

City of Scottsbluff, Nebraska

Monday, October 16, 2023

Regular Meeting

Item Consent3

Council to approve the bid specifications for One, New, 1/2 Ton 4X4 Truck for the Cemetery and authorize the city clerk to advertise for bids to be received by November 7, 2023 at 2:30 p.m.

Staff Contact: Vince Kelley, Cemetery Supervisor



CITY OF SCOTTSBLUFF
BID SPECIFICATIONS

FOR THE PURCHASE OF

**One, New, 1/2 Ton 4 x 4 Work Pickup Truck
Base truck with automatic transmission, power windows and locks seats**

FOR THE

CEMETERY DEPARTMENT

DATED: October 16, 2023

NOTICE TO BIDDERS

Sealed Bids will be received by the City of Scottsbluff, Nebraska at the office of the City Clerk until 2:30 P.M., Tuesday, November 7, 2023, for furnishing One, New, 1/2 Ton 4 x 4 Truck. Specifications and Instructions to Bidders are available at the office of the City Clerk. The Council reserves the right to reject any and all bids and to waive irregularities.

/s/Kimberley Wright
City Clerk

Publish – 3 times:

Thursday, October 19, 2023

Thursday, October 26, 2023

Thursday, November 2, 2023

INSTRUCTIONS TO BIDDERS

1. All bids need to be submitted on the bid form provided so they may be properly compared and evaluated.
2. The bids will be for one, new 1/2 ton 4 x 4 truck .
3. Bids are to be quoted F.O.B. Scottsbluff, NE.
4. Bids need to include the year, make and model of the truck/equipment being bid. They also need to include the manufacturer's brochure with detailed specifications of the identical model being bid.
5. The bids shall be submitted to the City Clerk's office by 2:30 P.M., Tuesday, November 7, 2023, in a sealed envelope, and the envelope clearly marked "Bid on 1/2 Ton 4 X 4 Truck."
6. Bidders should be aware that Council reserves the right to reject any and all bids and to waive any irregularities for any reason deemed necessary.
7. Award of purchase will not become final until a notice has been issued by the City authorizing this purchase.
8. The City will pay for the truck/equipment meeting all specifications upon proper documentation of same, no sooner than the first Council meeting following delivery of same.
9. Please specify a delivery date for the unit being bid.
10. The price stated on the bid form shall be good through the date of delivery and subsequent payment.
11. Any items of noncompliance or variations to the minimum specification requirements listed on the following pages need to be written and submitted with the bid form.
12. Each bidder must have a current Nebraska motor vehicle dealers license, per Chapter 60, Article 14, of the Nebraska statutes.

**MINIMUM SPECIFICATIONS FOR
One, New, 1/2 Ton 4 x 4 Work Pickup Truck with Extended Cab**

GENERAL. One, New, 1/2 Ton 4 x 4 Work Pickup Truck with Extended Cab

The unit shall meet or exceed the following minimum requirements.

G.V.W. Minimum 6,500 pounds.

ENGINE. 8 cylinder gasoline powered engine, fuel injection. Shall be equipped with full flow oil filter, dry type air filter.

STEERING. Power assisted.

PARK BRAKE. Mechanical.

CAB. Extended cab.

TRANSMISSION. Automatic transmission.

EQUIPMENT. Standard enclosed steel crew cab with all windows and windshield equipped with safety glass. In addition to standard equipment, the truck shall be equipped with:

1. Horn
2. Arm rests
3. Sun visors (2) adaptable to front and side
4. Electric 2-speed washers and wipers
5. Heavy duty fresh air heater and defroster, and air conditioner
6. 12 volt electric system
7. Seat Belts
8. One (1) inside rear view mirror
9. Turn signals and emergency flashers
10. Oil gauge and amp meter
11. Air conditioning - factory installed
12. One (1) shop manual
14. Antifreeze 50/50
16. Dome light
20. Back up lights
21. Back up camera
23. Floor mats

WARRANTY - Bidder shall state all warranties at time of bid.

REPAIR PARTS AND SERVICE. The successful bidder shall be able to provide repair parts and service within a 20 mile radius of the City of Scottsbluff, Scottsbluff, NE.

DELIVERY. Shall be F.O.B. Wastewater Department, 3602 S Beltline Hwy E,

BID FORM
FOR FURNISHING
ONE, NEW, 1/2 TON 4 x 4 TRUCK

Mayor and City Council
Scottsbluff, Nebraska

I (we) have examined the Notice to Bidders, dated October 16, 2023, Instructions to Bidders, and the Specifications, and submit the following bid to furnish one, new, 1/2 ton 4 x 4 truck.

One _____ \$ _____
Year Make Model # Bid Price

Total Cost - \$ _____

My Bid for the above described 1/2 ton 4 x 4 truck is:

(amount written out fully)

If the City places an order with my dealership for the specified truck, I hereby certify I will deliver a new unit on or before:

_____ which meets the specifications included with this proposal.
Month Day Year

Signature of Bidder: _____

Name of Bidder: _____

Company Represented by Bidder: _____

Address of Bidder: _____

Telephone & Fax Number of Bidder: _____