

City of Scottsbluff, Nebraska

Monday, November 20, 2023

Regular Meeting

Item Consent1

Council to approve the minutes of the November 6, 2023 Regular Meeting.

Staff Contact: City Council

The Scottsbluff City Council met in a regular meeting on November 6, 2023 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on November 2, 2023 in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, television station NBC Nebraska and the Star Herald. The notice was also available on the city's website on November 2, 2023. Mayor McKerrigan presided and City Clerk Wright recorded the proceedings. The meeting was called to order and The Pledge of Allegiance was recited. Mayor McKerrigan welcomed everyone in attendance and encouraged all citizens to participate in the Council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor McKerrigan informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Jeanne McKerrigan, Jordan Colwell, Matt Salomon, Angela Scanlan, and Betsy Vidlak. Also present were City Manager Kevin Spencer and City Attorney Kent Hadenfeldt. Absent: None.

Mayor McKerrigan asked if there were any changes to the agenda. There was none. Mayor McKerrigan asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There was none.

Moved by Council Member Scanlan, seconded by Council Member Salomon that,

- a) The minutes of the October 16, 2023 Regular Meeting be approved,
- b) The absence of Council Member Colwell from the October 16, 2023 Regular Meeting be excused,
- c) The absence of Council Member Vidlak from the October 16, 2023 Regular Meeting be excused,
- d) The following claims be approved and paid as provided by law out of the respective funds designated in the list of claims dated November 6, 2023 as on file with the City Clerk and submitted to the City Council "YEAS," Colwell, Salomon, Vidlak, Scanlan and McKerrigan, "NAYS," None. Absent: None.

CLAIMS

AC ELECTRIC MOTOR SERVICE,EQUIP MAINT,266.82;ACCELERATED RECEIVABLES SOLUTIONS,WAGE ATTACHMENT,162.02; ACTION COMMUNICATIONS INC.,FCC LICENSING VHFREPEATER,130; AE SERVICES, LLC,23 CLUB MUSCO LIGHTING INSTALLATION,126350.71; ALLO COMMUNICATIONS,LLC,LOCAL TELEPHONE CHARGES,4134.47; AMERICAN LEGAL PUBLISHING CORPORATION, CONTRACTUAL, 450; AMERICAN WATER WORKS ASSOCIATION, EMBERSHIPS,229; ANDREW KELLEY,TRAVEL PER DIEM FOR TECHNICAL RESCUE CLASS,160; ANITA'S GREENSCAPING INC,BLDG. MAIN.,320; AXON ENTERPRISE

INC,FIREARMS SUPPL-PD,3723.3; B & H INVESTMENTS, INC,MISC. -LIBRARY,696.26; B&C STEEL CORPORATION,DEPARTMENT SUPPLIES-SAN,19.47; BARCO MUNICIPAL PRODUCTS INC,CHANNELIZERS, ANCHOR POSTS, SIGN BLANKS,4198.48; BIG DADDY COMPUTER SOLUTIONS,CONTRACTUAL CEM,180; BLACK HILLS GAS DISTRIBUTION LLC,MONTHLY ENERGY BILL,1268.78; BOWER GREGORY,EQUIP. -UPHOLSTERY,4588.36; BROWN'S SHOE FIT, CO.,WORK BOOTS FOR R. GARZA,799.5; CAPITAL BUSINESS SYSTEMS INC.,CONT. SRVCS.,382.96; CELLCO PARTNERSHIP,CELL PHONES-PD,2718.24; CENTER POINT INC,COLL.,1725.38; CHAVARRIA CAMERON,VEH MAINT-PD,240; CITY OF GERING,DISPOSAL FEES-SAN,43087.7; CIVICPLUS LLC,AGENDA MANAGEMENT SOFTWARE,20528; CLARK PRINTING LLC,OBSTRUCTION PERMIT SIGNS,684.33; CONSOLIDATED MANAGEMENT COMPANY,SCHOOLS&CONFPD,614.5;CONTINUUMEAP,CONTRACTUAL,5000;CONTRACTORS MATERIALS INC.,FIBER EXP. JOINT,565.06; CORNHUSKER MARRIOTT HOTEL,SCHOOL & CONFBETSYVIDLAK,954;CRESCENTELECT. SUPPLY COMP INC,LITHONIA WALLPACK,146.09; CROELL INC, DEPT SUP, 429.39; CURTIS HOWARD, CONTRACTUAL, 6667; DASSTATE ACCOUNTING-CENTRAL FINANCE,MONTHLY LONG DISTANCE,63.39; DEMCO, INC,DEP. SUP.,186.45; DOCU-SHRED LLC,DEPT SUPPL-PD,40; EAKES INC,DEPT SUPPL-PD,618.94; ERIC REICHERT INSULATION & CONSTRUCTION INC,20TH ST. OVERLAY PROJ.,129607.85; FEDERAL EXPRESS CORPORATION,POSTAGE,184.83; FIVE RULE LLC,SCHOOL & CONF,-100; GARCIA & SON'S INTERIOR & EXTERIOR SERVICES, LLC,CDBG REHAB REIMB,35292.87; GERING MULITPURPOSE SENIOR CENTER,CONTRACTUAL,1000; GRAY TELEVISION GROUP INC,TRI-CITY STORMWATER TV PSAS,1895; HAWKINS, INC.,CHEMICALS,2253.24; HD SUPPLY INC,DEPT SUP,89.77; HOLLAND SUPPLY INC,DEPT SUPP CEM,533.5; HULLINGER GLASS & LOCKS INC.,GROUND MAINT PARK,48.75;IDEAL LAUNDRY AND CLEANERS, INC.,CONTRACTUAL SVC,59.87; INDEPENDENT PLUMBING AND HEATING, INC,GROUND MAINT PARK,30.86; INGRAM LIBRARY SERVICES INC,COLL.,1069.41; INLAND TRUCK PARTS & SERVICE,EQUIP MAINT,7204.64; INTERNAL REVENUE SERVICE,WITHHOLDINGS,70252.82; INTRALINKS, INC,CONTR. SERVICES - OCTOBER 2023,6212.64; JOHN DEERE FINANCIAL,DEPT SUPP CEM,2595.86; JOHN DEERE FINANCIAL,DEPT SUPP PARK,109.52; JOHN DEERE FINANCIAL,EQUIP MAINT PARK,3549.96; KRIZ DAVIS,ELECTRICAL MAINT,298.31; LEAGUE ASSOCIATION OF RISK MANAGEMENT,FY 24 INSURANCE RENEWAL,874164.76; LEAGUE OF NEBRASKA MUNICIPALITIES,SCHOOL & CONF,1715; LEAL NOHEMI,CONSULTING-PD,25;LEEBHMCORP,PUBLISHING,786.89;LIGHTHOUSE ELECTRICAL CONTRACTORS, LLC,EQUIP MAINT,80; LOGAN CONTRACTORS SUPPLY INC,2 - 5 GALLON DETACK,238.88; M.C. SCHAFF & ASSOCIATES, INC,PROF SERV. - 20TH ST OVERLAY 2023,43646.75; MACKENZIE WESTPHAL PHOTOGRAPHY,COMMUNITY PROGRAMMING,600; MACQUEEN EQUIPMENT INC,WATER PUMP FOR SWEEPER,934.97; MARKETING CONSULTANTS,DEPARTMENTSUPPLIES-SAN,245.5; MATTHEW M. HUTT,CONTRACTUAL,450; MENARDS, INC,EXT. PAINT,2784.28; MICHAEL B KEMBEL,BOTTOM SEALS FOR OVERHEAD DOORS,405; MIDTOWN ANIMAL HOSPITAL P.C.,K9 BOARDING-PD,25; MUNICIPAL SUPPLY INC. OF NEBRASKA,DEPT SUP,261.72; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE, 1500.1; NE DEPT OF REVENUE, WITHHOLDINGS, 47114.97; NE LAW ENFORCEMENT TRAINING CENTER,SCHOOLS & CONF-PD,350; NE.DEPT. OF LABOR UNEMPLOYMENT,UNEMPLOYMENT QTR 3-2023,182.4; NEBRASKA MACHINERY CO,EQUIP MAINT,8380; NEBRASKA PUBLIC POWER DISTRICT,ELECTRICITY,20434.27; NEBRASKA RURAL RADIO ASSOCIATION,TRI-CITY STORMWATER KNEB PSAS TV AND WEBSITE,500; NEBRASKA SAFETY & FIRE EQUIPMENT INC.,BLDG MAINT-PD,204; NEBRASKA STATE TREASURER'S OFFICE,UNCLAIMED PROPERTY,341.94; NEBRASKALAND TIRE, INC,VEH

MAINT-PD,1029.56; NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,DEPT SUP,495.64; NPPD,STRUCTURES,21255.5;OREGONTRAILCOMMUNITYFOUNDATION,INC,CONTRACTUAL ,9733.12; OREGON TRAIL PLUMBING, HEATING & COOLING INC,BLDG MAINT ADM,115; PANHANDLE AUTOMOTIVE GROUP LLC,EQUIP MAINT PARK,470.26; PANHANDLE ENVIRONMENTAL SERVICES INC, SAMPLES, 200; PANHANDLE HUMANE SOCIETY, CONTRACTUAL,5938.88; PANHANDLE REGIONAL DEVELOPMENT, INC.,MEMBERSHIP,50; PARADISE PUMPERS LLC, CONTRACTUAL, 665; PIVO, INC., TIF HIGHPLAINS BUDWEISER, 6443.59; PLATTE VALLEY BANK,HEALTH SAVINGS ACCOUNT,9725.91; POMPS TIRE SERVICE INC,VEHICLE MAINTENANCE-SAN,6303.18; POWERPLAN,REPAIRED RESTRICTION IN FUEL SYSTEM IN MOTOR GRADE,2242.53; PRO OVERHEAD DOOR,BUILDING MAINTENANCE-SAN,469.75; PT HOSE AND BEARING,DEPARTMENT SUPPLIES-SAN,3889.91;QUADIENT LEASING USA INC,CONT. SRVCS.,390.35; QUILL CORPORATION,DEPT SUPPL-PD,214.13; REGION 22 EMERGENCY MGMT,QUARTERLY EMERGENCY MANAGEMENT FEE,7883.86; REGIONAL CARE INC,HEALTH INS,89631.57; RICE KIMBERLY,UNIFORMS-PD,24; RIGHT BRAIN UNLIMITED,DEPT SUPP CEM,296.46; RIOS MARIA,CONSULTING-PD,60; ROOSEVELT PUBLIC POWER DISTRICT,ELECTRIC POWER,2062.45; ROSE DREW, INC,DEP. SUP.,358.88; RUSCH'S GENERAL CONTRACTING, LLC,CDBG REHAB REIMB,8671.4; S M E C,EMPLOYEE DEDUCTION,78.15; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,280; SCB IBEW 1597 UNION DUES,SCB IBEW 1597 UNION DUES,429.57;SCHOLASTIC LIBRARY PUBLISHING,KENO - CHRISTMAS BOOKS,543.6; SCOTT WALTON,EQUIP MAINT PARK,442.75; SCOTTS BLUFF COUNTY COURT,LEGAL FEES-PD,281;SCOTTSBLUFF MOTOR CO, INC,TACOMA PICK-UP DEVELOPMENT SERVICES,40684; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,858; SCOTTSBLUFF PUB SCHOOLS,LICENSE FEES 4/1/23 THRU 9/30/23,15402.5; SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,UNIFORMS-PD,75;SCOTTSBLUFF/GERING CHAMBER OF COMMERCE,STATE OF THE VALLEY LUNCHEON,240; SHERIFF'S OFFICE,LEGAL FEES-PD,124.8; SHERWIN WILLIAMS,GROUND MAINT PARK,105.52; SIMON CONTRACTORS,CONCRETE FOR STREET REPAIR,17470.75; SNELL SERVICES INC.,BLDG. MAIN.,2226.76; SPECIAL INVESTIGATIONS ENLOW,INVEST-PD,-188.46; STATE HEALTH LAB,SAMPLES,210.5; STATE OF NE.,CONTRACTUAL-PD,735; STATE OF WYOMING,SCHOOLS & CONF-PD,246; STOP STICK LTD,CIP-STOP STICKS-PD,3993; STROBES N MORE,CONSOLE AND ACCESSORIES - UNIT 3,1178.46; TERRY D SCOTT,EQUIP MAINTPARK,377.89;TRANSWESTINC,EQUIPMENT,61115;UNIONBANK&TRUST,RETIREMENT, 45596.35; UNITED STATES WELDING,CONTRACTUAL SERVICES-SAN,56.5; US BANK,GO HWY ALLOC. BOND 2020,898517.5; US BANK,AFF EQUIT-PD,11490.9; WALMART,PRGRMG.,450.76; WESTERN COOPERATIVE COMPANY,EQUIP MAINT,97.5; WESTERN NE COMMUNITY COLLEGE, EMT BOOK MUNOZ, 202.18; WESTERN PATHOLOGY CONSULTANTS, INC, CONTRACTUAL,513; WESTERN SURETY COMPANY,BOND - MCKERRIGAN,100; WYNNE CONTRACTING LLC,GRADING - CLEVELAND FIELD,22798; WYOMING CHILD SUPPORT ENFORCEMENT,CHILD SUPPORT,946.08;WYOMING FIRST AID & SAFETY SUPPLY, LLC, DEPARTMENT SUPPLIES SAN, 372.33; ZM LUMBER CO CAPITALONE TRADE CREDIT, GROUND MAINT PARK,699.64;REFUNDS; NATASHA CARRADINE, 36.70; ADRIAN HICKS, 13.20; MARI RODRIGUEZ, 4.53; BURGER KING, 234.64; JERRY DARNELL, 4.92; KENDRA K DEAN, 111.39

Mayor McKerrigan opened the public hearing at 6:03 p.m. to receive information regarding the Rezone of Lot 1A, Spengler Subdivision, Scotts Bluff Co., commonly identified as 80720 CR 22 from Agricultural Residential (AR) to R-1 Single Family.

Mr. Zach Glaubius, Development Services Director, approached Council and explained this is a request to Rezone property located on CR 22 to R-1. Currently the property of six acres is zoned Agricultural Residential and the owner would like to subdivide it. This is in line with the Comprehensive Plan and the Planning Commission voted 4-1 to approve the Rezone.

There were no comments from the public. Mayor McKerrigan closed the public hearing at 6:04 p.m.

Council introduced the Ordinance dealing with the Rezone of Lot 1A, Spengler Subdivision from Agricultural Residential (AR) to R-1 Single Family Residential and was read by title on first reading: **AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT LOT 1A, SPENGLER SUBDIVISION, A REPLAT OF LOT 1, SPENGLER SUBDIVISION, A REPLAT OF LOT 1, HESSLER SUBDIVISION AND UNPLATTED LANDS SITUATED IN THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH P.M., SCOTTS BLUFF COUNTY, NEBRASKA CURRENTLY ZONED AS AGRICULTURAL RESIDENTIAL (AR), WILL NOW BE INCLUDED IN SINGLE-FAMILY RESIDENTIAL (R-1), REPEALING PRIOR SECTION 25-1-4, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Legal Counsel Hadenfeldt explained the Ordinance to declare an immediate action and emergency waiver of bidding requirements to replace a water main on 6th Ave. and Park Lane Road. He stated we received a report from City Engineer Dave Schaff that outlined the water main was in bad need of repair. The report highlighted with this time of year and the thaw-freeze cycle occurring, more damage could be done causing concern. Also, after trying to repair the pipe, staff noticed more leaks occurring in other spots. Because of this, Mr. Schaff would like to get the plans submitted to the State of Nebraska to get approval, so repairs can begin as soon as possible. In addition, it allows Mr. Schaff the authority to solicit proposals from contractors immediately, waiving the bidding requirements dealing with publication.

Council introduced the Ordinance to declare immediate action and emergency waiver of bidding requirements to replace a water main on 6th Ave. and Park Lane Road: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA DECLARING A PUBLIC EMERGENCY RESULTING FROM A PRESSING NECESSITY AND UNFORESEEN NEED REQUIRING IMMEDIATE ACTION AND WAIVING BIDDING REQUIREMENTS FOR A PUBLIC WORKS PROJECT FOR THE REPLACEMENT OF THE WATER MAIN UNDER 6TH AVENUE AND PARK LANE ROAD; PROVIDING FOR THE PASSAGE AND APPROVAL OF AN EMERGENCY ORDINANCE AND PUBLICATION SHALL BE IN PAMPHLET FORM.**

Council Member Scanlan moved, seconded by Council Member Colwell to adopt Ordinance No. 4311 declaring an immediate action and emergency waiver of bidding requirements to replace a water main on 6th Ave. and Park Lane Road and authorize the Mayor to sign the Proclamation declaring the Ordinance effective immediately, “YEAS,” Salomon, Vidlak, Scanlan, McKerrigan, and Colwell. “NAYS,” None. Absent: None.

Regarding the Ordinance dealing with stormwater fees, Mr. Zach Glaubius came forward and explained they did an analysis and found we are the only City charging these types of fees, so they would recommend to repeal and remove reference to stormwater fees in the text.

Council introduced the Ordinance repealing stormwater permit fees and removing reference to stormwater fees and was read by title on first reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA REPEALING A SECTION OF THE SCOTTSBLUFF MUNICIPAL CODE, AT 6-6-10.5 DEALING WITH STORM WATER POLLUTION PREVENTION PERMITS**

AND AMENDING SECTION 24-3-7 DEALING WITH APPLICATION FEES, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.

Council Member Colwell moved, seconded by Council Member Scanlan that the statutory rule regarding the Ordinance repealing stormwater permit fees and removing reference to stormwater fees to be read by title on three different days be suspended, “YEAS,” Scanlan, McKerrigan, Salomon, Colwell, and Vidlak. “NAYS,” None. Absent: None.

Council Member Scanlan made a motion to adopt Ordinance No. 4312 repealing stormwater permit fees and removing reference to stormwater fees. The motion was seconded by Council Member Salomon, “YEAS,” Vidlak, Colwell, McKerrigan, Salomon, and Scanlan. “NAYS,” None. Absent: None.

Council introduced the Ordinance for the proposed Text Change to Chapter 25, Article 5 regarding Off-Street Parking Requirements and was read by title on second reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING CHAPTER 25, ARTICLE 5, SECTION 2 OF THE SCOTTSBLUFF MUNICIPAL CODE DEALING WITH EXCEPTIONS TO THE REQUIRED NUMBER OF PARKING STALLS AND PROVIDING EVIDENCE THAT FEWER STALLS ARE REQUIRED PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Council Member Scanlan moved, seconded by Mayor McKerrigan that the statutory rule regarding the Ordinance for the proposed Text Change to Chapter 25, Article 5 requiring Off-Street Parking Requirements to be read by title on three different days be suspended, “YEAS,” McKerrigan, Scanlan, Colwell, Vidlak, and Salomon. “NAYS,” None. Absent: None.

Council Member Salomon made a motion, seconded by Mayor McKerrigan to adopt Ordinance No. 4213 for the proposed Text Change to Chapter 25, Article 5 requiring Off-Street Parking requirements, “YEAS,” Colwell, Salomon, Vidlak, Scanlan, and McKerrigan. “NAYS,” None. Absent: None.

Council introduced the Ordinance amending and correcting certain charges in Chapter 6, Article 6 for solid waste collection fees and was read by title on second reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF AMENDING AND CORRECTING CERTAIN CHARGES IN CHAPTER 6, ARTICLE 6 FOR SOLID WASTE COLLECTION FEES AT SECTION 24 DEALING WITH INSTITUTIONAL, BUSINESS, COMMERCIAL AND INDUSTRIAL ESTABLISHMENTS AND SOLID WASTE REQUIRED CONTAINERS AT CONSTRUCTION SITES AND SECTION 27 DEALING WITH SPECIAL COLLECTIONS AND ADDITIONAL CONTAINERS, REPEALING PRIOR PROVISIONS OF THE MUNICIPAL CODE; PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Council Member Scanlan moved, seconded by Council Member Salomon that the statutory rule regarding the Ordinance amending and correcting certain charges in Chapter 6, Article 6 for solid waste collection fees to be read by title on three different days be suspended, “YEAS,” Salomon, Vidlak, Scanlan, McKerrigan, and Colwell. “NAYS,” None. Absent: None.

Council Member Scanlan made a motion to adopt Ordinance No. 4314 amending and correcting certain charges in Chapter 6, Article 6 for solid waste collection fees. The motion was seconded by Council Member Vidlak, “YEAS,” Scanlan, McKerrigan, Salomon, Colwell, and Vidlak. “NAYS,” None. Absent: None.

Council introduced Ordinance No. 4315 repealing 13-1-1 and 22-2-133 and was read by title on third reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA, REPEALING**

SECTIONS OF THE SCOTTSBLUFF MUNICIPAL CODE AT 13-1-1 DEALING WITH CONCEALED WEAPONS AND SECTION 22-2-133 DEALING WITH A “DEAF CHILD PLAYING” SIGN ON AVENUE F, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.

Council Member Colwell moved, seconded by Council Member Vidlak to adopt Ordinance No. 4315 repealing 13-1-1 and 22-2-133, “YEAS,” Vidlak, Colwell, McKerrigan, Salomon, and Scanlan, “NAYS,” None. Absent: None.

Mayor McKerrigan read the Proclamation signifying 40 years of “Thanksgiving in the Valley” and proclaimed Thursday, November 23, 2023 as “Thanksgiving in the Valley Day” in honor of the many volunteers and businesses who have worked tirelessly for forty years to make sure all have a Thanksgiving dinner to enjoy on the holiday. Council also thanked Ms. Kendra Feather and Mr. Kevin Mooney, who were in attendance, for their dedication and hard work to bring this event to fruition every year.

Ms. Niki Egan, representing Flyover Brewing Company, came forward to request a Special Designated Liquor License to serve spiked eggnog and cider at the Very Merry Christmas Market on December 2 from 10:00 a.m. to 5:00 p.m. in the 18th Street Plaza. She informed they will card and wristband at point of sale and added all employees selling alcohol at the event have been trained in ETIPS. She also commented gates and signage will be set up, which is suggested by the Liquor Commission.

Council Member Scanlan moved, seconded by Council Member Salomon to approve the Special Designated Liquor License for BDS3C, LLC d/b/a Flyover Brewery to serve beer, wine, and distilled spirits at the Very Merry Christmas Market on December 2, 2023 from 10:00 a.m. to 5:00 p.m. at the 18th Street Plaza, “YEAS,” McKerrigan, Scanlan, Colwell, Vidlak, and Salomon. “NAYS,” None. Absent: None.

Council Member Scanlan, representing the Downtown Scottsbluff Association, presented the Community Festival Permit for the Downtown Christmas Parade on Broadway, November 26th from 4:00-8:00 p.m. She explained the parade line up will be at Bluffs Middle School, then head South on Broadway to 14th. Food vendors will be in the Plaza and carolers will be on the sidewalks. In addition, she anticipates the Grinch and Santa being present as well.

Council Member Colwell made a motion, seconded by Council Member Vidlak to approve the Community Festival Permit for the Downtown Christmas Parade 2023 on Broadway, sponsored by the Downtown Scottsbluff Association on November 26, 2023 from 4:00-8:00 p.m. including street closure, vendors and noise permit, “YEAS,” Colwell, Salomon, Vidlak, Scanlan, and McKerrigan. “NAYS,” None. Absent: None.

Mr. Zach Glaubius approached Council to give presentations on the Online Permitting Portal and redesigned City website. He explained the Online Permitting Portal is for the public and contractors to apply for their permits online rather than coming into city hall. Currently, there have been 224 permits completed via the portal. Payments are still being taken over the phone; however, hopes are in the future to be able to complete those online also. He added, Taylor Stephens, GIS Analyst, was a major factor in getting this online portal set up.

Regarding the new redesigned city website, Mr. Glaubius stated he worked with Economic Development Director Sharaya Toof and Revize to get this updated. He stated they added more buttons to the home page, added accents and more pictures. He also pointed out and explained the features of the translate and accessibility buttons.

Mr. Mark Bohl, Public Works Director, came forward to inform Council that we received four bids for the construction of Paving District No. 314., which is located at 28th off of Avenue I and the piece of Ave. K that ties into 29th by Home Depot. Eric Reichert Insulation and Construction submitted the lowest

bid at \$401,316.39 and staff would like to recommend approval.

Council Member Scanlan moved, seconded by Council Member Salomon to approve awarding the bid for the construction of Paving District No. 314 to Eric Reichert Insulation and Construction in the amount of \$401,316.39, “YEAS,” Salomon, Vidlak, Scanlan, McKerrigan, and Colwell. “NAYS,” None. Absent: None.

Public Works Director Bohl then presented the Agreements with M.C. Schaff & Associates for the construction engineering/inspection services for Sanitary Sewer District No. 167 and Paving District No. 314. Mr. Bohl explained these Agreements are for M.C. Schaff to do the oversight of construction for both projects.

Council Member Scanlan made a motion to approve the Agreement with M.C Schaff & Associates for construction engineering/inspection services for Sanitary Sewer District No. 167 located North of 27th St. & West of Ave. I. The motion was seconded by Council Member Colwell, “YEAS,” Scanlan, McKerrigan, Salomon, Colwell, and Vidlak. “NAYS,” None. Absent: None.

Council Member Colwell moved, seconded by Mayor McKerrigan to approve the Agreement with M.C. Schaff & Associates, Inc. for the construction engineering/inspection services for Paving District No. 314 for portions of 28th St. and Ave. K, “YEAS,” Vidlak, Colwell, McKerrigan, Salomon, and Scanlan. “NAYS,” None. Absent: None

Regarding the renewal of the Agreement with Johnsen Corrosion Engineering for water tower maintenance, Public Works Director Mark Bohl explained they come twice a year and do washouts and drain inspections of the water towers. They do one tower a year, every five years; the Agreement is for three years and did have a slight increase of \$1,215 for the renewal.

Council Member Scanlan made a motion, seconded by Council Member Colwell to approve the Agreement with Johnsen Corrosion Engineering for continuing the Water Tower Corrosion Control Service program and authorized the Mayor to sign the Agreement, “YEAS,” Colwell, Salomon, Vidlak, Scanlan, and McKerrigan. “NAYS,” None. Absent: None.

Under Council Reports, Council Member Salomon gave an update on the Zoo. He informed the zoo was assigned a mentor from the AZA who is the Senior President of Life Science at the Denver Zoo. Last week they had a surprise inspection with the USDA and passed with flying colors. They have received donations from the NEXT Young Professionals, Scotts Bluff National Monument and Regional West Medical Center. All cages have been winterized and they have received some new education animals. In December the Wild Lights Event will return.

Council Member Scanlan moved to adjourn the meeting at 6:39 p.m. The motion was seconded by Council Member Colwell. “YEAS,” Scanlan, McKerrigan Salomon, Colwell and Vidlak. “NAYS,” None. Absent: None.

Mayor

Attest:

City Clerk “SEAL”