose of paying all or any part of the costs and expenses of any redevelopment project within such enhanced employment area. Any occupation tax imposed pursuant to the Act shall make a reasonable classification of businesses, users of space, or kinds of transactions for purposes of imposing such tax.

The businesses and their classification in the Enhanced Employment Area are as follows:

<u>BUSINESS</u>	<u>CLASSIFICATION</u>
1. Apparel	Clothing Retail
2. Hobby & Crafts	Hobby & Craft Retail
3. Shoes	Shoe Retail
4. Cosmetics	Beauty Retail
5. Quick Serve	Prepared Food Retail
6. Specialty Store	Specialty Retail
7. Salon	Service Retail

8. Restaurant	Prepared Food Retail
9. Service/Fitness	Service Retail
10. Fast Food	Prepared Food Retail
11. Theatre/ entertainment	Entertainment
12. Sporting Goods	Sporting Goods Retail
13. Miscellaneous Retail	Retail

No occupation tax shall be imposed on any business or transaction which is subject to tax under section 53-160, 66-489, 66-489.02, 66-4,140, 66-4,145, 66-4,146, 77-2602, or 77-4008 of the Act or which is exempt from tax under section 77-2704.24 of the Act. Any such occupation tax agreed to by the Agency and the City shall remain in effect so long as the Agency has bonds outstanding which have been issued stating such occupation tax as an available source for payment.

The collection of a tax imposed pursuant to the Act shall be made and enforced in such a manner as the governing body shall by ordinance determine to produce the required revenue. The governing body may provide that failure to pay the tax imposed pursuant to this section shall constitute a violation of the ordinance and subject the violator to a fine or other punishment as provided by ordinance.

Undertaking by RockStep Scottsbluff, LLC and RockStep KM Redevelopment, LLC.

Each developer undertakes to rehabilitate the Redevelopment Area and in so doing invest more than \$500,000 and create through new tenants, (over current employment) more than 10 jobs. (Neb. Rev. Stat. §18-2116(2)). For clarity RockStep Scottsbluff, LLC, will create more than 10 new full time jobs in the Uptown Mall site and invest substantially more than \$500,000. And RockStep KM Redevelopment, LLC will create more than 10 new full time jobs in the former K Mart site and invest substantially more than \$500,000.

EXHIBIT "A"
COMBINED REDEVELOPMENT AREA MAP



EXHIBIT "B"
Proposed K Mart Site After Redevelopment

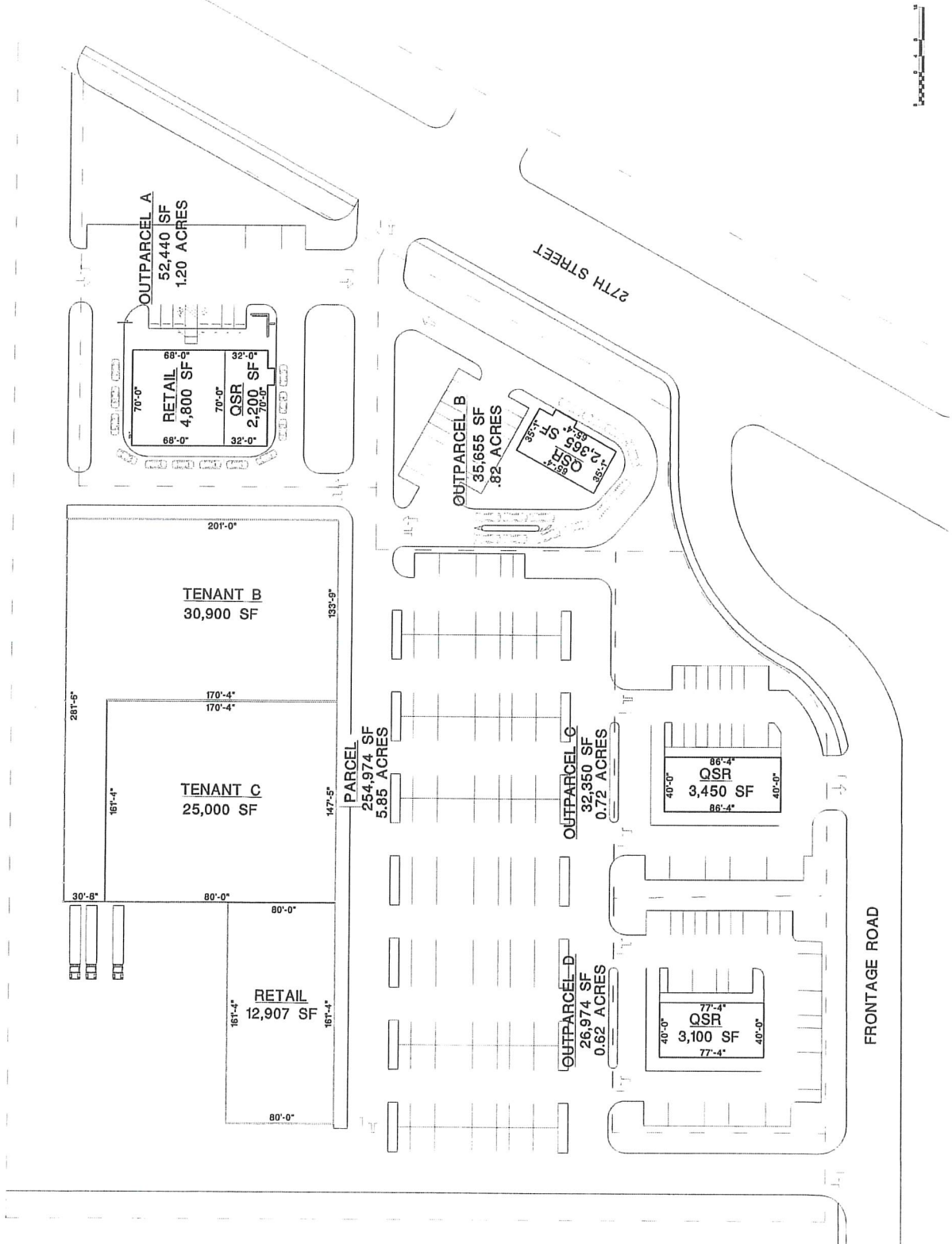


Exhibit "C"
Respective Enhanced Employment Areas
Combined Areas Constitute the Redevelopment Area

DESCRIPTION OF ENHANCED EMPLOYMENT AREA
Uptown Mall

THE LAND REFERRED TO IS SITUATED IN THE STATE OF NEBRASKA, COUNTY OF SCOTTS BLUFF AND IS DESCRIBED AS FOLLOWS:

PARCEL I:

LOT 3, BLOCK 3, THIRD REPLAT OF LOTS 3 AND 4, BLOCK 3, NORTHEAST SECOND ADDITION REPLAT NO. 2, AN ADDITION TO THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA.

PARCEL IA:

LOT 2, BLOCK 3, NORTHEAST SECOND ADDITION REPLAT NO. 2, AN ADDITION TO THE CITY OF SCOTTSBLUFF, SCOTTSBLUFF COUNTY, NEBRASKA.

DESCRIPTION OF ENHANCED EMPLOYMENT AREA
Former K Mart Site

LOTS ONE (1), AND TWO (2), BLOCK ONE (1), SUBDIVISION OF BLOCK ONE (1), NORTHEAST SECOND ADDITION, REPLAT NO. 1, AN ADDITION TO THE CITY OF SCOTTSBLUFF, SCOTSS BLUFF COUNTY, NEBRASKA.

EXHIBIT "D"
Uptown Mall Showing Possible Subdivision

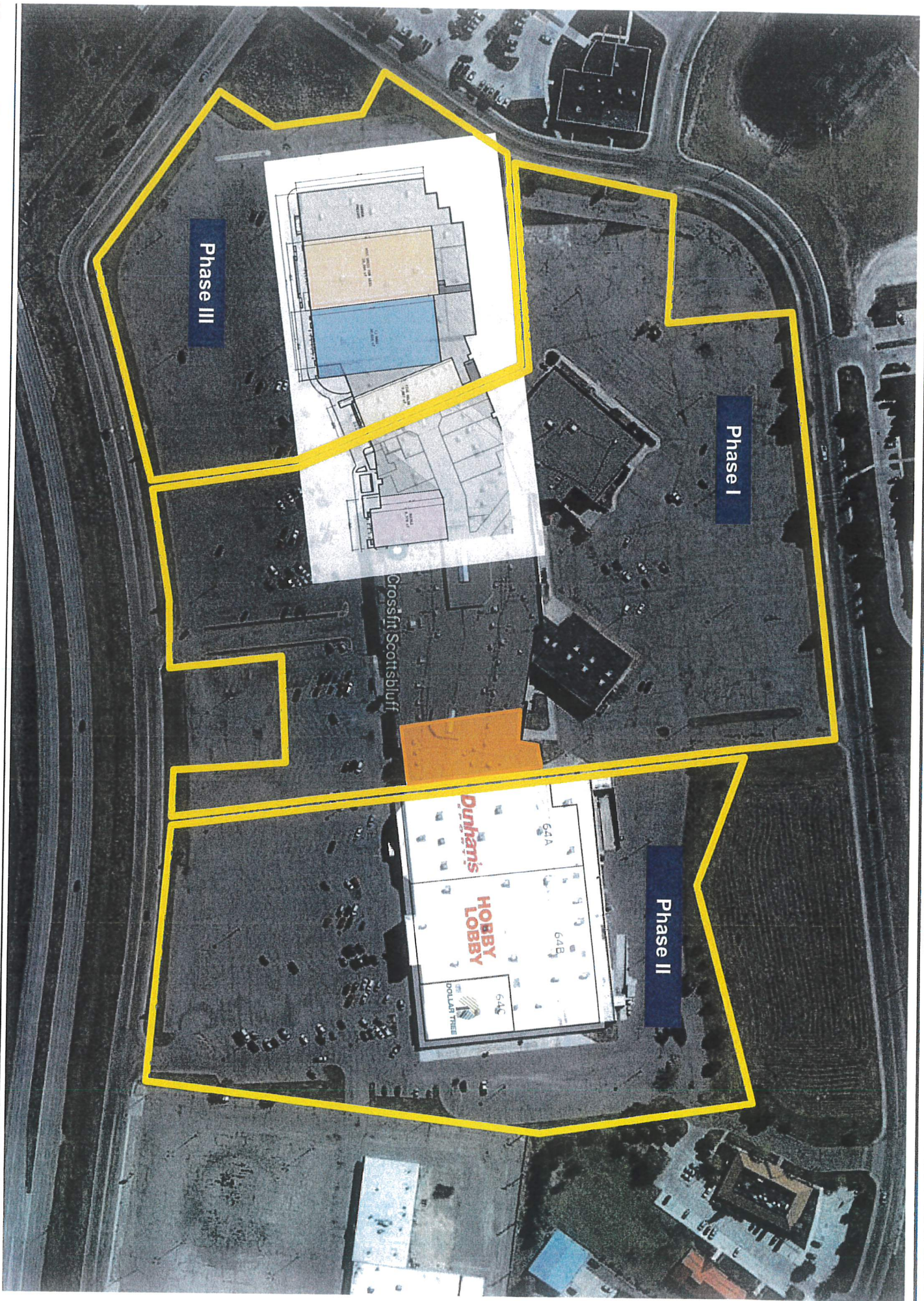


EXHIBIT “E”
STATUTORY COST BENEFIT ANALYSIS
UPTOWN MALL AND FORMER K MART SITE REHABILITATION
PROJECT

As authorized in the Nebraska Community Development Law, §18-2147, *Neb. Rev. Stat.* (2012), the City of Scottsbluff has analyzed the costs and benefits of the proposed Uptown Mall and K Mart site Redevelopment Project, including:

Tax Shift: Approximately \$316,000 in principal of public funds from tax increment financing provided by the City of Scottsbluff will be required to complete the Uptown Mall portion of the redevelopment project, in addition to \$20,200 in interest. Approximately \$2,050,000 in principal of public funds from tax increment financing provided by the City of Scottsbluff will be required to complete the former K Mart portion of the redevelopment project, in addition to \$1,650,000 in interest.

Enhanced employment area occupation tax bonds will provide \$7,590,000 in principal for Uptown Mall rehabilitation and \$2,400,000 for the former K Mart rehabilitation. This investment by the city will leverage \$15,356,000 in private sector financing.

Public Infrastructure and Community Public Service Needs. The Project will not require that the city pay for any changes to utilities, or other public service needs.

Employment Within the Project Area. Employment within the Project Area is expected to increase by at least 50 full and part time positions. Temporary construction employment will increase during the construction. The construction period is expected to exceed 24 months.

Employment in the City Outside the Project Area. The latest available labor statistics show that the Scotts Bluff County has a 2.2% unemployment rate.

Impact on student population. No significant student population increase is expected as a result of the redevelopment projects.

Other Impacts. Significant local sales tax will be generated as the Mall is filled with tenants. The Mall rehabilitation will generate on site sales significantly in excess of current levels. At full development with stabilized occupancy, the Redevelopers estimate an increase in city sales tax of \$442,000 annually.

EXHIBIT "F"
Redevelopment Costs and Bond Amounts

Uptown Mall TIF Expenditures

Building rehab	\$	316,000.00
Total Uptown TIF Expenditures	\$	316,000.00

Uptown Mall TIF Bond

\$	316,000.00
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Uptown Mall EEA

Building rehab:		
Tenant imp; roof; HVAC	\$	5,344,950.00
Parking lot	\$	1,000,000.00
Lighting	\$	250,000.00
Landscaping & signage	\$	200,000.00
Arch/Promotion	\$	800,000.00
Total EEA	\$	7,594,950.00

Uptown Mall EEA Bond

\$	7,590,000.00
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Former K Mart TIF Expenditures

Site acquisition reimbursement	\$	2,470,000.00
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Former K Mart TIF Bond

\$	2,050,000.00
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Former K Mart EEA Expenditures

Site preparation/subdivision	\$	2,040,000.00
Demolition	\$	300,000.00
Building rehabilitation	\$	12,063,000.00
Pad sites construction	\$	3,050,000.00
Total EEA Expenditures	\$	17,453,000.00

Former K Mart EEA Bond

\$	2,400,000.00
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Expenses may shift between categories without further approval.

Direct payment to tenants for tenant improvements are authorized rehabilitation expenditures.

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Robert G. Simmons, Jr. (1918-1998)

To: City of Scottsbluff City Council
From: John L. Selzer, Deputy City Attorney
Date: January 9, 2024
Re: Uptown Mall/Former K-Mart Site Redevelopment Plan

Introduction: At your January 16, 2024 meeting, you will consider a resolution regarding the Amended Redevelopment Plan for the Uptown Mall and Former K-Mart Site Rehabilitation Project (the “Plan” and the “Project”).

The Project contemplates rehabilitating the mall and former K-Mart site and adding pad site construction in the current K-Mart parking lot (see Exhibits A, B, and D of the Plan).

Standards of Review:

1. Proposed Financing.

The Plan contemplates financing from: (a) tax increment financing generated from the Project Site and (b) the issuance of enhanced employment area occupation tax revenue bonds for eligible costs, which tax is generated from taxable sales within the Project Site. The Project’s sources of funds are itemized on Exhibit F of the Plan.

2. Conformity with Comprehensive Plan.

The Project Site is zoned as PBC (Planned Business Center). The intent of the PBC zone includes to (1) provide an area for a unified commercial center which provides goods and services to a regional trading area and (2) provide for joint or grouped parking facilities serving several retail stores.

According to the Comprehensive Plan, the Project Site is in the *Northeast District* and in a *Highway 26 Commercial Neighborhood*.

Principles of sustainable development in the Northeast District include (1) encouraging diversity of commercial types and mixed use development along the Highway 26 corridor and (2) encouraging new development to be contiguous with existing development with planned linkages between roads and utilities.

For the Highway 26 Commercial Neighborhoods, the Comprehensive Plan contemplates daytime and evening hours with nighttime activity adjacent to the highway; a variety of building types, heights, and setbacks; moderate to high density and mixes of uses; high activity during the day; and PBC as an appropriate zone.

Relevant excerpts from the Comprehensive Plan are attached to this memo.

The Planning Commission and CRA reviewed the Plan with respect to its conformity to the Comprehensive Plan and made a positive recommendations.

3. *Conformity to Community Development Law.*

You must also consider whether the Plan conforms to the legislative declarations and determinations set forth in the Community Development Law. Those declarations include, among other things, that:

[Blighted and substandard] conditions are beyond remedy and control solely by regulatory process in the exercise of the police power and cannot be dealt with effectively by the ordinary operations of private enterprise without the aids herein provided. The elimination of such conditions and the acquisition and preparation of land in or necessary to the renewal of substandard and blighted areas and its sale or lease for development or redevelopment in accordance with general plans and redevelopment plans of communities and any assistance which may be given by any state public body in connection therewith are public uses and purposes for which public money may be expended and private property acquired. The necessity in the public interest for the provisions of the Community Development Law is hereby declared to be a matter of legislative determination. NEB. REV. STAT. § 18-2102.

The proposed Project is in an area that the City Council has designated as blighted and substandard and in need of redevelopment.

4. *The “But For” Test.*

Because this Plan proposes the use of tax-increment financing (“TIF”), in order to approve the Plan you must determine that the Plan would not be economically feasible or occur in the blighted and substandard area without the use of TIF. The CRA also analyzed this issue and made this finding as set forth in its resolution.

5. *Cost-Benefit Analysis.*

You must also analyze and, in order to approve the Plan, make a finding that the costs and benefits of the Project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, having been analyzed by the City Council, are in the long- term best interests of the community. The CRA adopted the proposed Cost Benefit Analysis that is shown in Exhibit E of the Plan.

6. *Enhanced Employment Area.*

Because the Plan proposes the designation of an enhanced employment area, the City must determine that the project will result in at least ten new employees and a new investment of at least \$500,000.00. This standard is addressed on pages 9 and 10.

Resolution: The above findings must be documented in writing. To that end, a proposed resolution for Plan approval is in your packet.

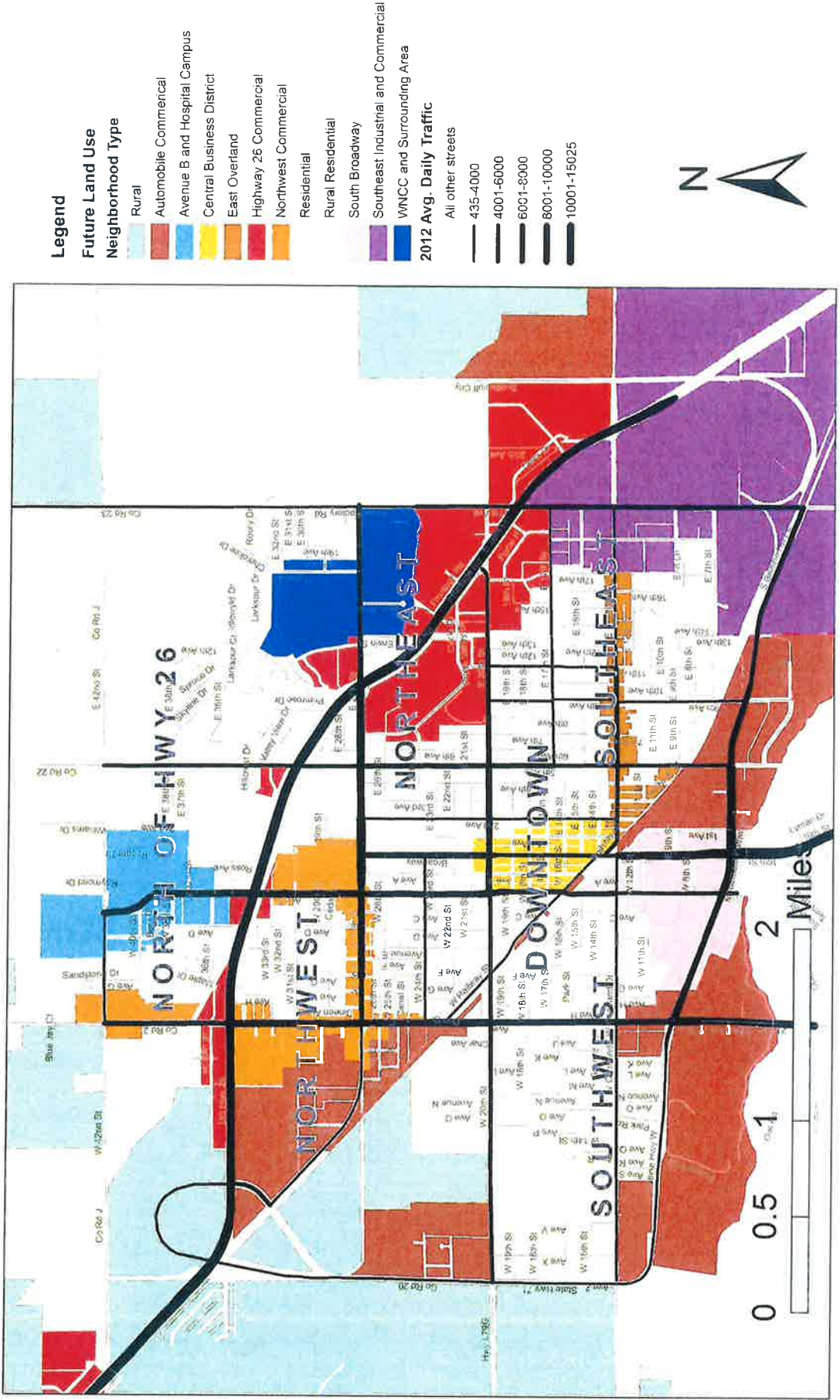
Further Actions: The implementation of the Plan will require a Redevelopment Contract among the CRA, City Council, and Redeveloper and an occupation tax ordinance. Upon approval of the Plan, these items will be drafted and presented to you for review at upcoming meetings.

Attachments:

- Excerpts from Comprehensive Plan
- Redevelopment Plan
- Planning Commission Plan Resolution
- CRA Plan Resolution
- Proposed City Council Resolution

Sincerely,
SIMMONS OLSEN LAW FIRM, P.C., L.L.O.
/s/ John L. Selzer
John L. Selzer

Scottsbluff Future Land Use Map



Summary of Neighborhood Types

Neighborhood	Characteristics
East Overland	<p>Hours: Active daytime, limited nighttime activities</p> <p>Auto: Human scale transportation oriented. Formalized bicycle and pedestrian accommodations.</p> <p>Mass: Dense business corridor built near or to the street, one to two stories, Corners built out to develop 'nodes' of activity</p> <p>Emissions: High activity during the day, generally residential daily business traffic, low amounts of noise and smells, and enforced aesthetic and design standards.</p> <p>Appropriate zones: C-1, C-2, R-1a*</p>
Southeast Industrial	<p>Hours: Active daytime and nighttime</p> <p>Auto: Heavy traffic both personal and commercial motorized vehicles</p> <p>Mass: Wide variety of buildings</p> <p>Emissions: High amounts of noise and smells tolerated closer to highway 26. Heavy day-time traffic acceptable closer to residential areas west of 21st Avenue. .</p> <p>Appropriate zones: C-3, M-1, M-2</p>
WNCC Campus and Surrounding Area	<p>Hours: Daytime, generally 8-5 working hours.</p> <p>Auto: Both motorized and non-motorized traffic should be well facilitated, Motorized vehicle convenience should yield to pedestrian connectivity</p> <p>Mass: Variety of building types and heights and setbacks. Moderate to low density with accompanying open space and landscaping.</p> <p>Emissions: High activity during the day, generally residential daily business traffic, low amounts of noise and smells, and enforced aesthetic and design standards.</p> <p>Appropriate zones: R-1a, O-P, R-4</p>
Highway 26 Commercial	<p>Hours: Daytime and evening. Nighttime activity acceptable adjacent to highway.</p> <p>Auto: Motorized vehicle oriented to facilitate both personal and commercial vehicles. Formalized pedestrian and cycling facilities.</p> <p>Mass: Variety of building types and heights and setbacks. Moderate to high density and mixes of uses.</p> <p>Emissions: High activity during the day, low amounts of non-restaurant smells, lower noise, and enforced aesthetic and landscaping standards.</p> <p>Appropriate zones: C-2, PBC, O-P, R-4</p>
Avenue B and Hospital Campus	<p>Hours: Daytime and evening. Nighttime activity acceptable adjacent to highway.</p> <p>Auto: Motorized vehicle oriented to facilitate both personal and commercial vehicles. Formalized pedestrian and cycling facilities.</p> <p>Mass: Variety of building types and heights and setbacks. Moderate to high density and mixes of uses.</p> <p>Emissions: High activity during the day, low amounts of non-restaurant smells, lower noise, and enforced aesthetic and landscaping standards.</p> <p>Appropriate zones: C-2, PBC, O-P, R-5</p>
Northwest Commercial	<p>Hours: Heavier daytime use, 24 hour retail, fast-food, or traveler activity accepted.</p> <p>Auto: Multi-modal accommodations integrated on 27th street and included on Avenue I.</p> <p>Mass: Big box with surface parking acceptable when built to design code, shared buildings, built out along key intersections, low height, set-backs to encourage walkability on 27th st.</p> <p>Emissions: Traffic heaviest in the day but continuing through the night, low amounts of non-restaurant smells, lower noise, and enforced aesthetic and landscaping standards.</p> <p>Appropriate zones: C-2</p>

<p>South Broadway</p>	<p>Hours: Heavier daytime use, evening retail. Auto: Multi-modal transportation well accommodated. Mass: Higher density development, generally low buildings though 2.5-3 stories is acceptable. Broadway setbacks set eventually to be near or on the street. Larger for big box. Emissions: Traffic heaviest in the day but continuing through the night, commercial deliveries frequent, low amounts of non-restaurant smells, lower noise, and enforced aesthetic and landscaping standards. Appropriate zones: C-1, O-P, C-2, R-4, PBC*</p>
<p>Central Business District</p>	<p>Hours: Active daytime, evening, and nighttime activities Auto: Formalized bicycle and pedestrian accommodations. Pedestrian oriented along Broadway Mass: Allowable height up to 70 feet, zero setbacks. Buildings should take up entire lot- green space provided in public facilities. Emissions: High activity during the day, evening, and late night. Lights that reflect historical character of district. Appropriate zones: C-1</p>
<p>Automobile Commercial</p>	<p>Hours: Daytime and nighttime activity Auto: Motorized traffic oriented with ease of commercial vehicle access Mass: Wide variety of building types and sizes Emissions: Noises and heavier commercial traffic associated with business Appropriate zones: C-2, C-3, PBC, R-4</p>
<p>Rural Residential</p>	<p>Hours: Generally daytime activity Auto: Motorized traffic oriented Mass: Some agricultural activity, low traffic intensity, dust from unpaved roads Emissions: Noises and heavier commercial traffic associated with business Appropriate zones: R-1b, AR</p>
<p>Residential</p>	<p>Hours: Daytime activity Auto: Generally personal motorized traffic only, safe streets for non-motorized transportation Mass: Generally small buildings, single family homes predominately with ample setbacks Emissions: No offensive smells or noises, low traffic, well maintained properties Appropriate zones: R-1a, Due to higher intensity of traffic and density in R-4 and R-6, these zones may be appropriate in certain areas</p>

Northeast

Themes:

1. **Growing as a regional leader of commerce and economic opportunity**
 - Attractive, thriving highway corridor, housing that supports a capable workforce.
2. **Living into our unique character of a city in the country**
 - Small town feel in residential neighborhoods and minor arterials, major retail and office opportunities in major arterials and commercial centers.
3. **Promoting the health and happiness of all citizens**
 - Clean neighborhoods and housing, access to parks and schools.
4. **Inclusive Opportunities for participation in civic life**
 - Strong civic groups , available resources, community events

Principles:

5. **Interconnection of Neighborhoods and amenities**
 - a. Improve pedestrian and cycling facilities east-west from Broadway to Highway 26 through the Northeast Neighborhood.
 - b. Safe and efficient transportation access in auto-oriented commercial centers along highway 26.
 - c. Enhanced employment centers set back from the highway and accessible from residential areas and main thoroughfares.
 - d. Encourage multi-family residential development along periphery of low density residential neighborhoods.
 - e. Plan safe crossings and routes to schools.
6. **Sustainable development**
 - a. Incorporate native species, and natural landscaping into codes of commercial and big box development along highway.
 - b. Scottsbluff drain- There is an opportunity to make changes to the drain that would improve stormwater drainage, improve water quality, and provide green space for recreation and wildlife habitat.
 - c. Encourage diversity of commercial types mixed use development along the Highway 26 corridor.
 - d. Targeted and planned utilities maintenance activities.
 - e. Preserve land potentially served by city utilities for near term (within five years) development needs.
 - f. Encourage new development to be contiguous with existing development with planned linkages between roads and utilities.
 - g. Direct rural residential development to areas to which utilities cannot be reasonably extended.
7. **Access to culture and recreation**
 - a. Improved access, visibility, and connectivity of school recreation facilities and public parks near the middle school and high school.
 - b. Walking and bicycle path connectivity along and across Highway 26 and greenways.
 - c. Improved pedestrian and cycling connectivity to downtown.
 - d. Enhanced sense of place improvements in parks and around high school sports fields and courts.
8. **Strong neighborhoods and places, rooted in our unique character**

- a. Make programs that encourage up-keep of private property and neighborhoods more accessible and better communicated.
- b. Facilitate and support neighborhood involvement in plans, studies, and community events.
- c. Continue traditional neighborhood style of homes, streets, and sidewalks in residential areas.
- d. Improve aesthetics and landscaping along collectors and arterials, utilizing native species.

Northeast Neighborhoods

WNCC Campus and Surrounding Area

Appropriate Zones: R-1a, O-P, R-4

- **Hours:** Daytime, generally 8-5 working hours. Special events in the evenings expected, very limited activity at night.
- **Auto:** Both motorized and non-motorized traffic should be well facilitated, Motorized vehicle convenience should yield to pedestrian connectivity and safety around WNCC campus.
- **Mass:** Variety of building types and heights and setbacks. Moderate to low density with accompanying open space and landscaping.
- **Emissions:** High activity during the day, generally residential daily business traffic, low amounts of noise and smells, and enforced aesthetic and design standards.

Highway 26 Commercial

Appropriate Zones: C-2, PBC, O-P, R-4

- **Hours:** Daytime and evening. Nighttime activity acceptable adjacent to highway.
- **Auto:** Motorized vehicle oriented to facilitate both personal and commercial vehicles. Formalized pedestrian and cycling facilities.
- **Mass:** Variety of building types and heights and setbacks. Moderate to high density and mixes of uses.
- **Emissions:** High activity during the day, low amounts of non-restaurant smells, lower noise, and enforced aesthetic and landscaping standards.

RESOLUTION 12-02

BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Recitals:

a. Pursuant to the Community Development Law, NEB. REV. STAT. § 18-2101 *et seq.*, the *Amended Redevelopment Plan for the Former Monument Mall, now Uptown Mall, Rehabilitation and Former K Mart Site Rehabilitation Project* (the "Redevelopment Plan") has been submitted to the Planning Commission.

b. The Planning Commission has reviewed the Redevelopment Plan as to its conformity with the 2016 Scottsbluff Comprehensive Plan (the "Comprehensive Plan").

Resolved:

1. The Planning Commission finds that Redevelopment Plan conforms to the Comprehensive Plan and recommends approval of the Redevelopment Plan to the Scottsbluff Community Redevelopment Authority and City Council.

2. All prior resolutions of the Commission in conflict with the terms and provisions of this Resolution are repealed to the extent of such conflicts.


3. This Resolution shall become effective immediately upon its adoption.

PASSED and APPROVED on December 11, 2023

PLANNING COMMISSION OF THE CITY OF SCOTTSBLUFF, NEBRASKA

ATTEST:

By:  Chair

By:  Recording Secretary

RESOLUTION NO. CRA 010824-1

BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AUTHORITY OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Recitals:

a. An Amended Redevelopment Plan for the Former Monument Mall, now Uptown Mall, Rehabilitation and Former K Mart Site Rehabilitation (the "Redevelopment Plan") has been submitted to the Scottsbluff Community Redevelopment Authority ("CRA") according to the Community Development Law, NEB. REV. STAT. § 18-2101 *et seq.* The Redevelopment Plan proposes to redevelop an area of the City which the City Council has declared to be blighted and substandard and in need of redevelopment.

b. The Redevelopment Plan includes a request for tax increment financing and for the designation of an Enhanced Employment Area for purposes of establishing two percent occupation tax on taxable sales within the Enhanced Employment Area.

c. The area to be redeveloped and designated as an Enhanced Employment Area is described as: Lot 3, Block 3, Third Replat of Lots 3 and 4, Block 3, Northeast Second Addition Replat No. 2, an Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska (2302 Frontage Road); Lot 2, Block 3, Northeast Second Addition Replat No. 2, an Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska (2410 Frontage Road); and Lots 1 and 2, Block 1, Subdivision of Block 1, Northeast Second Addition Replat No. 1, an Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska (804 and 802 East 27th Street) (together the "Redevelopment Area").

d. The Redevelopment Plan has been reviewed by the Planning Commission, which found that the Redevelopment Plan conforms to the 2016 Scottsbluff Comprehensive Plan (the "Comprehensive Plan"). The Planning Commission recommended approval of the Redevelopment Plan to the CRA and City Council.

e. The CRA has reviewed and conducted a cost-benefit analysis of the Redevelopment Plan and makes the findings and recommendations as set forth in this Resolution.

Resolved:

1. The proposed land uses and building requirements in the Redevelopment Plan are designed with the general purposes of accomplishing, in conformance with the Comprehensive Plan, a coordinated, adjusted, and harmonious development of the City and its environs which will, in accordance with present and future needs, promote health, safety, morals, order, convenience, prosperity, and the general welfare, as well as efficiency and economy in the process of development, including, among other things, adequate provision for traffic, vehicular parking, the promotion of the healthful and convenient distribution of population, the provision of adequate transportation, water, sewerage, and other public utilities, and other public requirements, the promotion of sound design and arrangement, the wise and efficient expenditure of public funds, and the prevention of the recurrence of insanitary or unsafe dwelling accommodations or conditions of blight.

2. The CRA has conducted a cost benefit analysis for the project according to the Community Redevelopment Law, and finds that the project as proposed in the Redevelopment Plan would not be economically feasible or occur in the project area without tax increment financing and the costs and benefits of the project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, are in the long term best interests of the community. The cost benefit analysis shown in Exhibit E of the Redevelopment Plan is adopted.

3. The CRA states: (a) the Redevelopers have acquired the Redevelopment Area in contemplation of redevelopment and pursuing the Redevelopment Plan; (b) the estimated cost of preparing the Redevelopment Area for redevelopment is \$2,340,000.00, which includes general site preparation, subdivision, and demolition; (c) the Redevelopment Plan does not propose that either the CRA or City will acquire the project area and neither the CRA nor City will receive proceeds or revenue from disposal of the project area to the Redevelopers; (d) the proposed methods of financing of the project are (i) tax increment financing for eligible costs; (ii) the issuance of an enhanced employment area occupation tax revenue bond for eligible costs, which taxes will be generated from taxable sales in the Redevelopment Area; and (iii) private investment and borrowing for the remainder of the project costs; and (e) no families or businesses will be displaced as a result of the project.

4. The CRA recommends approval of the Redevelopment Plan to the City Council.

5. This Resolution along with the recommendation of the Planning Commission shall be forwarded to the City Council for its consideration when reviewing the Redevelopment Plan.

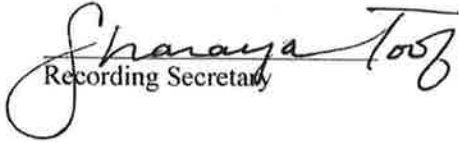
6. All prior resolutions of the CRA in conflict with the terms and provisions of this Resolution are repealed to the extent of such conflicts.

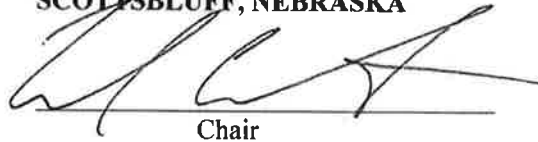
7. This Resolution shall become effective immediately upon its adoption.

PASSED AND APPROVED on January 8, 2024

**COMMUNITY REDEVELOPMENT
AUTHORITY OF THE CITY OF
SCOTTSBLUFF, NEBRASKA**

ATTEST:


Recording Secretary


Chair

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Pub. Hear.5

Council to conduct a public hearing set for this date at 6:00 p.m. for the purpose of reviewing and obtaining comment on a Redevelopment Plan submitted by Timothy G. Reganis, Trustee for the TGR Trust for a Redevelopment Project related to a Chrysler, Dodge, Jeep, Ram dealership.

Staff Contact: Sharaya Toof, Economic Development Director

CITY OF SCOTTSBLUFF REDEVELOPMENT PLAN
TGR Trust/Reganis Car Dealership

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Attachments

Attachment 1: *Blighted and Substandard Maps*

Attachment 2: *Map of Project Site*

Attachment 3: *Plat of Project Site*

Attachment 4: *Site Plan*

Attachment 5: *Excerpts from Comprehensive Plan*

Attachment 6: *Cost-Benefit Analysis*

CITY OF SCOTTSBLUFF REDEVELOPMENT PLAN
TGR Trust/Reganis Car Dealership

1. Introduction/Executive Summary

Timothy G. Reganis, Trustee of the TGR Trust (the “Redeveloper”) submits this Redevelopment Plan (“Plan”) to the City of Scottsbluff City Council (the “City”), the City of Scottsbluff Planning Commission (“Planning Commission”), and the City of Scottsbluff Community Redevelopment Authority (the “CRA”), according to the Nebraska Community Development Law, NEB. REV. STAT. § 18-2101 *et seq.*

The Redeveloper proposes to develop the “Project Site” (as described below) into a new Chrysler, Dodge, Jeep, Ram dealership (the “Project”). The City has declared the Project Site as blighted and substandard.

The Project requires a significant investment, with the cost being estimated at \$6,000,000.00. To make the project economically feasible, the Redeveloper is requesting tax increment financing for certain eligible costs and expenses related to the Project.

2. Blighted and Substandard Condition of Project Site (NEB. REV. STAT. §§ 18-2103 (3) and (31) and 18-2109)

The City has declared the Project Site and surrounding areas as blighted and substandard as defined in the Nebraska Community Development Law. *See* Attachment 1.

3. Statutory Elements (NEB. REV. STAT. §§ 18-2103(27) and 18-2111)

A. *Boundaries of the Project Site:* The Project Site is described as:

Block 8, Reganis Subdivision, a replat of Block 9, Reganis Subdivision and part of vacated 30 foot alley, and unplatted lands, in the City of Scottsbluff, Scotts Bluff County, Nebraska and adjacent public right of way.

An aerial map of the Project Site is attached as Attachment 2. A Plat of the Project Site is attached as Attachment 3.

B. *Land Acquisition:* The Redeveloper will acquire the Project Site for the Project.

C. *Land Uses:* The Redeveloper proposes to develop the Project Site into a Chrysler, Dodge, Jeep, Ram dealership.

D. *Land Coverage and Building Intensities:* See the Site Plan attached as Attachment 4.

E. *Site Plan:* See Attachment 4.

F. *Existing Uses and Condition:* The Project Site is currently vacant land.

G. *Demolition and Removal of Structures:* No demolition is necessary.

- H. *Population Densities:*** The Plan does not contemplate a change in population densities around the Project Site. Increased traffic to and use on the Project Site will result due to the increased employment, occupancy, and customers on the Project Site. The Redeveloper expects approximately 32 employees to be employed by the dealership on the Project Site.
- I. *Zoning Changes:*** The Project Site is zoned as C-2 (Neighborhood and Retail Commercial) which includes auto sales and service as a special permitted use. Thus, no zoning changes are necessary.
- J. *Additional Public Facilities and Utilities:*** No additional public facilities and utilities are anticipated.
- K. *Street Layouts, Street Levels, and Grades:*** No changes to street layouts, street levels, and grades are needed for this Plan.
- L. *Ordinance and Building Code Changes:*** No ordinance or building code changes are contemplated by the Plan.

4. **Conformity to General Plan of the City (NEB. REV. STAT. §§ 18-2112, 18-2113(1), and 18-2116(1)(a)).**

The Planning Commission, City, and CRA are all tasked with determining whether this Plan conforms to the general plan for the development of the City as a whole. NEB. REV. STAT. §§ 18-2112, 18-2113(1), and 18-2116(1)(a).

According to the 2016 Scottsbluff Comprehensive Plan, the Project Site is on the border of the *North of Highway 26 District* and *Northeast District* and is in a *Highway 26 Commercial Neighborhood*. A principle of sustainable development in the Northeast District is to encourage diversity of commercial types and mixed use development along the Highway 26 corridor. A principle for sustainable development for both the Northeast District and North of Highway 26 District is to encourage new development to be contiguous with existing development with planned linkages between roads and utilities.

For the Highway 26 Commercial Neighborhoods, the Comprehensive Plan contemplates daytime and evening hours; a variety of building types, heights, and setbacks; moderate to high density and mixes of uses; and C-2 as an appropriate zone.

The Redeveloper's development of the Project Site is consistent with the Comprehensive Plan. Relevant excerpts from the Comprehensive Plan are attached as Attachment 5.

5. **Proposed Financing**

A. **Tax Increment Financing.** The Redeveloper is requesting tax increment financing to pay for statutorily eligible expenses, to the extent such funds are available. The tax increment financing will be generated from the increased property taxes to be paid on the Project Site after development all according to NEB. REV. STAT. § 18-2147. The amount of the available proceeds from tax increment financing (“TIF Revenues”) is estimated to be \$1,031,820.00, calculated as follows:

a. Estimated Value at Completion:	\$3,750,000.00
b. Estimated Base Value:	\$ 520,485.00
c. Tax Increment (a minus b):	\$3,229,515.00
d. Estimated Levy:	2.13%
e. Average Annual Projected Shift (rounded):	\$ 68,788.00
f. Total TIF Available (e multiplied by 15)	\$1,031,820.00

Note: The above figures are based on estimated values, project completion/phasing timelines, and levy rates. Actual values and rates may vary materially from the estimated amounts.

The TIF Revenues will be used to make principal and interest payments toward a tax increment financing bond (“TIF Indebtedness”) to be held or sold by the Redeveloper. The principal amount of the TIF Indebtedness will be based on the eligible expenses actually incurred by the Redeveloper. The interest rate will be established according to the Redevelopment Contract.

Because the Plan proposes the use of tax increment financing, the City must find that the Plan would not be economically feasible without the use of tax increment financing and the Project would not occur in the blighted and substandard area without the use of tax increment financing. The City and the CRA must also find that the costs and benefits of the Project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services have been analyzed and been found to be in the long-term best interest of the community. NEB. REV. STAT. §§ 18-2113(2) and 18-2116(1)(b).

The Redeveloper certifies that the Plan would not be economically feasible and would not occur in the blighted and substandard area without the use of tax increment financing.

Notwithstanding the foregoing, the Redeveloper understands the liability of the CRA and City is limited to the TIF Revenues received by the CRA from the Project, and the Redeveloper shall look exclusively thereto for the payment of the TIF Indebtedness. The Redeveloper acknowledges that the above figures are, and any TIF Indebtedness will be set, based on (i) estimates and assumptions, including expectations as to the completion of construction and valuations suggested by the Redeveloper, which may alter substantially and materially, and/or (ii) certain project costs incurred by the Redeveloper, and that tax increment revenues may be altered or eliminated entirely based on future decisions of the Nebraska Legislature or the voters of the State of Nebraska or by future court decisions.

Below are the portions of the project, and estimated cost that the Redeveloper proposes to be paid with TIF Revenues, to the extent available:

Land Acquisition	\$ 800,000.00
Site Preparation/Dirt Work	\$ 105,000.00
Site Engineering	\$ 45,000.00
Paving-Driveways	\$ 38,400.00
Paving-Sidewalk	\$ 9,680.00
Utilities-Water Service	\$ 40,775.00
Utilities-Sanitary Sewer	\$ 34,360.00
Utilities-Storm Drains	\$ 85,000.00
Site Lighting	\$ 12,000.00
Plan Preparation/Legal (City Application, Processing, and Administrative Fees)	\$ 15,568.00
Estimated TIF Eligible Expenses	\$ 1,185,783.00

B. Private Investment/Financing. The Redeveloper will make a substantial private investment in the Project estimated at \$5,045,963.00. Below is a breakdown of estimated costs and expenses of the Project and the use of funds for each. This breakdown does not account for interest to be paid out of TIF funds.

Description	TIF Funds	Private Funds	
Land Acquisition	\$ 800,000.00		
Site Preparation/Dirt Work	\$ 105,000.00		
Site Engineering	\$ 45,000.00		
Paving-Driveways	\$ 38,400.00		
Paving-Sidewalk	\$ 9,680.00		
Utilities-Water Service	\$ 40,775.00		
Utilities-Sanitary Sewer	\$ 34,360.00		
Utilities-Storm Drains	\$ 85,000.00		
Site Lighting	\$ 12,000.00		
Building Cost		\$ 4,000,000.00	
Paving--Other		\$ 702,000.00	
Architecture/Engineering		\$ 152,000.00	
Contingencies		\$ 38,000.00	
Sub Totals	\$ 1,170,215.00	\$ 4,892,000.00	\$ 6,062,215.00
Plan Preparation/Legal (City Application, Processing, and Administrative Fees)	\$ 15,568.00		
TIF Adjustment*	\$ (153,963.00)	\$ 153,963.00	
			Total Project Costs
Totals	\$ 1,031,820.00	\$ 5,045,963.00	\$ 6,077,783.00

*Adjustment to show TIF Expenses not covered by estimated TIF proceeds

Please note that all the figures in this Plan are estimates and tax increment financing granted will be based on actual costs incurred for eligible expenses, as limited by tax increment revenues received.

A proposed statutory Cost-Benefit Analysis of the Project is attached as Attachment 6.

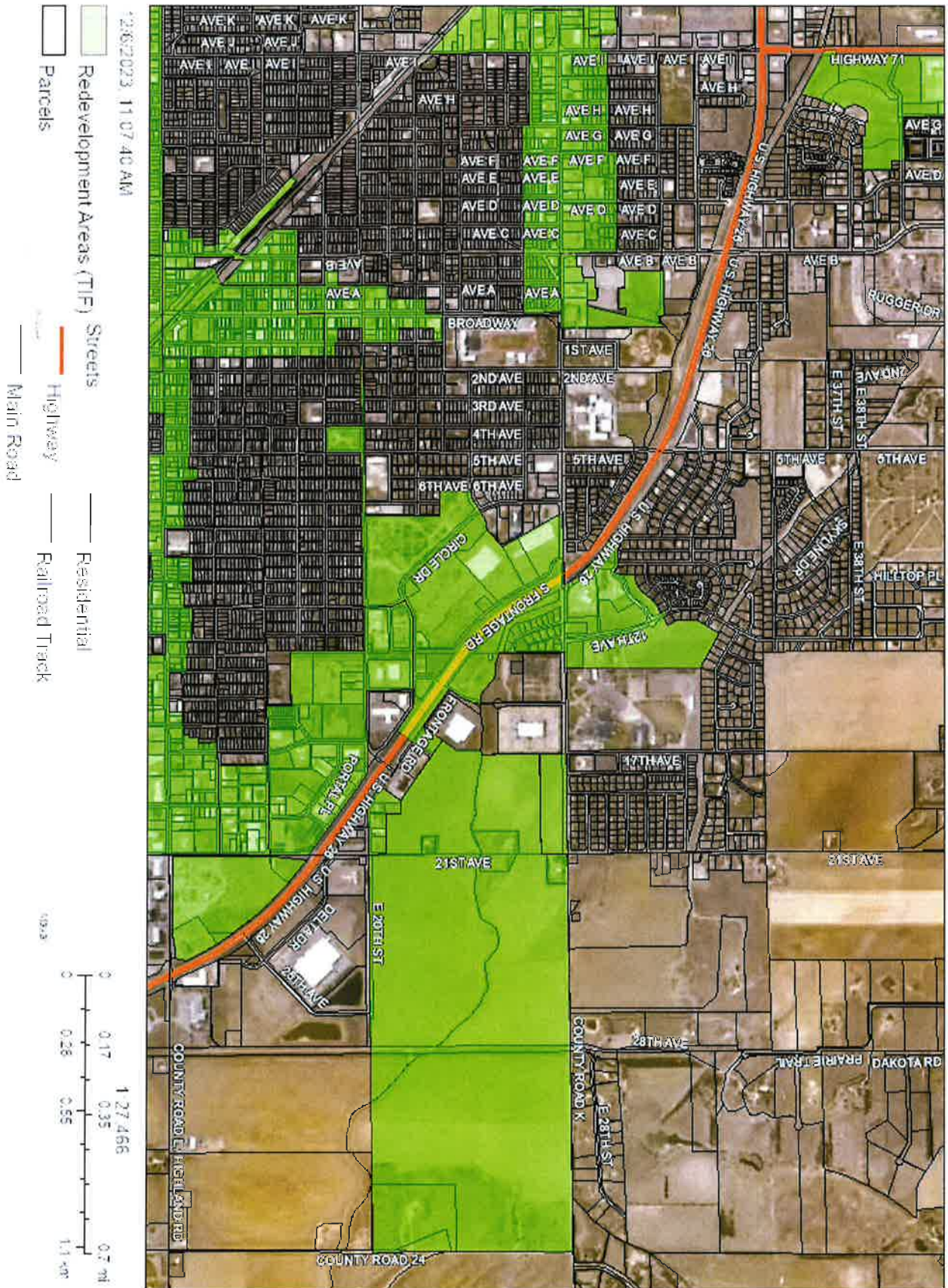
6. Implementation of the Plan

Upon approval of this Plan, the Redeveloper will enter into a Redevelopment Contract with the CRA which will govern the implementation of this Plan. All public improvements related to this Plan shall be according to (a) plans and specifications approved in writing by the City in advance of commencement of construction, (b) all ordinances and codes adopted by the City in effect at the time that the public improvements are constructed, and (c) any other agreement related to the public improvements between the Redeveloper and the City.

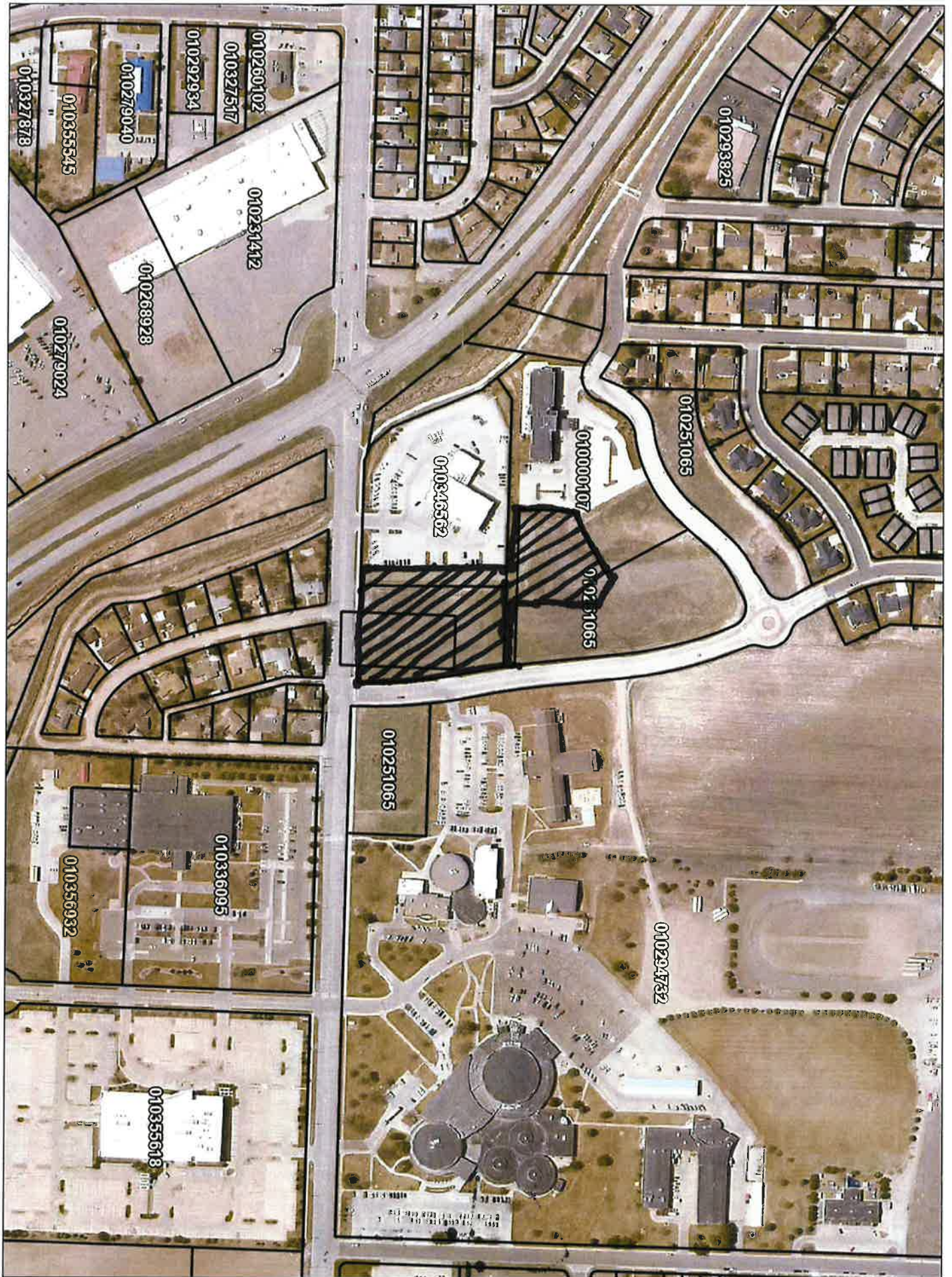
The Redevelopment Contract between the Redeveloper and the CRA does not replace or supersede the need for the Redeveloper to obtain other agreements, consents, permits, or licenses from the City related to the public improvements or other improvements as required by the City for the type of work to be performed on the Project Site.

**TGR Trust/Reganis Car Dealership Redevelopment Plan
Attachment 1
Blighted and Substandard Map**

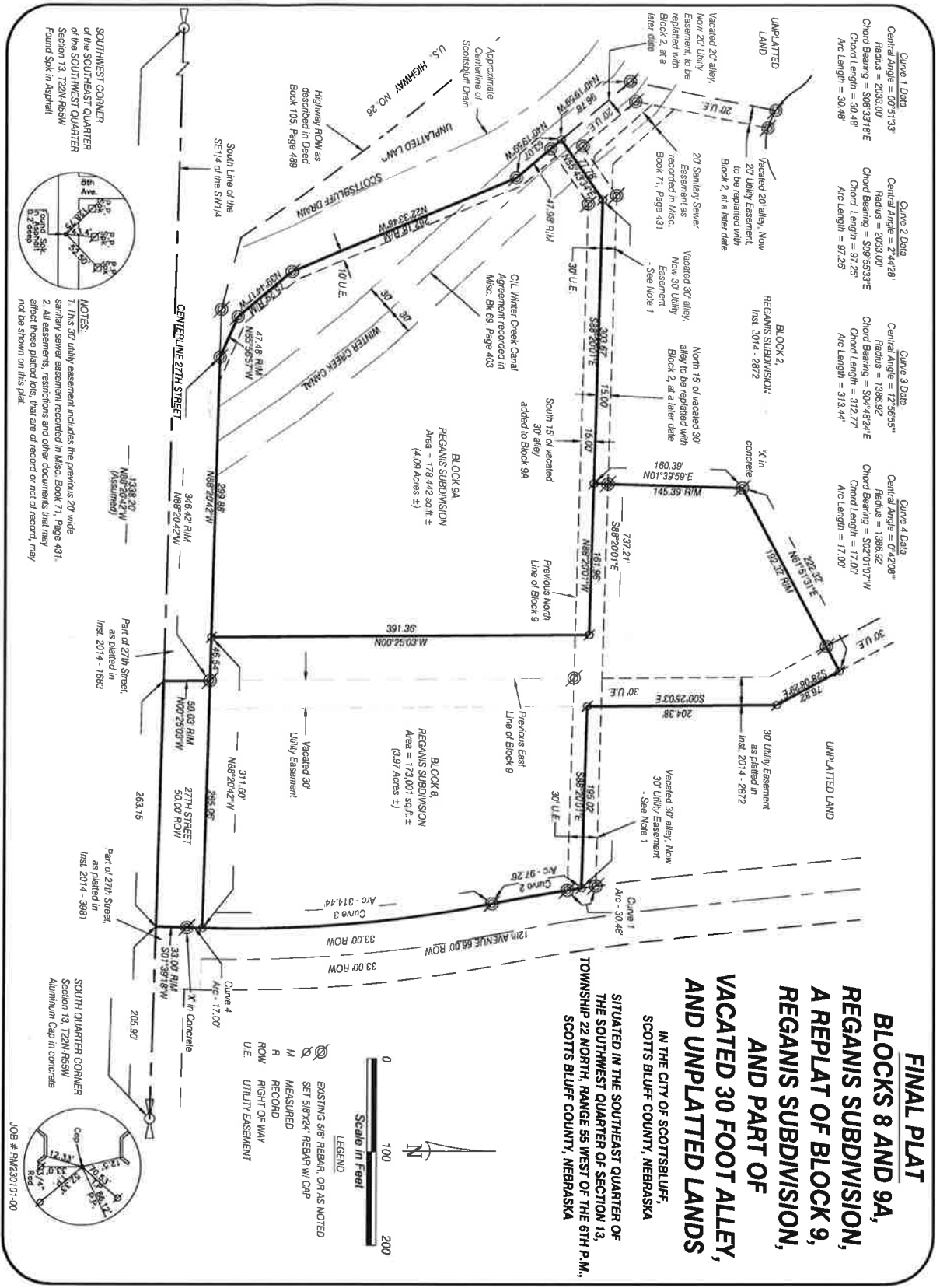
Blighted and Substandard Area



**TGR Trust/Reganis Car Dealership Redevelopment Plan
Attachment 2
Map of Project Site**



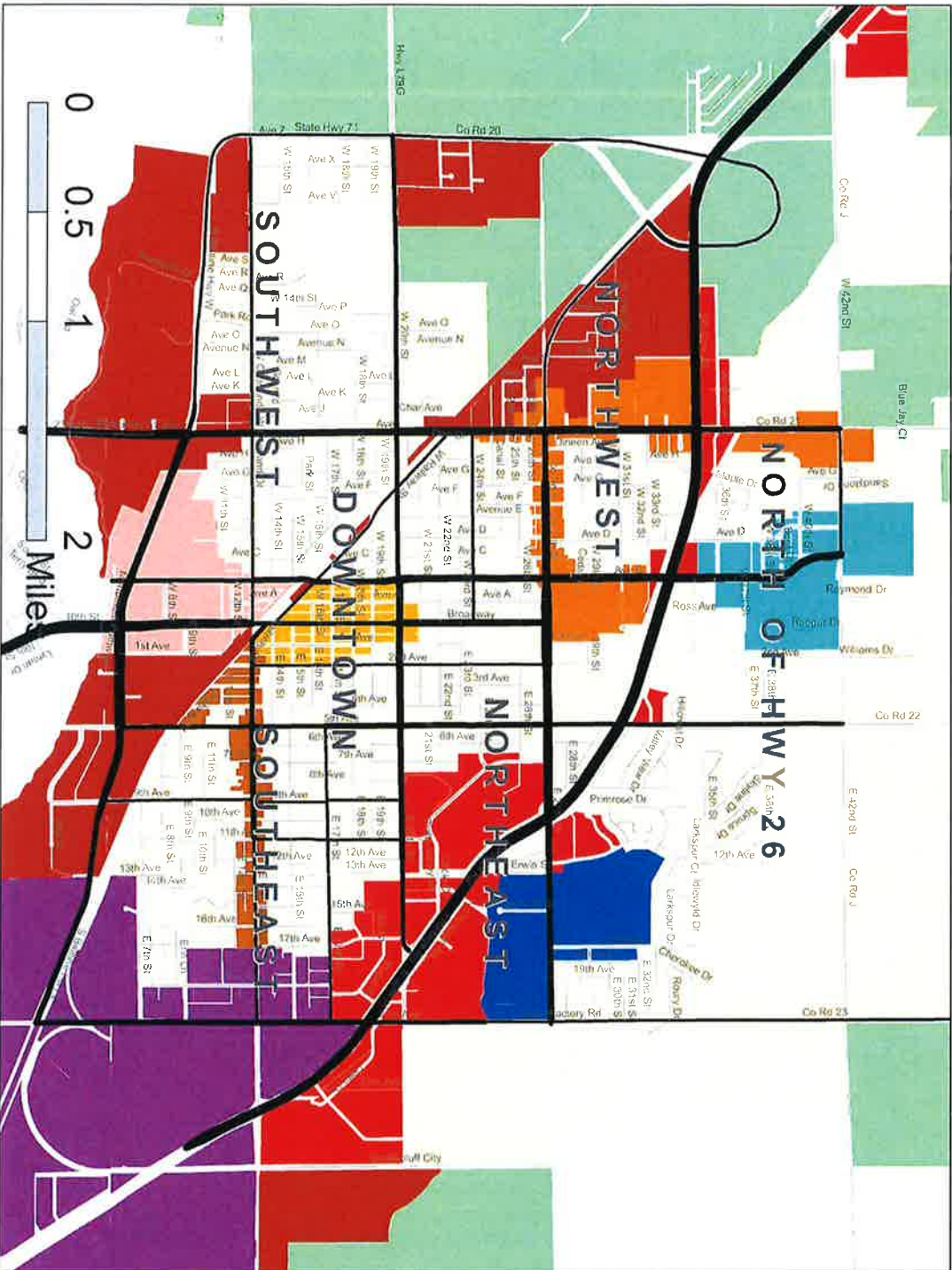
**TGR Trust/Reganis Car Dealership Redevelopment Plan
Attachment 3
Plat of Project Site**



**TGR Trust/Reganis Car Dealership Redevelopment Plan
Attachment 4
Site Plan**

**TGR Trust/Reganis Car Dealership Redevelopment Plan
Attachment 5
Excerpts from Comprehensive Plan**

Scottsbluff Future Land Use Map



Legend

Future Land Use Neighborhood Type

- Rural
- Automobile Commercial
- Avenue B and Hospital Campus
- Central Business District
- East Overland
- Highway 26 Commercial
- Northwest Commercial
- Residential
- Rural Residential
- South Broadway
- Southeast Industrial and Commercial
- WNCC and Surrounding Area

2012 Avg. Daily Traffic

- 435-4000
- 4001-6000
- 6001-8000
- 8001-10000
- 10001-15025

All other streets

N

Summary of Neighborhood Types

Neighborhood	Characteristics
East Overland	<p>Hours: Active daytime, limited nighttime activities</p> <p>Auto: Human scale transportation oriented. Formalized bicycle and pedestrian accommodations.</p> <p>Mass: Dense business corridor built near or to the street, one to two stories, Corners built out to develop 'nodes' of activity</p> <p>Emissions: High activity during the day, generally residential daily business traffic, low amounts of noise and smells, and enforced aesthetic and design standards.</p> <p>Appropriate zones: C-1, C-2, R-1a*</p>
Southeast Industrial	<p>Hours: Active daytime and nighttime</p> <p>Auto: Heavy traffic both personal and commercial motorized vehicles</p> <p>Mass: Wide variety of buildings</p> <p>Emissions: High amounts of noise and smells tolerated closer to highway 26. Heavy day-time traffic acceptable closer to residential areas west of 21st Avenue. .</p> <p>Appropriate zones: C-3, M-1, M-2</p>
WNCC Campus and Surrounding Area	<p>Hours: Daytime, generally 8-5 working hours.</p> <p>Auto: Both motorized and non-motorized traffic should be well facilitated, Motorized vehicle convenience should yield to pedestrian connectivity</p> <p>Mass: Variety of building types and heights and setbacks. Moderate to low density with accompanying open space and landscaping.</p> <p>Emissions: High activity during the day, generally residential daily business traffic, low amounts of noise and smells, and enforced aesthetic and design standards.</p> <p>Appropriate zones: R-1a, O-P, R-4</p>
Highway 26 Commercial	<p>Hours: Daytime and evening. Nighttime activity acceptable adjacent to highway.</p> <p>Auto: Motorized vehicle oriented to facilitate both personal and commercial vehicles. Formalized pedestrian and cycling facilities.</p> <p>Mass: Variety of building types and heights and setbacks. Moderate to high density and mixes of uses.</p> <p>Emissions: High activity during the day, low amounts of non-restaurant smells, lower noise, and enforced aesthetic and landscaping standards.</p> <p>Appropriate zones: C-2, PBC, O-P, R-4</p>
Avenue B and Hospital Campus	<p>Hours: Daytime and evening. Nighttime activity acceptable adjacent to highway.</p> <p>Auto: Motorized vehicle oriented to facilitate both personal and commercial vehicles. Formalized pedestrian and cycling facilities.</p> <p>Mass: Variety of building types and heights and setbacks. Moderate to high density and mixes of uses.</p> <p>Emissions: High activity during the day, low amounts of non-restaurant smells, lower noise, and enforced aesthetic and landscaping standards.</p> <p>Appropriate zones: C-2, PBC, O-P, R-5</p>
Northwest Commercial	<p>Hours: Heavier daytime use, 24 hour retail, fast-food, or traveler activity accepted.</p> <p>Auto: Multi-modal accommodations integrated on 27th street and included on Avenue I.</p> <p>Mass: Big box with surface parking acceptable when built to design code, shared buildings, built out along key intersections, low height, set-backs to encourage walkability on 27th st.</p> <p>Emissions: Traffic heaviest in the day but continuing through the night, low amounts of non-restaurant smells, lower noise, and enforced aesthetic and landscaping standards.</p> <p>Appropriate zones: C-2</p>

<p>South Broadway</p>	<p>Hours: Heavier daytime use, evening retail. Auto: Multi-modal transportation well accommodated. Mass: Higher density development, generally low buildings though 2.5-3 stories is acceptable. Broadway setbacks set eventually to be near or on the street. Larger for big box. Emissions: Traffic heaviest in the day but continuing through the night, commercial deliveries frequent, low amounts of non-restaurant smells, lower noise, and enforced aesthetic and landscaping standards. Appropriate zones: C-1, O-P, C-2, R-4, PBC*</p>
<p>Central Business District</p>	<p>Hours: Active daytime, evening, and nighttime activities Auto: Formalized bicycle and pedestrian accommodations. Pedestrian oriented along Broadway Mass: Allowable height up to 70 feet, zero setbacks. Buildings should take up entire lot- green space provided in public facilities. Emissions: High activity during the day, evening, and late night. Lights that reflect historical character of district. Appropriate zones: C-1</p>
<p>Automobile Commercial</p>	<p>Hours: Daytime and nighttime activity Auto: Motorized traffic oriented with ease of commercial vehicle access Mass: Wide variety of building types and sizes Emissions: Noises and heavier commercial traffic associated with business Appropriate zones: C-2, C-3, PBC, R-4</p>
<p>Rural Residential</p>	<p>Hours: Generally daytime activity Auto: Motorized traffic oriented Mass: Some agricultural activity, low traffic intensity, dust from unpaved roads Emissions: Noises and heavier commercial traffic associated with business Appropriate zones: R-1b, AR</p>
<p>Residential</p>	<p>Hours: Daytime activity Auto: Generally personal motorized traffic only, safe streets for non-motorized transportation Mass: Generally small buildings, single family homes predominately with ample setbacks Emissions: No offensive smells or noises, low traffic, well maintained properties Appropriate zones: R-1a, Due to higher intensity of traffic and density in R-4 and R-6, these zones may be appropriate in certain areas</p>

Northeast

Themes:

1. **Growing as a regional leader of commerce and economic opportunity**
 - Attractive, thriving highway corridor, housing that supports a capable workforce.
2. **Living into our unique character of a city in the country**
 - Small town feel in residential neighborhoods and minor arterials, major retail and office opportunities in major arterials and commercial centers.
3. **Promoting the health and happiness of all citizens**
 - Clean neighborhoods and housing, access to parks and schools.
4. **Inclusive Opportunities for participation in civic life**
 - Strong civic groups , available resources, community events

Principles:

5. **Interconnection of Neighborhoods and amenities**
 - a. Improve pedestrian and cycling facilities east-west from Broadway to Highway 26 through the Northeast Neighborhood.
 - b. Safe and efficient transportation access in auto-oriented commercial centers along highway 26.
 - c. Enhanced employment centers set back from the highway and accessible from residential areas and main thoroughfares.
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- a. Make programs that encourage up-keep of private property and neighborhoods more accessible and better communicated.
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- c. Continue traditional neighborhood style of homes, streets, and sidewalks in residential areas.
- d. Improve aesthetics and landscaping along collectors and arterials, utilizing native species.

Northeast Neighborhoods

WNCC Campus and Surrounding Area

Appropriate Zones: R-1a, O-P, R-4

- **Hours:** Daytime, generally 8-5 working hours. Special events in the evenings expected, very limited activity at night.
- **Auto:** Both motorized and non-motorized traffic should be well facilitated, Motorized vehicle convenience should yield to pedestrian connectivity and safety around WNCC campus.
- **Mass:** Variety of building types and heights and setbacks. Moderate to low density with accompanying open space and landscaping.
- **Emissions:** High activity during the day, generally residential daily business traffic, low amounts of noise and smells, and enforced aesthetic and design standards.

Highway 26 Commercial

Appropriate Zones: C-2, PBC, O-P, R-4

- **Hours:** Daytime and evening. Nighttime activity acceptable adjacent to highway.
- **Auto:** Motorized vehicle oriented to facilitate both personal and commercial vehicles. Formalized pedestrian and cycling facilities.
- **Mass:** Variety of building types and heights and setbacks. Moderate to high density and mixes of uses.
- **Emissions:** High activity during the day, low amounts of non-restaurant smells, lower noise, and enforced aesthetic and landscaping standards.

North of Highway 26

Themes:

1. **Growing as a regional leader of commerce and economic opportunity**
 - Housing that supports a thriving workforce, home to regional office, medical, and retail facilities.
2. **Living into our unique character of a city in the country**
 - State of the art medical facility and surrounding campus, variety of housing options
3. **Promoting the health and happiness of all citizens**
 - Clean residential neighborhoods, well-designed and accessible hospital campus
4. **Inclusive Opportunities for participation in civic life**
 - Strong civic groups, available resources, community events

Principles:

5. **Interconnection of Neighborhoods and amenities**
 - a. Improve pedestrian and cycling facilities across the highway and throughout the neighborhood.
 - b. Safe and efficient motorized transportation access to the hospital from major arterials.
 - c. Limited vehicular access points along Avenue I to maximize traffic flow, utilizing shared driveways.
 - d. Encourage multi-family residential development adjacent to low-intensity commercial areas.
 - e. Coordinate land improvements and expansion of road capacity.
6. **Sustainable development**
 - a. Incorporate native species, and natural landscaping into codes commercial development and campus landscape design.
 - b. Natural stormwater facilities in uses with high percentage of impervious surfaces.
 - c. Direct higher intensity uses towards arterials, with highest intensities at intersections of arterials and collectors.
 - d. Plan for continuity of street patterns in development.
 - e. Preserve land potentially served by city utilities for short term (5-10 year) and near term (within five years) development needs.
 - f. Encourage new development to be contiguous with existing development with planned linkages between roads and utilities.
7. **Access to culture and recreation**
 - a. Connect residential areas to parks through walking and biking trail connectivity and attention to pedestrian accommodations along and across heavily trafficked thoroughfares.
 - b. Plan for a public access to a park or greenspace in current and new development, striving for no one residence to be more than a quarter mile walking distance from recreation facilities.
8. **Strong neighborhoods and places, rooted in our unique character**
 - a. Make programs that encourage up-keep of private property and neighborhoods more accessible and better communicated.
 - b. Facilitate and support neighborhood involvement in plans, studies, and community events.
 - c. Maintain quiet character of existing contemporary single family residential areas.

- d. Encourage multi-family housing and traditional neighborhood style of homes, grid streets, and sidewalks within walking distance (quarter mile) of the hospital.
- e. Improve aesthetics and landscaping along collectors, arterials, and in front of businesses, utilizing native species and enforcing design standards especially along Avenue B and near the hospital.
- f. Direct higher intensity commercial uses toward Avenue I and at major intersections.

North of Highway 26 Neighborhoods

Avenue B and Hospital Campus

Appropriate Zones: O-P, R-4*,

- **Hours:** Daytime use though nighttime and 24 hour uses acceptable at major intersections.
- **Auto:** Multi-modal accommodations for motorized and non-motorized transportation
- **Mass:** Similar building heights with higher ratio of lot coverage smaller setbacks.
- **Emissions:** High activity during the day, low amounts of non-restaurant smells, lower noise, and enforced aesthetic and landscaping standards.

*Institutional zoning may be included in future zoning map.

**TGR Trust/Reganis Car Dealership Redevelopment Plan
Attachment 6
Cost Benefit Analysis**

COMMUNITY REDEVELOPMENT AUTHORITY, CITY OF SCOTTSBLUFF, NEBRASKA
TGR Trust/Reganis Car Dealership
COST-BENEFIT ANALYSIS
(According to Neb. Rev. Stat. § 18-2113)

A. Project Sources/Use of Funds: The estimated tax increment revenues (TIF Revenues) for this project are calculated as follows*:

a. Estimated Value at Completion:	\$3,750,000.00
b. Estimated Base Value:	\$ 520,485.00
c. Tax Increment (a minus b):	\$3,229,515.00
d. Estimated Levy:	2.13%
e. Average Annual Projected Shift (rounded):	\$ 68,788.00
f. Total TIF Available (e multiplied by 15)	\$1,031,820.00

Below is a breakdown of estimated costs and expenses of the Project and the use of funds for each. This breakdown does not account for interest to be paid out of TIF funds.

Description	TIF Funds	Private Funds	
Land Acquisition	\$ 800,000.00		
Site Preparation/Dirt Work	\$ 105,000.00		
Site Engineering	\$ 45,000.00		
Paving-Driveways	\$ 38,400.00		
Paving-Sidewalk	\$ 9,680.00		
Utilities-Water Service	\$ 40,775.00		
Utilities-Sanitary Sewer	\$ 34,360.00		
Utilities-Storm Drains	\$ 85,000.00		
Site Lighting	\$ 12,000.00		
Building Cost		\$ 4,000,000.00	
Paving--Other		\$ 702,000.00	
Architecture/Engineering		\$ 152,000.00	
Contingencies		\$ 38,000.00	
Sub Totals	\$ 1,170,215.00	\$ 4,892,000.00	\$ 6,062,215.00
Plan Preparation/Legal (City Application, Processing, and Administrative Fees)	\$ 15,568.00		
TIF Adjustment*	\$ (153,963.00)	\$ 153,963.00	
			Total Project Costs
Totals	\$ 1,031,820.00	\$ 5,045,963.00	\$ 6,077,783.00

*Adjustment to show TIF Expenses not covered by estimated TIF proceeds

An estimated \$1,031,820.00 of TIF Revenues may be available for this Project. This public investment will leverage approximately \$5,045,963.00 in private sector investment; a private investment of approximately \$4.89 for every TIF dollar invested.

B. Tax Revenues and Tax Shifts Resulting from the Division of Taxes.

The current “base” value of the Project Site is estimated to be \$520,485.00, which currently generates tax revenues of approximately \$11,100.00 per year. Taxes from base value of the Project Site will be available and distributed to the local taxing jurisdictions regardless of the tax increment financing. The local taxing jurisdictions are the City, Scotts Bluff County, Scottsbluff Public Schools, WNCC, ESU 13, and North Platte NRD.

The TIF Revenues from this Project, estimated to be \$68,788.00 per year*, will not be available to local taxing jurisdictions for up to 15 years after the effective date of the division of taxes. During those times, the TIF Revenues from the Project Site will be used to reimburse the Redeveloper for the eligible development costs (with interest) necessary for the Project.

** Note: The above figures are based on estimated values, project completion/phasing timelines, and levy rates. Actual values and rates may vary materially from the estimated amounts.*

C. Public Infrastructure and Community Public Service Needs Impacts and Local Tax Impacts Arising from Project Approval.

No public infrastructure or community public service needs are anticipated.

D. Impacts on Employers and Employees of Firms Locating or Expanding Within the Boundaries of the Redevelopment Project Area.

Employment on the Project Site is currently 0. The Redeveloper expects approximately 32 employees to be located on the Project Site.

E. Impacts on other Employers and Employees within the City and immediate area located outside the Redevelopment Project Area.

None anticipated.

F. Impacts on Student Populations of School Districts within the City.

None anticipated.

G. Other Impacts.

Local contractors and consultants will perform the work.
Infill development

Simmons Olsen Law Firm, P.C., L.L.O.

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Howard P. Olsen, Jr., Of Counsel
Rick L. Ediger, Of Counsel
John A. Selzer, Of Counsel
Steven C. Smith, Of Counsel

Robert G. Simmons, Jr. (1918-1998)

To: City of Scottsbluff City Council
From: John L. Selzer, Deputy City Attorney
Date: January 9, 2024
Re: TGR Trust/Reganis Car Dealership Redevelopment Plan

Introduction: At your January 16, 2024 meeting, you will consider a resolution regarding the Redevelopment Plan for the TGR Trust/Reganis Car Dealership Project (the “Plan” and “Project”).

Standards of Review:

1. Conformity with Comprehensive Plan.

The Project Site is described as Block 8, Reganis Subdivision, a replat of Block 9, Reganis Subdivision and part of vacated 30 foot alley, and unplatted lands, in the City of Scottsbluff, Scotts Bluff County, Nebraska and adjacent public right of way.

According to the 2016 Scottsbluff Comprehensive Plan, the Project Site is on the border of the *North of Highway 26 District* and *Northeast District* and is in a *Highway 26 Commercial Neighborhood*.

A principle of sustainable development in the Northeast District is to encourage diversity of commercial types and mixed use development along the Highway 26 corridor.

A principle for sustainable development for both the Northeast District and North of Highway 26 District is to encourage new development to be contiguous with existing development with planned linkages between roads and utilities.

For the Highway 26 Commercial Neighborhoods, the Comprehensive Plan contemplates daytime and evening hours; a variety of building types, heights, and setbacks; moderate to high density and mixes of uses; and C-2 as an appropriate zone.

Relevant excerpts from the Comprehensive Plan are attached to the Redevelopment Plan as Attachment 5.

The Project Site is zoned as C-2 (Neighborhood and Retail Commercial) which includes auto sales and service as a special permitted use. Thus, no zoning changes are necessary.

The Planning Commission and CRA reviewed the Plan with respect to its conformity to the Comprehensive Plan and made a positive recommendations.

2. *Conformity to Community Development Law.*

You must also consider whether the Plan conforms to the legislative declarations and determinations set forth in the Community Development Law. Those declarations include, among other things, that:

[Blighted and substandard] conditions are beyond remedy and control solely by regulatory process in the exercise of the police power and cannot be dealt with effectively by the ordinary operations of private enterprise without the aids herein provided. The elimination of such conditions and the acquisition and preparation of land in or necessary to the renewal of substandard and blighted areas and its sale or lease for development or redevelopment in accordance with general plans and redevelopment plans of communities and any assistance which may be given by any state public body in connection therewith are public uses and purposes for which public money may be expended and private property acquired. The necessity in the public interest for the provisions of the Community Development Law is hereby declared to be a matter of legislative determination. NEB. REV. STAT. § 18-2102.

The proposed Project is in an area that the City Council has designated as blighted and substandard and in need of redevelopment.

3. *The “But For” Test.*

Because this Plan proposes the use of tax-increment financing (“TIF”), in order to approve the Plan you must determine that the Plan would not be economically feasible or occur in the blighted and substandard area without the use of TIF. This requirement is addressed on Page 3 of the Plan. The CRA also analyzed this issue and made this finding as set forth in its resolution.

4. *Cost-Benefit Analysis.*

You must also analyze and, in order to approve the Plan, make a finding that the costs and benefits of the Project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, having been analyzed by the City Council, are in the long- term best interests of the community. The CRA adopted a cost-benefit analysis which is in your packet.

Conclusion: The above findings must be documented in writing. To that end, a proposed resolution for Plan approval is in your packet. Please don’t hesitate to contact us with any questions or concerns prior to the Council meeting.

Attachments:

Redevelopment Plan
Planning Commission Plan Resolution
CRA Plan Resolution
CRA Cost Benefit Analysis
Proposed City Council Resolution

Sincerely,
SIMMONS OLSEN LAW FIRM, P.C., L.L.O.
/s/ John L. Selzer
John L. Selzer

RESOLUTION 12-01

BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Recitals:

a. Pursuant to the Community Development Law, NEB. REV. STAT. § 18-2101 *et seq.*, a redevelopment plan titled *TGR Trust/Reganis Car Dealership* (the "Redevelopment Plan") has been submitted to the Planning Commission.

b. The Planning Commission has reviewed the Redevelopment Plan as to its conformity with the 2016 Scottsbluff Comprehensive Plan (the "Comprehensive Plan").

Resolved:

1. The Planning Commission finds that Redevelopment Plan conforms to the Comprehensive Plan and recommends approval of the Redevelopment Plan to the Scottsbluff Community Redevelopment Authority and City Council.

2. All prior resolutions of the Commission in conflict with the terms and provisions of this Resolution are repealed to the extent of such conflicts.

3. This Resolution shall become effective immediately upon its adoption.

PASSED and APPROVED on December 11, 2023

PLANNING COMMISSION OF THE CITY OF SCOTTSBLUFF, NEBRASKA

ATTEST:

By:


Chair

By:


Recording Secretary

RESOLUTION NO. CRA 010824-2

BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AUTHORITY OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Recitals:

a. Pursuant to the Community Development Law, NEB. REV. STAT. § 18-2101 *et seq.*, a redevelopment plan for the *TGR Trust/Reganis Car Dealership* project (the "Redevelopment Plan") has been submitted to the Scottsbluff Community Redevelopment Authority ("CRA"). The Redevelopment Plan proposes to redevelop an area of the City which the City Council has declared to be blighted and substandard and in need of redevelopment. The Redevelopment Plan includes the use of tax increment financing.

b. The Redevelopment Plan has been reviewed by the Planning Commission, which found that the Redevelopment Plan conforms to the 2016 Scottsbluff Comprehensive Plan (the "Comprehensive Plan"). The Planning Commission recommended approval of the Redevelopment Plan to the CRA and City Council.

c. The CRA has reviewed and conducted a cost-benefit analysis of the Redevelopment Plan and makes the findings and recommendations as set forth in this Resolution.

Resolved:

1. The proposed land uses and building requirements in the Redevelopment Plan are designed with the general purposes of accomplishing, in conformance with the Comprehensive Plan, a coordinated, adjusted, and harmonious development of the City and its environs which will, in accordance with present and future needs, promote health, safety, morals, order, convenience, prosperity, and the general welfare, as well as efficiency and economy in the process of development, including, among other things, the promotion of sound design and arrangement, the wise and efficient expenditure of public funds, and the prevention of the recurrence of conditions of blight.

2. The CRA has conducted a cost benefit analysis for the project according to the Community Redevelopment Law, and finds that the project as proposed in the Redevelopment Plan would not be economically feasible or occur in the project area without tax increment financing and the costs and benefits of the project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, are in the long term best interests of the community. The CRA Chair is authorized to execute the cost benefit analysis to show the CRA's review and discussion thereof.

3. The CRA states: (a) the Redeveloper plans to acquire the Project Site (as defined in the Redevelopment Plan) for \$800,000.00; (b) the estimated cost of preparing the project area for redevelopment is \$105,000.00; (c) the Redevelopment Plan does not propose that either the CRA or City will acquire the project area and neither the CRA nor City will receive proceeds or revenue from disposal of the project area to the Redeveloper; (d) the proposed methods of financing of the project are (i) tax increment financing for eligible costs and (iii) private investment and financing for the remainder of the project costs; and (e) no families or businesses will be displaced as a result of the project.

4. The CRA recommends approval of the Redevelopment Plan to the City Council.

5. This Resolution along with the recommendation of the Planning Commission shall be forwarded to the City Council for its consideration when reviewing the Redevelopment Plan.

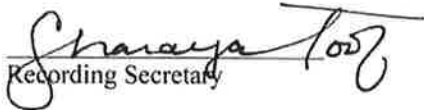
6. All prior resolutions of the CRA in conflict with the terms and provisions of this Resolution are repealed to the extent of such conflicts.

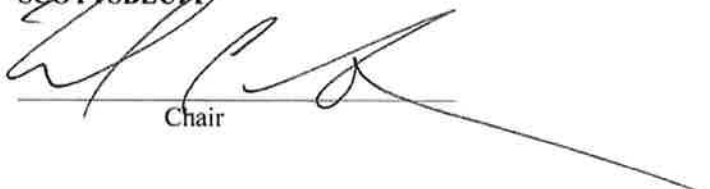
7. This Resolution shall become effective immediately upon its adoption.

PASSED AND APPROVED on January 8, 2024

**COMMUNITY REDEVELOPMENT
AUTHORITY OF THE CITY OF
SCOTT'SBLUFF**

ATTEST:


Recording Secretary


Chair

COMMUNITY REDEVELOPMENT AUTHORITY, CITY OF SCOTTSBLUFF, NEBRASKA
TGR Trust/Reganis Car Dealership
COST-BENEFIT ANALYSIS
(According to Neb. Rev. Stat. § 18-2113)

A. Project Sources/Use of Funds: The estimated tax increment revenues (TIF Revenues) for this project are calculated as follows*:

a. Estimated Value at Completion:	\$3,750,000.00
b. Estimated Base Value:	\$ 520,485.00
c. Tax Increment (a minus b):	\$3,229,515.00
d. Estimated Levy:	2.13%
e. Average Annual Projected Shift (rounded):	\$ 68,788.00
f. Total TIF Available (e multiplied by 15)	\$1,031,820.00

Below is a breakdown of estimated costs and expenses of the Project and the use of funds for each. This breakdown does not account for interest to be paid out of TIF funds.

Description	TIF Funds	Private Funds	
Land Acquisition	\$ 800,000.00		
Site Preparation/Dirt Work	\$ 105,000.00		
Site Engineering	\$ 45,000.00		
Paving-Driveways	\$ 38,400.00		
Paving-Sidewalk	\$ 9,680.00		
Utilities-Water Service	\$ 40,775.00		
Utilities-Sanitary Sewer	\$ 34,360.00		
Utilities-Storm Drains	\$ 85,000.00		
Site Lighting	\$ 12,000.00		
Building Cost		\$ 4,000,000.00	
Paving--Other		\$ 702,000.00	
Architecture/Engineering		\$ 152,000.00	
Contingencies		\$ 38,000.00	
Sub Totals	\$ 1,170,215.00	\$ 4,892,000.00	\$ 6,062,215.00
Plan Preparation/Legal (City Application, Processing, and Administrative Fees)	\$ 15,568.00		
TIF Adjustment*	\$ (153,963.00)	\$ 153,963.00	
			Total Project Costs
Totals	\$ 1,031,820.00	\$ 5,045,963.00	\$ 6,077,783.00

*Adjustment to show TIF Expenses not covered by estimated TIF proceeds

An estimated \$1,031,820.00 of TIF Revenues may be available for this Project. This public investment will leverage approximately \$5,045,963.00 in private sector investment; a private investment of approximately \$4.89 for every TIF dollar invested.

B. Tax Revenues and Tax Shifts Resulting from the Division of Taxes.

The current "base" value of the Project Site is estimated to be \$520,485.00, which currently generates tax revenues of approximately \$11,100.00 per year. Taxes from base value of the Project Site will be available and distributed to the local taxing jurisdictions regardless of the tax increment financing. The local taxing jurisdictions are the City, Scotts Bluff County, Scottsbluff Public Schools, WNCC, ESU 13, and North Platte NRD.

The TIF Revenues from this Project, estimated to be \$68,788.00 per year*, will not be available to local taxing jurisdictions for up to 15 years after the effective date of the division of taxes. During those times, the TIF Revenues from the Project Site will be used to reimburse the Redeveloper for the eligible development costs (with interest) necessary for the Project.

** Note: The above figures are based on estimated values, project completion/phasing timelines, and levy rates. Actual values and rates may vary materially from the estimated amounts.*

C. Public Infrastructure and Community Public Service Needs Impacts and Local Tax Impacts Arising from Project Approval.

No public infrastructure or community public service needs are anticipated.

D. Impacts on Employers and Employees of Firms Locating or Expanding Within the Boundaries of the Redevelopment Project Area.

Employment on the Project Site is currently 0. The Redeveloper expects approximately 32 employees to be located on the Project Site.

E. Impacts on other Employers and Employees within the City and immediate area located outside the Redevelopment Project Area.

None anticipated.

F. Impacts on Student Populations of School Districts within the City.

None anticipated.

G. Other Impacts.

Local contractors and consultants will perform the work.
Infill development

Adopted by the Scottsbluff Community Redevelopment Authority on January 8, 2024.

By 
Chair

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Resolut.1

Council to consider and take action on the Resolution to approve the Amended Redevelopment Plan for the Former Monument Mall, Now Uptown Mall, Rehabilitation and Former Kmart Site Rehabilitation.

Staff Contact: Sharaya Toof, Economic Development Director

RESOLUTION NO. _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Recitals:

a. An Amended Redevelopment Plan for the Former Monument Mall, now Uptown Mall, Rehabilitation and Former K Mart Site Rehabilitation (the “Redevelopment Plan”) has been submitted to the Scottsbluff Community Redevelopment Authority (“CRA”) according to the Community Development Law, NEB. REV. STAT. § 18-2101 *et seq.* (the “Act”). The Redevelopment Plan proposes to redevelop an area of the City which the City Council has declared to be blighted and substandard and in need of redevelopment.

b. The Redevelopment Plan includes a request for tax increment financing and for the designation of an Enhanced Employment Area for purposes of establishing two percent occupation tax on taxable sales within the Enhanced Employment Area.

c. The area to be redeveloped and designated as an Enhanced Employment Area is described as: Lot 3, Block 3, Third Replat of Lots 3 and 4, Block 3, Northeast Second Addition Replat No. 2, an Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska (2302 Frontage Road); Lot 2, Block 3, Northeast Second Addition Replat No. 2, an Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska (2410 Frontage Road); and Lots 1 and 2, Block 1, Subdivision of Block 1, Northeast Second Addition Replat No. 1, an Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska (804 and 802 East 27th Street) (together the “Redevelopment Area”).

d. The Redevelopment Plan has been reviewed by the Planning Commission, which found that the Redevelopment Plan conforms to the 2016 Scottsbluff Comprehensive Plan (the “Comprehensive Plan”). The Planning Commission recommended approval of the Redevelopment Plan to the CRA and City Council.

e. The Redevelopment Plan has been reviewed by the CRA, which found that the Redevelopment Plan conforms to the Comprehensive Plan, that the project as proposed in the Redevelopment Plan would not be economically feasible or occur in the project area without tax increment financing, and that the costs and benefits of the project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, having been analyzed by the CRA, are in the long term best interests of the community.

f. The CRA recommended approval of the Redevelopment Plan to the City Council.

g. On January 16, 2024, the City Council held a public hearing on the proposal to approve the Redevelopment Plan.

h. The City Council has reviewed and conducted a cost-benefit analysis of the Redevelopment Plan and makes the findings and recommendations as documented in writing in this Resolution.

Resolved:

1. The Redevelopment Plan is determined to be feasible and in conformity with the Comprehensive Plan and with the legislative declarations and determinations set forth in the Act.

2. The project as proposed in the Redevelopment Plan would not be economically feasible or occur in the Redevelopment Area without tax increment financing and the costs and benefits of the project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, having been analyzed by the City Council, are in the long-term best interests of the community impacted by the project.

3. The project contemplated by the Redevelopment Plan will result in at least ten new employees in the Redevelopment Area and a new investment in the Redevelopment Area of at least \$500,000.00.

4. The City Council approves the Redevelopment Plan.

5. In accordance with NEB. REV. STAT. § 18-2147, and as proposed in the Redevelopment Plan, the City Council provides that any ad valorem tax on the Redevelopment Area as set forth in the Redevelopment Plan, for the benefit of any public body be divided for a period of 15 years after the effective date as provided in § 18-2147, which effective date shall be determined in a Redevelopment Contract, as may be amended, to be entered into between the Redeveloper, the CRA, and the City Council. Said tax shall be divided as follows:

(a) That proportion of the ad valorem tax which is produced by levy at the rate fixed each year by or for each public body upon the redevelopment project valuation (as defined in the Act) shall be paid into the funds of each such public body in the same proportion as all other taxes collected by or for the bodies;

(b) That proportion of the ad valorem tax on real property in the redevelopment project in excess of such amount, if any, shall be allocated to and, when collected, paid into a special fund of the CRA to be used solely to pay the principal of, the interest on, and any premiums due in connection with the bonds of, loans, notes or advances of money to, or indebtedness incurred by, whether funded, refunded, assumed, or otherwise, the CRA for financing or refinancing, in whole or in part, the project set forth in the Redevelopment Plan. When such bonds, loans, notes, advances of money, or indebtedness, including interest and premiums due have been paid, the CRA shall so notify the County Assessor and County Treasurer and all ad valorem taxes upon taxable real property in the redevelopment project shall be paid into the funds of the respective public bodies; and

(c) Any interest and penalties due for delinquent taxes shall be paid in the funds of each public body in the same proportion as are all other taxes collected by or for the public body.

6. The Mayor and Clerk are authorized and directed to execute such documents and take such further actions as are necessary to carry out the purposes and intent of this Resolution and the Redevelopment Plan.

7. This Resolution shall become effective immediately upon its adoption.

PASSED and APPROVED on January 16, 2024

Mayor

ATTEST:

City Clerk (Seal)

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Resolut.2

Council to consider and take action on the Resolution to approve the Redevelopment Plan submitted by Timothy G. Reganis, Trustee for the TGR Trust for the Redevelopment Project related to a Chrysler, Dodge, Jeep, Ram dealership.

Staff Contact: Sharaya Toof, Economic Development Director

RESOLUTION NO. ____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Recitals:

a. Pursuant to the Community Development Law, NEB. REV. STAT. § 18-2101 *et seq.* (the “Act”), a redevelopment plan for the *TGR Trust/Reganis Car Dealership* project (the “Redevelopment Plan”) has been submitted to the Scottsbluff Community Redevelopment Authority (“CRA”). The Redevelopment Plan proposes to redevelop an area of the City which the City Council has declared to be blighted and substandard and in need of redevelopment. The Redevelopment Plan includes the use of tax increment financing.

b. The Redevelopment Plan has been reviewed by the Planning Commission, which found that the Redevelopment Plan conforms to the 2016 Scottsbluff Comprehensive Plan (the “Comprehensive Plan”). The Planning Commission recommended approval of the Redevelopment Plan to the CRA and City Council.

c. The Redevelopment Plan has been reviewed by the CRA, which found that the Redevelopment Plan conforms to the Comprehensive Plan, that the project as proposed in the Redevelopment Plan would not be economically feasible or occur in the project area without tax increment financing, and that the costs and benefits of the project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, having been analyzed by the CRA, are in the long term best interests of the community.

d. The CRA recommended approval of the Redevelopment Plan to the City Council.

e. On January 16, 2024, the City Council held a public hearing on the proposal to approve the Redevelopment Plan.

f. The City Council has reviewed and conducted a cost-benefit analysis of the Redevelopment Plan and makes the findings and recommendations as documented in writing in this Resolution.

Resolved:

1. The Redevelopment Plan is determined to be feasible and in conformity with the Comprehensive Plan and with the legislative declarations and determinations set forth in the Act.

2. The project as proposed in the Redevelopment Plan would not be economically feasible or occur in the project area without tax increment financing and the costs and benefits of the project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, having been analyzed by the City Council, are in the long-term best interests of the community impacted by the project.

3. The City Council approves the Redevelopment Plan.

4. According to NEB. REV. STAT. § 18-2147, and as proposed in the Redevelopment Plan, the City Council provides that any ad valorem tax on the Project Site as set forth in the Redevelopment Plan, for the benefit of any public body be divided for a period of 15 years after the effective date as provided in § 18-2147, which effective date shall be determined in a Redevelopment Contract entered into between the Redeveloper and the CRA. Said tax shall be divided as follows:

(a) That proportion of the ad valorem tax which is produced by levy at the rate fixed each year by or for each public body upon the redevelopment project valuation (as defined in the Act) shall be paid into the funds of each such public body in the same proportion as all other taxes collected by or for the bodies;

(b) That proportion of the ad valorem tax on real property in the redevelopment project in excess of such amount, if any, shall be allocated to and, when collected, paid into a special fund of the CRA to be used solely to pay the principal of, the interest on, and any premiums due in connection with the bonds of, loans, notes or advances of money to, or indebtedness incurred by, whether funded, refunded, assumed, or otherwise, the CRA for financing or refinancing, in whole or in part, the project set forth in the Redevelopment Plan. When such bonds, loans, notes, advances of money, or indebtedness, including interest and premiums due have been paid, the CRA shall so notify the County Assessor and County Treasurer and all ad valorem taxes upon taxable real property in the redevelopment project shall be paid into the funds of the respective public bodies; and

(c) Any interest and penalties due for delinquent taxes shall be paid in the funds of each public body in the same proportion as are all other taxes collected by or for the public body.

5. The Mayor and Clerk are authorized and directed to execute such documents and take such further actions as are necessary to carry out the purposes and intent of this Resolution and the Redevelopment Plan.

6. This Resolution shall become effective immediately upon its adoption.

PASSED and APPROVED on January 16, 2024

Mayor

ATTEST:

City Clerk (Seal)

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Public Inp1

Council to discuss and consider action on making a recommendation to the Nebraska Liquor Control Commission naming Jason L. Rupp as the Liquor License Manager of the Class D liquor license held by Panhandle Cooperative, 3302 Ave. B Scottsbluff, NE.

Staff Contact: Kim Wright, City Clerk

**MANAGER APPLICATION
FORM 103**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
EMAIL: lcc.frontdesk@nebraska.gov
WEBSITE: www.lcc.nebraska.gov

License
Class: D

License Number:
017821



MANAGER MUST:

- Be at least 21-years of age
- Complete all sections of the application.
- Form must be signed by a **member or corporate officer**
- Include Form 147 –Fingerprints are required
- Provide a copy of one of the following: US birth certificate, US Passport, naturalization papers OR legal resident documentation
- Be a resident of the state of Nebraska and if an US citizen be a registered voter in the State of Nebraska
- Spouse who **will** participate in the business, the **spouse must meet the same requirements as the manager applicant:**

Spouse who **will not** participate in the business

- Complete the Spousal Affidavit of Non Participation (Form 116). **Be sure to complete both halves of this form.**

CORPORATION/LLC INFORMATION

Name of Corporation/LLC: Panhandle Cooperative

PREMISES INFORMATION

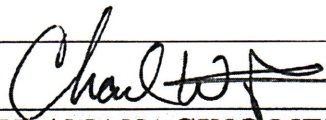
Premises Trade Name/DBA: Panhandle Cooperative

Premises Street Address: 3302 Ave B

City: Scottsbluff County: Scotts Bluff Zip Code: 69361

Premises Phone Number: (308) 635-3302

Premises Email address: jrupp@panhandlecoop.com

President Charles Wright 

SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER

The individual whose name is listed as a corporate officer or managing member as reported or listed with the Commission.



FORM 103
REV 12/8/2022
PAGE 1

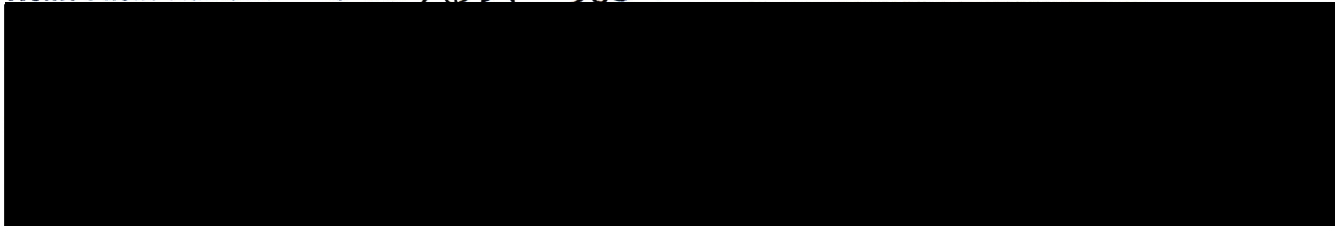
MANAGER INFORMATION

Last Name: Rupp First Name: Jason MI: L

Home Address: 1650 5th Street

City: Gering County: Scotts Bluff Zip Code: 69341-3123

Home Phone Number: (308) 631-3807



Email address: jrupp1974@gmail.com

Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted)

YES NO

Spouse's information

Spouses Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____

Driver's License Number: _____

Date of Birth: _____ Place of Birth: _____

APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS

APPLICANT SPOUSE

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
<u>Gering, NE</u>	<u>1995</u>	<u>2023</u>			

MANAGER'S LAST TWO EMPLOYERS

YEAR FROM	TO	NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
Oct 2018	present	Panhandle Cooperative	Charles Wright	(308) 630-5205
Apr 2016	May 2018	Southwest Business Corporation	Janet Lortot	(210) 525-1241

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

YES NO

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

YES NO

IF YES, list the name of the premise(s):

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business?

YES NO

4. List the alcohol related training and/or experience (when and where) of the person making application.

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Jason Rupp	01/2023	TIPS

*For list of NLCC Certified Training Programs see [training](#)

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:
Jason Rupp/Bartender	1993-1994	O'Hara's, Monument Mall
Jason Rupp/General Manager	1996-1997	Barry's Bar + Grill, 1722 Broadway, NE ^{Scottsbluff} 69361

5. Have you enclosed Form 147 regarding fingerprints?

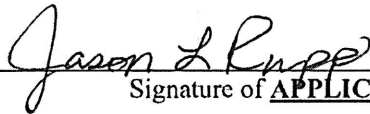
YES NO

PERSONAL OATH AND CONSENT OF INVESTIGATION
SIGNATURE PAGE – PLEASE READ CAREFULLY

The undersigned applicant(s) hereby consent(s) to an investigation of his/her background and release present and future records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant(s) and spouse(s) waive(s) any right or causes of action that said applicant(s) or spouse(s) may have against the Nebraska Liquor Control Commission, the Nebraska State Patrol, and any other individual disclosing or releasing said information. Any documents or records for the proposed business or for any partner or stockholder that are needed in furtherance of the application investigation of any other investigation shall be supplied immediately upon demand to the Nebraska Liquor Control Commission or the Nebraska State Patrol. The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate or fraudulent.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.

Must be signed by applicant and spouse.



Signature of APPLICANT

Jason Rupp

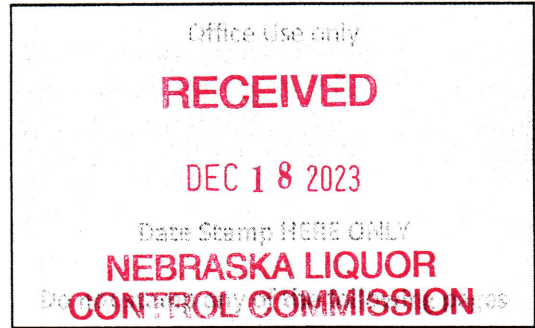
Printed Name of APPLICANT

Signature of SPOUSE

Printed Name of SPOUSE

**PRIVACY ACT STATEMENT/
SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov



**THIS FORM IS REQUIRED TO BE SIGNED BY EACH PERSON BEING FINGERPRINTED:
DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:**

- **FAILURE TO FILE FINGERPRINT CARDS AND PAY THE REQUIRED FEE TO THE NEBRASKA STATE PATROL WILL DELAY THE ISSUANCE OF YOUR LIQUOR LICENSE**
- Fee payment of \$45.25 per person **MUST** be made **DIRECTLY** to the Nebraska State Patrol;
It is recommended to make payment through the **NSP PayPort** online system at www.ne.gov/go/nsp
Or a check made payable to **NSP** can be mailed directly to the following address:
*****Please indicate on your payment who the payment is for (the name of the person being fingerprinted) and the payment is for a Liquor License*****
The Nebraska State Patrol – CID Division
4600 Innovation Drive
Lincoln, NE 68521
- Fingerprints taken at NSP LIVESCAN locations will be forwarded to NSP – CID
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices may be released to the applicants;
Fingerprint cards should be submitted with the application.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedures for obtaining a change, correction, or updating a FBI identification record are set forth in Title 28, CFR, 16.34.

****Please Submit this form with your completed application to the Liquor Control Commission****

Trade Name Panhandle Cooperative

Name of Person Being Fingerprinted: Jason Ruoff

Date fingerprints were taken: 12/15/2024

Location where fingerprints were taken: Scottsbluff P.D.

How was payment made to NSP?

NSP PAYPORT CASH CHECK SENT TO NSP CK # _____

My fingerprints are already on file with the commission – fingerprints completed for a previous application less than 2 years ago? YES

Jason Ruoff
SIGNATURE REQUIRED OF PERSON BEING FINGERPRINTED

FORM 147
REV JUNE 2021



CERTIFICATE OF COMPLETION

This certifies that

JASON L RUPP

is awarded this certificate for

TIPS Off-Premise Alcohol Seller Training

Hours
3.00

Completion Date
01/11/2023

Expiration Date
01/10/2026

Certificate #
OFF-000027788803

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

(CUT HERE)

(CUT HERE)



Issued: 01/11/2023
Certificate #: OFF-000027788803

JASON L RUPP
401 S Bellline Hwy W State #8
Scottsbluff 69361

CERTIFIED

Expires: 01/10/2026



Phone: 800-438-8477
www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____

Memo

To: Mayor and Council
From: Kevin E Spencer, City Manager/Chief of Police
CC: liquor file
Date: January 9, 2024
Re: Jason L. Rupp, manager application Class D Liquor License Number D-017821, Panhandle Cooperative LLC dba: Panhandle Cooperative 3302 Ave. B Scottsbluff, NE 69361

The applicant, Jason L. Rupp, was investigated for suitability as the Panhandle Cooperative liquor license manager. Nothing was discovered to prohibit Jason from holding a manager's position under the license. Jason stated on the application that he did not have any felony, misdemeanor, or traffic violations. During my investigation, I did find one speeding citation issued on 9/23/2020 in Wyoming. This in no way disqualifies Jason from being a manager on the Panhandle Cooperative liquor license. Jason reported attending TIPS training in January 2023 and has experience as a bartender and as a general manager of a bar and grill.

Respectfully,



Kevin E. Spencer
Chief of Police

City of Scottsbluff, Nebraska

Tuesday, January 16, 2024

Regular Meeting

Item Public Inp2

Mayor to read the Proclamation recognizing Larry Massie for his service to the community.

Staff Contact: Council Member Salomon

PROCLAMATION

WHEREAS: In 2001, Larry Massie started his first soup kitchen out of Rejoice Lutheran Church in Gering, and quickly realized the location was too far away from the people who needed it most. He bought a bus and started to shuttle people to the soup kitchen and then shuttle them back home.

WHEREAS: In 2003, the soup kitchen moved to the Chuckwagon Church on East Overland where Larry Massie expanded the kitchen to operate on both Friday and Saturday nights, recognizing the greater need for food in the area than he had originally anticipated.

WHEREAS: Also, in 2003, Larry Massie started the Christmas Dinner in the Valley, filling the need he saw for a Christmas Day meal. He originally cooked bone-in turkey and ham, homemade applesauce, homemade mashed potatoes, and homemade sweet potatoes. For several years, he solicited donations of toys, so that kids coming to the dinner would be able to take home something for Christmas.

WHEREAS: In April of 2020 Larry Massie started a new ministry called 11.13 and while the number of meals is hard to pinpoint, Larry has easily surpassed 15,000/year for over 10 years running, and since its inception, 11.13 ministries has delivered over 48,000 meals.

WHEREAS: Larry Massie is a selfless individual who is always looking for ways to help and minister to others; and when he isn't preparing food, serving food or thinking of how to do either, he is visiting people.

NOW THEREFORE: I, Jeanne McKerrigan, Mayor of Scottsbluff, NE do hereby proclaim, Tuesday, January 16th, 2024 as a day to recognize Larry Massie's unwavering commitment to serving others and his community.



City of Scottsbluff, Nebraska
Tuesday, January 16, 2024
Regular Meeting

Item Public Inp3

Council to receive an update from Panhandle Humane Society.

Staff Contact: Kevin Spencer, Police Chief